

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, October 27, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Grants Administrator Hope Bonos, Barb Tittle, and Geraldine Nelson.

1. The Board of Commissioners approves the October 20th regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

HUMAN RESOURCES

Present: Heather Echelberry

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Roy Holstein, Engineering Technician II, replacing David Krise, in Portage County Water Resources Department. The tentative start date is November 21, 2022. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Authorize the hire of Chris Alderman, Water Treatment Plant Operator-In-Training, replacing John Kennedy, in Portage County Water Resources Department. The tentative start date is November 21, 2022. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the promotion of Matt Brown, Wastewater Chief Operator, to Regional Wastewater Superintendent, replacing Richard Krumreig, in Portage County Water Resources Department, effective October 17, 2022. Mr. Brown is currently employed with Water Resources therefore he would not need the drug and alcohol, background check, and Motor Vehicle Report.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the seven-day internal posting of the full-time Wastewater Chief Operator, replacing Matt Brown for Portage County Water Resources with an external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Approve the revised job description for the Facilities Supervisor position in the Portage County Water Resources Department. The revised job description includes a job title change to CMMS & Facilities Supervisor and was refactored from pay grade 11 to pay grade 16.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize a wage increase for Don West, CMMS & Facilities Supervisor, in Portage County Water Resources Department, due to a job description revision, effective August 4, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

7. Accept the retirement of Wayne Scott, Wastewater Treatment Plant Operator, in Portage County Water Resources Department, effective October 28, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Authorize the seven-day internal posting of the full-time Wastewater Treatment Plant Operator, replacing Wayne Scott for Portage County Water Resources with an external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. Approve the revisions to the Engineering Technician II job description for Portage County Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Approve the revised job description for the position of Director in the Portage County Department of Budget and Financial Management. The revised job description was refactored from pay grade 19 to pay grade 20.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Accept the resignation of Joe Harris, Director of Budget & Finance Management, for the Portage County Board of Commissioners effective end of business day November 2, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Authorize the posting of Director of Budget & Finance Management, replacing Joe Harris. The position will be posted internally and externally, concurrently until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the hire of Tami Soltis, Human Resources Director, replacing Janet Kovick, in Portage County Human Resources Department. The tentative start date is October 31, 2022. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Accept the resignation of Hayley Hensal, PT Social Services Worker 3, for the Portage County Job and Family Services effective October 31, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. Authorize the three-day internal posting of a bargaining position, PT Social Services Worker 3, replacing Hayley Hensal, for Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolution:

1. Authorize a Cost of Living Adjustment (COLA) increase to the Board of Commissioners' wage scale for full-time and part-time non-bargaining employees of those County departments under the Board of Commissioners' authority and for those Elected Officials and Non-Commissioner departments who adopted the Commissioners' wage scale./Resolution No. 22-0625

GRANTS ADMINISTRATOR

Present: Hope Bonos

Discussion:

1. ARPA Update

Completed Projects:

1. Purchase of UVC bulbs for sanitization for the Office of Homeland Security and Emergency Management.
2. Building Department purchased OpenGov software.
3. Grants Administrator training conference.
4. 2 trucks for Solid Waste curbside recycling.

Ongoing Projects:

1. 6 projects for the Water Resource Department.
2. Cyber security upgrades.
3. Marc's Towers – Director Shackelford will present an update soon.
4. Spectrum contract being reviewed by the Prosecutor's Office.
5. Emergency Operations Center – The first kickoff meeting was held with the Office of Homeland Security and Emergency Management, Internal Services, and the architect.
6. Payroll software – Funds have been obligated, but we are waiting on Information Technology Services.
7. Payroll Offset – 5 million dollars will be received in 2023 and \$5 million in 2024.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Joe Harris

Discussion:

1. Prosecutor's Request to upgrade the audio software and touch screen. Director Harris explained the Prosecutor is asking for \$11,784 for an audio software update. The Board agreed to move forward with the request utilizing sales and use tax funding.

Journal Entries:

1. The Board of Commissioners approved a 5% wage adjustment for all non-participants of the Board of Commissioners' Wage Scale effective December 26, 2022, with the pay date of January 20, 2023, with the exception of any 2023 Court Ordered budgets, as recommended by the Director of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the October 20, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,199,317.62	(Includes late fees of: \$6.25)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$675,985.75	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$2,181.61	
Journal Vouchers totaling:	\$12,539.72	
Then and Now list totaling:	\$185,702.61	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the October 20, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Amendment of Cash Advance Repayment Date from Fund 1412, JFS Help Me Grow Allocation to Fund 0001, General Fund./Resolution No. 22-0626
2. Adopting Revised Rules and Regulations for the Construction, Maintenance, Operation, Use, and Protection of Sanitary Sewer Systems and Waterworks Systems Under the Jurisdiction of the Board of Portage County Commissioners./Resolution No. 22-0627
3. Transfer from Fund 0001, General Fund to Fund 1166, EMPG Homeland Security Grant./Resolution No. 22-0628

Commissioner Kline asked about the Prosecutor's phone and Director Harris replied will be included in their 2023 budget.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of September 2022 as presented by the County Treasurer and County Auditor.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries
2. The Board of Commissioners acknowledged receipt of the October 21, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries

Resolutions:

1. The Board of Commissioners confirms the reappointment of Michael Murphy to the Northeast Ohio Community Alternative Program (NEOCAP) Facility Governing Board./***Hold for additional information.***

Commissioner Christian-Bennett received a call yesterday from Ashtabula County regarding Michael Murphy. The Commissioners appointed Mr. Murphy to the NEOCAP Governing Board back in May based upon their recommendation. Five other counties made their appointments, as well, with 2 Counties appointing Barbara Dixon and 2 appointing Michael Murphy. It was implied that NEOCAP may be wanting to hand-select board members, so additional information is needed before a decision can be made today./Administrator Crombie will bring it back for further discussion.

2. The Board of Commissioners accept the 2020 Ohio Development Services Agency, Officer of Community Development Program Amended Scope of Work for B-F-20./Resolution No. 22-0639

INTERNAL SERVICES

Present: Director JoAnn Townend and Deputy Director Shannon Kautzman

Resolutions:

1. The Board of Commissioners approves the general sewer agreement for sanitary sewer improvements to Meadow View Subdivision Phase 18, Portage County Water Resources Department Project No. ST-4 22-050-P./Resolution No. 22-0629
2. The Board of Commissioners approves the request for installment payments for Charles & Marsha Robinson of connection charges for the connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishes the terms and conditions of the same./Resolution No. 22-0630
3. The Board of Commissioners approves a request for installment payments for Carla M. Henthorn-Yarnell of connection charges for the connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 22-0631
4. The Board of Commissioners agrees to enter into an amendment No. 1 with Job & Family Services and the Lighthouse Family Center, LTD. for family and individual counseling and therapeutic services for Children Services./Resolution No. 22-0632
5. The Board of Commissioners agrees to enter into an amendment No. 8 with Job & Family Services and the Northeast Ohio Consortium Council of Governments, and the Portage Development Board./Resolution No. 22-0633
6. The Board of Commissioners agrees to approve specifications and set the bid date for wet well cleaning and maintenance repair for the Portage County Water Resources Department./Resolution No. 22-0634
7. The Board of Commissioners agrees to rescind Resolution No. 22-0488 approving the sale of real property known as 3480 St. Rt. 59, Ravenna, OH (Motor Pool)./Resolution No. 22-0635
8. The Board of Commissioners declares unused/excess property owned by Portage County and set the bid date for the sale of the real property known as 3480 St. Rt. 59 (Motor Pool) in Ravenna Township./Resolution No. 22-0636
9. The Board of Commissioners approves the specifications and sets the bid date for the purchase of 911 dispatch workstations for the Portage County Sheriff's Office./Resolution No. 22-0637

Discussion:

1. Update on Federal funding for the Emergency Operations Center (EOC)

Director Townend was able to locate information that indicated the County received a \$300,000 Federal grant that was used toward the construction of the EOC. Director Townend will investigate the reclaim clause and report back to the Board. The jail project started back in 1992 and was completed around 1995-1996.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Discussion:

1. Retail Strategies Update

- Retail Strategies is a firm we contracted with to bring retail business to all of Portage County.
- So far, they have completed what they call 'base camp access', which is a website that we can utilize to find out details relative to certain projects.
- The initial research has been completed and uploaded to the base camp.
- A tapestry segmentation has been started so they can become familiar with Portage County.
- They've also sent documents and questionnaires to citizens and businesses, and we have been working with Brad Ehrhart and Todd Peetz for key contacts throughout the County.
- Retail Strategy completed a major retail aerial vision of the County and what they call a 'boots on the ground real estate analysis', whereby they came in person and performed an analysis and market review.
- They also represented Portage County at a central show in Chicago.
- They are currently in the process of creating a custom Marketing Guide that would include aerial information.
- They're also doing a retail recruitment plan and it's being finalized. Once the plan has been completed, we will schedule a presentation.
- Once the plan has been delivered, they will move into the active recruitment stage of the partnership, and property owner, broker, tenant representative, and retail outreach will begin.

Commissioner Christian-Bennett asked for the contact's name and phone number for our representative and Administrator Crombie will provide the requested information.

Recessed: 9:28 AM

Reconvened: 10:01 AM

FAMILY AND COMMUNITY SERVICES

Present: Mark Frisone and Frank Hairston

Discussion:

1. Axess Pointe

Commissioner Christian-Bennett explained the Board needed additional clarification on the Axess Pointe project recommended by the Steering Committee for use of ARPA funding. Specifically, there are 2 similar types of facilities in the area and Mr. Frisone replied both are Urgent Care facilities, not Primary Care all-inclusive physician groups that provide medical, dental, pharmacy, and optometry. There will also be social services components, as well.

Mr. Frisone went on to say there are reasons communities want Federally Qualified Health Centers (FQHC) and half of our patients are Medicaid, and Medicare eligible and the other half are private pay and through insurance.

When the Health Department vacated the former ODOT Building on Oakwood Street in Ravenna, it provided a great opportunity for an 18,000-square-foot area that was originally partially constructed as a clinic. The potential payroll for an FQHC is somewhere between 5 to 7 million dollars per location.

Commissioner Christian-Bennett asked about the bus route and Mr. Frisone replied the bus stop is right in front of the facility on Oakwood in Ravenna.

Family and Community Services will open a similar facility in Akron in conjunction with LeBron James on West Market Street and the City has committed 1.25 million dollars of ARPA funding for the project, and Summit County will add another \$225,000 to \$250,000 of its ARPA funding, as well.

Mr. Frisone pointed out that Geauga County would like an FQHC and they have ARPA funding to provide toward a new facility.

Commissioner Kline asked about a possible Windham location and Mr. Frisone replied Axess will have a mobile medical/dental van that will be stored in Ravenna on Oakwood Street, allowing service to citizens in the outlying areas of the County.

Mr. Frisone explained if you run the UDS federal numbers on population and income levels, Ravenna and the surrounding areas (eastern portion of the County and the southern area of Geauga County) would be a viable draw for a clinic in Ravenna.

Commissioner Christian-Bennett noted the ARPA request for Family and Community Services is \$98,136 and it was a recommendation from the Steering Committee for the first round of funding.

Commissioner Kline noted the location was the only item in question by the Board.

Mr. Hairston pointed out there's a fixed bus route from Windham to Ravenna and PARTA also has a door-to-door service in Windham, so transportation is available.

Commissioner Christian-Bennett is in favor of providing ARPA funding for the request, provided Bricker and Eckler approve the project moving forward and the Board agreed.

Journal Entry:

1. The Board of Commissioners agreed to forward the request from Family and Community Services for Axess Pointe to open a second location site at 705 Oakwood Street, Ravenna, utilizing \$98,136 in County ARPA funding, contingent upon final review by Bricker and Eckler.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea
Motion Carries

2. King Kennedy Center

Commissioner Badalamenti stated I've heard from the very beginning that the King Kennedy gymnasium project was piecemealed together and very little of the plan was executed except for the building. For example, architects had to be called in for variances after the fact for the bathrooms, the building was constructed without a fire suppression system, and there was no air conditioning in the building. I believe all those items should have been included in the initial cost of construction for the building. Even from the very beginning when you both were here, I believe Mr. Hairston stated you're here to look after this guy and there were 2 Commissioners here that weren't aware of the things that were happening in terms of the money King Kennedy was supposed to receive.

Mr. Frisone explained the project was funded by the State and by the Mental Health and Recovery Board almost in its entirety.

- The buildings were connected and since there were bathrooms in the main building, no bathrooms were configured for the new gymnasium.
- The architect stated there's absolutely nothing in the code that requires a gymnasium to be sprinkled.
- So there's no air conditioning, there are no sprinklers and the buildings were connected.
- Once the Fire Chief got involved, the suppression systems became mandatory so the County required Family and Community Services to install a sprinkler system at a cost of approximately \$100,000 that was not in the original plan. Commissioner Badalamenti noted the County required the system because they believe it was state law.
- Family and Community Services returned to the County for additional funding for the sprinklers and we were referred to Neighborhood Development Services.

Commissioner Badalamenti asked how the project was initially funded and where are the plans that showed those items were included. Mr. Frisone responded the original plan was that the buildings were connected, so there was no need for air conditioning and bathrooms. Commissioner Christian-Bennett pointed out that the 'plan change' created an additional need for funding.

Mr. Frisone reported the air conditioning is off the table, and it would be nice to have it eventually, but we need bathrooms.

Commissioner Christian-Bennett asked about the parking lot and Mr. Frisone stated Family and Community Services has taken care of the expense.

Mr. Frisone pointed out that Ravenna Township has committed \$80,000 towards the bathroom project contingent upon receipt of the \$54,190 from the County.

Commissioner Badalamenti asked if there were any Employee Retention Credits (ERC) and Mr. Frisone replied they were not eligible, but they did receive Payroll Protect Program (PPP) funding, but it is completely separate.

Commissioner Christian-Bennett noted the information the Board received from Neighborhood Development Services indicated the original plan included a storage area and bathrooms and Mr. Frisone explained the area was for storage and office space for Mia.

Air Conditioning:

Mr. Hairston explained the cost of air conditioning for the facility isn't \$180,000, it's \$13,000. I was there when the company came out and gave the price. It's hot in there and we're not just talking about the kids, we're talking about putting senior citizens in there and renting it out to the general public.

Mr. Hairston went on to say I want everybody to understand when they split the buildings up, we're talking about people playing basketball who go out in the snow and rain and come back in with wet shoes on the concrete, we're just looking for an accident to happen. We hope that nobody ever gets hurt, but the real concern is our senior citizens and other people that are going to use the building. They have to walk outside and go to the bathroom; we need those bathrooms and we need a place to store tables and chairs for activities.

Commissioner Christian-Bennett recapped the request on the table went from \$128,000 to \$13,000 for air conditioning and Mr. Frisone is not worried about the air conditioning, he would just like the \$54,190 so the Township will contribute \$80,000 for bathrooms, and storage.

Commissioner Christian-Bennett announced that she is in favor of funding the project, it's coming from the Revolving Loan Funds, and again, it was a recommendation from our Steering Committee. Mr. Frisone will take care of the \$13,000 for the air conditioning. Commissioner Kline is also in favor of funding the project, but Commissioner Badalamenti would like a little more time to digest the information.

The Board agreed it would hold the Journal Entry for \$54,190 until next week.

Commissioner Badalamenti asked when Axess Pointe will start moving forward and Mr. Frisone explained he will need to go back to his Board with both location options (Geauga and Portage) and they make the final decision.

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Administrator Crombie reported CMMS stands for computerization maintenance management systems and Commissioner Christian-Bennett asked that the acronym be removed and changed to Asset Manager instead. Administrator Crombie will make the update and it will come back to the Board next week.

Administrator Crombie also presented an update from Jessica Thompson, regarding Michael Murphy's re-appointment to NEOCAP. On April 5th, 2022, NEOCAP sent a letter of

recommendation for Mr. Murphy. On April 11th, NEOCAP sent a recommendation for Ms. Dixon. On April 12th, Ms. Thompson reached out to Ms. Dixon indicating the need for the Commissioners' Board Application to be completed before the process can move forward. Ms. Thompson reached out again on April 21st but received no response from either request from Ms. Dixon.

Administrator Crombie will update the process to say if you've reached out to an applicant and have not heard back from them, reach back out to them. In this case, staff did reach out to Ms. Dixon twice with no response.

The Board agreed to reappoint Mr. Murphy to the NEOCAP Board.

MISCELLANEOUS

Resolutions:

1. The Board of Commissioners confirms the reappointment of Michael Murphy to the Northeast Ohio Community Alternative Program (NEOCAP) Facility Governing Board./Resolution No. 22-0638

Commissioner Christian-Bennett will contact the Commissioners in Ashtabula County.

Recess: 10:52 AM

Reconvened: 11:00 AM

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**RESOLUTION NO. 22-0625 - RE: AUTHORIZE A COST-OF-LIVING
ADJUSTMENT (COLA) INCREASE TO THE
BOARD OF COMMISSIONERS' WAGE
SCALE FOR FULL TIME AND PART TIME
NON-BARGAINING EMPLOYEES OF THOSE
COUNTY DEPARTMENTS UNDER THE
BOARD OF COMMISSIONERS' AUTHORITY
AND FOR THOSE ELECTED
OFFICIALS/NON-COMMISSIONER
DEPARTMENTS WHO ADOPT THE
COMMISSIONERS' WAGE SCALE.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board wishes to adjust the Wage Scale by 5% to combat rising inflation effective December 26, 2022; now therefore be it

RESOLVED, that the Board of Commissioners directs the Human Resources Department to adjust the wage scale to reflect a 5% increase for full time

and part time non-bargaining employees of those County departments under the Board of Commissioners' authority and for those Elected Officials/Non-Commissioner Departments who adopt the Commissioners' Wage Scale; and be it further

RESOLVED, that the Board of Commissioners' Wage Scale adjustment will be effective beginning of the December 26, 2022 pay period with initial pay date of January 20, 2023; and be it further

RESOLVED, that the Board hereby directs its Department Directors to submit Payroll Change Authorization Forms (PCAs) authorizing each full-time and part-time non-bargaining employee in their respective departments to the new step rate in their current pay grade and step (Exhibit A); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Board of Commissioners' Wage Scale
Effective 12/26/2022

stepinc>>		2.500%	2.500%	4.750%	4.500%	4.250%	4.000%	3.750%	3.500%	3.250%	3.000%	2.750%	2.500%
0		1	2	3	4	5	6	7	8	9	10	11	12
1	\$ 13.60	\$ 13.94	\$ 14.29	\$ 14.97	\$ 15.64	\$ 16.31	\$ 16.96	\$ 17.60	\$ 18.21	\$ 18.80	\$ 19.37	\$ 19.90	\$ 20.40
2	\$ 14.37	\$ 14.72	\$ 15.09	\$ 15.81	\$ 16.52	\$ 17.22	\$ 17.91	\$ 18.58	\$ 19.23	\$ 19.86	\$ 20.46	\$ 21.02	\$ 21.54
3	\$ 15.17	\$ 15.55	\$ 15.94	\$ 16.70	\$ 17.45	\$ 18.19	\$ 18.92	\$ 19.63	\$ 20.32	\$ 20.98	\$ 21.61	\$ 22.20	\$ 22.75
4	\$ 16.03	\$ 16.43	\$ 16.84	\$ 17.64	\$ 18.43	\$ 19.21	\$ 19.98	\$ 20.73	\$ 21.46	\$ 22.15	\$ 22.82	\$ 23.45	\$ 24.03
5	\$ 16.93	\$ 17.35	\$ 17.78	\$ 18.63	\$ 19.47	\$ 20.29	\$ 21.14	\$ 21.90	\$ 22.66	\$ 23.40	\$ 24.10	\$ 24.76	\$ 25.38
6	\$ 17.88	\$ 18.32	\$ 18.78	\$ 19.68	\$ 20.56	\$ 21.43	\$ 22.29	\$ 23.13	\$ 23.94	\$ 24.72	\$ 25.46	\$ 26.16	\$ 26.81
7	\$ 18.88	\$ 19.35	\$ 19.84	\$ 20.78	\$ 21.72	\$ 22.64	\$ 23.54	\$ 24.43	\$ 25.28	\$ 26.10	\$ 26.89	\$ 27.63	\$ 28.32
8	\$ 19.94	\$ 20.44	\$ 20.95	\$ 21.95	\$ 22.94	\$ 23.91	\$ 24.87	\$ 25.80	\$ 26.70	\$ 27.57	\$ 28.40	\$ 29.18	\$ 29.91
9	\$ 21.06	\$ 21.59	\$ 22.13	\$ 23.18	\$ 24.23	\$ 25.25	\$ 26.24	\$ 27.25	\$ 28.20	\$ 29.12	\$ 29.99	\$ 30.82	\$ 31.59
10	\$ 22.25	\$ 22.80	\$ 23.37	\$ 24.49	\$ 25.59	\$ 26.67	\$ 27.74	\$ 28.78	\$ 29.79	\$ 30.76	\$ 31.68	\$ 32.55	\$ 33.36
11	\$ 23.50	\$ 24.09	\$ 24.69	\$ 25.86	\$ 27.02	\$ 28.17	\$ 29.30	\$ 30.40	\$ 31.46	\$ 32.49	\$ 33.46	\$ 34.38	\$ 35.24
12	\$ 24.82	\$ 25.44	\$ 26.08	\$ 27.31	\$ 28.54	\$ 29.76	\$ 30.95	\$ 32.11	\$ 33.23	\$ 34.31	\$ 35.34	\$ 36.31	\$ 37.22
13	\$ 26.21	\$ 26.87	\$ 27.54	\$ 28.85	\$ 30.15	\$ 31.43	\$ 32.69	\$ 33.91	\$ 35.10	\$ 36.24	\$ 37.33	\$ 38.35	\$ 39.31
14	\$ 27.69	\$ 28.38	\$ 29.09	\$ 30.47	\$ 31.84	\$ 33.20	\$ 34.52	\$ 35.82	\$ 37.07	\$ 38.28	\$ 39.42	\$ 40.51	\$ 41.52
15	\$ 29.24	\$ 29.97	\$ 30.72	\$ 32.18	\$ 33.63	\$ 35.06	\$ 36.46	\$ 37.83	\$ 39.15	\$ 40.43	\$ 41.64	\$ 42.79	\$ 43.85
16	\$ 30.89	\$ 31.66	\$ 32.45	\$ 33.99	\$ 35.52	\$ 37.03	\$ 38.51	\$ 39.96	\$ 41.36	\$ 42.70	\$ 43.98	\$ 45.19	\$ 46.32
17	\$ 32.62	\$ 33.44	\$ 34.27	\$ 35.90	\$ 37.52	\$ 39.11	\$ 40.68	\$ 42.20	\$ 43.68	\$ 45.10	\$ 46.45	\$ 47.73	\$ 48.92
18	\$ 34.46	\$ 35.32	\$ 36.20	\$ 37.92	\$ 39.63	\$ 41.31	\$ 42.96	\$ 44.57	\$ 46.13	\$ 47.63	\$ 49.06	\$ 50.41	\$ 51.67
19	\$ 36.39	\$ 37.30	\$ 38.24	\$ 40.05	\$ 41.85	\$ 43.63	\$ 45.38	\$ 47.08	\$ 48.73	\$ 50.31	\$ 51.82	\$ 53.25	\$ 54.58
20	\$ 38.44	\$ 39.40	\$ 40.38	\$ 42.30	\$ 44.21	\$ 46.08	\$ 47.93	\$ 49.73	\$ 51.47	\$ 53.14	\$ 54.73	\$ 56.24	\$ 57.64
21	\$ 40.60	\$ 41.61	\$ 42.65	\$ 44.68	\$ 46.69	\$ 48.67	\$ 50.62	\$ 52.52	\$ 54.36	\$ 56.12	\$ 57.81	\$ 59.40	\$ 60.88

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**RESOLUTION NO. 22-0626 - RE: AMENDMENT OF CASH ADVANCE
REPAYMENT DATE FROM FUND 1412, JFS
HELP ME GROW ALLOCATION TO FUND
0001, GENERAL FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Per Resolution No. 22-0393, the Board of Commissioners advanced cash to fund 1412 for interim cash until grant revenues are received; and

WHEREAS, as of the date of repayment was set to be September 2022, JFS has requested an extension of repayment; now therefore be it

RESOLVED, that the following cash advance repayment date is amended to be due in December 2022; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Jobs and Family Services, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0627 - RE: ADOPTING REVISED RULES AND
REGULATIONS FOR THE CONSTRUCTION,
MAINTENANCE, OPERATION, USE AND
PROTECTION OF SANITARY SEWER
SYSTEMS AND WATERWORKS SYSTEMS
UNDER THE JURISDICTION OF THE
BOARD OF PORTAGE COUNTY
COMMISSIONERS**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following

resolution be adopted:

WHEREAS, this Board of Commissioners, by Resolution No. 12-0552 adopted June 19, 2012 modified Item 1401, by Resolution No. 12-1071 adopted December 04, 2012 modified Item 1010, by Resolution 17-0937, adopted December 14, 2017 last modified Item 1009, Item 1300, Item 1402, Item 1403 and Item 1406, Resolution No. 19-0757 modified Item 1405, and Resolution 20-0791 adopted December 17, 2020 last modified Item 1009, 1010, 1300, 1401, 1402, 1403, 1405 and 1406, by Resolution No. 21-0094, adopted February 4, 2021 last modified item 1405 and 1406 adopted rules and regulations for the construction, maintenance, operation, use and protection of sanitary sewer systems and waterworks systems under the jurisdiction of this Board, hereinafter called "RULES"; and

WHEREAS, it is necessary to amend the RULES to update the penalty for not having a proper meter, tampering, or failing to provide reasonable access from a one rate to a tiered penalty system; and

WHEREAS, changes are required to the following specific RULES: Item 1405, 1406 & 1407; now therefore be it;

RESOLVED, that this Board of Commissioners adopts the RULES Item 1405, 1406 & 1407 in its entirety, and it shall take effect and be in full force on the day of passage by the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0628 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1166, EMPG HOMELAND
SECURITY GRANT**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, in 2020, the County submitted nearly \$280,000 of expenses for reimbursement through FEMA Public Assistance Program. FEMA has rejected a portion of said expenses due to ineligibility, EMA fund 1166 is in need of a cash transfer from GF to cover said ineligible expenses; now therefore be it;

RESOLVED, that the following Transfer be made,

FROM:

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object: 910000 – Transfers Out \$1,005.72

TO:

FUND 1166 EMA

ORGCODE – 11669302

Credit Revenue Account

Object: 280000 – Transfer In

Project: CVD19 \$1,005.72

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0629

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**RE: GENERAL SEWER AGREEMENT FOR
SANITARY SEWER IMPROVEMENTS TO
MEADOW VIEW SUBDIVISION PHASE 18,
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT PROJECT NO. ST-4 22-050-
P.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Frontier MV X LLC (OWNER) will construct 447 linear feet of 8-inch sanitary sewer and 504 linear feet of 6-inch sanitary sewer and 2 sanitary manholes and all necessary appurtenances to provide sanitary sewer service to (9) sub-lots, within the Meadow View Subdivision Phase 18, situated in the City of Streetsboro, Original Lot 67, Portage County, Ohio; and
- WHEREAS,** after construction, the OWNER will convey the sanitary sewer improvements as a gift to Portage County to own, operate, and maintain; and
- WHEREAS,** the OWNER has prepared plans and specifications for the MEADOW VIEW SUBDIVISION PHASE 18 (PROJECT), County Project Number ST-4 22-050-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it
- RESOLVED,** that this Board does hereby agree to enter into a General Sewer Agreement with the OWNER; and be it further
- RESOLVED,** the PROJECT will be constructed at the OWNER'S expense, for the sum of FORTY FOUR THOUSAND SEVEN HUNDRED FIFTY ONE DOLLARS AND ZERO CENTS (\$44,751.00); and be it further
- RESOLVED,** this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer service to (9) sub-lots, within the Meadow View Subdivision Phase 18, situated in the City of Streetsboro, Original Lot 67, Portage County, Ohio; and be it further
- RESOLVED,** that after construction, to the satisfaction of the Sanitary Engineer / Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0630

**RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Charles E. Robinson & Marsha A. Robinson

Service Address: 3696 Lynn Road
Ravenna, OH 44266

Parcel Number: 32-028-00-00-011-005

Property Description: Situated in Lot 28 of Rootstown Township, County of Portage, and State of Ohio: And known as being Sublot 4 of Robinson Acres, as recorded in Plat Book Volume 96, Page 48 in Portage County Records, as appears by said plat, be the same more or less but subject to all legal highways, Prior Instrument 201102056.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges with respect to

the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$5,580.00.
- B. The connection charges shall be payable in 40 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 1.83% percent per annum (based on $\frac{1}{2}$ of the Ohio Water Development Authority for the month of October 2022, for owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as a separate quarterly bill.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon

such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and

correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0631 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided

therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS,

the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Carla M. Henthorn-Yarnell (OWNER)

Service Address: 373 Howe Road
Kent, OH 44240

Parcel Number: 04-017-10-00-051-000

Property Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio, and being known as Lot 9 of Oakwood Acres as recorded in Volume 11, Page 16 Portage County Records of Plats. Prior Instrument Number 201416031 of Portage County Records.

WHEREAS,

this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED,

that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$5,580.00.
- B. The connection charges shall be payable in 100 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER is delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 1.83% percent per annum

(based on ½ of the Ohio Water Development Authority for the month of October 2022, for owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNER or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the

real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED,

that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED,

Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0632 - RE: ENTER INTO AN AMENDMENT NO. 1
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND THE LIGHTHOUSE FAMILY
CENTER, LTD. FOR FAMILY AND
INDIVIDUAL COUNSELING AND
THERAPEUTIC SERVICES FOR CHILDREN
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage Count Contract No. 20220257 (the "Original Contract") on November 18, 2021 by Resolution No. 21-0866 to provide Family and Individual Counseling and Therapeutic Services to benefit individuals who have or recently have had involvement with the Children Services Division; and

WHEREAS, the parities desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and The Lighthouse Family Center, Ltd. to renew the agreement for one (1) additional year from January 1, 2023 through December 31, 2023; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Fifteen thousand and 00/100 dollars (\$15,000.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0633 - RE: ENTER INTO AMENDMENT NO. 8 BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES, THE NORTHEAST OHIO
CONSORTIUM COUNCIL OF
GOVERNMENTS, AND THE PORTAGE
DEVELOPMENT BOARD.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Northeast Ohio Consortium of Governments (the "NOC COG") made by the Ohio Department of Job and Family Services (ODJFS) was awarded a grant pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA) for the program year commencing July 1, 2017 for Business Resource services; and

WHEREAS, the Northeast Ohio Consortium Council of Governments has been designated as a Subgrantee and the Fiscal and Administrative Agent for the Business Resource Network within Geauga, Ashtabula and Portage Counties; and

WHEREAS, on July 21, 2017, the NOC COG issued a Request for Proposals ("RFP") to perform the County Account Executive work from experienced workforce and economic professionals and was sent to seventeen (17) potential providers; and

WHEREAS, Two (2) proposals were received, opened and tabulated for above mentioned services; and

WHEREAS, on February 22, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered

into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period September 1, 2017 through June 30, 2018, through Resolution No. 18-0151; and

WHEREAS, on November 1, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period July 1, 2018 through June 30, 2019, through Resolution No. 18-0773; and

WHEREAS, on July 2, 2019, the Board of Portage County Commissioners on behalf of the Portage County Department of Job and Family services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2019 through June 30, 2020, through Resolution No. 19-0472; and

WHEREAS, on September 24, 2020 the Board of Portage County commissioners on behalf of Portage County Job and Family Services entered into a subgrant agreement with the northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2020 through June 30, 2021, through resolution No. 20-0585; and

WHEREAS, on May 5, 2021 the NOCCOG Board passed a motion to amend the July 1, 2020 agreement by increasing the contract by Five Thousand and 00/100 dollars (\$5,000.00) through resolution No. 21-0849; and

WHEREAS, on July 28, 2021 the NOCCOG board passed a motion to amend the July 1, 2020 subgrant agreement by (1) extending the contract to August 31, 2021 and (2) increasing the agreement by Seven Thousand Five hundred dollars (\$7,500.00) through resolution no. 21-0682 ; and

WHEREAS, on October 6, 2021 the NOC COG board, passed a motion to amend the July 1, 2020 Subgrant Agreement. (1) extending the contract October 31, 2021; and (2) increasing the agreement Seven Thousand Five hundred dollars (\$7,500.00) through Resolution No. 22-0019; and

WHEREAS, on November 17, 2021 the NOC COG board, passed a motion, making a fourth amendment, to amend the July 1, 2020 Subgrant Agreement. Said motion permitted the July 1, 2020, Subgrant Agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to December 31, 2021; and (2) increasing the amount of the agreement an additional Seven

thousand Five hundred and 00/100 dollars (\$7,500.00) through Resolution No. 22-0267; and

WHEREAS,

on December 20, 2021 the NOC COG board, passed a motion, making a fifth amendment, to amend the July 1, 2020 Subgrant Agreement. Said motion permitted the July 1, 2020, Subgrant Agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to March 31, 2022; and (2) increasing the amount of the agreement an additional Seven thousand Five hundred and 00/100 dollars (\$7,500.00) through Resolution 22-0267;

WHEREAS,

on March 23, 2022 the NOC COG board, passed a motion, making a sixth amendment, to amend the July 1, 2020 Subgrant agreement. Said motion permitted the July 1, 2020, subgrant agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2021 to that of July 1, 2020 to June 30, 2022; and (2) increasing the amount of the agreement an additional Eleven thousand two hundred fifty and 00/10 dollars (\$11,250.00) through Resolution 22-0344

WHEREAS,

on June 22, 2022 the NOC COG board, passed a motion, making a seventh amendment, to amend the July 1, 2020 Subgrant agreement. Said motion permitted the July 1, 2020, subgrant agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to June 30, 2022 to that of July 1, 2020 to August 31, 2022; and (2) increasing the amount of the agreement an additional Seven thousand five hundred and 00/10 dollars (\$7,500.00) through Resolution 22-0564

WHEREAS,

the parties desire to amend the Original Agreement; and

WHEREAS,

this Agreement will be used to detail the terms of the relationship between the NOC COG, Portage County Department of Job & Family Services and Portage Development Board; now therefore be it

RESOLVED,

on August 31, 2022, the NOC COG board, passed a motion, making an eighth Amendment, to amend the July 1, 2020 Subgrant agreement. Said motion permitted the July 1, 2020, Subgrant agreement to be amended in writing to (1) change the term of the Agreement from an original term of July 1, 2020 to August 30, 2022 to that of July 1, 2020 to December 31, 2022; and (2) increasing the agreement an additional Fifteen Thousand and 00/100 dollars (\$15,000.00)

WHEREAS,

the parties desire to amend the Original Agreement; and

RESOLVED, that the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services agree to enter into Amendment No. 8 with the Northeast Ohio Consortium Council of Governments and Portage Development Board to (1) change the term of the Agreement from an original term of July 1, 2020 to August 30, 2022 to that of July 1, 2020 to December 31, 2022 and (2) amend the amount of compensation available during the amended term from the amount of One hundred two thousand 00/100 dollars (\$102,000.00) to that of One hundred seventeen thousand five hundred and 00/100 dollars(\$117,500.00); and be it further

RESOLVED, FUND 1413 will be used to pay for this agreement; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed One hundred Seventeen thousand five hundred and 00/100 dollars for the contract period July 1, 2020 through December 31, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0634 - RE: APPROVE THE SPECIFICATIONS AND SET THE BID DATE FOR WET WELL CLEANING AND MAINTENANCE REPAIR FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for wet well cleaning and maintenance repair for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, South Chestnut Street Entrance, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00

p.m. (E.S.T.) on November 23, 2022; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on November 2, 2022, posted on the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0635 - RE: RESCIND RESOLUTION NO. 22-0488
APPROVING THE SALE OF THE REAL
PROPERTY KNOWN AS 3480 ST. RT. 59,
RAVENNA OH.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 22-0488 on August 4, 2022 approving the sale of the real property having tax parcel numbers 29-307-00-00-011-000 and 29-307-00-00-012-000 also known as 3480 St. Rt. 59, Ravenna Oh (the old Motor Pool); and

WHEREAS, the Board awarded the real property to Mr. Cory Radabaugh who submitted the only bid at the time; and

WHEREAS, Mr. Radabaugh was unable to secure the financing needed to purchase the property; now therefore be it

RESOLVED, that Board of Commissioners does hereby agree that Resolution No. 22-0488 dated August 4, 2022, approving the sale of the real property having tax parcel numbers 29-307-00-00-011-000 and 29-307-00-00-012-000 also known as 3480 St. Rt. 59, Ravenna OH (the old Motor Pool) be rescinded; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were

taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0636 - RE: DECLARE UNUSED/EXCESS PROPERTY OWNED BY PORTAGE COUNTY AND SET THE BID DATE FOR THE SALE OF THE REAL PROPERTY KNOWN AS 3480 ST. RT. 59 IN RAVENNA TOWNSHIP.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that parcels no. 29-307-00-00-011-000 and 29-307-00-00-012-000 with a combined total area of approximately .87 acres (more or less) known as 3480 St. Rt. 59, Ravenna OH 44266; be declared as County owned unused/excess property under the jurisdiction of the Board of Commissioners; and be it further
- RESOLVED,** that the Portage County Commissioners have set a minimum bid of \$200,000.00; and be it further
- RESOLVED,** that the parcel is for sale to be sold to the highest bidder after the minimum bid has been met; and be it further;
- RESOLVED,** that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, South Chestnut Street Entrance, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on, November 30, 2022; and be it further
- RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on November 2, 9, 16, and 23, 2022 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio

Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0637 - RE: APPROVE THE SPECIFICATIONS AND SET
THE BID DATE FOR THE PURCHASE OF
911 DISPATCH WORKSTATIONS FOR THE
PORTAGE COUNTY SHERIFF'S OFFICE.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for the purchase of 911 dispatch workstations for the Portage County Sheriff's Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, South Chestnut St. Entrance, County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:30 p.m. on November 23; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on November 2, 2022 and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0638 - RE: CONFIRM REAPPOINTMENT OF MICHAEL
MURPHY TO THE NORTHEAST OHIO
COMMUNITY ALTERNATIVE PROGRAM
(NEOCAP) FACILITY GOVERNING BOARD**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Northeast Ohio Community Alternative Program (NEOCAP) was established by the Common Pleas Judges of Portage, Geauga, Lake, Ashtabula, and Trumbull counties in 1997 and serves as the Community Based Corrections Facility (CBCF); and

WHEREAS, Ohio Revised Code Section 2301.51(E) provides that the CBCF be governed by a Facility Governing Board to which the judicial advisory board of the CBCF shall appoint two-thirds of the members [six (6)] and the boards of county commissioners of the member counties of the CBCF shall appoint the remaining one-third of the members [three (3)]; and

WHEREAS, it is within the discretion of and has been mutually determined by the CBCF's member counties that the Facility Governing Board should be comprised of nine members which requires that boards of county commissions of the member counties shall appoint three of the members; and

RESOLVED, that the Portage County Board of Commissioners does reappoint the following to serve on the Facility Governing Board commencing November 9, 2022 and expiring on November 9, 2025;

Michael Murphy Chardon, OH 44024 mmurphy@lakerecovery.org

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 22-0639 - RE: ACCEPT THE 2020 OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF

**COMMUNITY DEVELOPMENT PROGRAM
AMENDED SCOPE OF WORK FOR B-F-
20.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** on September 17, 2020, the Board of Commissioners adopted Resolution 20-0577, to accept the 2020 CDBG Community Development Allocation Program funds in the total amount of Six Hundred Thirty Thousand Dollars (\$630,000); and
- WHEREAS,** one Hundred Fifty Thousand Dollars (\$150,000) was allocated towards three (3) City of Streetsboro projects, plus administration; and
- WHEREAS,** concerning the Streetsboro projects, Forty Five Thousand Dollars (\$45,000) was allocated towards a Senior Assistance Program which allows eligible Low to Moderate Income seniors and/or disabled persons to receive assistance for lawn mowing, leaf clean up and snow plowing; and
- WHEREAS,** the Senior Assistance Program was amended from Forty-Five Thousand Dollars (\$45,000) to Sixty Five Thousand (\$65,000) and the Board Commissioners adopted Resolution No. 22-0455 to accept the amendment; and
- WHEREAS,** it has become necessary to increase the amount allocated for the senior assistance program from Sixty-Five Thousand Dollars (\$65,000) to Seventy-Thousand One Hundred Dollars (\$70,100); and
- WHEREAS,** the Streetsboro Home Repair Program, which is also a Streetsboro project, has additional funding available that can be allocated from that program towards the Senior Assistance Program in the amount of Five Thousand One Hundred Dollars (\$5,100); now therefore be it
- RESOLVED,** that the Board of Commissioners authorizes the reallocation of Five Thousand One Hundred Dollars (\$5,100) from the Streetsboro Home Repair Program to the Senior Assistance Program in compliance with all State and Federal Regulations and guidelines and to extend the completion date to December 31, 2022; and be it further
- RESOLVED,** that the Board of Commissioners authorizes Commissioner Sabrina Christian-Bennett, President of the Board, or designee, to sign all necessary documents; and be it further
- RESOLVED,** that Resolution No. 20-0577, dated September 17, 2020, will remain in its

entirety as the total 2020 CDBG Community Development Allocation Program funds in the amount of \$630,000 remains intact; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Roy Holstein, Engineering Technician II, replacing David Krise, in Portage County Water Resources Department. Tentative start date is November 21, 2022. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. Authorize the hire of Chris Alderman, Water Treatment Plant Operator-In-Training, replacing John Kennedy, in Portage County Water Resources Department. Tentative start date is November 21, 2022. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. Authorize the promotion of Matt Brown, Wastewater Chief Operator, to Regional Wastewater Superintendent, replacing Richard Krumreig, in Portage County Water Resources Department, effective October 17, 2022. Mr. Brown is currently employed with Water Resources therefore he would not need the drug and alcohol, background check and Motor Vehicle Report.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Authorize the seven-day internal posting of the full time Wastewater Chief Operator, replacing Matt Brown for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. Approve the revised job description for the Facilities Supervisor position in the Portage County Water Resources Department. The revised job description includes a job title change to CMMS & Facilities Supervisor and was refactored from pay grade 11 to pay grade 16.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. Authorize a wage increase for Don West, CMMS & Facilities Supervisor, in Portage County Water Resources Department, due to a job description revision, effective August 4, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. Accept the retirement of Wayne Scott, Wastewater Treatment Plant Operator, in Portage County Water Resources Department, effective October 28, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. Authorize the seven-day internal posting of the full time Wastewater Treatment Plant Operator, replacing Wayne Scott for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. Approve the revisions to the Engineering Technician II job description for Portage County Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. Approve the revised job description for the position of Director in the Portage County Department of Budget and Financial Management. The revised job description was refactored from pay grade 19 to pay grade 20.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. Accept the resignation of Joe Harris, Director of Budget & Finance Management, for the Portage County Board of Commissioners effective end of business day November 2, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. Authorize the posting of Director of Budget & Finance Management, replacing Joe Harris. The position will be posted internally and externally, concurrently, until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. Authorize the hire of Tami Soltis, Human Resources Director, replacing Janet Kovick, in Portage County Human Resources Department. Tentative start date is October 31, 2022. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. Accept the resignation of Hayley Hensal, PT Social Services Worker 3, for the Portage County Job and Family Services effective October 31, 2022.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. Authorize the three-day internal posting of a bargaining position, PT Social Services Worker 3, replacing Hayley Hensal, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

16. The Board approves the 5% wage adjustment for all the non-bargaining non-participants of the BOC Wage Scale, with the exception of any 2023 Court Ordered Budgets. This adjustment will be effective starting December 26, 2022 pay period with pay date of January 20, 2023. As recommended by the Director of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

17. Direct the Auditor's Office to pay/process the October 20, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,199,317.62	(Includes late fees of: \$6.25)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$675,985.75	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$2,181.61	
Journal Vouchers totaling:	\$12,539.72	
Then and Now list totaling:	\$185,702.61	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

18. Process the October 20, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

19. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of September 2022 as presented by the County Treasurer and County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

20. The Board of Commissioners acknowledged receipt of the October 21, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

21. The Board of Commissioners agreed to forward the request from Family and Community Services for Axxess Pointe to open a second site at 705 Oakwood Street, Ravenna, utilizing \$98,136 in ARPA funding, contingent upon final review by Bricker and Eckler.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourns the Meeting of **October 27, 2022, at 11:00 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

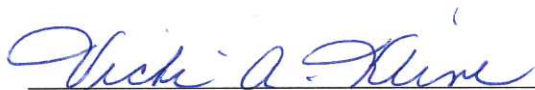
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **October 27, 2022.**



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk