

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION PORTAGE COUNTY
FILED

STATE OF OHIO)
COUNTY OF PORTAGE)

2021 MAR -1 AM 8:50

IN THE MATTER OF:

PATRICIA SMITH, JUDGE
COMMON PLEAS COURT
JUVENILE DIVISION

EMERGENCY ORDER
NOVEL CORONAVIRUS PANDEMIC

ORDER OF REFERENCE

Because of the pandemic this Court has issued a number of Emergency Orders. The last Emergency Order was filed on November 19, 2020. Due to Covid-19 the entire Juvenile Clerk Staff is under quarantine. The following Emergency Order is in effect forthwith:

1. All filings for the Juvenile Court except Shelter Care oriented filings shall be by U.S. Postal Service or Fax at 330-297-2227;
2. All filings requiring filing fees shall be by U.S. Postal Service only;
3. All pleadings shall be time-stamped on the day received but may not be docketed until the Juvenile Clerk's Office is sufficiently staffed which will not occur until March 15, 2021 or later;
4. Telephone services will be minimal during this period;
5. The Children First Parenting Class for March 2021 shall be cancelled and rescheduled for a later date;
6. All other evidentiary hearing, trials, and other hearings shall proceed as scheduled;
7. All probation appointments, meetings, or programs shall proceed as scheduled;
8. If filing a subpoena it may take an extra 2 or 3 days for filing and service during the length of this emergency order.

IT IS SO ORDERED

03-01-2021
March 1, 2021


PATRICIA J. SMITH, JUDGE
ADMINISTRATIVE AND PRESIDING JUDGE