

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>
Amy Hutchinson, Clerk
330-297-3600

Thursday, September 1, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule. Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Grants Administrator Allison Diehl, Diane Smith, Mike Tinlin, and Geraldine Nelson

The Board of Commissioners approved the August 18th and August 30th, 2022, regular meeting minutes.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the resignation of Jane Allman, Social Services Worker 3 – Group Home, for Portage County Job & Family Services, effective August 20, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Authorize the resignation of Mason Lydic, Social Services Worker 3, for Portage County Job & Family Services, effective August 16, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. Authorize the resignation of Dutchess Murray, Intensive Case Manager, for Portage County Job & Family Services, effective August 26, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. Authorize the three-day internal posting of a bargaining position, Social Services Worker 3 – Group Home, replacing Jane Allman, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. Authorize the three-day internal posting of a bargaining position, Social Services Worker 3, replacing Mason Lydic, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
6. Authorize the three-day internal posting of a bargaining position, Intensive Case Manager, replacing Dutchess Murray, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
7. Authorize the hire of Diane Lambert as a Social Services Worker 3, replacing Emily Bottinelli, for Portage County Job & Family Services. Tentative start date is August 24, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Authorize the resignation of Jacob Moore, Operations Manager, for Solid Waste Management District, effective July 15, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Authorize the resignation of Richard Krumreig, Wastewater Superintendent, for Portage County Water Resources, effective September 16, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Authorize the posting of the non-bargaining position, Wastewater Superintendent for Portage County Water Resources, replacing Richard Krumreig. The position will be posted internally and externally, concurrently, until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Approve anniversary/probationary step increases for the following non-bargaining employees:

a. Janeen Deluca, JFS Paralegal – Effective 8/8/22

b. Karen Ross, JFS Executive Assistant – Effective 8/8/22

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Authorize to accept the resignation of Allison Diehl, Grant Administrator, for Portage County Board of Commissioners, effective end of business day September 2, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the posting of the non-bargaining position, Grant Administrator for Portage County Board of Commissioners, replacing Allison Diehl. The position will be posted internally and externally, concurrently, until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Approve anniversary/probationary step increases for the following non-bargaining employee:

- a. Michelle Conner, Permit Technician III (Building Dept) – Effective 9/5/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Discussion:

1. COVID-19 Guideline Updates

Director Kovick has received several COVID questions, so she reached out to the Health Department, who was able to provide additional information and referred her to the CDC's website for the most current information. The Board agreed Director Kovick should forward the Health Department's information to all County employees.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Joe Harris

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the August 18, 2022 and August 25, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$750,536.26	(Includes late fees of: \$20.00)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$4,489.04	
Journal Vouchers totaling:	\$117,044.09	
Then and Now list totaling:	\$161,772.92	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,003,569.46	(Includes late fees of: \$424.15)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$954.60	
Medical Mutual Flex Claims of	\$4,383.03	
Journal Vouchers totaling:	\$157,367.13	
Then and Now list totaling:	\$164,597.44	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the August 18, 2022 and August 25, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage for Kids Kare, LLC for \$154,151.00 (Instrument No. 200905289) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners signed the Satisfaction of Mortgage for Robert & Elsie Hall for \$12,560.00 (Instrument No. Vol. 1515 Page 856-857) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners signed the Satisfaction of Mortgage for Brenda L. Brennan for \$39,805.00 (Instrument No. 201514037) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners signed the Satisfaction of Mortgage for Alma Coney for \$400.00 (Instrument No. 201013900) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners signed the Subordination of Mortgage for Denise Ferrari of 2067 Gates Ave, Streetsboro, OH 44241; (Instrument No. 200725461) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. The Portage County Board of Commissioners certifies to the Portage County Auditor the Storm Water User Fees./Resolution No. 22-0543
2. Loan - From Fund 001 General Fund to Portage County Regional Airport Authority for the Purpose of Paying for Nanway/Runway Repair./Resolution No. 22-0544
3. Transfer From Fund 1001, Certificate of Title Administration, To Fund 0001, General Fund./Resolution No. 22-0545

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries and Rebecca Abbott, Administrator for the Public Assistance Division.

Discussion:**1. JFS Data Report**

Child Care: From May to June there were a few more children that qualified for subsidized childcare, but the amount of subsidy was reduced.

On page two as far as the Customer Service Center and the actual clients who were scheduled in the month of May to June, there was a slight increase. We also announced the back-to-school voucher program so that may have provided more traffic, as well.

Commissioner Christian-Bennett asked how many applications have been received this year and Director Jeffries responded we had 730 applications, and we were able to issue 653 vouchers for children and we still have 28 yet to pick up. This is slightly lower than last year, but that's still a lot of families that had immediate needs and we were able to help them. The vouchers were \$100 this year.

On page three, I didn't see any changes unless you have questions about Workforce. We did not add our Connections program so that will be on our June report.

Page four is still Workforce data and then on the bottom of four to five are Child Protective Services and Adult Protective Services. In June, we had 170 children in our custody and as of this week, there are 172. Now we're back to school and we will expect to see more referrals from teachers and professionals that are going to see the kiddos. We did see a slight increase in Adult Protective Services cases assigned.

On page six is Human Resources and at the end of June, we had 181 employees and as of today, we are at 189. Unfortunately, we still see a few resignations here and there for various reasons, but we're still doing better than we were.

2. Mid-Year Goal Updates

We had a mid-year review where all the administrators had to report where they were, so that's shown in the far-right column. We still have four and a half months left of the year to accomplish those goals, but I just wanted to make sure you had it.

3. Child Support Division

Fatherhood Walk September 29th 7:00 AM – 8:30 AM

There was a flyer in your packet about our Fatherhood walk, and we are collaborating with Passages, United Way, and the State Fatherhood Initiative Program. There's a walk-through in Kent and in Ravenna, and that will be held on Thursday, September 22nd to promote fathers in the lives of their children and healthy families.

4. Public Assistance Division

Pop-Up Food Site at Administration Building

Months ago, we had an outreach come to us from the Akron Canton Food Bank, and they asked about our interest in doing a pop-up food site at the Administration Building, but we would need to look at some outlying areas where individuals and families don't have access to food centers and transportation. Director Jeffries emailed the Emergency Food and Shelter Board, but I think there would be an opportunity for us to maximize that and have an outlet for people if they need to supplement their food to be able to drop in somewhere.

5. OMJ Division

Next Manufacturing Internship Program

Our next manufacturing internship program will be moving into the fifth cohort. This year, we couldn't do it because the demands of the workforce were so high and people were less interested in credentials programs, so we're recalibrating and then in January and February, we're going to have our next one.

6. County Commissioners' Association of Ohio (CCAO) Presentation on Manufacturing Internship Program

We were honored to be able to speak at CCAO and highlight our program and it was nice that the State recognized our innovation.

7. Child Protective Services Division

Visitation Provider RFP Update

We sent out a Request for Proposal (RFP) for a second vendor to help to supervise visitations for Child Protective Services, and Family and Community Services (who currently has the

contract) to bid on it again, and we are not deviating from their contract, but we still need to continue to look at supplemental services. We're going to see if we can put out another Request for Proposal and we are making cold calls to centers just to see if they're interested in bidding.

We're still using the Annex Building and our Social Workers are supervising visits with their families, but we want it to be more polished and have a neutral vendor doing those visits. So, with the Board's support, we'd like to send the RFP out again and see what happens.

8. Group Home

Licensing Renewal and Qualified Residential Treatment Facility Update

As the President of the Board, Commissioner Christian-Bennett received the renewal, but in addition, we were also approved as a Qualified Residential Treatment Program and a new letter will be sent. This is a Federal requirement so that any residential programs that have foster youth are able to get reimbursements, they have to apply to be this qualified residential treatment program. We have 24-hour nurse access, we have 24/7 clinical support through Coleman, and we've had to have staff go through trauma training, but we are finally approved, and we are also able to get reimbursement for our kids.

9. Child Care Center – Phase 3 Update

If the Board moves forward with Phase Three, it would be under Rebecca Abbott's administration. I have provided you with a one-page high-level overview where I took the data from the survey, we sent to the county departments under your authority and of those that either said yes or maybe – full-time represents 14 children and part-time would be around 8. If we charged \$175 a week for full-time, and \$100 per week for part-time, it would generate about \$12,600 a month in payments to us. This is a flat fee with a tight budget because you still have to factor in food, but if the Board would provide the facility, utilities, and maintenance, it's really only the salaries, food for the kids, and any supplemental equipment that we might need.

We spoke to our union, and they absolutely support the creation of a childcare position under our union, and I did a manager/childcare worker as a dual role. I've confirmed with Administrator Crombie that it's a win-win and worth us submitting an application.

Director Jeffries would still ask the Board for startup funding of \$50,000 and that might need to be used for some padding as we grow the program. We walked the WIC area, and the Annex Building last week and believe that the Annex Building is more conducive to childcare because the rooms in the WIC building are very choppy and small, and the Annex building has a number of large spaces where kids could ride their tricycles.

The front steps at the Annex Building might be a challenge and I'm hoping we could look to possibly splitting the steps to do a half ramp for people with strollers and it shouldn't be huge modification. The first floor of the Annex Building could be used at this point if the Board agrees to move forward.

Commissioner Badalamenti asked about the comparison from private daycare to us, and we would be \$175 per child, but on the outside, it fluctuates but we would be about \$50 to \$75 less a week.

Director Jeffries outreached to a couple of colleges, including Hiram as they have an early childhood program to see if they would be interested in having their students work with us for an internship program.

Director Jeffries explained the next phase is to create job descriptions and start the licensing process.

Commissioner Christian-Bennett brought up the Annex Building and noted it needs work and Director Jeffries replied if we are diligent in our efforts and the State told us three to six months by the first year, I think we could effectively have something available. Director Jeffries believes what the Annex needs are lots of carpet cleaning, fresh paint, and the ramp in the front of the building. I don't think that there's anything that you need outside of that, except a refrigerator.

Commissioner Christian-Bennett noted the basement floods and Commissioner Badalamenti pointed out that one of the waterproofing companies needs to correct that. Director Jeffries doesn't believe that would be a concern as she will only need access to the first floor at this point.

Commissioner Christian Bennett inquired about the playground area next to the WIC building and asked about the requirements. Director Jeffries noted it's not a requirement, but it has been suggested that we look at grant opportunities to do something and at the very least, we would need to start with a fenced-in area, and we can look at that, as well.

Administrator Crombie asked if this could potentially qualify for state funding and Director Jeffries replied we cannot use any Job and Family funding to support the project and that's why it has to be sustained. We did ask for scholarships under for Job and Family Services' staff child welfare, but we haven't heard back. If they provide funding for Job and Family Services' staff for innovative practices, it puts the other county departments at a deficit if they don't have those dollars tied to them, but we can look for grants.

Commissioner Christian-Bennett suggested Director Jeffries contact the Brimfield Township Trustees as they just purchased the former Kid Care Center that will be turned into a library, and they have outdoor items that may be of interest.

The Board agreed Director Jeffries should start the application process and draft the job descriptions.

INTERNAL SERVICES

Present: Director JoAnn Townend and Deputy Director Shannon Kautzman

Commissioner Christian-Bennett mentioned Job and Family Services would rather have the Annex Building for the childcare center, so that leaves the former WIC area available for Internal Services.

Discussion:

1. Prosecutor's Office Telephones

The Prosecutor's Office currently utilizes a 14-year-old Cisco telephone system that works off of seven teleco lines. The Prosecutor's Office is requesting a replacement/upgrade of that system utilizing the same lines. Director Townend recommends staying with Cisco because they have a premier product, and they are still on the state contract so it wouldn't need to go out for bid. Director Townend would like to obtain additional information from the rest of the County departments as we may want to follow suit. Director Townend will touch base with the Prosecutor to advise the Board is willing to move forward with the request.

Resolutions:

1. The Board of Commissioners agrees to enter into an amendment No. 1 with the Portage County Job & Family Services, and the Northeast Ohio Consortium Council of Governments for OhioMeansJobs Center Operator and Adult and Dislocated Worker Services./Resolution No. 22-0546
2. The Board of Commissioners agrees to enter into a subgrant agreement with the Portage County Job & Family Services, and the Northeast Ohio Consortium Council of Governments for OhioMeansJobs Center Operator./Resolution No. 22-0547
3. The Board of Commissioners agrees to enter into an amendment No. 2 for Prevention, Retention and Contingency (PRC) Utility Assistance Services with the Portage County Job & Family Services and Community Action Council of Portage County./Resolution No. 22-0548
4. The Board of Commissioners agrees to enter into an amendment No. 2 for Prevention, Retention, and Contingency (PRC) Legal Services with Portage County Job & Family Services and Community Legal Aid Services, Inc./Resolution No. 22-0549
5. The Board of Commissioners agrees to enter into an amendment No. 2 for Prevention, Retention, and Contingency (PRC) Family Support Services with Portage County Job & Family Services and Coleman Professional Services, Inc./Resolution No. 22-0550
6. The Board of Commissioners agrees to enter into an amendment No. 3 for Title XX Adult Day Services with Portage County Job & Family Services and Coleman Professional Services dba Coleman Adult Day Services./Resolution No. 22-0551
7. The Board of Commissioners agrees to amend Resolution No. 22-0491 authorizing to enter into an agreement with Portage County Water Resources and Kimley-Horn and Associates, Inc./Resolution No. 22-0552

8. The Board of Commissioners declares the necessity to lease one (1) vehicle for use by the Portage County Probate Court./Resolution No. 22-0553
9. The Board of Commissioners enter into an Agreement between the Portage County Commissioners and Technology Management Corporation for Professional Information Technology and Telecommunication Consulting Services./Resolution No. 22-0554
10. The Board of Commissioners enter into an Agreement between the Portage County Commissioners and Momentum Telecom for Replacement of the Prosecutor's Telephone System./Resolution No. 22-0555

The Board authorized Director Townend to begin the transition of moving offices into the former WIC area of the Administration Building.

SHERIFF'S OFFICE

Present: Chief Deputy Ralph Spidalieri and 911 Coordinator Dan Young

Discussion:

1. Dispatch Center

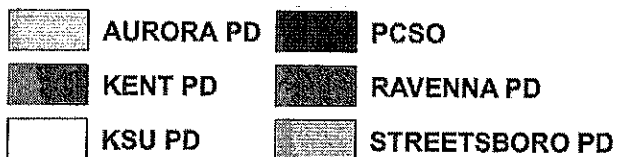
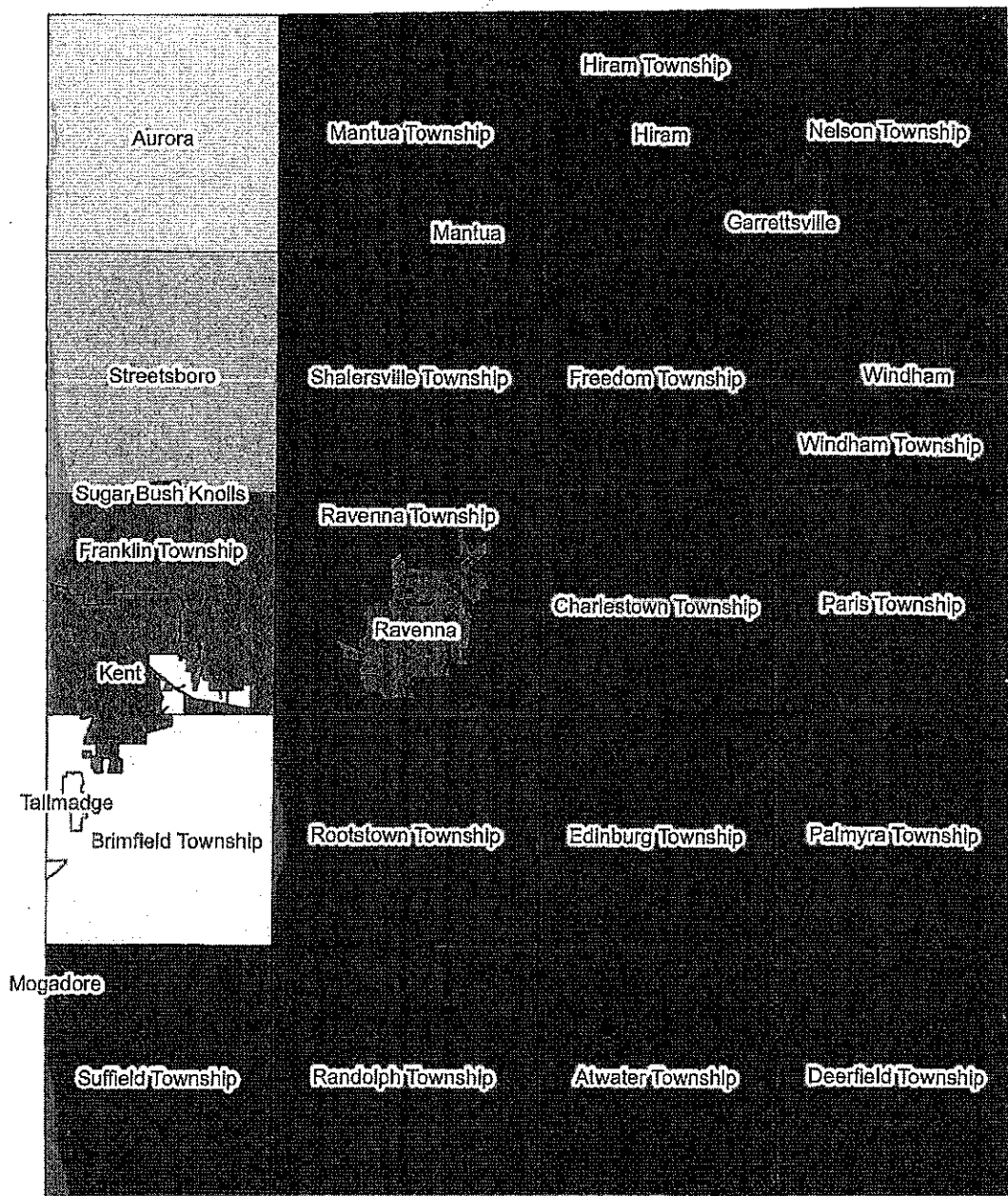
Chief Deputy Ralph Spidalieri discussed the lack of space in the Dispatch Center, which has four consoles in it and the Sheriff's Office would like to get to the point where they could expand the area. We are in a bind to continue to maintain communication with all the other fire departments, and the area of responsibility just seems to continue to grow with both call volume and the potential of other agencies that are interested to have us dispatch for them.

We have received 6,000 more calls from January to June of this year than last year's numbers and it's not just Portage County, it's a national situation, with staggering drug cases, overdoses, and suicides. Our gun confiscations are up over 200% in firearms alone.

As far as all the blue area that you see on the 911 call pattern below, somebody calls through 911 from any of those areas, it comes to the Sheriff's Office. The other include Aurora, Kent, Kent State University, Ravenna and then Streetsboro.

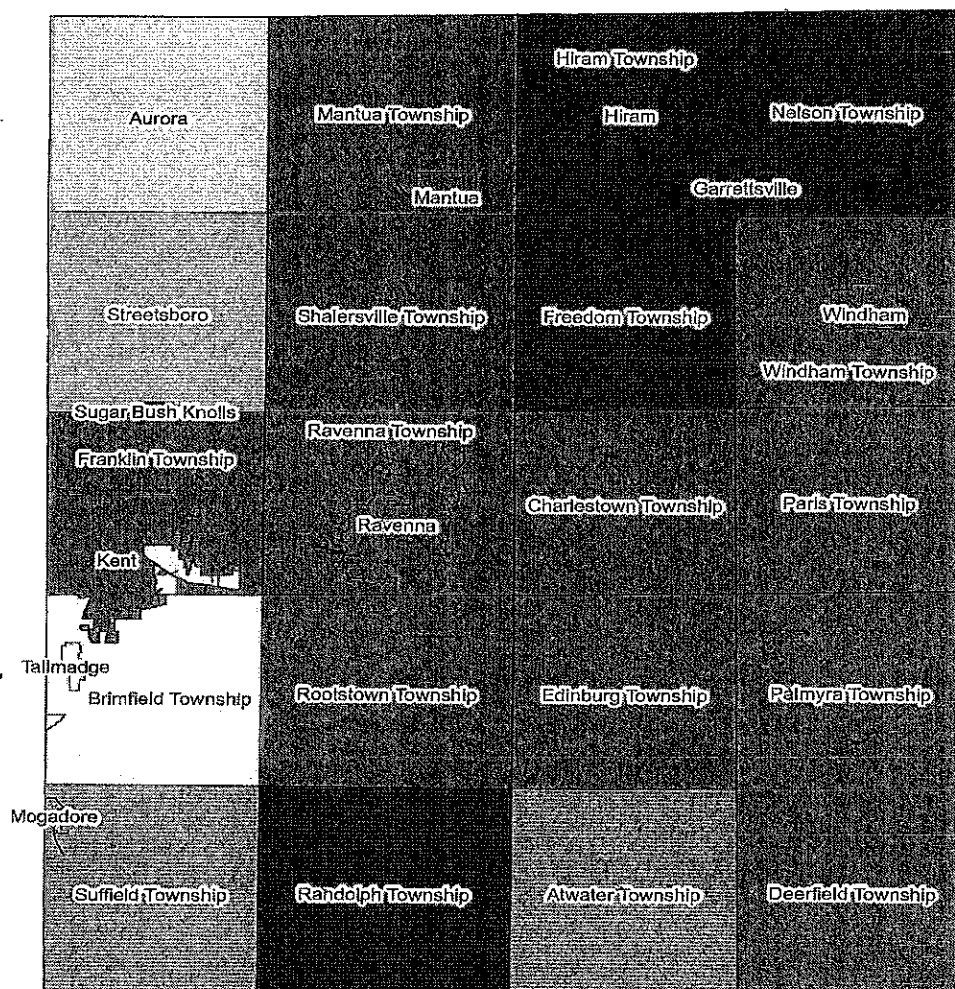
On the law enforcement dispatch chart, everything in blue and a majority of the area in the green, is also going to be law enforcement dispatch. So, this would be all the area that the Sheriff's Office is responsible for, as far as policing.

ORIGINATING W9-1-1 CALL



On the fire dispatch map, you'll see down below, where you have all the different color charts, and you'll see what we're dispatching in fire. You can see the fire portion of this is very broken up and on the law enforcement side, it's quite spread out.

FIRE DISPATCH

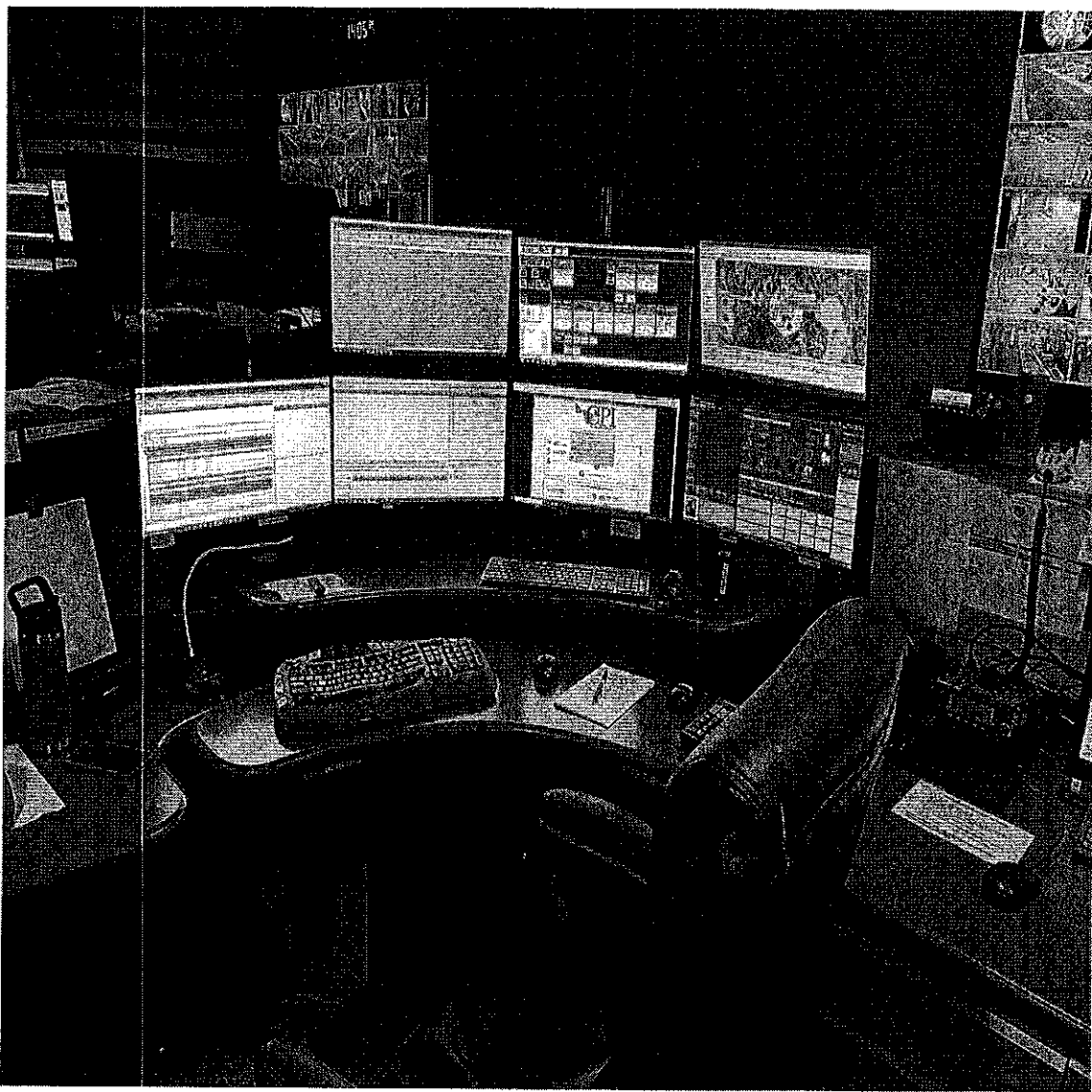


	AURORA PD		NIMISHILLEN
	KENT PD		PCSO
	KSU PD		RAVENNA PD
	MANTUA PD		STREETSBORO PD

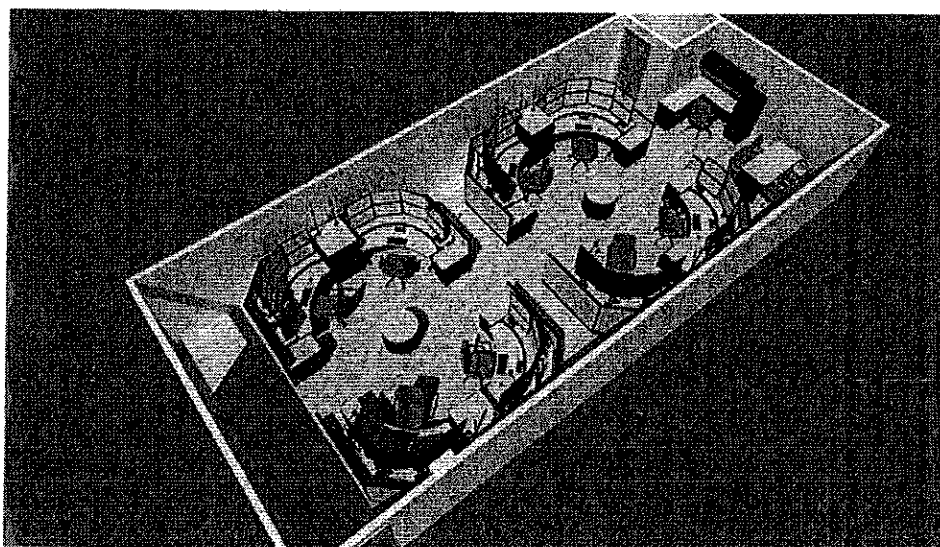
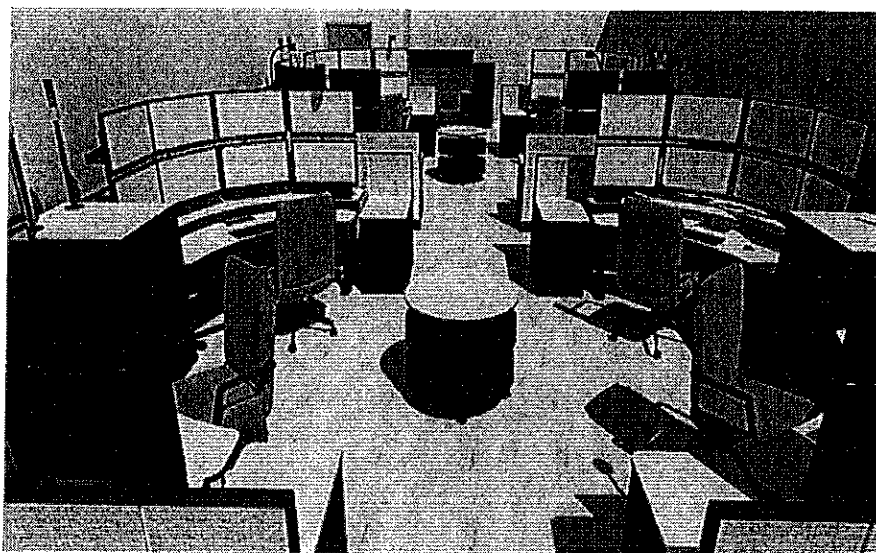
There's a room off the Detective Bureau that would pretty much double the size of space for us.

Commissioner Christian-Bennett asked about the Emergency Operations Center (EOC) because that area will become vacant once the Office of Homeland Security and Emergency Management moves out and Chief Deputy Spidalieri explained the plan would be to put some of our investigative bureau in that area. The current EOC will have additional costs to try to wire it to connect to our tower, so economically, you're going to save quite a bit and it makes logistical sense to be able to have that located there.

The following picture shows the current dispatch console, and we have seven monitors and need to add the eighth touch screen to be able to have radio control, and all your button functions are on that screen for more efficiency.



The following pictures indicate the proposed layout, including the addition of the aid station, a kitchenette with a sink, a refrigerator, and a microwave so that everything is centrally located.



If our center goes down, our dispatchers relocate to Kent State University and vice versa. Mr. Young mentioned Kent State University has three monitors for us and through the 911 Committee, we approved an additional answering position for a total of four.

Another concern Chief Deputy Spidalieri brought up was technology and explained it was a huge step in the right direction to have the portable MARCs radios, but there are a lot of other items that could be coordinated with the MARCs system utilizing the grants that came from the fire departments, so we have a better ability to communicate with them.

Commissioner Badalamenti asked Mr. Young how long ago he believes the upgrade should have happened and Mr. Young responded the radio upgrade has been talked about for a while because we've been at the end of life with our equipment for at least three or four years. The

space is really coming into play, partly due to the increased volume of the calls for service for the Sheriff's Office. Two years ago, we opened up the doors to fire and EMS dispatch, so we're adding more to the pot in terms of the space needed.

Commissioner Badalamenti mentioned the space currently utilized by the Office of Homeland Security and Emergency Management and asked about the plan for the area and Chief Deputy Spidalieri responded it will be used for the investigative bureau and dispatch can be expanded on the other side. Chief Deputy Spidalieri went on to say that the bureau area right now is small and could be turned into a training area. Commissioner Badalamenti asked if it would be better to move the Detective Bureau where the Office of Homeland Security and Emergency Management office is located, and Chief Deputy Spidalieri agreed. Commissioner Badalamenti explained the Board discussed adding onto Station 30 for the Office of Homeland Security and Emergency Management and that would allow additional room for the Sheriff's Office to move into that area at the Justice Center.

Chief Deputy Spidalieri noted the figures below are for Phase One of the project and it includes everything, even the furniture for the console. They've been working with Director Townend on two remaining components. The quote is for \$694,184.71, along with the additional \$97,000 and the remainder of the spreadsheet highlighted in yellow without pricing will be needed during Phase Two.

Computers, Network & Accessories		QTY	Price	Total	
	Dell Precision 5820 Tower	9	\$2,583.00	\$23,247.00	
	Wireless Mouse & Keyboard	9	\$67.00	\$603.00	
Dell Quote: 300129429175	Dell 27" Monitor	65	\$258.00	\$16,770.00	\$40,620.00
	FS-248E-FPOE - Switch	3	\$2,355.00	\$7,065.00	
	FRPS-740-FS AC Power Supply	3	\$958.00	\$2,874.00	
Center Link Quote: 614	FC-10_W248e-247-02-12 Warranty	3	\$255.00	\$765.00	\$10,704.00
CDWG Quote: 1C8H46W	Eaton 9355 Power Array 30000 VA UPS	1	\$19,653.94	\$19,653.94	\$19,653.94
CDWG Quote: 1C8G27F	Misc Network Cables & Accessories	1	\$4,455.38	\$4,455.38	\$4,455.38
CDWG Quote: 1C8H02Q	HP LaserJet Pro MFP Printer/Fax/Scan	4	\$638.54	\$2,554.16	\$2,554.16
CDWG Quote: 1C8G2Y7	Misc Display Cables/USB Cables	1	\$6,614.05	\$6,614.05	\$6,614.05
SCW Quote: 1736980	Blackbox KVM 4 Port Freedom II	9	\$611.58	\$5,504.22	\$5,504.22
	Dispatch Chairs for Desks	8	\$400.00	\$3,200.00	
	Avaya Analog 16 Port Module & Install	1	\$4,000.00	\$4,000.00	
	CAT6 Runs & Termination per position/switch	1	\$0.00	\$0.00	
	AT&T 911 Wire Runs and Hardware Migration	1	\$0.00	\$0.00	
Category Total:				\$97,305.75	
Construction & Renovation		QTY	Price	Total	
	Demo Walls & Build new wall with Door	1	\$0.00	\$0.00	
	Generator Survey	1	\$0.00	\$0.00	
	Electrical Work	1	\$0.00	\$0.00	
	Ceiling Work and Lighting	1	\$0.00	\$0.00	
	Flooring & Carpet	1	\$0.00	\$0.00	
	Window Modification	1	\$0.00	\$0.00	
Category Total:				\$0.00	

The generators will need to be studied to make sure the load of the dispatch center won't cause any problems.

Commissioner Badalamenti asked if the Trustees could help with the demolition and Chief Deputy Spidalieri replied they've already been considered, and they can assist on the labor portion of the project.

Chief Deputy Spidalieri would like to get approval from the Board to get everything on order for Phase One and then obviously with the other two items - a generator study and the radio equipment.

Administrator Crombie asked if the radio equipment is on a separate quote and Mr. Young explained the quote from VASU (Quote #101000895) is for \$694,184.71 and the IT quote for \$97,305.75 covers everything (radio and furniture for 8 stations) in Phase One and Administrator Crombie noted the total request today is around \$800,000 and there's about \$500,000 approved for ARPA funding. Commissioner Christian-Bennett pointed out that the Sheriff's Office is asking for an additional \$150,000 for the consolettes for a total ARPA funding request of \$650,000. That leaves about \$150,000 additional needed for construction out of ARPA funding.

Grants Administrator Diehl noted the memo from Bricker and Eckler is for the dispatch center expanding into the EOC, but she doesn't have a memo from Bricker and Eckler addressing dispatch moving to the detective area. Commissioner Christian-Bennett asked for follow-up with Bricker and Eckler and Administrator Crombie will reach out. Administrator Crombie also asked that the quote from VASU include specific language that states the new furniture is specific to the station in order for ARPA funding to apply.

Administrator Crombie will work to get ARPA approval from Bricker and Eckler and the issue will come back to the Board next week.

10:13 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie, Human Resources Director Janet Kovick, and Building Department Director Randy Roberts. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:30 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Absent;

After exiting the executive session, the Board took no action.

Recessed: 10:14 AM

Reconvened: 10:30 AM

Recessed into the Public Hearing: 10:30 AM

**PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT'S PUBLIC HEARING
ON THE STANDARDIZED RATE/CHARGE FOR CURBSIDE COLLECTION**

Board of Commissioners Meeting Room on the
Seventh Floor of the Portage County Administration Building,
449 South Meridian St. Ravenna, Ohio 44266

**Thursday, September 1, 2022
at 10:30 AM**

PRESENT: Commissioner Christian-Bennett, Commissioner Badalamenti, Commissioner Kline, County Administrator Michelle Crombie, Clerk Amy Hutchinson, Department of Budget and Financial Management Director Joe Harris, Grants Administrator Allison Diehl, Solid Waste Management District Director Dawn Collins, Attorney Chris Meduri, Mike Tinlin, Diane Smith, and Geraldine Nelson

I. WELCOME AND INTRODUCTIONS

Commissioner Christian-Bennett welcomed everyone to the Public Hearing and introduced the Board of Commissioners and key staff members in attendance.

Commissioner Christian-Bennett asked the audience to make sure you have signed in on the Attendance Sheet provided as it becomes part of the public record and silence your cell phone throughout the duration of the Public Hearing.

II. GENERAL STATEMENT OF FACT – Commissioner Christian-Bennett

The Board of County Commissioners of the Portage County Solid Waste Management District will hold three public hearings pursuant to Section 343.08 of the Ohio Revised Code concerning the standardized rate/charge of \$5.50 per month for the curbside collection of recyclables for residential properties (The service is provided in accordance with agreements between the legislative authorities of participating political subdivisions and this Board).

The Portage County Solid Waste Management District is unique from many other solid waste management districts in that the District operates its own collection vehicles to provide curbside services in certain areas of the county.

As noted in the Ohio EPA approved solid waste management plan for the county, "historically the District began curbside collection services to fill a service gap where no private sector providers were offering curbside collection."

The District offers curbside collection agreements to legislative authorities of participating political subdivisions in the areas of the county for which the District is able to provide such service. As noted in the solid waste management plan, the political subdivisions in the areas of the county where the District is able to provide such service may continue with the District for such services or may seek a private provider.

Last fall the District began offering a new standardized rate agreement to the legislative authorities of participating political subdivisions for the curbside collection of recyclables. The new standardized rate for curbside service is \$5.50 per month.

The District has asked the Board of County Commissioners of the Portage County Solid Waste Management District to hold three public hearings on the new standardized rate.

The three public hearings will take place here in the Board's meeting room on the Seventh Floor of the Portage County Administration Building located at 449 South Meridian Street, Ravenna, Ohio 44266 on: **Thursday, September 1, 2022, 10:30 AM, Thursday, September 8, 2022, 10:30 AM, and Thursday, September 15, 2022, 10:30 AM.**

This is the first scheduled public hearing of three.

Notice of the Public Hearing was published in the Record Courier newspaper on August 11, 18, and 25, 2022.

III. COMMENTS FROM THE SOLID WASTE MANAGEMENT DISTRICT DIRECTOR DAWN COLLINS CONCERNING THE DISTRICT AND THE STANDARDIZED RATE

Ohio Solid Waste Districts were established to divert materials from landfills and establish recycling opportunities. In the fall of 2021, the district sent a letter to the curbside communities. This letter was intended to provide open communication regarding the upcoming changes for standardizing our recycling agreements. This also gave communities the opportunity to seek alternative recycling options. The district needed to standardize these agreements so we could offer the best service while keeping the district staff and our Portage County recycling residents safe as drivers and trucks were in short supply. Some Portage County Townships were already at the \$5.50 rate and every other week service level and standardizing began in 2022.

Things to keep in mind about our district: the district provides service to many communities that private haulers will not service since there's not a trash bid in place. A neighboring community pays \$6.00 a month for smaller carts and every other week service. In 2021, the district collected over 18 million pounds of single-stream recycling. In addition to the curbside program and the drop-off collection program, the district has resumed hosting special events. In the fall of 2021, we collected over 40,000 pounds of electronics and this spring, we held a recycling day and collected tires, electronics, and offered residential shredding. The district continues to collect used motor oil and antifreeze, and lastly, the district continues to look into additional programs to benefit the residents of Portage County, including a household hazardous waste collection day.

IV. MEMBERS OF THE PUBLIC IN ATTENDANCE AT THESE HEARINGS WILL BE OFFERED THE OPPORTUNITY OF GIVING TESTIMONY OR MAY SIMPLY PROVIDE COMMENTS OR OPINIONS-Commissioner Sabrina Christian-Bennett (To testify means to give evidence as a witness)

Those wishing to testify concerning the standardized rates during this public hearing are now asked to please stand and raise your right hand and repeat after me:

No Public was sworn in.

For any member of the public in attendance at these hearings who simply want to give his or her comments or opinions - you will need not be sworn in as a witness-and are free to provide your comments and opinions after those who desire to testify as a witness has provided his or her testimony.

We will now proceed with public comment for any persons who would like to provide a comment or opinion concerning this matter.

V. PUBLIC COMMENT – Commissioner Christian-Bennett

- If you wish to share your comments, please come forward to the podium and speak directly into the microphone.
- The Board requests all persons speaking to be civil and respectful of each other and to speak on the relevant matter at hand.
- In order to allow all those who want to testify to be able to have the opportunity to do so, we ask that each person speaking try to stay within a 3-5 minute time frame.
- Please state your name for the record.

VI. GENERAL PUBLIC COMMENTS

No Public Comment was stated.

VII. WRITTEN ENDORSEMENTS OR OBJECTIONS – Commissioner Christian-Bennett

The Board of Commissioners received no written objection at this time.

Any written endorsements or objections to the standardized rate/charge that have not been heard today will be received by the Portage County Board of Commissioners **for a period of five working days after the final Public Hearing scheduled on September 15, 2022.** Please direct your correspondence to Portage County Commissioners' Office, ATTN: Commissioners' Clerk, 449 South Meridian Street, Ravenna, Ohio 44266.

VIII. GENERAL COMMENTS FOR THE GOOD OF THE ORDER – Commissioner Christian-Bennett

Does the Board have any additional comments or questions?

- Commissioner Badalamenti thanked Director Collins for doing such a great job and he lives in Aurora, and he is \$2.50 over what the district is charging, and they missed collections last week.

Commissioner Christian-Bennett reported the remaining public hearing dates are scheduled on **Thursday, September 8, 2022, at 10:30 AM and Thursday, September 15, 2022, at 10:30 AM** in the Board of Commissioners' Meeting Room on the Seventh Floor of the Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266.

IX. CLOSING STATEMENT – Commissioner Christian-Bennett

Thank you for coming, the Board appreciates your time and concern about this very important issue.

At this time the Public Hearing regarding the standardized rates and charges for Portage County Solid Waste Management District has concluded at **10:39 AM**. Commissioner Badalamenti motioned to adjourn, seconded by Commissioner Kline, all in favor, motion carries.

Reconvene back into the Commissioners' regular session at 10:39 AM.

GRANTS ADMINISTRATOR

Present: Allison Diehl

Ms. Diehl explained the Water Resource department wanted to reevaluate projects that were previously approved for use of ARPA funding (Hannum Crossing sewer and Rivermoore sewer), so they presented the Brimfield Sewer Rehabilitation project because that project is more pressing and they believe the funding would be better utilized by doing it first, then revisiting the other two.

Commissioner Christian-Bennett asked about the difference in cost and Ms. Diehl noted they will be taking funds from Hannum and Rivermoore and putting them together and that will be the total for Brimfield. It's actually the same concept of rehabilitation, it's just in a different place that has a more immediate need.

Resolution:

1. The Board of Commissioners' direct a portion of the County's Coronavirus Local Fiscal Recovery Fund payment to the County's Covid-19 Response, Authorizing American Rescue Plan Act Fund Expenditures for WT06./Resolution No. 22-0556

MISCELLANEOUS ITEMS:

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the August 26, 2022 correspondence from the Portage County Board of Elections noting that the galley proofs of all ballots for the November 8, 2022 election are on display September 7th through September 8th, 2022 during regular business hours, 8:00 A.M. to 4:30 P.M., in accordance with O.R.C. 3505.14.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners signed the September 8, 2022 correspondence to Portage County Auditor Janet Esposito including a listing of Final Certification of Delinquent Accounts for the sewer and water service billings through August 22, 2022 in accordance with Ohio Revised Code Section 6117.02, as presented by the Department of Budget & Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Recessed: 10:46 AM
Reconvened: 10:48 AM

COUNTY ADMINISTRATOR

Present: Michelle Crombie and Veteran Services employee Diane Haney

Discussion:

1. Operation Green Light Project

The Green light project is a way in which we can honor our Veterans and their families and Administrator Crombie is recommending the Board of Commissioners illuminate the buildings in support of the Veterans and encourage our residents to show a green light, as well.

The green light project is new and was started across the state and its mission is to show support for all Veterans and to raise awareness about the unique challenges faced by many Veterans and their families and the resources that are available at the County, State and Federal level.

This project is being done across Ohio and Administrator Crombie will check with the Administrative Judge about the Courthouse and Judge Fankhauser about the Kent Court.

Commissioner Christian-Bennett asked how long the green lights stay illuminated and Administrator Crombie explained some do it year-round in the outdoor light fixtures, and others don't start until October. Administrator Crombie suggests illumination during the week of November 7th to the 13th and the Board agreed to do a spotlight the entire week. Administrator Crombie will work with the Internal Services Director to get it coordinated. Administrator Crombie will also present a resolution next week and a draft press release for Board approval.

Commissioner Christian-Bennett asked Ms. Haney to advise Director McClellan about the project and Administrator Crombie will send out notifications.

10:52 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie, Human Resources Director Janet Kovick, and Building Department Director Randy Roberts. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:00 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

VETERANS SERVICE

Present: Director Rich McClellan

Director McClellan explained the Green light project is more than just illuminating green lights, it also requires additional support in the form of letters, sample press releases and the Board is in agreement to move the project forward and Administrator Crombie will forward correspondence to the Senators and Congressmen.

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RESOLUTION NO. 22-0543 - RE: THE PORTAGE COUNTY BOARD OF COMMISSIONERS CERTIFIES TO THE PORTAGE COUNTY AUDITOR THE STORM WATER USER FEES

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following Resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners wishes to certify to the Portage County Auditor the Portage County Storm Water User Fees which are to be levied on the 2022 tax duplicate payable in 2023; now therefore be it
- RESOLVED,** that this Board hereby certifies to the Portage County Auditor the Portage County Storm Water User Fees which are to be levied on the 2022 tax duplicate payable in 2023, as indicated on the attached lists; and be it further
- RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0544 - RE: LOAN - FROM FUND 001 GENERAL FUND



GENERAL FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Clerk of Courts has declared \$80,457.00 in fund 1001 Certificate of Title Administration to be in excess of what is needed for operations, as outlined in ORC 325.33; now therefore be it

RESOLVED, that the transfer in the amount of \$80,457.00 be made as follows:

FROM:

FUND 1001, CERTIFICATE OF TITLE ADMINISTRATION

ORGCODE: 10015019

Debit Expense Account

Object: 910000 - Transfer Out \$80,457.00

TO:

FUND 0001, GENERAL FUND

ORGCODE: 00100002

Credit Revenue Account

Object: 280000 - Transfer In \$80,457.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0546

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**RE: ENTER INTO AMENDMENT NO. 1
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES, AND THE NORTHEAST OHIO**

**CONSORTIUM COUNCIL OF
GOVERNMENTS FOR OHIO MEANS JOBS
CENTER OPERATOR AND ADULT AND
DISLOCATED WORKER SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Title I of the Workforce Innovation and Opportunity act of 2014 (WIOA) requires that WIOA Area 19, which consists of Geauga, Ashtabula, and Portage Counties, must provide for the existence of one or more OhioMeansJobs centers, and provide Adult and Dislocated Worker Career and Training services; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments (NOC COG) has been designated as the Fiscal and Administrative Agent for Title I WIOA funds and other workforce development activity funding sources pursuant to a Governing Agreement entered into by Geauga, Ashtabula, and Portage Counties; and
- WHEREAS,** on August 12, 2021, the Board of Portage County Commissioners on behalf of Portage County Job and Family services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments for the provision of the Comprehensive OhioMeansJobs center, and the provision of Adult and Dislocated Worker career and Programing Services for the time period July 1, 2021, through June 30, 2022, through Resolution No. 21-0574; and
- WHEREAS,** the parties desire to amend the Original Agreement; and
- WHEREAS,** this Agreement will be used to detail the terms of the relationship between the NOC COG and Portage County Job and Family services; now therefore be it
- WHEREAS,** on June 22, 2022 the NOC COG board and on July 13, 2022, the Area 19 WDB respectively passed a motion to amend this agreement to include the additional special grant funding provided for during the term of the agreement and in order to get budgets approved for the July 2022 contract by the WDB, extend this agreement by one month; and be it further
- RESOLVED,** that the Portage County Board of Commissioners on behalf of Portage County Job and Family services does hereby enter into Amendment No 1 with the Northeast Ohio Consortium Council of Governments to extend the agreement through July 31, 2022 and include all special grants previously received during the agreement period; and be if further

- RESOLVED,** FUND 1413 will be used to pay for this agreement; and be it further
- RESOLVED,** that compensation for WIOA staffing services shall not exceed Four Hundred Forty-One Thousand Nine Hundred Seventy-seven and 71/100 dollars (\$441,977.71); and be it further
- RESOLVED,** that compensation for Adult and Dislocated Worker programming services shall not exceed Four Hundred Forty-one Thousand and 00/100 dollars (\$441,000.00); and be it further
- RESOLVED,** that compensation for business services/software Expenses and Job fairs, Job fair outreach and Sponsorships shall not exceed One thousand Two Hundred Fifty Thousand Five Hundred and 00/100 dollars (\$125,500.00); and be it further
- RESOLVED,** that compensation for Miscellaneous expenses for subscriptions equipment and supplies not covered by the MOU shall not exceed Ten Thousand dollars and 00/100 (\$10,000.00)
- RESOLVED,** that compensation for operation of the OhioMeansJobs Center shall not exceed One hundred fourteen Thousand One Hundred Seventy-three 00/100 dollars (\$114,173.00); and be it further
- RESOLVED,** that total compensation under this Subgrant Agreement for the period July 1, 2021 through July 31, 2022 shall not exceed One Million One Hundred Thirty-Two Thousand Six Hundred Fifty and 71/100 Dollars (\$1,132,650.71), and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0547

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**RE: ENTER INTO A SUBGRANT AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES, AND THE
NORTHEAST OHIO CONSORTIUM COUNCIL**

**OF GOVERNMENTS FOR
OHIO MEANS JOBS CENTER OPERATOR.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Title I of the Workforce Innovation and Opportunity act of 2014 (WIOA) requires that WIOA Area 19, which consists of Geauga, Ashtabula, and Portage Counties, must provide for the existence of one or more OhioMeansJobs centers; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments (NOC COG) has been designated as the Fiscal and Administrative Agent for Title I WIOA funds and other workforce development activity funding sources pursuant to a Governing Agreement entered into by Geauga, Ashtabula, and Portage Counties; and
- WHEREAS,** via motions on June 22, 2022 and July 13, 2022, the NOC COG, and the Area 19 WDB respectively voted to give the GRANTOR the authority to enter into a Subgrant Agreement with SUBGRANTEE for the provision of services as the OhioMeansJobs center operator for the OhioMeansJobs center located at 253 S. Chestnut Street, Ravenna, Ohio 44266, for a term commencing July 1, 2022, and ending June 30, 2023; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby enter into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments on behalf of the Portage County Department of Job & Family Services for the period July 1, 2022 through June 30, 2023;
- RESOLVED,** that compensation for the OhioMeansJobs Center operator shall not exceed Nine Thousand Two Hundred Twenty-four and 48/100 dollars (\$9,224.48) and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0548 - RE: ENTER INTO AN AMENDMENT NO. 2 FOR

**PREVENTION, RETENTION, AND
CONTINGENCY (PRC) UTILITY
ASSISTANCE SERVICES BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND COMMUNITY
ACTION COUNCIL OF PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210498 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0605 to provide PRC Utility Assistance Services for eligible Portage County residents; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0513 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County to reduce the current agreement term October 1, 2021 through September 30, 2022 by Seventy-four thousand and 00/100 dollars (\$74,000.00) to Twenty-six thousand and 00/100 dollars (\$26,000.00); and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty-six thousand and 00/100 dollars (\$26,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0549

RE: ENTER INTO AN AMENDMENT NO. 2 FOR PREVENTION, RETENTION, AND CONTINGENCY (PRC) LEGAL SERVICES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES ("PCJFS") AND COMMUNITY LEGAL AID SERVICES, INC.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210497 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0606 to provide PRC Legal Services for eligible Portage County residents; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0515 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Legal Aid, Inc. to reduce the current agreement term October 1, 2021 through September 30, 2022 by Forty-one thousand and 00/100 dollars (\$41,000.00) to Twenty-six thousand five hundred and 00/100 dollars (\$26,500.00); and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty-six thousand five hundred and 00/100 dollars (\$26,500.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0550

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**RE: ENTER INTO AN AMENDMENT NO. 2 FOR
PREVENTION, RETENTION, AND
CONTINGENCY (PRC) FAMILY SUPPORT
SERVICES BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS ON
BEHALF OF PORTAGE COUNTY JOB &
FAMILY SERVICES ("PCJFS") AND
COLEMAN PROFESSIONAL SERVICES,
INC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210499 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0609 to provide PRC Family Support Services for eligible Portage County residents; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0514 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. to reduce the current agreement term October 1, 2021 through September 30, 2022 by Thirty-five thousand and 00/100 dollars (\$35,000.00) to Forty thousand and 00/100 dollars (\$40,000.00); and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Forty thousand and 00/100 dollars (\$40,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0551 - RE: ENTER INTO AN AMENDMENT NO. 3 FOR
TITLE XX ADULT DAY SERVICES
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND COLEMAN
PROFESSIONAL SERVICES d.b.a.
COLEMAN ADULT DAY SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an Agreement between the parties was entered into and known as Portage County Contract No. 20200451 (the "Original Contract") on September 17, 2020 by Resolution No. 20-0568 to provide Title XX Adult Day Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive, and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social, or work-related activities knowing their loved one is in a safe and supportive environment; and

WHEREAS, an Amendment No. 1 between the parties was entered into on September 16, 2021 through Resolution No. 21-0685 to amend the Original Contract to extend the agreement one (1) additional year from October 1, 2021 through September 30, 2022; and

WHEREAS, an Amendment No. 2 between the parties was entered into on August 11, 2022 by Resolution No. 22-0521 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services d.b.a. Coleman Adult Day Services to reduce the current agreement term October 1, 2021 through September 30, 2022 by Forty-

four thousand and 00/100 dollars (\$44,000.00) to Forty-three thousand three hundred ninety-two and 70/100 dollars (\$43,392.70); and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Forty-three thousand three hundred ninety-two and 70/100 dollars (\$43,392.70); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services funds 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0552 - RE: AMEND RESOLUTION NO. 22-0491
ADOPTED AUGUST 4, 2022, AUTHORIZING
TO ENTER INTO AN AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
WATER RESOURCES AND KIMLEY-HORN
AND ASSOCIATES, INC**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners has adopted Resolution 22-0491 ("RESOLUTION") authorizing to enter into agreement with Kimley-Horn and Associates for professional services for the hydraulic modeling of the water distribution system; and

WHEREAS, it has become necessary to amend said RESOLUTION due to an error made in the project funding source, from Org 54002004 to Org 54004004; now therefore be it

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 22-0491 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF WATER
RESOURCES AND KIMLEY-HORN AND
ASSOCIATES, INC**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** *the Portage County Water Resources Department (PCWR) has the need for professional services for the hydraulic modeling of the water distribution system; and*
- WHEREAS,** *PCWR has hired out for this service in the past and there is a need to continue for these services to provide design guidance for the expansion and future operation of the water distribution system; and*
- WHEREAS,** *Kimley-Horn and Associates, Inc. has provided these services in past and has the ability to continue to provide such services; now therefore be it*
- RESOLVED,** *that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Kimley-Horn and Associates, Inc; 1777 Main Street, Suite 200, Sarasota FL 34236; and be it further*
- RESOLVED,** *that the total cost of the professional services shall be forty-one thousand, twenty and 00/100 dollars (\$41,020.00); and be it further*
- RESOLVED,** *that the payment for professional services shall be made from PCWR Water Fund 5400; Org 54002004, Object 420000 and be it further*
- RESOLVED,** *that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.*

Roll call as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0553

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**RE: DECLARE THE NECESSITY TO LEASE ONE
(1) VEHICLE FOR USE BY THE PORTAGE
COUNTY PROBATE COURT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to lease one (1) 2022 Chevrolet Malibu for use by the Portage County Probate Court; and

WHEREAS, the lease of the vehicle will be with Enterprise Fleet Management; and

WHEREAS, the lease cost per month is Three hundred eighty-nine and 17/100 dollars (\$389.17) for a term of 60 months, now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to lease one (1) 2022 Chevrolet Malibu for use by the Portage County Probate Court; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0554

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**RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY COMMISSIONERS
AND TECHNOLOGY MANAGEMENT
CORPORATION FOR PROFESSIONAL
INFORMATION TECHNOLOGY AND
TELECOMMUNICATION CONSULTING
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners is in need of professional information technology and telecommunication consulting services to assess the current state of the telecommunications environment, including current capabilities, identify cost reduction opportunities within existing telecommunication systems and contracts, and provide a proposal for both hosted and non-hosted VOIP telecommunication system upgrades; and
- WHEREAS,** Requests for Proposals were sent to sixteen (16) potential service providers; and
- WHEREAS,** Two (2) proposals were received, opened, and tabulated on July 6, 2022; and
- WHEREAS,** Technology Management Corporation is willing and able to provide these services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an agreement between the Board of Commissioners and Technology Management Corporation; and be it further
- RESOLVED,** that the total not to exceed cost excluding travel is Fifty-four thousand dollars (\$54,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0555

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**RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY COMMISSIONERS
AND MOMENTUM TELECOM FOR
REPLACEMENT OF THE PROSECUTOR'S
TELEPHONE SYSTEM.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Prosecutor's telephone system is in need of replacement; and
- WHEREAS,** the Prosecutor requested and received a proposal from Momentum Telecom for replacement; and
- WHEREAS,** the Prosecutor obtained approval from the Portage County Data Processing Board; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an agreement between the Board of Commissioners and Momentum Telecom for replacement of the Prosecutor's telephone system; and be it further
- RESOLVED,** that the cost is Eight hundred, seventy-two and 69/100 dollars (\$872.69) for thirty-six (36) months at which time it will continue monthly until terminated and will be paid from the Prosecutor's budget; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0556 - RE: DIRECTING A PORTION OF THE COUNTY'S
CORONAVIRUS LOCAL FISCAL
RECOVERY FUND PAYMENT TO THE
COUNTY'S COVID-19 RESPONSE,
AUTHORIZING AMERICAN RESCUE PLAN
ACT FUND EXPENDITURES FOR WTR06.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Title IX, Subtitle M, Section 9901 of the American Rescue Plan Act, Pub. L. 117-2 [H.R. 1319], signed into law March 11, 2021 ("**ARPA**"), appropriated Coronavirus Local Fiscal Recovery Fund (the "**Fund**") payments from the U.S. Treasury Secretary to metropolitan cities, nonentitlement units of local government, and counties; and

- WHEREAS,** pursuant to the ARPA's Fund methodology, Portage County was allocated approximately \$31,600,000 (the "**Fund Payment**") to "mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19)"; and
- WHEREAS,** in response to this economic crisis, the Department of the Treasury ("**Treasury Department**") is providing such relief to state and local governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery; and
- WHEREAS,** the ARPA and its supporting U.S. Treasury guidance provide that the Fund Payment may only be used by the County to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to extent of reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "**Criteria**"); and
- WHEREAS,** the Board of Commissioners of the County of Portage, State of Ohio (the "**Board**") has identified a project which consists of the following: Brimfield Sewer Rehabilitation (the "**Project**"); and
- WHEREAS,** in the judgment of the Board the Project seeks to make necessary investments in water, sewer, or broadband infrastructure under the Criteria, which all determinations as to the eligible use of funds hereunder are at the sole discretion of the Board, pursuant to certain advice it has received from its legal counsel, which is attached hereto as EXHIBIT A; and
- WHEREAS,** so long as the County duly directs its Fund Payment to finance the Project costs in compliance with the Criteria, the County may use the Fund Payment to offset the County's various fiscal effects from COVID-19 during the period beginning March 3, 2021, and ending December 31, 2024 (the "**Covered Period**"); and
- WHEREAS,** the County received some or all of the Fund Payment directly from the U.S. Treasury, for the receipt of which this Board's adopted Resolution 22-100 on February 8, 2022, suffices to affirm said Fund Payment is to cover only those expenditures consistent with ARPA, including the Criteria, and applicable regulations, and such Fund Payment has been or will be deposited into an appropriate special revenue fund created and maintained by the County; and
- WHEREAS,** the Treasury Department has published an Interim Final Rule and a Final Rule with an effective date of April 1, 2022 (collectively, 31 CFR 35.1 *et seq.*), its regularly updated Coronavirus State and Local Fiscal Recovery

Funds' Frequently Asked Questions, and its Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule (collectively, "**Guidance**"), further explaining the Criteria and the proper use of the Fund Payment during the Covered Period; and

- WHEREAS,** the County intends to take action and use the Fund Payment as described herein in a manner consistent with the Final Rule released by the Treasury Department on January 6, 2022, as authorized under said Department's Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule; now therefore be it
- RESOLVED,** The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$600,000; and be it further
- RESOLVED,** That this Board hereby declares the County's COVID-19 Response expenditures described in this resolution were incurred during the Covered Period under the Criteria and the Guidance; to wit: beginning June 2, 2021 and ending December 31, 2024; and be it further
- RESOLVED,** As time is of the essence, the duly authorized representatives of the County are directed to take action under this Resolution as soon as possible; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Department of Budget & Financial Management and the Grant Administrator; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;



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100 South Third Street
Columbus, OH 43215
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Direct Dial: 937.535.3949
aschoutties@bricker.com

MEMORANDUM

TO: Allison Diehl, Grant Administrator, Portage County

DATE: August 30, 2022

RE: ARPA Use of Funds – Seven (7) water resource projects **SUPERSEDING MEMO**

This memorandum is in response to your requests to review and provide guidance concerning the Board of Commissioners' intention to fund the following seven Portage County Water Resources Department projects.

This memorandum supersedes previous Bricker guidance provided to the County on June 27, 2022, in light of two (2) additional requests (Items 6 and 7, below).

PROJECT DESCRIPTIONS:

1. Streetsboro Wastewater Treatment Plant - Sludge Dryer:

The Streetsboro Wastewater Plant receives liquid sludge from all 12 Portage County-owned and -operated plants. This liquid sludge is further processed by a Sludge Dryer located at this facility. The Sludge Dryer is the final process to provide sanitary treatment for about 15,000 residential and business accounts, which represent nearly 50,000 residents within Portage County for their sanitary sewer service. The Streetsboro Wastewater Treatment Plant uses a sludge dryer to produce Class A Biosolids, which are a designation for dewatered and heated sewage sludge that meets U.S. EPA guidelines for land application with no restrictions (i.e., can be legally used as fertilizer on farms, vegetable gardens, and for home gardeners' compost or fertilizer). In May 2020, the Sludge Dryer was taken out of service after staff determined the unit's interior shell pulled away and was cut by the moving paddles that move the sludge inside the dryer. At present, therefore, the Streetsboro Wastewater Treatment Plant is not able to produce Class A sludge as required by the Ohio EPA permit. In order to meet the treatment plant permit requirement, the Portage County Water Resources Department plans to repair the dryer.

The estimated cost for this project is \$1,500,000.

2. Wastewater Pump Stations Improvements:

The County owns more than 100 wastewater pumping stations throughout the service area. Many of these are more than thirty years old and in need of rehabilitation. The Portage County

Page | 2

Water Resources Department is planning to retrofit and rehabilitate the pumping stations during the next five years. That said, most of monitoring and control equipment at the pumping stations are at end of useful life and need to be replaced as soon as possible.

In addition, related radio communications from the pumping stations to the Operation Centers are not dependable; operations staff often are not aware of a problem at a pumping station until they are at the site.

To better monitor the operations of the pumping stations, improve reliability and resilience, and reduce the probability of sewage backup, which impacts the health and safety of our customers, the Portage County Water Resources Department plans to replace the existing pumping station controls and radio communications.

The estimated cost for this project is \$1,100,000.

3. Portage County Water Storage Tank Improvements:

Portage County provides drinking water to the cities of Streetsboro (17,211 pop.) and Aurora 15,548 (pop.). Portage County also provides drinking water directly to more than 5,000 households and businesses throughout the county. There are water storage tanks throughout the Portage County water system that provide for fire safety and adequate pressure throughout the region for residents. To continue water service and to provide for adequate infrastructure, four (4) existing water storage tanks in Brimfield, Shalersville, and Rivermoor locations are in need of repairs and improvements. In addition, one (1) new storage tank will be required soon for the Rootstown area. The Portage County Water Resources Department has completed a preliminary engineering study for each storage tank and an estimated cost of construction for each.

The total estimated cost for all the repairs and improvements are \$4,000,000.

4. Randolph Wastewater Treatment Plant - Membrane Filter:

The Randolph Wastewater Treatment Plant utilizes membrane filter technology to treat wastewater. The membrane filters have a useful life of approximately ten (10) years. The existing membrane filters has been in service for more 20 years; this has impacted the treated quality of water discharging from the plant. In order to meet the treatment plant effluent requirements, set by Ohio EPA to protect Ohio's water quality, the Portage County Water Resources Department plans to replace the membrane filters.

The estimated cost for this project is \$300,000.

5. Bolingbrook Sewer Rehabilitation:

The Bolingbrook sanitary sewer collection system experiences significant inflow of clean water into the sewer system during rain events. This has resulted in (i) the Bolingbrook Wastewater Treatment plant exceeding its design flow capacity, which in turn has resulted in the plant violating its effluent discharge limits four times (4x) since 2018; and (ii) exceeding the capacity

of the collection system, which results in discharge of sewage into the environment and potentially backing up into the basements and creating a health hazard.

To remove the clean water inflow into the sewer system, reduce the potential for violating Bollingbrook Wastewater Treatment discharge limits, protect the environment, and safeguard the health and safety of our customers from potential sewer back up, the Portage County Water Resources Department plans to rehabilitate the Boling Brook Sewer system by repairing the failing pipe joints, cracks in the sewer, manholes, and eliminating illegal connection of clean water into the sewer system.

The estimated cost for this project is \$500,000.

6. Village of Mantua Water Distribution System Replacement:

The Village of Mantua water distribution system is comprised of various pipe compositions and ages. Approximately 40% of the distribution system is the original cast iron pipe installed in 1902 and 35% is 4-inch pipe. There are approximately 53 fire hydrants in the distribution system ranging in age from 50 to 119 years old (well over the effective life), many of which lack watch valves (which inhibits repairs).

The distribution system layout has a multitude of dead ends where water does not circulate. This leads to poor water quality (sediments, bacteria, low chlorine residual), limits water available for firefighting, decreases line pressures, and increases in the number of customers without water during a water main repair. The Portage County Water Resources Department performed hydrant flow tests on the system, and measured residual pressures as low as 28 PSI; most were within the required operating pressures.

The Portage County Water Resources Department intends to replace most of the existing water distribution system, loop the system, replace valves, pipes, and hydrants based upon their age, size, and criticality.

The estimated cost for this project is \$6,500,000.

7. Brimfield Sewer Rehabilitation:

The Portage County Water Resources Department maintains several sanitary sewer collection systems with underground piping that is in need of rehabilitation to keep out clean groundwater. In particular, Brimfield Township has sewers that are in poor condition and experience both large increases to the pipe flow from storm water rain events as well as clean ground water leaking into the sewers.

The Portage County Water Resources Department has reviewed and prioritized the Brimfield Township sewer system due to the criticalness of the Brimfield South pump station operation during rainstorm weather events. During some rainstorm events, this pump station is unable to handle the influx of flow that it receives from the underground sewers. Further adding to its

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criticality, Brimfield is experiencing increased land development activity, which is driving an increase in user sewage flows within this area.

The increase in sewage flows from commercial and residential users within this area has an increasing impact on the Brimfield South sanitary pump station responsible for moving the total flow for a large geographical area. In turn, the Brimfield South sanitary pump station moves the excess storm water that is mixed into the sewage effluent. The operation of the station to run at critical levels puts a stress on the station equipment and its nearly 2.5 mile discharge force main. Pumping the excess clean storm water mixed into the sewage results in increased operations costs: large pumps are running longer and harder with higher electricity cost and a stress against the equipment life. The Brimfield South pump station moves the sewage to the Summit County sewer system, where it eventually travels to the Summit County Fishcreek wastewater treatment plant; the Portage County Water Resources Department pays Summit County to treat this flow. The excess clean storm water, mixed with the sewage, creates a much larger volume that equates to a larger treatment cost to Portage County.

To remove the clean water inflow into the sewer system, protect the environment and safeguard the health and safety of customers from potential sewer back up, the Portage County Water Resources Department intends to rehabilitate this sewer system by repairing the failing pipe joints, cracks in the sewer, manholes, and eliminating illegal connection of clean water into the sewer system.

The estimated cost for this project is \$600,000.

BRICKER RESPONSE:

Eligible use of ARPA funds to make necessary investments in water and sewer infrastructure (i.e., under the 4th bucket), insofar as the seven projects are otherwise eligible under the State of Ohio's Drinking Water Revolving Fund or Clean Water Revolving Fund. The Treasury has expanded eligibility beyond those two programs, but we suspect the Portage County Water Resources Department Projects already meet those program requirements; please let us know if any of these projects are ineligible under the State's programs.

ANALYSIS:

The ARPA Final Rule allows four buckets of eligible use, of which the last is the most relevant here: "(A) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; (B) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers; (C) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and (D) To make necessary investments in

water, sewer, or broadband infrastructure” [emphasis added] (see U.S. Treasury, Final Rule, Supplementary Information, at pages 4-5).

4th Bucket Eligibility – Necessary Infrastructure

Generally stated under the 4th bucket analysis, an investment in infrastructure is “necessary” if it is (1) responsive to an identified need to achieve or maintain an adequate minimum level of service; and (2) a cost-effective means of doing so.

First, in evaluating whether these projects would *respond to a need to achieve or maintain an adequate minimum level of service*, the County should consider whether each project would meet the needs of the population to be served and would satisfy applicable standards. For example, a drinking water project (e.g., the Portage County Water Tank Improvements) must be sized such that it provides an adequate volume of water to households and other customers and must meet applicable standards for drinking water quality under the Safe Drinking Water Act (SDWA). Similarly, a centralized wastewater treatment project (e.g., Streetsboro Wastewater Treatment Plant - Sludge Dryer, Wastewater Pump Stations Improvements, and Randolph Wastewater Treatment Plant - Membrane Filter) should be designed to manage updated estimated flow rates and comply with Clean Water Act requirements. These requirements are already reflected in the eligibility criteria of the Drinking DWSRF and CWSRF, respectively. (*Id.* at page 266).

Second, in evaluating whether these projects are *cost-effective means* of providing the described water or sewer service, the County should consider the need for each project, the costs and benefits of each such project compared to alternatives, and the effectiveness of the projects in meeting the identified needs. As these projects are described, the County is not required to conduct a full cost-benefit analysis; however, they should consider and analyze relevant factors. (*Id.* at page 267).

Specific to water and sewer infrastructure projects, and of critical importance here to the Portage County Water Resources Department projects, *Treasury presumes to be necessary such projects that are eligible as Drinking Water State Revolving Fund (DWSRF) and Clean Water State Revolving Fund (CWSRF)*. (See 31 CFR 35.6(e)(1)(II); and see U.S. Treasury, Final Rule, Supplementary Information, at pages 266, 282) Thus, the County may proceed with funding each of these seven projects, so long as they are otherwise eligible under the State of Ohio’s DWSRF or CWSRF programs; we encourage the County to include in its audit file, alongside this memo, evidence of such eligibility with those state programs.

The CWSRF includes a broad range of eligible stormwater infrastructure projects under the Treasury’s Final Rule. These projects include gray infrastructure projects, such as traditional pipe, storage, and treatment systems. Projects that manage, reduce, treat, or recapture stormwater or subsurface drainage water (e.g., the Bolingbrook Sewer Rehabilitation) are also eligible, including real-time control systems for combined sewer overflow management, and sediment control (e.g., the Brimfield Sewer Rehabilitation project). (*Id.* at page 281).

Additionally, and if necessary under these Portage County Water Resources Department projects, Treasury understands that stormwater improvements may necessitate the repair or upgrade of roads, so we note the County also may use ARPA funds under the 4th bucket for road repairs and upgrades that interact directly with an eligible stormwater infrastructure project. All stormwater infrastructure projects undertaken should incorporate updated design features and current best practices. (See U.S. Treasury, Final Rule, Supplementary Information, at page 282).

As with other infrastructure projects and capital expenditure projects that are permitted as responses to the public health emergency and its negative economic impacts, costs for planning and design and associated pre-project costs are eligible uses of ARPA funds. Costs for the acquisition of land are also eligible, but only if needed for the purposes of locating eligible project components. (*Id.* at page 271).

Finally, as is the case with all projects using ARPA funds, the projects must comply with applicable federal, state, and local law. In the case of infrastructure projects in particular, this includes environmental and permitting laws and regulations. Likewise, as with all capital expenditure projects using ARPA funds, projects must be undertaken and completed in a manner that is technically sound, meaning that they must meet design and construction methods and use materials that are approved, codified, recognized, fall under standard or acceptable levels of practice, or otherwise are determined to be generally acceptable by the design and construction industry. (See U.S. Treasury, Final Rule, Supplementary Information, at page 264).

We note the federal procurement requirements apply under the Uniform Guidance, to which we now turn our attention.

Federal Procurement Law & Uniform Guidance

The County's purchases under ARPA must be procured in accordance with both state law and federal law, and the County is required to follow the more restrictive law.

A. Sealed Bids

The County may use sealed bids to comply with both state and federal law. Under state law, a County generally is required to use sealed bidding for most purchases in excess of \$50,000. This is the "default" process and involves the initial procurement of a design professional to create plans and specifications for the improvements on which all the bidders will bid. Then, the County publishes a solicitation of bids and, at the bid deadline, awards the contract to the "lowest responsible" bidder.

B. Competitive Proposals

In lieu of sealed bids, the Uniform Guidance allows a County to use a competitive proposal process. Generally speaking, though, the County is limited in its use of a proposal process under state law; competitive proposals cannot be used for "construction, design, demolition, alteration, repair, or reconstruction" of capital improvements. However, the County may use a proposal-based process for capital improvement projects by using the construction manager at risk or design-build delivery model.

When a proposal process is used, the Request for Proposals must be publicized and identify all evaluation factors and their relative importance. The County must then award the contract to the firm whose proposal is "most advantageous" — which factors both price and technical ability.

Finally, the Uniform Guidance has a specific provision for selection of design professionals. Federal law provides for a qualifications-based procurement of design professional services, where only qualifications are evaluated, and price is not a factor. This mirrors the state law process for these firms.

C. Non-Competitive Procurement

1. Express Exceptions

The Uniform Guidance also provides for exceptions to competitive procurement in certain circumstances. For example, competitive procurement is not necessary where the work is only available from one source, or where a "public exigency" or emergency requires a prompt procurement and prohibits the delay of competitive procurement. There are analogous exceptions found under state law and application of these exceptions is a very fact-specific analysis.

2. Bidding Threshold

Another instance where competitive selection is not required is where the threshold for competition is not triggered. Under state law, purchases under \$50,000 need not be competitively procured by the County. Under federal law, purchases under \$10,000 are "micropurchases" and need not be competitively procured. Purchases over \$10,000, but under \$250,000 require the County to obtain multiple price quotations.

D. Cooperative Purchasing

Finally, the Uniform Guidance also expressly "encourages" non-federal entities to use cooperative purchasing agreements, provided that the contract used as the basis of the cooperative purchasing program complies with federal law. Use of cooperative purchasing will comply with federal law, so long as the underlying procurement of the "master" contract with

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the contract itself complied with Uniform Guidance (i.e., the contractor was selected by the cooperative agency, council of governments, or the state using a sealed bidding or public request for proposals process). It is the responsibility of the County to confirm that the underlying procurement was in compliance with Uniform Guidance.

Care should be taken when using cooperative purchasing. Under state law, the Ohio Attorney General has opined that construction services may not be procured under the general cooperative purchasing statute, R.C. 9.48, but instead must be procured through a council of governments under R.C. 167.081. Additionally, the Ohio Auditor of State has opined that the State Term program, under R.C. 125.04, while compliant with state law, does not comply with federal law.

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Journal Entries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the resignation of Jane Allman, Social Services Worker 3 – Group Home, for Portage County Job & Family Services, effective August 20, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
2. Authorize the resignation of Mason Lydic, Social Services Worker 3, for Portage County Job & Family Services, effective August 16, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. Authorize the resignation of Dutchess Murray, Intensive Case Manager, for Portage County Job & Family Services, effective August 26, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. Authorize the three-day internal posting of a bargaining position, Social Services Worker 3 – Group Home, replacing Jane Allman, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
5. Authorize the three-day internal posting of a bargaining position, Social Services Worker 3, replacing Mason Lydic, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. Authorize the three-day internal posting of a bargaining position, Intensive Case Manager, replacing Dutchess Murray, for Portage County Job & Family Services, with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
7. Authorize the hire of Diane Lambert as a Social Services Worker 3, replacing Emily Bottinelli, for Portage County Job & Family Services. Tentative start date is August 24, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
8. Authorize the resignation of Jacob Moore, Operations Manager, for Solid Waste Management District, effective July 15, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
9. Authorize the resignation of Richard Krumreig, Wastewater Superintendent, for Portage County Water Resources, effective September 16, 2022.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
10. Authorize the posting of the non-bargaining position, Wastewater Superintendent for Portage County Water Resources, replacing Richard Krumreig. The position will be posted internally and externally, concurrently, until filled.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
11. Approve anniversary/probationary step increases for the following non-bargaining employees:
 - a. Janeen Deluca, JFS Paralegal – Effective 8/8/22

b. Karen Ross, JFS Executive Assistant – Effective 8/8/22

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Authorize to accept the resignation of Allison Diehl, Grant Administrator, for Portage County Board of Commissioners, effective end of business day September 2, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the posting of the non-bargaining position, Grant Administrator for Portage County Board of Commissioners, replacing Allison Diehl. The position will be posted internally and externally, concurrently, until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Approve anniversary/probationary step increases for the following non-bargaining employee:

a. Michelle Conner, Permit Technician III (Building Dept) – Effective 9/5/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

15. Direct the Auditor's Office to pay/process the August 18, 2022 and August 25, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$750,536.26	(Includes late fees of: \$20.00)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$4,489.04	
Journal Vouchers totaling:	\$117,044.09	
Then and Now list totaling:	\$161,772.92	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,003,569.46	(Includes late fees of: \$424.15)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$954.60	
Medical Mutual Flex Claims of	\$4,383.03	
Journal Vouchers totaling:	\$157,367.13	
Then and Now list totaling:	\$164,597.44	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

16. Process the August 18, 2022 and August 25, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

17. The Board of Commissioners signed the Satisfaction of Mortgage for Kids Kare, LLC for \$154,151.00 (Instrument No. 200905289) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

18. The Board of Commissioners signed the Satisfaction of Mortgage for Robert & Elsie Hall for \$12,560.00 (Instrument No. Vol. 1515 Page 856-857) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

19. The Board of Commissioners signed the Satisfaction of Mortgage for Brenda L. Brennan for \$39,805.00 (Instrument No. 201514037) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

20. The Board of Commissioners signed the Satisfaction of Mortgage for Alma Coney for \$400.00 (Instrument No. 201013900) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

21. The Board of Commissioners signed the Subordination of Mortgage for Denise Ferrari of 2067 Gates Ave, Streetsboro, OH 44241; (Instrument No. 200725461) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

22. The Board of Commissioners signed the September 8, 2022 correspondence to Portage County Auditor Janet Esposito including a listing of Final Certification of Delinquent Accounts for the sewer and water service billings through August 22, 2022 in accordance with Ohio Revised Code Section 6117.02, as presented by the Department of Budget & Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

23. The Board of Commissioners acknowledged receipt of the August 26, 2022 correspondence from the Portage County Board of Elections noting that the galley proofs of all ballots for the November 8, 2022 election are on display September 7th through September 8th, 2022 during regular business hours, 8:00 A.M. to 4:30 P.M., in accordance with O.R.C. 3505.14.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

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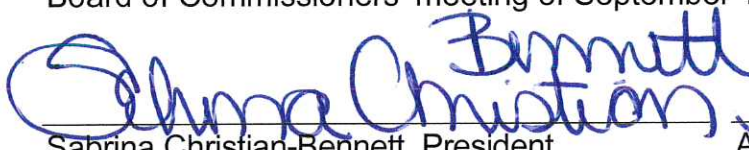
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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **September 1, 2022, at 11:03 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of September 1, 2022.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk