



POSITION AVAILABLE:

Engineering Technician

POSTING DATE: Friday, May 13, 2022
DEADLINE TO APPLY: Open until filled

DEPARTMENT: Water Resources
LOCATION: Ravenna, OH

WORKING HOURS: 7:30 a.m. to 4:00 p.m., Monday-Friday
SALARY: \$22.61/hour

VACANCIES: Three (3) Positions
FLSA STATUS: Classified, non-exempt

JOB OBJECTIVES:

Incumbent is responsible for the construction inspection of water and sanitary sewer projects in accordance with the Portage County Water Resources Department (PCWR) specifications and all other duties as assigned.

MINIMUM QUALIFICATIONS:

High School diploma or GED is required, along with minimum of five (5) years experience in water and/or sewer construction. Associates degree in Construction Technology may be substituted for two (2) years of work experience. Must possess a valid Ohio driver's license and motor vehicle liability insurance.

EXAMPLE OF DUTIES:

Inspect the installation of sanitary sewer lateral and water service connection to ensure compliance with PCWR specifications and rules and regulations. Drive daily to various locations within Portage County. Prepare detailed as-built drawings of all County sewer and water laterals and construction projects. Validate if appropriate sewer and/or water permits have been purchased. Validate contractor County registration. Inspect the installation of grease traps and grease interceptors to validate compliance with PCWR Specifications and design drawings. Conduct grease trap inspections, sampling, program audits, and Linko software data entry when requested. Ensure contractor compliance with OSHA construction, confined space, and trench safety regulations prior to entering any excavation for inspection purposes. Assist with investigating sewer and/or water complaints. Research PCWR utility records and mark County water and sewer utilities utilizing the Ohio Marking Standards as required by Ohio Utilities Protection Service (OUPS) tickets and utilize the OUPS positive response system.

HOW TO APPLY:

- **THE COUNTY APPLICATION FORM IS REQUIRED** WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE:
<https://www.portagecounty-oh.gov/human-resources/pages/job-opportunities>
- APPLICATIONS CAN BE FAXED, EMAILED OR MAILED:

PORTAGE COUNTY HUMAN RESOURCES
449 S. MERIDIAN STREET, 7th Floor
RAVENNA, OHIO 44266
EMAIL: HRD@PORTAGECO.COM / FAX: 330-298-4225

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)