



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, June 23, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

| Attendee Name | Title | Status |
|---------------------------|----------------|-------------------|
| Sabrina Christian-Bennett | President | Attending 9:05 AM |
| Anthony J. Badalamenti | Vice President | Present |
| Vicki A. Kline | Board Member | Present |

Also attending throughout the day were County Administrator Michelle Crombie, Budget and Financial Management Director Joe Harris, Barb Tittle, and Mike Tinlin

1. The Board of Commissioners approves the June 16th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;
Motion Carries

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

1. The Board of Commissioners approved an additional Journal Clerk position for the Court of Common Pleas per Judge Pittman's request.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;
Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Authorize the hire of John Kennedy as a Water Treatment Plant Operator III, replacing

Jeremy Phillis, for Portage County Water Resources. The tentative start date is July 11, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

3. Accept the retirement of Robert Pauley, Jr., Maintenance 3, for Portage County Maintenance Department, effective August 31, 2022. Mr. Pauley is requesting to be considered for rehire into the same position effective September 1, 2022. In accordance with ORC 145.381, the request will be taken into consideration.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

4. Authorize the promotion of Michael Walko, Eligibility Specialist, to JFS IT Specialist, replacing Terri Wiard, in Portage County Department of Job & Family Services. The tentative start date is June 20, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

5. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, vacated by Michael Walko, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

6. Accept the resignation of Leslie Vue, JFS IT Specialist, with Portage County Job & Family Services, effective June 28, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

7. Authorize the hire of Michael Zarle II, as a JFS IT Specialist, replacing Leslie Vue, in

Portage County Department of Job & Family Services. The tentative start date is July 5, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

8. Authorize the promotion of Ashlee Siglow, Eligibility Specialist, to Social Service Worker III, replacing Robert McCallum, in Portage County Department of Job & Family Services. The tentative start date is June 20, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

9. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, vacated by Ashlee Siglow, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

The Commissioners agreed to hold Journal Entry #10 until Commissioner Christian-Bennett returns.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Joe Harris

Discussion:

1. Randolph Fair Annual Contribution 2022

Director Harris explained over the past 5 years, the Board's contribution to the Randolph Fair has been \$3,300, however, the statutory requirement is \$3,200. The Board agreed to continue the \$3,300 contribution.

9:05 AM Commissioner Christian-Bennett attending.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the June 16, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

| Expenditure Review | | |
|---|--------------|------------------------------|
| County Funds: (0001 – 8399) | | |
| Bill Payment and ACH list totaling: | | |
| Bill Payment list | \$977,058.40 | (Includes late fees of: \$0) |
| ACH/Neil Group of | \$0 | |
| ACH Payment list totaling: | \$0 | |
| Health Benefit Wire transfers totaling: | | |
| Medical Mutual Admin of | \$78,819.60 | |
| Medical Mutual Claims of | \$570,322.08 | |
| Medical Mutual Flex Admin of | \$943.50 | |
| Medical Mutual Flex Claims of | \$4,167.42 | |
| Journal Vouchers totaling: | \$121,780.27 | |
| Then and Now list totaling: | \$232,762.38 | |
| Debt Service wire list: | \$0 | |

Resolutions:

1. Cash Advance from 0001 General Fund to Fund 1412 Help Me Grow. / Resolution No. 22-0393
2. Create Fund 8314 – SW OEPA Community Litter Grant. / Resolution No. 22-0394
3. Reopen Fund 4002 – Multi-Purpose CBU Acq & Rehab. / Resolution No. 22-0395
4. Create Fund 4018 - PC Airport. / Resolution No. 22-0396
5. Create Fund 4019 - Hills Pond Dam. / Resolution No. 22-397

Journal Entries held from the Human Resources portion of today's meeting:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

10. Approve anniversary/probationary step increase for the following non-bargaining employee:

a. Kara Buente – JFS Clinical Services Manager – Effective 5/30/2022;

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yes;

Motion Carries

11. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. Dave Kline – Collections Superintendent (Water Resources) – Effective 6/27/22.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett,
Yea; Commissioner Kline, Abstained;

Motion Carries

PROSECUTOR'S OFFICE

Present: Assistant Prosecutor Christopher Meduri

Back in December 2020, the Ohio Supreme Court had a case from another jurisdiction, whereby an Aunt and Uncle were given custody of a minor child by Juvenile Court, and they sought adoption through Probate Court. The biological mother ended up getting involved and was indigent so they appointed counsel for her, but she didn't understand what was going on and the lower court denied counsel, so she took it to the Supreme Court. In 2020, the Supreme Court said she has a constitutional right to appointed counsel when indigent and facing a loss of parental rights. The County's Probate Court reached out asking this Board to make that part of the fee schedule.

Commissioner Badalamenti asked if Attorney Meduri had any idea what the financial impact could be and Attorney Meduri reached out to one of the Magistrates at Probate Court and he stated there aren't many.

Resolutions:

1. Adopting indigent defense costs concerning parental rights termination cases in the probate court as an addition to the fee schedule for assigned counsel services adopted in 2021. / Resolution No. 22-0398

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz and CDBG Specialist Lisa Reeves

Director Peetz explained there is additional funding in the Streetsboro CDBG Program for home repair that they do not need, so we'd like to move \$20,000 from the home repair program to the senior assistance program and that's the purpose of the amendment.

Journal Entries:

1. The Board of Commissioners approved signing the letter requesting an amendment to the 2020 CDBG Allocation Grant as presented by the Portage County Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

MISCELLANEOUS

June 23, 2022

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated 2022 as presented by Neighborhood Development Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners approved the exemption of Parcel #29-32-12-00-110-00, owned by James Swalcy on McElrath Park Extension in Ravenna, based upon the Contiguous Common Ownership Reduction Rule and removed all future stormwater fee assessments as recommended by the County Engineers Office. The Board of Commissioners further authorized the reimbursement of an overpayment of the stormwater utility fees from the last billing period for the above-mentioned parcel, in accordance with Resolution 10-0776, Item 2 as requested by the County Engineers Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners approved the appointment of Mandy Minnick to the Community Action Council of Portage County Board of Directors. /Resolution No. 22-0400
2. The Board of Commissioners acknowledged the Acceptance of Donations to the Office of the Portage County Dog Warden. /Resolution No. 22-0401

9:14 AM In accordance with the Ohio Rev. Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into

executive session to discuss compensation of a public employee. Also present: County Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

Commissioner Badalamenti withdrew his motion to enter Executive Session since Treasurer Cromes was in route to the Boardroom.

9:14 AM It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

TREASURER'S OFFICE

Present: Brad Cromes, County Treasurer

Commissioner Badalamenti asked if individuals provide donations at the Wellness Fair or if they make donations to it or do you solicit them in advance and Treasurer Cromes replied it's in advance and he does ask businesses, non-profits, and government entities to participate.

Treasurer Cromes explained the Financial Wellness Fair is actually something that my office discovered through the Ashtabula County Chamber of Commerce and members of that Chamber send employees who they identify as needing additional assistance with personal financial issues, to the event. So what we did is borrow that idea and made it public so anybody can come and it's open to folks across the spectrum and we try to offer a wide slate of different class offerings. We offer things like debt management, credit management, making a budget, keeping a budget, paying for college, retirement, Medicare, and Medicaid. We've had a positive response from the community in terms of participation in the event, particularly from the vendor side.

Last year during the pandemic and the year before, our online version of the event was really successful. I've got a group of folks who are helping me put the event together and have been for the past four or five years and they suggested this year we move back to an in-person version, but we are doing an online rewind. Next week, we are going to broadcast it on social media. The classes are ½-hour quick classes on topics and people can follow up individually with the presenters.

Resolutions:

1. Acceptance of Donations in support of the Portage County Financial Wellness Fair to the Portage County Treasurer. /Resolution No. 22-0399

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Executive Session:

9:18 AM In accordance with the Ohio Rev. Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to discuss compensation of a public employee. Also present: County

Administrator Michelle Crombie. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

9:55 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board of Commissioners adopted the following Journal Entry:

Journal Entries:

1. The Board of Commissioners approve the anniversary step increase for Michelle Crombie, County Administrator, effective 5/30/2022.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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The Board agreed to cancel its Tuesday, June 28, 2022 meeting, and the Clerk will advertise.

Recessed: 9:56 AM

Reconvened: 10:59 AM

Discussion:

1. Electric Aggregate

Commissioner Badalamenti brought up the electric aggregation discussion from last week and mentioned when he asked the question about the cost to the County if we utilized Buckeye Energy Brokers, Inc., Director Townend responded it wouldn't cost us anything - .0003 per kilowatt. After investigating the issue further, electricity would cost the County \$148,000 a year for electric and \$68,000 for natural gas – totaling \$650,000 over the life of the 3-year contract. There are 54 Elected Officials in the Townships and at least 51 of them said they liked the relationship with NOPEC.

Commissioner Christian-Bennett noted NOPEC is more expensive, but we haven't been able to receive the breakdown because they refuse to provide it. They are not giving grant money back out of the goodness of their hearts, it's taxation without representation. You're increasing the cost to our citizens to give funding back to the Townships because they have limited ways to raise revenue and the only way they can do it is by increasing taxes.

Commissioner Christian-Bennett has spoken to the President and the Vice President of the Township Association and they are willing to bid the service due to the cost of energy. Obviously, NOPEC's not doing something that someone else couldn't offer. I think we did a disservice to the citizens because we are not even willing to see what else is out there.

Commissioner Badalamenti talked to Ed Dean, and Nic Coia and they both stated the Townships like dealing with NOPEC and if the Township said they didn't like NOPEC, we should look into it. Commissioner Christian-Bennett stated they don't know what they don't know and Commissioner Badalamenti replied they are smart enough to ask if they wanted the answer.

Commissioner Christian-Bennett will have Mr. Coia contact Commissioner Badalamenti directly to discuss the issue and she suggests Commissioner Badalamenti contact Mr. Keiper at NOPEC to obtain their admin costs so the Board can do an accurate comparison in order to continue the discussion.

PUBLIC COMMENT

Present: Michael Smith and Mo Smith

Michael Smith is currently out of work and is having trouble obtaining assistance through Job and Family Services. He's turned his paperwork in and he's been leaving voicemail messages with no response. He has spoken to some of the workers in Job and Family Services as he's a former County employee, and he's been told to do everything online because they are not currently seeing people in person. Commissioner Christian-Bennett recommends he stop down to the second floor to speak to someone in person at Job and Family Services and if he's still not hearing anything, to call the Commissioners' Office and someone will follow up on the situation.

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**RESOLUTION NO. 22-0393 - RE: CASH ADVANCE FROM FUND 0001,
GENERAL FUND TO FUND 1412, JFS HELP
ME GROW ALLOCATION**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Fund 1412 is in need of interim cash until grant revenues are received;
now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 62,200.00:

FROM:
FUND 0001, GENERAL FUND
ORGCODE- 00100009

Debit Expense Account
Object 920000 - Advances-Out \$ 62,200.00

TO:

FUND 1412, JFS HELP ME GROW ALLOCATION

ORGCODE -14120512

Credit Revenue Account

Object 290000 - Advances-In \$ 62,200.00

; and be it further

RESOLVED, that the advance will be repaid to the General Fund by September 2022, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Jobs and Family Services, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0394 - RE: CREATE FUND 8314 SW OEPA
COMMUNITY LITTER GRANT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the SW OEPA Community Litter Grant, and

WHEREAS, the County Auditor has assigned Fund Number 8314 to the SW OEPA Community Litter Grant; now therefore be it

RESOLVED, that Fund 8314, SW OEPA Community Litter Grant be created, and be it

further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste District, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0395 - RE: REOPEN FUND 4002-MULTI PURPOSE CBU
ACQ & REHAB**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, it has become necessary to reopen a previously closed fund in order to properly control the processing of financial related transactions related to the Multipurpose CBU Aqu & Rehab, and

WHEREAS, the County Auditor have already assigned Fund Number 4002 to the Multi-Purpose CBU Aqu & Rehab; now therefore be it

RESOLVED, that Fund 4002, Multi-Purpose CBU Aqu & Rehab be reopened, and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

WHEREAS, the County Auditor has assigned Fund Number 4019 to the Hills Pond Dam project; now therefore be it

RESOLVED, that Fund 4019, Hills Pond Dam be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

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|----------------------|---------------------------------|------------------------------|
| Vicki A. Kline, Yea; | Sabrina Christian-Bennett, Yea; | Anthony J. Badalamenti, Yea; |
| * | * | * |

RESOLUTION NO. 22-0398 - RE: ADOPTING INDIGENT DEFENSE COSTS CONCERNING PARENTAL RIGHTS TERMINATION CASES IN THE PROBATE COURT AS AN ADDITION TO THE FEE SCHEDULE FOR ASSIGNED COUNSEL SERVICES ADOPTED IN 2021

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline , that the following be adopted:

WHEREAS, Portage County recognizes its responsibility under the laws of the State of Ohio and the United States of America to provide legal counsel for indigent individuals confronted with defending cases involving the termination of parental rights in the Portage County Probate Court (see *Matter of Adoption of Y.E.F.*, 163 Ohio St.3d 521, 2020-Ohio-6785, 171 N.E.3d 302).

WHEREAS, The Board of County Commissioners has chosen to utilize an assigned counsel system under the authority of Ohio Revised Code Section 120.33;

WHEREAS, this resolution adopts an addition to the schedule of fees set by the Board of County Commissioners adopted in Resolution No. 21-0829 pursuant to Ohio Revised Code Section 120.33 and Section 2941.51; therefore, be it

RESOLVED, pursuant to and without limitation Ohio Revised Code Section 120.33, the following is adopted as an addition to the schedule of fees for indigent defense costs adopted in 2021 in Resolution No. 21-0829; and be it further

RESOLVED, that the County is responsible for obtaining reimbursement from the State and must comply with those standards under Section 120.33 and 120.35 of the O.R.C. and imposed a local time restriction. **ALL NECESSARY FORMS PERTAINING TO THE CASE MUST BE COMPLETED AND CORRECTLY FILED AT THE BOARD OF COMMISSIONERS' OFFICE WITHIN 60 DAYS FROM THE DATE OF TERMINATION OF THE CASE. JUVENILE CASES MUST BE FILED WITHIN 60 DAYS OF THE LAST HEARING. FAILURE TO FILE WITHIN THE 60 DAY DEADLINE WILL RESULT IN THE FORFEITURE OF PAYMENT OF FEES;** and it be it further

RESOLVED, that the Portage County Board of Commissioners do hereby agree to add to the fee schedule for assigned counsel set forth in Resolution No. 21-0829 to include reimbursement for indigent defense costs in parental rights termination cases in the Portage County Probate Court; and be it further

RESOLVED, that the following rates are to be used only for professional legal services and that travel time is not included in the hourly reimbursement. A mileage rate will be paid at a rate equal to that paid for county employee mileage (reflecting the current mileage policy that the Board of Commissioners has adopted); be it further

RESOLVED, VIII. PROBATE PROCEEDINGS:

1. Reimbursement for representation for parental rights termination cases will be made based on the maximum rate of **\$75.00 per hour for Out-of-Court services and \$75.00 per hour for In-Court services** for a maximum fee amount of \$2,500; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal action of this Board concerning and relation to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 22-0399 - RE: ACCEPTANCE OF DONATIONS IN
SUPPORT OF THE PORTAGE COUNTY
FINANCIAL WELLNESS FAIR TO THE
PORTAGE COUNTY TREASURER**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Treasurer sponsors an annual Portage County Financial Wellness Fair, with the public purpose of improving the financial literacy and well-being of County residents; and

WHEREAS, the 2022 Portage County Financial Wellness Fair Expo has been scheduled for Saturday, November 12, 2022 from 9am – 12pm; and

WHEREAS, the Portage County Treasurer has been approached by organizations within Portage County with offers of monetary and in-kind donations to support public awareness of and participation in the 2022 Portage County Financial Wellness Fair; now therefore be it

RESOLVED, that, on behalf of the Portage County Treasurer and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts monetary donations not to exceed \$4,000.00 total and in-kind items in support of the Portage County Financial Wellness Fair; and be it further

RESOLVED, that the Board of Commissioners directs that monetary proceeds from donations be directed to support the Financial Wellness Fair in the form of underwriting public awareness advertising, facility rental, refreshments, and other items directly related to facilitating the event; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0400 - RE: APPOINTMENT OF MANDY MINNICK TO
THE COMMUNITY ACTION COUNCIL OF
PORTAGE COUNTY BOARD OF
DIRECTORS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Community Action Council of Portage County (CAC) was created to do all things necessary or proper to aid in eliminating poverty in Portage County directly or through other organizations, to coordinate state and local efforts using programs under the Community Services Block Grant Act, and to assist the victims of poverty by coordinating opportunities, coordinating funding, and employing staff for these purposes; and

WHEREAS, the Board of Directors of the Community Action Council of Portage County consists of 18 members who represent three major population segments of the county: 1) Elected Public Officials (6 members), 2) Low Income Representatives (6 members) and 3) Private Sector Representatives to include business, labor, religious, welfare and other groups (6 members); and

WHEREAS, one seat on the Board of Directors is made available to the Chief Elected Official (County Commissioners) or their representative; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member as their representative on the Board of Directors of the Community Action Council of Portage County to fill a five (5) year term beginning June 26, 2022 and expiring June 27, 2027:

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|---|
| Mandy Minnick 9953 State Route 82 Windham, OH 44288 |
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; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call votes as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0401

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**RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

| Name | Address | Donation Amount |
|---------------------------|-------------------------------------|-----------------|
| Carol Hughes | 3077 St Rt 225 Diamond Oh 44412 | \$105 |
| Vicki A. Kline | 1368 Mockingbird Dr Kent, Oh 44240 | \$250 |
| Janet Fox | 4352 Fairground Rd Atwater Oh 44201 | \$15 |
| Dave & Laura Nethken | 7404 Peck Rd. Ravenna Oh 44266 | \$40 |
| Alexis Carlson | 266 S. Freedom St Ravenna Oh 44266 | \$15 |
| Richard & Jennifer Salzer | 3277 Cook Rd Atwater Oh 44201 | \$20 |

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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Journal Entries

1. The Board of Commissioners approve an additional Journal Clerk position for the Court of Common Pleas per Judge Pittman's request.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Authorize the hire of John Kennedy as a Water Treatment Plant Operator III, replacing Jeremy Phillis, for Portage County Water Resources. Tentative start date is July 11, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Accept the retirement of Robert Pauley, Jr., Maintenance 3, for Portage County Maintenance Department, effective August 31, 2022. Mr. Pauley is requesting to be considered for rehire into the same position effective September 1, 2022. In accordance with ORC 145.381, the request will be taken into consideration.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the promotion of Michael Walko, Eligibility Specialist, to JFS IT Specialist, replacing Terri Wiard, in Portage County Department of Job & Family Services. Tentative start date is June 20, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, vacated by Michael Walko, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Accept the resignation of Leslie Vue, JFS IT Specialist, with Portage County Job & Family Services, effective June 28, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize the hire of Michael Zarle II, as a JFS IT Specialist, replacing Leslie Vue, in Portage County Department of Job & Family Services. Tentative start date is July 5, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Authorize the promotion of Ashlee Siglow, Eligibility Specialist, to Social Service Worker III, replacing Robert McCallum, in Portage County Department of Job & Family Services. Tentative start date is June 20, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, vacated by Ashlee Siglow, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Absent; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. Kara Buente – JFS Clinical Services Manager – Effective 5/30/2022;

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yes;
Motion Carries

11. Approve anniversary/probationary step increase for the following non-bargaining employees:

b. Dave Kline – Collections Superintendent (Water Resources) – Effective 6/27/22.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Abstained;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

12. Direct the Auditor's Office to pay/process the June 16, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

| Expenditure Review | | |
|--|--------------|------------------------------|
| County Funds: (0001 – 8399) | | |
| Bill Payment and ACH list totaling: | | |
| Bill Payment list | \$977,058.40 | (Includes late fees of: \$0) |
| ACH/Neil Group of | \$0 | |
| ACH Payment list totaling: | \$0 | |
| Health Benefit Wire transfers totaling: | | |
| Medical Mutual Admin of | \$78,819.60 | |
| Medical Mutual Claims of | \$570,322.08 | |
| Medical Mutual Flex Admin of | \$943.50 | |
| Medical Mutual Flex Claims of | \$4,167.42 | |
| Journal Vouchers totaling: | \$121,780.27 | |
| Then and Now list totaling: | \$232,762.38 | |
| Debt Service wire list: | \$0 | |

13. The Board of Commissioners approved signing the letter requesting an amendment to the 2020 CDBG Allocation Grant as presented by the Portage County Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated 2022 as presented by Neighborhood Development Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. The Board of Commissioners authorize and allow the exemption of Parcel #29-32-12-00-110-00, owned by James Swalcy on McElrath Park Extension in Ravenna, based upon the Contiguous Common Ownership reduction Rule and remove all future stormwater fee assessments as requested by the County Engineers Office. The Board of Commissioners authorize the reimbursement overpayment of the storm water utility fees from the last billing period, for the above-mentioned parcel, in accordance with Resolution 10-0776, item 2 as requested by the County Engineers Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

16. The Board of Commissioners approve the anniversary step increase for Michelle Crombie, County Administrator, effective 5/30/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **June 23, 2022, at 11:18 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

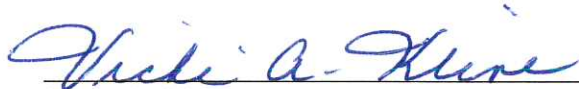
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **June 23, 2022.**



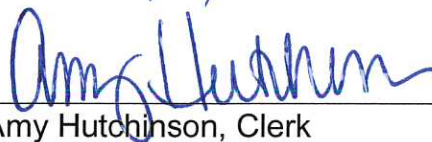
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk