



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, February 24, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Ed Dean, Diane Smith, Barb Tittle, Duane Flowers, and Brian Ames

The Board of Commissioners approves the February 17, 2022, regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

1. The Board of Commissioners approve the separation of the Water Resources Director and Sanitary Engineer job duties, creating two separate job descriptions.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the seven-day internal posting of a Streetsboro Wastewater Treatment Plant Operator position, vacated by John Kalta who was promoted to Wastewater Superintendent on 11/15/2021, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Authorize the hire of Damyen Bair as a Treatment Plant Operator, replacing Richard Kundracik, Portage County Water Resources. Tentative start date is March 7, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the transfer of Harry Carpenter, Engineering Technician III, to Wastewater Treatment Plant Operator 1, replacing Brandon Nutter, effective March 7, 2022. Since Mr. Carpenter is a current employee, pre-employment screenings are not required. Mr. Carpenter will serve a 120-day probationary period per the current Collective Bargaining Agreement.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the seven-day internal posting of an Engineering Technician III position, vacated by Harry Carpenter, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Approve the external posting of the Water Resources Director for the Portage County Water Resources Department. The position will be posted as Open Until Filled with a review of applications to begin on March 1, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioner Kline asked how the promotion of John Vence came about as it didn't come before the Board and Administrator Crombie explained she contacted Mr. Vence directly and he was in agreement since it's basically the same position with a title change in order to be compliant with the Ohio Revised Code.

6. Approve the promotion of John Vence, Engineering Manager, to Sanitary Engineer, for Portage County Water Resources, effective February 21, 2022. The position of Sanitary Engineer is replacing the Engineering Manager position. No probationary period will be served.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Approve the change from the Clerical Specialist 3 title and wage to Clerical Specialist 4 title and wage for April Duschl in Portage County Job & Family Services. The change was originally discussed in JFS Director Kelli Jo Jeffries' meeting with the Board of Commissioners on January 20, 2022:

A. April Duschl – moving from Clerical Specialist 3 (\$14.28/hr) to Clerical Specialist 4 (\$16.16/hr).

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

1. Transfer from Fund 1414, Child Support Administration to 1410 Public Assistance Fund./Resolution No. 22-0135
2. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 22-0136

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Director Joe Harris

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the February 17, 2022 & February 18, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti**Seconded: Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,822,628.78	(Includes late fees of: \$96.84)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$40,607.39	
Then and Now list totaling:	\$1,035,977.72	
Debt Service wire list:	\$0	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,500.00	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$0	
Then and Now list totaling:	\$1,500.00	
Debt Service wire list:	\$0	

2. Process the February 17, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

MISCELLANEOUS

Journal Entries:

1. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for January 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the Month of January 2022, received on February 15, 2022, as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Reject the Bids for providing emergency and specialized Services for the Portage County Water Resources Department./Resolution No. 22-0149

INTERNAL SERVICES

Present: Director JoAnn Townend

Discussion:

1. Records Center Shelving.

Over the past year, records have increased and there are about 13,000 boxes stored at the Records Center. The auditorium has the potential to hold more boxes with the purchase of additional shelving. The cost for 10-foot shelving will be approximately \$40,000 to \$45,000 plus the cost of a taller ladder.

Commissioner Kline asked about microfilming and Director Townend explained when Ramona Walker retired, the balance of her salary was put towards outsourcing microfilm, and she will check with Director Cooper to find out the status.

Director Townend explained Director Cooper is the only employee at the Records Center now and Commissioner Christian-Bennett noted there used to be 3. Director Townend pointed out that the majority of his time is spent retrieving documents between the Prosecutor's Office and the Courts and if he's off, no files are delivered.

Commissioner Christian-Bennett mentioned with the addition of 10-foot shelving, some boxes may be too heavy to lift that high and Director Townend noted the lighter boxes would go on top.

Commissioner Badalamenti asked if the shelving comes pre-assembled and Director Townend stated it does not, but one of the Maintenance crew usually helps Director Cooper put the shelving together.

Director Townend reported the Prosecutor's items must be kept forever and Juvenile/Probate documents must be kept for 100 years.

The Board agreed to move forward with the request and Director Townend will get the funding put into place for the order.

Resolutions:

1. The Board of Commissioners awards the proposal and enters into an agreement on behalf of the Job & Family Services and Northeast Ohio Adoptions Services for foster and adoptive initial home assessment services for Children Services./Resolution No. 22-0137

Director Townend explained the County Engineer's Resolutions 2-5 were amended because they were set to advertise on a Monday and the Record Courier is not printing a hard copy of the newspaper on Mondays.

2. The Board of Commissioners agrees to amend Resolution No. 22-0089, adopted February 8, 2022, approving specifications for acrylic water base traffic paint for use by the Portage County Engineer and set time and date for receiving bids for the same./Resolution No. 22-0138
3. The Board of Commissioners agrees to amend Resolution No. 22-0090, adopted February 8, 2022, approving specifications for various aggregate materials for use by the Portage County Engineer and set time and date for receiving bids for the same./Resolution No. 22-0139
4. The Board of Commissioners agrees to amend Resolution No. 22-0091, adopted February 8, 2022, approving specifications for various highway materials for use by the Portage County Engineer and set time and date for receiving bids for the same./Resolution No. 22-0140
5. The Board of Commissioners agrees to amend Resolution No. 22-0092, adopted February 8, 2022, approving specifications for bituminous liquids and bituminous materials for use by the Portage County Engineer and set time and date for receiving bids for the same./Resolution No. 22-0141
6. The Board of Commissioners declares the necessity to purchase two (2) all-terrain vehicles for use by the Portage County Sheriff./Resolution No. 22-0142
 - Funding will come from the Jail Commissary fund.
7. The Board of Commissioners declares the necessity to purchase four pre-owned vehicles and trade in four vehicles for use by the Portage County Sheriff's Office./**Hold.**
 - Funding is not available in the Sheriff's General Fund budget.
 - There is no appropriation in Capital Outlay.
 - The Sheriff's Office suggests funding through the Sales Tax Fund 0002.
 - If the Board would like the purchase to come from the Sheriff's General Fund, an appropriation would be necessary, or it could be taken from Fund 0002.
 - Commissioner Christian-Bennett noted the Sheriff's Office is two months into the budget and they are requesting more funding and they need to find it in their budget. Additionally, more information was requested by the Department of Budget and Financial Management with no response.
 - The original email from Liberty Ford stated 'Drug Task Force' vehicles, but it has been determined that they are not Drug Task Force vehicles, but vehicles for the Detective Bureau.
 - The Drug Task Force has \$84,000 available.
 - The Sheriff's Office is currently leasing 30 vehicles - 12 approved this year and 18 approved last year.

- Administrator Crombie noted the Drug Task Force is made up of Detectives and this might be the confusion.

The Board agreed to hold the resolution for additional information (funding source) and Director Townend will forward the e-mail she received from the Sheriff's Office to Director Harris, and he will contact the Sheriff's Office to see if the vehicles are for the Drug Task Force or the Detective Bureau.

8. The Board of Commissioners declares unused/excess property owned by Portage County and set bid date for the sale of the unused/excess real estate located in Ravenna Township owned by the Portage County Commissioners (Portage County Motor Pool)/Resolution No. 22-0144

Discussion:

1. Request for Qualifications (RFQ) for Airport Consultant

The Request for Qualifications has been extended because no one responded to the RFQ. The new deadline is within the first week of March.

Commissioner Badalamenti asked if the County uses a recruiting service for Directors and Administrator Crombie explained it could, but it's costly. Commissioner Badalamenti pointed out that it's detrimental to the County to leave a position vacant without a Director and Administrator Crombie will touch base with Human Resources Director Janet Kovick for additional information.

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz

Director Peetz explained the former Regional Planning Commission building that's been vacant for several years finally has renters!

122 N. Prospect St.

The property will be rented for \$1,000/month, with a \$5,000 one-time allowance to replace the carpet, repaint and adjust some of the lightings. The allowance for 126 N. Prospect St. is \$1,500. The agreements will be three years with a three year extension.

124 N. Prospect St.

Additionally, Open Arms Adoption would like to rent three offices and Levenger & Associates will be renting one and Dennis West, from the City of Ravenna, is marketing the remaining three rooms upstairs as executive suits.

128 N. Prospect St.

PMI Wellness has been renting the property from the Planning Commission for a little over a year and they were allotted a \$10,000 one-time allowance and the area looks amazing.

Resolutions:

1. The Board of Commissioners Enter into Real Estate Lease Agreement with Rosenberg and Associates for the Property Located at 122 North Prospect Street, Ravenna, Ohio./Resolution No. 22-0145
2. The Board of Commissioners Enter into Real Estate Lease Agreement with Rosenberg and Associates for the Property Located at 126 North Prospect Street, Ravenna, Ohio./Resolution No. 22-0146

PLEASE ADD TO YOUR AGENDA

February 24, 2022

Resolutions:

1. Appointment of Christopher D. Gilmore to the Portage County Regional Airport Authority Board of Trustees./Resolution No. 22-0150

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Administrator Crombie presents the following resolution to finalize the process for One Ohio.

Resolutions:

1. Appointment of Commissioner Sabrina Christian-Bennett as the Initial Region Representation to the One Ohio Recovery Foundation, Inc. Board./Resolution No. 22-0147
2. Authorizing Participation in the One Ohio Regional Governance Structure under the One Ohio Memorandum Understanding./Resolution No. 22-0148

Commissioner Christian-Bennett noted the Township appointed Ted St. John and the Mayors will appoint Aurora Police Chief Brian Byer.

* * * * *

**RESOLUTION NO. 22-0135 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund

WHEREAS, for Shared Costs paid out of the Public Assistance Fund; and it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$19,849.71 for January 2022 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$19,849.71

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$19,849.71

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 22-0136 - RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following

resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$30,331.31 for December 2021 adj#1 and January 2022 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 4,797.24

Project 3B278 \$ 2,396.94

Project 3A259 \$ -0-

Project 3B259 \$ -0-

Project 3B277 \$20,740.19

Project 3D278 \$ -0-

Project 3A225 \$ 2,396.94

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$30,331.31

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 22-0137 - RE: AWARD THE PROPOSAL AND ENTER INTO
AN AGREEMENT BETWEEN THE BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND NORTHEAST OHIO
ADOPTION SERVICES FOR FOSTER AND
ADOPTIVE INITIAL HOME ASSESSMENT
SERVICES FOR CHILDREN SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Foster and Adoptive Initial Home Assessment Services to benefit individuals who have or recently have had involvement with the Children Services Division; and
- WHEREAS,** Requests for Proposals were sent to three (3) potential service providers; and
- WHEREAS,** Three (3) proposals were received, opened, and tabulated for Foster and Adoptive Initial Home Assessment Services for Children Services on December 29, 2021; and
- WHEREAS,** Northeast Ohio Adoption Services is willing and able to provide these services; and
- WHEREAS,** The Agreement form will be used to detail the terms of the relationship between Portage County Job & Family Services and Northeast Ohio Adoption Services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby award the proposal and enters into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Northeast Ohio Adoption Services with its principal place of business located at 5000 E. Market Street, Suite 26, Warren, Ohio 44484, for the period January 1, 2022 through December 31, 2022, with the option to extend one (1) additional year; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty-four thousand one hundred and 00/100 dollars (\$24,100.00); and be it further

RESOLVED,

that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 22-0138

-

**RE: AMEND RESOLUTION 22-0089, ADOPTED
FEBRUARY 8, 2022 APPROVING
SPECIFICATIONS FOR ACRYLIC WATER
BASE TRAFFIC PAINT FOR USE BY THE
PORTAGE COUNTY ENGINEER AND SET
TIME AND DATE FOR RECEIVING BIDS
FOR SAME.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS,

On February 8, 2022 the Board of Commissioners adopted Resolution No. 22-0089 approving specifications for Acrylic Water Base Traffic Paint for use by the Portage County Engineer and setting time and date for receiving of said bids; and

WHEREAS,

the Record-Courier has since advised that beginning March 7 they will not be publishing a print version of their newspapers on Monday going further; and

WHEREAS,

it has now become necessary to edit publication date for Receiving of Bids in the Record Courier; now therefore be it

WHEREAS,

that Resolution No. 22-0089 is to be amended to read as follows:

*

*

*

*

*

*

*

*

*

*

*

*

WHEREAS,

Specifications have been submitted to this Board of Portage County Commissioners for approval for the following:

Acrylic Water Base Traffic Paint

; now therefore be it

- RESOLVED,** that the specifications, as submitted for the aforementioned ***Acrylic Water Base Traffic Paint*** for use by the Portage County Engineer, be and are hereby approved; and be it further
- RESOLVED,** that sealed bids for said ***Acrylic Water Base Traffic Paint*** for the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:00 P.M. on Wednesday, March 16, 2022**, and publicly opened and read aloud, and be it further
- RESOLVED,** that Notice of Receiving Bids shall be published in the Record Courier on **February 25, 2022** and **March 4, 2022** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 22-0139 - RE: AMEND RESOLUTION 22-0090, ADOPTED
FEBRUARY 8, 2022 APPROVING
SPECIFICATIONS FOR VARIOUS
AGGREGATE MATERIALS FOR USE BY
THE PORTAGE COUNTY ENGINEER AND
SET TIME AND DATE FOR RECEIVING BIDS
FOR SAME.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, on February 8, 2022 the Board of Commissioners adopted Resolution No. 22-0090 approving specifications for Various Aggregate Materials for use

by the Portage County Engineer and setting time and date for receiving of said bids; and

WHEREAS, the Record-Courier has since advised that beginning March 7 they will not be publishing a print version of their newspapers on Monday going further; and

WHEREAS, it has now become necessary to edit publication date for Receiving of Bids in the Record Courier; now therefore be it

WHEREAS, that Resolution No. 22-0090 is to be amended to read as follows:

* * * * *

WHEREAS, specifications have been submitted to this Board of Portage County Commissioners for approval for various **Aggregate Materials** for use by the Portage County Engineer; now therefore be it

RESOLVED, that the Specifications, as submitted for various **Aggregate Materials** for use by the Portage County Engineer, be and the same are hereby approved; and be it further

RESOLVED, that sealed bids for said **Aggregate Materials** for use by the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:30 P.M. on Wednesday, March 16, 2022**, and publicly opened and read aloud, for the following:

Various Sizes of Gravel
Various Sizes of Slag
Various Sizes of Limestone

; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **February 25, 2022** and **March 4, 2022** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 22-0140 - RE: AMEND RESOLUTION 22-0091, ADOPTED
FEBRUARY 8, 2022 APPROVING
SPECIFICATIONS FOR VARIOUS HIGHWAY
MATERIALS FOR USE BY THE PORTAGE
COUNTY ENGINEER AND SET TIME AND
DATE FOR RECEIVING BIDS FOR SAME.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, on February 8, 2022 the Board of Commissioners adopted Resolution No. 22-0091 approving specifications for Various Highway Materials for use by the Portage County Engineer and setting time and date for receiving of said bids; and

WHEREAS, the Record-Courier has since advised that beginning March 7 they will not be publishing a print version of their newspapers on Monday going further; and

WHEREAS, it has now become necessary to edit publication date for Receiving of Bids in the Record Courier; now therefore be it

WHEREAS, that Resolution No. 22-0091 is to be amended to read as follows:

* * * * * * * * * * *

WHEREAS, specifications have been submitted to this Board of Portage County Commissioners for approval for various **Highway Materials** for use by the Portage County Engineer; now therefore be it

RESOLVED, that the Specifications, as submitted for various **Highway Materials** for use by the Portage County Engineer, be and are hereby approved; and be it further

RESOLVED, that sealed bids for said **Highway Materials** for the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:00 P.M.** on **Wednesday, March, 23 2022**, and publicly opened and read aloud, for the following:

Various sizes of Storm Sewer Pipe (*corrugated metal pipe, aluminized steel pipe and plastic pipe*)

Guard Rail

Bridge Decking

; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **March 4, 2022** and **March 11, 2022**, and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 22-0141 - RE: AMEND RESOLUTION 22-0092, ADOPTED
FEBRUARY 8, 2022 APPROVING
SPECIFICATIONS FOR BITUMINOUS
LIQUIDS AND BITUMINOUS MATERIALS
FOR USE BY THE PORTAGE COUNTY
ENGINEER AND SET TIME AND DATE FOR
RECEIVING BIDS FOR SAME.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, on February 8, 2022 the Board of Commissioners adopted Resolution No. 22-0092 approving specifications for Bituminous Liquids and Bituminous Materials for use by the Portage County Engineer and setting time and date for receiving of said bids; and

WHEREAS, the Record-Courier has since advised that beginning March 7 they will not be publishing a print version of their newspapers on Monday going further; and

WHEREAS, it has now become necessary to edit publication date for Receiving of Bids in the Record Courier; now therefore be it

WHEREAS, that Resolution No. 22-0092 is to be amended to read as follows:

* * * * *

WHEREAS, specifications have been submitted to this Board of Portage County Commissioners for approval for the purchase of **Bituminous Liquids** and **Bituminous Materials**; now therefore be it

RESOLVED, that the Specifications, as submitted for the purchase of **Bituminous Liquids** and **Bituminous Materials** for use by the Portage County Engineer, be and the same are hereby approved; and be it further

RESOLVED, that sealed bids for said **Bituminous Liquids** and **Bituminous Materials** for use by the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until **2:30 P.M. on Wednesday, March 23, 2022**, and publicly opened and read aloud, and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **March 4, 2022** and **March 11, 2022**, and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 22-0142 - RE: DECLARE THE NECESSITY TO PURCHASE TWO (2) ALL-TERRAIN VEHICLES FOR USE BY THE PORTAGE COUNTY SHERIFF.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase two (2) Kubota All-Terrain Vehicles use by the Portage County Sheriff for inmate job skill training; and
- WHEREAS,** the purchase of the vehicles will be made from Coia Implement Sales, Inc.; and
- WHEREAS,** the total cost for two (2) Kubota All-Terrain vehicles is Forty eight thousand, three hundred eighty and 82/100 (\$48,380.82), now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase (2) Kubota All-Terrain vehicles for the Portage County Sheriff at a total cost of Forty eight thousand, three hundred eighty and 82/100 (\$48,380.82), the funding to be provided from the jail commissary fund; now therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 22-0143

Number not used. Resolution was held for additional information.

* * * * *

RESOLUTION NO. 22 - 0144 - RE: DECLARE UNUSED/EXCESS PROPERTY OWNED BY PORTAGE COUNTY AND THE SET BID DATE FOR THE SALE OF THE UNUSED/EXCESS REAL ESTATE LOCATED IN RAVENNA TOWNSHIP OWNED BY THE PORTAGE COUNTY COMMISSIONERS

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that parcel no. 29-307-00-00-011-000 consisting of approximately 150 feet of street frontage and a total area of 0.765 acre located at 3480 St. Rt. 59, Ravenna Township, Ohio be declared as County owned unused/excess property under the jurisdiction of the Board of Commissioners; and be it further
- RESOLVED,** that the Portage County Commissioners set a minimum bid of \$200,000.00; and be it further
- RESOLVED,** that the parcel is for sale to be sold to the highest bidder after the minimum bid has been met; and be it further;
- RESOLVED,** that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor-room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on, April 6, 2022; and be it further
- RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on March 2, 9, 16 and 23, 2022 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 22-0145 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT WITH ROSENBERG AND ASSOCIATES FOR THE PROPERTY LOCATED AT 122 NORTH PROSPECT STREET, RAVENNA, OHIO.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners wish to lease real estate property situated in the County of Portage, known for street numbering purposes as 122 North Prospect Street, Ravenna, Ohio; and

WHEREAS, Rosenberg and Associates has an interest in leasing said property; now therefore be it

RESOLVED, that the Board of Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Rosenberg and Associates for a term of 3 years beginning March 1, 2022 and ending February 28, 2025 with a potential 3-year extension, and be it further

RESOLVED, that the amount of rent shall be One Thousand dollars (\$1,000.00) on the 1st day of each month beginning March 1, 2022 and with up a \$5,000 continuing until the expiration date of this lease; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 22-0146 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT WITH ROSENBERG AND ASSOCIATES FOR THE PROPERTY LOCATED AT 126 NORTH PROSPECT STREET, RAVENNA, OHIO.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners wish to lease real estate property situated in the County of Portage, known for street numbering purposes as 126 North Prospect Street, Ravenna, Ohio; and

WHEREAS, Rosenberg and Associates has an interest in leasing said property; now therefore be it

RESOLVED, that the Board of Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Rosenberg and Associates for a term of 3 years beginning March 1, 2022 and ending February 28, 2025 with a potential 3-year extension, and be it further

RESOLVED, that the amount of rent shall be Three Hundred dollars (\$300.00) on the 1st day of each month beginning March 1, 2022 and with up a \$1,500 allowance continuing until the expiration date of this lease; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 22-0147 - RE: APPOINTMENT OF THE INITIAL REGION REPRESENTATIVE TO THE ONE OHIO RECOVERY FOUNDATION, INC. BOARD

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Portage County is a Local Government that has adopted and approves The OneOhio Memorandum of Understanding ("The Memorandum"), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio's communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation; and

WHEREAS, this jurisdiction is a participant in **Region** as established by The Memorandum; and

WHEREAS, pursuant to The Memorandum, each Region shall create their own governance structure, so it ensures **all** Local Governments have input and equitable representation regarding regional decisions including representation on the statewide Foundation Board and selection of projects to be funded from the Region's regional Share; and

WHEREAS, the imminent distribution of Opioid Funds through the OneOhio Recovery Foundation, Inc. requires immediate appointment of a regional representative from this Region; and

WHEREAS, Regions have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region; and

WHEREAS, Sabrina Christian-Bennett has expressed a willingness and ability to serve as the initial Region 13 representative on the OneOhio Recovery Foundation, Inc. Board for an initial term that will begin by and upon concurrence of all Local Governments participating in Region 13 and end upon a successor appointment, resignation, or removal by the regional board; now therefore be it

RESOLVED, by the Portage County Board of Commissioners that:

Section 1. Subject to and effective upon the concurrence of all Local Governments (counties, cities, villages, townships) in Region, the following individual shall be appointed as the initial Region representative to the OneOhio Recovery Foundation, Inc. Board;

Section 2. This representative may exercise all authority of a OneOhio Recovery Foundation, Inc. Board member under Section D.3 through and including D.11 of The OneOhio Memorandum of Understanding during this appointment; and shall report any such actions to the regional board in this Region;

Section 3. This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare, and safety. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.

RESOLVED, the Board hereby appoints Sabrina Christian-Bennett to serve as the initial Region 13 representative on the OneOhio Recovery Foundation, Inc. Board for an initial term that will begin by and upon concurrence of all Local Governments participating in Region 13 and end upon a successor appointment, resignation or removal by the regional board term that will

RESOLVED, that a certified copy of this resolution be sent to the Portage County Grants Administrator, the Department of Budget and Financial Management, Internal Services ; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 22-0148 - RE: AUTHORIZING PARTICIPATION IN ONE
OHIO REGIONAL GOVERNANCE
STRUCTURE UNDER THE ONE OHIO
MEMORANDUM OF UNDERSTANDING**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** Portage County is a Local Government that has adopted and approves the OneOhio Memorandum of Understanding ("The Memorandum"), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio's communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation; and
- WHEREAS,** this jurisdiction is a participant in Region as established by The Memorandum; and
- WHEREAS,** pursuant to The Memorandum, each Region shall create their own governance structure, so it ensures all Local Governments have input and equitable representation regarding regional decisions including representation on the statewide Foundation Board and selection of projects to be funded from the region's regional Share; and
- WHEREAS,** regions have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region; and
- WHEREAS,** it is found that the regional governance structure attached hereto as **Exhibit A** ensures all Local Governments in this Region have input and equitable representation regarding regional decisions under The Memorandum; now therefore be it
- RESOLVED,** that subject to and effective upon the concurrence of all Local Governments (counties, cities, villages, townships) in Region, the Portage County Board of

Commissioners does hereby approve and agrees to enter into the regional governance agreement as attached hereto as **Exhibit A**; and be it further

RESOLVED, This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare, and safety. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.
that a certified copy of this resolution be sent to the Portage County Grants Administrator, the Department of Budget and Financial Management, Internal Services ; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Exhibit A

AGREEMENT

REGION 13 GOVERNANCE STRUCTURE UNDER THE ONEOHIO MEMORANDUM OF UNDERSTANDING

This Agreement sets forth the terms and understanding between the participating counties of Region 13 OneOhio Memorandum of Understanding ("The Memorandum") which include Ashtabula, Lake, Geauga, and Portage counties.

Ashtabula, Lake, Geauga, and Portage counties are local governments that are participants of Region 13 as established by the OneOhio Memorandum of Understanding ("The Memorandum").

Each participant of Region 13 has adopted and approved the OneOhio Memorandum of Understanding ("The Memorandum"), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio's communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation.

Regions have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region.

The Region 13 OneOhio Governance Board has agreed to the following governance structure: the board will consist of 12 members, 3 appointments from each Region 13 county, which will form the Region 13 OneOhio Governance Board, to include: 4 County Commissioners; 4 members representing the incorporated areas as nominated by their respective organizations/members; 4 members representing the unincorporated areas as nominated by their respective organizations/members.

The regional governance structure of Region 13 ensures all Local Governments in this Region have input and equitable representation regarding regional decisions under The Memorandum and such structure was discussed and agreed to by Ashtabula, Lake, Geauga, and Portage counties at a meeting held on February 10, 2022.

The Ashtabula, Lake, Geauga and Portage counties enter into this Agreement which outlines Region 13's OneOhio Governance Board structure.

IN WITNESS WHEREOF, this Agreement is effective upon execution by all parties of Region 13:

ASHTABULA COUNTY COMMISSIONERS

Date: _____

GEAUGA COUNTY COMMISSIONERS

Date: _____

*

*

LAKE COUNTY COMMISSIONERS

Date: _____

PORTAGE COUNTY COMMISSIONERS

Date: _____

*

*

*

RESOLUTION NO. 22-0149

-

**RE: REJECT THE BIDS RECEIVED FOR
 PROVIDING EMERGENCY AND
 SPECIALIZED SERVICES FOR THE
 PORTAGE COUNTY WATER RESOURCES
 DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by that the following resolution be adopted:

WHEREAS, the bid specifications were requested by ten (10) individuals; and

WHEREAS, one (1) sealed bids were received, opened, and publicly read at 2:00 P.M., E.S.T. on December 15, 2021 by the Internal Services Administrative Assistant; now therefore be it

RESOLVED, that all of the bids received shall be rejected as no bid received met the specifications, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 22-0150

-

**RE: APPOINTMENT TO THE PORTAGE COUNTY
 REGIONAL AIRPORT AUTHORITY BOARD**

OF TRUSTEES

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority. The Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating, and promoting the use of the Portage County Regional Airport; and

WHEREAS, there is one vacancy on the Board of Trustees due to term expirations; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby re-appoint the following member to a 3 year term commencing on June 30, 2021, and ending June 30, 2024:

Christopher D. Gilmore
8861 Music St.
Russel, OH 44072

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

Journal Entries

1. The Board of Commissioners approve the separation of the Water Resources Director and Sanitary Engineer job duties, creating two separate job descriptions.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Authorize the seven-day internal posting of a Streetsboro Wastewater Treatment Plant Operator position, vacated by John Kalta who was promoted to Wastewater Superintendent on 11/15/2021, for Portage County Water Resources, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. Authorize the hire of Damyen Bair as a Treatment Plant Operator, replacing Richard Kundracik, Portage County Water Resources. Tentative start date is March 7, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. Authorize the transfer of Harry Carpenter, Engineering Technician III, to Wastewater Treatment Plant Operator 1, replacing Brandon Nutter, effective March 7, 2022. Since Mr. Carpenter is a current employee, pre-employment screenings are not required. Mr. Carpenter will serve a 120-day probationary period per the current Collective Bargaining Agreement.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. Authorize the seven-day internal posting of an Engineering Technician III position, vacated by Harry Carpenter, for Portage County Water Resources, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. Approve the external posting of the Water Resources Director for the Portage County Water Resources Department. The position will be posted as Open Until Filled with a review of applications to begin on March 1, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Approve the promotion of John Vence, Engineering Manager, to Sanitary Engineer, for Portage County Water Resources, effective February 21, 2022. The position of Sanitary Engineer is replacing the Engineering Manager position. No probationary period will be served.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Approve the change from the Clerical Specialist 3 title and wage to Clerical Specialist 4 title and wage for April Duschl in Portage County Job & Family Services. The change was originally discussed in JFS Director Kellijo Jeffries' meeting with the Board of Commissioners on January 20, 2022:

A. April Duschl – moving from Clerical Specialist 3 (\$14.28/hr) to Clerical Specialist 4 (\$16.16/hr).

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

9. Direct the Auditor's Office to pay/process the February 17, 2022 & February 18, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,822,628.78	(Includes late fees of: \$96.84)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$40,607.39	
Then and Now list totaling:	\$1,035,977.72	
Debt Service wire list:	\$0	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,500.00	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$0	
Then and Now list totaling:	\$1,500.00	
Debt Service wire list:	\$0	

10. Process the February 17, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for January 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

12. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the Month of January 2022, received on February 15, 2022, as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Recessed: 9:41 AM

Reconvened: 11:00 AM

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **February 24, 2022, at 11:01 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of February 24, 2022.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk