



**Board of Commissioners**

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*Department of Internal Services*

*JoAnn Townend, Director*

e-mail: [jtownend@portageco.com](mailto:jtownend@portageco.com)

DATE: November 17, 2022

TO: ALL PROSPECTIVE BIDDERS/PROPOSERS

FROM: JO ANN TOWNEND, DIRECTOR OF INTERNAL SERVICES

RE: Bid for New 911 Dispatch Workstations

## ADDENDUM TWO (2)

Due to the amount of questions received from potential bidders we are amending the bid due date:

### Bid specs now read:

**SEALED BIDS** will be received at the office of the Portage County Director of Internal Services, South Chestnut Street Entrance, Portage County Administration Building, 449 South Meridian St., Ravenna, OH 44266, until 2:30 p.m., E.S.T., November 23, 2022 and at that time and place publicly opened and read aloud for the above.

### Bid specs changed to read:

**SEALED BIDS** will be received at the office of the Portage County Director of Internal Services, South Chestnut Street Entrance, Portage County Administration Building, 449 South Meridian St., Ravenna, OH 44266, until 2:30 p.m., E.S.T., December 14, 2022 and at that time and place publicly opened and read aloud for the above.

**PLEASE ACKNOWLEDGE RECEIPT BELOW AND RETURN WITH DOCUMENTS.**

\_\_\_\_\_  
Authorized Signature

DATE \_\_\_\_\_

\_\_\_\_\_  
Typed Signature

