



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, December 14th, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Ed Dean, and Tracey Dean.

1. The Board of Commissioners approves the November 30th and the December 5th regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

SWEARING IN – DEERFIELD FISCAL OFFICER TRACEY DEAN

Commissioner Badalamenti swore in the newly elected Deerfield Fiscal Officer, Tracey Dean.

BUILDING DEPARTMENT

Present: Joe Bodner

Discussion:

1. *Technology fees associated with the purchase of iCloud based electronic permitting and licensing software.*

Mr. Bodner is requesting that Resolution #18-0780 for applicable technology fees for the commercial and residential sides of the Building Department be amended. It has been determined that a recoup is needed for electronic transfers for the yearly licenser requirements. A technology fee is going to be charged for the cloud-based software for every residential and commercial application that comes to the department.

Other counties fees have not been collectively evaluated, but Mr. Bodner states that Portage is still on the lower end compared to other adjoining counties as far as technology fees and

building permits. If residents wish not to submit documents electronically, they still have the option to come into the office and use the kiosk at the customer service side of the counter. A permit tech will assist if needed. All fees are within the current fee schedule except a technology fee. It is stated that there is an ever-increasing number of counties that are updating to electronic submission. Summit County also has an electronic platform.

Resolution:

1. The Board of Commissioners Amend Resolution No. 18-0780: to adopt new and amend the Portage County Building Department Regulations for Adopting Permits, Fees and Inspections./Resolution No. 23-0729

COUNTY ADMINISTRATOR

EXECUTIVE SESSION

9:08 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the employment, a public employee. Also present: Solid Waste Director Dawn Collins, and County Administrator Michelle Crombie. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:17 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, no action was given.

EXECUTIVE SESSION

9:17 AM In accordance with the Ohio Rev. Code 121.22(G)(6), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public office. Also present: Information Technology Director Cameron Singer and County Administrator Michelle Crombie. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:24 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, no action was given.

INFORMATION TECHNOLOGY

Discussion:

1. *Upgrading the Portage County Employee Phone System to Teams*

Director Singer wanted to address the Board on the aging phone system. It's currently 3-4 years past its supported life. He's asking the Board to approve moving forward with the Microsoft Teams Calling System. It has been talked about within the Data Processing Board and a proof-of-concept has been carried out here as well as with the Courts. The amount has been added to the IT budget for 2024. Director Singer states that the plan will save the County about a million dollars over the course of 7 years. Upfront, the cost will be anywhere from \$258,000-\$272,000. Currently, the yearly cost is \$223,000 for AT&T and Director Singer plans on being pretty much finished with them by the end of the year. The cost for all the employees to receive a phone in the county is around \$131,000 for 700 phones. The goal is to not have to buy that many phones because with teams you can answer from your computer or cell phone. At that point headsets would be procured for everyone who does not truly need a desk phone. If more than 300 phones are needed then they will be leased, and there will be a monthly subscription fee, as well as an automatic replacement after 5 years.

HUMAN RESOURCES

Present: Michelle Crombie

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to hire Heather Hindel for Child Support Specialist, Portage County Job & Family Services to be effective as of Tuesday, December 26, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize to hire Hope Harris for SSW3 – Group Home, Portage County Job & Family Services to be effective as of Monday, December 18, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Accept the retirement of Lynn Hudock for PCSA Fiscal Supervisor, Portage County Job & Family Services to be effective as of Friday, December 29, 2023.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
4. Authorize the three-day internal posting of the full-time PCSA Fiscal Supervisor for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
5. Accept the resignation of Angela Carney for OMJ Case Manager, Portage County Job & Family Services, effective Friday, December 29, 2023.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
6. Authorize the three-day internal posting of the full-time OMJ Case Manager for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
7. Accept the resignation of Patricia Corley for Procurement Manager, Portage County Internal Services/Purchasing Department to be effective as of Friday, January 5, 2024.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
8. Authorize the concurrent internal/external posting of the full-time Procurement Manager for Portage County Internal Services/Purchasing Department until filled.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

9. Accept the resignation of Eric Duke for Truck Driver I, Portage County Solid Waste District to be effective as of Thursday, December 7, 2023

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. Approve anniversary step increases for the following non-bargaining employees:

- o Donna Fortney – Business Services Supervisor – effective 11/27/2023.
- o Mark Gilly – Building Maintenance Supervisor – effective 11/13/2023.
- o Dawn Wyckoff-McDonald – JFS PCSA Supervisor – effective 12/11/2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners' acknowledgement of receipt of the December 4, 2023 Certificate of County Auditor that the total appropriations from each fund **DO EXCEED** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. In accordance with ORC 321.261, the Board of Commissioners acknowledged the receipt of the Portage County Prosecutor's report of activity in the DRETAC account through December 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners' acknowledged receipt of the Portage County RLF Balance Sheet dated October 31, 2023 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for November 27, 2023 through December 3, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners' acknowledgement of receipt of the December 7, 2023 Certificate of County Auditor that the total appropriations from each fund do not exceed the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for December 4 through December 10, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of October 2023 as presented by the County Treasurer and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries**EMERGENCY MANAGEMENT AGENCY**

Present: Director Ryan Shackelford

Discussion:

1. *Region 5 Collapse Search and Rescue Membership and Operations MOU Update.*

Director Shackelford wanted to make the Board aware of a MOU that will be coming up. The Regional MOU was originally dated and signed in 2009 and pertains to Region 5. Region 5 includes 13 counties in NE Ohio excluding Cuyahoga, Lake, Ashtabula, and Geauga. The Collapse Search and Rescue MOU is led by Summit County and will be coming into the Commissioners' email via DocuSign. A brief departmental update is given as well:

- Over the last 2 years, Director Shackelford has worked hard on Collapse Search and Rescue efforts for the team in Portage as well as regionally. He's attempting to lead efforts in the development of a Technical Advisory Committee to provide standards and direction. He states that a lot of the County's equipment was purchased post 9-11 but there was not a foundation to sustain it. He plans on building a new foundation with capabilities.
- Grant funding for 2023 includes: \$106,000 Training Grant for Collapse Search and Rescue. - \$224,000 was received to replace the shoring equipment which is used when trenching. - \$95,000 was received for hazmat truck replacement. - \$28,000 was received for the Water Team. - \$15,000 was committed by the Commissioners and has changed the direction of the Water Team.
- Director Shackelford is proud of the Active Shooter Program. Recent exercises in Streetsboro have determined some corrective actions at University Hospitals. ODH also made corrections to the statewide software due to the exercise.
- Disaster Recovery Training has started for all the municipalities. Streetsboro and Aurora have participated with Ravenna's being scheduled for the end of January. Kent will then be scheduled, with the villages and townships being completed last. It's an hour and a half through 2-hour training and shows what the recovery process from a catastrophic event would be like.
- A donations management program has been created with the Portage Foundation, and the Portage County Disaster Relief Fund has been created.
- Spectrum asked EMA to host a meeting January 18th at 1:00PM at Freedom Township Hall. This will be a public meeting for all officials to show where Spectrum is with broadband updates, and they are going to provide updates for future projects as well.
- The new building on State Route 59 is coming along. It's a building specially designed to withstand certain events.
- The MARCS Towers will be breaking ground at the beginning of January.
- In 2024, the County is looking to be acknowledged into the Emergency Management Accreditation Program. Portage would be the smallest County to receive this and the accomplishment would be due to all the advancements made throughout the last decade. The only other counties with accreditation are Franklin and Cuyahoga.
- Local mitigation projects have been awarded to Aurora and Mantua.
- The Solar Eclipse planning is still underway.
- FEMA requirements may be altered and there will be an LEPC exercise is being planned.

The projected completion date for EMA to move into its updated building is September 2024.

JOB AND FAMILY SERVICES

Present: Sue Brannon

Ms. Brannon briefly speaks on cash donations and mentions the first resolution which was one that was received after the county shut down a year ago and was missed during some transitions.

Resolutions:

1. The Board of Commissioners accept cash donations from Organizations, Businesses and Private Donors to Support the Portage County Job and Family Services presents for Kids Campaign 2022./Resolution No. 23-0730
2. The Board of Commissioners accept cash donations from Organizations, Businesses and Private Donors to Support the Portage County Job and Family Services Child Protective Services Division./Resolution No. 23-0731
3. The Board of Commissioners accept cash donations from Organizations, Businesses and Private Donors to Support educational needs for youth receiving case management services from the Portage County Job and Family Services./Resolution No. 23-0732
4. The Board of Commissioners accept cash donations from Portage County Job and Family Services employees during various employee enhancement committee sponsored fundraisers./Resolution No. 23-0733
5. The Board of Commissioners Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0734
6. The Board of Commissioners Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0735
7. The Board of Commissioners Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 23-0736

INTERNAL SERVICES

Present: Director Shannon Kautzman

Discussion:*1. Project Updates*

- The Administration Building – Auditor's Office Renovation: Nothing has been approved as of yet, but an RFQ is being sent out for architectural services for a two-year period. Other projects that the chosen architect will head include the Keltron System and renovation of the 7th floor.
- Another installation option was given for a breakroom sink for the JFS Department. The cost will be \$3,950, and it has been decided to move forward.

- The Annex Building – A new cost was received for the concrete ramp without the brick at \$63,750. Director Kautzman showed the Commissioners the layout on a diagram due to it being the only way the work can be performed. The ramp will be right along the front of the building and go out toward the road.
- A new cost was received to take out the elevator at \$11,000 which includes taking out the elevator, terminating the electric and installing the steel railing. This funding will come from the Maintenance budget. Commissioners agree to remove the elevator.
- The Roofing started on the EMA Building and should be completed the week of 12/18. The rough-in date for electric is 12/13 and plumbing is 12/15.
- Ravenna Courthouse Parking Lot: The project will be complete when the remaining caps are installed. They are being installed as fast as the manufacturer is making them.
- The Riddle Block Building: The gutters and the skylight should be complete the week of the 18th.

Commissioner Badalamenti had previously asked how many projects were completed this year. Director Kautzman stated that in 2023 there were 23 completed projects.

Resolutions:

1. The Board of Commissioners agrees to enter into an agreement for random DOT drug and alcohol testing services with IEBT and the Portage County Solid Waste District./Resolution No. 23-0737
2. The Board of Commissioners agrees to enter into an agreement for household hazardous waste services with Cleanearth and the Portage County Solid Waste District./Resolution No. 23-0738
3. The Board of Commissioners accepts and awards the bid for the Portage County Professional Security Services for the Administration Building-449 South Meridian Street, Annex Building-466 South Chestnut Street, Riddle Block Building-209 South Chestnut Street, and Ohiomeansjobs-253 South Chestnut Street, Ravenna./Resolution No. 23-0739
4. The Board of Commissioners approves specifications and set bid date for Farm Land Leasing./Resolution No. 23-0740
5. The Board of Commissioners agrees to set a proposal date for the Request for Qualifications for Professional Architectural & Engineering Services for the Portage County Board of Commissioners./Resolution No. 23-0741
6. The Board of Commissioners approves specifications and set the Request for Proposals date for Aviation Branded Fuel Support for the Portage County Regional Airport./Resolution No. 23-0742

7. The Board of Commissioners accepts and awards the bid for the Collapse Search and Rescue Equipment for the Portage County Emergency Management Agency./Resolution No. 23-0743
8. The Board of Commissioners approves and authorizes the execution of the agreement with Pitney Bowes concerning mail related services./Resolution No. 23-0744
9. The Board of Commissioners declares obsolete and dispose of Portage County Personal Property located at the Portage County Records Center./Resolution No. 23-0745
10. The Board of Commissioners approves and authorizes the execution of the agreement for legal services with Paul Earle for the Portage County Jail for 2024-2025./Resolution No. 23-0746
11. The Board of Commissioners approves and authorizes the execution of the mechanical investment service proposal for the County Jail with the Limbach Company, LLC concerning services for the Portage County Jail's heating, ventilation and air conditioning equipment and system./Resolution No. 23-0747
12. The Board of Commissioners approves and authorizing the execution of the proposal agreement with American Corrections Maintenance, Inc. and Fincham Construction, LLC for door related services at the Portage County Jail./Resolution No. 23-0748
13. The Board of Commissioners agrees to enter into a real estate agreement with Portage County Job & Family Services and Pinelane Properties, LLC./Resolution No. 23-0749
14. The Board of Commissioners agrees to enter into an amendment No. 3 with Portage County Job & Family Services and the Lighthouse Family Center, Ltd. For family and individual counseling and therapeutic services for Children Services./Resolution No. 23-0750
15. The Board of Commissioners authorizes a public announcement of available contract for professional construction administration and inspection services for the project known as 2024 Subdivision Construction Administration Contract./Resolution No. 23-0751
16. The Board of Commissioners authorizes a public announcement of available contract for professional construction administration and inspection services for the project known as 2024 Roadway Construction Administration Contact./Resolution No. 23-0752
17. The Board of Commissioners declares GPD Group most qualified firm as a result of review and analysis of qualifications and enter into negotiations for providing professional design services for the project known as Newton Falls Road Bridge No. 131 Replacement (PAR 131, CH 177) in Paris Township, Portage County./Resolution No. 23-0753

18. The Board of Commissioners agrees to accept the surety bond decrease rider for construction of street, storm sewer and drainage improvements for the Germaine Reserve Phase II Subdivision in Franklin Township./Resolution No. 23-0754
19. The Board of Commissioners agrees to accept the surety bond decrease rider for construction of street, storm sewer, drainage improvements, erosion and sediment control for the Maplecrest Parkway Extension in Brimfield Township./Resolution No. 23-0755
20. The Board of Commissioners agrees to a conditional acceptance of substantial completion of street, storm sewer and drainage improvements in the Maplecrest Parkway Extension, Brimfield Township./Resolution No. 23-0756
21. The Board of Commissioners approves the temporary acquisition of fuel for the Portage County Regional Airport fuel farm and authorizes the preparation and signing of the appropriate change in customer account document(s)./Resolution No. 23-0757
22. The Board of Commissioners accepts bids and awards contract for Project No. RA-3 (22-060), Spring Lakes Pump Station Improvements, in the Portage County Regional Sanitary Sewer District./Resolution No. 23-0758
23. The Board of Commissioners enter into an agreement between the Board of Commissioners on behalf of the Portage County Domestic Court and the National Center for State Court (NCSC) for the improvement of current operating systems within the Court./Resolution No. 23-0759
24. The Board of Commissioners enter into real estate lease agreement for the property located at 4039 Nanway Boulevard, Ravenna, Ohio./Resolution No. 23-0760
25. The Board of Commissioners award and enter into contract with Matt Winters Excavating, LLC. for a portion of the CDBG (BF-22-1CJ-1) Ravenna/Streetsboro Demolition Project./Resolution No. 23-0777

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

1. Emergency Management, Purchase of HAZMAT Truck

Director Petty brought Director Shackelford forward for discussion. Director Shackelford came to the Board three months ago to discuss the used market for firetrucks and rigs for the Hazmat team. A vehicle has been found in Pennsylvania that was originally in Texas. The cost is \$120,000, which is well within the current funding, making there no additional requests. A resolution needs to be passed to move forward with the purchase and to show commitment, as the County will not be officially opening for purchases until mid-January. Director Shackelford has talked to Director Collins from Solid Waste about assisting with the auctioning of the old vehicle.

Director Petty mentions that the Annual Appropriation Measures for General Fund and Non-General Fund are included in today's resolutions. A recap includes for General Fund there were 70.5 million dollars in requests compared to the 67.3 million in resources, so 3.2 million dollars had to be cut back. The approach has been to look at 2023 budgets and 2024 requests and see what is significantly different. Those items were investigated to see if the increase was justified or if the cutbacks needed to be made. Departments that were not on the wage scale that requested more than 1.25% were reduced to the recommended amount, excluding the Veterans Office and any bonuses that were requested were dialed back. The Sheriff's Office currently has collective bargaining agreements in the works, and DBFM will work with them once an agreement has been made.

Journal Entries:

1. The Board of Commissioners authorizes Commissioner Anthony Badalamenti, President of the Board, to sign the Federal Funding Accountability and Transparency Act, as part of the Grant Application for the Ohio Supreme Court Grant for Technology prepared by the Portage County Adult Probation Department and reviewed by the Department of Budget & Financial Management and the Grant Coordinator, with no exceptions noted. Copies of this request will be kept on file at the Adult Probation Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Direct the Auditor's Office to pay/process the December 6, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,325,154.05	(Includes late fees of: \$15.02)
ACH/Neil Group of	\$190.87	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$144,327.35	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$38,966.21	
Then and Now list totaling:	\$160,731.15	
Debt Service wire list:	\$0	
BWC Wires:	\$514,246.00	

3. Process the December 6, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Transfer from Fund 4256, New Milford & Tallmadge Rd. Resurface to Fund 1201, Motor Vehicle and Gas Tax./Resolution No. 23-0761
2. Transfer From Fund 4263, Tallmadge Rd Section O-P Resurface to Fund 1201, Motor Vehicle and Gas Tax./Resolution No. 23-0762
3. Declare the Necessity to Purchase One (1) Hazardous Materials Heavy Rescue Rig Requested by the Portage County Emergency Management Agency for use by the Portage County Hazardous Materials Response Team./Resolution No. 23-0763
4. Transfer from Fund 0001, General Fund to Fund 1414, Child Support General Administration./Resolution No. 23-0764
5. Transfer from Fund 1026, Kent Muni Court Projects to Fund 3012, Government Bonds Refinanced 2021./Resolution No. 23-0765
6. Amend Resolution 23-0711 Adopted November 30, 2023 to Authorize the Transfer of Funds from Fund 1001, Certificate of Title Administration to Fund 0001, General Fund to Account for an Additional \$51,070.00./Resolution No. 23-0766

7. Amend Resolution 23-0712 Adopted November 30, 2023 to Authorize the Transfer of Funds from Fund 0001, General Fund to Fund 1010, Computerization Clerk Muni Court to Account for an Additional \$51,070.00./Resolution No. 23-0767
8. Cash Advance from Fund 0001, General Fund to Fund 1166, EMPG Homeland Security Grant./Resolution No. 23-0768
9. Create Fund 1380, Healthy Aging Grant./Resolution No. 23-0769
10. Enter into an Agreement Between the Portage County Board of Commissioners on Behalf of the Sheriff's Office and Verkada DBA Vartana, Inc. for Equipment and Software for the Portage County Jail./Resolution No. 23-0770
11. General Fund Fiscal Year 2024 Annual Appropriation Measure./Resolution No. 23-0771
12. Non-General Funds Fiscal Year 2024 Annual Appropriation Measure./Resolution No. 23-0772

MISCELLANEOUS CONTINUED

Journal Entry:

8. The Board of Commissioners sign the November 14, 2023, correspondence to Beverly Miller CISR releasing and terminating the Road Bond for the Special Hauling issued by The Westfield Insurance Company under Permit # SH23-013 Bond #353958H in the amount of \$65,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners fix date to view location and set time and date for Public Hearing on a Road Vacation on an Unnamed Township Roadway on Morrow Acres recommending splitting the roadway between Neighboring Properties, Lots 12 and 14, perpendicular to Old Forge Road between Congress Lake Road and Ranfield Road, in Brimfield Township, Portage County./Resolution No. 23-0773
2. The Board of Commissioners accept and enter into a successor collective bargaining agreement between the Portage County Board of Commissioners and the Teamsters Local Union No. 436 concerning employees in the Portage County Dog Warden./Resolution No. 23-0774
3. The Board of Commissioners support the application by Charter Communications (Spectrum) to round 2 of the Ohio Residential Broadband Expansion Grant Program to

deploy Broadband Infrastructure to unserved and/or underserved locations in Portage County./Resolution No. 23-0775

4. The Board of Commissioners support the application by Cox Communications to round 2 of the Ohio Residential Broadband Expansion Grant Program to deploy Broadband Infrastructure to unserved and/or underserved locations in Portage County./Resolution No. 23-0776
5. The Board of Commissioners' authorize a Grant Application in the amount of \$58,098.64 to the Ohio Department of Public Safety Motorcycle Ohio Grant on Behalf of the Portage County Sheriff's Office./Resolution No. 23-0778

Recess: 10:09 AM

Reconvene: 10:46 AM

OSU EXTENSION

Presenting: Ashley Hughey & Seth Kannberg – Agricultural and Natural Resources Educator

Discussion:

1. *Final thanks and resignation.*
2. *Introduction of Seth Kannberg.*

Mr. Seth Kannberg was hired 5 weeks prior as the new Agricultural and Natural Resources Educator. He attended Ohio State University for Sustainable Plant Systems. Ms. Ashley Hughey is resigning at the end of December.

Mr. Kannberg would like to participate in a lot of farm visits and get the word out on the OSU Extension. He states that Portage is a diverse county and looks forward to coming in to give the Board updates.

Recess: 10:53 AM

Reconvene: 11:04 AM

*

*

*

*

*

**RESOLUTION NO. 23-0729 - RE: AMEND RESOLUTION NO. 18-0780 TO
ADOPT NEW PORTAGE COUNTY BUILDING
DEPARTMENT REGULATIONS
TECHNOLOGY FEES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the Portage County Board of Commissioners does hereby adopt the Portage County Building Regulations for building permits, fees and inspections (Exhibit A – 4 pages dated December 11, 2023) to amend and

supplement the current regulations, relating to building permits, fees and inspections with the effective date of January 1, 2024; and be it further

RESOLVED, that this resolution replaces Resolution No. 18-0780 adopted November 1, 2018, and be it further

RESOLVED, that the Board of Commissioners does believe that the current rate as established for the required Technology Fee is a correct and accurate fee and as such directs the Director of the Portage County Building Department on or before October 1, 2024, and each subsequent year, to recommend to the Board of Commissioners such future increases which are supported by the current Building Department activities and vendor license fee increases;

RESOLVED, that the Board of Commissioners finds and determines that all formal actions at this meeting concerning and relating to the adoption of this resolution were taken in an open meeting by the Board of Commissioners and that all deliberations that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Exhibit A

PORTAGE COUNTY FEE SCHEDULE - TECHNOLOGY FEE HIGHLIGHTED

11-Dec-23

Residential
Plan Review

Building

Mechanical

	Qty	Amount
Plan Review (Multiple Trades) Initial Review fee paid at time of submittal		
1st Plan Review	Ea	\$ 75.00
Second Plan Review Invoiced in 1/4 Increments after 2nd review	Hr	\$ 40.00
1st Plan Review - Single Trade (Building, Mechanical or Electrical)	Ea	\$ 40.00
Second Plan Review Invoiced in 1/4 Increments after 2nd review	Hr	\$ 40.00
Accessory Buildings	Ea	\$ 20.00
New Buildings/Additions/Alterations	Ea	\$ 82.00
	/100 SF	\$ 7.50
0-2500 SF	Ea	5
2,501-10,000 SF	Ea	6
10,001 to 20,000 SF	Ea	9
20,001 to 30,000 SF	Ea	10
>30,000 SF Add 1 Inspection per each additional 10,000 SF	Ea	10+
Linear Projects	Ea	\$ 82.00
(length x 1 ft wide = SF)	/100 SF	\$ 7.50
Accessory Building	Ea	\$ 60.00
	/100 SF	\$ 4.50
Manufactured Home (Per OBBs)	Ea	\$ 100.00
Shed	Ea	\$ 60.00
Deck/Porch/Ramp/Gazebo	Ea	\$ 60.00
Minor Repairs/Installation	Ea	\$ 60.00
Masonry Fireplace/Wood Stove	Ea	\$ 60.00
Roof Replacement/Sliding	Ea	\$ 60.00
Safety Inspection/Fire Damage	Ea	\$ 100.00
Reinspection/Additional Inspection	Ea	\$ 60.00
Approval Permit Extension per RCO (Max. 2 extensions)	Ea	\$ 82.50
Penalty (Scheduled Permit Value x %) (Work started prior to permit issued)		300%
Special Exemptions for residents 65 years & older/Permits are required but no fee.		
Demolition Permit	Ea	\$ 60.00
Technology Fee	Ea	\$ 10.00
New Buildings/Additions/Alterations (Including either form of gas)	Ea	\$ 60.00
	/100 SF	\$ 6.00
0-2500 SF	Ea	5
2501-10,000 SF	Ea	6
10,001 - 20,000 SF	Ea	9
20,001 - 30,000 SF	Ea	10
>30,000 SF Add 1 inspection per each additional 10,000 SF	Ea	10+
Linear Projects	Ea	\$ 60.00
(length x 1 ft wide = SF)	/100 SF	\$ 6.00
Minor Repairs/Installation	Ea	\$ 60.00
Fireplace Insert	Ea	\$ 60.00
Woodburner	Ea	\$ 60.00
Water Pump/Boiler	Ea	\$ 60.00
Hydronic (Isolated room or area within dwelling, Hydronics License required.	Ea	\$ 60.00
	/100 SF	\$ 3.00
Generator (Not required if fuel tank is part of the generator)	Ea	\$ 60.00
Furnace	Ea	\$ 45.00
Furnace & Air Conditioning	Ea	\$ 90.00
Air Conditioning	Ea	\$ 45.00
Safety Inspection/Fire Damage	Ea	\$ 60.00
Approval Permit Extension (per RCO)	Ea	\$ 82.50
Reinspection Fee	Ea	\$ 60.00
Penalty (Scheduled Permit Value x %)(work started prior to permit issued)		300%
Technology Fee	Ea	\$ 10.00

Electrical

New Buildings/Additions/Alterations	Ea	\$	60.00
Includes service, under/above ground, rough, final)	/100 SF	\$	6.00
0-2500 SF	Ea		5
2,501-10,000 SF	Ea		6
10,001 to 20,000 SF	Ea		9
20,001 to 30,000 SF	Ea		10
>30,000 SF Add 1 Inspection per each additional 10,000 SF	Ea		10+
Linear Projects	Ea	\$	60.00
(length x 1 ft wide=SF)	/100 SF	\$	6.00
New Service/Upgrade Service	Ea	\$	60.00
Meter Set/Repair Service Reconnection	Ea	\$	60.00
Manufactured Home/Industrialized Unit Service	Ea	\$	60.00
Temporary Service	Ea	\$	60.00
Minor/Repairs/Installations (# of devices must be under 10)	Ea	\$	60.00
Generator/Solar Panels/Seperately Derlved Power System	Ea	\$	60.00
Dryer/Water Pump/Furnace/Boiler	Ea	\$	60.00
AC Circuit/Baseboard Heating (add-on)	Ea	\$	60.00
Swimming Pool - In Ground (Owner can obtain)	Ea	\$	60.00
Swimming Pool - Above Ground (Owner can obtain)	Ea	\$	60.00
Spa/Whirlpool/Hot Tub/Well (Owner can obtain)	Ea	\$	60.00
Safety Inspection/Fire Damage	Ea	\$	60.00
Reinspection Fee	Ea	\$	60.00
Approval Permit Extension	Ea	\$	82.50
Penalty (Scheduled Permit Value x %) (work started prior to permit issued)			300%
Technology Fee	Ea	\$	10.00

Non-Residential

(Commercial)			
Plan Review - Multi Trade			
Non-Refundable Application Fee paid at time of submittal	Ea	\$	200.00
Invoiced in 1/4 hr Increments - 1st Review	Hr	\$	80.00
Invoiced in 1/4 hr Increments - 2nd Review	Hr	\$	80.00
Invoiced in 1/4 hr Increments - 3rd Review	Hr	\$	80.00
Invoiced in 1/4 hr Increments - 4th + Review	Hr	\$	100.00
Plan Review - Single Trade (Building, Mechanical, Electrical or Flood Hazard (Submittal not associated with a multi-trade submittal.)			
Non-Refundable Application Fee paid at time of submittal	Ea	\$	200.00
Invoiced in 1/4 increments - 1st Review	Hr	\$	80.00
Invoiced in 1/4 increments - 2nd Review	Hr	\$	80.00
Invoiced in 1/4 increments - 3rd Review	Hr	\$	80.00
Invoiced in 1/4 increments - 4th + Review	Hr	\$	100.00
Plan Review - Sign Plan Review			
Plan Review (No Application Fee)			
Invoiced in 1/4 increments - 1st Review	Hr	\$	75.00
Invoiced in 1/4 increments - 2nd Review	Hr	\$	75.00
Invoiced in 1/4 increments - 3rd Review	Hr	\$	75.00
Invoiced in 1/4 Incredment - 4th + Review	Hr	\$	100.00

Building

New Buildings/Additions/Alterations	Ea	\$	90.00
	/100 SF	\$	5.25
0-2500 SF	Ea		5
2,501-10,000 SF	Ea		6
10,001-20,000 SF	Ea		9
20,001-30,000 SF	Ea		10
>30,000 SF Add 1 Inspection per each additional 10,000 SF	Ea		10+
Linear Projects	Ea	\$	90.00
(length x 1 ft wide = SF)	/100 SF	\$	5.25
Industrialized Unit	Ea	\$	240.00
Cell Tower (New Installation)	Ea	\$	260.00
Single Inspection	Ea	\$	75.00
Foundation up to grade (only)	Ea	\$	225.00

Mechanical

Safety Inspection/Fire Damage	Ea	\$	105.00
Daycare/Adult Daycare/Type A/Type B	Ea	\$	105.00
Approval/Permit Extension	Ea	\$	100.00
Reinspection/Additional Inspection	Ea	\$	60.00
Penalty (Scheduled Permit Value x %) (work started prior to permit issued)			300%
Plan Review: See plan review schedule above			
Demolition Permit	Ea	\$	225.00
Technology Fee	Ea	\$	20.00
New Buildings/Additions/Alterations	Ea	\$	90.00
	/100 SF	\$	5.25
0-2500 SF	Ea		5
2,501-10,000 SF	Ea		6
10,001-20,000 SF	Ea		9
20,001-30,000 SF	Ea		10
>30,000 SF Add 1 Inspection per each additional 10,000 SF	Ea		10+
Linear Projects	Ea	\$	90.00
(length x 1 ft wide = SF)	/100 SF	\$	5.25
Hydronic	Ea	\$	90.00
	/100 SF	\$	4.50
HVAC Replacement	Ea	\$	90.00
Refrigeration	Ea	\$	60.00
Kitchen Hood - Type 1	Ea	\$	90.00
Kitchen Hood - Type 2	Ea	\$	60.00
Gas Line/Gas Meter Installation	Ea	\$	75.00
Minor Repairs/Minor Installation	Ea	\$	60.00
Safety Inspection/Fire Damage	Ea	\$	75.00
Reinspection Fee/Additional Inspection	Ea	\$	60.00
Penalty (Scheduled Permit Value X %) (work started prior to permit issued)			300%
Plan Review: See plan review schedule above			
Approval / Permit Extension	Ea	\$	100.00
Technology Fee	Ea	\$	20.00

Electrical

New Buildings/Additions/Alterations	Ea	\$	90.00
	/100 SF	\$	5.25
0-2500 SF	Ea		5
2,501-10,000 SF	Ea		6
10,001-20,000 SF	Ea		9
20,001-30,000 SF	Ea		10
>30,000 SF Add 1 Inspection per each additional 10,000 SF	Ea		10+
Linear Projects	Ea	\$	90.00
(length x 1 ft wide = SF)	/100 SF	\$	5.25
Exterior Lighting/Signs/Landscaping	1 thru 5 Ea	\$	112.00
	>5 add for Ea	\$	20.00
Single Inspection/Minor repairs	Ea	\$	60.00
Installations under 8 devices	Ea	\$	60.00
Oil Well	Ea	\$	60.00
Daycare/Adult Daycare/Type A/Type B	Ea	\$	105.00
Communication/Data/Security/Low Voltage <50v	Ea	\$	112.00
Generator/Solar Panels/Seperately Derived Power System	Ea	\$	60.00
New Service/Replace Existing	Ea	\$	90.00
Replace Existing Service	Ea	\$	90.00
Service to Camp Park	Ea	\$	60.00
Service to Temp Construction Trailer	Ea	\$	60.00
Service to Agricultural Bldg	Ea	\$	60.00
Service to Temp Pole	Ea	\$	60.00
Service to Manufactured Home	Ea	\$	60.00
Existing Service-Replace Meter Only	Ea	\$	60.00
Safety Inspection/Fire Damage	Ea	\$	90.00
Reinspection Fee/Additional Inspection	Ea	\$	60.00
Penalty (Scheduled Permit Value x %) (work started prior to permit issued)			300%
Plan Review: See plan review schedule above			
Approval / Permit Extension	Ea	\$	100.00

Fire Protection	Technology Fee	Ea	\$	20.00
	Fire Alarm	Ea	\$	90.00
		/100 SF	\$	0.75
	Fire Suppression (Sprinkler-Wet)	Ea	\$	90.00
		/100 SF	\$	0.75
	Special/Alternative Suppression Systems (FM, CO2, etc)	Ea	\$	60.00
	Minor Repairs/Minor Installation	Ea	\$	60.00
	Type 1 Hood Suppression	Ea	\$	90.00
	Fire Underground/Private Line/Fire Main	Ea	\$	255.00
	Reinspection Fee/Additional Inspection	Ea	\$	60.00
	Penalty (Scheduled Permit Value x %) (work started prior to permit issued)			300%
	Plan Review: See plan review schedule above			
	Approval/Permit Extension	Ea	\$	100.00
Signs	Technology Fee	Ea	\$	20.00
	Sign (Building permit-Add Electrical schedule fees if powered)	Ea	\$	75.00
	Reinspection Fee/Additional Inspection	Ea	\$	60.00
	Penalty (Scheduled Permit Value x %) (work started prior to permit issued)			300%
	Plan Review: See plan review schedule above			
Miscellaneous	Approval/Permit Extension	Ea	\$	100.00
	Technology Fee	Ea	\$	20.00
	Contractor Registration	/Yr.	\$	100.00
	Technology Fee-Contractor Registration	Ea	\$	10.00
	Agricultural Buildings	Ea	\$	15.00
	NSF Check	Ea	\$	50.00
	Certificate of Occupancy (Residential & Non-Residential Reissuance of C of O - On file)			No Charge
	Certificate of Occupancy (Residential & Non-Residential Reissuance-Not on file)			No Charge
	Flood Plain-Plain Review: See Single Trade Plan Review schedule above			
	Flood Plain-Flood Hazard Development Permit	Ea	\$	112.50
	Flood Plain-Flood Hazard Development Inspection (Number & frequency of Inspections)	Ea	\$	75.00
	Flood Plain - Technology Fee	Ea	\$	10.00
	Copies / Scans 0-10			
	Copies / Scans > 10	Ea	\$	0.08
	Copies 11" X 17"	Ea	\$	0.20
	Copies > 11" X 17" (by Estimate)			
	Scans 0-5 up to 11" X 17"			
	Scans > % up to 11" X 17"	Ea	\$	0.10
	Scans > 11" X 17" (by Estimate)			

RESOLUTION NO. 23-0730

RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, BUSINESSES and

**PRIVATE DONORS TO SUPPORT THE
PORTAGE COUNTY JOB AND FAMILY
SERVICES PRESENTS FOR KIDS
CAMPAIGN 2022**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Job & Family Services received a total of \$1250.00 in cash donations from organizations, businesses and private donors; and

WHEREAS, the five donations totaling \$1250.00 were received in the month of December 2022; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations in the amount of \$ 1250.00 from the following organization, businesses or private donors; and be it further

Donor	Contact (Requirement)	Address	Donation
Leslie Kotonski		443 Eldridge Rd. Aurora, Ohio 44202	\$50
Rob Szuch		5646 Horning Rd. Kent, Ohio 44240	\$150
Janice and Russ Finley		935 Industry Road Atwater, Ohio 44201	\$50
Neighborhood Development Services		120 East Main Street Ravenna, Ohio 44266	\$1000

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0731

- RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, BUSINESSES and PRIVATE DONORS TO SUPPORT THE PORTAGE COUNTY JOB AND FAMILY SERVICES CHILD PROTECTIVE SERVICES DIVISION

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Job & Family Services received a total of \$300.00 in cash donations from organizations, businesses and private donors; and

WHEREAS, the two donations totaling \$300.00 were received in the months of April 2023; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations in the amount of \$ 300.00 from the following organization, businesses or private donors; and be it further

Donor	Contact (Requirement)	Address	Donation
Portage Vision	Dr. Gregory Marchand	950 E. Main St. Ravenna, Ohio 44266	\$200
Larry Trombka		938 East Main St. Ravenna, Ohio 44266	\$100

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0732

- RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, BUSINESSES and PRIVATE DONORS TO SUPPORT

EDUCATIONAL NEEDS FOR YOUTH RECEIVING CASE MANAGEMENT SERVICES FROM THE PORTAGE COUNTY JOB AND FAMILY SERVICES

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Job & Family Services received a total of \$7,500.00 in cash donations from organizations, businesses and private donors; and

WHEREAS, the donations totaling \$7,500.00 were received in February, March, and August 2023, now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations in the amount of \$7500 from the following private donor; and be it further

Donor	Contact (Requirement)	Address	Donation
Craig and Karen Wilde		6164 Second Ave Kent Ohio 44240	\$7500.00

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

**RESOLUTION NO. 23-0733 - RE: ACCEPTANCE OF CASH DONATIONS FROM
PORTAGE JFS EMPLOYEES DURING
VARIOUS EMPLOYEE ENHANCEMENT
COMMITTEE SPONSORED FUNDRAISERS**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Job & Family Services received cash donations from Portage JFS employees from basket, candy bar and pizza sales
- WHEREAS,** donations totaled \$1037.80 from Portage JFS employees were received in the months of April, July, and August 2023
- RESOLVED,** that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations totaling \$1037.80 from Portage JFS employees for the Portage JFS Employee Enhancement Committee
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0734 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$844.00 SFY23 4th Qtr Pymt#4 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$ 844.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$ 844.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0735 - RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$106,972.00

for July 2023 Adj#3, August 2023, September 2023 and October 2023 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 49,075.68

Project 3B278 \$ 38,617.14

Project 3A259 \$ -0-

Project 3B259 \$ -0-

Project 3B277 \$ 3,136.28

Project 3D278 \$ -0-

Project 3A225 \$ 16,142.90

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$106,972.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0736

-

**RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$3,684.14 for the remainder of October 2023 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$ 3,684.14

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$ 3,684.14

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0737 - RE: ENTER INTO AN AGREEMENT FOR
RANDOM DOT DRUG AND ALCOHOL
TESTING SERVICES BETWEEN IEBT AND
THE BOARD OF COUNTY
COMMISSIONERS OF THE PORTAGE
COUNTY SOLID WASTE DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, on or about January 1, 1998, the Board of County Commissioners of the Portage County Solid Waste Management District joined a consortium to achieve compliance with federal drug and alcohol testing regulations; and

WHEREAS, IEBT, Inc. has agreed to act as a third-party administrator by performing the required testing for the Portage County Solid Waste Management District; and

WHEREAS, the parties wish to enter into said agreement for one year, to expire on December 31, 2024; and

WHEREAS, the fees have been established as follows:

Urine collection, lab analysis &MRO	\$89.00/person
Breath Alcohol: DOT approved devices	\$67.00/person
STAT Service for post-accident, reasonable suspicion and calls less than 24-hour notice	
STAT Coordination Fee	\$89.00
Drug and Alcohol testing at IBET facility	\$67.00/person
Breath Alcohol Testing DOT approved devices	\$50.00/person
Consortium Fee	\$175.00

RESOLVED, that the Board of County Commissioners of the Portage County Solid Waste Management District does hereby accept the amendment to the Drug and Alcohol Testing Consortium Agreement for the referenced testing within the Scope of Services and in the amounts indicated above in a total amount not to exceed \$2,500.00 until expiration on December 31, 2024; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0738

-

**RE: ENTER INTO AN AGREEMENT FOR
HOUSEHOLD HAZARDOUS WASTE
SERVICES BETWEEN CLEAN EARTH AND
THE BOARD OF COUNTY
COMMISSIONERS OF THE PORTAGE
COUNTY SOLID WASTE DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, The Board of County Commissioners of the Portage County Solid Waste Management District and the Portage County Solid Waste Management District would like to have a qualified party to provide for the collection of discarded household hazardous waste; and

WHEREAS, the Board of County Commissioners of the Portage County Solid Waste Management District and CleanEarth., wish to enter into an agreement for the purpose of discarded household hazardous waste; and

WHEREAS, the parties wish to enter into said agreement for one year, to expire on December 31, 2024 and not to exceed \$75,000; now therefore it be

RESOLVED, that the Board of County Commissioners of the Portage County Solid Waste Management District does hereby enter into an agreement with CleanEarth, effective January 1 2024, through December 31, 2024; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0739 - RE: ACCEPT AND AWARD THE BID FOR THE
 PORTAGE COUNTY PROFESSIONAL
 SECURITY SERVICES FOR THE
 ADMINISTRATION BUILDING, 449 SOUTH
 MERIDIAN ST., ANNEX BUILDING, 466
 SOUTH CHESTNUT ST., RIDDLE BLOCK
 BUILDING, 209 SOUTH CHESTNUT ST., AND
 OHIOMEANSJOBS, 253 SOUTH CHESTNUT
 ST., RAVENNA.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** four (4) bids for the professional security services for the Portage County Administration Building, 449 South Meridian Street, Annex Building, 466 South Chestnut Street, Riddle Block Building, 209 S. Chestnut Street, and Ohiomeansjobs, 253 S. Chestnut Street, Ravenna were received, tabulated and recorded on November 22nd, 2023; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services that the Portage County Board of Commissioners accept the bid received from A & Associates dba A&A Security Services, Inc. be accepted; and
- WHEREAS,** one full-time armed security officer and one full-time un-armed security officer per shift Monday through Friday at the Portage County Administration Building and Annex and one full-time armed security officer and one full-time un-armed security officer per shift Monday through Friday at the Riddle Block and Ohiomeansjobs will be required; now therefore be it
- RESOLVED,** that the Board of County Commissioners agrees to enter into a contract with A & Associates dba A&A Security Services, 951 Sansbury's Way, West Palm Beach, FL 33411 in the amount not to exceed \$24.50 per man hour effective February 1, 2024; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

Department be and hereby are approved; and be it further

- RESOLVED,** that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, Portage County Administration Building, (Entrance off Chestnut), 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on January 3rd, 2024; and be it further
- RESOLVED,** that the notice of receiving proposals shall be published in the Record Courier on December 15th, 2023 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0742 - RE: APPROVE SPECIFICATIONS AND SET THE REQUEST FOR PROPOSALS DATE FOR AVIATION BRANDED FUEL SUPPORT FOR THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY REGIONAL AIRPORT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- RESOLVED,** that the Request for Proposals for Aviation Branded Fuel Support for the Board of Commissioners on behalf of the Portage County Regional Airport be approved; and be it further
- RESOLVED,** that proposals will be accepted by the Director of the Portage County Office of Internal Services, (Entrance off Chestnut) Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:30 p.m., E.S.T. on January 10th, 2024, and publicly opened and read; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

4.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions

Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0745 - RE: DECLARE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL PROPERTY
LOCATED AT THE PORTAGE COUNTY
RECORDS CENTER.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County personal property located at the Portage County Records Center, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

Description

- Miscellaneous broken furniture left at the Records Center over the years
- Copier pieces
- Printer pieces
- Microfilm Cameras
- Roll Film Reader
- Typewriter
- Microfilm Scanner

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0746 - RE: APPROVING AND AUTHORIZING THE
EXECUTION OF THE AGREEMENT FOR**

**LEGAL SERVICES FOR THE PORTAGE
COUNTY JAIL FOR 2024-2025**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners ("Board") have a need for legal assistance and clerking service in order to provide access to the legal system for inmates held in the Portage County Jail; and
- WHEREAS,** Attorney Paul Earle is professionally qualified to perform such legal services and has done so for many years; and therefore be it
- RESOLVED,** the Board hereby approves and authorizes the execution of the two-year Agreement for Legal Services for the Portage County Jail for 2024 and 2025 to be provided by Attorney Paul Earle; and be it further
- RESOLVED,** that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0747 - RE: APPROVING AND AUTHORIZING THE
EXECUTION OF THE MECHANICAL
INVESTMENT SERVICE PROPOSAL FOR
THE COUNTY JAIL WITH THE LIMBACH
COMPANY, LLC CONCERNING SERVICES
FOR THE PORTAGE COUNTY JAIL'S
HEATING, VENTILATION AND AIR
CONDITIONING EQUIPMENT AND SYSTEM**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Jail is in need of mechanical maintenance solutions for heating, ventilation and air conditioning (HVAC) equipment, and the Limbach Company, LLC has provided a proposal agreement concerning providing such solutions, including without limitation, such things as

ensuring a safe environment, providing qualified technicians, providing preventive maintenance and repairs, providing communications to the county and jail staff concerning service calls, providing services to extend the life of such equipment and improved efficiency; now therefore be it

RESOLVED, the Board hereby approves and authorizes the execution of Mechanical Investment Service Proposal prepared for the Portage County Jail by the Limbach Company, LLC; and be it further

RESOLVED, that the Board authorizes the President of the Board, or any other available Member of the Portage County Board of Commissioners, to execute the Agreement on behalf of the Portage County Board of Commissioners; and be it further

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0748 - RE: APPROVING AND AUTHORIZING THE
EXECUTION OF THE PROPOSAL
AGREEMENT WITH AMERICAN
CORRECTIONS MAINTENANCE, INC AND
FINCHAM CONSTRUCTION, LLC FOR
DOOR RELATED SERVICES AT THE
PORTAGE COUNTY JAIL**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Jail facility is in need of door related maintenance services and has received a proposal agreement from American Corrections Maintenance, Inc ("ACM") and Fincham Construction, LLC ("FC"); and be it further

RESOLVED, the Portage County Board of Commissioners hereby approves said proposal agreement and authorizes the execution of the proposal agreement with ACM and FC; and be it further

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0749 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND PINELANE PROPERTIES, LLC

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the City of Ravenna, County of Portage, for Portage County Job & Family Services (Ohio Means Jobs); and

WHEREAS, Pinelane Properties, LLC, 5200 McCormick Road, Ravenna, Ohio 44266 of Portage County has property located at 247 South Chestnut Street Unit B, Ravenna, Ohio available for lease by the Portage County Commissioners; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property at 247 South Chestnut Street, Unit B, Ravenna, Ohio for twelve (12) months beginning on January 1, 2024 through December 31, 2024; and be it further

RESOLVED, that rent from January 1, 2024 through December 31, 2024 shall be paid in monthly installments of Nine hundred seventy-five and 00/100 dollars (\$975.00) for twelve (12) months, plus an additional installment as a security deposit, total rent and security deposit not to exceed Twelve thousand six hundred seventy-five and 00/100 dollars (\$12,675.00); and be it further

RESOLVED, that negotiated expenses related to maintenance and repairs of the leased premises shall not exceed One thousand and 00/100 dollars (\$1,000.00)

for the term of January 1, 2024 through December 31, 2024; and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0750 - RE: ENTER INTO AN AMENDMENT NO. 3
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND THE LIGHTHOUSE FAMILY
CENTER, LTD. FOR FAMILY AND
INDIVIDUAL COUNSELING AND
THERAPEUTIC SERVICES FOR CHILDREN
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage Count Contract No. 20220257 (the "Original Contract") on November 18, 2021 by Resolution No. 21-0866 to provide Family and Individual Counseling and Therapeutic Services to benefit individuals who have or recently have had involvement with the Children Services Division; and

WHEREAS, an Amendment No. 1 between the parties was entered into on October 27, 2022 through Resolution No. 22-0632 to extend the agreement by one (1) additional year from January 1, 2023 through December 31, 2023; and be it further

WHEREAS, an Amendment No. 2 between the parties was entered into on November

9, 2023 through Resolution No. 23-0660 to extend the agreement by one (1) additional year from January 1, 2024 through December 31, 2024; and be it further

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and The Lighthouse Family Center, Ltd. to increase the agreement the agreement by Two thousand five hundred and 00/100 dollars (\$2,500.00) for the term from January 1, 2023 through December 31, 2023; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Two thousand five hundred and 00/100 dollars (\$2,500.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0751 - RE: PUBLIC ANNOUNCEMENT OF AVAILABLE
CONTRACT FOR PROFESSIONAL
CONSTRUCTION ADMINISTRATION AND
INSPECTION SERVICES FOR THE
PROJECT KNOWN AS 2024 SUBDIVISION
CONSTRUCTION ADMINISTRATION
CONTRACT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, R.C. 153.67 requires that a public authority planning to contract for professional services publicly announce all contracts available from it for

such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners, by unanimous vote thereto, authorizes the announcement of the request for proposals for professional construction administrative services for the Portage County Engineer for the project known as **2024 Subdivision Construction Administration Contract**; and be it further

RESOLVED, that such notice shall comply with all terms and requirements of Ohio Revised Code 153.67; and be it further

RESOLVED, that the announcement requesting proposals will be published in the Record Courier on **Friday, December 22, 2023**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0752

-

RE: PUBLIC ANNOUNCEMENT OF AVAILABLE CONTRACT FOR PROFESSIONAL CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE PROJECT KNOWN AS 2024 ROADWAY CONSTRUCTION ADMINISTRATION CONTRACT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, R.C. 153.67 requires that a public authority planning to contract for professional services publicly announce all contracts available from it for such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners, by unanimous vote thereto, authorizes the announcement of the request for proposals for professional construction administrative services for the Portage County

Engineer for the project known as **2024 Roadway Construction Administration Contract**; and be it further

RESOLVED, that such notice shall comply with all terms and requirements of Ohio Revised Code 153.67; and be it further

RESOLVED, that the announcement requesting proposals will be published in the Record Courier on **Friday, December 22, 2023**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0753 - RE: DECLARE GPD GROUP MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROVIDING PROFESSIONAL DESIGN SERVICES FOR THE PROJECT KNOWN AS NEWTON FALLS ROAD BRIDGE NO. 131 REPLACEMENT (PAR 131, CH 177) IN PARIS TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 23-0608 authorized the announcement of the request for proposals for professional design services for the project known as Newton Falls Road Bridge No. 131 Replacement (PAR 131, CH 177) in Paris Township, Portage County, and

WHEREAS, the announcement requesting proposals for said project was published in the Record Courier on October 20, 2023, and ODOT's Website on Monday, October 23, 2023, and

WHEREAS, proposals were received from fifteen (15) engineering firms for providing professional design services for the project known as Newton Fall Road

Bridge No. 131 Replacement, and

WHEREAS, the qualifications were reviewed and rated according to the consultant selection process as used by the Ohio Department of Transportation, and

WHEREAS, after review and rating, the firm of **GPD Group** was rated highest; now therefore be it

RESOLVED, that the Portage County Engineer recommends that the qualifications of **GPD Group**, 520 South Main Street, Suite 2531, Akron, Ohio 44311 be accepted, and be it further

RESOLVED, that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations with **GPD Group** for providing professional design services for the project known as Newton Fall Road Bridge No. 131 Replacement in accordance with ORC 153.69, Sub. Sec. A, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

✱

**RESOLUTION NO. 23-0754 - RE: AGREE TO ACCEPT THE SURETY BOND
DECREASE RIDER FOR CONSTRUCTION
OF STREET, STORM SEWER AND
DRAINAGE IMPROVEMENTS FOR THE
GERMAINE RESERVE PHASE II
SUBDIVISION IN FRANKLIN TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County Board of Commissioners Resolution 22-0058, agreed to accept the Surety Bond and Performance Agreement for the construction of street, storm sewer and drainage improvements for the Germaine Reserve Phase II Subdivision in Franklin Township, Portage County, Ohio.

in the full and just sum of Nine Hundred Forty-One Thousand Eight Hundred and 81/100 Dollars (\$941,800.81) for the benefit of Portage County; and

- WHEREAS,** Portage County Subdivision Regulations § 512.2, the amount of any surety bond may be reduced at times and in amounts deemed appropriate by the county engineer; and be it further
- WHEREAS,** Resolution 22-0720 accepted the Surety Bond decrease rider to the penal sum of Two Hundred Sixteen Thousand Two Hundred Thirty-Seven Dollars and 70/100 (\$216,237.70)"; now therefore be it
- RESOLVED,** that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Surety Bond decrease rider for the construction of street, storm sewer and drainage improvements for the Germaine Reserve Phase II Subdivision in Franklin Township; and be it further
- RESOLVED,** that said Surety bond is between Newcomer Partners, LLC (owner/developer) and Ohio Farmers Insurance Company, decreased to the penal sum of Eighty-Six Thousand Five Hundred Ninety-Seven Dollars and 37/100 (\$86,597.37) for the benefit of Portage County; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0755 - RE: AGREE TO ACCEPT THE SURETY BOND
DECREASE RIDER FOR CONSTRUCTION
OF STREET, STORM SEWER, DRAINAGE
IMPROVEMENTS, EROSION AND
SEDIMENT CONTROL FOR THE
MAPLECREST PARKWAY EXTENSION IN
BRIMFIELD TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Board of Commissioners Resolution 22-0447, agreed to accept the Surety Bond and Performance Agreement for the construction of street, storm sewer, drainage improvements, erosion and sediment control for the Maplecrest Parkway Extension in Brimfield Township, Portage County, Ohio, in the full and just sum of One Million One Hundred Fifty-Nine Thousand Six Hundred Eighty-Nine Dollars & 88/100 (\$1,159,589.88), for the benefit of Portage County; and
- WHEREAS,** Portage County Subdivision Regulations § 512.2, the amount of any surety bond may be reduced at times and in amounts deemed appropriate by the county engineer; now therefore be it
- RESOLVED,** that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Surety Bond decrease rider for the construction of street, storm sewer, drainage improvements, erosion, and sediment control for the Maplecrest Parkway Extension in Brimfield Township; and be it further
- RESOLVED,** that said Surety bond is between Maplecrest, LLC (owner/developer) and Hartford Fire Insurance Company, decreased to the penal sum of One Hundred Nine Thousand Nine Hundred Seventy-Five Dollars and 11/100 (\$109,975.11), for the benefit of Portage County; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0756 - RE: CONDITIONAL ACCEPTANCE OF
SUBSTANTIAL COMPLETION OF STREET,
STORM SEWER AND DRAINAGE
IMPROVEMENTS IN THE MAPLECREST
PARKWAY EXTENSION, BRIMFIELD
TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, required street, storm sewer and drainage improvements in the Maplecrest Parkway Extension, Brimfield Township, identified in plans on file with the Portage County Engineer dated January 26, 2022, are indicated to have been substantially completed by Maplecrest LLC, (Owner/Developer), including the following road depicted in said Subdivision plans:

Road No.	Road Name	Length	
		Feet	Miles
TH 1213	Maplecrest Parkway	930.21	.176

(Improvements); and

WHEREAS, Portage County Subdivision Rules and Regulations § 516 provides a procedure for conditional acceptance of street, storm sewer and drainage improvements that have been substantially completed, and to set a date for the required one-year maintenance period; and

WHEREAS, the Portage County Engineer engaged with the aforementioned Township pursuant to Rule 516.1(B), and upon inspection of said improvements, the same were found to be in compliance such procedure; now therefore be it

RESOLVED, that, upon the recommendation of the Portage County Engineer, the Board of Portage County Commissioners does hereby set the date of substantial completion for the above reference Improvements, which begins the required one-year maintenance period, and which shall be the Fourteenth day of December, 2023, and be it further

RESOLVED, that until final acceptance of the aforementioned, as provided in Portage County Subdivision Rules and Regulations § 519, Owner/Developer shall be responsible for all Improvements in accordance with Said Rules and Regulations, including but not limited to § 516 through 519; and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of the above Resolution with the Portage County Engineer, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a

meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* * * * *

**RESOLUTION NO. 23-0757 - RE: APPROVING THE TEMPORARY
ACQUISITION OF FUEL FOR THE PORTAGE
COUNTY REGIONAL AIRPORT FUEL FARM
AND AUTHORIZING THE PREPARATION
AND SIGNING OF THE APPROPRIATE
CHANGE IN CUSTOMER ACCOUNT
DOCUMENT(S)**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, to proceed with the acquisition of fuel for the continued operations of the fuel farm at the Portage County Regional Airport, in the short term, a change of customer account form needs to be prepared and signed by a representative of the Board of Commissioners; now therefore be it

RESOLVED, the Portage County Board of Commissioners hereby approves and authorizes the Portage County Director of Airport Operations to prepare and sign the necessary "QTpod" petroleum on demand "change for customer account" form provided by "QTpod."; and be it further

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* * * * *

**RESOLUTION NO. 23-0758 - RE: ACCEPT BIDS AND AWARD CONTRACT
FOR PROJECT NO. RA-3 (22-060), SPRING
LAKES PUMP STATION IMPROVEMENTS,**

**IN THE PORTAGE COUNTY REGIONAL
SANITARY SEWER DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** this Board by Resolution 22-0631 adopted, October 26, 2023, set the date and time for bidding of Project No. RA-3 (22-060), "SPRING LAKES PUMP STATION IMPROVEMENTS", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on November 7th and November 21st, 2023; and
- WHEREAS,** twelve (12) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** six (6) bids were received, opened and tabulated by the Department of Internal Services on December 06, 2023; as follows:
- | | |
|-------------------------------|----------------|
| Matt Winters Excavating, LLC. | \$560,451.00 |
| Rudzik Excavating, Inc. | \$568,890.00 |
| S.E.T. Inc. | Non-responsive |
| A-1 Industrial Resources | \$593,000.00 |
| J.S. Bova Excavating, LLC. | \$610,000.00 |
| Nerone & Sons, Inc. | \$795,000.00 |
- WHEREAS,** the Engineer's Estimate was \$ 510,000.00; and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from Matt Winters Excavating LLC, 3310 Kent Road, #6, Stow, Ohio 44224 in the amount of \$ 560,451.00 be accepted and awarded as the lowest and best bid received; and be it further

**CENTER FOR STATE COURT (NCSC) FOR
THE IMPROVEMENT OF CURRENT
OPERATING SYSTEMS WITHIN THE
COURT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners on behalf of the Portage County Domestic Court is in need of updating and improving the current system used within their court as well as collecting data to create a developing system to be used long-term.
- WHEREAS,** the National Center for State Court (NCSC) has the ability and willingness to create such a system for the Domestic Court and has given the Court a plan for how best to optimize the current system with have and where to supplement our system.
- RESOLVED,** that the Board of Portage County Commissioners on behalf of the Portage County Domestic Court does hereby enter into an agreement between the Board of Commissioners and the National Center for State Court; and be it further
- RESOLVED,** that the project will commence on or about January 1, 2024 and the completion date to be on or before March 31, 2024 with 3 payment in the amount of Seven Thousand Seven Hundred dollars, total not to exceed Twenty-Three Thousand One Hundred (\$23,100.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0760

**RE: ENTER INTO REAL ESTATE LEASE
AGREEMENT FOR THE PROPERTY
LOCATED AT 4039 NANWAY BOULEVARD ,
RAVENNA, OHIO.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS** the Board of Commissioners on November 2, 2023 adopted Resolution 23-0641 Enter into Purchase and Sale Agreement by and between the Portage County Board of Commissioners and FBO Hangars, LLC and Kelly Aviation Helios LLC regarding the airport buildings and other structures as described in this resolution;
- WHEREAS,** within the Purchase and Sale Agreement under Article III, Post-Closing Lease put in place for a portion of the real estate property situated at 4039 Nanway Blvd, Ravenna Ohio 44266 also known as the Aircraft Hangar Space Rental Agreement; and
- WHEREAS,** the lease shall be between Portage County Commissioners and FBO Hangers LLC; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Aircraft hangar Space Rental Agreement for a portion of the property listed above with FBO Hangers, LLC for a term of one (1) year, commencing from the closing date of the Purchase and Sale Agreement for one (1) calendar year; and be it further
- RESOLVED,** that the amount of rent shall be Four Thousand Eight Hundred Forty-Five and 33/100 dollars (\$4,845.33) per month with the Annual Rent being Fifty Eight Thousand One Hundred Forty-Four Dollars (\$58,144.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0761 - RE: TRANSFER FROM FUND 4256, NEW
MILFORD & TALLMADGE RD. RESURFACE
TO FUND 1201, MOTOR VEHICLE AND GAS
TAX**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Engineer confirms that the New Milford & Tallmadge Rd. Resurface project is complete; and
- WHEREAS,** the Portage County Engineer requests that the Portage County Board of Commissioners approve an operating transfer; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$201,133.14:

FROM:

FUND 4256, NEW MILLFORD & TALLMADGE RD. RESURFACE

ORGCODE – 42568109

Debit Expense Account

Object: 910000 - Transfer Out

Project: 36477

\$201,133.14

TO:

FUND 1201, MOTOR VEHICLE AND GAS TAX

ORGCODE- 12018102

Credit Revenue Account

Object: 280000 – Transfer In

\$201,133.14

; and be it further

- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

* * * * *

**RESOLUTION NO. 23-0762 - RE: TRANSFER FROM FUND 4263,
TALLMADGE RD SECTION O-P
RESURFACE TO FUND 1201, MOTOR
VEHICLE AND GAS TAX**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Engineer confirms that the Tallmadge Rd Section O-P Resurface project is complete; and

WHEREAS, the Portage County Engineer requests that the Portage County Board of Commissioners approve an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$14,076.30:

FROM:

FUND 4263, TALLMADGE RD SECTION O-P RESURFACE

ORGCODE – 42638109

Debit Expense Account

Object: 910000 - Transfer Out

Project: DGA15

\$14,076.30

TO:

FUND 1201, MOTOR VEHICLE AND GAS TAX

ORGCODE- 12018102

Credit Revenue Account

Object: 280000 – Transfer In

\$14,076.30

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0763

- **RE: DECLARE THE NECESSITY TO PURCHASE
ONE (1) HAZARDOUS MATERIALS HEAVY
RESCUE RIG REQUESTED BY THE
PORTAGE COUNTY EMERGENCY
MANAGEMENT AGENCY FOR USE BY THE
PORTAGE COUNTY HAZARDOUS
MATERIALS RESPONSE TEAM**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41, the Portage County Board of Commissioners declares it necessary to purchase one (1) Hazardous Materials Heavy Rescue Rig requested by the Portage County Emergency Management Agency to be used by the Portage County Hazardous Materials Response Team and

WHEREAS, it is the intent of the Portage County Emergency Management Agency to purchase one Hazardous Materials Heavy Rescue Rig to be paid fully from the Hazardous Materials Response Team Fund 1160, and

WHEREAS, it is the recommendation of the Portage County Emergency Management Agency Director that this truck be purchased from Brindlee Mountain Fire Apparatus #120921-BLE, through Sourcewell Cooperative Purchasing,
Brindlee Mountain Fire Apparatus.
15410 US-231
Union Grove, AL 35175
Purchase price of \$120,000.00

now, therefore be it

RESOLVED, that the Board of the Portage County Commissioners declares it necessary and does hereby authorize Portage County Emergency Management Agency Director Ryan Shackelford to purchase one Hazardous Materials Heavy Rescue Rig from Brindlee Mountain Fire Apparatus #120921-BLE, through Sourcewell Cooperative Purchasing and sign the contract of sale provided by Brindlee Mountain Fire Apparatus: and be it further

RESOLVED, that the 2024 Hazardous Materials Response Team Fund 1160 in the amount of **One hundred twenty thousand and 00/100 (\$120,000.00)** shall

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Portage County Emergency Management Agency, and the Department of Budget & Financial Management; and be it further

Roll call vote as follows:

* * * * *

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the following transfer of funds be made in the amount of \$10,783.79 for November 2023 IV-D contract payments local match for Prosecutor July-September 2023 payment as reviewed and recommended by the Department of Job & Family Services:

Credit Revenue Account

Object: 280000 – Transfer In
Project NONE

\$10,783.79

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0765 - RE: TRANSFER FROM FUND 1026, KENT MUNI
COURT PROJECTS TO FUND 3012,
GOVERNMENT BONDS REFINANCED 2021**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, on May 21, 2013 the Portage County Board of Commissioners entered into a memorandum of understanding with the Portage County Municipal Judges, Resolution 13-0427, the Municipal Court Judges agree to make payments from Fund 4007 and Fund 4017, which have been renamed Fund 1026 or all obligations incurred by the Commissioners for the Project, including but not limited to, short-term or long-term financing, interest, issuance and insurance costs incurred as a result of financing for all debt incurred on the project; and

WHEREAS, The Judges agree to make payments on the Woodlands at Robinson Nursing Home bond annually in a minimum payment of \$450,000.00 for the remainder of the fifteen-year term; and

WHEREAS, in Portage County Municipal Court Kent and Ravenna Journal Entry number 2023JE176R, the Judges authorized the 2023 payment release of \$515,375.00 from Fund 1026, Kent Muni Court Projects to Fund 3012, Government Bonds Refinanced 2021, now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$515,375.00:

FROM:

FUND 1026, KENT MUNI COURT PROJECTS

ORGCODE – 10265209

Debit Expense Account

Object: 910000 - Transfers Out \$515,375.00

TO:

FUND 3012, GOVERNMENT BONDS REFINANCED 2021

ORGCODE – 30120012

Credit Revenue Account

Object: 280000 – Transfer In \$515,375.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Municipal Court, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0766 - RE: AMEND RESOLUTION 23-0711 ADOPTED NOVEMBER 30, 2023 TO AUTHORIZE THE TRANSFER OF FUNDS FROM FUND 1001, CERTIFICATE OF TITLE ADMINISTRATION TO FUND 0001, GENERAL FUND TO ACCOUNT FOR AN ADDITIONAL \$51,070.00

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioner adopted Resolution No. 23-0711 on November 30, 2023, to authorize the transfer of funds from Fund 1001, Certificate of

Title Administration to Fund 0001, General Fund in the amount of \$1,000,000.00; and

WHEREAS, the Agreement from the Portage County Clerk of Courts requested the transfer to be \$1,051,070.00; now therefore be it

RESOLVED, that the transfer amount be increased from \$1,000,000.00 to \$1,051,070.00; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution and the agreement be forwarded to the Portage County Auditor and the Portage County Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0767 - RE: AMEND RESOLUTION 23-0712 ADOPTED
NOVEMBER 30, 2023 TO AUTHORIZE THE
TRANSFER OF FUNDS FROM FUND 0001,
GENERAL FUND TO FUND 1010,
COMPUTERIZATION CLERK MUNI COURT
TO ACCOUNT FOR AN ADDITIONAL
\$51,070.00**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioner adopted Resolution No. 23-0712 on November 30, 2023, to authorize the transfer of funds from Fund 0001, General Fund to Fund 1010, Computerization Clerk Muni Court in the amount of \$1,000,000.00; and

WHEREAS, the Agreement from the Portage County Clerk of Courts requested the transfer to be \$1,051,070.00; now therefore be it

- RESOLVED,** that the transfer amount be increased from \$1,000,000.00 to \$1,051,070.00; and be it further
- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution and the agreement be forwarded to the Portage County Auditor and the Portage County Department of Budget & Financial Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* * * * *

**RESOLUTION NO. 23-0768 - RE: CASH ADVANCE FROM FUND 0001,
GENERAL FUND TO FUND 1166, EMPG
HOMELAND SECURITY GRANT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** via Resolution 23-0698 the Board of Commissioners accepted additional funding for the FY2022 State Homeland Security Grant Program in the amount of \$123,846.00; and
- WHEREAS,** via Resolution 23-0699 the Board of Commissioners accepted the award for the FY2023 State Homeland Security Grant Program in the amount of \$95,000.00; and
- WHEREAS,** the State Homeland Security Grants are funded on a reimbursement basis; and
- WHEREAS,** Fund 1166, EMPG Homeland Security Grant is in need of temporary funding until this grant funding is reimbursed; now therefore be it
- RESOLVED,** that the following cash advance be made in the total amount of \$219,000.00:

FROM:0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 920000 - Advances-Out

\$219,000.00

TO:1166, EMPG HOMELAND SECURITY GRANT

ORGCODE -11669302

Credit Revenue Account

Object 290000 - Advances-In

\$219,000.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget & Financial Management, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0769

-

RE: CREATE FUND 1380, HEALTHY AGING GRANT

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS,

the Portage County Board of Commissioners approved Resolution 23-0592 to accept the Ohio Department of Aging Healthy Aging Grant for the Portage County Department of Job and Family Services in the amount of \$451,873.62 for the period beginning Oct. 1, 2023 and ending Sept. 30, 2024; and

WHEREAS,

it is necessary to create a new fund for the Healthy Aging Grant; now therefore be it

RESOLVED, that "**Fund 1380, Healthy Aging**" be created for the purposes of accounting for revenues and expenses for the Healthy Aging Grant; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Department of Budget and Financial Management and the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0770 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE
SHERIFF'S OFFICE AND VERKADA DBA
VARTANA, INC. FOR EQUIPMENT AND
SOFTWARE FOR THE PORTAGE COUNTY
JAIL**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Office has the need for updating the equipment and software of the cameras located at the Portage County Jail; and

WHEREAS, Vartana, Inc. has the ability to provide such services and has provided a quote for their services for equipment, software, and installation for the total project cost to be Four Hundred Thousand Dollars (\$400,000); and

WHEREAS, the estimated start date for the project is 30 days from December 15, 2023 with a 60 month term; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Verkada DBA Vartana, Inc., 548 Market St., PMB59708 San Francisco, CA 94104; and be it further

RESOLVED, that the total cost of the equipment, software, and installation shall be Four Hundred Thousand Dollars (\$400,000), with one payment in the amount of Eighty Thousand Dollars (\$80,000) being made 30 days from the date of when the agreement begins and then 4 payments of Eighty Thousand Dollars (\$80,000) on each Annual Anniversary of the First Payment due date; and be it further

RESOLVED, that the Board agrees to fund the Project from the Sales and Use Tax in Fund 0002; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

**RESOLUTION NO. 23-0771 - RE: GENERAL FUND FISCAL YEAR 2024
ANNUAL APPROPRIATION MEASURE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Ohio Revised Code (ORC) 5705.38 (A) stipulates that the taxing authority for the County (the Portage County Board of Commissioners) shall approve annual appropriation (budgets) measures on or about the first day of each year, and

WHEREAS, ORC 5705.38 (C) states that "Appropriation measures shall be classified so as to set forth separately the amounts appropriated for each office, department, and division, and, within each, the amount appropriated for personal services.", now therefore be it

RESOLVED, that the Portage County Board of Commissioners authorizes the annual appropriation measure for the General Fund for Fiscal Year 2024 beginning on January 1, 2024 and concluding on December 31, 2024, and be it further

RESOLVED, that elected officials and department directors having management control

over funds, departments, sub departments and other chart of account elements are hereby authorized to draw warrants against the annual appropriations; and be it further

RESOLVED, that all requests for Capital Expenditures as defined in Sections 5705.38 and 5705.39 of the ORC shall require the approval of the County Board of Commissioners; and be it further

RESOLVED, that the Fiscal Year 2024 General Fund annual appropriation measure as attached Exhibit "A" ; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Exhibit A:

General Fund Budget, FY24

Expenses	2024 Proposed
Salaries	513,080.00
Bonuses	-
Conversions/Payouts	-
Benefits	185,800.00
Contractual Services	109,407.00
Materials & Supplies	36,702.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Commissioners 001	844,989.00
Salaries	-
Bonuses	-
Conversions/Payouts	-
Benefits	-
Contractual Services	3,172,900.00
Materials & Supplies	-
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	2,683,000.00
Commissioners Other 010	5,855,980.00
Salaries	-
Bonuses	-
Conversions/Payouts	-
Benefits	-
Contractual Services	-
Materials & Supplies	-
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Central Purchasing 012	-

Expenses	2024 Proposed
Salaries	569,200.00
Bonuses	-
Conversions/Payouts	-
Benefits	322,480.00
Contractual Services	2,858,201.00
Materials & Supplies	200,476.00
Capital Outlay	10,000.00
Other Expenses	-
Debt Service	-
Miscellaneous	-
Building Maint 016	3,960,357.00
Salaries	89,610.00
Bonuses	-
Conversions/Payouts	-
Benefits	29,565.00
Contractual Services	32,406.00
Materials & Supplies	30,150.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Microfilm 017	181,731.00
Salaries	135,125.00
Bonuses	-
Conversions/Payouts	5,500.00
Benefits	59,026.00
Contractual Services	151,135.00
Materials & Supplies	13,000.00
Capital Outlay	2,500.00
Other Expenses	-
Debt Service	-
Miscellaneous	-
Human Resources 018	366,286.00
Salaries	531,600.00
Bonuses	-
Conversions/Payouts	-
Benefits	234,200.00
Contractual Services	69,350.00
Materials & Supplies	30,500.00
Capital Outlay	-
Other Expenses	1,000.00
Debt Service	-
Miscellaneous	-
Building Inspection 020	866,650.00

Expenses	2024 Proposed
Salaries	903,963.00
Bonuses	-
Conversions/Payouts	20,000.00
Benefits	434,565.00
Contractual Services	141,413.00
Materials & Supplies	22,000.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Municipal Court 520	1,521,941.00
Salaries	970,230.00
Bonuses	-
Conversions/Payouts	-
Benefits	404,636.00
Contractual Services	132,200.00
Materials & Supplies	78,450.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Common Pleas 530	1,585,516.00
Salaries	3,467.00
Bonuses	-
Conversions/Payouts	-
Benefits	600.00
Contractual Services	492.00
Materials & Supplies	-
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Jury Commission 540	4,559.00
Salaries	951,766.00
Bonuses	-
Conversions/Payouts	19,273.00
Benefits	454,076.00
Contractual Services	99,025.00
Materials & Supplies	36,750.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Domestic Relations 550	1,560,890.00

Expenses	2024 Proposed
Salaries	957,993.00
Bonuses	-
Conversions/Payouts	-
Benefits	509,168.00
Contractual Services	97,000.00
Materials & Supplies	67,500.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Probate Court 560	1,631,661.00
Salaries	1,762,503.00
Bonuses	-
Conversions/Payouts	-
Benefits	902,018.00
Contractual Services	404,270.00
Materials & Supplies	74,900.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Juvenile Court 570	3,143,691.00
Salaries	1,173,442.00
Bonuses	-
Conversions/Payouts	10,000.00
Benefits	543,358.00
Contractual Services	191,924.00
Materials & Supplies	40,300.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Adult Probation 590	1,959,024.00
Salaries	288,596.00
Bonuses	-
Conversions/Payouts	20,000.00
Benefits	137,572.00
Contractual Services	265,000.00
Materials & Supplies	15,000.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Coroner 600	726,168.00

Expenses	2024 Proposed
Salaries	12,591,223.00
Bonuses	-
Conversions/Payouts	151,000.00
Benefits	5,742,448.00
Contractual Services	3,806,894.00
Materials & Supplies	1,335,250.00
Capital Outlay	45,000.00
Other Expenses	-
Debt Service	-
Miscellaneous	8,000.00
Sheriff 700	23,679,815.00
Salaries	174,667.00
Bonuses	-
Conversions/Payouts	4,100.00
Benefits	96,230.00
Contractual Services	5,700.00
Materials & Supplies	27,000.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Engineer 800	307,697.00
Salaries	901,888.00
Bonuses	-
Conversions/Payouts	5,200.00
Benefits	398,030.00
Contractual Services	610,000.00
Materials & Supplies	129,000.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Board of Elections 902	2,044,118.00
Salaries	619,852.00
Bonuses	-
Conversions/Payouts	-
Benefits	171,803.00
Contractual Services	473,072.00
Materials & Supplies	61,900.00
Capital Outlay	160,000.00
Other Expenses	-
Debt Service	-
Miscellaneous	-
Veterans Serv Comm 903	1,486,627.00

Expenses	2024 Proposed
Salaries	78,682.00
Bonuses	-
Conversions/Payouts	-
Benefits	13,359.00
Contractual Services	4,932.00
Materials & Supplies	750.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Budget Commission 913	97,723.00
Salaries	732,574.00
Bonuses	-
Conversions/Payouts	22,000.00
Benefits	433,957.00
Contractual Services	1,473,110.00
Materials & Supplies	279,737.00
Capital Outlay	61,667.00
Other Expenses	-
Debt Service	-
Miscellaneous	-
Info Technology 915	3,003,045.00
Salaries	1,112,644.00
Bonuses	-
Conversions/Payouts	17,000.00
Benefits	459,814.00
Contractual Services	146,700.00
Materials & Supplies	24,500.00
Capital Outlay	-
Other Expenses	-
Debt Service	-
Miscellaneous	-
Public Defender 920	1,760,658.00
Salaries	-
Bonuses	-
Conversions/Payouts	-
Benefits	-
Contractual Services	7,450.00
Materials & Supplies	6,000.00
Capital Outlay	5,000.00
Other Expenses	-
Debt Service	-
Miscellaneous	-
EMA 930	18,450.00

Expenses	2024 Proposed
Total General Fund Expense	\$ 67,342,359.00
Total General Fund	
Salaries	31,377,258.00
Bonuses	-
Conversions/Payouts	483,092.00
Benefits	14,443,989.00
Contractual Services	15,266,079.00
Materials & Supplies	2,794,774.00
Capital Outlay	284,167.00
Other Expenses	2,000.00
Debt Service	-
Miscellaneous	2,691,000.00
	\$ 67,342,359.00

**Note: Juvenile Detention Center support is coming from
ARPA Funds in 2024

* * * * *

**RESOLUTION NO. 23-0772 - RE: NON-GENERAL FUNDS FISCAL YEAR 2024
ANNUAL APPROPRIATION MEASURE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Ohio Revised Code (ORC) 5705.38 (A) stipulates that the taxing authority for the County (the Portage County Board of Commissioners) shall approve annual appropriation (budgets) measures on or about the first day of each year, and

WHEREAS, ORC 5705.38 (C) states that "Appropriation measures shall be classified so as to set forth separately the amounts appropriated for each office, department, and division, and, within each, the amount appropriated for personal services.", now therefore be it

RESOLVED, that elected officials and department directors having management control over funds, departments, sub departments and other chart of account elements are hereby authorized to draw warrants against appropriations; and be it further

RESOLVED, that all requests for Capital Expenditures as defined in Sections 5705.38

and 5705.39 of the Ohio Revised Code shall require the approval of the County Board of Commissioners; and be it further

RESOLVED, by the Board of County Commissioners of Portage County, Ohio that to provide for the current expenses and other expenditures of said County, during Fiscal 2024, beginning January 1, 2024 and ending December 31, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as attached Exhibit "A"; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

Exhibit A										
Non-General Funds Budgets, FY24										
	Salaries	Benefits	Conversions/Payoffs	General	Contractual Services	Materials/Supplies	Capital Outlays	Other Expenses	Grant Services	Miscellaneous
0002	-	-	-	-	50,400.00	100,000.00	250,520.00	-	-	-
0003	-	-	-	-	-	-	-	-	-	-
1000	60,200.00	-	-	40,097.00	365,836.00	20,200.00	-	-	-	485,333.00
1001	620,823.00	7,000.00	25,000.00	305,430.00	47,500.00	18,200.00	-	-	-	1,473,953.00
1003	-	-	-	-	-	-	-	-	-	-
100	345,381.00	-	37,020.00	173,923.00	2,296,238.00	16,957.00	-	196.00	-	2,869,660.00
912	-	-	-	-	-	-	-	-	-	-
915	206,620.00	-	-	99,798.00	177,600.00	157,480.00	11,000.00	-	-	652,488.00
1004	131,400.00	-	-	63,792.00	504,500.00	1,500.00	-	-	-	701,192.00
1005	120,000.00	-	-	54,188.00	-	5,000.00	-	-	-	179,188.00
1006	15,588.00	-	-	8,295.00	47,700.00	18,000.00	15,000.00	-	-	102,583.00
1007	-	-	-	-	4,599.00	-	-	-	-	4,599.00
1008	15,110.00	-	15,000.00	9,575.00	2,300.00	8,000.00	-	-	-	49,985.00
1009	-	-	-	-	20,000.00	-	10,000.00	-	-	30,000.00
1010	157,169.00	7,000.00	28,000.00	66,934.00	23,777.00	31,600.00	-	-	-	314,480.00
1011	-	-	-	-	6,000.00	900.00	-	-	-	6,900.00
1012	21,934.00	-	-	7,881.00	-	-	-	-	-	29,815.00
1013	-	-	-	-	-	-	-	-	-	-
1014	-	-	-	-	9,000.00	33,699.00	10,000.00	-	-	52,699.00
1015	-	-	-	-	-	-	-	-	-	-
1016	13,826.00	-	-	7,003.00	-	-	-	-	-	20,829.00
1018	-	-	-	-	15,000.00	-	-	-	-	15,000.00
1019	-	-	-	-	8,500.00	-	-	-	-	8,500.00
1022	49,277.00	-	-	-	-	-	-	-	-	49,277.00
1026	44,009.00	-	-	17,769.00	15,000.00	10,000.00	-	-	-	601,158.00
1027	87,735.00	-	-	44,718.00	-	-	-	-	-	132,453.00
1028	12,500.00	-	-	-	-	-	-	-	-	12,500.00
1029	5,000.00	-	-	-	-	-	-	-	-	5,000.00
1030	-	-	-	-	4,700.00	1,300.00	-	-	-	6,000.00
1031	122,376.00	-	10,000.00	38,994.00	5,000.00	10,000.00	20,000.00	-	-	206,370.00

Line Item	Salaries	Commodities	Conversions/Payoffs	Personals	Contractual Services	Materials & Supplies	Capital Outlay	Other Expenses	Debt Service	Miscellaneous	Total
1082	-	-	-	-	8,000.00	5,000.00	3,000.00	-	-	-	16,000.00
1081	64,530.00	3,000.00	-	80,700.00	19,100.00	822,500.00	-	-	-	-	439,830.00
1091	-	-	-	-	1,572.00	-	-	-	-	-	1,572.00
1092	-	-	-	-	-	-	35,970.00	-	-	-	35,970.00
1100	10,000.00	-	-	4,715.00	53,000.00	30,000.00	-	-	-	-	97,715.00
1101	5,000.00	-	-	600.00	2,000.00	3,201.00	-	-	-	-	8,801.00
1102	16,000.00	-	-	5,400.00	7,200.00	2,600.00	-	-	-	-	29,200.00
1108	-	-	-	-	-	-	-	-	-	-	-
1105	10,000.00	-	-	2,125.00	-	275.00	-	-	-	-	12,400.00
1107	-	-	-	-	-	-	-	-	-	-	-
1109	5,000.00	-	-	2,275.00	17,000.00	4,000.00	-	-	-	-	29,275.00
1117	174,000.00	-	-	45,440.00	115,611.00	92,000.00	110,000.00	-	-	-	537,051.00
1118	165,000.00	-	-	35,000.00	-	-	-	-	-	-	200,000.00
1114	45,000.00	-	-	15,000.00	288,000.00	18,000.00	20,000.00	-	-	-	387,000.00
1115	-	-	-	-	31,000.00	24,019.00	-	-	-	-	55,019.00
1116	16,000.00	-	-	5,400.00	5,000.00	10,000.00	-	10,600.00	-	-	45,000.00
1117	-	-	-	-	57,616.00	2,000.00	-	-	-	-	59,616.00
1118	-	-	-	-	-	-	-	-	-	-	-
1120	-	-	-	-	-	-	-	-	-	-	-
1121	89,504.00	-	-	46,725.00	11,000.00	2,000.00	-	3,000.00	-	-	151,229.00
1122	186,102.00	-	-	-	-	-	-	-	-	-	186,102.00
1124	-	-	-	-	-	-	-	-	-	-	-
1126	-	-	-	-	-	-	-	-	-	-	-
1129	-	-	-	-	80,000.00	-	-	-	-	-	80,000.00
1130	-	-	-	-	13,299.00	-	-	-	-	-	13,299.00
1131	-	-	-	-	11,726.00	-	-	-	-	-	11,726.00
1132	-	-	-	-	-	-	-	-	-	-	-
1149	497,368.00	-	-	229,710.00	218,000.00	34,000.00	-	-	-	-	974,078.00
1150	-	-	-	-	3,000.00	2,000.00	-	-	-	-	5,000.00
1159	-	-	-	-	3,000.00	300.00	-	-	-	-	3,300.00
1160	-	-	-	-	55,600.00	10,500.00	-	-	-	-	66,100.00
1162	-	-	-	-	-	-	-	-	-	-	-
1165	-	-	-	-	-	-	-	-	-	-	-
1166	251,071.00	-	-	106,910.00	53,680.00	28,600.00	20,000.00	-	-	-	460,211.00
1167	-	-	-	-	-	-	-	-	-	-	-
1170	3,000.00	-	-	700.00	1,600.00	1,000.00	-	-	-	23,500.00	29,800.00

Line Item	Salaries	Commodities	Conversions/Payoffs	Personals	Contractual Services	Materials & Supplies	Capital Outlay	Other Expenses	Debt Service	Miscellaneous	Total
1201	3,695,021.00	-	86,800.00	1,848,700.00	1,040,250.00	1,766,500.00	1,358,091.00	3,000.00	-	54,000.00	9,847,362.00
1202	-	-	-	-	140.00	-	-	-	-	-	140.00
1209	-	-	-	-	115.00	-	-	-	-	-	115.00
1204	-	-	-	-	202.00	-	-	-	-	-	202.00
1205	-	-	-	-	235.00	-	-	-	-	-	235.00
1206	-	-	-	-	180.00	-	-	-	-	-	180.00
1207	-	-	-	-	2,705.00	-	-	-	-	-	2,705.00
1208	-	-	-	-	-	-	-	-	-	-	-
1209	-	-	-	-	-	-	-	-	-	-	-
1210	-	-	-	-	-	-	-	-	-	-	-
1251	-	-	-	-	630,001.00	-	-	-	-	-	630,001.00
1254	-	-	-	-	-	-	-	-	-	-	-
1262	-	-	-	-	-	-	-	-	-	-	-
1263	-	-	-	-	-	-	-	-	-	-	-
1265	-	-	-	-	-	-	-	-	-	-	-
1266	-	-	-	-	-	-	-	-	-	-	-
1267	-	-	-	-	665,159.00	-	-	-	-	-	665,159.00
1268	-	-	-	-	227,300.00	-	-	-	-	-	227,300.00
1271	-	-	-	-	29,000.00	-	-	-	30,618.00	-	59,618.00
1272	-	-	-	-	12,000.00	-	-	-	-	-	12,000.00
1273	-	-	-	-	10,000.00	-	-	-	-	-	10,000.00
1274	-	-	-	-	20,000.00	-	-	-	65,820.00	-	85,820.00
1275	-	-	-	-	45,000.00	-	-	-	-	-	45,000.00
1301	-	-	-	-	-	-	-	-	-	-	-
500	-	-	-	-	10,500.00	-	-	-	-	-	10,500.00
560	-	-	-	-	12,500.00	-	-	-	-	-	12,500.00
1310	641,900.00	-	-	312,441.00	11,241,613.00	60,000.00	500,000.00	-	-	-	12,755,954.00
1320	10,400.00	-	-	1,808.00	100,000.00	-	-	-	-	-	112,208.00
1321	-	-	-	-	40,000.00	30,000.00	-	-	-	-	70,000.00
1322	-	-	-	-	-	-	-	-	-	-	-
1330	-	-	-	-	-	-	-	-	-	-	-
045	367,413.00	-	-	155,300.00	62,500.00	29,700.00	45,000.00	-	-	-	659,913.00
700	89,851.00	-	2,951.00	30,473.00	35,000.00	10,200.00	-	120.00	-	-	118,595.00
1340	5,390,120.00	-	-	3,082,980.00	11,420,000.00	495,550.00	250,000.00	25,250.00	-	2,000.00	20,805,900.00
1343	-	-	-	-	-	-	-	-	-	-	-
1345	-	-	-	-	-	-	-	-	-	-	-

[illegible][illegible]

Fund	Salaries	Benefits	Conversion/Pensions	Payroll	Contractual Services	Materials & Supplies	Capital Outlay	Other Expenses	Debt Service	Miscellaneous	Total
4250	-	-	-	-	-	-	-	-	-	-	-
4251	-	-	-	-	-	-	2,150,496.00	-	-	-	2,150,496.00
4252	-	-	-	-	-	-	-	-	-	-	-
4253	-	-	-	-	-	-	-	-	-	-	-
4254	-	-	-	-	-	-	-	-	-	-	-
4255	-	-	-	-	60,500.00	-	104,215.00	-	-	-	164,715.00
4256	-	-	-	-	-	-	-	-	-	-	-
4257	-	-	-	-	-	-	144,955.00	-	-	-	144,955.00
4258	-	-	-	-	-	-	-	-	-	-	-
4259	-	-	-	-	-	-	-	-	-	-	-
4260	-	-	-	-	-	-	728,100.00	-	-	-	728,100.00
4261	-	-	-	-	-	-	-	-	-	-	-
4262	-	-	-	-	-	-	605,000.00	-	-	-	605,000.00
4263	-	-	-	-	-	-	-	-	-	-	-
4264	-	-	-	-	-	-	-	-	-	-	-
4265	-	-	-	-	-	-	-	-	-	-	-
5200	5,270,000.00	-	-	1,505,000.00	3,435,000.00	1,995,000.00	4,758,800.00	40,000.00	-	1,003,000.00	16,006,800.00
5210	-	-	-	-	-	-	-	-	-	-	-
5211	-	-	-	-	-	-	-	-	-	-	-
5212	-	-	-	-	-	-	-	-	-	-	-
5213	-	-	-	-	-	-	-	-	554,072.00	-	554,072.00
5214	-	-	-	-	-	-	-	-	-	-	-
5215	-	-	-	-	-	-	-	-	-	-	-
5216	-	-	-	-	-	-	-	-	-	-	-
5217	-	-	-	-	-	-	-	-	-	-	-
5218	-	-	-	-	-	-	-	-	-	-	-
5241	-	-	-	-	-	-	-	-	-	-	-
5243	-	-	-	-	-	-	-	-	-	-	-
5244	-	-	-	-	-	-	-	-	-	-	-
5245	-	-	-	-	-	-	-	-	456,693.00	-	456,693.00
5246	-	-	-	-	-	-	-	-	-	-	-
5270	-	-	-	-	-	-	-	-	-	-	-
5275	-	-	-	-	-	-	-	-	22,500.00	-	22,500.00
5276	-	-	-	-	-	-	-	-	-	-	-
5277	-	-	-	-	-	-	-	-	-	-	-
5278	-	-	-	-	-	-	-	-	-	-	-

Fund	Salaries	Benefits	Conversion/Pensions	Payroll	Contractual Services	Materials & Supplies	Capital Outlay	Other Expenses	Debt Service	Miscellaneous	Total
5279	-	-	-	-	-	-	-	-	6,981.00	-	6,981.00
5280	-	-	-	-	-	-	-	-	5,000.00	-	5,000.00
5322	-	-	-	-	-	-	-	-	-	-	-
5323	-	-	-	-	-	-	-	-	-	-	-
5324	-	-	-	-	3,000.00	-	-	-	-	-	3,000.00
5400	1,405,000.00	-	-	550,000.00	2,335,600.00	1,342,000.00	7,018,600.00	15,000.00	-	1,615,300.00	14,281,500.00
5401	-	-	-	-	-	-	-	-	-	-	-
5410	-	-	-	-	-	-	-	-	-	-	-
5413	-	-	-	-	-	-	-	-	-	-	-
5415	-	-	-	-	-	-	-	-	120,101.00	-	120,101.00
5441	-	-	-	-	-	-	-	-	18,245.00	-	18,245.00
5509	-	-	-	-	-	-	-	-	-	-	-
5510	-	-	-	-	-	-	-	-	-	-	-
5511	-	-	-	-	-	-	-	-	-	-	-
5512	-	-	-	-	-	-	-	-	-	-	-
5600	1,535,000.00	-	-	570,000.00	1,675,000.00	938,000.00	4,393,600.00	10,000.00	-	-	9,121,600.00
5601	-	-	-	-	-	-	-	-	-	-	-
5610	-	-	-	-	-	-	-	-	-	-	-
5640	-	-	-	-	-	-	-	-	-	-	-
5642	-	-	-	-	-	-	-	-	-	-	-
5671	-	-	-	-	-	-	-	-	-	-	-
5673	-	-	-	-	-	-	-	-	-	-	-
5674	-	-	-	-	-	-	-	-	-	-	-
5675	-	-	-	-	-	-	-	-	-	-	-
5676	-	-	-	-	-	-	-	-	5,000.00	-	5,000.00
5800	-	-	-	-	-	-	-	-	-	-	-
6100	80,736.00	-	-	5,300.00	57,830.00	181,000.00	-	1,000.00	-	-	305,866.00
6200	10,000.00	-	-	-	3,715.00	41,000.00	4,000.00	-	-	-	58,715.00
6400	-	-	-	-	-	-	-	-	-	-	-
6800	8,450.00	-	-	-	1,463.00	1,050,550.00	500.00	200.00	-	-	1,061,163.00
7000	262,801.00	-	-	-	117,079.00	869,000.00	59,500.00	-	-	-	1,308,380.00
7001	12,516.00	-	-	-	6,294.00	1,000.00	80,500.00	-	-	-	50,310.00
7002	-	-	-	-	-	-	-	-	-	-	-
7040	240,682.00	-	-	-	107,800.00	15,700.00	13,700.00	-	-	-	377,882.00
7101	125,000.00	-	-	-	65,812.00	1,343,609.00	12,890.00	-	1,300.00	16,778,417.00	18,327,028.00
7102	-	-	-	-	-	1,161,838.00	-	153.00	-	-	1,161,991.00

Fund	Salaries	Pensions	Collectibles/Payroll	Benefits	Contractual Services	Materials & Supplies	Capital Outlay	Other Charges	Debt Service	Interest	Total
7201	-	-	-	-	-	-	-	-	-	289,967.00	289,967.00
7215	-	-	-	-	-	-	-	-	-	-	-
7216	-	-	-	-	-	-	-	-	-	-	-
7217	-	-	-	-	-	-	-	-	-	-	-
7218	-	-	-	-	-	-	-	-	-	-	-
7219	-	-	-	-	-	-	-	-	-	-	-
7220	-	-	-	-	-	-	-	-	-	-	-
7221	-	-	-	-	-	-	-	-	-	7,501.00	7,501.00
7222	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
7223	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
7224	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
7225	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
7226	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
7227	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
7228	-	-	-	-	-	-	-	-	-	150,000.00	150,000.00
7229	-	-	-	-	-	-	-	-	-	150,000.00	150,000.00
7230	-	-	-	-	-	-	-	-	-	150,000.00	150,000.00
7231	-	-	-	-	20,069.00	-	-	-	-	150,000.00	170,069.00
7232	-	-	-	-	-	-	-	-	-	100,000.00	100,000.00
7233	-	-	-	-	675,065.00	-	-	-	-	-	675,065.00
7234	-	-	-	-	500,000.00	-	-	-	-	-	500,000.00
8100	-	-	-	-	-	-	-	-	-	-	-
8101	-	-	-	-	-	-	-	195,000.00	-	-	195,000.00
8104	-	-	-	-	3,000.00	8,000.00	1,879.00	-	-	-	12,879.00
8105	-	-	-	-	516.00	766.00	-	-	-	-	1,282.00
8106	-	-	-	-	11,000.00	14,000.00	-	-	-	-	25,000.00
8107	-	-	-	-	3,800.00	-	-	-	-	-	3,800.00
8108	-	-	-	-	9,801.00	20,000.00	10,000.00	-	-	-	39,801.00
8200	-	-	-	-	-	-	-	-	-	-	-
8201	-	-	-	-	-	-	-	-	-	-	-
8300	757,000.00	-	26,000.00	525,437.00	551,125.00	413,400.00	746,000.00	10,000.00	-	4,800.00	2,983,762.00
8310	-	-	-	-	-	-	-	-	-	-	-
8313	-	-	-	-	-	-	-	-	-	-	-
8314	-	-	-	-	-	-	-	-	-	-	-
8315	-	-	-	-	111,422.00	-	-	-	-	-	111,422.00
8349	-	-	-	-	-	-	-	-	-	-	-
Fund	Salaries	Pensions	Collectibles/Payroll	Benefits	Contractual Services	Materials & Supplies	Capital Outlay	Other Charges	Debt Service	Interest	Total
8351	-	-	-	-	-	-	-	-	-	-	-
8355	-	-	-	-	-	-	-	-	-	-	-
8372	-	-	-	-	-	-	-	-	-	-	-
Grand Total	31,952,756.00	17,000.00	382,171.00	15,328,053.00	70,559,212.00	8,353,989.00	25,744,026.00	315,319.00	3,069,098.00	27,253,827.00	182,975,351.00

*

*

*

*

*

RESOLUTION NO. 23-0773

-

RE: FIX DATE TO VIEW LOCATION AND SET TIME AND DATE FOR PUBLIC HEARING ON A ROAD VACATION ON AN UNNAMED TOWNSHIP ROADWAY ON MORROW ACRES RECOMMENDING SPLITTING THE ROADWAY BETWEEN NEIGHBORING PROPERTIES, LOTS 12 AND 14, PERPENDICULAR TO OLD FORGE ROAD BETWEEN CONGRESS LAKE ROAD AND RANFIELD ROAD, IN BRIMFIELD TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS,

on Wednesday, November 29th, 2023 the Portage County Board of Commissioners acknowledged the receipt of Resolution #2023-345 from the Brimfield Township Board of Trustees requesting that an unnamed township roadway on Morrow Acres be vacated and be divided between neighboring properties, Lots 12 and 14. Perpendicular to old forge road

between Congress Lake Road and Ranfield Road in Brimfield Township, Portage County, State of Ohio, be vacated in accordance with the Ohio Revised Code; and

WHEREAS, as stipulated in Ohio Revised Code Section 5553.045 (A), the Board of Portage County Commissioners shall fix a date when it will view the proposed improvement and also a date for the final hearing and give notice of time and place for both such review and hearing by publication once a week for two consecutive weeks in a newspaper of general circulation in the County where such improvement is located; and

WHEREAS, in addition to the notice of time and place for hearing, the office of the Portage County Commissioners shall send written notice of the hearing by first class mail at least twenty days before the date of the public hearing to owners of property abutting upon that portion of the road to be vacated; now therefore be it

RESOLVED, that the Board of Portage County Commissioners will take under consideration if it will be for the public convenience and welfare to vacate the unnamed township roadway situated in Brimfield Township, Portage County, State of Ohio; and be it further

RESOLVED, that the Board of Portage County Commissioners hereby sets the date of Thursday, January 11, 2024, at 9:00 AM as the date for the public hearing on this vacation. The hearing will take place in the Portage County Administration Building, 7th Floor Commissioners' Boardroom, 449 South Meridian Street, Ravenna, Ohio 44266; and be it further

RESOLVED, that Notice of the time and place for this hearing be published once a week for two consecutive weeks by the Clerk for the Board of Commissioners of Portage County in a newspaper of general circulation and, further, that at least twenty days prior to the date of this hearing, all abutting property owners, the County Engineer, Director of Water Resources, the Portage County Prosecutor's Office, the Portage County Building Department, the Brimfield Township Trustees and the Brimfield Township Road Supervisor be notified the time and place for this hearing by first class mail; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0774

-

**RE: ACCEPT AND ENTER INTO A SUCCESSOR
COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS AND THE
TEAMSTERS LOCAL UNION NO. 436
CONCERNING EMPLOYEES IN THE
PORTAGE COUNTY DOG WARDEN**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Collective Bargaining Agreement between the Portage County Commissioners and the Teamsters Local Union No. 436 concerning employees in the Portage County Dog Warden expired on December 31, 2023; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby accept and agree to enter into a Successor Collective Bargaining Agreement between the Portage County Commissioners and the Teamsters Local Union No. 436 as negotiated and accepted by vote of the Bargaining Unit and be it further

RESOLVED, that this agreement shall be effective January 1, 2024 and shall continue in full force and effect through December 31, 2026; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0775

-

**RE: SUPPORT THE APPLICATION BY
CHARTER COMMUNICATIONS
(SPECTRUM) TO ROUND 2 OF THE OHIO
RESIDENTIAL BROADBAND EXPANSION**

**GRANT PROGRAM TO DEPLOY
BROADBAND INFRASTRUCTURE TO
UNSERVED AND/OR UNDERSERVED
LOCATIONS IN PORTAGE COUNTY**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Investments in high-speed broadband infrastructure are vital to connect rural Ohio's unserved and underserved residential locations, help close the digital divide, create economic opportunity and enhance long-term growth; and
- WHEREAS,** High-speed internet enhances opportunity in the modern economy for unserved households across Ohio and in Portage County by enabling greater access to education, employment, healthcare, and civic engagement; and
- WHEREAS,** Charter Communications today is investing \$1.25 billion in Ohio through its companywide network evolution project and broadband expansion commitments to continue increasing the speeds they offer and adding new locations that can subscribe to their services; and,
- WHEREAS,** Charter Communications employs 7,935 employees in Ohio and serves 2.8 million customers in 1,928 communities; and,
- WHEREAS,** Charter plans to submit an application for a project to serve previously unserved locations in Portage County by investing Charter's own capital and requesting a grant from the Ohio Residential Broadband Expansion Grant (ORBEG) program to invest directly in Portage County by deploying fiber to the premise broadband infrastructure capable of multiple-gigabit internet speeds in both the upstream and downstream directions; and,
- WEHREAS,** The scoring criteria for Round 2 of the ORBEG Program awards 25 points if the application includes a resolution of support from the board of county commissioners in the county where the eligible project is located; and,
- WHEREAS,** The Commissioners are supportive of expanding broadband infrastructure to unserved and underserved locations in our County and desire that Charter's application score well and receive favorable consideration; now therefore it be,
- RESOVED,** This body hereby supports the application by Charter Communications (Spectrum) to Round 2 of the Ohio Residential Broadband Expansion Grant Program; and be It further

RESOLVED, that a copy of this resolution will be filed with the Portage County Department of Budget & Financial Management, the Portage County Auditor and the Portage County Prosecutor's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

* * * * *

RESOLUTION NO. 23-0776 - RE: SUPPORT THE APPLICATION BY COX COMMUNICATIONS TO ROUND 2 OF THE OHIO RESIDENTIAL BROADBAND EXPANSION GRANT PROGRAM TO DEPLOY BROADBAND INFRASTRUCTURE TO UNSERVED AND/OR UNDERSERVED LOCATIONS IN PORTAGE COUNTY

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Investments in high-speed broadband infrastructure are vital to connect rural Ohio's unserved and underserved residential locations, help close the digital divide, create economic opportunity and enhance long-term growth; and

WHEREAS, High-speed internet enhances opportunity in the modern economy for unserved households across Ohio and in Portage County by enabling greater access to education, employment, healthcare, and civic engagement; and

WHEREAS, Cox plans to submit an application for a project to serve previously unserved locations in Portage County by requesting a grant from the Ohio Residential Broadband Expansion Grant (ORBEG) program to invest directly in Portage County by deploying broadband services with both residential and commercial broadband speeds of up to 1 Gigabit per second (Gbps) broadband to residents and up to 100 Gbps broadband to commercial accounts.; and,

- WHEREAS,** seven (7) bids were received for the Ravenna/Streetsboro Demolition Project, opened and tabulated by the Department of Internal Services on December 6, 2023; and
- WHEREAS,** bids may be rejected and/or the Project as bid may be awarded in whole or in part; and
- WHEREAS,** the owner of the commercial structure located at 9156 State Route 14 in the City of Streetsboro has now requested the structure not be demolished; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services and the CDBG Specialist that the bid from Matt Winters Excavating be accepted as the lowest and best bid received for the demolition of the residential structure located at 463/465 South Chestnut Street, Ravenna; now therefore be it
- RESOLVED,** that the bids received for the demolition of the commercial structure located at 9156 State Route 14 in the City of Streetsboro be rejected as to such part due to this portion of the Project no longer to be performed; and be it further
- RESOLVED,** that the bid be awarded in part and the Portage County Board of Commissioners enter into a contract with Matt Winters Excavating, LLC., 3310 Kent Road, Suite 6, Stow, Ohio 44224 in the amount of Seventeen Thousand Dollars and 00/100 (\$17,000.00) for the portion of the Project being the demolition of the residential structure located at 463/465 South Chestnut Street, Ravenna; and be it further
- RESOLVED,** that 2022 Community Development Program funds will be utilized for this project; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*

*

*

*

*

RESOLUTION NO. 23-0778

**- RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$58,090.64 TO THE OHIO
DEPARTMENT OF PUBLIC SAFETY
MOTORCYCLE OHIO GRANT ON BEHALF
OF THE PORTAGE COUNTY SHERIFF'S
OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Motorcycle Ohio Grant was created under ORC 4508.08 to create a motorcycle safety and education program within the Ohio Department of Public Safety.

WHEREAS, the Portage County Board of Commissioners strongly supports the Portage County Sheriff's Office's endeavors in keeping motorcyclists educated and safe; now therefore be it

RESOLVED, that the Portage County Board of Commissioners authorizes the application to the 2025 Motorcycle Ohio Grant for the grant period of July 1, 2024 through June 30, 2025 in the amount of \$58,090.14 with no local match; and be it further

RESOLVED, that a copy of this resolution be filed with the Grant Administrator, Portage County Auditor, the Portage County Sheriff's Department and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*

*

*

*

*

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to hire Heather Hindel for Child Support Specialist, Portage County Job & Family Services to be effective as of Tuesday, December 26, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

2. Authorize to hire Hope Harris for SSW3 – Group Home, Portage County Job & Family Services to be effective as of Monday, December 18, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

3. Accept the retirement of Lynn Hudock for PCSA Fiscal Supervisor, Portage County Job & Family Services to be effective as of Friday, December 29, 2023.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

4. Authorize the three-day internal posting of the full-time PCSA Fiscal Supervisor for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

5. Accept the resignation of Angela Carney for OMJ Case Manager, Portage County Job & Family Services, effective Friday, December 29, 2023.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

6. Authorize the three-day internal posting of the full-time OMJ Case Manager for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

7. Accept the resignation of Patricia Corley for Procurement Manager, Portage County Internal Services/Purchasing Department to be effective as of Friday, January 5, 2024.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

8. Authorize the concurrent internal/external posting of the full-time Procurement Manager for Portage County Internal Services/Purchasing Department until filled.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

9. Accept the resignation of Eric Duke for Truck Driver I, Portage County Solid Waste District to be effective as of Thursday, December 7, 2023

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

10. Approve anniversary step increases for the following non-bargaining employees:

- o Donna Fortney – Business Services Supervisor – effective 11/27/2023.
- o Mark Gilly – Building Maintenance Supervisor – effective 11/13/2023.
- o Dawn Wyckoff-McDonald – JFS PCSA Supervisor – effective 12/11/2023.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

11. The Board of Commissioners authorizes Commissioner Anthony Badalamenti, President of the Board, to sign the Federal Funding Accountability and Transparency Act, as part of the Grant Application for the Ohio Supreme Court Grant for Technology prepared by the Portage County Adult Probation Department and reviewed by the Department of Budget & Financial Management and the Grant Coordinator, with no exceptions noted. Copies of this request will be kept on file at the Adult Probation Department.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

12. Direct the Auditor's Office to pay/process the December 6, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,325,154.05	(Includes late fees of: \$15.02)
ACH/Neil Group of	\$190.87	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$144,327.35	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$38,966.21	
Then and Now list totaling:	\$160,731.15	
Debt Service wire list:	\$0	
BWC Wires:	\$514,246.00	

13. Process the December 6, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

14. The Board of Commissioners' acknowledgement of receipt of the December 4, 2023 Certificate of County Auditor that the total appropriations from each fund **DO EXCEED** the official estimate of resources as presented by the County Auditor's office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
15. In accordance with ORC 321.261, the Board of Commissioners acknowledged the receipt of the Portage County Prosecutor's report of activity in the DRETAC account through December 1, 2013.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
16. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated October 31, 2023 as presented by Neighborhood Development Services.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
17. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for November 27, 2023 through December 3, 2023 as presented by Chief Dog Warden David McIntyre.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
18. The Board of Commissioners' acknowledgement of receipt of the December 7, 2023 Certificate of County Auditor that the total appropriations from each fund do not exceed the official estimate of resources as presented by the County Auditor's office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

19. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for December 4 through December 10, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

20. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of October 2023 as presented by the County Treasurer and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

21. The Board of Commissioners sign the November 14, 2023, correspondence to Beverly Miller CISR releasing and terminating the Road Bond for the Special Hauling issued by The Westfield Insurance Company under Permit # SH23-013 Bond #353958H in the amount of \$65,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

*

*

*

*

*

Motion: by Commissioner Badalamenti, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **December 14th, 2023 at 11:04 AM.**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **December 14th, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Cassidy Parbel, Clerk