



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, September 15, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Absent

Also attending throughout the day were County Administrator Michelle Crombie, Diane Smith, Barb Tittle, and Mike Tinlin.

1. The Board of Commissioners approves the September 8th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

WATER RESOURCES

Present: Director Dan Blakely

Discussion:

1. Memo Crownwood Ct

On May 14, 2022, a fire broke out in the Hickory Ridge neighborhood located in Streetsboro and three units are now inhabitable. The Water Resources Department received a call from one of the residents requesting a temporary hold on the sewer charges. There is no mechanism currently in place that would allow for such a request because we would have to physically disconnect the sewer lateral from the main. Commissioner Christian-Bennett noted since there's a flat rate sewer charge, we know exactly what we can credit back to the owners and it wouldn't be hard to prorate.

The Board agreed to move forward with the request to place a temporary hold on the sewer charges for the 3 units and Director Blakely will contact the Streetsboro Building Inspector for the certificates of occupancy to restart service.

2. Memo Ohio EPA Training

The Ohio EPA awarded funding to the Water Resources Department for the Mantua Waterline project, along with 50% principal forgiveness, and 0% interest; however, they require 2 Commissioners to complete 2 classes and the deadline is Monday, September 19th.

The Board agreed to complete the training before Monday's deadline and Director Blakely will forward a link to the site.

3. Memo PCWR Rules & Regs local limits

Every five years, we have to update the rules and regulations, and the changes are relatively minor and all administrative.

The Board agreed to move forward with the rules and regulation changes.

Journal Entries:

1. The Board of Commissioners accepts the recommendation of Water Resources Director Dan Blakely and authorizes a pro-rated credit from May 14, 2022, and a temporary billing stop to be implemented for units 692, 694, and 696 Crownwood Court in the Hickory Ridge neighborhood of Streetsboro while the units are being rebuilt due to fire damage.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

2. The Board of Commissioners accepted the recommendation of Water Resources Director Dan Blakely and agreed that Commissioner Christian-Bennett and Commissioner Badalamenti will complete the required online training no later than September 19, 2022, provided by the Ohio EPA to meet the criteria to receive funding for the Drinking Water Assistance Fund (DWAFF). The Village of Mantua Distribution Replacement drinking water project will receive up to 50% principal forgiveness with the remaining loan at 0% for up to 40 years for the program year 2023.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Resolutions:

1. Adopting revised rules & regulations governing the Construction maintenance, operation, use, and protection of sanitary sewer systems and the waterworks systems in the Portage County Regional Sewer District and Streetsboro Regional Sewer District. Item 1004./Resolution No. 22-0569

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize an additional Investigator position for the Portage County Prosecutor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

2. Authorize the hire of Ronald Frazier as a Collections System Operator-in-Training, replacing Jack Cottrell, for Portage County Water Resources, with the intention to move the applicant to an Operator System I position once certifications are received. The tentative start date is September 19, 2022. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

3. Authorize the transfer of Marie Minard, Eligibility Specialist to OMJ/PA Eligibility Specialist, replacing Doree Vodila, for Portage County Job & Family Services with an anticipated start date is September 19, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

4. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, replacing Marie Minard, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

5. Accept the resignation of Shelly Fisher, JFS Intensive Case Manager, for Portage County Job & Family Services effective September 12, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

6. Authorize the three-day internal posting of a bargaining position, JFS Intensive Case Manager, replacing Shelly Fisher, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

7. Accept the resignation of Janet Kovick, Human Resources Director, for the Portage County Board of Commissioners effective September 23, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

8. Authorize the posting of Human Resources Director, replacing Janet Kovick. The position will be posted internally and externally, concurrently, until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

9. Authorize the hire of Marguerite (Hope) Bonos as a Grant Administrator, replacing Allison Diehl, for the Portage County Board of Commissioners. The tentative start date is September 26, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

10. Approve anniversary step increases for the following non-bargaining employees:

a. John Kalta, Wastewater Superintendent (Water Resources) – Effective 9/5/2022

b. Janet Kovick – Human Resources Director – Effective 8/22/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;
Motion Carries

TREASURER'S OFFICE

Present: Brad Cromes

Discussion:

1. Proposed clarifications to the qualification requirements for the Portage Growlink program.

Treasurer Cromes explained when we started this conversation, our intent was always to tie these closely with what the Treasurer of States programs are. On the face of our documents, the language was not specifically clear, so this incorporates the language directly from the Treasurer of State with a couple of tweaks to say that business activity has to be in Portage County as opposed to the State of Ohio, which was our recommendation from the Prosecutor's Office. The resolution also has attachments that include our program forms just because we want to have them in an official document clearly laid out what are our pre-approved projects. So particularly for the Home Improvement Grants what is a qualified environmental project workspace, for purposes of this.

Then the last one is just that, where there is a question as to whether or not a project qualifies that I make the decision on that, and generally we are pretty lenient on that, but that's so it's clear on the face of the document what the process is.

Commissioner Christian-Bennett asked if this program can be used for septic systems and Treasurer Cromes replied septic systems are still a qualified environmental improvement as septic systems are considered energy efficiency for purposes of the program.

Commissioner Christian-Bennett asked for new pamphlets and Treasurer Cromes replied Director Peetz from the Regional Planning Commission created a brochure that listed 3 programs for septic systems and I have a brochure for my program, but I will reach out to Director Peetz to see if he incorporated the changes.

Commissioner Christian-Bennett asked Treasurer Cromes if he was able to get a hold of the Akron Cleveland Board of Realtors and Treasurer Cromes replied I've talked to them a little bit about that, but they haven't mentioned to me that they want new information, but I will follow up with them.

Resolutions:

1. The Board of Commissioners approve Clarifying qualification criteria for the Portage County linked deposit program aka "Portage Growlink"/Resolution No. 22-0570

COUNTY ADMINISTRATOR

Present: Michelle Crombie

9:16 AM In accordance with the Ohio Rev. Code 121.22(G)(6), it was moved by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board of Commissioners move into executive session to consider details relative to security arrangements and

emergency response protocols for a public office because disclosure of the matters being discussed is reasonably expected to jeopardize the security of the public office. Also present: County Administrator Michelle Crombie, Internal Services Director JoAnn Townend and Deputy Director Shannon Kautzman. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

9:41 AM Upon conclusion of the above-referenced discussion, it was moved by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Absent;

After exiting the executive session, the Board took no action.

INTERNAL SERVICES

Present: Director JoAnn Townend and Deputy Director Shannon Kautzman

Resolutions:

1. The Board of Commissioners agrees to enter into an amendment No. 1 with Job & Family Services and Northeast Ohio Adoption Services for Foster and Adoptive Initial Home Assessment Services for Children Services./Resolution No. 22-0571
2. The Board of Commissioners agrees to enter into an agreement with for Systems Access to applicable iSystoc Confidential Data between the University Hospitals and the Department of Human Resources./Resolution No. 22-0572
3. The Board of Commissioners accepts the proposal of Environmental Design Group (EDG) and agreed to provide professional design services for the project known as POR-Old Forge (CH82) Roundabout, in Brimfield Township, Portage County./Resolution No. 22-0573
4. The Board of Commissioners authorizes the sale of obsolete equipment by public auction used by the Portage County Engineer's Department./Resolution No. 22-0574
5. The Board of Commissioners declares the necessity to purchase three (3) vehicles for use by the Portage County Sheriff with a trade-in of thirteen (13) vehicles./Resolution No. 22-0575

Commissioner Christian-Bennett noted the Sheriff's Office will be paying for the 3 vehicles out of their current budget.

9:44 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

9:51 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Absent;

After exiting the executive session, the Board took no action.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: County Administrator Michelle Crombie

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the September 8, 2022 bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$686,861.03	(Includes late fees of: \$0)
ACH/Neil Group of	\$135.34	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$675,971.85	
Then and Now list totaling:	\$52,275.67	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the September 8, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett,
Yea; Commissioner Kline, Absent;
Motion Carries

MISCELLANEOUS

Journal Entries:

1. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for August 2022, as presented by the Portage County Sheriff's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett,
Yea; Commissioner Kline, Absent;
Motion Carries
2. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff's Transportation of Prisoners Report for August 2022 as presented by the Portage County Sheriff's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett,
Yea; Commissioner Kline, Absent;
Motion Carries
3. The Board of Commissioners acknowledged receipt of the September 8, 2022 correspondence from the Prosecutor's Office to the Ohio Department of Commerce, including the case information for the reporting period October 7, 2021, through September 7, 2022, noting no arson investigation initiated in Portage County during the reporting period.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett,
Yea; Commissioner Kline, Absent;
Motion Carries
4. The Board of Commissioners acknowledged receipt of the September 9, 2022 correspondence from the County Engineer to Susan Kindlesparker, affirming the stormwater fees levied again Parcel Nos. 23-016-00-00-029-000 and 23-016-00-00-030-000 are correct and the Appeal Application for a reduction is denied.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett,
Yea; Commissioner Kline, Absent;
Motion Carries

Recessed: 9:56 AM until the Public Hearing
Reconvened: 10:30 AM

Recessed into the Public Hearing: 10:30 AM

**PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT'S PUBLIC HEARING
ON THE STANDARDIZED RATE/CHARGE FOR CURBSIDE COLLECTION**

Thursday, September 15, 2022, at 10:30 AM in the Board of Commissioners'
Meeting Room, Portage County Administration Building,
449 South Meridian Street, Ravenna, Ohio 44266

PRESENT: Commissioner Christian-Bennett, Commissioner Badalamenti, County Administrator Michelle Crombie, Clerk Amy Hutchinson, Solid Waste Management District Director Dawn Collins, Attorney Chris Meduri, and Geraldine Nelson

ABSENT: Commissioner Kline

I. WELCOME AND INTRODUCTIONS

Commissioner Christian-Bennett convened the Public Hearing at 10:30 AM, welcomed everyone, and introduced the Board of Commissioners and key staff members in attendance.

Commissioner Christian-Bennett asked the audience to make sure they have signed in on the Attendance Sheet provided as it becomes part of the public record and silence their cell phone throughout the duration of the Public Hearing.

II. GENERAL STATEMENT OF FACT – Commissioner Christian-Bennett

The Board of County Commissioners of the Portage County Solid Waste Management District will hold three public hearings pursuant to Section 343.08 of the Ohio Revised Code concerning the standardized rate/charge of \$5.50 per month for the curbside collection of recyclables for residential properties (The service is provided by agreements between the legislative authorities of participating political subdivisions and this Board).

The Portage County Solid Waste Management District is unique from many other solid waste management Districts in that the District operates its own collection vehicles to provide curbside services in certain areas of the county.

As noted in the Ohio EPA approved solid waste management plan for the county, "historically the District began curbside collection services to fill a service gap where no private sector providers were offering curbside collection."

The District offers curbside collection agreements to legislative authorities of participating political subdivisions in the areas of the county for which the District is able

to provide such service. As noted in the solid waste management plan, the political subdivisions in the areas of the county where the District is able to provide such service may continue with the District for such services or may seek a private provider.

Last fall, the District began offering a new standardized rate agreement to the legislative authorities of participating political subdivisions for the curbside collection of recyclables. The new standardized rate for curbside service is \$5.50 per month.

The District has asked the Board of County Commissioners of the Portage County Solid Waste Management District to hold three public hearings on the new standardized rate.

The three public hearings will take place here in the Board's meeting room on the Seventh Floor of the Portage County Administration Building located at 449 South Meridian Street, Ravenna, Ohio 44266 on: Thursday, September 1st and Thursday, September 8th. This is the third and final scheduled public hearing.

Notice of the Public Hearing was published in the Record Courier newspaper on August 11, 18, and 25, 2022.

III. COMMENTS FROM THE SOLID WASTE MANAGEMENT DISTRICT DIRECTOR DAWN COLLINS CONCERNING THE DISTRICT AND THE STANDARDIZED RATE

Ohio Solid Waste Districts were established to divert materials from landfills and establish recycling opportunities. In the fall of 2021, the District sent a letter to the curbside communities. This letter was intended to provide open communication regarding the upcoming changes for standardizing our recycling agreements. This also allowed communities to seek alternative recycling options. The District needed to standardize these agreements so we could offer the best service while keeping the District staff and our Portage County recycling residents safe as drivers and trucks were in short supply. Some Portage County Townships were already at the \$5.50 rate and every other week service level and standardizing began in 2022.

The District provides service to many communities that private haulers will not service. A neighboring community pays \$6.00 a month for smaller carts and every other week service.

In 2021, the District collected over 18 million pounds of single-stream recycling. In addition to the curbside program and the drop-off collection program, the District has resumed hosting special events. In the fall of 2021, we collected over 40,000 pounds of electronics, and this spring, we held a recycling day and collected tires, electronics, and offered residential shredding. The District continues to collect used motor oil and antifreeze, and lastly, the District continues to look into additional programs to benefit the residents of Portage County, including a household hazardous waste collection day this fall.

IV. MEMBERS OF THE PUBLIC IN ATTENDANCE AT THESE HEARINGS WILL BE OFFERED THE OPPORTUNITY OF GIVING TESTIMONY OR MAY SIMPLY PROVIDE COMMENTS OR OPINIONS-Commissioner Sabrina Christian-Bennett

Those wishing to testify (meaning to give evidence as a witness) concerning the standardized rates during this public hearing are now asked to please stand and raise their right hand and repeat after me:

Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth, and nothing but the truth?

Please respond: I do.

No testimony was provided.

For any member of the public in attendance at these hearings who simply want to give his or her comments or opinions - you will need not be sworn in as a witness-and are free to provide your comments and opinions after those who desire to testify as a witness has provided his or her testimony.

We will now proceed with public comment for any persons who would like to provide a comment or opinion concerning this matter.

V. PUBLIC COMMENT – Commissioner Christian-Bennett

- If you wish to share your comments, please come forward to the podium and speak directly into the microphone.
- The Board requests all persons speaking to be civil and respectful of each other and to speak on the relevant matter at hand.
- In order to allow all those who want to testify to be able to have the opportunity to do so, we ask that each person speaking try to stay within a 3-5 minute time frame.
- Please state your name for the record.

VI. GENERAL PUBLIC COMMENTS

No public comment was provided.

VII. WRITTEN ENDORSEMENTS OR OBJECTIONS – Commissioner Christian-Bennett

The Board of Commissioners received no written objection at this time.
Any written endorsements or objections to the standardized rate/charge that have not been heard today will be received by the Portage County Board of Commissioners **for a period of five working days after the final Public Hearing scheduled on September**

15, 2022. Please direct your correspondence to Portage County Commissioners' Office, ATTN: Commissioners' Clerk, 449 South Meridian Street, Ravenna, Ohio 44266.

VIII. GENERAL COMMENTS FOR THE GOOD OF THE ORDER – Commissioner Christian-Bennett

Does the Board have any additional comments or questions?

IX. CLOSING STATEMENT – Commissioner Christian-Bennett

Thank you for coming, the Board appreciates your time and concern about this very important issue.

At this time the Public Hearing regarding the standardized rates and charges for Portage County Solid Waste Management District has concluded.

Motion: by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board adjourn the Public Hearing of **September 15, 2022, at 10:37 AM**

Roll Call Vote: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent; **Motion Carries**

Reconvene back into the Commissioners' regular session at 10:37 AM

PUBLIC COMMENT

Present: Ray Pandelli

Mr. Pandelli explained I'm here regarding NOPEC. I hadn't paid attention to the bills because they were lower in the spring for electricity. Electricity is serviced through the County and the Townships for aggregation and you have to opt-out. The last aggregation letter I received said that we had no choice that Ohio Edison was not supplying power that we had to go to someone else. Well, on the August billing, I found out that NOPEC did not have permission from the PUCO, and the information was read to me over the telephone by the PUCO that they were contracted at 6.86 cents a kilowatt hour, yet they charged 12 cents for the months prior. The 75% increase per kilowatt hour, rated the bills up 57% higher than what they were. On the first billing, I noticed that I reduced my bill by 30% and my billing was twice as high. In the August billing, I realized that we had an increase. I've contacted just about every agency in Ohio.

Since then, our NOPEC organization, which is supposed to be a nonprofit and claims to offer the lowest billing, but if you look at its mission statement, they are supposed to opt us to a lower rate if they cannot commit to it. This went out in previous aggregation letters over many years. I don't know if the last letter had that in it. Someone forgot to put the automatic switching in, they were doing it manually and neglected to lower our rates. The extra cost is just not correct.

After getting so many complaints, NOPEC opted all 550,000 customers out of the aggregation, but they're still taking two months to remove this through the computer system. I already expected to be overcharged through September, but when they opted everybody out that computer should have been wiped and there should be no September overcharges.

It's my understanding the Commissioners voted to allow this aggregation to come into our area. NOPEC says they have no Standard Operating Procedure for returning our funds. I have messaged them to please create a Standard Operating Procedure. I would like to find a way to get our funds, at least for anyone who wants their difference returned to them, returned. I understand and I've seen in the Township meetings NOPEC sends grant money back to the Townships and the County, and it's almost like a tax that wasn't voted on. NOPEC is not Robinhood, in my opinion, and should not be able to do this.

The County does have grant money, so how do I apply for the grant monies to get my overcharges returned? Commissioner Badalamenti noted NOPEC put the emergency standard in a correspondence that was sent to everyone, but as for the return of funds, I would have to call and check with NOPEC directly. Mr. Pandelli asked what was the emergency standard and Commissioner Badalamenti replied letters were sent indicating NOPEC was going into a default charge and Mr. Pandelli stated they were supposed to absorb that and put you to default with Ohio Edison, to which Commissioner Badalamenti agreed. Mr. Pandelli went on to say they had an agreement with the PUCO for June, July, August, and September and PUCO still has them regulated, they did not follow the regulation.

Commissioner Christian-Bennett mentioned that she is unaware of any grant funding that would cover this type of situation and the only program that could help with utility is through Community Action Council, but that's for people who are behind on utilities. Any refund would have to come directly from NOPEC.

Mr. Pandelli understands that a refund will come from the utilities, but grant monies are out there to be allocated in whatever way they are specified in the grant writing procedure. The Commissioners and other governmental agencies have the right to move grant funding to people or agencies who request the grant money. Commissioner Christian-Bennett responded a lot of the funding such as the ARPA funding, are grant funds that individuals can apply for, but it's specifically tagged for use by nonprofit agencies and not an allowable expense.

Commissioner Badalamenti will look into the issue.

Mr. Pandelli reported he is looking at things because September has come to an end, and he is waiting for the billings through September. He plans to go to the small claims court in Portage County and press this through them. Mr. Pandelli went on to say that I urge residents all over Ohio, Indiana, Pennsylvania, and neighboring areas to do the same. If we can't, we always have the polling place.

Recessed until Public Comment: 10:50 AM
Reconvened: 11:00 AM

No public comment in attendance.

* *
RESOLUTION NO. 22-0569

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**RE: ADOPTING REVISED RULES AND
REGULATIONS GOVERNING THE
CONSTRUCTION, MAINTENANCE,
OPERATION, USE AND PROTECTION OF**

**SANITARY SEWER SYSTEMS AND THE
WATERWORKS SYSTEMS IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND STREETSBORO REGIONAL
SEWER DISTRICT NO. 4**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS,** this Board of Commissioners, by Resolution No. 15-0829 adopted October 6, 2015 revised rules and regulations governing the construction, Maintenance, Operation, use and protection of sanitary sewer systems and the waterworks systems in the Portage County Regional Sewer District and Streetsboro Regional Sewer District No. 4 under the jurisdiction of this Board, hereinafter called "RULES"; and
- WHEREAS,** it is necessary to amend the RULES to adopt the most current Local Limits and Surcharge Thresholds on wastewaters and sewerage being discharged into the Portage County Water Resources sanitary sewer systems, to fulfill requirements set by the Environmental Protection Agency of Ohio in the National Pollutant Discharge Elimination System (NPDES) permit #3PK00014.
- WHEREAS,** changes are required to the following specific RULES: Item 1004 and now therefore be it;
- RESOLVED,** that this Board of Commissioners adopts the RULES Item 1004 in its entirety, and it shall take effect and be in full force on the day of passage by the Board; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*	*	*	*	*
RESOLUTION NO. 22-0570	-	RE:	CLARIFYING QUALIFICATION CRITERIA FOR THE PORTAGE COUNTY LINKED DEPOSIT PROGRAM A/K/A "PORTAGE GROWLINK"	

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett to approve the following resolution:

WHEREAS, Portage County Treasurer Brad Cromes has administered a linked deposit program, as contemplated by ORC 135.80, authorizing the Treasurer to place certificates of deposit at below market rates with eligible lending institutions, provided those institutions agree to lend the value of such deposits to eligible borrowers at rates below the present borrowing rate applicable to each borrower, since 2015; and

WHEREAS, the Portage County Board of Commissioners, via Resolution No. 22-0227, approved a restructuring of the Portage County linked deposit program aimed at mirroring programs offered by the Treasurer of State for the purposes of small business development, agricultural support, and homeowner energy efficiency and rebranding the program as "Portage GrowLink"; and

WHEREAS, additional written clarification is needed as to the qualification criteria for applicants to the various aspects of the Portage GrowLink program to make clear that the program's provisions mirror those of similar programming offered by the Ohio Treasurer of State;

; now therefore be it

RESOLVED, that the Board of Commissioners hereby incorporates by reference the Portage GrowLink program parameters revised with qualification criteria similar to the State of Ohio's ECO-Link, GrowNow, ReEnergize Ohio and ag-LINK programs on September 7, 2022 and attached as Exhibit A hereto, Portage GrowLink Form 1 attached as Exhibit B hereto, Portage GrowLink Form 2-H attached as Exhibit C hereto, Portage GrowLink Form 2-B attached as Exhibit D hereto, and Portage GrowLink Form 3 attached as Exhibit E hereto, containing a full accounting of eligibility requirements and application procedures for borrowers, review procedures for applications, and criteria for acceptance or rejection in further satisfaction of ORC 135.80(A); and be it further

RESOLVED, that the Board of Commissioners hereby incorporates by reference the provisions of Resolution No. 22-0227 authorizing the creation of the Portage GrowLink program for the purpose of providing low-cost loans to county residents and businesses for energy efficiency improvements, small business development, and agricultural business support and establishing program criteria as required by ORC 135.80; and be it further

RESOLVED, that the Treasurer shall submit annual reports to the Board of Commissioners regarding the operation of the Portage GrowLink program; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Exhibit A



Brad Cromes, Portage County Treasurer
Portage County GrowLink Program Parameters

Overview.

The Portage County GrowLink Program benefits homeowners, small businesses, and family farms in Portage County by making low-cost loans available for energy efficiency improvements, job creation/retention and operating expenses. Borrowers must qualify with a participating financial institution and the Treasurer's Office to participate in the program.

These loans are made available through linked deposits. The "link" in the program is the dollar amount. Portage County makes deposits at participating financial institutions of a portion of its total investment portfolio. In exchange, the financial institutions make a corresponding amount available to borrowers in the County at discounted interest rates.

The Portage County GrowLink Program is modeled on similar offerings from the Ohio Treasurer of State, and incorporates qualification criteria for the state's ECO-Link, GrowNOW, ReEnergize Ohio and ag-LINK programs as constituted at the time of GrowLink's creation. Such criteria as applied to the Portage County GrowLink Program are set out in further detail below.

Liability Limitations.

It is important to note that, while the program is based on linked deposits, the only "link" in the program is in the dollar amounts invested by Portage County and made available by lenders. Borrowers participating in the program are required to qualify for a loan using participating financial institutions' existing qualification processes, and those institutions bear all risks associated with the loans themselves.

Eligible Institutions.

Any banking institution that is pre-qualified as a linked deposit loan program provider with the Treasurer of State qualified as a public depository of interim deposits of Portage County is eligible to participate in the Portage GrowLink Program. To sign up, institutions must provide documentation of their pre-qualified status, and affirmatively sign a memorandum of understanding with the Treasurer's Office and depository agreement with Portage County prior to commencing participation.

Available Loan Interest Rates.

The Portage County GrowLink Program offers borrowers discounted loan rates that are based on a combination of the federal funds rate and the chosen financial institution's premier CD rate at the time of the loan. The interest rate on loans under the program will be discounted between 1% - 3%, as follows:

Commented [AM1]:

Commented [AM2]: R.C. 109.32 and R.C. 135.08

Loan Terms.

Under the Portage County GrowLink Program, County residents may borrow monies at discounted rates for the following periods:

Home energy efficiency improvement loans: 5 years
Small business job creation/retention loans: 2 years (renewable once)
Small business operating loans: 4 years (non-renewable)
Agribusiness operating loans: 1 year (renewable annually)

Loans may be made for longer periods of time under the program at the discretion of the lending institutions, but discounts to loan amounts will only apply to the periods specified above. After the expiration of the discount period, loan rates will revert to the market rate for similar loans offered at the original time of lending.

Loan Amounts.

Under the Portage County GrowLink Program, County residents may borrow the following amounts at a discounted rate:

Home energy efficiency improvement loans: <= \$25,000
Small business job creation/retention loans: <= \$200,000
Small business operating loans: <= \$250,000
Agribusiness operating loans: <= \$50,000

Loans may be made for greater sums under the program at the discretion of the lending institutions, but discounts are available only to the maximum amounts listed above. Any borrowing over and above those amounts shall be at the market rate for similar loans offered at the original time of lending.

Borrower Limitations.

In addition to any loan qualification limitations participating financial institutions may utilize, borrowers under the GrowLink Program shall be subject to the following global limitations:

Borrowers must be current on all taxes owed to the County to participate, and remain so for the duration of the loan.

Borrowers are limited to one loan each per category at any given time.

In the interest of making improvements available to the greatest number of properties possible, no income limitations have been set.

Use Limitations.

Participants who fail to spend loan proceeds on qualified projects and ~~do not~~ provide required documentation within one year of receiving loan funds will lose the discounted interest rate, and must repay any remaining balances at market interest rates calculated at the time of the loan's original issuance.

Veteran's Preference.

Veterans of the U.S. Armed Forces are eligible for special consideration under the GrowLink Program. In periods of high demand for funds under the program, applications from honorably discharged veterans (or their surviving spouses) will receive preference.

To receive the preference, prospective borrowers must check the box on their application indicating their veteran status, and present the Treasurer's Office with a Form DD214, Service Information Letter, or comparable documentation verifying military service dates and discharge status upon request.

Questions?

Feel free to contact the office of Brad Cromes, Portage County Treasurer with questions at 330-297-3586, or via email at bcromes@portageco.com. Treasurer's Office hours are 8am – 4:30pm, Monday – Friday, closed for federally observed holidays.

Last Revised – September 7, 2022



Exhibit B

Brad Cromes, Portage County Treasurer
Portage County GrowLink Program
Loan Subsidy Application (Form 1)

The Portage County GrowLink Program benefits homeowners, small businesses and family farms in Portage County by making low-cost loans available for energy efficiency improvements, job creation/retention and operating expenses. Borrowers must qualify to participate in the program, and the following application is designed to help us determine if you are a strong candidate for participation.

Applicant Name/DBA: _____
Parcel Address: _____
Parcel ID (if known): _____
Applicant Phone: _____
Applicant Email: _____
Veteran? ☐ Yes ☐ No

Lending Institution Name: _____
Branch Address: _____
Branch Phone: _____
Branch Fax: _____
Primary Contact Name: _____

Estimated Project Cost: _____
Requested Loan Amount: _____
Approved Loan Amount: _____
Loan Term: _____
Qualified/Discount Rate: _____ / _____

For Internal Use Only

Treas. Review

Date: _____
Initials: _____
App./Dec.? _____

Lender Review

Date: _____
Initials: _____
App./Dec.? _____
Disbursed (Y/N)? _____

PROCESSING NOTE TO LENDER: Send this form to the Treasurer's Office for review before disbursing funds. Upon approval by the Treasurer, final loan approval and disbursement of funds, please re-send this sheet to the Portage County Treasurer's Office with the approved loan amount, marked "DISBURSED" in the box provided above.

Who is going to perform the work (i.e. self, contractors, combination)? Please specify names and roles below:

Approximately how long will the proposed project take to complete?

Using the attached worksheet (Form 2H or 2B), please provide a detailed description of the proposed project.

Under penalty of law, the applicant states that he/she has accurately and truthfully answered the questions above and on the attached application, and has made application for loan funding at the named lending institution solely for purposes of home improvements under the Portage County GrowLink Program. The applicant pledges that funds will be used only for the purposes stated herein, and that using funds for other purposes constitutes an act of fraud punishable by law. The applicant promises to comply with monitoring efforts required by the Portage County Treasurer, and acknowledges that failure to do so may result in the loss of the loan subsidy offered under this program.

Applicant's Printed Name: _____
Date: _____

Applicant's Signature: _____

Please return to the Treasurer's Office by fax at 330-297-3393 or by email at surzycki@portageco.com.



Exhibit C

Brad Cromes, Portage County Treasurer
Portage County GrowLink Program
Detailed Description of Proposed Project (Form 2H - Homeowners)

The Portage County GrowLink Program benefits homeowners, small businesses and family farms in Portage County by making low-cost loans available for energy efficiency improvements, job creation/retention and operating expenses. Borrowers must qualify to participate in the program, and the following form is designed to help us determine if you are a strong candidate for participation.

Applicant Name: _____
 Parcel Address: _____
 Parcel ID (if known): _____

Home Energy Efficiency Improvement Applicants

Interest rate reduction available on home energy efficiency improvements. Maximum loan amount of \$25,000, maximum loan term of 5 years. All loan proceeds must be used in the completion of the specified project or returned to the issuing financial institution within one year of issuance.

Please check all that apply.

Home Energy Efficiency Permit Work (Exterior)

- ☐ Chimney installation/replacement (B)
- ☐ Foundation reinforcement/replacement (B)
- ☐ Garage repair/replacement (B)
- ☐ Roof replacement (B)
- ☐ Solar panel installation/replacement (B)
- ☐ Storm sewer installation/replacement (W)
- ☐ Sanitary sewer installation/replacement (W)
- ☐ Septic system installation/replacement (H)
- ☐ Water line installation/replacement (W)

Home Energy Efficiency Permit Work (Interior)

- ☐ Air conditioning installation/replacement (B)
- ☐ Attic remodel/insulation (B)
- ☐ Basement addition/remodel (B)
- ☐ Bathroom addition/remodel (B)
- ☐ Electrical system installation/replacement (B)
- ☐ Fireplace installation/replacement (B)
- ☐ Furnace installation/replacement (B)
- ☐ Hot water heater replacement (H)
- ☐ Kitchen remodel (B)
- ☐ Oil/gas furnace burner replacement (B)
- ☐ Plumbing installation/replacement (H)

Required Permit Codes: (B) - Building Dept. Permit; (H) - Health Dept. Permit; (W) - Water Resources Permit

Home Energy Efficiency Non-Permit Work (Exterior)

- ☐ Driveway installation/replacement
- ☐ Foundation waterproofing
- ☐ Gas line installation/replacement
- ☐ Gutter installation/replacement
- ☐ Insulation/weather stripping
- ☐ Masonry repointing/repair
- ☐ Siding installation/replacement
- ☐ Window/door installation/replacement

Home Energy Efficiency Non-Permit Work (Interior)

Other: _____

Permit requirements vary from community to community. The undersigned pledges to comply with all monitoring efforts required by the Portage County Treasurer's Office and the borrower's community. Failure to do so may result in the loss of the loan subsidy under the program.

Applicant's Printed Name: _____
 Date: _____

Applicant's Signature: _____

Please return to the Treasurer's Office by fax at 330-297-3393 or by email at bcromes@portageco.com.



Exhibit D

Brad Cromes, Portage County Treasurer
Portage County GrowLink Program
Detailed Description of Proposed Project (Form 2B - Business)

The Portage County GrowLink Program benefits homeowners, small businesses and family farms in Portage County by making low-cost loans available for energy efficiency improvements, job creation/retention and operating expenses. Borrowers must qualify to participate in the program, and the following form is designed to help us determine if you are a strong candidate for participation.

Applicant Name/DBA: _____
Parcel Address: _____
Parcel ID (if known): _____

Please check all that apply.

☐ Small Business Job Creation/Retention Loan ☐ Small Business Operating Loan ☐ Agribusiness Operating Loan

Small Business Job Creation/Retention Loan Applicants

Interest rate reduction available on small business loans up to \$200,000 for two years. Renewable once. Applicants commit to creating/retaining at least one full-time or two part-time jobs for every \$50,000 borrowed.

Please describe the proposed project below (and on back if necessary):

Small Business Operating Loan Applicants

Interest rate reduction available on small business loans up to \$250,000 for four years. Non-renewable. Loan proceeds must be used to renovate existing structures, expand operations, upgrade/add equipment, or install energy efficiency products/systems.

Please describe the proposed project below (and on back if necessary):

Agribusiness Operating Loan Applicants

Interest rate reduction available on agribusiness loans up to \$50,000 annually. Renewable. Loan proceeds must be used to finance upfront operating costs for feed, seed, fertilizer, fuel, and other expenses.

Please describe the proposed project below (and on back if necessary):

Permit requirements vary from community to community, and it is the borrower's responsibility to check with the Building Department where he/she lives to verify whether or not the work described above requires permits. The undersigned pledges to comply with all monitoring efforts required by the Portage County Treasurer's Office and the borrower's community. Failure to do so may result in the loss of the loan subsidy under the program.

Applicant's Printed Name: _____
Date: _____

Applicant's Signature: _____

Please return to the Treasurer's Office by fax at 330-297-3393 or by email at bcromes@portageco.com.

Exhibit E



Brad Cromes
Portage County Treasurer

Portage County GrowLink Program
Borrower's Reporting Form (Form 3)

The Portage County GrowLink Program benefits homeowners, small businesses and family farms in Portage County by making low-cost loans available for energy efficiency improvements, job creation/retention and operating expenses.

This form must be returned, with receipts, to the Portage County Treasurer's Office, 449 S. Meridian St., Ravenna, OH 44266, NO LATER than one year after loan funds have been disbursed.

Receipt/verification totals must match the amount of the loan under the program.

Failure to comply may result in the loss of the loan subsidy offered under the program.

Borrower Name: _____
Parcel Address: _____
Parcel ID (if known): _____
Borrower Phone: _____
Borrower Email: _____

Amount of Loan: _____
Total of Receipts: _____

Brief Project Description:

Receipts/verification attached? (Y/N)

Briefly describe:

Applicant's Printed Name: _____ Applicant's Signature: _____
Date: _____

Please return to the Treasurer's Office by fax at 330-297-3393 or by email at bcromes@portageco.com.

*
RESOLUTION NO. 22-0571

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*
RE: ENTER INTO AN AMENDMENT NO. 1
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND NORTHEAST OHIO
ADOPTION SERVICES FOR FOSTER AND
ADOPTIVE INITIAL HOME ASSESSMENT
SERVICES FOR CHILDREN SERVICES.
*

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, an Agreement between the parties was entered into and known as Portage County Contract No. 20220338 (the "Original Contract") on February 24, 2022 by Resolution Number 22-0137 to provide Foster and Adoptive Initial Home Assessment Services for Children Services; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Northeast Ohio Adoption Services to include verbiage regarding scope of services and charges related to Recertifications; and be it further

RESOLVED, that the total amount of this Agreement shall remain not to exceed Twenty-four thousand one hundred and 00/100 dollars (\$24,100.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22- 0572 - RE: ENTER INTO AN AGREEMENT FOR
SYSTEMS ACCESS TO APPLICABLE
ISYSTOC CONFIDENTIAL DATA BETWEEN
UNIVERSITY HOSPITALS AND THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE
DEPARTMENT OF HUMAN RESOURCES.**

It was moved by Anthony J. Badalamenti , seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, in order to achieve compliance with DOT drug and alcohol testing regulations University Hospitals utilizes iSYSTOC data and will authorize systems access to a designated employee of the Human Resources department; and

WHEREAS, under this agreement the person signing the agreement (confidential employee) Ms. Heather Echelberry, may not allow others to access the UH System by allowing other persons to have their usernames, passwords or access rights; now therefore be it

RESOLVED, that the Board of Portage County of Commissioners does hereby agree to enter into an agreement for systems access to applicable iSYSTOC confidential data with University Hospitals and ratifies its execution by Ms. Heather Echelberry, on behalf of the Department of Human Resources; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0573 - RE: ACCEPT PROPOSAL OF *ENVIRONMENTAL
DESIGN GROUP (EDG)* AND ENTER INTO
AGREEMENT FOR PROVIDING
PROFESSIONAL DESIGN SERVICES FOR
THE PROJECT KNOWN AS POR-OLD
FORGE (CH 82) ROUNDABOUT, IN**

BRIMFIELD TOWNSHIP, PORTAGE COUNTY.

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Resolution No. 21-0776, authorized the Portage County Engineer to accept proposals for professional design services for the project known as **POR-Old Forge (CH 82) Roundabout**; and

WHEREAS, the Portage County Board of Commissioners authorized the Portage County Engineer, by Resolution No. 22-0057, to enter into contract negotiations between the Portage County Commissioners and Environmental Design Group (EDG) to provide professional design services for said project; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of Environmental Design Group (EDG) and authorizes the Portage County Engineer to enter into an engineering agreement for providing professional design services for the project known as **POR-Old Forge (CH 82) Roundabout**; and be it further

RESOLVED, that said professional design services will be performed by Environmental Design Group, 450 Grant Street, Akron, Ohio 44311 at a two-part cost not to exceed \$239,906.00. Part 1 for these professional design services will be a not to exceed fee of \$24,989.00 and Part 2 will be a not to exceed fee of \$214,917.00, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 22-0574 - RE: AUTHORIZE SALE OF OBSOLETE EQUIPMENT BY PUBLIC AUCTION

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Michael A. Marozzi, Portage County Engineer, has advised this Board that several pieces of equipment once used by the Portage County Engineer's Department are obsolete and unfit for use for which they were initially acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the herein described equipment are obsolete and unfit for the use for which they were initially acquired; and be it further

RESOLVED, that said items will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of the Portage County Engineer. Further Notice of Public Auction shall be published in the Record Courier on Friday, October 7, 2022.

Date of Auction: Friday – October 21, 2022

Auction Closes: 7:00 P.M.

Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Edinburg, Ohio

Said equipment may be viewed from 9:00 A.M. to 4:00 P.M. Friday, October 21 at Edinburg Auction Sales, Inc.

Items being sold are as follows:

1988 Chevrolet Crew Cab ¾ ton (PCE Equipment #17)
Serial #1GCGR23K4JJ135491

1999 IHC Dump Truck (PCE Equipment #47)
Serial #1HTSDADR2YH255387

2006 Backhoe Caterpillar (PCE Equipment #123A)
Serial #CAT0420EAHLS01408

; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0575 - RE: DECLARE THE NECESSITY TO PURCHASE THREE (3) VEHICLES FOR USE BY THE PORTAGE COUNTY SHERIFF WITH A TRADE-IN OF THIRTEEN (13) VEHICLES.

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase three (3) vehicles for use by the Portage County Sheriff with a trade-in of thirteen (13) vehicles; and

WHEREAS, the purchase of the vehicles will be made from Charles Auto Family; and

WHEREAS, the cost of the three vehicles is \$85,035.00; the trade-in value of the thirteen (13) vehicles is \$36,100.00 with the amount owned to Charles Auto Family as \$48,935.00; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase three (3) vehicles for \$85,035.00, trade-in thirteen (13) vehicles for \$36,100.00 for a sum total to be paid to Charles Auto Family of \$48,935.00, and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries:

1. The Board of Commissioners accepts the recommendation of Water Resources Director Dan Blakely and authorizes a pro-rated credit from May 14, 2022, and a temporary billing stop to be implemented for units 692, 694, and 696 Crownwood Court in the Hickory Ridge neighborhood of Streetsboro while the units are being rebuilt due to fire damage.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

2. The Board of Commissioners accepted the recommendation of Water Resources Director Dan Blakely and agreed to have two Commissioners complete the required training (either online or in the classroom) no later than September 19, 2022, provided by the Ohio EPA in order to meet the criteria to receive funding for the Drinking Water Assistance Fund (DWAF). The Village of Mantua Distribution Replacement drinking water project will receive up to 50% principal forgiveness with the remaining loan at 0% for up to 40 years for the program year 2023.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

3. Authorize an additional Investigator position for the Portage County Prosecutor's Office.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Authorize the hire of Ronald Frazier as a Collections System Operator-in-Training, replacing Jack Cottrell, for Portage County Water Resources, with the intention to move the applicant to an Operator System I position once certifications are received. The tentative start date is September 19, 2022. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

5. Authorize the transfer of Marie Minard, Eligibility Specialist to OMJ/PA Eligibility Specialist, replacing Doree Vodila, for Portage County Job & Family Services with an anticipated start date is September 19, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

6. Authorize the three-day internal posting of a bargaining position, Eligibility Specialist, replacing Marie Minard, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

7. Accept the resignation of Shelly Fisher, JFS Intensive Case Manager, for Portage County Job & Family Services effective September 12, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

8. Authorize the three-day internal posting of a bargaining position, JFS Intensive Case Manager, replacing Shelly Fisher, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

9. Accept the resignation of Janet Kovick, Human Resources Director, for the Portage County Board of Commissioners effective September 23, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

10. Authorize the posting of Human Resources Director, replacing Janet Kovick. The position will be posted internally and externally, concurrently, until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

11. Authorize the hire of Marguerite Bonos as a Grant Administrator, replacing Allison Diehl, for the Portage County Board of Commissioners. The tentative start date is September 26, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

12. Approve anniversary step increases for the following non-bargaining employees:

a. John Kalta, Wastewater Superintendent (Water Resources) – Effective 9/5/2022

b. Janet Kovick – Human Resources Director – Effective 8/22/2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

13. Direct the Auditor's Office to pay/process the September 8, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$686,861.03	(Includes late fees of: \$0)
ACH/Neil Group of	\$135.34	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$675,971.85	
Then and Now list totaling:	\$52,275.67	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

14. Process the September 8, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

15. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for August 2022, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

16. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff's Transportation of Prisoners Report for August 2022 as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

17. The Board of Commissioners acknowledged receipt of the September 8, 2022 correspondence from the Prosecutor's Office to the Ohio Department of Commerce,

including the case information for the reporting period October 7, 2021 through September 7, 2022, noting no arson investigation initiated in Portage County during the reporting period.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

18. The Board of Commissioners acknowledged receipt of the September 9, 2022 correspondence from the County Engineer to Susan Kindlesparker, affirming the storm water fees levied again Parcel Nos. 23-016-00-00-029-000 and 23-016-00-00-030-000 are correct and the Appeal Application for a reduction is denied.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Motion: by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board adjourns the Meeting of September 15, 2022, at 11:02 AM.

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Absent;

Motion Carries

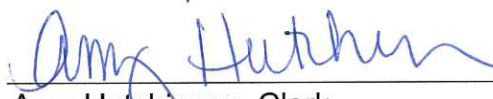
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of September 15, 2022.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President

----- ABSENT -----

Vicki A. Kline, Board Member


Amy Hutchinson, Clerk