

NOTICE TO BIDDERS

Sealed Bids on a stipulated-sum basis for:

**Portage County Board of Commissioners
Portage County Prosecuting Attorney's Office – Building Enclosure Repair
241 South Chestnut Street
Ravenna, OH 44266**

Bids will be received at the Portage County Internal Services, 449 South Meridian Street, Ravenna, OH 44266 (entrance off of Chestnut Street), on the April 5, 2023, by 2:30 PM Local Time.

Bids received at any location other than the room specified above may not be considered at the discretion of the Owner and shall be returned to the bidder unopened if not considered.

Bids will be received for the following:

Bid Package 1 – General Trades Contract

**ESTIMATE
\$300,000.00**

Bidding Documents for the proposed contract may be obtained by purchasing from SE Blueprint Inc., 2035 Hamilton Ave, Cleveland, Ohio 44114, Telephone: (216) 241-2250 between the hours of 8:00 AM and 5:00 PM, Monday through Friday until deadline for submitting Bids.

A Pre-Bid meeting will be held Wednesday, March 22, 2023, at 10:00 AM Local Time at the project job site to tour the site and discuss and review requirements of the Work.

Bids will be opened April 5, 2023, at 2:30 PM at the office of Portage County Internal Services located at 449 South Meridian Street (entrance off of Chestnut Street), Ravenna, OH 44266.

Provide one (1) original copy of the Bid submission and two (2) complete copies of the Bid submission.

Each Bid shall be accompanied by a bond executed by a surety company authorized to do business in Ohio, or by a certified check on a solvent bank, payable to Portage County Board of Commissioners, in a sum equal to ten percent (10 %) of the amount of the Bid. The certified check or bond will be held as a guarantee that if the proposed Bid is accepted, the Bidder will enter into a contract for same.

Each Bid shall contain the full name of every person and company interested in the same and must be sealed in an envelope and endorsed with the identification of the appropriate contract.

No Bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

The right is reserved to reject any and all bids.

By Order of Portage County Board of Commissioners

Advertisements:
Pre-Bid Conference:
Bid Opening:

**Tuesday, March 14, 2023 and Monday, March 20, 2023
Wednesday, March 22, 2023 at 10:00 AM (at Project Site)
Wednesday, April 5, 2023 at 2:30 PM**