

BACKGROUND CHECK INFORMATION SHEET

(O.R.C. 2151.86)

All applicants for appointment of Guardianship or Petition for Adoption must have a background check completed. Applicants for Petition for Adoption must have both BCI and FBI background checks completed.

Information on where to obtain a background check is available on website of the Ohio Attorney General

<https://www.ohioattorneygeneral.gov>

Please contact the individual location for their ID requirements, appointments, and fees.

Results should be returned to Portage County Probate Court, PO Box 936, Ravenna OH 44266.

Local Options:

Portage County Sheriff's Office (BCI & FBI)
8240 Infirmary Road
Ravenna OH 44266
(330) 678-7012

Independence Inc. (BCI & FBI)
575 E. Lake Street
Ravenna OH 44266
(330) 296-2851

Cuyahoga Falls License Bureau
650 Graham Road Suite 100-B
Cuyahoga Falls OH 44221
(330) 929-6469

Ravenna Police Department (BCI & FBI)
220 South Park Way
Ravenna OH 44266
(330) 296-6486

Crestwood Local Schools (BCI & FBI)
10880 John Edward Drive, Mantua OH 44255
(330) 357-8206 ext. 5005

Portage County Department of Job & Family Services (BCI only)
449 S. Meridian Street
Ravenna OH 44266
(330) 298-1006