



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Tuesday, February 13th, 2024

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day, was County Administrator, Michelle Crombie, Jack Bias, Maude Bias, J.P. Laczko, Ryan Harris, Patrick O'Malia and Dan Tillett.

The Board of Commissioners motion to approve the February 8th, 2024 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

CCAO & PALMER ENERGY

Presenting: John Lentz, from CCAO, as well as Bob Snavelly and Kirk Mizerek from Palmer Energy

Discussion:

1. Natural Gas and Electric

Mr. John Lentz from the County Commissioners Association of Ohio (CCAO) states that they are here to talk about the energy program. He introduces Bob Snavelly as the Board's representative and introduces Mr. Kirk Mizerek as the Vice President of Palmer Energy. Palmer Energy acts as an energy consultant for the CCAO Energy Program. The program has been active since 2008 and has three main purposes: To save Counties money, help Counties become more efficient in their administration and to benefit constituents. The energy program is one of three programs that CCAO owns, and it's used to help Counties save on costs from utility bills on County facilities. Portage currently is under contract with natural gas and the electric contract is up for renewal in May. Portage is one of 73 Counties out of Ohio's 88 that are involved in the program. Many of the remaining Counties are unable to be a part of the program because their facilities are under municipal power, a private company, or a similar

situation. They can only serve facilities that are under a major distribution utility. Mr. Lentz handed the presentation over to Mr. Snavelly.

Going over the items that were handed out, Mr. Snavelly states that there is an electric and gas savings analysis. The electrical analysis he handed out represents the savings for the term of the agreement that ends in May 2024. The natural gas savings analysis is for the past year. Even though the electric contract expires in May, Mr. Snavelly states that work needs to be performed now, such as putting out an RFP. Currently, they are working with a couple of other Counties, and they will send out the RFPs for all the Counties to multiple suppliers at the same time. The negotiations are worked out through the CCAO on behalf of the Counties. By putting the bid packages together with multiple Counties, better pricing is received. He commends Director Kautzman for going through and organizing everything that was needed. The last thing that's required is a letter of exclusivity. The Letter of Exclusivity is standard and is required by all the suppliers. It will state that the County would like to price through the CCAO program. Once the bids are received, Mr. Snavelly will re-address the Board with a thorough analysis. A recommendation will be made with the Commissioners ultimately making the final decision on what to do going forward. Mr. Snavelly states that there have been some problems with billing in the past, and they have worked to prevent the same issues. A lot of the problems had to do with dual billing. Going forward individual billed accounts should be on a singular utility bill. If it's an issue, they will get it solved. There also was a payment that was behind, and Dynergy should be sending a bill out if they haven't already. Moving forward, everything will be consolidated and Mr. Snavelly appreciates the County's patience. Dual billing used to bring savings, but now due to competition in the industry, lower costs are incurred with the consolidation.

Commissioner Badalamenti confirmed that 73 of the 88 Counties participate in the program. He also asked if there has always been competition or if it is relatively new? Mr. Snavelly states that there has always been competition and when he is referring to competition, he is talking about the dual and consolidated bill.

Mr. Mizerek states that a consolidated bill is when you get a bill directly under your utility bill. One bill. What's happening is that over the past few years it was costing a few suppliers a lot more money to do it through the utility. The last supplier was one of the remaining to go to the consolidated billing type of pricing. He also wants to state that the fundamental premise of the CCAO program is the RFP process. They can represent the Counties under 94-A of the ORC and act as consultants to get the best possible pricing. It's not just one party making the decisions. It's the County Board as well as the CCAO Board which is made up of 12 County Commissioners, facility managers and County Administrators that oversee the process. The savings have been phenomenal, and they are putting the counties in the best possible positions. They are supplier agnostic and only look at whether they can financially handle the work.

Mr. Lentz states that it's ultimately Portage County's decision. We bring you the information we gain from the suppliers and make recommendations.

Commissioner Christian-Bennett clarifies that the contract for the electric supplier is up in May. The gentlemen state that is correct and they need to bid it out ASAP. If suppliers are going to be switched, then it would be something that needs to be done in early April to allow for any type of transition. They also want to have time to get bids from as many suppliers as they can, create the analysis and then make the recommendation. Mr. Snavely states that they are going to Geauga County as well as they also will be a part of this bidding process. Once the Letter of Exclusivity is received from both Counties (it's being received by Geauga later today) then they can send everything out to get pricing. Authorization can be given to the County Administrator or any member of the Board to sign the letter.

County Administrator, Michelle Crombie states that a resolution would be needed to give authority to herself or President Badalamenti to sign the document.

HUMAN RESOURCES

Present: Director Tami Soltis

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to hire Matt Miller for Water Treatment Operator in Training, Portage County Water Resource to be effective as of Monday, February 26, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize to promote Laura Kollar to Account Clerk 3, Portage County Job & Family Services to be effective as of Monday, February 26, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the three-day internal posting of the full-time Account Clerk 2 for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Approve anniversary and/or step increases for the following non-bargaining employees:
 - Scott Clementz

- John Vence

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

EXECUTIVE SESSION

9:16 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Director Tami Soltis, County Administrator, Michelle Crombie and Director Daniel Blakely. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:28 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

DEPARTMENT OF BUDGET AND FINACIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

Director Petty states that she has one topic she would like to talk about before she speaks on the 2024 cash carryover. She'd like to request tabling Journal Entries 2 and 3 on her agenda as of now. They're regarding Equitable Share Agreement Certifications for the Sheriff's Office. One of them is for the Sheriff's Office and one is for the Drug Task Force. The agreement for the Drug Task Force is new to come to the Board this year. Director Petty started researching the guidance and she has noticed some possible discrepancies with the governing body. It's supposed to be the County Finance Department and the County Commissioners, and she is not sure what has been done in the past. She wants to make sure that everything is completed correctly before it is certified.

Commissioner Badalamenti commented that from the given literature that the Drug Task Force has been active for 41 years. He clarifies that the paper that the DOJ would like to be signed has never been signed by the Board of Commissioners.

Director Petty states not for the Task Force. The Task Force lists three cities Ravenna, Streetsboro, and Kent. Commissioner Christian-Bennett believes that it was disbanded in 2021 and asks who has been signing for it. Director Petty believes that it was the Sheriff, Larry Limbert or a police chief depending on the year.

Commissioner Badalamenti clarifies what the second Journal Entry entails. Director Petty states that it's also for an Equitable Share Agreement for the Sheriff's Office, but not involving the Drug Task Force. She wants to make sure that they are standardizing and getting the process right. She wants to understand everything involved, being the governing body head.

Commissioner Badalamenti asks about the circumstances in which Director Petty started looking into this. She states that there was an email between Mr. Ron Rost and the Department of Justice, just clarifying who the governing body head was and who should be signing the agreement. The DOJ finally clarified that no matter what, the Commissioners and the County Finance Department will be the governing body head. She reiterates that they have been the governing body head for the Sheriff's Office agreement, but not the Drug Task Force. Since she was researching one of the agreements, it led to clarification on both.

1. FY 2024 Cash Carryover

Director Petty states that her discussion item is the 2024 Cash Carryover and the possible contingency.

- The certified cash balance at the end of January was \$15.8 million and the certified estimated resources were about \$56.9 million.
- Total certified pool of resources is \$72,792,777. Total appropriations are \$67.3 million.
- There is available unappropriated certification of \$5,450,418. Because this funding is available, Director Petty thought a plan should be made as to what should be kept in contingency before the funds are used for other projects.
- Her recommendation for Conversions and Payouts is \$200,000 at a minimum.
- There are mandated shares from JFS and the Health Department, including the Children with Medical Handicaps. The amount is based on the reimbursement that the Health Department requests. She recommends a cushion of \$350,000.
- She recommends a million dollars for Advances and transfers for Department support and grant support.
- She recommends keeping around \$2 million aside for other miscellaneous needs like project contingencies or insurance claims.
- She mentions the year prior: Around March/April the Board held off on spending and by the end of the year still accrued around \$2 million in unexpected expenses. She feels that this is a good cushion.
- Around \$1.9 million in unappropriated carryover is remaining.
Commissioner Badalamenti asks if ARPA money is included in these figures.
Director Petty states that it is not, and these are just General Funds.

Journal Entries:

1. The Board of Commissioners authorizes Commissioner Anthony Badalamenti, President of the Board, to sign the Organization Acknowledgement Form and the ACH Direct Credit Authorization Form for the 2024 NOPEC Community Event Sponsorship. Copies of this request will be kept on file at the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Opposed: Commissioner Tinlin, Nay;

Motion Carries

Commissioner Tinlin seconded the motion and asked the question: What is the community event? Director Petty states that every year \$1,500-\$1,700 is received for an event that engages the community and links to NOPEC in some way or to energy conservation. The event has not been determined yet this year.

Commissioner Christian-Bennett states that in the past the money was used to sponsor the Car Show. They have investigated the Dolly Parton Book Program and the link with the United Way. The United Way was looking for funds because they only receive half of the books paid for by the Dolly Parton Imagination Library and they have been funding the other half. NOPEC would take the grant money and give it to United Way on behalf of the Commissioners. A label would be placed inside of each book that would say that it was sponsored by the Commissioners and NOPEC.

This is just one request that was received. This Journal Entry is just accepting the funds, but determining what they will be used for is still being decided.

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Direct the Auditor's Office to pay/process the February 8, 2024 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$804,647.93	(Includes late fees of: \$46.60)
ACH/Neil Group of	\$176.31	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$125,671.85	
Then and Now list totaling:	\$440,580.88	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

3. Process the February 8, 2024 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Authorize the Application to the Ohio Department of Public Safety, Ohio Traffic Safety Office's 2024 SHEP (Summer Holiday Enforcement Program) Grant on Behalf of the Portage County Sheriff's Office./Resolution No. 24-0109
2. Create Fund 4266, Cleveland/Diagonal/Ravenna for Portage County Engineer's Office./Resolution No. 24-0110
3. Transfer from Fund 0001, General Fund to Fund 4002, Multi-Purpose County Building Acquisition and Rehabilitation./Resolution No. 24-0111
4. Authorize the Application to the Supreme Court of Ohio for the 2024 Technology Grant by the Portage County Court of Common Pleas and Adult Probation./Resolution No. 24-0112
5. Transfer From Fund 0001, General Fund To Fund 1414, Child Support General Administration./Resolution No. 24-0113

SOLID WASTE

Present: Director Dawn Collins

Discussion:

1. *Apply for Encouraging Environmental Excellence*

Director Collins states that she's here today because she would like to apply for an application to the Ohio Environmental Protection Agency for Encouraging Environmental Excellence. It's not funding, rather it is an award/recognition that states Portage County has accomplished a lot.

Commissioner Badalamenti clarifies that she will send a list of accomplishments to the OEPA, and they will give the County an award. That's correct. Director Collins states that it's time to promote the relationship between the County and the EPA. OEPA will then promote the district and send a flag.

2. *Drop Off's*

Director Collins is re-presenting the notion of reducing the 5-year-old Drop-off contract price from \$600.00 to \$500.00. She presented this idea to the Board in November of 2023.

There are 6 drop-offs; 7 counting Brimfield, which is also curbside. Brimfield probably brings the most tonnage. There is a charge of \$600.00 per container.

Commissioner Christian-Bennett asks what the actual cost is for this, and did the cost go down? The contamination rate dropped from 25% to 14%, but cost has not gone down to do the actual pick-ups. The original analysis was around \$189,000. They have dropped from picking up 5 days a week with 2 different trucks to 3 days a week with 1 truck and only 1 driver is needed. On average, the cost is \$65,000 versus the \$189,000.

Commissioner Christian-Bennett clarifies that they do not make money off recycling and that they are already in the negative \$20,000 for the drop offs. Why are they lowering the cost. Director Collins states that it's their job and that's what the Generation Fees are meant for.

Commissioner Badalamenti asks for her to explain the Generation Fees in further detail. The Solid Waste District was established to divert waste from the landfill. The generation fees are intended to create programs that back that initiative.

Commissioner Christian-Bennett states that you would accrue more funds that could be used for other educational programming. Director Collins states that is true, however the fees are not meant to be coming from townships, if containers are put there. There are no other townships that are charged for this service in other Counties.

Commissioner Badalamenti clarified that our County is the only one that has fees for drop-offs that are administered to the townships. Yes, that is correct. Geauga and Trumbull have a contract just to pick up on the township properties. If the townships decided not to sign it, then a place would have to be rented.

Commissioner Christian-Bennett states that in Ashtabula there are only drop-offs, and we are one of the few counties that provide curbside services. Everything else is outsourced. Ashtabula places an assessment on all the property tax bills to help cover the cost. The liability lies with the Board of Commissioners because we are required to have access to recycling.

Commissioner Badalamenti asks how much they assess on taxes, and Commissioner Christian-Bennett thinks that it is only around \$5 a half. Director Collins states that they do not pay Generation Fees in Ashtabula and they also pay a private hauler. Generation Fees are accrued as such: for every ton of trash that goes to the landfill a generation fee comes back to the district. It's \$9.60 per ton. All the private haulers go to the landfill.

Commissioner Christian-Bennett wants to remind everyone that we have one of the highest generation fees in the state. It is around \$5.00 everywhere else.

Director Collins would like to know if she can drop the price for the townships from \$600 to \$500. It is not a huge savings, but it is a good faith effort. Commissioner Tinlin agrees, and Commissioner Christian-Bennett agrees if the generation fees continue to

cover the cost, so it's not being put on the backs of the curbside residents. She states that it has happened in the past. Eventually what is going to keep them from not charging it period as the County is required to provide access to recycling by statute.

Commissioner Badalamenti asks how long Director Collins has been at Solid Waste. She has been there for 12 years and has been director for 2. Financially they have been sound. Standardizing helped bring them out of the red.

Commissioner Christian-Bennett states the understanding that any township could say that they are not paying the fee. Director Collins agrees and then a space would need to be rented. The Commissioners agree to show the good faith effort.

Resolution:

1. The Board of Commissioners authorizes the Portage County Solid Waste Management District to file an application to the Ohio Environmental Protection Agency for the encouraging environmental excellence in communities./Resolution No. 24-0114

PROSECUTORS OFFICE

EXECUTIVE SESSION

9:50 AM: In accordance with the Ohio Rev. Code 121.22(G)(3), motion to enter into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending court action. Also present: Administrator Michelle Crombie, Prosecutor Chris Meduri, Engineer Larry Jenkins Jr. and Assistant Prosecutor, David Brode.

10:42 AM: Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

Recess: 10:42 AM

Reconvene: 10:47 AM

PORTAGE DEVELOPMENT BOARD

Present: Brad Ehrhart

Discussion:

1. *Enterprise Zone Agreement with Viega LLC*
 - a. *Resolution to follow- Internal Services Resolution 2*

Mr. Ehrhart starts the presentation by introducing the Viega company. They have acquired 80 acres at the Shalersville Township Turnpike Commerce Center. They plan to build several buildings, with the first being a manufacturing center that will be 180,000 square feet on 13.5 acres of land. The total investment is over \$191 million dollars. This will create 41 new jobs

over the next 3 years with a payroll of over 2.2 million dollars. The abatement is 60% of the building's value for 10 years. Mr. Ehrhart introduces Mr. Ryan Harris who is with the company and will explain what the site will be used for in further detail.

Viega is a world leader in making press pipe fittings. Here in Ohio, two lines of copper fittings will be made and within 3-4 years carbon steel fittings will be manufactured as well. In phase 3-5, their hopes are to have around 13 lines of production going at the same time. He states that Geis is doing a fantastic job at building the facility. Mr. Harris states that they have the aggressive goal of producing at the Shalersville facility on June 1st, 2025. Meanwhile Viega is leasing some space off Frost Road in Streetsboro for temporary office space.

Mr. Ehrhart states that there has also been great support from the community. Mr. Patrick O'Malia from the Joint Economic Development District as well Township Trustee, Jack Bias and Crestwood School Board Member, Dan E. Tillett are present at today's meeting.

Commissioner Badalamenti asks what this could mean for Crestwood Schools? Mr. Tillett states that it's a very important building block for the tax base. In the state of Ohio, it's difficult to pass levies. They look to be improving infrastructure and raising the pay scale for the teachers in the next few years, so the tax base will be needed. Commissioner Christian-Bennett states that it is nice to see someone from the School Board here to approve this. She clarifies that the abatement is under the threshold of needing approval from the schools and it is for 10 years.

INTERNAL SERVICES

Present: Director Shannon Kautzman

Resolutions:

1. The Board of Commissioners agrees to enter into an equipment lease agreement with Visual Edge IT on behalf of the Portage County Auditor./Resolution No. 24-0115
2. The Board of Commissioners agrees to enter into an agreement with the Rural Enterprise Zone of Shalersville Township, Ohio with Viega, LLC Tax Abatement Agreement for Real Property only./Resolution No. 24-0116
3. The Board of Commissioners approve and authorize the execution of the Addendum to the County Land Bank Employment Agreement./Resolution No. 24-0117

Discussion:

1. Project Updates

- At the Administration Building, there was a concrete pad poured for the re-location of a dumpster as the generator will be installed. The incinerator was completely removed as of today and wasn't supposed to be finished until the week of 2-20-24. The maintenance garage contractor is hoping to start in March or April.

There is a new item to add to the project list: The culvert drains, and the apron need to be replaced on the Chestnut Street side of the main parking lot. Water overflows everywhere when it rains due to a hole in the culvert. This will be a maintenance expense. The work should have been completed last year, but it was not within the budget.

- The Riddle Block roof project has a hiccup. The railing that was ordered cannot be used on a roof with that pitch. They are going to use a different type that is a cost difference of \$8,000, but Director Kautzman informs the Commissioners that there is a contingency for it and this particular project came in well below budget.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated December 31, 2023 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners acknowledge receipt of the January 31, 2024 letter from Dena C. Barnhouse, P.E., Chief Ohio Department of Natural Resources Division of Water Resources stating proposed rule changes that include the removal of regulatory restrictions in accordance with Ohio Revised Code Title 1, Chapter 121, Section 121.951.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledged the receipt of the February 6, 2024 notice from Faith Lyon and Theresa Nielsen, Portage County Board of Elections, indicating that the Board of Elections will be open to the public in preparation for the March 19, 2024 Primary Election as follows:

Tuesday, February 20	<u>(voter registration deadline)</u>	4:30 p.m. – 9:00 p.m.
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Wednesday, February 21 – Friday February 23	4:30 p.m. – 5:00 p.m.
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Monday, February 26 – Friday, March 1	4:30 p.m. – 5:00 p.m.
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Monday, March 4 – Friday, March 8	4:30 p.m. – 5:00 p.m.
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Saturday, March 9	8:00 a.m. – 4:00 p.m.
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Monday, March 11	7:30 a.m. – 7:30 p.m.
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Tuesday, March 12	7:30 a.m. – 8:30 p.m.
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Wednesday, March 13 – Friday, March 15	7:30 a.m. – 7:30 p.m.
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Saturday, March 16	8:00 a.m. – 4:00 p.m.
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Sunday, March 17	1:00 p.m. – 5:00 p.m.
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Tuesday, March 19	6:30 a.m. – 8:00 a.m. and 4:30 p.m. – until election complete
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In addition to the hours listed above, Board of Elections will be open beyond regular business hours to conduct Election Official Training on the following dates and times:

Thursday, February 8	5:00 p.m. – training is complete (8:30 p.m.)
Tuesday, February 13	5:00 p.m. – training is complete (8:30 p.m.)
Saturday, February 17	8:30 a.m. – training is complete (12:30 p.m.)
Thursday, February 22	5:00 p.m. – training is complete (8:30 p.m.)
Saturday, February 24	8:30 a.m. – training is complete (12:30 p.m.)
Monday, February 26	5:00 p.m. – training is complete (8:30 p.m.)
Tuesday, February 27	5:00 p.m. – training is complete (8:30 p.m.)
Tuesday, March 5	5:00 p.m. – training is complete (8:30 p.m.)

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolution:

1. The Board of Commissioners accept donations to the office of the Portage County Dog Warden./Resolution No. 24-0118

County Administrator Michelle Crombie states that as of now there is an updated Journal Entry pertaining to the Letter of Exclusivity for the CCAO and Palmer Energy. She asks the Board if this is something that they would like to investigate as of today or if they want to listen to others. She also states that it is her understanding that the Board wanted Director Kautzman to reach out to the City of Ravenna to see how they handled their utility agreements. She's assuming that's why the Buckeye Group is present. She states that if the Board would like to give her authority to sign on their behalf, then the Journal Entry would have to be brought forward. She would like to know what the Board would like to do.

Commissioner Christian-Bennett states that the problem is, is that they cannot sit on it, and a decision needs to be made. Commissioner Badalamenti clarifies that a couple of weeks ago it was decided that they were going to find out when decisions needed to be made, and now, after today's presentation it is determined that the deadline is only a couple of weeks away. It was unknown if it was a year out.

The gas and electricity must be on two different time frames.

PUBLIC COMMENT: Mr. Tom Bellish and Art Deninger Buckeye Energy Brokers:

Mr. Tom Bellish addressed the Commissioners and stated that they have received a lot of calls lately and that Portage County is a hot area right now. They do work with the City of Ravenna. What they are presenting is about aggregation and not about County owned facilities. They do specialize in that as well, but they don't want to interfere with what is already being planned. Buckeye Energy Brokers work with Ravenna City, Streetsboro City, along with Summit and Trumbull Counties.

Commissioner Badalamenti asks for the sake of the viewers if Mr. Bellish could explain what aggregation means. Mr. Bellish explains that it is for residential and small commercial accounts. On behalf of the Commissioners, a letter is sent out periodically with a deal on it. Right now, the County works with NOPEC. If the County would like to work with Buckeye, then the letter would go out on behalf of the selected supplier. In Ravenna's case, its Energy Harbor for electricity and Constalation for gas. It would be a program that the County would run on its own and have total control over; not only on price but also for any grants that would be received as well.

Commissioner Badalamenti asked if the system would be set up like what is currently in place, where the groups guide the County. Buckeye would also be the guide. They are more or less a broker that would go out and represent the County. They would run the aggregation much like the County buildings are run. The aggregation would be the same process that's used when they buy for the County buildings.

Commissioner Badalamenti states that was his question: What is the difference between the two? Mr. Bellish states that they would have control over the price. Right now, they are just given the price that everybody else gets. That's the disadvantage for Portage County because of the load factor. They feel that the load factor is a good one, as there are a lot of all-electric homes within the County. When a program for a city is developed, you get a lot of natural gas heat, so you do not get the usage in the winter. There are also smaller homes/apartments within the city limits. An electric supplier would like you to have larger, more electric homes. Buckeye received significantly better pricing for Summit County than they do for local cities.

Commissioner Christian-Bennett would like to mention that NOPEC chooses the supplier for them, no matter if it is the cheapest or not, where CCAO/Palmer brings back quotes to be chosen.

Mr. Bellish states that it would be done the same way as the latter. RFP would be advertised and then the bids would be shown to the Board who would choose the rate and the supplier. Commissioner Badalamenti asked how long they have been doing this for Ravenna and Streetsboro. Buckeye has been helping Ravenna and Streetsboro for around 20 years and they were the first broker in Ohio, starting around the year 2000. They were the first to implement electric aggregation. Prior Mr. Bellish worked for First Energy for around 12 years. They wanted to stop by and introduce themselves to the Commissioners, since they had not been before. They already work with LG Chem and Geis.

The Commissioners thank them for coming in.

Administrator Crombie finishes her discussion about the proposed document for Palmer Energy. She states that the letter states that it's specifically for County owned buildings. At one time, the Board was having a discussion that they would like to see options even for the county owned buildings. It used to be with NOPEC, before the Board decided to go with CCAO, and then Commissioner Tinlin suggested that they inquire on what the City of Ravenna does. What she understands as of today is that pricing cannot be received unless you sign the letter giving

exclusive authority on the Board's behalf. That cannot be done until the Board decides who they would like to go with. She states the options.

Commissioner Christian-Bennett states that NOPEC tells who they will use, and an option is not given. Commissioner Badalamenti states that they direct you what the price will be, and their caveat is that they give a stipend at the end of the year, and some of the townships like that. Commissioner Christian-Bennett states that's not what is being talked about at the moment. She would like to go with Palmer Energy and CCAO. 73 of the 88 counties are with them. They look out for the County's best interest, and the Board is made up of Commissioners and County Administrators. She likes the option to be able to decide.

Commissioner Tinlin feels the same way.

County Administrator Crombie presents a journal entry:

1. The Board of Commissioners authorize County Administrator, Michelle Crombie, to sign an authorization letter to appoint CCAOSC as the exclusive agent and consultant to secure electric pricing on their behalf, with Palmer Energy assigned as the program manager.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Opposed: Commissioner Badalamenti, Nay;

Motion Carries

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RESOLUTION NO. 24-0109

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RE: AUTHORIZE THE APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, OHIO TRAFFIC SAFETY OFFICE'S 2024 SHEP (SUMMER HOLIDAY ENFORCEMENT PROGRAM) GRANT ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Office is eligible to receive funding through the Ohio Department of Public Safety, Ohio Traffic Safety Office 2024 SHEP Grant Program in the amount of \$21,427.54, directly related to law enforcement functions; and

WHEREAS, the Portage County Sheriff recommends the submittal of a grant application to receive funding for overtime for sworn Deputies, which will be used during the months of April – September 2024 for several traffic safety enforcement operations; now therefore be it

- RESOLVED,** the Board of Portage County Commissioners authorizes the Portage County Sheriff's Office to submit an electronic grant application to the Ohio Department of Public Safety, Ohio Traffic Safety Office 2024 SHEP Grant Program in the amount of **\$21,427.54**, with **no local match requirement**, to be administered by the Portage County Sheriff's Office; and be it further
- RESLOVED,** that the Board of Portage County Commissioners authorizes Sheriff Bruce Zuchowski to act as the authorized representative for this grant program and sign all necessary documentation associated with it; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Prosecutor, Portage County Sheriff's Office, Portage County Auditor, and the Portage County Department of Budget and Financial Management; and be it further
- RESOLVED,** the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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**RESOLUTION NO. 24-0110 - RE: CREATE FUND 4266, CLEVELAND/
DIAGONAL/RAVENNA FOR PORTAGE
COUNTY ENGINEER'S OFFICE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Engineer's Office was awarded a grant through AMATS for the resurfacing of segments of Cleveland Road, Diagonal Road, and Ravenna Road; and
- WHEREAS,** it is necessary to create a new fund for this grant and project; now therefore be it
- RESOLVED,** that "**Fund 4266 Cleveland/Diagonal/Ravenna**" be created for the purposes of accounting for revenues and expenses for the AMATS grant and road resurfacing project; and be it further

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0112 - RE: AUTHORIZE THE APPLICATION TO THE
SUPREME COURT OF OHIO FOR THE 2024
TECHNOLOGY GRANT BY THE PORTAGE
COUNTY COURT OF COMMON PLEAS AND
ADULT PROBATION**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Supreme Court of Ohio is accepting applications for the continuation of providing technology in courts; and

WHEREAS, the grant funds provide financial resources to aid in the implementation of technology-based projects; and

WHEREAS, the Portage County Common Pleas Court and Adult Probation wish to apply for this grant to fund court reporting technology support and the purchase of safety equipment; now therefore it be

RESOLVED, that the Board of Commissioners authorizes the Portage County Court of Common Pleas and Adult Probation to submit an electronic grant application to the Supreme Court of Ohio; and be it further

RESOLVED, the Board of Commissioners notes that the grant period begins June. 1, 2024 through May 31, 2025, with a total grant award application amount of **\$44,433.00 with no required General Fund match;** and be it further

RESOLVED, that a copy of this resolution will be filed with the Portage County Department of Budget & Financial Management, the Portage County Auditor, and the Portage County Prosecutor's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0113 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1414, CHILD SUPPORT
GENERAL ADMINISTRATION**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$ 4,188.90 for January 2024 IV-D contract payments local match for Domestic August 2023, and Clerk of Courts October and November 2023 payment as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out

\$ 4,188.90

TO:

FUND 1414, CHILD SUPPORT GENERAL ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 - Transfer In

Project NONE

\$ 4,188.90

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Portage county Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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**RESOLUTION NO. 24-0114 - RE: AUTHORIZE THE PORTAGE COUNTY
SOLID WASTE MANAGEMENT DISTRICT
TO FILE AN APPLICATION TO THE OHIO
ENVIRONMENTAL PROTECTION AGENCY
FOR THE ENCOURAGING
ENVIRONMENTAL EXCELLENCE IN
COMMUNITIES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin, that the following Resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District would like to submit an application for the Encouraging Environmental Excellence in Communities (E3C) with the Ohio Environmental Protection Agency; and

WHEREAS, the Portage County Solid Waste Management District has the authority to apply for the selected environmental stewardship application from the Ohio Environmental Protection Agency, and; therefore be it

RESOLVED, that the Board of Commissioners of the Portage County Solid Waste Management District authorizes the application for the Portage County Solid Waste Management District; now therefore be it

RESOLVED that a copy of this resolution be filed with the Portage County Solid Waste District, and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0115 - RE: ENTER INTO AN EQUIPMENT LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND VISUAL EDGE IT ON BEHALF OF THE PORTAGE COUNTY AUDITOR.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Auditor and the departments that fall under them are in need of replacing their printers; and

WHEREAS, Visual Edge IT desires to lease ten (10) printers to the Portage County Auditor's Office to be charged via journal entry chargebacks to be processed through Portage County Internal Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease agreement between the Board of Commissioners and Visual Edge IT to provide such equipment; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0116 - RE: ENTER INTO AN AGREEMENT WITHIN THE
RURAL ENTERPRISE ZONE OF
SHALERSVILLE TOWNSHIP, OHIO WITH
VIEGA, LLC TAX ABATEMENT
AGREEMENT FOR REAL PROPERTY ONLY**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** a Rural Enterprise Zone within the corporate boundaries of Shalersville Township was certified by the Ohio Department of Development on June 11, 1992; and
- WHEREAS,** in accordance with Section 5709.63(C) of the Ohio Revised Code, the Portage County Board of Commissioners appointed the Chairman of the Township Trustees as Administrator of the Enterprise Zone; and
- WHEREAS,** in accordance with Section 5709.61 to 5709.63 of the Ohio Revised Code, Shalersville Township and the County of Portage must approve all agreements with enterprises wishing to establish, occupy, and renovate or expand businesses within the Zone; and
- WHEREAS,** Shalersville Township is in receipt of an agreement which contains all information required under Rule 122:4-3-02 of the Administrative Code from Viega, LLC with its main offices at 585 Interlocken Blvd., Broomfield, CO 80021, and
- WHEREAS,** the agreement between Shalersville Township, Portage County and Viega, LLC is upon the expressed conditions herein and in the event of any substantial default by any party in the performance of those conditions, this agreement shall terminate, at the option of either party, upon thirty days written notice from the non-defaulting party without correction; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby approve the Enterprise Zone Agreement as agreed to by and between the parties herein included; now therefore be it further
- RESOLVED,** that the Board of Portage County Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0117

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**RE: APPROVING AND AUTHORIZING THE
EXECUTION OF THE ADDENDUM TO THE
COUNTY LAND BANK EMPLOYMENT
AGREEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners and the Portage County Land Reutilization Corporation Board of Directors have previously agreed to a "County Land Bank Employment Agreement" and have referenced R.C. 307.07; and

WHEREAS, it has been determined that an Addendum further elaborating upon the contractual agreement between the two parties be executed.

RESOLVED, the Portage County Board of Commissioners hereby approves and authorizes the execution of the Addendum to the County Land Bank Employment Agreement with the Portage County Land Reutilization Corporation Board of Directors; and

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0118

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**RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Robert & Doris Butvin	10414 Halstead Rd Mantua Oh 44255	\$7
Elaine Maronski	897 Parker Rd Aurora Oh 44202	\$5
Sarah Testa	6115 St Rt 303 Mantua Oh 44255	\$5
Destiny & Julie Roop	3625 St Rt 303 Ravenna Oh 44266	\$5
Corey & Jessica Stoffer	5049 Industry Rd Ravenna Oh 44266	\$20
Sarah Yarnell	10100 St Rt 44 Mantua Oh 44255	\$36
Jeannine Shepard	7257 Cottonwood Ct Ravenna Oh 44266	\$5
Elizabeth Krowlie	12418 Ashwood La Middlefield Oh 44062	\$15
Becky Hawley	2662 Deer St Streetsboro Oh 44241	\$5
Nancy Dalton	424 Equestra N Aurora Oh 44202	\$50
Patty Adsit	520-18 Willow Cir Aurora Oh 44202	\$60
Deborah Hall	84 New Hudson Rd Aurora Oh 44202	\$100
Carrie Williams	10512 Infirmary Rd Mantua Oh 44255	\$5
Bobbi Klein	3360 Congress Lake rd Mogadore Oh 44260	\$20
Chris Novotny	4597 W. Prospect St Mantua Oh 44255	\$5
Ron Vanderhoff	618 King St Ravenna Oh 44266	\$5
Cliff Bpnzanto	11584 Wheeler Rd Garrettsville Oh 44231	\$5
Pamela Sharp	236 Starr St Kent Oh 44240	\$5
Rich & Linda Ferris	10732 St Rt 700 Garrettsville Oh 44231	\$100
Don & Carole Mariner	5122 Cline Rd Kent Oh 44240	\$15
Monica Dorham	10153 Lady Catherine St Streetsboro Oh 44241	\$5
Denny & Susan Porter	1331 Kennedy Rd Streetsboro Oh 44241	\$100
Jerry & Marie Osborne	6310 Lakeview Dr Ravenna Oh 44266	\$25
carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$120
Janice Clark	7039 Hudson rd Kent Oh 44240	\$25
Mitch & Teresa Gough	12845 Chalker Rd W Farmington Oh 44491	\$30
Andrea Dinovo	323 Hale Dr Streetsboro Oh 44241	\$20
Marilyn & Amaris McLatt	1665 St Rt 183 Atwater Oh 44201	\$20
Mike & Carolyn Salamon	3505 Work Rd Ravenna Oh 44266	\$70
Victoria Kibler	3181 Larchmont Ave Warren Oh 44483	\$50
Jon & Marjorie Poda	165 Woodsdale Dr Mogadore Oh 44260	\$25
Jill Calkins	10921 Fox den Cir Garrettsville Oh 44231	\$100
Nancy Grant	3712 St Rt 14 Rootstown Oh 44272	\$100
Tonya Longstreth	6005 Pebblebrook La # 232 Kent Oh 44240	\$15
Jeannie & Scott VanHorn	10176 Cableline Rd Newton Falls Oh 44444	\$25
Charity Hawkins-Phelps	1531 Hawthorn St Mogadore Oh 44260	\$5
Lorene Prementine	2687 Clermont St Streetsboro Oh 44241	\$20
Tom & Kathy Schama	12569 Udall Rd Hiram Oh 44234	\$20
Terry & Vivian Gassan	1691 St Rt 43 Mogadore Oh 44260	\$50
Tim & Kathleen Street	10618 Highland Ave Garrettsville Oh 44231	\$8
Gail Oviatt	1294 Carol Dr Kent Oh 44240	\$10
Lorene & Kevin Sova	9216 Page Rd Streetsboro oh 44241	\$25
Judith Zala	9839 St Rt 43 Streetsboro Oh 44241	\$25
Jon Hayes	3738 Lovers La Ravenna Oh 44266	\$5
Russ & Jackie Lohr	249 Stevens St Ravenna Oh 44266	\$5

Scott Llewellyn	2093 Bridge st Ravenna Oh 44266	\$140
Patrick Scarl	2666 St Rt 82 Aurora Oh 44202	\$10
Karla Kong	10133 William Henry Dr Streetsboro Oh 44241	\$5

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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JOURNAL ENTRIES:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to hire Matt Miller for Water Treatment Operator in Training, Portage County Water Resource to be effective as of Monday, February 26, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize to promote Laura Kollar to Account Clerk 3, Portage County Job & Family Services to be effective as of Monday, February 26, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the three-day internal posting of the full-time Account Clerk 2 for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Approve anniversary and/or step increases for the following non-bargaining employees:

- Scott Clementz
- John Vence

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners authorizes Commissioner Anthony Badalamenti, President of the Board, to sign the Organization Acknowledgement Form and the ACH Direct Credit Authorization Form for the 2024 NOPEC Community Event Sponsorship. Copies of this request will be kept on file at the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Opposed: Commissioner Tinlin, Nay;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

6. Direct the Auditor's Office to pay/process the February 8, 2024 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$804,647.93	(Includes late fees of: \$46.60)
ACH/Neil Group of	\$176.31	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$125,671.85	
Then and Now list totaling:	\$440,580.88	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

7. Process the February 8, 2024 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated December 31, 2023 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners acknowledge receipt of the January 31, 2024 letter from Dena C. Barnhouse, P.E., Chief Ohio Department of Natural Resources Division of Water Resources stating proposed rule changes that include the removal of regulatory restrictions in accordance with Ohio Revised Code Title 1, Chapter 121, Section 121.951.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged the receipt of the February 6, 2024 notice from Faith Lyon and Theresa Nielsen, Portage County Board of Elections, indicating that

the Board of Elections will be open to the public in preparation for the March 19, 2024 Primary Election as follows:

Tuesday, February 20	<u>(voter registration deadline)</u>	4:30 p.m. – 9:00 p.m.
Wednesday, February 21- Friday February 23		4:30 p.m. – 5:00 p.m.
Monday, February 26- Friday, March 1		4:30 p.m. – 5:00 p.m.
Monday, March 4 – Friday, March 8		4:30 p.m. – 5:00 p.m.
Saturday, March 9		8:00 a.m. – 4:00 p.m.
Monday, March 11		7:30 a.m. – 7:30 p.m.
Tuesday, March 12		7:30 a.m. – 8:30 p.m.
Wednesday, March 13 – Friday, March 15		7:30 a.m. – 7:30 p.m.
Saturday, March 16		8:00 a.m. – 4:00 p.m.
Sunday, March 17		1:00 p.m. – 5:00 p.m.
Tuesday, March 19		6:30 a.m. – 8:00 a.m. and 4:30 p.m. – until election complete

In addition to the hours listed above, Board of Elections will be open beyond regular business hours to conduct Election Official Training on the following dates and times:

Thursday, February 8	5:00 p.m. – training is complete (8:30 p.m.)
Tuesday, February 13	5:00 p.m. – training is complete (8:30 p.m.)
Saturday, February 17	8:30 a.m. – training is complete (12:30 p.m.)
Thursday, February 22	5:00 p.m. – training is complete (8:30 p.m.)
Saturday, February 24	8:30 a.m. – training is complete (12:30 p.m.)
Monday, February 26	5:00 p.m. – training is complete (8:30 p.m.)
Tuesday, February 27	5:00 p.m. – training is complete (8:30 p.m.)
Tuesday, March 5	5:00 p.m. – training is complete (8:30 p.m.)

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners authorize County Administrator, Michelle Crombie, to sign an authorization letter to appoint CCAOSC as the exclusive agent and consultant to secure electric pricing on their behalf, with Palmer Energy assigned as the program manager.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Opposed: Commissioner Badalamenti, Nay;

Motion Carries

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Motion: by Commissioner Badalamenti seconded by Commissioner Tinlin that the Board adjourns the Meeting of **February 13th, 2024 at 11:09 AM.**

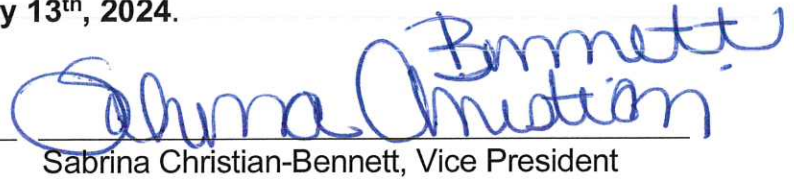
All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **February 13th, 2024.**



Anthony J. Badalamenti, President



Sabrina Christian-Bennett, Vice President



Mike Tinlin, Board Member



Kassidy Parbel, Clerk