

Portage County Building Department  
 449 S. Meridian St.  
 Ravenna, Ohio 44266  
 330-297-3530 / 330-297-3896 fax  
[www.co.portage.oh.us/buildinginspections.htm](http://www.co.portage.oh.us/buildinginspections.htm)

Joseph Bodnar  
 Director/Building Official  
 330-235-7123  
[jbodnar@portageco.com](mailto:jbodnar@portageco.com)

### **Contractor Registration Matrix**

<b><u>Contractor Type</u></b>	<b><u>Application Requirements</u></b> (see legend below)	<b><u>Required State License of Certification</u></b> (must be current)
GENERAL	1, 2, 3 and 4	Not applicable
ELECTRICAL	1, 2, 3 and 4	State of Ohio Electrical License
MECHANICAL	1, 2, 3 and 4	State of Ohio Mechanical License
FIRE SUPPRESSION	1, 2, 3 and 4	State of Ohio Fire Marshall Certificate
FIRE ALARM	1, 2, 3 and 4	State of Ohio Fire Marshall Certificate
REFRIGERATION	1, 2, 3 and 4	State of Ohio Refrigeration License
HYDRONICS	1, 2, 3 and 4	State of Ohio Hydronics License

**Legend:**

- 1 Completed Contractor Application for Certificate of Registration
- 2 \$10,000 performance bond, on Portage County Bond form. Original signed document must be submitted - no copies or duplicates.
- 3 Copy of declaration page for insurance indicating coverage for:  
 Bodily Injury @ \$100,000 / \$300,000 and property damage at a minimum of \$50,000, with Portage County indicated as the certificate holder.
- 4 \$100 annual application fee