



POSITION AVAILABLE:

PROJECT ENGINEER

POSTING DATE: Thursday, September 15, 2022
DEADLINE TO APPLY: Open until filled

DEPARTMENT: Water Resources
LOCATION: Ravenna, OH

SALARY: \$26.37 – 39.54 / hour
FLSA STATUS: Classified, non-exempt

JOB OBJECTIVES:

Incumbent is responsible for preparing plans, specifications, and other documents for new water and wastewater design and construction projects.

MINIMUM QUALIFICATIONS:

Bachelor's Degree in either Engineering, Engineering Technology, or Construction Engineering Technology is required, along with related experience. An Engineer Intern Certificate from the Ohio State Board of Registration for Professional Engineers and Surveyors within 1 year of hire. Must possess a valid Ohio driver's license and motor vehicle liability insurance.

EXAMPLE OF DUTIES:

Design water and sewer facilities including sanitary sewers, waterlines, force mains, and pump stations. Prepare specifications and cost estimates for sanitary sewers, waterlines, force mains, and pump stations. Performs review and analysis of land development project consultant construction drawings for acceptable standards for sanitary sewer and water main infrastructure within a team review process. Prepares equipment and process research as needed to support the design and construction of water treatment and wastewater treatment facilities. Writes engineering reports for proposed and existing facilities. Obtains proposals from consultants or contractors for supplemental services. Conducts preliminary inspections, field measuring, and data collection. Prepares project bid packages and bid evaluations within a team process. Reviews shop drawings for compliance to project and department standards. Provides technical assistance to Construction Department including site investigations.

HOW TO APPLY:

- **THE COUNTY APPLICATION FORM IS REQUIRED** WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE:
<https://www.portagecounty-oh.gov/human-resources/pages/job-opportunities>
- APPLICATIONS CAN BE FAXED, EMAILED OR MAILED:

PORTAGE COUNTY HUMAN RESOURCES
449 S. MERIDIAN STREET, 7th Floor
RAVENNA, OHIO 44266
EMAIL: HRD@PORTAGECO.COM / FAX: 330-298-4225

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