

**PORTAGE COUNTY 9-1-1 PLANNING COMMITTEE MEETING**  
**HOMELAND SECURITY AND EMERGENCY MANAGEMENT OFFICE**  
**PORTAGE COUNTY EMERGENCY OPERATIONS CENTER**  
**Wednesday, September 9, 2015**  
**Convened: 10:00 AM**

**Present:** Portage County Commissioner Maureen Frederick, Streetsboro  
Mayor Glen Broska and Kent City Manager Dave Ruller

**Others in attendance:** Portage County Commissioner Kathleen Chandler,  
Portage County Commissioner Vikki Kline, Aurora City Fire Chief David  
Barnes, Portage County Budget and Financial Management Director Todd  
Bragg, Aurora City Police Chief Brian Byard, Kent City Police Captain Jayme  
Cole, Office of Homeland Security and Emergency Management Patricia Corley,  
Portage County Sheriff David Doak, Portage County Fire Chief's Association  
Robert Keller, Kent State University Police Support Services Manager  
Matthew Radigan, Ravenna City Service Director Kelly Engelhart, Portage  
County Major Dennis Missimi, Director of Homeland Security and Emergency  
Management Ryan Shackelford, Kent State University Public Safety Director  
John Peach, Portage County Chief Assistant Prosecutor Denise Smith, and  
Kent State University Chief of Police Dean Tondiglia

---

Chair Commissioner Maureen Frederick called the meeting to  
order at 10:11 A.M.

Motion by Mayor Broska to approve the April 9, 2013 meeting  
minutes, as presented. Seconded by Mr. Ruller. All in favor.  
None opposed. Motion carries.

Commissioner Frederick stated the purpose of the meeting was to  
consider and discuss the following items:

1. Recommendations for a Countywide NG9-1-1 Vendor.
2. Recommendations to Reappoint 9-1-1 Technical  
Advisory Committee (TAC).

On August 25, 2015 the following individuals contributed to an  
informational document for the Portage County 9-1-1 Planning  
Committee to consider during today's meeting:

- Chief Timothy Adkins, Ravenna Police Department
- Captain Jayme Cole, Kent Police Department
- Brian Kelley, Portage County ITS
- Lieutenant Andy Lumpkins, Aurora Police Department
- Major Dennis Missimi, Portage County Sheriff's Office
- Darrin Powers, Streetsboro Police Department
- Captain Dave Rarrick, Ravenna Police Department
- Ryan Shackelford, Portage County EMA Director

*Wednesday, September 9, 2015*

The Public Safety Answering Points (PSAPS) are working with end-of-life equipment and it has become necessary to choose a vendor for the needed update.

The group reviewed and discussed the following information included in the document:

- Systems And Vendors
- Intrado
- Airbus/Cassidian
- Motorola CallWorks
- EmergiTech
- AT&T
- Cost Comparisons

The final recommendation presented to the Portage County 9-1-1 Planning Committee was that AT&T best fit the needs of the county and contracting for AT&T's hosted solution was the best decision.

The group discussed the breakout of costs. Todd Bragg explained he has additional cost information that is Public Safety Answering Point (PSAP) specific. He just received more information from AT&T and he can make that available.

Denise Smith presented a draft of the Portage County 9-1-1 Wireless Intergovernmental Memorandum of Understanding. Kelly Engelhart asked for clarification on expected reimbursement amounts. Denise Smith explained the charges are by the number of positions and she will work on clarifying the language.

Mayor Broska, Dave Ruller and Kelley Engelhart explained they want to present the reimbursement agreement information to their councils but they will need more accurate cost information.

Denise Smith explained AT&T wants to have one contract with the county and not separate contracts with each Public Safety Answering Point (PSAP). Commissioner Chandler explained there are risks and liabilities involved if the county signs the contract. Measures will have to be in place to protect the interest of the county.

The group discussed the current state law regarding 9-1-1 in Chapter 128 of the Revised Code; there are newly proposed

rules in their tenth draft. The proposed rules will require wireless Public Safety Answering Points (PSAPS) to meet state standards or funding will be cut by fifty percent. Commissioner Chandler and Matt Radigan stated that we cannot afford to lose any of this funding. The rules have not been finalized to date. Denise Smith mentioned that we may have a case that we are currently compliant and have already reduced to the required number of Public Safety Answering Points (PSAPS). Summit County is seeking an Attorney General's opinion on the interpretation of the proposed rules. Ryan Shackelford referenced the L.R. Kimball Report. The Kimball report was prepared in November of 2013 for the State of Ohio, (Department of Administrative Services), and supplied recommendations for the consolidation of Public Safety Answering Points (PSAPS). The Kimball report recommends the schedule for Public Safety Answering Point (PSAP) consolidation found in ORC 128.571 be removed.

The group discussed consolidation and the effect it would have on timely 9-1-1 service. Matt Radigan explained the 9-1-1 call must be picked up before the computer aided dispatch screen will populate with an address. The consolidation of Wireless Public Safety Answering Points (PSAPS) would require more calls to be transferred to the dispatch of the caller's jurisdiction for emergency services. The group discussed increased staffing would be needed, it would take longer to serve the community and it will cost more money. Mayor Broska asked if the screen could populate with an address before the call is answered and if more than one Public Safety Answering Point (PSAP) could get the information at the same time. Matt Radigan explained it could be done.

The group agreed that many details need to be worked out with regard to consolidation and contract reimbursements. These are issues the 9-1-1 Technical Advisory Committee (TAC) can consider and bring back recommendations. It is imperative to decide on a vendor in order to get the equipment updated.

Chair Commissioner Maureen Frederick entertained a motion to select AT&T and their hosted solution as presented. Mayor Broska made the motion. Seconded by Mr. Ruller. All in favor. None opposed. Motion carries.

Next the group discussed convening the 9-1-1 Technical Advisory Committee (TAC) for the purpose of discussing the wireless 9-1-1 costs, AT&T contract details, consolidation and amending the plan to include the new changes.

Major Dennis Missimi noted that many of the previous members working on the technical issues were in the room. He suggested the team continue with the work at hand. Denise Smith suggested the townships be present for the 9-1-1 Technical Advisory Committee (TAC) meetings. Chair Commissioner Maureen Frederick said her office will contact Mr. Calcei with regard to the township representative.

The purpose of the 9-1-1 Technical Advisory Committee (TAC) convening is to make recommendations back to the 9-1-1 Planning Committee for needed 9-1-1 Countywide Plan amendments.

---

**RESOLUTION NO. 911-2015-01**

**RE: APPOINT PORTAGE COUNTY 9-1-1 TECHNICAL ADVISORY COMMITTEE FOR THE 9-1-1 PLANNING COMMITTEE.**

It was moved by Mr. Ruller and seconded by Mayor Broska that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code 128.06 (C) states: The 9-1-1 planning committee shall appoint a 9-1-1 Technical Advisory Committee to assist in planning the countywide 9-1-1 system. The advisory committee shall include at least one fire chief and one police chief serving in the county, the county sheriff, a representative of the state highway patrol selected by the patrol, one representative of each telephone company in each case selected by the telephone company represented, the director/coordinator of emergency management appointed under section 5502.26, 5502.27, or 5502.271 of the Revised Code, as appropriate, and a member of a board of township trustees of a township in the county selected by a majority of boards of township trustees in the county pursuant to resolutions they adopt, and

**WHEREAS,** the Portage County 9-1-1 Planning Committee met on September 9, 2015 to consider the appointments to the Portage County 9-1-1 Technical Advisory Committee; now, therefore, be it

**RESOLVED**, that the 9-1-1 Technical Advisory Committee (TAC) shall have members representing the following groups:

1. City of Aurora Public Safety Answering Point (PSAP)
2. City of Kent Public Safety Answering Point (PSAP)
3. City of Ravenna Public Safety Answering Point (PSAP)
4. City of Streetsboro Public Safety Answering Point (PSAP)
5. Kent State University Public Safety Answering Point (PSAP)
6. Portage County Public Safety Answering Point (PSAP)
7. Ohio State Highway Patrol
8. Fire Chief
9. Police Chief
10. Portage County Sheriff
11. Portage County Emergency Management Agency
12. Board of Township Trustees
13. AT&T

,and be it further

**RESOLVED**, that the Portage County 9-1-1 Planning Committee finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vote as follows:

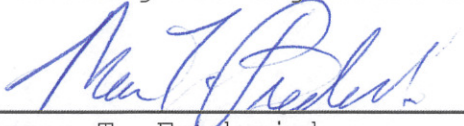
Maureen T. Frederick, Yea; Dave Ruller, Yea; Glen Broska, Yea.

---

Ryan Shackelford will strive to set the first 9-1-1 Technical Advisory Committee (TAC) meeting within the next two weeks.

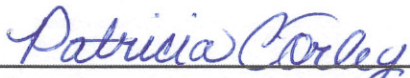
There being no further business, motion by Mayor Broska to adjourn the meeting. Seconded by Mr. Ruller. All in favor. None opposed. Motion carries.

The meeting was adjourned at 11:26 A.M.



---

Maureen T. Frederick  
Chair/President  
Portage County Board of Commissioners



---

Minutes prepared by Patricia Corley,  
Administrative Assistant, EMA