



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 21, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Absent

Also attending throughout the day County Administrator Michelle Crombie, Ed Dean, Diane Smith, Duane Flowers, and Barb Tittle.

- The Board of Commissioners approves the April 14, 2022 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

COUNTY ENGINEER

Present: Chief Deputy County Engineer Larry Jenkins

The Resolution before the Board is for a proposal from Manic Smith Group to manage our AMATS awarded paving program.

Resolution:

- Accept the proposal of The Mannik & Smith Group, Inc. and enter into an agreement for providing professional services for construction administration for the 2022 441 project.

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Discussion:

- Geotab

Director Harris reviewed the report of authorized users for Geotab and Todd Bragg and Dave Lair were listed, JoAnn Townend, Gerry Lower and himself. Todd and Dave have been removed as they are no longer with the County. The County has been paying for the services since 2019 and it was installed at the beginning of 2020.

Pros:

- Vehicle tracking, speed, seatbelt use, idling, harsh cornering, and location.
- The trackers can pair with the fuel cards to ensure fuel is being pumped into the correct vehicle. It also ensures the number of gallons that are pumped fits in the specifications of the vehicle's fuel tank.
- Geotab provides Enterprise with the odometer reading automatically for oil changes or fuel cards. This service is standard for all vehicles that participate with Enterprise.
- It can also provide information for vehicles we don't typically use, so if we wanted to downsize or transfer a vehicle to another department or combine several departments to one vehicle, we can do that.

Commissioner Christian-Bennett noted we are involved with Geotab because we were used to the Motor Pool following up with everything and then there was no one to control the information, so it was put under Director Bragg to monitor and then Dave Lair.

Administrator Crombie noted the Geotab is the tracking device, but if an employee used the gas cards where they would have to enter the odometer reading, is there any way that Enterprise could track the vehicle from a safety standpoint (i.e., oil changes, tire rotations, etc.) in lieu of the County paying \$18.00 per vehicle? We could have different PIN numbers for fuel cards as needed because some of our employees share vehicles, in particular the Sheriff's Office. So, we could have one fuel card per vehicle and then whatever Deputy steps in and takes the vehicle, would enter their PIN and the odometer reading. Director Harris stated that practice is currently being done.

Commissioner Christian-Bennett asked if Enterprise is tracking the oil changes or Geotab and Administrator Crombie explained Geotab is used when you want to know where your employees are and what exactly is going on with the vehicle, but the maintenance goes through the card to Enterprise.

Director Harris explained everything can intermingle, but no one is receiving notification when necessary – the reports are out there, you just have to log in to see them.

The County has 84 trackers and 1 vehicle was sold at auction with a tracker still on it and seven vehicles were for the Sheriff's Office that sold at auction. There are 128 County-owned vehicles.

Commissioner Badalamenti noted if the Sheriff's Office is unable to get ahold of a Deputy, the vehicle can be tracked through Geotab and that's important, but the gas card seems reasonable for everyone else. Director Harris pointed out it doesn't have to be done on every

vehicle; it can be done based on the Department. Commissioner Badalamenti asked that the Sheriff is contacted on how he would like to move forward with his vehicles.

Everyone is listed with the exception of the Prosecutor's Office, Municipal Court, Water Resources and Soil and Water. There are 2 Solid Waste vehicles that have tracking devices on them.

Administrator Crombie explained we need to do a better job at monitoring the vehicles and educating Department.

Director Harris pointed out that Geotab is canceled at this point because they are switching from Sprint to Verizon.

Commissioner Badalamenti suggests Director Harris touch base with departments to ascertain whether they want to continue to track their vehicles.

Commissioner Christian-Bennett is concerned that we aren't receiving the reports and the trackers weren't even working, but Director Harris explained you need to log in to gain access to the data.

Director Harris also noted we are able to tell if a tracker was removed and put back on because we would receive an alert.

Administrator Crombie asked if Enterprise could set up an automatic alert for an oil change attached to fuel card usage? Commissioner Christian-Bennett would like to know what products are available and exactly how they work on our end and Director Harris will investigate and report back.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the April 14, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,061,186.91	(Includes late fees of: \$0)
ACH/Neil Group of	\$112.74	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$214,392.80	
Medical Mutual Claims of	\$3,962,355.49	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$262,952.17	
Then and Now list totaling:	\$385,889.57	
Debt Service wire list:	\$0	

2. Process the April 14, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Resolutions:

1. Create Fund 5512- PCW Mantua Distribution Replace/Resolution No. 22-0262
2. Create Fund 5708 – STS Treat Plant Headwork Filter./Resolution No. 22-0263

INTERNAL SERVICES

Present: Director JoAnn Townend

Resolution:

1. The Board of Commissioners agrees to set the request for proposal date for visitation aide services for the Portage County Job & Family Services Department./Resolution No. 22-0264

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator

Discussions:

1. January/February 2022 JFS Data Report

Under childcare, we saw a reduction in children in need of subsidized childcare from January to February. We're not really sure why there's a decrease, it might be because February is a shorter month, but we're going to watch that number as we move forward.

On page two, there were about 400 less calls in Customer Service Center, which is a good thing.

On page three, the state's unemployment rates came out and the March rates for Ohio are 4.1%. In the United States, unemployment is 3.6%. We didn't get our March rates reported yet, but we're really in line with where the state is at with unemployment.

Commissioner Christian-Bennett asked about the total number of business services provided because it dropped drastically from 538 in January 315 in February and Director Jeffries replied that's based on employers' outreach or that they're getting gainful employees and the needs aren't as great.

Under the total number of hiring events, the word 'schools' is listed, but it should say 3 hiring events in the month of February.

Page four, the SNAP ENT participation rate in January there's a Federal waiver that we were not required to work with individuals on food assistance benefits, because of pandemic. So that waiver has since been lifted and we're working to transition those folks into our new connections program. So, we're going to really assess what their needs are and move forward.

Children's Services, I'm going to highlight Adult Protective cases, too. In February, we assigned 13 cases to our social worker on the Adult Protective side and as far as children and custody at the end of February, we had 203 kiddos in care, as of this Monday, 193.

2. Public Assistance/Ohio Means JOBS

a. Benefit Bridge Pilot

The Ohio Department of Job and Family Services has invited Portage, Erie, Franklin, Montgomery and Galya County to participate in Cohort two, of what's called the Benefit Bridge Pilot Program and we have a call with the State and the other counties tomorrow. If we move forward as a pilot program, we would be assisting individuals who move towards gainful employment, but oftentimes when individuals get employment, their benefits change, so their food stamps might decrease, their insurance could go away, if they're in subsidized housing their rent may go up, so it's not that we don't want to support self-sufficiency, but we recognize that the transition is not as seamless as we'd like it to be.

If we move forward with this, they're going to offer these counties extra TANF and GRF funding from the State and they want the Benefit Bridge team and pilots to work with peer mentors, case managers, finance and budgeting, and career coaching, and then have a therapist component to it, because some people are dealing with mental health issues, as well. So, this is the team they want counties to build, and I'm believing they're going to

subsidize us if we move forward. So, I'll update you next meeting, but Director Jeffries would like Portage County to be part of the pilot program.

Commissioner Badalamenti asked if anyone has tried to allow a 60-day minimum before Job and Family Services subsidy is removed once a person obtains employment and Director Jeffries noted it's all federal and state-based and I think it's exciting because then they can advocate for a change in policy and if state policy changes, they may be able to influence federal, then we wouldn't have to be mandated to take that action right away. I think it's the right thing to do.

Job and Family Services has been working on a poverty simulation and we're going to present it to you, but we want to have this experience for our private sector employers and community partners to understand what a month and a life of somebody on assistance is like and I think we can interface this new piece into the experience. So, I wanted to present that to you here in the next month or so. So, I think it's a good tie-in if we can move forward.

3. Child and Adult Protective Services
 - a. Temporary Visitation Accommodations and RFP follow up

The County graciously has allowed us to use the Portage County Annex Building through July to hold temporary visitation appointments.

Resolutions #2-4 were previously discussed with the Board.

Resolutions:

1. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 22-0265
 - This is the regular monthly shared cost resolution for Child Support.
2. Enter into an agreement between the Portage County Board of Commissioners on Behalf of Portage County Job and Family Services and the Portage County Sheriff./Resolution No. 22-0266
 - Commissioner Christian-Bennett noted the Resolution indicates one or more Sheriff Deputies and she believed the Board approved 1.5 Deputies and Director Jeffries replied 1.5 Deputies is correct.
3. Enter into Amendments No. 4 and 5 between the Portage County Board of Commissioners on behalf of Portage County Job and Family Services, the Northeast Ohio Consortium Council of Governments, and the Portage Development Board./Resolution No. 22-0267
 - Commissioner Christian-Bennett asked why the contract only goes through March 31, 2022, and whether it's a lag at NOC COG's end and Ms. Brannon noted it needs to be done through a Request for Proposal and Mr. Craig Sernik hasn't been able to get it completed yet, so it keeps getting extended. The same scenario also applies to Resolution No. 4. Commissioner Christian-Bennett will reach out to Mr. Sernik.

4. Enter into Amendments No. 3, 4, and 5 between the Portage County Board of Commissioners on behalf of Portage County Job and Family Services, and the Northeast Ohio Consortium Council of Governments and Family and Community Services, Inc. For the Comprehensive Case Management and Employee Program (CCMEP)./Resolution No. 22-0268

Commissioner Christian-Bennett asked Director Jeffries to send her an email on the NOC COG issue so that she can talk to Mr. Sernik about the lag in the RFP.

HUMAN RESOURCES

Present: Director Janet Kovick and Chief Dog Warden Dave McIntyre

Discussion:

1. Retire/Rehires – DRAFT Sick Leave Incentive Program

Last week, the Board discussed allowing retired/rehired employees to participate in the sick leave incentive program. There were 41 employees that retired/rehired and out of the 41, 27 are General Fund employees. The worst-case scenario if all 27 were eligible for the program and took the maximum number of sick leave (80 hours), paid out at 60% over the hourly wage, we're looking at just under \$38,000. The County has a little over 1,000 employees.

Commissioner Christian-Bennett believes it's a nice perk to employees and it doesn't impact a lot of people and Commissioner Badalamenti agreed. Commissioner Christian-Bennett pointed out Commissioner Kline was in favor of the new policy, as well.

Director Kovick will prepare a resolution for Board consideration next week.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the job description for a new position, SCADA Technician, for the Portage County Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

2. Authorize the transfer of Jack Cottrell, Laborer, to Vehicle Mechanic, new position, effective May 2, 2022. Since Mr. Cottrell is a current Water Resources employee, pre-employment screenings are not required. Mr. Cottrell will serve a 120-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

3. Authorize the seven-day internal posting of a bargaining position, Laborer, vacated by Jack Cottrell, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

4. Accept the resignation of Karen Kubinski, Social Service Worker 3, with Portage County Department of Job & Family Services, effective April 22, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

5. Authorize the three-day internal posting of a bargaining position, Social Services Worker III, vacated by Karen Kubinski, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

6. Authorize the promotion of John Vodila, from temporary Training Specialist status to permanent Training Specialist status effective April 21, 2022. On June 11, 2018, Mr. Vodila was placed in a temporary work level as a Temporary Training Specialist; however, after exceeding performance expectations, Mr. Vodila is being recommended for a permanent Training Specialist position.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

7. Authorize the promotion of Donna Fortney, from Interim Business Services Supervisor to permanent Business Services Supervisor effective 4/21/2022. On July 27, 2020, Ms. Fortney was placed in an Interim status; however, after exceeding performance expectations, Ms. Fortney is being recommended for the permanent Business Services Supervisor position.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

8. Approve revisions to the following bargaining job descriptions in Portage County Job & Family Services:

- a. Social Services Worker 3 – Group Home
- b. Social Services Worker 3 – Group Home (Part-time)
- c. Social Services Worker 3
- d. Social Services Worker 3 – On-Call

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

9. Approve anniversary/probationary step increase for the following non-bargaining employees:

- 1. April Keller – JFS CSEA Attorney – Effective 4/4/22;
- 2. Leslie Vue – JFS IT Specialist - Effective 4/5/22;
- 3. Glenn Cooper – Records Manager & Printer (Print Shop) – Effective 4/5/22;
- 4. Tia Rutledge – Planning Manager (Water Resources) – Effective 4/9/22;
- 5. George Slovinsky - JFS Fiscal Specialist – Effective 4/26/22;
- 6. Kellijo Jeffries – JFS Director – Effective 4/28/22;
- 7. Jeanne Simyak – Permit Technician II – Effective 5/1/22.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

Executive Session:

9:39 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves into executive session to consider the compensation of a public employee. Also present: Director Janet Kovick, County Administrator Michelle Crombie and Chief Dog Warden Dave McIntyre. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

10:00 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners moves out of the executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Absent;
After exiting the executive session, the Board took no action.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

The resolutions are grant-related, one is accepting the grant award for \$2,500 relative to the Dog Warden and the other is ARPA funding-related. So, in lieu of keeping all money in ARPA, which is restricted, we can switch it up.

Resolutions:

1. Accept a grant award in the amount of \$2,500 from the Ohio Pet Fund Grant Program on behalf of the Portage County Dog Warden./Resolution No. 22-0269
2. Authorize all actions necessary to Accept U.S. Department of the Treasury, American Rescue Plan Act, State, and Local Fiscal Recovery Funds and Elects to Accept the Standard Allowance of \$10,000,000 in Revenue Loss./Resolution No. 22-0270

MISCELLANEOUS ITEMS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for April 04, 2022, through April 10, 2022, as presented by Chief Dog Warden Dave McIntyre.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;
Motion Carries
2. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the Month of March 2022, received on August 13, 2022, as presented by the County Auditor and County Treasurer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;
Motion Carries
3. The Board of Commissioners acknowledged receipt of the April 18, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;
Motion Carries

Resolutions:

1. The Board of Commissioners approves the appointments to serve on the Portage County Transportation Improvement District (TID) for the following:
 - Claudia Amrhein
 - Glenn Broska
 - Brad Ehrhart
 - Michael Marozzi
 - John Kovacich/Resolution No. 22-0271
2. The Board of Commissioners declares K-9 Felon, is not needed for use by the Portage County Sheriff's Office and authorizes the sale of the Portage County Personal Property to Deputy Robert Clouden for \$1.00./Resolution No. 22-0272
3. The Board of Commissioners Amend Resolution 22-0260, adopted April 14, 2022 - Portage County Board of Commissioners' appointment of Brian Huff to the Tax Incentive Review Council for the City of Ravenna./Resolution No. 22-0273

PLEASE ADD TO YOUR AGENDA

April 21, 2022

MISCELLANEOUS ITEMS**Journal Entries**

1. On March 25, 2021, the Board of Commissioners approved Journal Entry #10 approving a loan from the CDBG Housing RLF to the Shalersville Township Trustees for the demolition of the Sanicky House located at 9080 State Route 44, Ravenna, OH 44266, for up to \$32,000 at 0% interest, due upon sale. When the property is placed in service as a park, the loan will be forgiven.

Today, the Board agreed to remove the loan requirement based on Shalersville Township Resolution 2022-01, dated January 18, 2022, dedicating the property located at 9080 State Route 44, Ravenna, OH 44266, as a park.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Commissioner Christian-Bennett mentioned next Tuesday is the Board's regularly scheduled Tuesday meeting, but since there are no pressing items and Commissioner Kline is out of town, the Board agreed to cancel the meeting. Clerk will advise the press.

Recessed: 10:06 AM

Reconvened: 11:00 AM

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RESOLUTION NO. 22-0261

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RE: ACCEPT PROPOSAL OF THE MANNIK &
SMITH GROUP, INC. AND ENTER INTO
AGREEMENT FOR PROVIDING
PROFESSIONAL SERVICES FOR
CONSTRUCTION ADMINISTRATION FOR
THE PROJECT KNOWN AS 2022 441
RESURFACING IMPROVEMENTS IN
PORTAGE COUNTY

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Resolution 22-0093 authorized the announcement of the request for proposals for professional services for construction administration for the project known as 2022 441 Resurfacing Improvements; and
- WHEREAS,** the Portage County Board of Commissioners authorized the Portage County Engineer, by Resolution No. 22-0208, to enter into contract negotiations between the Portage County Commissioners and The Mannik & Smith Group, Inc. to provide professional services for construction administration for said project; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of The Mannik & Smith Group, Inc. and authorizes the Portage County Engineer to enter into an engineering agreement for providing professional services for construction administration for the project known as 2022 441 Resurfacing Improvements; and be it further
- RESOLVED,** that said professional services will be performed by The Mannik & Smith Group, Inc., 20600 Chagrin Boulevard, Suite 500, Shaker Heights, Ohio 44122 at a cost of \$63,779.00; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0262 - RE: CREATE FUND 5512 – PCW MANTUA
DISTRIBUTION REPLAC**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the project, and
- WHEREAS,** the County Auditor has assigned Fund Number 5512 to PCW Mantua Distribution Replac; now therefore be it
- RESOLVED,** that Fund 5512 be created; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Water Resources; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0263 - RE: CREATE FUND 5708 – STS TREAT PLNT
HEADWORK FILTER**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the project, and
- WHEREAS,** the County Auditor has assigned Fund Number 5708 to StS Treat Plnt Headwork Filter; now therefore be it
- RESOLVED,** that Fund 5708 be created; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Water Resources; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0264 - RE: SET THE REQUEST FOR PROPOSAL DATE
FOR VISITATION AIDE SERVICES FOR THE
PORTAGE COUNTY JOB & FAMILY
SERVICES DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the request for proposal specifications, for visitation aide services for the Portage County Job & Family Services Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor- room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. on May 11, 2022; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on April 26, 2022 and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0265 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by, Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$22,910.95 for March 2022 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR \$22,910.95

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR \$22,910.95

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0266

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**RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND THE PORTAGE COUNTY
SHERIFF**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** PCJFS has been designated by the Portage County Board of Commissioners as the public children services agency for Portage County, Ohio; and
- WHEREAS,** Portage County Job & Family Services is the recipient of funds that may be used for the care, placement, and treatment of abused, neglected, and dependent children and/or exploitation of senior adults, which may include compensation for one or more Sheriff's deputies to investigate matters involving the abuse and neglect of children and abuse, neglect and/or exploitation of senior adults; and
- WHEREAS,** the Portage County Sheriff holds itself capable of providing these services, now therefore be it resolved
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board of Commissioners, Portage County Job & Family Services ("PCJFS") and the Portage County Sheriff for the period January 1, 2022 through December 31, 2022, with successive one (1) year renewals contingent upon funding; and be it further
- RESOLVED,** that total compensation for the initial term of this agreement shall not exceed One hundred Fifty-four Thousand Six hundred thirty and 00/100 dollars (\$154,630.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0267 - RE: ENTER THE AMENDMENT NO. 4 & 5
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES, THE PORTAGE
COUNTY DEPARTMENT OF JOB & FAMILY
SERVICES, THE NORTHEAST OHIO
CONSORTIUM COUNCIL OF
GOVERNMENTS, AND THE PORTAGE
DEVELOPMENT BOARD.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Northeast Ohio Consortium of Governments (the "NOC COG") made by the Ohio Department of Job and Family Services (ODJFS) was awarded a grant pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA) for the program year commencing July 1, 2017 for Business Resource services; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments has been designated as a Subgrantee and the Fiscal and Administrative Agent for the Business Resource Network within Geauga, Ashtabula and Portage Counties; and
- WHEREAS,** on July 21, 2017, the NOC COG issued a Request for Proposals ("RFP") to perform the County Account Executive work from experienced workforce and economic professionals and was sent to seventeen (17) potential providers; and
- WHEREAS,** Two (2) proposals were received, opened and tabulated for above mentioned services; and
- WHEREAS,** on February 22, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period September 1, 2017 through June 30, 2018, through Resolution No. 18-0151; and

- WHEREAS,** On November 1, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period July 1, 2018 through June 30, 2019, through Resolution No. 18-0773; and
- WHEREAS,** On July 2 ,2019, the Board of Portage County Commissioners on behalf of the Portage County Department of Job and Family services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2019 through June 30, 2020, through Resolution No. 19-0472; and
- WHEREAS,** On September 24, 2020 the Board of Portage County commissioners on behalf of Portage County Job and Family Services entered into a subgrant agreement with the northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2020 through June 30, 2021, through resolution No. 20-0585; and
- WHEREAS,** On May 5, 2021 the NOCCOG Board passed a motion to amend the July 1, 2020 agreement by increasing the contract by Five Thousand and 00/100 dollars (\$5,000.00) through resolution No. 21-0849; and
- WHEREAS,** On July 28, 2021 the NOCCOG board passed a motion to amend the July 1, 2020 subgrant agreement by (1)extending the contract to August 31, 2021 and (2) increasing the agreement by Seven Thousand Five hundred dollars (\$7,500.00) through resolution no. 21-0682 ; and
- WHEREAS,** On October 6, 2021 the NOC COG board, passed a motion to amend the July 1, 2020 Subgrant Agreement. (1) extending the contract October 31, 2021; and (2) increasing the agreement Seven Thousand Five hundred dollars (\$7,500.00) through Resolution No. 22-0019; and
- WHEREAS,** the parties desire to amend the Original Agreement; and
- WHEREAS,** This Agreement will be used to detail the terms of the relationship between the NOC COG, Portage County Department of Job & Family Services and Portage Development Board; now therefore be it
- WHEREAS,** on November 17, 2021 the NOC COG board, passed a motion, making a fourth amendment, to amend the July 1, 2020 Subgrant Agreement. Said motion permitted the July 1, 2020, Subgrant Agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to December 31,

2021; and (2) increasing the amount of the agreement an additional Seven thousand Five hundred and 00/100 dollars (\$7,500.00); and

WHEREAS,

on December 20, 2021 the NOC COG board, passed a motion, making a fifth amendment, to amend the July 1, 2020 Subgrant Agreement. Said motion permitted the July 1, 2020, Subgrant Agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to March 31, 2022; and (2) increasing the amount of the agreement an additional Seven thousand Five hundred and 00/100 dollars (\$7,500.00);

RESOLVED,

that the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services agree to enter into Amendment No. 4 & 5 with the Northeast Ohio Consortium Council of Governments and Portage Development Board to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to March 31, 2022 and (2) amend the amount of compensation available during the amended term from the amount of Sixty Five Thousand and 00/100 Dollars (\$65,000.00) to that of Eighty thousand (\$80,000.00); and be it further

RESOLVED,

FUND 1413 will be used to pay for this agreement; and be it further

RESOLVED,

that the total amount of this Agreement is not to exceed Eighty Thousand and 00/100 dollars (\$80,000.00) for the contract period July 1, 2020 through March 31, 2022; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0268

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**RE: ENTER INTO AMENDMENT NO. 3, 4, 5
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES, THE PORTAGE COUNTY JOB &**

**FAMILY SERVICES, AND THE NORTHEAST
OHIO CONSORTIUM COUNCIL OF
GOVERNMENTS AND FAMILY AND
COMMUNITY SERVICES, INC. FOR THE
COMPREHENSIVE CASE MANAGEMENT &
EMPLOYMENT PROGRAM (CCMEP)**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services and the Northeast Ohio Consortium Council of Governments (NOCCOG) are in need of tutoring and study skills training, paid and unpaid work experience, mentoring, counseling & treatment, a financial literacy program and a re-entry program to eligible Portage County residents that will help eligible recipients of Portage County, ages 16 – 24, to overcome barriers to employment and develop skills local employers seek
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract NO. 20210183 (the "Original Contract") by Resolution NO. 21-0025; and
- WHEREAS,** Amendment No. 1 was entered into and approved thru resolution 21-0612 to increase the original agreement by \$101,000.00; and
- WHEREAS,** Amendment No. 2 was entered into and approved thru Resolution No. 22-0017 to (1) extend the ending date of the contract from September 30, 2021 to December 31, 2021 and (2) amend the amount of compensation available during the amended term from the amount of five hundred eighty-six thousand four hundred eighty-six and 39/100 (\$586,486.39) to that of six hundred Thirty-Six thousand four hundred eighty-six and 39/100 (\$636,486.39).
- WHEREAS,** On November 17, 2021 the NOCCOG board passed a motion making a Third Amendment to the Original Agreement. Said motion was made to extend the ending date of the contract from December 31, 2021 to January 31, 2022.
- WHEREAS,** On December 20, 2021 the NOCCOG board passed a motion making a Fourth Amendment to the Original Agreement. Said motion was made to extend the ending date of the contract from January 31, 2022 to March 31, 2022.

WHEREAS, On January 26, 2022 the NOCCOG board passed a motion making a Fifth Amendment to the Original Agreement. Said motion was made to increase the amount of WIOA compensation by Thirty-Six Thousand Two Hundred and 00/100 Dollars (\$36,200.00) with Thirty Thousand and 00/100 Dollars (\$30,000.00) being provided for Work Experience, and Six Thousand Two hundred and 00/100 Dollars (\$6,200.00) being provided for Mentoring.

WHEREAS, the parties desire to amend the original agreement; and

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services does hereby enter into an Amendment 3,4,5 with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc with its principal place of business located at 705 Oakwood street, Ste 221, Ravenna, Ohio 44266, to 1) extend the ending date of the contract from to December 31, 2021 to March 31, 2022 and (2) amend the amount of compensation available during the amended term from the amount six hundred Thirty-Six thousand four hundred eighty-six and 39/100 (\$636,486.39) to that of six hundred Seventy-two thousand six hundred eighty-six and 39/100 dollars(\$672,686.39), and be it further

RESOLVED, that funding for this agreement will come from Job and Family Services fund 1413, and be it further

RESOLVED, that the total amount of this agreement will not exceed six hundred Seventy-two thousand six hundred eighty-six and 39/100 dollars(\$672,686.39), for the contract period October 1, 2020 through March 31, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0269

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**RE: ACCEPT GRANT AWARD IN THE AMOUNT
OF \$2,500.00 FROM THE OHIO PET FUND**

**GRANT PROGRAM ON BEHALF OF THE
PORTAGE COUNTY DOG WARDEN.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners adopted Resolution No. 22-0050 on January 13, 2022, authorizing the Portage County Dog Warden to apply for a grant to the Ohio Pet Fund Program which provides funds for spay/neuter projects to non-profits and government organizations; and
- WHEREAS,** the Ohio Pet Fund has awarded \$2,500 to the Portage County Dog Warden; now therefore be it
- RESOLVED,** that the Board of Commissioners accepts the grant award in the amount of \$2,500 on behalf of the Portage County Dog Warden from the Ohio Pet Fund Grant Program; and be it further
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Dog Warden to sign all documents related to this grant program; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Dog Warden's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0270	-	RE:	AUTHORIZE ALL ACTIONS NECESSARY TO ACCEPT U.S. DEPARTMENT OF THE TREASURY, AMERICAN RESCUE PLAN ACT, STATE AND LOCAL FISCAL RECOVERY FUNDS AND ELECTS TO ACCEPT THE STANDARD ALLOWANCE OF \$10,000,000 IN REVENUE LOSS	

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Portage County, Ohio, acting by and through its Board of County Commissioners, is a local unit of government that accepted Coronavirus State and Local Fiscal Recovery Funds from the U.S. Department of the Treasury as provided for in the Grant Program guidelines established pursuant to Section 9901(f) of Subtitle M of the American Rescue Plan Act (ARPA), 2021, Pub. L. No. 117-2 (March 11, 2021), which authorizes the Department of the Treasury to make payments to certain recipients to be used to provide assistance to state and local governments in response to the 2020/2021 COVID-19 public health crisis; and
- WHEREAS,** Section 35.6 (d) of the Final Rule adopted by the U.S. Treasury on January 6, 2022 provides for the use of a "standard allowance" or for the use of a calculation formula by which an entity may determine the amount of "revenue loss" pursuant to Section 603 (c) (1) (C) of ARPA, but provides that recipients "must make a one-time election" between those options; and
- WHEREAS,** the election provided for under Section 35.6 (d) (1) of the Final Rule allowing a recipient to take up to \$10,000,000 as the standard allowance provides the County with more certainty as to exactly how much "revenue loss" funds may be used to provide for "the provision of government services" over the multi-year performance period allowed for the use of ARPA funds; now therefore be it
- RESOLVED,** the Portage County Board of Commissioners hereby elects, under Section 35.6 (d)(1) of the Final Rule, to take \$10,000,000 as a "standard allowance" for "the provision of government services", and that the use of this standard allowance may be for the direct provision of government services, or they may be used as a secondary/additional legal justification or support for an ARPA funded project/purchase in the event such a project was later deemed not to be otherwise appropriate for funding use under Section 603 (c), (1), (A), (B) or (D) of the ARPA; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Grant Administrator; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0271 - RE: APPOINTMENT TO SERVE ON THE
PORTAGE COUNTY TRANSPORTATION
IMPROVEMENT DISTRICT (TID)**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Chapter 5540 of the Ohio Revised Code authorizes a Board of County Commissioners, or a County Commissioners, to create a Transportation Improvement District (TID) to take advantage of opportunities and benefits made available only through a TID to plan, construct and improve highways, roads, bridges, interchanges and accompanying capital improvements and developments throughout a county; and

WHEREAS, the Board of Commissioners adopted Resolution No. 15-0542 on June 23, 2015 creating the Portage County Transportation Improvement District consistent with Section 5540.02(C)(2) of the Ohio Revised Code. The Board of Commissioners established the territorial jurisdiction of the Portage County TID to be consistent with the territorial jurisdiction of Portage County, and inclusive of all unincorporated territory and municipal corporations within the County; now therefore be it

RESOLVED, that the Portage County Board of Commissioners appoints the following five (5) members (*) to continue to serve on the Portage County Transportation Improvement District (TID) effective immediately and ending September 9, 2023:

Name	Organization
*Claudia Amrhein	PARTA General Manager
*Glenn Broska	City of Streetsboro Mayor
*Brad Ehrhart	Portage Development Board President
*Michael Marozzi	Portage County Engineer
*John Kovacich	Portage County Atwater Township Associate
Randi Clites Ohio Representative – 75 th District	Nonvoting member appointed by the Speaker of the House of Representatives
John Eklund Ohio Senator – 18 th District	Nonvoting member appointed by the President of the Ohio Senate

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0272 - RE: DECLARE THAT K-9 FELON, IS NOT NEEDED FOR USE BY THE PORTAGE COUNTY SHERIFF'S OFFICE AND AUTHORIZE THE SALE OF THE PORTAGE COUNTY PERSONAL PROPERTY TO DEPUTY ROBERT CLOUDEN.

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Office has an eight-year-old German Shepherd police dog, who is approaching retirement age and will no longer be needed for public use, for which he was acquired, be declared as such and is for sale, and

WHEREAS, pursuant to O.R.C. 307.12 the Board of County Commissioners may authorize the sale of such personal property valued under \$2,500.00 by private sale without advertisement or public notification; now therefore be it

RESOLVED, that the Board of County Commissioners authorizes the sale of K-9 Felon, the police dog to Deputy Clouden who has been his handler for the sum of One Dollar and 00/100 (\$1.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0273 - RE: AMEND RESOLUTION 22-0260, ADOPTED
APRIL 14, 2022: PORTAGE COUNTY
BOARD OF COMMISSIONERS'
APPOINTMENT OF BRIAN HUFF TO THE
TAX INCENTIVE REVIEW COUNCIL FOR
RAVENNA TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

WHEREAS, Resolution No. 22-0260, dated April 14, 2022, appointed Brian Huff to the Tax Incentive Review Council Enterprise Zone for the Ravenna Township community; and

WHEREAS, it has been determined that the Enterprise Zone community should be listed as the City of Ravenna; now therefore be it

RESOLVED, that the Board of Commissioners does hereby agree to amend Resolution No. 22-0260, dated April 14, 2022, correcting the Tax Incentive Review Council community from Ravenna Township to the City of Ravenna; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

EXHIBIT A:

**RESOLUTION NO. 22-0260 - RE: PORTAGE COUNTY BOARD OF
COMMISSIONERS' APPOINTMENT OF
BRIAN HUFF TO THE TAX INCENTIVE
REVIEW COUNCIL FOR RAVENNA
TOWNSHIP**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following

Resolution be adopted:

- WHEREAS,** the Tax Incentive Review Council (TIRC) is an inter-jurisdictional body created to review and evaluate the performance of each Enterprise Zone Agreement; and
- WHEREAS,** the council is to annually review each Enterprise Zone Agreement and determine whether or not businesses have complied with the terms and conditions of the agreement; now therefore be it
- WHEREAS,** the Ravenna Township TIRC will consist of seven (7) members; three appointed by the Board of Commissioners, two (2) appointed by the Township, one appointed by the Field Board of Education and the County Auditor or designee to serve as Chair; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby appoint the following to the Ravenna Township TIRC:

Brian Huff Ravenna, OH 44266 Brian.huff@ravennaoh.gov

; and be it further

- RESOLVED,** that the above-mentioned board member serve an unexpired term commencing immediately; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Portage County Commissioners, duly adopted April 14, 2022, and appearing upon the official records of said Board, Volume 97.

Clerk, Portage County Commissioners

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Journal Entries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the April 14, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

Expenditure Review		
<u>County Funds: (0001 – 8399)</u>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,061,186.91	(Includes late fees of: \$0)
ACH/Neil Group of	\$112.74	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$214,392.80	
Medical Mutual Claims of	\$3,962,355.49	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$262,952.17	
Then and Now list totaling:	\$385,889.57	
Debt Service wire list:	\$0	

2. Process the April 14, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Approve the job description for a new position, SCADA Technician, for the Portage County Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

4. Authorize the transfer of Jack Cottrell, Laborer, to Vehicle Mechanic, new position, effective May 2, 2022. Since Mr. Cottrell is a current employee, pre-employment screenings are not required. Mr. Cottrell will serve a 120-day probationary period per the current CBA.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

5. Authorize the seven-day internal posting of a bargaining position, Laborer, vacated by Jack Cottrell, for Portage County Water Resources, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

6. Accept the resignation of Karen Kubinksi, Social Service Worker 3, with Portage County Department of Job & Family Services, effective April 22, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

7. Authorize the three-day internal posting of a bargaining position, Social Services Worker III, vacated by Karen Kubinski, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

8. Authorize the promotion of John Vodila, from temporary Training Specialist status to permanent Training Specialist status effective 4/21/2022. On June 11, 2018, Mr. Vodila was placed in a temporary work level as a Temporary Training Specialist; however, after exceeding performance expectations, Mr. Vodila is being recommended for a permanent Training Specialist position.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

9. Authorize the promotion of Donna Fortney, from Interim Business Services Supervisor to permanent Business Services Supervisor effective 4/21/2022. On July 27, 2020, Ms. Fortney was placed in an Interim status; however, after exceeding performance expectations, Ms. Fortney is being recommended for the permanent Business Services Supervisor position.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

10. Approve revisions to the following bargaining job descriptions in Portage County Job & Family Services:

- a. Social Services Worker 3 – Group Home
- b. Social Services Worker 3 – Group Home (Part-time)
- c. Social Services Worker 3
- d. Social Services Worker 3 – On-Call

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

11. Approve anniversary/probationary step increase for the following non-bargaining employees:

- a. April Keller – JFS CSEA Attorney – Effective 4/4/22;
- b. Leslie Vue – JFS IT Specialist - Effective 4/5/22;
- c. Glenn Cooper – Records Manager & Printer (Print Shop) – Effective 4/5/22;
- d. Tia Rutledge – Planning Manager (Water Resources) – Effective 4/9/22;
- e. George Slovinsky - JFS Fiscal Specialist – Effective 4/26/22;
- f. Kellijo Jeffries – JFS Director – Effective 4/28/22;
- g. Jeanne Simyak – Permit Technician II – Effective 5/1/22.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for April 04, 2022 through April 10, 2022 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

13. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of March 2022, received on August 13, 2022 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

14. The Board of Commissioners acknowledged receipt of the April 18, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

15. The Board of Commissioners hereby removes the loan requirement in Journal Entry #10 passed March 25, 2021, based on Shalersville Township Resolution 2022-01 dedicating the property for the Sanicky House, 9080 ST RT 44, Ravenna, OH 44266 to be use as park land.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

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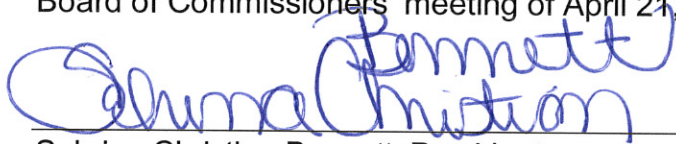
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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourns the Meeting of **April 21, 2022, at 11:00 AM.**

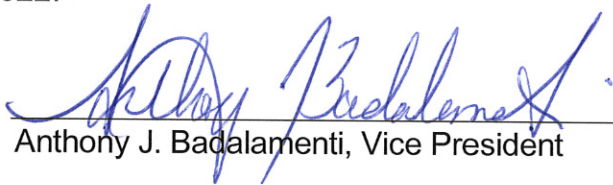
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Absent;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of April 21, 2022.

Handwritten signature of Sabrina Christian-Bennett in blue ink, written over a horizontal line.

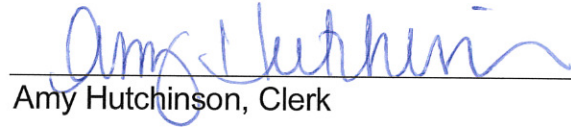
Sabrina Christian-Bennett, President

Handwritten signature of Anthony J. Badalamenti in blue ink, written over a horizontal line.

Anthony J. Badalamenti, Vice President

----- ABSENT -----

Vicki A. Kline, Board Member

Handwritten signature of Amy Hutchinson in blue ink, written over a horizontal line.

Amy Hutchinson, Clerk

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