



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, January 11, 2024

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie, Barb Tittle, Bruce Smith, Dan Mars, Larry Jenkins Jr., & Larry Limbert.

1. The Board of Commissioners approves the December 14th, 2023 regular meeting minutes and the January 8th, 2024 organizational meeting minutes

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Recessed Board of Commissioners Meeting to the Public Hearing at 9:00 AM

PUBLIC HEARING ROAD VACATION

Recess the Portage County Board of Commissioners Meeting

**PUBLIC HEARING
PROPOSED ROADVACATION OF
AN UNNAMED ROADWAY ON MORROW ACRES IN BRIMFIELD TOWNSHIP**

I. OPENING – Commissioner Badalamenti

Section 5553.045 of the Ohio Revised Code specifies that a Board of Township Trustees may petition the Board of County Commissioners to vacate a township road or a portion of a township road by passing a resolution that requests the vacation of the road or portion and includes a description of the general route and termini of the road or portion.

On November 29, 2023, the Board of Commissioners received Resolution No. 2023-374 dated November 29, 2023, requesting the road vacation of township roadway on Morrow Acres in Brimfield Township pursuant to RC 5553.045. Recommending to divide the roadway between neighboring properties, lots 12 and 14.

Commissioner Badalamenti noted the following:

Ohio Revised Code section 5553.045 calls for the following:

- A. The township trustees to petition the Board of Commissioners to vacate.
- B. Within 30 days of the filing of that petition, the County Engineer shall issue a written report to the Board of Commissioners (Failure of the Engineer to provide this report does not affect the Board of Commissioners' actions)
- C. Board of Commissioners sets the public hearing date.
- D. The Board of Commissioners notifies abutting landowners of the request.
- E. After the public hearing, the Board of Commissioners determines whether or not the vacation would be for the public convenience or welfare.
 - a. If so, the Board of Commissioners shall adopt a resolution declaring the road or portion of road to be vacated.
 - b. If the Board of Commissioners fails to vote on the vacation within 60 days of the receipt of the Township resolution, the road shall be deemed vacated. The Township Trustees must then adopt another resolution describing the road that has been vacated and file a certified copy with the Board of Commissioners, the County Recorder, and the County Engineer.

II. PURPOSE OF THE HEARING – Commissioner Badalamenti

To hear any testimony bearing upon the necessity of the improvement for the public convenience or welfare and offered either for or against proceeding with the improvement by any interested persons.

II. SWEARING IN OF THOSE WHO ARE SPEAKING – Commissioner Badalamenti

Do you solemnly swear that the testimony you are about to give shall be the truth, the whole truth, and nothing but the truth?

Please respond: I Do.

IV. COUNTY ENGINEER'S REPORT

Present: Mr. Larry Jenkins Jr.

Mr. Jenkins was sworn in. He explained that the 3 documents he included in his report were a summary letter, an explanation of position on the referenced piece of property and documentation of the Prosecutor Office's opinion regarding the vacation.

The location of the site is on the south side of Brimfield, southeast of the intersection of Old Forge Road (C.H. 82) and Congress Lake Road (T.H. 17.) Mr. Jenkins displayed a picture of the Morrow Acres Plat and stated that the site was platted in 1960 and consists of 14 lots totaling 6.6 acres. The "Reserved for Street" area is listed on the plat and was never given a county road name, or a county road number. It has no permanent Parcel #, and the only designation is a Street Reservation. Traditionally, you would see a plat that is submitted to the Commissioners, showing "Morrow" Road (Mr. Jenkins used this as an example,) and the plat would be submitted by the petitioners that are making the request. That was not received, and Mr. Jenkins wants the Commissioners to understand that it is not straightforward. This is a Street Reservation and not a Paper Street which would have street designation, name, and number. Paper streets are unapproved dedicated, commissioned owned pieces of property. The property in question was never dedicated and it's not an actual Paper Street.

Mr. Jenkins reviewed some historical points of the area and the plat in question. In 1954 the 14 lots were sectioned off from the original farm. The "Reserved for Street" section was included in case future plans consisted of a subdivision being placed on the remainder of the property. The "Reserved for Street" area was never dedicated to the Commissioners and stayed with the original owners of Theodore Morrow Farm. The farm was transferred to the Philip Klein Family in 1962 and they sold 2.3 acres around the section, then landlocking it. It's no longer connected to the rest of the property, but the deed is still in Klein's name. The road access is completely blocked off, the ownership is still up in the air as belonging to Philip Klein, but the "Street Reservation" has never gone away.

Mr. Jenkins communicated the issues with the Prosecutor's Office, who's recommendation is to vacate the property based on one of the following Common Law Principles:

1. The existence of an intention on the part of the owner to make such dedication.
2. An actual offer on the part of the owner, evidenced by some unequivocal act, to make such dedication; and
3. The acceptance of such an offer, by or on behalf of the public.

The "Reserved for Road" is the intent to vacate the property and is the actual offer. And the acceptance could be accomplished by evidence of continuous public use. Mr. Jenkins mentions the electrical lines as one of the options of continuous public use. The pole that has been installed can be considered as such and leads Mr. Jenkins to recommend the vacation of land if the Commissioners so decide due to the requirements of the Prosecutor's Office having been met. Unfortunately, it is not straightforward like a regular vacation plat. The vacated land will have to be split proportionally in half to each adjoining property owner.

V. PUBLIC COMMENT

For the proposed partial vacation

Against the proposed partial vacation: There was no comment against the vacation of land.

VI. CLOSING STATEMENT

If the Board of Commissioners finds such improvements will serve the public convenience and welfare, it shall by resolution enter such findings in the journal and determine to proceed.

If the Board finds such improvements will not serve the public convenience and welfare, it shall refuse to proceed.

In accordance with Ohio Revised Code Section 5553.045(D), if the Board of Commissioners fails to vote on the vacation within 60 days of the receipt of the Township resolution, the road shall be deemed vacated. The Township Trustees must then adopt another resolution describing the road that has been vacated and file a certified copy with the Board of Commissioners, the County Recorder, and the County Engineer.

Reconvened as Portage County Board of Commissioners at 9:16 AM

RESOLUTION:

1. The Board of Commissioners approve the request to vacate a "Reserved for Street Area" on the Morrow Acres Plat (Plat-16/44) situated in the Township of Brimfield, County of Portage, Ohio./Resolution No. 24-0009

Following the approval of the Resolution, Mr. Jenkins mentioned that it would be the property owner's responsibility to provide the necessary Plat to make this happen. It's the last component for it to be recorded. A surveyor will need to be hired and they will need to provide the plat.

HUMAN RESOURCES

Present: Director Tami Soltis

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Lynda Burkett for JFS Intensive Case Manager, Portage County Job & Family Services to be effective as of Monday, December 11, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the three-day internal posting of the full-time JFS Intensive Case Manager for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Accept the resignation of Chloe Brewer for Social Service Worker 4, Portage County Job & Family Services, effective Friday, January 5, 2024.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
4. Authorize the three-day internal posting of the full-time Social Service Worker 4 for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
5. Accept the resignation of Hannah Moats for Administrative Assistant, Portage Solid Waste to be effective as of Wednesday, January 3, 2024.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
6. Authorize the external posting of the full-time Administrative Assistant for Solid Waste.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
7. Agrees to approve leave without pay for Vanessa Beard at Job & Family Services Department from December 20, 2023, through December 25, 2023.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
8. Approve anniversary step increases for the following non-bargaining-employees:
○ Heather Echelberry ~ Human Resources
○ Sylvia Kulcsar ~ JFS
○ Audrey Riley ~ JFS
○ Holly Rhodes ~ JFS
○ Carly Spencer ~ JFS
○ Mandy Minnick ~ JFS

- Brian Boykin ~ JFS
- Jackie Sadler ~ Water Resources
- Sarah Metts ~ Commissioners
- Robert Tilden ~ Maintenance

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

EXECUTIVE SESSION

9:20 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Administrator Michelle Crombie. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:32 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

1. Enterprise Fleet Program Update

- There are 143 vehicles among 17 Departments. Below is a breakdown of the number of vehicles encompassed by each department.
 - Purchasing – 1
 - Maintenance – 6
 - Microfilm – 1
 - Building Department – 3
 - Dog Warden – 4
 - Job and Family Services – 14
 - Auditor – 2
 - Prosecutor – 8
 - Muni Court – 1
 - Probate Court – 1
 - Juvenile Court – 5
 - Adult Probation – 2
 - Sheriff's Dept. – 82
 - Veterans – 3
 - Soil and Water – 2
 - Juvenile Detention – 3
 - EMA – 5

- The benefits of the program consist of a quoted savings totaling \$231,500 in the year 2023 in 3 areas: Maintenance, Acquisition, and Remarketing.
 Maintenance Savings = around \$28,000
 Acquisition Savings = around \$131,000
 Remarketing Savings = around \$71,000

Director Petty also mentions that another benefit is being less down time dealing with cars. The data that is being collected also provides a good baseline.

2. *Healthy Aging Grant Awards*

Being brought forward is the resolution to approve the allocations to service providers from the Health Aging Grant.

Director Petty wanted to explain: JFS met with the Portage 50 Plus Group and came to a consensus on how the allocations should be broken up. According to the guidelines of the Grant there are certain percentages of money that must go to specific services. It was decided to break it up amongst the categories of Food, Transportation, Housing Services, Digital Inclusion Assistance, Adult Protective Services, and Senior Centers. The group then had a request for application from the different service providers. The amounts applied for were used to determine how to allocate the money.

- Streetsboro Senior Center is receiving \$12,000 for fitness education and socialization.
- Community Action Council of Portage County is receiving \$110,000 for renter and homeowner-based home repair assistance.
- Direction Home of Akron Canton Area Agency on Aging is receiving \$99,804 for digital literacy and internet access.
- Catholic Charities serving Portage and Stark Counties is receiving \$80,000 for food assistance and case management for seniors.
- Portage County Jobs and Family Services and Adult Protective Services is receiving \$10,000 for emergency supplies and care packages.
- Hope on Wheels is receiving \$20,000 for their door-to-door transportation services.

These funds total \$331,804, with around \$120,000 remaining. It still needs to be determined how the remaining amount will be allocated.

3. *Sheriff's Office Vehicle Purchase*

Director Petty let the Board know that there were two resolutions as well as two add-on resolutions regarding vehicle purchases for the Sheriff's Department. The Resolution listed as #10 under DBFM is for the purchase of a GMC Terrain for \$17,500. The money for the purchase is coming from the Sheriff's Office Drug and Violent Crime Unit Funds. The following resolution, Resolution #11 is similar: \$10,000 will also be coming out of the Sheriff's Office Drug and Violent Crime Unit Funds to pay off a lien on a vehicle that was seized as part of a drug investigation.

The add-on Resolutions are numbers 13 and 14. Resolution #13 is the request to purchase 2 Chevy Tahoe's from Tim Lally Chevrolet for a total of \$97,450. It's asked that these vehicles be

purchased from Portage County General Fund. It would be a supplemental budget request because there is not a budget in the Department's automobiles line but, the lease line contains \$670,000. This would therefore be an additional vehicle purchase.

The Commissioners asked Major Larry Limbert to join the discussion.

Major Limbert states that the deal with Tim Lally can either be a lease or a purchase if Enterprise would like to go through with the lease on those vehicles. The new vehicles will be replacements for patrol cars (a 2017 Ford and a 2020 Ford with high mileage that is frequently being repaired.)

Director Petty asked for clarification on the VIN numbers that were received for the vehicles that were being replaced. She states that they are leases. One of the vehicles was totaled and the other is an active lease.

Major Limbert stated that there was confusion as to whether they were owned or not. Director Petty states that the 2024 Explorer is listed as an active lease in her records that is up in June or July. She states that they didn't have any record of it being damaged. If they turn it in, they will get a lot more equity out of it. If there are vehicles that they would like to trade in, they could work with Enterprise to see if the vehicles being held for purchase at Tim Lally could become a part of the lease program. The idea is that Enterprise would buy the cars and then lease them back to the County.

Commissioner Badalamenti is concerned with the confusion about VIN numbers not matching in records. The Sheriff's Department is scheduled for around 22 new vehicles through Enterprise this year.

Commissioner Christian-Bennett says that a lot of time is spent amongst staff members vetting records. She would like there to be a renewal process sent to the Sheriff's Department on procedure.

Commissioner Tinlin stated that this week there was a patrol car totaled and the two cars from Tim Lally were being held. He doesn't want the department to miss out on the purchase and doesn't want to micromanage.

Commissioner Christian-Bennett states that they manage a budget.

Commissioner Badalamenti states that the issue lies with the information that is given, and it being different than reality. Was the car damaged? Totaled? He agrees that the department needs cars but the information must be congruent so a decision can be made. He asks Director Petty for details on the process of trying to procure these vehicles as leases since purchasing is trying to be avoided.

She states that if VIN numbers are found for vehicles intended for trade-in as well as purchase; they could use the trade-ins to off-set the cost, and Enterprise can purchase the Tim Lally vehicles and then lease them to the County.

Commissioner Badalamenti asks how difficult this process will be, and about a time frame? Director Petty stated that she would give them a call.

Commissioner Christian-Bennett stated that last year the Sheriff's Department received 18 new Tahoe's and this year they are slated for 22.

Administrator Crombie stated that she has the information on the vehicles and asks if Director Petty will be able to call and give Enterprise the information. She suggests sitting down with the Sheriff's Office to compare records and to clean up any inconsistencies amongst the fleet.

Major Limbert agrees that these vehicles can be leased due to them being patrol vehicles. One is for Civil Processing, and the cars have been held since last year. There was a mistake with VIN numbers and Major Limbert feels that it would be great to try and get the vehicles a part of the lease program.

Unfortunately, the process is hard to support when there is confusion according to Commissioner Badalamenti. Administrator Crombie suggests bringing the Resolution back to the Board for the next Tuesday meeting which will be held on January 16th, after they meet with Enterprise and clean up the details.

Director Petty mentions the next add on Resolution which is #14. This is a similar circumstance, as there is a purchase request of 3 vehicles from Sarchione with 3 being traded in. This transaction was going to be using General Funds also, and Director Petty states that they could use the trade-in against the purchase, ask Enterprise to contact the dealer and make them a part of the lease program as well.

Major Limbert states that these mentioned vehicles are Detective Bureau vehicles, and they last forever. The cost is less for the Interceptors than anything else for the Detective Bureau because of the deal that Chrysler has made available. Commissioner Badalamenti is concerned that these vehicles will eventually be transferred to a different position in the fleet due to that type of vehicle not necessarily being needed for detective positions.

Major Limbert states that wouldn't happen due to the backlash that would occur. County Administrator Crombie asks if it would be better to revise the Resolution to state that the vehicles would be specifically for the Detective Bureau.

Commissioner Christian-Bennett inquires on the additional amount being added to the Budget of around \$84,000. Director Petty clarifies that there is no money in the department's automobile line. However, there is around \$676,000 in the lease line; her reasoning for the attempt to request Enterprise to make the purchases.

Commissioner Badalamenti asks how much of the budget is planned to be used by rotating the 22 Sheriff vehicles through the lease program in 2024? Director Petty states that there was around \$550,000 – \$600,000 spent out of the line last year and accounting for rising costs and the program going as planned, the amount left over is the amount that was projected to be the increase. All funds would be accounted for.

Commissioner Badalamenti would like the resolution to be updated to state that the vehicles will stay with the Detective Bureau. Commissioner Christian-Bennett is unsure if placing restrictions on where the vehicles can be used within the department is a good idea. Her reasoning is that if the vehicles need to be rotated or shared due to an accident or repairs.

Both Commissioner Badalamenti and Christian-Bennett agree that there is no way to oversee the request anyway. Major Limbert states that they are not asking to "upfit" the vehicles meaning: adding the lights and the added package that would be required for other members of the department to be able to use the vehicle. They are not asking for that. It will be for surveillance and follow-up.

Commissioner Badalamenti regresses and the Board agrees that no restrictions should be imposed in the resolution.

Major Limbert states that the vehicles have been sitting at Sarchione and they will not be there long.

Director Petty states that the lease program needs all the funds for the budget. The difference in the lease program will accumulate any extra funds. She's not sure that it can afford this level of a purchase. If \$84,000 is taken out of the lease line, then the lease line will probably be over budget. Commissioner Badalamenti confirms that it is going to be a while before that line would be utilized. He asks if they can go ahead and take the funds out and supplement in the future.

Commissioner Christian-Bennett asks about the department's collective bargaining negotiations, and states that the budget was on hold until after the first quarter with the hopes that would be completed. Major Limbert states that it will start in February.

Commissioner Tinlin would like to move forward with the vote on the 3 cars at Sarchione. He states that the cars are going to be a part of the Detective Bureau for 8-10 years as witnessed with the last ones. The Commissioners confirm whether Director Petty needs to work anything else out? She states that if the funds are moved out of the lease line then it will be over-budget. She states that they are clear on the VIN numbers in this circumstance and the only question was where the budget was coming from which has been decided.

Commissioner Badalamenti states that if there is a shortfall then they will put it in the budget. The shortfall will be a supplemental budget. He asks if the department can have clearer communication. He recommends moving forward with the 3 vehicle purchase from Sarchione. That is resolution 14. Resolution #13 will be held and revisited for the following week.

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Linda S. Conley for \$1,680.00 (Instrument No. 200527311) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

2. The Board of Commissioners authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the Grant Agreement for the 2023 State of Ohio SLFRF (State and Local Fiscal Recovery Funds) Lead Safe Ohio Program, as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Direct the Auditor's Office to pay/process the December 14, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$3,631,620.65	(Includes late fees of: \$12.08)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$387,760.65	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$20,787.02	
Journal Vouchers totaling:	\$170,648.58	
Then and Now list totaling:	\$329,107.06	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

4. Process the December 14, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Direct the Auditor's Office to pay/process the December 21, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Process the December 21, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Authorize the Application to Ohio Department of Development Water and Wastewater Infrastructure Grant Program for Project NO. RV-0 (17-080), Chinn Regional Sewer Improvements in Ravenna Township, Portage County, Ohio./Resolution No. 24-0010
2. Authorize the Portage County Engineer to Execute Amendment to Local Public Agency (LPA) Agreement #39889 with the Director of the Ohio Department of Transportation (ODOT) for the Project Known as the Replacement of Old Forge Road (CR 82) Bridge Over Breakneck Creek in Rootstown Township, Portage County, Ohio./Resolution No. 24-0011
3. Amend Resolution 23-0623 Acceptance of (2) Inherited IRA Beneficiary Donations for the Benefit of the Office of the Portage County Dog Warden to Include Authorization to Complete Paperwork, Transfer Ownership and Liquidate Both IRAs with Cash Proceeds to be Deposited in Fund 8109, Dog Warden Donations to Include Authorization for a Secondary Signer in a Limited Role of "Assistant Secretary"./Resolution No. 24-0012
4. Transfer from Fund 0001, General Fund to Fund 1414, Child Support General Administration./Resolution No. 24-0013

5. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 24-0014
6. Transfer from Fund 7201, WC RR P General Administration to Fund 7233, WC Prospective Rating Plan 2024./Resolution No. 24-0015
7. Authorize Grant Application in the Amount of \$40,000.00 to the Ohio Bureau of Workers' Compensation for the Safety Intervention Grant Program for the Portage County Solid Waste Management District./Resolution No. 24-0016
8. Accept The Grant Award in The Amount Of \$1,617,198.44 from the Department of Youth Services FY 2023 Juvenile Court Subsidy Grant (Reclaim Ohio) on Behalf of the Portage County Juvenile Court./Resolution No. 24-0017
9. Advance Repayment from Fund 1412, JFS Help Me Grow Allocation to Fund 0001, General Fund./Resolution No. 24-0018
10. Declare the Necessity to Purchase One Vehicle for use by the Portage County Sheriff's Office./Resolution No. 24-0019
11. Declare the Necessity to Purchase One Vehicle for use by the Portage County Sheriff's Office./Resolution No. 24-0020
12. Approve Allocations – Ohio Department of Healthy Aging Grant to be Utilized by Portage County Agencies and Local Providers for Senior Based Programs./Resolution No. 24-0021
13. ***RESOLUTION HELD/TABLED FOR FOLLOWING MEETING ON JANUARY 16TH, 2024***./Resolution No. 24-0039
14. Declare the Necessity to Purchase Three Vehicles for Use by the Portage County Sheriff's Office./Resolution No. 24-0040

INTERNAL SERVICES

Present: Director Shannon Kautzman

Discussion:

1. Mileage Reimbursement Rate

Director Kautzman asked if the Board would mind that she covers her other discussion topics first before project updates since Prosecutor Meduri is present.

The Internal Revenue Service's mileage reimbursement rate is changing from .6550 to .6700. Journal entry to follow.

2. Water Line Feed from Chestnut to Administration Building

There are two water lines feeding to the Administration Building: one from the Meridian side of the building and one from the Chestnut side. This is a result of the building being a hospital in the past. The Chestnut feed was just shut down by the City of Ravenna because it was not working properly. It's a 3-inch line that was malfunctioning, and they didn't want any issues later with it bursting. There are no issues with the Meridian side. Director Kautzman states to continue to have 2 feeds then a 4-inch pipe would have to be installed instead of the existing 3 inch and the cost will approximately be \$30,000. Having the two feeds is not a requirement, and it is estimated that the Chestnut pipe has not been used for 14 years. Another line was also installed during the construction of the addition which contains the Treasurer and Auto Title. The Fire Suppression System will be drained to double check whether this added line was tied into the existing system. Director Kautzman wants to be sure before a final decision is made but doesn't feel that 2 feeds are necessary. The Board agrees. Director Kautzman did not account for the cost in her budget if it's determined that the extra line is needed, and she would have to investigate where to get the funds. The system will be drained next month.

3. *Electric & Gas Program (Aggregate)*

Director Kautzman states that the County is a part of the CCAO Program for Electric and Natural Gas, but currently they are not under contract with CCAO for natural gas. They need to let CCAO know by February 1st, if they do not want to continue the electrical program in 2025. It needs to be declared a year in advance. She asks the Board if they would like her to invite CCAO and/or NOPEC to come in to talk about their programs.

The Board would like both parties to come in.

4. *Project Updates*

- The Administration Building – Auditor's Office updates, there were 7 RFQ's received and Director Kautzman is currently reviewing the qualifications for this project. The architect firm chosen will also be leading on other various projects/renovations throughout the next 3 years. Architectural services on the 7th Floor were also included in the RFQ's. A decision on who will be chosen should be made by Tuesday. She would like to use the same architect for the same building. That would also include the Keltron System, which will be upgraded in several buildings. When it's bid out, the renovations will be separate than the Keltron System because the contractors would have different specialties.

Maintenance decided to laminate the countertops in the bathrooms after the paint was complete. Bathrooms should be complete by the week of January 15th.

Mr. Bodner from the Building Department has notified Director Kautzman that his floor is leaking worse than it has been. Originally a part of the scope of work that she was going to present to the hired architect, she is concerned that this project needs to be fast-tracked. The Building Department has also been approved for additional updates, including a new counter area. Director Kautzman reminds the Board that they have investigated and confirmed that the water was not leaking from the plant boxes.

Currently, it is thought that the water is coming up from a pipe that was blocked off in the past.

Commissioner Badalamenti is concerned with cost since the problem has yet to be confirmed. The architect that is chosen will have an engineer that they will work closely with, but it is a given that the floor, including carpet, will have to be ripped up. She asks if it's the Board's recommendation to complete this project on its own with someone separate. The Board agrees that is the best course of action.

- The Annex Building Project will start in March, with the removal and installation of a new boiler.

Painting and carpeting will not be started until the boilers are completed due to predicted damage to the floors and walls. ADA compliance work will begin next month resulting in larger doorways. ETA of Veterans Affairs is sometime in September.

- EMA/EOC – The main roof and the framing on the new section is complete. Director Kautzman plans on going on site next week.
- Ravenna Courthouse – the inspection of the main elevator is today, 1/11/2024. Once that's approved and completed, work will begin on the inmate elevator.

Commissioner Christian-Bennett asked if there was any information on the study on spacing for Judge Giulitto. There is a meeting that day at noon with the people doing the study.

- Probate Court is still not complete due to punch-list items still being worked on. However, they have been moved into the space for about 3 weeks now. The start date for Judge Giulitto's space renovation was put off due to the elevator not being complete. The elevator is needed to move the vending machine. Commissioner Badalamenti asked how much space that is giving her. It's enough room for one office.
- At the Records Center, the inmates have started with the painting and will work over the winter.
- The Riddle Block roof, skylight and gutters are complete for phase one. The second phase is the slate installation and will take place in the spring. The HVAC AC units will be installed in the spring as well.

Journal Entry:

1. The Board of Commissioners agrees to adopt the IRS 2024 standard mileage rate of \$.67 cents per mile reimbursement for 2024, as recommended by Internal Services Director Shannon Kautzman.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

Resolutions:

1. The Board of Commissioners agrees to reduce load limits 35% on all county and township roads in Portage County effective January 31, 2024, or as soon thereafter as signs are posted./Resolution No. 24-0022
2. The Board of Commissioners authorizes the use of force account and the issuance of highway permits for the Portage County Engineer Highway Department for the year 2024./Resolution No. 24-0023
3. The Board of Commissioners declares obsolete and dispose of Portage County Personal Property located at the Portage County Tax Map Office./Resolution No. 24-0024
4. The Board of Commissioners agrees to enter into an agreement on behalf of the Portage County Job & Family Services and Portage County Sheriff./Resolution No. 24-0025
5. The Board of Commissioners agrees to enter into an agreement with Job & Family Services and the Portage County Prosecuting Attorney./Resolution No. 24-0026
6. The Board of Commissioners agrees to enter into an agreement with Job & Family Services and Northeast Ohio Adoption Initial Home Assessment Services for Children Services./Resolution No. 24-0027
7. The Board of Commissioners agrees to enter into an agreement with Job & Family Services and Kim Stewart for adoption support services for Children Services./Resolution No. 24-0028
8. The Board of Commissioners agrees to enter into an agreement with Sedgwick Claims Management Services, Inc. for Worker's Compensation Services for 2024./Resolution No. 24-0029
9. The Board of Commissioners accepts bids and award the contract for Project No. MW-0 (21-170), Mantua Emergency Water Interconnect, in the Portage County Regional Sewer Water District, Shalersville Township./Resolution No. 24-0030
10. The Board of Commissioners authorizing to enter into agreement with United Service Group (USG) Water Solutions, LLC for a Multi-Year Asset Maintenance Program for Wastewater Treatment Tanks located in Portage County for Portage County Water Resources Department./Resolution No. 24-0031
11. The Board of Commissioners agrees to adopt the revised rules and regulations covering the construction maintenance, operation, use and protection of sanitary sewer systems and the Waterworks Systems in the Portage County Regional Sewer District and Streetsboro Regional Sewer District No. 4./Resolution No. 24-0032

12. The Board of Commissioners agrees to set a proposal date for the invitation for bids for lawn services work for various Portage County Water Resources facilities./Resolution No. 24-0033

13. Enter into an agreement with Willis Towers Watson Midwest, Inc. for provision of health benefit plan consulting services for 2024./Resolution No. 24-0034

JOB AND FAMILY SERVICES

Present: Sue Brannon and Vanessa Beard

Resolutions:

1. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410, Public Assistance Fund./Resolution No. 24-0035
2. Transfer from Fund 1414, Child Support Administration Fund to 1410, Public Assistance Fund./Resolution No. 24-0036

EMERGENCY MANAGEMENT AGENCY

Present: Director Ryan Shackelford

Discussion:

1. WENS Crisis App

Director Shackelford briefly spoke to the Board about the Centegix Badging Program that was reviewed. After reviewing the cost, the Board asked for other options. A couple other vendors were looked at before it was time to renew the WENS contract. WENS is a public information system that is used to notify County employees of emergency components. They have upgraded their system with an app-based feature that is able to send alerts to everyone's cell phone. No matter what kind of emergency, or the location in the building, the user would have access. They'd have to open the app, type in their pin to log in and click on the type of emergency. Director Shackelford demonstrated the process with the help of Director Soltis. The challenge would be to get people to download it to their personal devices. It's a lot more cost effective with it only being an additional \$975 annually that would be added to the current WENS agreement. It would be an addition to the program and that is already used. It may not be as advanced as the other system, but it will notify others that something is wrong, and action needs to be taken.

Commissioner Badalamenti asks if specifics can be given on the application, such as the place of the emergency. Director Shackelford demonstrated again and stated that the app could be used in real time by the users to upload pictures or to text details. The Sheriff's Office, Ravenna PD, and Ravenna Fire would all have the app and be alerted that something is happening in the facility. He feels that it would increase communication between the floors of the building and be effective during a crisis situation. If the Board agrees, he will start developing the agreement. The Board does feel that it will be a useful tool and gives approval to move forward. The other vendors Director Shackelford was looking into were the Centegix Badge, and Raptor Technologies.

WATER RESOURCES

Presenting: Director Daniel Blakely

Discussion:

1. *ODOT Project on Route 43 involving the City of Streetsboro.*

Director Blakely came in to bring to the Board's attention the situation with the ODOT Project on State Route 43 in Streetsboro. He states that Portage County isn't involved with the project since the County did not need to relocate any of their waterlines. Streetsboro, on the other hand, did have some water mains that needed to be relocated, and decided that in lieu of relocating a 250 ft. stretch, they would abandon it, affecting 3 Streetsboro water customers. The City of Streetsboro requested that they be connected to the County's water main. This was discussed with the Board earlier in 2023. The Mayor of Streetsboro's concerns now are that there are tap-in fees or connection fees that are associated with the 3 addresses, and the question is whether or not to charge these fees.

Commissioner Tinlin states that he received calls from one of the residents and from Mayor Broska. He states that Streetsboro paid for everything, and County Water Resources did have to locate the lines. He doesn't feel that it is the citizens' fault, and they should not be liable for the tap in fees. He wants to recommend that Streetsboro pay for the inspections like they have agreed to do and the rest of the cost the County accrues.

Director Blakely wants to clarify that the County is not charging the customers, due to them not being the County's customers to charge. The intent was to charge the city of Streetsboro for the connections in the amount of \$7,000 – \$8,000.

Commissioner Badalamenti asked if the County would be responsible for any of the work.

They would not, and the purpose of the fees is to offset the cost of the initial investment. The idea is that when anyone connects, there is a substantial cost with running the infrastructure in the ground and the fees are a way of recouping the money.

Commissioner Christian-Bennett states that they have been asked to wave fees in the past, and it is always voted against because if you wave them in one circumstance a precedence is being set, and it's used to maintain the infrastructure.

Commissioner Tinlin feels that this is a different situation and each one should be looked at differently. He recommends that they only charge the inspection fees.

Director Blakely clarifies that Streetsboro decided rather than relocating their water main, they decided to abandon it and utilize the County's. There would be no work other than the work that was done prior, which was the location of the utilities, and an inspection. Engineering technicians will go out and oversee, but Streetsboro will be performing the actual work. The fees incorporated with the oversight would be around \$250.00 per connection so around \$750.00 total. The customers will continue to be Streetsboro customers, and this would only be a courtesy of the county to allow them to connect to our water main.

Commissioner Christian-Bennett clarifies that Streetsboro was forced into this project by ODOT which caused 3 of their water customers to be put on the County's system because they do not want to extend their main to service them. And asks who is really benefiting from this situation.

Director Blakely states that is correct, and it would be a benefit to Streetsboro not only because they do not have to extend the watermain 250 feet, but also because their waterline came to a dead end and there was no hydrant at the end of it. When there are long stretches of watermain where customers are connected the water will just sit there and not move causing the water quality to drop dramatically. Traditionally, you would deal with this issue by using a hydrant to flush the water periodically.

Commissioner Christian-Bennett asks how much it would have cost if Streetsboro would have chosen to service them.

Director Blakely guesses that it would have been \$25,000 – \$30,000 to extend the water main.

The cost is now only \$7,000 by using the County's line clarifies Commissioner Christian-Bennett. She wonders why the city is not paying the tap in fee since they are the ones who are truly benefiting from it.

The letter received by Commissioner Tinlin states that the city was going to take that cost on, and they came to the County.

It is decided that Director Blakely should develop a resolution and bring it forward at the following meeting.

PORTAGE COUNTY LAND BANK

Presenting: Dan Morganti Executive Director

Discussion:

1. Land Bank Employees becoming Portage County Employees.

Mr. Morganti has an employment agreement for the Board's consideration. It details the process where Land Bank employees would become County employees for administrative and payroll purposes. It would be for 1 full-time and 1 part-time position, including himself and an administrative assistant position that is not currently filled, but hopefully will be filled soon. A similar agreement has been in place since 2019 with Family and Community Services. A recent merger was what triggered the thought to investigate different models. He feels from his perspective it would give some stability for operations. There would not be any change in day-to-day operations, and their directive would still come from the Land Bank Board. Mr. Morganti feels from the County's perspective, it would be a cost-neutral situation. The Land Bank would be reimbursing all the associated costs with this alteration. The Land Bank Board has approved this model, and it is the most common model amongst Land Banks in the State as far as staffing goes.

Commissioner Christian-Bennett states that a resolution was passed years prior stating that the Land Bank is a Portage County agency. Regional Planning is set up in a similar manner, where there is no

additional cost because the agency would reimburse the county for all the health benefits and payroll. Even the employer match would not be coming from the county. The agency would answer to the Commissioners.

Resolution:

1. Authorize Portage County Board of Commissioners to enter into an employment agreement with the Portage County Land Reutilization Corporation./Resolution No. 24-0037

PUBLIC COMMENT Present: Gary Kapusta

Mr. Kapusta addressed the Board today on his concern about the installation of solar panels behind PARTA. It's by the old Battaglia Farm. Mr. Kapusta just took over the farming acreage. He states that it is a beautiful piece of land, and he is concerned with the cutting of trees and damaging the land. He wants to know if as a County, they are looking to ban large solar farms. He believes that the land is located in Franklin Township. The Commissioners state that Franklin does not want any restrictions and welcomes the development. The Board has declared the decision to be made by the individual townships. Franklin was one of the only townships besides Rootstown, that requested no restrictions. Mr. Kapusta states that the landowner, Mr. Nick Battaglia, is upset over the situation. He was contacted by the developers and asked to purchase some property, which Mr. Battaglia declined. The land that is currently going to be used is owned by the State of Ohio. Mr. Kapusta reiterates that it would be a shame to take the land away since the county has already lost so much land to housing. The Board states that the authority lies with them, but they go off the recommendation of Franklin Township. They recommend that he start there, by going to a township meeting. Mr. Kapusta states that some of the neighbors are worried about glare, and the panels can deteriorate over time and eventually become hazardous waste. In the whole state of Iowa, they banned them due to chemical compounds in the ground. It's also discussed that if you are a property owner and allow them on your land, to make sure there are clauses in the contract stating that the company is responsible for removing the panels eventually because disposal could be costly. Mr. Kapusta states that he believes the project was supposed to start already but is being held up because there is a delay in getting the equipment. He will also try and attend a Rootstown meeting, too, since that is where he is a resident.

The Commissioners thanked him for coming in.

Bruce Smith: Mr. Smith asked the Board where the County stands with the sewer project at the Chinn Allotment?

The projects on hold and the design came back the first time as cost prohibited. It's being redesigned and more grants are being applied for, to offset the cost. There's not a certain date that it must be done by.

MISCELLANEOUS

Journal Entries:

1. In accordance with Sections 2303.201, 3113.34, 3113.35, and 3113.37 the Board of Commissioners acknowledge submission of the 2023 Ohio County Commissioners Annual Reporting Form to the Ohio Attorney General's Office, documenting marriage license, divorce, dissolution, and annulment fees collected and distributed to domestic violence shelters.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners sign the January 5, 2024, correspondence to Tiffany Miller releasing and terminating the Road Bond for the Special Hauling issued by The Westfield Insurance Company under Permit # SH23-006 Bond #314036G in the amount of \$210,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for December 25, 2023 through December 31, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 1, 2024 through January 7, 2024 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of November 2023, received on December 14, 2023 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transporting Report for November 2023 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2023 Detac Report, as presented by the Portage County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the December 18, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. Board of Commissioners' acknowledgement of receipt of the December 19, 2023 Certificate of County Auditor that the total appropriations from each fund DO EXCEED the official estimate of resources for the fiscal year beginning January 1, 2024 as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged receipt of the December 22, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners acknowledged the receipt of the December 31, 2023 correspondence from Portage County Recorder Lori Calcei regarding the Recorder's fees to be charged for the filing of Zoning Resolutions and Amendments in accordance with the Ohio Revised Code Section 317.32.
- Motion: Commissioner Christian-Bennett**
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
12. The Board of Commissioners approved the December 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
- Motion: Commissioner Christian-Bennett**
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
13. The Board of Commissioners received the December 14, 2023 correspondence from the Portage County Sheriff's Office including the Monthly Record of Proceedings and Transactions for November 2023, in accordance with Ohio Revised Code Section 325.07.
- Motion: Commissioner Christian-Bennett**
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
14. The Board of Commissioners acknowledge receipt of the November 17, 2023 letter of resignation from Susan D. Riehm from her position on the NEFCO board.
- Motion: Commissioner Christian-Bennett**
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
15. The Board of Commissioners approves leadership training to be conducted by Kent State Training Solutions for the Board of Commissioner' Directors and Human Resource Staff. The leadership training will take place on January 23, 2024 for one eight-hour session for a total of \$4,095.00. The Board of Commissioners also approves the reimbursement expense for providing lunch for the training.
- Motion: Commissioner Christian-Bennett**
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

Resolutions:

1. Acceptance of donations to the office of the Portage County Dog Warden./Resolution No. 24-0038

The Board announced that the next scheduled meeting will be held on Tuesday, the 16th of January and not Thursday the 18th.

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RESOLUTION NO. 24-0009 - RE: APPROVE THE REQUEST TO VACATE A RESERVED FOR STREET AREA ON THE MORROW ACRES PLAT (PLAT-16/44) SITUATED IN THE TOWNSHIP OF BRIMFIELD, COUNTY OF PORTAGE, OHIO

It was moved by Sabrina Christian-Bennett seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, by Resolution 23-0773 dated December 14, 2023, the Portage County Board of Commissioners agreed to consider if it will be for the public convenience and welfare to vacate what initially was believed to be an unnamed roadway located within Morrow Acres in Brimfield Township, Portage County and presently is determined to be more accurately described as a **"Reserved for Street Area"** consisting of an approximate 0.2357 acre strip of land on the Morrow Acres Plat (Plat-16/44); and

WHEREAS, the Clerk for the Portage County Commissioners has sent notice to the landowners abutting the **"Reserved for Street Area"** of the date, time and place of the **Thursday, January 11, 2024 Hearing** before the Portage County Board of Commissioners to determine whether the **Reserved for Street Area** should be vacated as requested and to the extent the Portage County Board of Commissioners has such authority under Ohio law; and

WHEREAS, the Portage County Board of Commissioners held a public hearing on January 11, 2024 in the Portage County Administration Building, 7th Floor Commissioners' Boardroom, 449 South Meridian Street, Ravenna, Ohio 44266, to hear comment on this proposed vacation; now therefore be it

RESOLVED, that the Portage County Board of Commissioners, to the extent of its authority under Ohio law, does find that the vacation of the **Reserved Street Area** consisting of a 0.2357 acre strip of land on the Morrow Acres Plat (Platt 16/44) is for the public convenience and welfare, and to the extent the Portage County Board of Commissioners has such authority, hereby vacates the **Reserved Street Area** consisting of a 0.2357 acre strip of land on Morrow Acres Plat (Plat 16/22);

RESOLVED, that either Brimfield Township or the abutting landowners shall submit a new

RESOLVED, that a certified copy of this resolution be filed with the Portage County Engineer, the Portage County Recorder, the Portage County Auditor, the Portage County Prosecutor's Office, the abutting property owners, and the Brimfield Township Board of Trustees; and

RESOLVED, to the extent such may be necessary, the Portage County Board of Commissioners informs the Brimfield Township Board of Trustees, who submitted the initial petition in this matter, to proceed under authority it may have under Ohio law in this situation, including upon receipt of this Resolution and the Portage County Engineer's prior approval of the necessary new replat described herein, that the Brimfield Township Board of Trustees proceed, by resolution, to also adopt an order that the "**Reserved for Street Area**" on the Morrow Acres Plat (Plat 16/44) shall be vacated by the Brimfield Township Board of Trustees, and that the vacated portion of the "**Reserved for Street Area**" shall pass, in fee, to the abutting landowners subject to any of the applicable provisions of O.R.C. 5553.045(E)(1)(2) and (3);

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

0149

- WHEREAS,** Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the SEWER DISTRICT; and
- WHEREAS,** Project No. RV-0 (17-080), Chinn Regional Sewer Improvements, herein referred to as the "PROJECT" is necessary to provide a new centralized sewer system for the existing residential area in Ravenna Township, Portage County, Ohio; and
- WHEREAS,** the Ohio Department of Development is accepting applications for wastewater infrastructure projects through their Water and Wastewater Infrastructure Program; and
- WHEREAS,** the design and construction of the PROJECT is eligible to receive program funding; and
- WHEREAS,** the Portage County Water Resources Department wishes to apply for **\$1,000,000.00**; now therefore it be
- RESOLVED,** that this Board authorizes the Water Resources Department to submit an application to the Ohio Department of Development Water and Wastewater Infrastructure Grant Program for **\$1,000,000.00**; and be it further
- RESOLVED,** that the Clerk of this Board is hereby authorized and directed to file a certified copy of this Resolution with the County Auditor and the Department of Budget and Financial Management within fifteen days after its adoption; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0011 - RE: AUTHORIZE THE PORTAGE COUNTY ENGINEER TO EXECUTE AMENDMENT TO LOCAL PUBLIC AGENCY (LPA) AGREEMENT #39889 WITH THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE PROJECT KNOWN AS THE REPLACEMENT OF OLD FORGE ROAD (CR 82) BRIDGE OVER BREAKNECK CREEK IN ROOTSTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

It was moved by Sabrina Christian-Bennett seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Resolution 23-0571 authorized the Portage County Engineer to execute Local Public Agency (LPA) Agreement #39889 with the Director of the Ohio Department of Transportation (ODOT) to replace the Old Forge Road Bridge, in Portage County, Ohio, and
- WHEREAS,** Section 3.1 of said LPA agreement has been modified to provide 100% of eligible preliminary engineering costs for the project known as the Old Forge Road Bridge Replacement, in Portage County, and
- WHEREAS,** the Director of the Ohio Department of Transportation has amended said LPA agreement to show the changes to Section 3.1, and
- WHEREAS,** the amended LPA Agreement will provide 100% of preliminary engineering costs up to grant maximum of \$200,000.00 utilizing 80% Federal bridge Program funds and 20% Toll Revenue Credit and 95% of eligible constructions costs up to grant maximum of \$1,218,660.00 utilizing 80% Federal Bridge Funds and 15% Credit Bridge, now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to execute amendment to LPA Agreement #33898 with the Director of the Ohio Department of Transportation for the project known as the Replacement of Ravenna Road Bridge, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0012 - RE: AMEND RESOLUTION 23-0623 ACCEPTANCE OF
(2) INHERITED IRA BENEFICIARY DONATIONS
FOR THE BENEFIT OF THE OFFICE OF THE
PORTAGE COUNTY DOG WARDEN TO INCLUDE
AUTHORIZATION TO COMPLETE PAPERWORK,
TRANSFER OWNERSHIP AND LIQUIDATE BOTH
IRAS WITH CASH PROCEEDS TO BE DEPOSITED
IN FUND 8109, DOG WARDEN DONATIONS TO**

**INCLUDE AUTHORIZATION FOR A SECONDARY
SIGNER IN A LIMITED ROLE OF "ASSISTANT
SECRETARY"**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Dog Warden was named as a Beneficiary of 2 IRA Accounts originally held by TD Ameritrade, and now held by Charles Schwab, from Decedent Frederick E. Pfarr, and
- WHEREAS,** the Board of Commissioners adopted Resolution No. 23-0623 on October 26, 2023, to authorize the acceptance of these inherited beneficiary donations, complete required paperwork, transfer ownership, and liquidate both IRAs as outlined; and
- WHEREAS,** Charles Schwab is now requiring additional information and signatures to complete this process; and
- WHEREAS,** the Portage County Department of Budget & Financial Management has reviewed these requirements with the Prosecutor's Office and agreed to move forward as requested; now therefore, be it
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board to provide the additional requested information and sign any and all documents, and authorizes the Portage County Department of Budget and Financial Management Budget Specialist to provide the additional requested information and to sign any and all documents in the **limited role** as a type of "**assistant secretary**" solely for the purpose of signing documents required by Charles Schwab in order to complete the paperwork so the cash proceeds from the eventual liquidation of the subject IRA's shall then be conveyed by Charles Schwab to Portage County which shall then be deposited in **Fund 8109, Dog Warden Donations Fund** to be used in accordance with the purpose of that county fund for the Benefit of the Portage County Dog Warden, and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Portage County Prosecutor's Office, and the Portage County Dog Warden; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0013 - RE: TRANSFER FROM FUND 0001, GENERAL FUND
TO FUND 1414, CHILD SUPPORT GENERAL
ADMINISTRATION**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$ 7,367.35 for December 2023 IV-D contract payments local match for Prosecutor October 2023, Domestic July 2023, and Clerk of Courts September 2023 payment as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000— Transfer Out \$ 7,367.35

TO:

FUND 1414, CHILD SUPPORT GENERAL ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 – Transfer In

Project NONE	\$ 7,367.35
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; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0014 - RE: TRANSFER FROM FUND 0001, GENERAL FUND
TO FUND 1410, PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$28,850.93 for the month of January 2024 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out	\$28,850.93
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TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 – Transfer In

Project: NONE	\$28,850.93
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: and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0016 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$40,000.00 TO THE OHIO BUREAU
OF WORKERS' COMPENSATION FOR THE
SAFETY INTERVENTION GRANT PROGRAM FOR
THE PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, The Portage County Solid Waste Management District is in need of a lift to better perform maintenance and repair on both indoor and outdoor tasks; and

WHEREAS, the Ohio Bureau of Workers' Compensation Safety Intervention Grant program provides funds to purchase risk management equipment, to perform work in specific areas that are deemed dangerous, and to prevent work related injuries; now therefore be it

RESOLVED, that the Board of Commissioners of the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to submit the Ohio Bureau of Workers' Compensation Safety Intervention Grant application in the amount of **\$40,000.00; The necessary local match of \$14,000.00 will be provided from the Portage County Solid Waste Management District, for a total funding of \$54,000.00;** and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Solid Waste Management District; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0017 - RE: ACCEPT THE GRANT AWARD IN THE AMOUNT OF \$1,617,198.44 FROM THE DEPARTMENT OF YOUTH SERVICES FY 2023 JUVENILE COURT SUBSIDY GRANT (RECLAIM OHIO) ON BEHALF OF THE PORTAGE COUNTY JUVENILE COURT

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution No. 23-0371 on June 15, 2023, authorizing the Juvenile Court Grant Agreement and Funding Application to the State of Ohio, Department of Youth Services for the FY 2024 **Allocation Subtotal** of **\$1,022,135.67** with no local match; and
- WHEREAS,** making the **Total Available FY 2024 Program Funds** to be **\$1,505,942.52**; and the **Total Estimated FY 2024 Expenditures** for the Portage County Juvenile Court application **\$1,194,375.56** and
- WHEREAS,** leaving a **Total Unallocated Funds** of **\$311,566.96** in the Subsidy Grant, making it possible to make amendments to the Grant if need be; now therefore be it;
- RESOLVED,** that the grant allocation is for the biennial period beginning July 1, 2023, and ending June 30, 2025 subject to the terms and conditions of the agreement; and be it further;
- RESOLVED,** that the Board of Commissioners does hereby accept the Grant from the Ohio Department of Youth Services for FY 2024, for an **Allocation Subtotal** of **\$1,171,267.49** with no local match for the time period of July 1, 2023 through June 30, 2024 and be it further;
- RESOLVED,** that the approved **Total Available FY 2024 Program Funds** to be **\$1,617,198.44** and the **Total Estimated FY 2024 Expenditures** in the grant application is **\$1,201,875.56** and thereby leaving the **Total Unallocated Funds** of **\$415,322.88** in the Subsidy Grant; and be it further;
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Juvenile Court; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0018 - RE: ADVANCE REPAYMENT FROM FUND 1412, JFS
HELP ME GROW ALLOCATION TO FUND 0001,
GENERAL FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, via Resolution 23-0418, a cash advance was given to Fund 1412, JFS Help Me Grow Allocation from Fund 0001, General Fund, and

WHEREAS, via Resolution 23-0720 \$59,314.98 of this cash advance was repaid, leaving \$91,185.02 remaining to be repaid, and

WHEREAS, state grant support has been received in Fund 1412 and the cash advance can now be repaid in full; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$91,185.02:

FROM:

FUND 1412, JFS HELP ME GROW ALLOCATION

ORGCODE – 14120519

Debit Expense Account

Object: 921000 - Advance Out Returns \$ 91,185.02

TO:

FUND 0001, GENERAL FUND

ORGCODE- 00100002

Credit Revenue Account

Object: 291000 – Advance In Repayment \$ 91,185.02

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Jobs and Family Services, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in

an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0019 - RE: DECLARE THE NECESSITY TO PURCHASE ONE
VEHICLE FOR USE BY THE PORTAGE COUNTY
SHERIFF'S OFFICE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) used vehicle, a 2019 GMC Terrain, VIN No. 3GKALPEX8KL191817, with 65,769 in mileage, for use by the Portage County Sheriff's Office; and
- WHEREAS,** the purchase of the vehicle will be from Sarchione Chevrolet in Garrettsville, OH; and
- WHEREAS,** the total cost of the vehicle is **\$17,500.00**; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase one (1) used 2019 GMC Terrain for use by the Portage County Sheriff's Office; and be it further
- RESOLVED,** that payment for the vehicle will be from the Portage County Sheriff's Office Drug & Violent Crime Unit funds, and be it further
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor, the Department of Budget & Financial Management, and the Portage County Sheriff's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0020 - RE: DECLARE THE NECESSITY TO PURCHASE ONE
VEHICLE FOR USE BY THE PORTAGE COUNTY
SHERIFF'S OFFICE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) used vehicle, a 2016 Ford F-150, VIN No. 1FTEX1EP4GFC77786, with 48,393 in mileage, for use by the Portage County Sheriff's Office; and

WHEREAS, the Portage County Sheriff's Office Drug & Violent Crime Unit seized this vehicle during a drug investigation and the vehicle has a remaining lien in the amount of \$10,000.00 to Integrity Federal Credit Union of Barberton, OH; and

WHEREAS, the total cost of the vehicle is **\$10,000.00**; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase one (1) used 2016 Ford F-150 for use by the Portage County Sheriff's Office; and be it further

RESOLVED, that payment for the vehicle will be from the Portage County Sheriff's Office Drug & Violent Crime Unit funds; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Portage County Sheriff's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0021

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**RE: APPROVE ALLOCATIONS – OHIO DEPARTMENT
OF HEALTHY AGING GRANT TO BE UTILIZED BY
PORTAGE COUNTY AGENCIES AND LOCAL
PROVIDERS FOR SENIOR BASED PROGRAMS**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County, Ohio, acting by and through its Board of County Commissioners, is a local unit of government eligible for the Healthy Aging Grant from the Ohio Department of Aging and has accepted these funds from the Ohio Department of Aging to be used for such purposes as are permitted by the Grant Agreement between the Ohio Department of Aging and Portage County Board of Commissioners, effective October 1, 2023; and

WHEREAS, many older Ohioans have faced significant challenges as a result of the pandemic, and the Portage County Board of Commissioners wish to assist Older Portage County residents who have experienced negative economic impacts; and

RESOLVED, the Board hereby approves allocations of the County's Healthy Aging Grant allocation from the Ohio Department of Aging for the following programs and services in the total amount of **\$331,804.00**:

1. City of Streetsboro and Streetsboro Senior Center
 - a. Fitness, Education, and Socialization - **\$12,000.00**
2. Community Action Council of Portage County
 - a. Renter and Homeowner Based Assistance and Home Repair Assistance - **\$110,000.00**
3. Direction Home Akron Canton Area Agency on Aging and Disabilities
 - a. Digital Literacy and Internet Access - **\$99,804.00**
4. Catholic Charities Serving Portage and Stark Counties
 - a. Food Assistance and Case Management for Seniors - **\$80,000.00**
5. Portage County Job and Family Services | Adult Protective Services
 - a. Emergency Supplies and Care Packages - **\$10,000.00**
6. Hope on Wheels
 - a. Door-to-Door Transportation Services - **\$20,000.00**

; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Grant Administrator; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0022 - RE: REDUCE LOAD LIMITS 35% ON ALL COUNTY AND TOWNSHIP ROADS IN PORTAGE COUNTY EFFECTIVE JANUARY 31, 2024, OR AS SOON THEREAFTER AS SIGNS ARE POSTED.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, due to the traditional freeze-thaw cycle brought about by winter weather and the commencement of the break-up of roads, Mr. Larry D. Jenkins Jr., Portage County Engineer, has requested this Board of Portage County Commissioners to reduce the load limits on all County and Township roads from **January 31, 2024 to May 1, 2024**; now therefore be it

RESOLVED, that in accordance with Section 5577.07 of the Revised Code of Ohio, the maximum weight of vehicles and axle loads for motor vehicles permitted by the law shall be reduced 35% on all County and Township roads in Portage County effective **January 31, 2024**, or as soon thereafter as the Portage County Engineer and/or Township Trustees can post the maximum weights. The reduced load limits will continue during the period of excessive moisture and freezing and thawing and end on **May 1, 2024**, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file certified copies of the above resolution with the Portage County Engineer, the Chairmen of all Boards of Township Trustees in Portage County, the Brimfield Township Police, the Portage County Sheriff and the State Highway Patrol, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0023 - RE: A RESOLUTION AUTHORIZING THE USE OF
FORCE ACCOUNT AND THE ISSUANCE OF
HIGHWAY PERMITS FOR THE PORTAGE COUNTY
ENGINEER HIGHWAY DEPARTMENT FOR THE
YEAR 2024.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code 5543.19 provides that when authorized by the Board of County Commissioners to do so, the County Engineer may undertake the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc. by Force Account; and
- WHEREAS,** the Ohio Revised Code Section 153.64, 4931 and 4933 provides to the Board of County Commissioners the authority to control the installation and placement of any public utilities within the dedicated public rights-of-way of all County maintained highways; and
- WHEREAS,** Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and
- WHEREAS,** the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; now therefore be it
- RESOLVED,** the Portage County Board of Commissioners has determined that the health, welfare and safety of the people of Portage County can best and most efficiently be served by "Force Account" in matters pertaining to the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc.; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize Larry D. Jenkins Jr., Portage County Engineer, to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the

Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Portage County during the year 2024; and be it further

RESOLVED, that the Portage County Board of Commissioners does hereby authorize Larry D. Jenkins Jr., Portage County Engineer, to develop and administer permits for the above-described activities within County Road rights-of-way, as outlined in Sections 153.64, 4931, 4933, 5589, 5543 and 4513.34 of the Ohio Revised Code, and to keep said permits with the permanent road records of the Portage County Engineer; and

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0024 - RE: DECLARE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL PROPERTY
LOCATED AT THE PORTAGE COUNTY TAX MAP
OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County personal property located at the Portage County Tax Map Office, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

Description

- Desk (PC# 005994)
- 3 upholstered chairs
- 2 plain plastic/metal chairs
- Fellowes paper shredder
- Victor 1260-2 calculator

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0025 - RE: ENTER INTO AN AGREEMENT BETWEEN THE
PORTAGE COUNTY BOARD OF COMMISSIONERS
ON BEHALF OF PORTAGE COUNTY JOB &
FAMILY SERVICES AND THE PORTAGE COUNTY
SHERIFF**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, PCJFS has been designated by the Portage County Board of Commissioners as the public children services agency for Portage County, Ohio; and

WHEREAS, Portage County Job & Family Services is the recipient of funds that may be used for the care, placement, and treatment of abused, neglected, and dependent children and/or exploitation of senior adults, which may include compensation for one or more Sheriff's deputies to investigate matters involving the abuse and neglect of children and abuse, neglect and/or exploitation of senior adults; and

WHEREAS, the Portage County Sheriff holds itself capable of providing these services, now therefore be it resolved

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board of Commissioners, Portage County Job & Family Services ("PCJFS") and the Portage County Sheriff for the period January 1, 2024 through December 31, 2024, with successive one (1) year renewals contingent upon funding; and be it further

RESOLVED, that total compensation for the initial term of this agreement shall not exceed One hundred Eighty-Six Thousand Three hundred Eighty three and 00/100 dollars (\$186,383.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0026 - RE: ENTER INTO AN AGREEMENT BETWEEN THE
BOARD OF COMMISSIONERS, PORTAGE
COUNTY JOB & FAMILY SERVICES AND THE
PORTAGE COUNTY PROSECUTING ATTORNEY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, PCDJFS has been designated by the Portage County Board of Commissioners as the public children services agency for Portage County, Ohio; and

WHEREAS, PCDJFS is in need of full time assistance from the Assistant Prosecuting Attorney's office to ensure compliance with State, Federal and Local laws in the context of risk management and also needs legal representation in the presentation of evidence in cases alleging the abuse, neglect or dependency of children pursuant to Ohio Revised Code 2151.40 and Juvenile Rule 29(E) and cases related to adult protective services pursuant to Ohio Revised Code 5101.60; and

WHEREAS, the Portage County Prosecuting Attorney holds itself capable of providing these services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Agreement between the Board of Commissioners, Portage County Job & Family Services ("PCDJFS") and the Portage County Prosecuting Attorney for the period of January 1, 2024 through December 31, 2024, with successive one (1) year renewals contingent upon funding; and be it further

RESOLVED, that total compensation for the initial term of this agreement shall not exceed Three hundred fifty-six thousand seven hundred eighteen and 00/100 dollars (\$356,718.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410 and 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0027 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND NORTHEAST OHIO ADOPTION SERVICES FOR FOSTER AND ADOPTIVE INITIAL HOME ASSESSMENT SERVICES FOR CHILDREN SERVICES.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Foster and Adoptive Initial Home Assessment Services to benefit individuals who have or recently have had involvement with the Children Services Division; and

WHEREAS, Requests for Proposals were sent to three (3) potential service providers; and

WHEREAS, One (1) proposal was received, opened, and tabulated for Foster and Adoptive Initial Home Assessment Services for Children Services on December 6, 2023; and

WHEREAS, Northeast Ohio Adoption Services is willing and able to provide these services; and

WHEREAS, The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between Portage County Job & Family Services and Northeast Ohio Adoption Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Northeast Ohio Adoption Services with its principal place of business located at 5000 E. Market Street, Suite 26, Warren, Ohio 44484, for the period January 1, 2024 through December 31, 2024, with the option to extend one (1) additional year; and be it further

- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty-eight thousand twenty-four and 05/100 dollars (\$38,024.05); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0028 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND KIM STEWART FOR ADOPTION SUPPORTIVE SERVICES FOR CHILDREN SERVICES.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Adoption Supportive Services to benefit prospective adoptive individuals who have or recently have had involvement with the Children Services Division; and
- WHEREAS,** Kim Stewart is willing and able to provide these services; and
- WHEREAS,** The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between Portage County Job & Family Services and Kim Stewart; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Kim Stewart with the principal place of business located at 87 Creed Circle, Campbell, Ohio 44405, for the period January 15, 2024 through December 31, 2024; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty thousand and 00/100 dollars (\$20,000.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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RESOLUTION NO. 24-0029 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND SEDGWICK CLAIMS MANAGEMENT SERVICES, INC. FOR WORKERS' COMPENSATION SERVICES FOR 2024.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Portage County Commissioners has determined that there is a need for provision of workers' compensation services; and

WHEREAS, Portage County has insured its employees for Workers' Compensation coverage as demanded by any and all federal or state statutes; and

WHEREAS, Portage County requires the services of an organization to process and analyze the claims filed on behalf of its employees; and

WHEREAS, Sedgwick Claims Management Services, Inc. administers and processes claims on behalf of employers subject to Workers' Compensation requirements within the Ohio statutes; and

WHEREAS, Portage County desires to have Sedgwick Claims Management Services, Inc. administer, process and analyze the claims submitted against its Workers' Compensation risk, and Sedgwick is agreeable to providing such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and **Sedgwick Claims Management Services, Inc., 8125 Sedgwick Way, Memphis, TN 38125-1128**, in the Amount of Twenty-four Thousand, one hundred and 00/100 dollars (\$ 24,100.00) per year; and be it further

- RESOLVED,** that the term of the Agreement shall be for one year, effective from the 1st day of January, 2024 to the 31st of December, 2024 and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0030 - RE: ACCEPT BIDS AND AWARD CONTRACT FOR
PROJECT NO. MW-0 (21-170), MANTUA
EMERGENCY WATER INTERCONNECT, IN THE
PORTAGE COUNTY REGIONAL SEWER WATER
DISTRICT, SHALERSVILLE TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** this Board by Resolution 23-0659 adopted, November 9, 2023, set the date and time for bidding of Project No. MW-0 (21-170), "MANTUA EMERGENCY WATER INTERCONNECT", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on November 14th and November 28th, 2023; and
- WHEREAS,** twenty (20) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** ten (10) bids were received, opened and tabulated by the Department of Internal Services on December 13, 2023; as follows:

Pollard Land Services, Inc.	\$ 2,489,744.00
Rudzik Excavating, Inc.	\$ 2,565,647.00
Chivers Construction Co., Inc.	\$ 2,865,156.00

DRS Enterprises, Inc.	\$ 2,897,313.80
X-Press Underground, Inc.	\$ 3,000,815.00
Fabrizi Trucking & Paving Co., Inc.	\$ 3,032,205.50
Woodford Excavating, LLC.	\$ 3,056,211.00
J.S. Bova Excavating, LLC.	\$ 3,057,781.49
Northeast Ohio Trenching Service, Inc.	\$ 3,163,931.00
S.E.T. Inc.	\$ 3,215,747.06

- WHEREAS,** the Engineer's Estimate was \$ 3,300,000.00; and
- WHEREAS,** PCWR has received a House Bill 168 grant in the amount of \$ 3,088,847, sourced from the American Rescue Plan Act (ARPA); and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from Pollard Land Services Inc., 8150 Franklin Road Girard, PA 16417 in the amount of \$ 2,489,744.00 be accepted and awarded as the lowest and best bid received; and be it further
- RESOLVED,** that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to Pollard Land Services Inc.; and be it further
- RESOLVED,** that the funds to cover the cost of the PROJECT in the amount of \$2,489,744.00, sourced from ARPA, Fund 5510, Org 551000606 Object 685000, Project No. 21170; and be it further
- RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

CERTIFICATE**RESOLUTION NUMBER: 24-0030****ADOPTED ON: January 11, 2024****DELIVERED TO THE AUDITOR: January 12, 2024**

The undersigned Clerk of the Board of County Commissioners of Portage County, Ohio, hereby certifies that the above-mentioned Resolution, accepting bid and award for PROJECT NO. MW-0 (21-170) MANTUA EMERGENCY WATER INTERCONNECT, Portage County Regional Sewer District, was delivered to the County Auditor on the above-mentioned date.

 Clerk, Portage County Commissioners

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RESOLUTION NO. 24-0031

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RE: AUTHORIZING TO ENTER INTO AGREEMENT WITH UNITED SERVICE GROUP (USG) WATER SOLUTIONS, LLC FOR A MULTI-YEAR ASSET MAINTENANCE PROGRAM FOR WASTEWATER TREATMENT TANKS LOCATED IN PORTAGE COUNTY FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the Sewer District; and
- WHEREAS,** in October 2023, Portage County Water Resources (PCWR) advertised in the Ravenna Record Courier, requesting statements of qualifications for Professional Services for a multi-year asset maintenance program for wastewater treatment tanks in Portage County; and
- WHEREAS,** one (1) valid submittal was received on November 1, 2023; and

- WHEREAS,** from review of the qualifications submitted, PCWR recommended USG Water Solutions, LLC as a qualified firm to perform this work; and
- WHEREAS,** Resolution No. 23-0671, adopted November 16, 2023, the Board of Commissioners accepted the recommendation of PCWR and authorized PCWR Director to negotiation a multi-year service agreement with USG Water Solutions, LLC to perform the required services for Portage County; and
- WHEREAS,** on November 20, 2023, USG Water Solutions, LLC provided a Statement of Work (SOWs) for ten wastewater treatment tanks for three wastewater treatment plants to provide a multi-year asset maintenance for an annual fee of four hundred twenty-two thousand two hundred seventy-nine dollars (\$422,279) for eleven years; and
- WHEREAS,** PCWR requests authorization to enter into a multi-year service agreement with USG Water Solutions LLC to perform inspection and maintenance on the wastewater treatment tanks; and
- WHEREAS,** the work is budgeted for on the PCWR Capital Improvement Plan and is necessary to extend the useful life of the wastewater tanks; and
- WHEREAS,** the payment for the service agreement shall be made from PCWR Sewer Fund 5200 1004 400000; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a multi-year service agreement with USG Water Solutions, LLC of 535 General Courtney Hodges Boulevard, PO Box 1350. Perry, GA 31069; and be it further
- RESOLVED,** the work will be funded from the Portage County Sewer Fund 5200 1004 400000; and be it further
- RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management, the Department of Internal Services, and the County Auditor within 15 days after its passage, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0032 - RE: ADOPTING REVISED RULES AND REGULATIONS
COVERING THE CONSTRUCTION
MAINTENANCE, OPERATION, USE AND
PROTECTION OF SANITARY SEWER SYSTEMS
AND THE WATERWORKS SYSTEMS IN THE
PORTAGE COUNTY REGIONAL SEWER DISTRICT
AND STREETSBO RO REGIONAL SEWER
DISTRICT NO. 4.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board, by Resolution No. 12-0552, adopted June 19, 2012, modified Item 1401 by Resolution No. 12-1071 adopted December 04, 2012, modified Item 1010 by Resolution 17-0937, adopted December 14, 2017, modified Items 1009, 1300, 1402, 1403 and 1406, by Resolution No. 19-0757, adopted on October 17, 2019, modified Item 1405, by Resolution 20-0791 adopted December 17, 2020, modified Items 1009,1010,1300, 1401, 1402 1403,1405 and 1406, by Resolution No. 21-0094 adopted February 4, 2021, modified Items 1405 and 1406, by Resolution No. 22-067 modified items 1405, 1406, and 1406, by Resolution No. 23-0590, adopted October 5, 2023 last modified items 1405, 1406 and 1407 adopted the rules and regulations for the construction, maintenance, operation, use and protection of sanitary sewer system and waterworks systems under the jurisdiction of the Board, herein after called "RULES"; and
- WHEREAS,** it necessary to amend the RULES to address Equivalent Usage capacities for the use of the sanitary sewer, add a new category for residential bulk water users and adjust wastewater charges for Allen Aircraft; and
- WHEREAS,** the following RULES are new: Item 1401, Item 1405, and Item 1406; now therefore be it
- RESOLVED,** all portions of existing RULES 1401, 1405 and 1406 which are in conflict with the amendments thereto, adopted hereby, are deemed repealed, and be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0033 - RE: SET PROPOSAL DATE FOR THE INVITATION FOR
BIDS FOR LAWN SERVICES WORK**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, the specification for receiving bids for Lawn Services Work for various Portage County Water Resources (PCWR) facilities be and hereby are approved; and be it further

RESOLVED, the sealed bids, therefore will be accepted by the Portage County Director of Internal Services, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. E.S.T., on February 7, 2024; and be it further

RESOLVED, that the notice for receiving proposals shall be published in the Record Courier on January 17th and January 24th, 2024 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0034 - RE: ENTER INTO AN AGREEMENT WITH WILLIS
TOWERS WATSON MIDWEST, INC. FOR
PROVISION OF HEALTH BENEFIT PLAN
CONSULTING SERVICES FOR 2024.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners desires on-going consulting services regarding health benefit plan design services, review of provider services, evaluation of proposals submitted by vendors of voluntary benefit plans and development of wellness initiatives for the Portage County Employee Health Benefit Plan as required by the Ohio Revised Code, Section 307.86(F); now therefore be it

RESOLVED, that the Portage County Commissioners agree to enter into an agreement, with **Willis Towers Watson Midwest, Inc., 1001 Lakeside Avenue, Suite 1600, Cleveland, Ohio 44114**, to provide Health Care Consulting Services for the Portage County Employee Health Benefit Plan for a total cost not to exceed twenty-four thousand and 00/100 dollars (\$24,000.00), and be it further

RESOLVED, that the term of this agreement is January 1, 2024 through December 31, 2024; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0035 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE
SPECIAL LEVY FUND TO FUND 1410 PUBLIC
ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$330,000.00, SFY23 4th Qtr Reconciliation \$157,146.29 and SFY24 1st Qtr pymt #1 \$172,853.71 as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 1415, CHILD WELFARE SPECIAL LEVY FUND
ORGCODE - 14150519
Debit Expense Account
Object: 912000 – JFS Shared
Project 5SHAR

\$330,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$330,000.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0036

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**RE: TRANSFER FROM FUND 1414, CHILD SUPPORT
ADMINISTRATION, TO 1410 PUBLIC ASSISTANCE
FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS,

the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS,

it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$34,446.66 for the November 2023 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$ 34,446.66

TO:
FUND 1410, PUBLIC ASSISTANCE
ORGCODE - 14100512
Credit Revenue Account
Object: 282000 – JFS - Shared
Project 5SHAR

\$ 34,446.66

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0037 - RE: AUTHORIZE PORTAGE COUNTY BOARD OF COMMISSIONERS TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE PORTAGE COUNTY LAND REUTILIZATION CORPORATION

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, whereas, on January 8, 2013, in Resolution #13-027, the Board elected to adopt and implement and procedures outlined in R.C. 5722.02 to R.C. 5722.15 to facilitate the effective reutilization of nonproductive land situated within its boundaries and directed, in addition to its powers under R.C. Chapter 1724, that the Portage County Land Reutilization Corporation (Land Bank) act on behalf of and cooperate with the County in exercising the powers and performing the duties of the County under R.C. Chapter 5722; and

WHEREAS, whereas, R.C. 1724.02(A)(16) authorizes the Land Bank to do all acts and things necessary or convenient to carry out the purposes of R.C. 1724.01 and the powers created in R.C. Chapter 1724, including, but not limited to, contracting with the Board per R.C. 307.07 for persons to provide services to the Land Bank as employees of the County during the provision of those services; and

David Stewart	8685 Tallmadge Rd Diamond Oh 44412	\$100
Paul & Susan Mason	9931 Bancroft Rd Garrettsville Oh 44231	\$100
Maxine Flint	9599 Asbury Rd Mantua Oh 44255	\$50
Casey & Denise Tyburski	2874 Denny Rd Ravenna Oh 44266	\$25
John Zelenak Sr	3009 Shelley Rd Ravenna Oh 44266	\$5
Roberta Fincham	1149 Leonard Blvd Kent Oh 44240	\$50
David Pollard	3692 St Rt 82 Mantua Oh 44255	\$25
Richard & Jennifer Salzer	3277 Cook Rd Atwater Oh 44201	\$25
David & Sue Merce	3084 Polly Rd Ravenna Oh 44266	\$10
Gretta C. Hoover	10846 Vaughn Rd Hiram Oh 44234	\$200
Judi Loshark	7420 Virginia Rd Atwater Oh 44201	\$25
Deborah Scharlotte	182 N/ Prospect St Kent Oh 44240	\$30
James & Liz O' Connor	4984 Shermanwood Dr Kent, Oh 44240	\$25
Wade Williams	5682 Horning Rd Kent Oh 44240	\$100
Luane Dennis	5020 Mogadore Rd Kent Oh 44240	\$200
Virginia Ehmann	2914 Old Forge Rd Kent Oh 44240	\$55
Dianna Orsburn	5528 Wilkes Rd Atwater Oh 44201	\$20
Peggy Phillips	4047 Eberly Rd Atwater Oh 44201	\$50
Calerie Shump	1035 Bryce Ave Aurora Oh 44202	\$5
Dale Zickefoose	3098 Sanford Rd Rootstown Oh 44272	\$15
Angie Kuchenbecker	141 Saxe Rd Mogadore Oh 44260	\$20
Gary & Kelley Labajetta	540 Roosevelt Ave Kent Oh 44240	\$25
Krista & Tony McGinn	369 Glengarry Dr Aurora Oh 44202	\$15
James Baker	3365 Hiddenbrook Dr Ravenna Oh 44266	\$15
Pamela Yahner	1444 Ravenna Rd Kent Oh 44240	\$30
Madino Family Trust	1204 Tallmadge Rd Kent Oh 44240	\$1,000
Jenny Johnston	2344 Mogadore Rd Akron Oh 44312	\$75
Rosemary Nicholas	7827 King Rd Ravenna oh 44266	\$500
Ashley Swartz	204 Judson Rd Kent Oh 44240	\$45
Carol McDonald	1761 Crock Dr Streetsboro Oh 44241	\$25
Tom Legg	123 N Freedom St Ravenna Oh 44266	\$100
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$130
Spartan Firearms LLC	9225 Unit A St Rt 14 Streetsboro Oh 44241	\$100
Concrete Guy of Ohio	1340 Page Rd Unit 7 Aurora Oh 44202	\$250
Steve's Plumbing	8042 Cooley Rd Ravenna Oh 44266	\$400
Jamie Oswald	143 W. Summit St # B Kent Oh 44266	\$25
Italiano Pizza & Catering	10714 Main St Mantua Oh 44255	\$50
Duane Flowers	4374 Laubert Rd Atwater Oh 44201	\$100
Joe & Susan Miller	4832 Alexander Rd Atwater Oh 44201	\$150
Lisa Moors	1472 Brimfield Dr Kent Oh 44240	\$25
John Gunstad	1310 Mockingbird Dr Kent Oh 44240	\$100
Karen Brothers	2039 Brady Lake Rd Kent Oh 44240	\$20
Sandra Fargo	6202 Ramona St Atwater Oh 44201	\$20
Bill O' Malley	3010 Sunnybrook Rd Mogadore Oh 44260	\$200
Charles W. Breiding	3639 Randolph Rd Mogadore Oh 44260	\$10
Linda Mansfield	4107 Lynn Rd Ravenna Oh 44266	\$30
Lonnie & Phyllis Stacy	718 Price St Ravenna Oh 44266	\$25
Connie J. Weber	1016 Gaynelle Ave Streetsboro Oh 44241	\$50

Gail Hura	2630 Sandy Lake Rd Ravenna Oh 44266	\$100
Lynda S. Novak	7657 Cooley Rd Ravenna Oh 44266	\$100
Cynthia Didado	1243 Portage Line Rd Akron Oh 44312	\$50
Sherry Gedeon	619 Tallmadge Rd Kent Oh 44240	\$50
Mary King	3246 Old Forge rd Kent Oh 44240	\$55
Holly & Dean Starcher	10376 Brosius Rd # 71 Garrettsville Oh 44231	\$25
Marcus Graves	11808 Mantua Center Rd Mantua Oh 44255	\$10
Mary Jane Reed	739 N. Chestnut St Ravenna Oh 44266	\$50
Rebecca L. Morehead	2070 Swartz Rd Mogadore Oh 44260	\$25
Beth Wunderlich	5869 Rhodes Rd Kent Oh 44240	\$1,000
Frank Vasarhely	6306 Roselawn Ave Ravenna Oh 44266	\$100
James A. Mercer	540 Maple St Ravenna Oh 44266	\$2
Patricia J. McLoughlin	6492 West Shore Dr Kent Oh 44240	\$10
John Smith	1558 Elizabeth Ct Kent Oh 44240	\$25
Judy Pudloski	406 Ivan Dr Kent Oh 44240	\$150
Arden & Susan Ruttan	7743 Diagonal Rd Ravenna Oh 44266	\$100
Lee Ann Petroff	4995 Newton Falls Rd Ravenna Oh 44266	\$50
Kim Hagan	9549 Bear Hollow Deerfield Oh 44411	\$100
Kathleen & Carl Guckelberger	226 E. Oak St Kent OH 44240	\$10
Ida St. John	296 St Rt 303 Streetsboro Oh 44241	\$20
Daniel & Linda Raub	460 Wood view Tr Aurora Oh 44202	\$100
Linda Biermann	P.O. Box 335 Mogadore Oh 44260	\$25
Deborah & John Fiorille	5094 Winchell Rd Mantua Oh 44255	\$10
Nancy Sabol	9441 Coit Rd Mantua Oh 44255	\$20
Marjorie Biro	662 Frost Rd Streetsboro Oh 44241	\$30
Alex & Pamela Boland	10164 William Henry Dr Streetsboro Oh 44241	\$30
Antoinette & James Taylor	1683 Dunlap Dr Streetsboro Oh 44241	\$25
Jodi Riggerbach	582 Sandy Lake Rd Kent Oh 44240	\$50
Melissa Foley	1739 Manor Dr Streetsboro Oh 44241	\$50
Susan French	8176 Tallmadge Rd Ravenna Oh 44266	\$20
Steve & Lori Babbey	10524 Newton Falls Rd Newton Falls Oh 44444	\$30
William Moors	1472 Brimfield Dr Kent Oh 44240	\$30
Mary Ann Heiss	3049 Tallmadge Rd Kent Oh 44240	\$50
Debra & John Kappes	2475 Lake Rockwell Rd Ravenna Oh 44266	\$50
Michael D, Illnew	2633 Invernest St Streetsboro Oh 44241	\$50
Ann Kunsch	824 Nautilus Tr Aurora Oh 44202	\$100
Eric McCully	5357 Pioneer Tr Mantua Oh 44255	\$50
Phyllis J. Baker	707 E. Crain Ave Kent Oh 44240	\$100
Tracy & Tina Alarcon	2860 St Rt 225 Diamond Oh 44412	\$100
Lisa Trombo	12664 Sheldon Rd Mantua Oh 44255	\$60

; now therefore, be it

RESOLVED,

the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further;

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0039

Number not used. Resolution was held for additional information.

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**RESOLUTION NO. 24-0040 - RE: DECLARE THE NECESSITY TO PURCHASE
THREE VEHICLES FOR USE BY THE PORTAGE
COUNTY SHERIFF'S OFFICE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase three (3) vehicles from Sarchione Chrysler in Dalton, OH, all (3) being 2023 Dodge Charger Police Interceptors with VIN No's.: 2C3-CDXKG5PH-608840, 2C3-CDXKG8PH-604846, and 2C3-CDXKG8PH-608833, for use by the Portage County Sheriff's Office; and

WHEREAS, the Portage County Sheriff's Office will trade-in a 2012 *Ford Fusion* with VIN No. 3FAHP0GA9CR399840 at 93,000 miles, a 2017 Ford Taurus with VIN No. 1FAHP2MK6HG109738 at 91,000 miles and a 2018 Ford Taurus with VIN No. 1FAHP2MK7JG140972 at 106,000 miles, all with several maintenance issues; and

WHEREAS, the total purchase cost of all three (3) vehicles is \$96,000.00 before trade-ins, with the final total cost being \$84,000.00 after trade-ins; now therefore be it

WHEREAS, that the Portage County Board of Commissioners declares it necessary to purchase three (3) 2023 Dodge Charger Police Interceptors for use by the Portage County Sheriff's Office Detective Bureau; and be it further

- WHEREAS,** that payment for the vehicles will be from Portage County funds, and be it further
- RESOLVED,** that a copy of this Resolution be forwarded to the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Lynda Burkett for JFS Intensive Case Manager, Portage County Job & Family Services to be effective as of Monday, December 11, 2023.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
 Motion Carries

2. Authorize the three-day internal posting of the full-time JFS Intensive Case Manager for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
 Motion Carries

3. Accept the resignation of Chloe Brewer for Social Service Worker 4, Portage County Job & Family Services, effective Friday, January 5, 2024.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
 Motion Carries

4. Authorize the three-day internal posting of the full-time Social Service Worker 4 for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Accept the resignation of Hannah Moats for Administrative Assistant, Portage Solid Waste to be effective as of Wednesday, January 3, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the external posting of the full-time Administrative Assistant for Solid Waste.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Agrees to approve leave without pay for Vanessa Beard at Job & Family Services Department from December 20, 2023, through December 25, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Approve anniversary step increases for the following non-bargaining employees: - - - - -

- Heather Echelberry ~ Human Resources
- Sylvia Kulcsar ~ JFS
- Audrey Riley ~ JFS
- Holly Rhodes ~ JFS
- Carly Spencer ~ JFS
- Mandy Minnick ~ JFS
- Brian Boykin ~ JFS
- Jackie Sadler ~ Water Resources
- Sarah Metts ~ Commissioners
- Robert Tilden ~ Maintenance

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners signed the Satisfaction of Mortgage for Linda S. Conley for \$1,680.00 (Instrument No. 200527311) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the Grant Agreement for the 2023 State of Ohio SLFRF (State and Local Fiscal Recovery Funds) Lead Safe Ohio Program, as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

11. Direct the Auditor's Office to pay/process the December 14, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$3,631,620.65	(Includes late fees of: \$12.08)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$387,760.65	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$20,787.02	
Journal Vouchers totaling:	\$170,648.58	
Then and Now list totaling:	\$329,107.06	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

12. Process the December 14, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. Direct the Auditor's Office to pay/process the December 21, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$270,147.90	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$4,212,657.12	
Then and Now list totaling:	\$74,665.21	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

14. Process the December 21, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. The Board of Commissioners agrees to adopt the IRS 2024 standard mileage rate of \$.67 cents per mile reimbursement for 2024, as recommended by Internal Services Director Shannon Kautzman.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

16. In accordance with Sections 2303.201, 3113.34, 3113.35, and 3113.37 the Board of Commissioners acknowledge submission of the 2023 Ohio County Commissioners Annual Reporting Form to the Ohio Attorney General's Office, documenting marriage license, divorce, dissolution, and annulment fees collected and distributed to domestic violence shelters.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

17. The Board of Commissioners sign the January 5, 2024, correspondence to Tiffany Miller releasing and terminating the Road Bond for the Special Hauling issued by The Westfield Insurance Company under Permit # SH23-006 Bond #314036G in the amount of \$210,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

18. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for December 25, 2023 through December 31, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

19. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for January 1, 2024 through January 7, 2024 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

20. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of November 2023, received on December 14, 2023 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

21. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transporting Report for November 2023 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

22. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2023 Detac Report, as presented by the Portage County Treasurer.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

23. The Board of Commissioners acknowledged receipt of the December 18, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

24. Board of Commissioners' acknowledgement of receipt of the December 19, 2023 Certificate of County Auditor that the total appropriations from each fund do exceed the official estimate of resources for the fiscal year beginning January 1, 2024 as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

25. The Board of Commissioners acknowledged receipt of the December 22, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended

Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

26. The Board of Commissioners acknowledged the receipt of the December 31, 2023 correspondence from Portage County Recorder Lori Calcei regarding the Recorder's fees to be charged for the filing of Zoning Resolutions and Amendments in accordance with the Ohio Revised Code Section 317.32.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

27. The Board of Commissioners approved the December 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

28. The Board of Commissioners received the December 14, 2023 correspondence from the Portage County Sheriff's Office including the Monthly Record of Proceedings and Transactions for November 2023, in accordance with Ohio Revised Code Section 325.07.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

29. The Board of Commissioners acknowledge receipt of the November 17, 2023 letter of resignation from Susan D. Riehm from her position on the NEFCO board.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

30. The Board of Commissioners approves leadership training to be conducted by Kent State Training Solutions for the Board of Commissioner' Directors and Human Resource Staff. The leadership training will take place on January 23, 2024 for one eight-hour session for a total of \$4,095.00. The Board of Commissioners also approves the reimbursement expense for providing lunch for the training.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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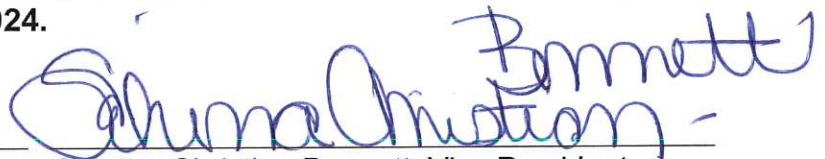
Motion: by Commissioner Tinlin, seconded by Commissioner Christian-Bennett that the Board adjourns the Meeting of **January 11th, 2024 at 11:08 AM.**

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **January 11th, 2024.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Kassidy Parbel, Clerk