

DOCUMENT 00 0020 - NOTICE TO BIDDERS

SEALED Bids for the furnishing of all the necessary labor and materials for the:

**Portage County Juvenile Court
Furniture Package
Project Located at:
8000 Infirmary Rd, Ravenna, OH 44266 (Project Site)**

Sealed Bids will be received by the Portage County Commissioners at Portage County Internal Services, 449 S. Meridian Street (entrance off Chestnut), Ravenna, Ohio **until 2:00 pm on Wednesday 08/09/2023** and at that time will be publicly opened and read aloud. Bids received after the scheduled bid opening date and time, may not be considered.

The work will consist of providing furniture, and all necessary labor, delivery, assembly, and installation of selected products in the Juvenile Courthouse per scope of services defined in the provided documents.

The base estimate of probable costs for Courthouse renovations is set at \$150,000. Bidders shall not be responsible for paying sales taxes. This project must follow State of Ohio Prevailing Wages rules, regulations, and rates.

Estimated delivery and installation time: Selected vendor will coordinate delivery and installation times with Court Administration and Contractor's phased completion schedule. Construction of the renovation areas is scheduled to be completed in 3 phases. After final selection and approval, all products will be ordered at the same time, may require storing some products at selected bidder's location, and delivered when available and per completed sections to the project site and installed.

The contract documents, including plans and specifications, are on file at the County Commissioners' office. Documents may be viewed and ordered online or obtained from Becker Impressions, 4646 Angola Road, Toledo, Ohio 43615, telephone 419-385-5303, www.kleinfelderplanroom.com for the cost of printing to be paid to the printing company at the time the drawings are picked up. Shipping and tax charges are the bidder's responsibility and payable directly to Becker Impressions. Neither the Owner nor the design team are responsible for any missed sections or communication if documents are not obtained directly from the printing company.

All Requests for Information (RFI) and questions must be e-mailed to Mr. Sonny Hamizadeh AIA at shamizadeh@kleinfelder.com. No telephone calls please. A copy of our RFI form is included in the specification manual.

All bids must be signed and submitted on copies or originals of the blanks which are bound in the contract documents. Bids must state the prices in the blanks provided and enclosed in a sealed envelope marked: JUVENILE COURTHOUSE FURNITURE PACKAGE BID, Ravenna, Ohio.

Portage County has the rights to reject any or all bids and reserves the right to waive any irregularities in the form of the bid that do not affect or destroy competitive bidding. In no case will an award be made until all necessary investigations are made as to the qualifications of the bidder to whom it is proposed to award the contract. No bidder may withdraw his bid for a period of sixty (60) days after the scheduled closing time for the receipt of bids.

By Order of the:

Portage County Commissioners
Ravenna, Ohio

Advertise: 7/12/23, 7/19/23

