



## WHAT IS THE PREVENTION, RETENTION, AND CONTINGENCY PROGRAM?

The Prevention, Retention, and Contingency (PRC) Program is a tool to encourage families to attain and retain employment, prevent dependency, and promote family stability within the context of community priorities and needs. PRC makes it possible to meet the needs of low-income families through supportive services and/or short-term cash-related payments so that they do not need Cash Assistance.



### **Job & Family Services**

**Public Assistance  
and Administration location:**  
449 S. Meridian Street  
Ravenna, Ohio 44266

**Child & Adult Protective Services location:**  
449 S. Meridian Street  
Ravenna, Ohio 44266

**Child Support location:**  
449 S. Meridian Street  
Ravenna, Ohio 44266

**OhioMeansJobs Portage County location:**  
253 S. Chestnut Street  
Ravenna, Ohio 44266

**Hours of Operation:**  
Monday-Friday  
8:00 a.m.-4:30 p.m.  
Closed all major holidays

**Director:**  
Kellijo Jeffries, PHD, MSW, LSW

**Portage County Board of Commissioners**  
Sabrina Christian-Bennett  
Anthony J. Badalamenti  
Vicki A. Kline

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## **Portage County Job & Family Services**

**PRC**  
r e v e n t i o n  
e t e n i t i o n  
o n t i n g e n c y

## ELIGIBILITY REQUIREMENTS:

1. Must be a resident of Portage County.
2. Gross income of the complete household must be at or below 200% of current federal poverty guidelines which are updated yearly.
3. Completion of current Portage County PRC application.
4. Must have minor child and/or pregnant individual in household.

## INELIGIBILITY:

1. Fugitive felon and probation/parole violators.
2. An individual who is not a U.S. Citizen or a qualified alien.
3. Individuals who fraudulently received benefits under the OWF and/or PRC programs until a member of the assistance group repays the cost of the fraudulent assistance.
4. Individual ineligible for other programs due to deliberate noncompliance with the terms of their assistance including sanctions and job quits.
5. Parent under age 18 is not attending high school.
6. An unmarried parent under the age of 18 is not living with an adult.

## PRC SERVICES:

1. Employment expenses (tools, licenses, uniforms)
2. Education proficiency (ages 14-19)
3. Adult Education (short term)
4. Utility assistance
5. Home repair (must own home)
6. Cribs
7. Legal Aid (call 800-998-9454)
8. Back to school program
9. Relocation
10. Housing  
(Call HESS direct 330-296-1111)
11. Family Supportive Services
  - Ages 0-3 months- Infant safety and newborn care
  - Ages 3-6 months- Social, emotional, cognitive, and motor development
  - Ages 6-9 months- Mealtime and picky eaters
  - Ages 12-18 months- First year milestone moments reward
  - Ages 22-28 months- Second year milestone moments reward
  - Ages 32-38 months- Third year milestone moments reward
12. Family disaster
13. Clothing for children (reunification/disaster/ domestic violence)
14. Academic Support (grades 9-12)
15. Transportation (must work 30+ hours per week)
16. Supportive Transportation Services - Must be enrolled in supportive services through OhioMeansJobs Portage County to participate
17. Comprehensive Case Management Employment Program
18. CSEA Supportive Services
19. Home Extermination Services

## STEPS TO COMPLETE APPLICATION:

1. Obtain application from our website or stop at Portage County Job & Family Services (449 S. Meridian Street, Ravenna, Ohio 44266, second floor).

2. Complete all areas on front page including signature and date.

- An application not signed will be denied.

4. Check or circle select services needed.

Return application to Portage County Job & Family Services to be processed.

- All applications are processed within thirty days.



For additional questions, please call (330)297-3750.