

VACANCY ANNOUNCEMENT

CONSTRUCTION COORDINATOR

The Portage County Engineer is accepting applications from persons interested in the full-time position of **Construction Coordinator**. The selected candidate is responsible for assisting the County Engineer in the review and maintenance of County roads, bridges, storm sewers, drainage, subdivisions, and other highway appurtenances, and providing design, construction inspection, project coordination, storm water calculations, bridge inspections, utility coordination, and customer service; performs other duties as required.

Minimum qualifications include a minimum of a two-year Engineering Technical Degree along with five (5) years construction inspection or construction supervision experience. Qualified candidates must possess a valid State of Ohio driver's license and must be available to work overtime as needed and on short notice.

Successful applicants must pass a drug screen. The rate of pay is \$27.69 per hour commensurate with experience.

The County application form, which can be downloaded from the County website ([Construction Coordinator Application](#)), is required when applying for this position. Applications can be either faxed, e-mailed or mailed. You may also pick up and drop off to our office located at:

Portage County Engineer
5000 Newton Falls Road
Ravenna, Ohio 44266
E-Mail: HRD@PORTAGECO.COM
Fax: (330) 296-2303