

Minutes
Portage County Transportation Improvement District (PCTID)
February 12, 2024

- The meeting was called to order by the chair, Larry Jenkins, at 1:34 pm at the PC Engineers office in Ravenna.
- In attendance were:
 - County Engineer Larry Jenkins (Chair)
 - Claudia Amrhein (Vice Chair)
 - Brad Ehrhart (Secretary-Treasurer)
 - Mayor Glenn Broska (Member)
 - Bruce Lange (Member)
 - Mike Collins (County Engineer's Office)
 - David Garnier (PC Prosecutor) – came in at 1:36 pm
- Mr. Jenkins introduced Mr. Lange to the members of the PC TID. Mr. Lange is a trustee with Charlestown Township, and he is the PC TID's township representative replacing John Kovacich.
- A motion was made by Mayor Broska to approve the minutes of the December 11, 2023, PC TID meeting, and seconded by Ms. Amrhein. Motion passed.
- Mr. Collins presented the following old business:
 - ODOT rejected FY24 TID applications for the City of Streetsboro Jefferson Street Project and the City of Kent East Main Street Project. The email from ODOT to the county engineer is attached. Mr. Collins is following up with ODOT to get details.
 - Attached to the record is the Portage County Board of Commissioners resolution 24-0089 confirming the current membership of the PC TID.
 - Mr. Collins reported on the Hinkle Report requirements and that the applicants, such as the City of Ravenna, are required to pay for the audit that goes with the report.
- New Business
 - PC TID Resolution 24-01 – setting regular and special meetings and establishing rules for the meetings of the PC TID – was reviewed and revised – correcting wording – by the PC TID Board. A motion was made by Mayor Broska and seconded by Ms. Amrhein to approve the revised resolution. All voted to approve, and the motion was passed.
 - A motion was made by Mr. Ehrhart and seconded by Mayor Broska to have the county engineer send out TID notices for FY25 by close of business on February 16, 2024, and to require that applications be returned to the county engineer by close of business on March 4, 2024. The applications will be reviewed by the PC TID at the March 11, 2024, PC TID meeting for submission to ODOT By March 20, 2024.
- Mr. Collins will follow up with Ex-Officio Member, State Senator Dr. Vernon Sykes, regarding his attendance.

- The next meeting is scheduled for March 11, 2024, starting at 1:30 pm.
- The meeting was adjourned at 1:57 pm after a motion was made by Mayor Broska and seconded by Ms. Amrhein.

Submitted by:

Brad Ehrhart
Secretary