



Portage County Board of Commissioners

Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, January 12, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day were County Administrator Michelle Crombie and Frank Voss.

1. The Board of Commissioners approves the January 9th organizational and special meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Tami Soltis

Discussion:

Director Soltis presented the following update:

1. Ascentis Update

Director Soltis explained Ascentis is a program the Human Resources Department rolled out during the open enrollment in November, so the next step is recruiting, training, open enrollment, and holding of information for the Human Resources Department. We've been going through a lot of training and Heather has been the point guard on this. Our goal was to have it rolled out on Monday, but we're finding out that there's a little hiccup on our end with some of the links to Ascentis.

It's going to be nicest for the recruiting piece and now when someone now goes to the Human Resources page to apply for a vacancy, there's going to be a portal to enter into Ascentis so a candidate can create an online profile, which is going to be a lot more user-friendly for our candidates.

Commissioner Christian-Bennett asked about employee feedback during open enrollment and Director Soltis explained everyone was impressed because it was a couple of clicks in the system and it was a lot less work for Susan Lynn.

2. *Kent State University Video*

Director Soltis had the Kent State students finish the video and it was uploaded to the Human Resources web page and we will probably post it to the TVs before the end of the week. There were a lot of moving parts from when we started the program to how we ended. We are also on target to get another group of students.

Commissioner Christian-Bennett stated I watched the video and it was very nice, but the volume was off and Director Soltis explained there's a part in the video when the Solid Waste Director was hard to hear but when it was mentioned to them, their project had already been completed.

3. *Wage Study Update*

- a. Had the first initial meetings with Clemans Nelson in November and December.
- b. Goals
 - i. The Human Resources Department submitted to Clemans Nelson new criteria which involve a change of percentages, defined language that will more accurately reflect the majority of current job descriptions across county departments.
 - ii. Wage Survey was sent out by Clemans Nelson week of January 9, 2023 to survey wage and benefits packages to other government entities.
 - iii. Review a list of benchmark job descriptions that were provided that will be under new criteria guidelines that were defined in the contract.

Director Soltis explained that we entered into a contract with Clemans Nelson at the end of 2022 and we've had two meetings with them. Clemans Nelson has started the survey process with other counties and city departments that we felt were similar in size and then we benchmark job descriptions for them. Heather, Susan, and I sat down and looked at the current criteria that play into the compensation plan that we have right now from 2018 and we decided to change the criteria and the percentages so that it's a more equitable factoring system for all job descriptions.

Commissioner Badalamenti asked when we give this information to Clemans Nelson, they survey other counties and that's where they come up with their base and build from there. Director Soltis indicated yes, that is the process and we also asked them to do benefit packages, as well. We are doing this for all County departments that have agreed to participate in the wage study.

Director Soltis has talked to each of the department heads that are under the Board and she's tried to see what expectations were put in place from her predecessor so she could either follow through with that or set new expectations moving forward.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Nick Gribble, Supervisor Child & Adult Protective Services for the Portage County Job and Family Services effective December 30, 2022.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the three-day internal posting of a non-bargaining position, Supervisor Child & Adult Protective Services for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Accept the resignation of Erin Stemple, OMJ Case Manager for the Portage County Job and Family Services effective January 4, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Accept the resignation of Taylor Hodges, OMJ Case Manager for the Portage County Job and Family Services effective December 30, 2022.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the three-day internal posting of a bargaining position, for two Case Managers for Ohio Means Jobs, Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Approve the revised job description for the SCADA Technician position in the Portage County Water Resources Department. The revised job description included revision on educational standards and related experience. There was no change in pay grade.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize the promotion of Lyndsey Davis, Program Manager, replacing Kelli Connell, in Portage County Department of Job & Family Services. The tentative start date is Monday, January 17, 2023.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Authorize the three-day internal posting of a bargaining position, for Social Service Worker III CARES, Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. Authorize the promote Brandi Day to a Clerical 4 position replacing Deb Cain in the Department of Job & Family Services. The tentative start date is Monday, January 17, 2023.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. Authorize the three-day internal posting of a bargaining position of a Part-Time JFS Driver for the Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

11. Authorize the promote Bruce Rininger to Water Chief Operator in the Portage County Department of Water Resources. The tentative start date is Monday, January 9, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9:12 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie and Human Resources Director Tami Soltis. Roll call vote: Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

9:40 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

GRANT ADMINISTRATOR

Present: Hope Bonos

Resolutions:

1. Accept Grant Award in the amount of \$27,074.00 from the Office of Criminal Justice Services Grant Fund Program for the Portage County Common Pleas Court./Resolution No. 23-0009
2. Authorize grant application in the amount of \$2,500 to the Ohio Pet Fund Grant Program on behalf of the Portage County Dog Warden./Resolution No. 23-0010
3. Authorize the electronic grant application to and accept the FFY 2023 grant award from the Ohio Department of Public Safety, Governor's Highway Safety Office for the Portage County Sheriff's Department, Entitled Impaired Driving Enforcement Program (IDEP)/(STEP) 2023, Portage County Sheriff's Office – 00053./Resolution No. 23-0011
4. Directing a portion of the County's Coronavirus Local Fiscal Recovery Fund Payment to the County's COVID-19 Response, authorizing American Rescue Plan Act Fund expenditures for COM06, and declaring an emergency./Resolution No. 23-0012

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the December 15, 2022, December 21, 2022, and December 29, 2022 bills/ACH payments, wires, journal vouchers, and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$3,992,470.76	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$291,962.63	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,333.91	
Journal Vouchers totaling:	\$88,658.42	
Then and Now list totaling:	\$358,065.74	
Debt Service wire list:	\$0	
BWC Wires:	\$525,128.00	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$33,016.20	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$951,956.94	
Then and Now list totaling:	\$10,695.00	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$0	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$29,048.50	
Then and Now list totaling:	\$0	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the December 15, 2022, December 21, 2022, and December 29, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners authorized Commissioner Badalamenti to sign the Equitable Sharing Agreement and Certification, FY ending 12/31/2022, as presented by the Portage County Prosecutor and reviewed by the Department of Budget and Financial Management with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Create Fund 1503, American Rescue Plan Act, Local Assistance and Tribal Consistency Funds./Resolution No. 23-0013
 - Commissioner Christian-Bennett asked if the County received the first installment of funding because it should be divided between FY2022 at \$50,000 and FY2023 at \$50,000 and Director Petty replied that we just received the first installment in late December. Commissioner Christian-Bennett pointed out that we were 1 of 52 Counties eligible in Ohio to receive funding.
2. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 23-0014
3. Transfer from Fund 0001, General Fund to Fund 1414, Child Support General Administration./Resolution No. 23-0015
4. Authorization to Increase the Cash Drawer Amount for the Portage County Clerk Of Courts – Common Pleas Division and Verify Amounts Held in the Clerk Of Court's Legal Divisions and the Auto Title Department Cash Drawers./Resolution No. 23-0016

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator

Discussion:

1. *Presentation of Updated Table of Organization*
Director Jeffries presented the latest Table of Organization with 186 full-time employees but we are still down 21 positions, but up from nine months ago. Commissioner Badalamenti asked what positions are vacant and Director Jeffries explained they are positions in support services and they are predominantly in Child and Adult Protective Services area.
2. *Press Release*
Under the public health emergency, the Federal government allowed for supplemental benefits under the Supplemental Nutrition Program (SNAP), also known as food assistance, and extended Medicaid. They have now stated that supplements to food assistance are going to roll back after February. We're predicting that it's going to

correlate to a rise in calls to our customer service center and outreach to other community partners, for some individuals and families that are going to be looking for supplemental food. I am a part of the Emergency Food and Shelter Board in Portage County, and we have a meeting on January 17th and I added that as an agenda item.

This could also relate to calls coming to the Commissioners' Office because they're going to seek services and resources.

Director Jeffries explained individuals we're seeing about \$95.00 more in SNAP benefits every month, so they're going to roll back \$95 per household.

Portage County has about 15,000 individuals on food stamps.

Resolutions:

1. Resolution to assign Authority to the Director of Portage County Job & Family Services to serve as the Board's Designee, with Authority to Request and Sign Inter-County Adjustment Agreement(s) on behalf of Portage County./**HOLD**
 - This resolution is done yearly and it authorizes Director Jeffries to be the designee to sign intercounty transfers.
 - Other Counties have funding that if not utilized, returns to the state. This resolution allows Director Jeffries to sign documents so that allocations can be transferred.
 - It's not cash, it's an allocation amount and Portage County has benefitted from the program.
 - Administrator Crombie noted there is verbiage in there indicating that Director Jeffries needs to discuss this with the Board before signing – so the resolution needs to be updated./*Director Jeffries will bring it back before the end of today's meeting.*

Director Jeffries will also provide monthly updates on any Inter-County Adjustments.

2. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0018
 - This is the regular shared cost allocation from the levy for the 4th payment of the 4th quarter of 2022.
3. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0019
 - This is the Workforce Grant and when we receive funding, we are required to deposit the funding into the 1415 fund and move accordingly.
4. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0020
5. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 23-0021

6. Cash Advance Repayment from Fund 1412, Help Me Grow Fund to Fund 0001 General Fund./Resolution No. 23-0022

INTERNAL SERVICES

Present: Deputy Director Shannon Kautzman

Discussion:

1. *Project Updates*

Ravenna Courthouse Probate renovation: The architect is coming out at the beginning of February to do a final site survey.

Riddle Block: We are setting the dates to go out to bid for the roof and HVAC in February.

Administration Building: Received a quote from Otis for an approximate amount of anywhere from \$900,000 to \$1 million to replace the elevators one at a time.

Ms. Kautzman also noted that she received an email from Greenland, who is working on the Annex building, who indicated he does not want to start the project because he no longer has the manpower to complete the job.

Commissioner Christian-Bennett will ask Director Jeffries for an update on the proposal for the childcare center. Administrator Crombie noted it's moving along nicely and they are almost ready, but we still need to get updates in place. Director Jeffries met with the fire inspectors and she will send Maintenance a list of everything that needs to be completed.

January 11, 2023 (Updates in RED)

RAVENNA COURTHOUSE:

1. Parking - Approved by the City Planning Commission, Estimate \$888,632.00. Architect proceeding with final bid documents.
2. Main & jail elevators - Elevators now need to be evaluated by the State inspectors. The estimated construction cost is \$654,722.00.
3. Probate Court renovation. Request to move the clerks to Riddle Block Building. Contractor stated if they relocate it would take 2 months for renovation if not it would take 5 months. Architect's fee is \$33,800.00. Architect coming out beginning of February to go over measurements to set bid dates

RIDDLE BLOCK BUILDING:

1. Window replacement - estimated construction cost \$875,000.00, arch. fee \$84,200.00. On hold.
2. Masonry restoration - estimated construction cost \$850,000.00 arch. fee \$83,600.00. On hold.
3. HVAC replacement- estimated cost \$180,000.00 arch fee \$45,000.00. Approved by Ravenna Historical Review Committee 7/14/22, field measurements taken 9/12/22. Architect is working on the bid specs. Setting Bid dates in February
4. Roof replacement- estimated construction cost \$800,000.00, arch. fee \$82,050.00. Approved by Ravenna Historical Review Committee 7/14/22, field measurements taken 9/12/22. Architect is working on the bid specs. Setting Bid dates in February

ANNEX BUILDING:

1. Annex building proposed recommendations by architect:
 - a. Install new perimeter footer drains and area wells. - Architect working on bid specs.
 - b. Remove & replace existing front steps with ADA compliant ramp with steps. Architect preparing cost estimate.
 - c. Remove & replace the existing exterior elevator with a new interior three-stop LULA elevator. Architect preparing cost estimate.
 - d. Remove & replace the existing pad-mounted HVAC unit with three furnaces with exterior condensers. Architect preparing cost estimate.

ADMINISTRATION BUILDING:

1. PCAB elevator replacement. Covered under a purchasing consortium contract - getting a price quote.- Otis Estimates \$900,000-\$1,000,000
2. Auditor request for painting of floor \$28,475.00; request for carpeting \$40,279.67; and new upgrade/renovation to all restroom's (public & employee) and kitchen \$36,418.00. On hold for BOC approval and funding. Total \$105,172.67. On Hold for new Auditor
3. Board of Elections request for paint & carpeting. On hold for BOC approval and funding. Painting quote \$3,665.00, carpeting \$23,701.44. Total \$27,366.44.

PROSECUTOR'S WINDOWS/FACADE:

1. Architect's fee \$39,300.00. Construction cost estimate \$300,000.00.

EMERGENCY OPERATIONS CENTER:

Construction cost estimate \$4,583,721.75. PO issued for site survey. PO needed for soil borings, \$8,700.00. Meeting with architects and EMA continues

JUSTICE CENTER:

1. Roof replacement -Architectural fee \$24,750.00. Awaiting return of signed contracts from contractor.

RECORD CENTER:

1. Roof replacement- Architectural fee \$24,750.00 Awaiting return of signed contracts from contractor.

JUVENILE COURT:

1. Renovations and Modernization - Architect fee \$24,500.00. Construction cost estimate \$809,451.00. Kick off meeting scheduled for 11/22/22. Ongoing meeting with Architects

OLD ENGINEER'S SITE:

1. BUSTR approved the Tier 1 for the site and the next step toward closure is to complete a Tier 2. - Environmental group's working on closure report.

HILLS POND DAM:

1. Meeting with Engineer and Prosecutor was held. Title company working to confirm access rights by the landowners. Settling up meeting with engineer to present and update the BOC. .

PORTAGE COUNTY AIRPORT:

1. Consultant's fee \$116,500.00. Fund number established June 23, 2022. Resolution in for July 21, 2022 transferring \$2,000,000.00 from general fund to new fund. Agreement sent to airport to sign.

2. Columbiana County WIC

Deputy Director Kautzman contacted the Columbiana County Port Authority to advise the Board's asking price of \$350,000 for the WIC Lisbon building and they agreed to provide \$300,000, which is acceptable to the Board. A draft resolution is on today's agenda for consideration and Attorney Meduri will prepare the contract.

Resolutions:

1. The Board of Commissioners agrees to amend Resolution No. 22-0573 to correct mathematical error accepting the proposal of Environmental Design Group./Resolution No. 23-0023
2. The Board of Commissioners accepts the proposal of EMH&T for providing "on call" consulting services, relating to the administration of the Portage County Storm Water District./Resolution No. 23-0024
3. The Board of Commissioners agrees to reduce load limits by 35% on all county and township roads in Portage County effective January 31, 2023, or as soon thereafter as signs are posted./Resolution No. 23-0025

4. The Board of Commissioners authorizes the use of force account and the issuance of highway permits for the Portage County Highway Department for the year 2023./Resolution No. 23-0026
5. The Board of Commissioners agrees to enter into an agreement between Portage County Solid Waste and GreenBoardIT, LLC to provide a collection of discarded electronic devices./Resolution No. 23-0027
6. The Board of Commissioners agrees to enter into an agreement with Sedgwick Claims Management Services, Inc. for Workers' Compensation Services for 2023./Resolution No. 23-0028
7. The Board of Commissioners adopts a resolution determining that real property owned by the Portage County Board of Commissioners located in the City of Lisbon, Columbiana County, Ohio is not needed for public use by the Portage County Board of Commissioners and to negotiate a purchase and sale agreement with the Columbiana County Port Authority./Resolution No. 23-0029
8. The Board of Commissioners approves the plans, specifications, and estimate of cost, and sets the date and time for acceptance of bids for the construction of Project No. AT-1 (22-120), Atwater Wastewater Treatment Plant (WWTP) Clarifier #1 improvements, in the Portage County Regional Sewer District Atwater Township./Resolution No. 23-0030
9. The Board of Commissioners authorizes the preparation of plans, specifications, and estimate of cost for Project No. RV-O (22-090), Foxwood Estates Subdivision Sanitary Sewer Improvements, in the Portage County Regional Sewer District, Ravenna Township./Resolution No. 23-0031
10. The Board of Commissioners agrees to enter into an administrative service agreement with Medical Mutual of Ohio for the Portage County Employee Health Benefit Plan for 2023./Resolution No. 23-0032
11. The Board of Commissioners agrees to enter into an agreement with Medical Mutual of Ohio to provide administrative services and employee elections for medical expenses and dependent care expenses for the Portage County Employee Section 125 Flexible Spending Account (FSA) Plan for 2023./Resolution No. 23-0033

SHERIFF'S OFFICE

Present: Chief Deputy Ralph Spidalieri

Chief Deputy Ralph Spidalieri explained that we are going to be trading in a vehicle from our Drug Task Force and there will be no money needed from the General Fund as we will be utilizing Drug fund money.

Commissioner Badalamenti pointed out last year, we had several cars that lasted six or seven months, wouldn't it be better to lease? Deputy Spidalieri explained the dealership provided more than what we paid for that car on a trade-in.

Commissioner Christian-Bennett asked what happened to the vehicle because this has been the third year in a row that we've replaced a vehicle and Deputy Spidalieri noted it was identified as a drug car and Commissioner Christian-Bennett asked why can't you rotate the vehicle and Deputy Spidalieri explained every drug officer has a vehicle and this is one of the vehicles in the group. Commissioner Christian-Bennett noted it hasn't even been a year and we approved the last one in April 2022 and it's not going to be financially sustainable for us to continually rotate the vehicles out of service. Deputy Spidalieri explained it's a combination - a little bit of wear and tear, but it's just the process of the job of being identified as a drug unit car. We are upgrading to a better, larger vehicle due to the equipment that needs to be carried in the unit.

Commissioner Badalamenti pointed out that the Sheriff will be using Drug Task Force funding and Commissioner Christian-Bennett noted for the last two years, it was coming from the County's General Fund.

Commissioner Tinlin stated if the Sheriff's Office needs it, let's get it. Commissioner Badalamenti noted that's the general consensus, but over the last couple of years, they were allocating money from the General Fund and Commissioner Christian-Bennett stated we don't want it continually coming from the General Fund because we cannot sustain it.

Resolution:

1. Declare the Necessity to Purchase one Pre-Owned Vehicle and Trade in One Vehicle for use by the Portage County Sheriff's Office for \$12,500./Resolution No. 23-0034

JOB AND FAMILY SERVICES – CONT.

Present: Sue Brannon, Budget & Finance Administrator

Ms. Brannon noted the 4th WHEREAS has been changed to incorporate the changes noting Director Jeffries will report to the Board of Commissioners on a monthly basis regarding any transfers that have taken place.

Resolution:

1. Resolution to assign Authority to the Director of Portage County Job & Family Services to serve as the Board's Designee, with Authority to Request and Sign Inter-County Adjustment Agreement(s) on behalf of Portage County./Since the resolution was amended and approved to move forward./Resolution No. 23-0017

Commissioner Christian-Bennett asked for Director Jeffries to provide a brief update on the childcare center during her next meeting.

HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford and McKenzie Villatoro, Emergency Management Specialist

Discussion:*1. 2024 Solar Eclipse Presentation*

The Board listened to a presentation by Ms. Villatoro regarding the 2024 Solar Eclipse.

Ms. Villatoro indicated I'm here today to talk about an event that we will be participating in 2024. Our office feels as though we will experience some pretty significant impacts, so we wanted to hit the planning stage head-on.

In 2017, we had a partial eclipse from Oregon into the Carolinas where they saw the actual path of totality.

There is going to be one very important question that we ask ourselves throughout the entirety of the planning process and that is how do you organize an eclipse party?

During a solar eclipse, the moon passes between the sun and the earth and casts a dusk-like shadow on the earth and its path. There are two different types of eclipses. There's an annular eclipse and a total eclipse and the total eclipse is what we will experience.

So, the history of solar eclipses in Northeast Ohio is relatively slim. The last total solar eclipse we experienced was on June 16, 1806. We're planning for the 2024 solar eclipse and following that; the next total solar eclipse will be on September 14 of 2099.

During the last eclipse, it's interesting to note, only nine states experienced totality on this path and about 12 million people lived on this path directly.

If we look at the 2024 solar eclipse, our path goes from Mexico, enters the states from the Texas area, and then exits to the New England area. There will be 11 states who will experience totality on this path and already there are approximately 31.5 million people that live directly in its path.

Why do we care about April 8, 2024? Currently, Portage County's population sits at just under 162,000, however, our state partners are anticipating our population to increase to about 325,000 people solely for this event. Keep in mind, we have three universities that will be in session during this time - Kent State, Hiram, and NEOMED and most of these colleges, if not all three of them, are residential-based students rather than commuter-based, so our normal population already increases while college is in session. The total student population is just under 43,000.

It's also important to note that totality will occur between 1200 hours and 1600 hours with the peak eclipse happening at 1515.

When I started some of the research for the planning process, I looked at what was learned from the 2017 solar eclipse and a lot of the states developed after action reviews. The Missouri Department of Transportation noted that totality occurred during school dismissal, and that's something that we will also be dealing with as we have the 2024 solar eclipse. They also pointed out they had school buses on the road for about four to five hours long because they were stuck in traffic. We have plans to talk to the Superintendents to encourage a calamity day or early dismissal solely for this event.

There are people called solar eclipse chasers that travel all over the world to watch these events.

Missouri also noted their rest areas experienced about 75% capacity during the peak eclipse.

The Colorado Department of Transportation made the policy-level decision to halt all construction projects for a few days before and after the eclipse to make sure that participants had the maximum number of lanes to egress away from the event. They also noted they only experienced about a third of the predicted vehicles for the event.

Following totality, participants left almost immediately as was experienced in Oregon, Colorado, Tennessee, Kentucky, and Missouri.

There were some overall successes noted throughout the after-action reviews and they all indicated they conducted unified special event planning efforts and that's what we are doing in Portage County. They also maintained effective communication throughout the entirety of the event and they also considered highway traffic to be a major concern.

Some areas of improvement included planning efforts that did not include peripheral counties and just like the 2024 solar eclipse, not every county in Ohio will experience the eclipse, however, we may get participants that drive up I-77 and get on I-76 from Tuscarawas County or Carroll County, whereas everybody may be going to Cleveland for the Rock and Roll Hall of Fame's Total Eclipse of the Heartland for the event. So we have to consider where our participants or population may be going, as well.

There were a high volume of network and internet issues because of the population inundation due to overwhelming the towers.

Policy-level decisions were also made late. I mentioned Colorado's construction halt and that decision was made two weeks before the event.

They should have considered a physical counter for the vehicles rather than GPS from cell phones. This kind of goes hand in hand with network issues. We want to make sure we get an accurate count of the participants that are coming into Portage County and while we should rely on GPS, a physical counter may be a better route to go.

Operational staff should have deemed essential a lot sooner, as well as purchasing solar eclipse glasses for employees would have been a morale booster.

So for some of our initial planning considerations at our office, we want to pre-identify viewing locations to make sure our participants are safe while they're viewing the eclipse.

School dismissal times are another planning consideration and we will be talking with the superintendents for the County.

Participant egress - participants will be encouraged to arrive early, stay late and state put, as well as, waste management and health and safety for participants and our personnel.

I put everything into a project management charter and this document is my form of accountability to know what we have already identified as a planning priority, and whom I should reach out to for our planning meetings.

Some of the considerations we have such as viewing locations, school dismissal, as well as weather conditions, traffic safety plan, health, and safety, as well as, developing a special events plan for the solar eclipse to include lodging, resource management, publicity, and communication. This also indicates some of the key stakeholders that we have identified and they include local school districts, the Park District, our State and Federal partners with the National Weather Service and Ohio EMA, ODOT, local law enforcement, fire, and EMS.

Commissioner Tinlin asked if the path could change and Ms. Villatoro replied the paths are actually estimated by astronomers and they have been accurate from the 1400s forward and they already estimated the next one in 2444.

Director Shackelford noted we're going to activate the County's Emergency Operations Center and we're doing things concurrently while we're preparing for other hazards to get ready for 2024 to make sure that we're on the same page.

Director Shackelford stated the majority of the impact will be through communications and transportation.

Invites will be sent to the Board soon if the Board would like to attend the planning meetings.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Resolution:

1. Declare the Necessity to Purchase a vehicle and trade in one vehicle for use by the Portage County Municipal Court./Resolution No. 23-0035

10:39 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves into executive session to consider the employment of a public employee. Also present: Administrator Michelle Crombie, Human Resources Director Tami Soltis, and Department of Budget and Financial Management Director Jackie Petty. Roll call vote: Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

10:56 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

MISCELLANEOUS

Journal Entries:

1. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Transportation Report for November 2022 as presented by the Portage County Sheriff's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Motion Carries
2. The Board of Commissioners acknowledged receipt of the December 16, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Motion Carries
3. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2022 Detac Report through December 19, 2022, as presented by the Portage County Treasurer.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Motion Carries
4. The Board of Commissioners acknowledged receipt of the December 19, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund **DOES EXCEED** the Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners acknowledged receipt of the December 21, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

6. The Board of Commissioners received the December 27, 2022, Amended Certificate of Estimated Resources for the year beginning January 1, 2022, as submitted by the Portage County Budget Commission.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

7. The Board of Commissioners acknowledged receipt of the December 29, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

8. The Board of Commissioners approved the December 2022 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

9. In accordance with the Ohio Revised Code Section 303.11, 519.11, and 519.12, the Board of Commissioners acknowledged receipt of the December 31, 2022 correspondence from Portage County Recorder Lori Calcei to the Portage County Township Trustees, indicating the required zoning fees are as follows: zoning resolutions \$50.00 for the entire document and zoning amendments require a \$20.00 charge for the entire document

effective January 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged the receipt of the Investment Portfolio Report for December 2022 as presented by the Portage County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for December 26, 2022, through January 1, 2023, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of December 2022 as presented by the County Treasurer and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. The Board of Commissioners signed the application and certificate for payment for the final payment of \$43,428.48 for the Shalersville WTP Softener Improvements Project SH-W (20-190) payment to Elenis Contracting, LLC., Inc. as presented by the Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. The Board of Commissioners signed the application and certificate for payment for the final payment of \$4,560.00 for Atwater Wastewater Treatment Plant Clarifier

Improvements Project AT-1 (20-160) payment to W.E. Downie Company, Inc County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. The Board of Commissioners signed the January 12, 2023 correspondence to JoLayne Morneau, Architecture Development Reviews Manager at the State Historic Preservation Office (SHPO), regarding activities determined to be exempt from the SHPO review, as presented by the Regional Planning Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Acceptance of Donations to the Office of the Portage County Dog Warden./Resolution No. 23-0036

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RESOLUTION NO. 23-0009 - RE: ACCEPT GRANT AWARD IN THE AMOUNT OF \$27,074.00 FROM THE OFFICE OF CRIMINAL JUSTICE SERVICES GRANT FUND PROGRAM FOR THE PORTAGE COUNTY COMMON PLEAS COURT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution No. 22-0706, dated December 1, 2022, authorizing the grant application to the Office of Criminal Justice Services for Subgrant Number 2022-AR-CCB-1142, on behalf of the Portage County Common Pleas Court, for check-in kiosks at the Adult Probation Department; now therefore be it

RESOLVED, that the Portage County Board of Commissioners accepts the grant award in the amount of \$27,074.00 from the Office of Criminal Justice Services on behalf of the Portage County Common Pleas Court; and be it further

RESOLVED that the Board of Commissioners authorize the President of the Board to sign the grant agreement documents; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Common Pleas Court; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0010 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$2,500 TO THE OHIO PET
FUND GRANT PROGRAM ON BEHALF OF
THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden is seeking ways to address problems of overpopulation of stray domestic animals in Portage County; and

WHEREAS, the Ohio Pet Fund has a grant program providing funds for spay/neuter projects to non-profit and government organizations; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Dog Warden to submit the Ohio Pet Fund Grant Application for 2023 in the amount of \$2,500 from the Ohio Pet Fund; and be it further

RESOLVED, that the Portage County Board of Commissioners authorizes the Portage County Dog Warden to sign all documents related to this grant program; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Dog Warden's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0011

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RE: AUTHORIZE THE ELECTRONIC GRANT APPLICATION TO AND ACCEPT THE FFY 2023 GRANT AWARD FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, GOVERNOR'S HIGHWAY SAFETY OFFICE FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT, ENTITLED IMPAIRED DRIVING ENFORCEMENT PROGRAM (IDEP) / SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) 2023, PORTAGE COUNTY SHERIFF'S OFFICE – 00053.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Governor's Highway Safety Office offers a reimbursement grant known as the IDEP/STEP grant to provide additional deputies for high traffic and holiday weekends; and
- WHEREAS,** the Portage County Sheriff's Office is eligible to participate in the program; and
- WHEREAS,** the Ohio Department of Public Safety notified the Portage County Sheriff's Office in September, 2022 that they were approved to receive grant funds in the amount of \$46,092.50 with no local match requirement; and now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners authorizes the electronic grant application and accepts FFY 2023 IDEP/STEP Grant Award for the grant period of October 1, 2022 through September 30, 2023 in the amount of \$46,092.50 **with no local match requirement**, for Impaired Driving Enforcement and Selective Traffic Enforcement by the Portage County Sheriff's Office to reduce the number of fatal crashes in Portage County. The Sheriff will enforce speed, safety belt, DUI and aggressive driving laws by issuing citations vs. warnings; and be it further

RESOLVED that the Portage County Board of Commissioners notes that the grant period is October 1, 2022 through September 30, 2023; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, the Grant Administrator, and to the Portage County Sheriff; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 22-0012 - RE: DIRECTING A PORTION OF THE COUNTY'S
CORONAVIRUS LOCAL FISCAL RECOVERY
FUND PAYMENT TO THE COUNTY'S COVID-19
RESPONSE, AUTHORIZING AMERICAN
RESCUE PLAN ACT FUND EXPENDITURES
FOR COM06, AND DECLARING AN
EMERGENCY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, title IX, Subtitle M, Section 9901 of the American Rescue Plan Act, Pub. L. 117-2 [H.R. 1319], signed into law March 11, 2021 ("**ARPA**"), appropriated Coronavirus Local Fiscal Recovery Fund (the "**Fund**") payments from the U.S. Treasury Secretary to metropolitan cities, nonentitlement units of local government, and counties; and

WHEREAS, pursuant to the ARPA's Fund methodology, Portage County was allocated approximately \$31,600,000 (the "**Fund Payment**") to "mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19)"; and

WHEREAS, in response to this economic crisis, the Department of the Treasury ("**Treasury Department**") is providing such relief to state and local governments to enable them to continue to support the public health

response and lay the foundation for a strong and equitable economic recovery; and

- WHEREAS,** the ARPA and its supporting U.S. Treasury guidance provide that the Fund Payment may only be used by the County to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to extent of reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "**Criteria**"); and
- WHEREAS,** the Board of Commissioners of the County of Portage, State of Ohio (the "**Board**") has identified a project which consists of the following: employee training on American Rescue Plan Act administration (the "**Project**"); and
- WHEREAS,** in the judgment of the Board the Project seeks to cover administrative expenses to administer the ARPA allocation in the County under the Criteria, which all determinations as to the eligible use of funds hereunder are at the sole discretion of the Board, pursuant to certain advice it has received from its legal counsel, which is attached hereto as EXHIBIT A; and
- WHEREAS,** so long as the County duly directs its Fund Payment to finance the Project costs in compliance with the Criteria, the County may use the Fund Payment to offset the County's various fiscal effects from COVID-19 during the period beginning March 3, 2021, and ending December 31, 2024 (the "**Covered Period**"); and
- WHEREAS,** the County received some or all of the Fund Payment directly from the U.S. Treasury, for the receipt of which this Board's adopted Resolution 22-100 on February 8, 2022, suffices to affirm said Fund Payment is to cover only those expenditures consistent with ARPA, including the Criteria, and applicable regulations, and such Fund Payment has been or will be deposited into an appropriate special revenue fund created and maintained by the County; and
- WHEREAS,** the Treasury Department has published an Interim Final Rule and a Final Rule with an effective date of April 1, 2022 (collectively, 31 CFR 35.1 *et seq.*), its regularly updated Coronavirus State and Local Fiscal Recovery Funds' Frequently Asked Questions, and its Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule (collectively, "**Guidance**"), further explaining the Criteria and the proper use of the Fund Payment during the Covered Period; and
- WHEREAS,** the County intends to take action and use the Fund Payment as described herein in a manner consistent with the Final Rule released by the Treasury

Department on January 6, 2022, as authorized under said Department's Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule; now therefore be it

- RESOLVED,** the Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$5,300; and be it further
- RESOLVED,** that this Board hereby declares the County's COVID-19 Response expenditures described in this resolution were incurred during the Covered Period under the Criteria and the Guidance; to wit: beginning June 2, 2021 and ending December 31, 2024; and be it further
- RESOLVED,** as time is of the essence, the duly authorized representatives of the County are directed to take action under this Resolution as soon as possible; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Grant Administrator; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code; and be it further
- RESOLVED,** EMERGENCY CLAUSE: This Resolution is hereby declared to be an emergency measure necessary to provide for the public peace, safety, health, and welfare of the County and to provide immediate assistance needed by County residents in response to the COVID-19 public health emergency.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0013 - RE: CREATE FUND 1503 AMERICAN RESCUE
PLAN ACT, LOCAL ASSISTANCE AND
TRIBAL CONSISTENCY FUNDS**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, house Resolution #1319, the American Rescue Plan Act of 2021, provides additional relief to address the continued impact of the COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses; and

WHEREAS, it is necessary to establish a new fund for monies received and expended in accordance to House Resolution #1319; now therefore be it

RESOLVED, that **Fund 1503 'American Rescue Plan Act, Local Assistance and Tribal Consistency'** be created for the purposes of accounting for revenues and expenses in accordance to House Resolution #1319; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Department of Budget and Financial Management and the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0014 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$29,188.01 for the month of January 2023 as reviewed and recommended by the

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out

\$29,188.01

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

Project: NONE

\$29,188.01

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0015

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**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1414, CHILD SUPPORT
GENERAL ADMINISTRATION**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS,

the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS,

it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$7,823.52 for December 2022 IV-D contract payments local match for Domestic September 2022 and Juvenile August-September 2022 payments as reviewed and recommended by the Department of Job & Family Services:

FROM:FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out \$7,823.52

TO:FUND 1414, CHILD SUPPORT GENERAL ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 - Transfer In

Project NONE \$7,823.52

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0016 - RE: AUTHORIZATION TO INCREASE THE CASH
DRAWER AMOUNT FOR THE PORTAGE
COUNTY CLERK OF COURTS - COMMON
PLEAS DIVISION AND VERIFY AMOUNTS
HELD IN THE CLERK OF COURT'S LEGAL
DIVISIONS AND THE AUTO TITLE
DEPARTMENT CASH DRAWERS.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved the following resolutions to increase the change amounts held by the Clerk of Courts offices:

Resolution 07-0319 adopted April 3, 2007
Resolution 07-0396 adopted April 26, 2007
Resolution 07-0481 adopted May 17, 2007
Resolution 07-0553 adopted June 6, 2007
Resolution 08-0858 adopted August 28, 2007
Resolution 08-1063 adopted October 28, 2008
Resolution 09-0062 adopted January 27, 2009; and

WHEREAS, each of the Clerk of Court's divisions had prior change; and

WHEREAS, for auditing purposes, the Clerk of Court is requesting that the Board of County Commissioners adopt this resolution verifying the total amount of change in each of the Clerk of Court's legal divisions and the Auto Title department; and

WHEREAS, the Portage County Clerk of Courts requests an increase in the amount of cash held in her Common Pleas legal division by \$35.00 (from \$270 to \$305) and Domestic Relations by \$35.00 (from \$140 to \$175) to provide change to the clients of the division; now therefore be it

RESOLVED, that the Portage County Board of Commissioners approves the following amounts as the total amount of change to be held by the Clerk of Court's Divisions:

Division	Amount
Ravenna Traffic Division	\$300
Kent Traffic Division	\$475
Ravenna Civil Division	\$250
Kent Civil Division	\$235
Domestic Relation	\$175
Common Pleas	\$305
Collection Division	\$500
Auto Title	\$450
Total Change	\$2,690

; and be it further

RESOLVED, that this resolution supersedes Portage County Board of Commissioners Resolutions 07-0319 approved 04-03-07, 07-0396 approved 04-26-07, 07-

0481 approved 05-17-07, 07-0553 approved 06-07-07; 08-0858 approved 08-28-07, 08-1063 approved 10-28-08, 09-0062 approved 01-27-09, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 22-0017 - RE: RESOLUTION TO ASSIGN AUTHORITY TO THE DIRECTOR OF PORTAGE COUNTY JOB & FAMILY SERVICES TO SERVE AS THE BOARD'S DESIGNEE, WITH AUTHORITY TO REQUEST AND SIGN INTER-COUNTY ADJUSTMENT AGREEMENT(S) ON BEHALF OF PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, it is necessary from time to time to adjust allocated state and federal funds as a result of overages or shortages; and

WHEREAS, the Ohio Department of Job & family Services has promulgated rules, to wit; OAC 5101:9-6-82, which permits the Board of Commissioners to pass a resolution assigning authority to the Director of the PCJFS to serve as their designee, thereby granting the Director the authority to sign the inter-county adjustments agreements on the behalf of the county for a specific period of time; and

WHEREAS, the Board of Commissioners deems the Director to be the most appropriate and knowledgeable designee to evaluate, request and execute such inter-county adjustment agreements of Portage County, Ohio; and

WHEREAS, the Director will report to the Board of Commissioners on a monthly basis regarding any transfers that have taken place; now therefore be it

RESOLVED, by the Board of commissioners that the director of the Portage County Job &

Family Services is assigned to serve as the Portage County, Ohio Board of Commissioners designee, with the Board of Commissioners granting authority to the Director to sign any inter-county adjustment agreements on behalf of Portage county for the period of January 1, 2023 to December 31, 2023 and to do all those things necessary to request and administer those agreements; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0018 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$330,000.00, for SFY22 4th Qtr pymt#4 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$330,000.00

TO:FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$330,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0019 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the PCSA has received the Workforce Grant from PCSAO to help with recruiting and retaining PCSA employees. The Child Welfare Special Levy Fund has received reimbursement for the costs of payroll bonuses for specific PCSA job titles that were paid out of the Public Assistance Fund on 6/26/22; and

WHEREAS, it is necessary to do a transfer of funds to reimburse these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$20,500.00, for bonuses paid on 6/26/22 for said employees as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 910000 – Transfers Out \$20,500.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In \$20,500.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0020 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$80,315.38 for September Adj#2, October Adj#1 and November 2022 as reviewed

and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 47,792.78

Project 3B278 \$ -0-

Project 3A259 \$ 5,678.64

Project 3B259 \$ 8,398.14

Project 3B277 \$ 9,293.25

Project 3D278 \$ -0-

Project 3A225 \$ 9,152.57

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$ 80,315.38

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0021 - RE: TRANSFER FROM FUND 1414, CHILD SUPPORT ADMINISTRATION, TO 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$29,252.03 for November 2022 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR \$29,252.03

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR \$29,252.03

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0022 - RE: CASH ADVANCE REPAYMENT FROM FUND
1412, HELP ME GROW FUND TO FUND
0001 GENERAL FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, cash advances were given to Fund 1412 via resolution #22-0156 in the amount of \$70,000.00 and #22-0393 in the amount of \$62,200.00; and

WHEREAS, these advances are due for repayment; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$132,200.00 as requested by Portage County Job and Family Services

CREDIT:

FUND 0001, COUNTY GENERAL FUND

ORGCODE – 00100002

Expense Account

Object: 291000 – Cash Advance Out Returns \$132,200.00

DEBIT:

FUND 1412, HELP ME GROW

ORGCODE - 14120519

Revenue Account

Object: 921000 – Advance Out Returns

Project NONE \$132,200.00

; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0023 - RE: AMENDING RESOLUTION NO. 22-0573 TO
CORRECT MATHEMATICAL ERROR.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Board of Commissioners of Portage County, Ohio, Resolution No. 22-0573, adopted September 15, 2022, agreeing to accept the proposal of Environmental Design Group (EDG) and enter into Agreement for providing professional design services for the project known as POR-Old Forge (CH 82) Roundabout, in Brimfield Township, Portage County; and

WHEREAS, it is necessary to amend Resolution No. 22-0573 to correct a mathematical error in the amount of the Agreement sum; now therefore be it

RESOLVED, that this Board hereby amends Resolution No. 22-0573 so that the resulting amount of the Agreement sum shall read as "Two Hundred Forty Thousand One Hundred Eight and 00/100 Dollars (\$240,108.00)"; and be it further

RESOLVED, all other provisions of Resolution 22-0573 shall remain in full force and effect; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0024 - RE: ACCEPT PROPOSAL OF EMH&T FOR
PROVIDING "ON CALL" CONSULTING
SERVICES, RELATING TO THE
ADMINISTRATION OF THE PORTAGE
COUNTY STORM WATER DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Engineer has determined that it will be necessary to acquire the Services of a consultant to provide "on call" professional services relating to the administration of the Portage County Storm Water District; and
- WHEREAS,** the Portage County Engineer requested a proposal from EMH&T to provide said professional services; and
- WHEREAS,** the Portage County Engineer, upon review of the proposal from EMH&T, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of EMH&T and authorizes the Portage County Engineer to sign said proposal for providing "on call" professional services relating to the administration of the Portage County Storm Water District; and be it further
- RESOLVED,** that said professional services will be performed by EMH&T, 5500 New Albany Road, Columbus, Ohio 43054 at a not to exceed cost of \$15,000.00, and be it further
- RESOLVED,** that the scope of work outlined in said proposal is intended to include services through January 31, 2024, and be it further
- RESOLVED,** that Portage County Board of Commissioners authorizes the Portage County Engineer to generate a purchase order in the amount of \$15,000.00 from Portage County Storm Water Fund #6800, and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0025

**RE: REDUCE LOAD LIMITS 35% ON ALL
COUNTY AND TOWNSHIP ROADS IN
PORTAGE COUNTY EFFECTIVE JANUARY
31, 2023, OR AS SOON THEREAFTER AS
SIGNS ARE POSTED.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, due to the traditional freeze-thaw cycle brought about by winter weather and the commencement of the break-up of roads, Mr. Michael A. Marozzi, Portage County Engineer, has requested this Board of Portage County Commissioners to reduce the load limits on all County and Township roads from **January 31, 2023 to May 1, 2023**; now therefore be it

RESOLVED, that in accordance with Section 5577.07 of the Revised Code of Ohio, the maximum weight of vehicles and axle loads for motor vehicles permitted by the law shall be reduced 35% on all County and Township roads in Portage County effective **January 31, 2023**, or as soon thereafter as the Portage County Engineer and/or Township Trustees can post the maximum weights. The reduced load limits will continue during the period of excessive moisture and freezing and thawing and end on **May 1, 2023**, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file certified copies of the above resolution with the Portage County Engineer, the Chairmen of all Boards of Township Trustees in Portage County, the Brimfield Township Police, the Portage County Sheriff and the State Highway Patrol, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0026

**RE: A RESOLUTION AUTHORIZING THE USE
OF FORCE ACCOUNT AND THE ISSUANCE
OF HIGHWAY PERMITS FOR THE**

**PORTAGE COUNTY ENGINEER HIGHWAY
DEPARTMENT FOR THE YEAR 2023.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code 5543.19 provides that when authorized by the Board of County Commissioners to do so, the County Engineer may undertake the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc. by Force Account; and
- WHEREAS,** the Ohio Revised Code Section 153.64, 4931 and 4933 provides to the Board of County Commissioners the authority to control the installation and placement of any public utilities within the dedicated public rights-of-way of all County maintained highways; and
- WHEREAS,** Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and
- WHEREAS,** the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; now therefore be it
- RESOLVED,** the Portage County Board of Commissioners has determined that the health, welfare and safety of the people of Portage County can best and most efficiently be served by "Force Account" in matters pertaining to the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc.; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Portage County during the year 2023; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to develop and administer permits for the above described activities within County road rights-of-way, as outlined in Sections 153.64, 4931, 4933, 5589, 5543 and 4513.34 of the Ohio Revised Code, and to keep said permits with the permanent road records of the Portage County Engineer; and

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0027 - RE: AUTHORIZING THE AGREEMENT
BETWEEN THE BOARD OF
COMMISSIONERS OF THE PORTAGE
COUNTY SOLID WASTE MANGEMENT
DISTRICT AND GREENBOARDIT L.L.C. TO
PROVIDE THE COLLECTION OF
DISCARDED ELECTRONIC DEVICES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of the Portage County Solid Waste Management District and the Portage County Solid Waste Management District ("SWMD") would like to have a qualified party provide for the collection of discarded electronic devices; and

WHEREAS, the Board of County Commissioners of the Portage County Solid Waste Management District and GreenBoardIT, LLC., wish to enter into an agreement for the purpose of discarded electronics; now therefore it be it

RESOLVED, that the Board of County Commissioners of the Portage County Solid Waste Management enters into an agreement with GreenBoardIT, LLC., effective January 1st, 2023, though December 31st, 2023: and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0028

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**RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COUNTY
COMMISSIONERS AND SEDGWICK CLAIMS
MANAGEMENT SERVICES, INC. FOR
WORKERS' COMPENSATION SERVICES
FOR 2023.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Board of Portage County Commissioners has determined that there is a need for provision of workers' compensation services; and
- WHEREAS,** Portage County has insured its employees for Workers' Compensation coverage as demanded by any and all federal or state statutes; and
- WHEREAS,** Portage County requires the services of an organization to process and analyze the claims filed on behalf of its employees; and
- WHEREAS,** Sedgwick Claims Management Services, Inc. administers and processes claims on behalf of employers subject to Workers' Compensation requirements within the Ohio statutes; and
- WHEREAS,** Portage County desires to have Sedgwick Claims Management Services, Inc. administer, process and analyze the claims submitted against its Workers' Compensation risk, and Sedgwick is agreeable to providing such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and **Sedgwick Claims Management Services, Inc., 8125 Sedgwick Way, Memphis, TN 38125-1128**, in the Amount of Twenty-four Thousand, one hundred and 00/100 dollars (\$ 24,100.00) per year; and be it further
- RESOLVED,** that the term of the Agreement shall be for one year, effective from the 1st day of January, 2023 to the 31st of December, 2023 and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section

121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0029

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RE: A RESOLUTION DETERMINING THAT REAL PROPERTY OWNED BY THE PORTAGE COUNTY BOARD OF COMMISSIONERS LOCATED IN THE CITY OF LISBON, COLUMBIANA COUNTY, OHIO IS NOT NEEDED FOR PUBLIC USE BY THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND TO NEGOTIATE A PURCHASE AND SALE AGREEMENT WITH THE COLUMBIANA COUNTY PORT AUTHORITY

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("Board") is the owner of two parcels of real property situated in the City of Lisbon, County of Columbiana, Ohio having Columbiana County tax parcel numbers 09-02353.006 and 09-02353.013, consisting of approximately .4851 acres (more or less) and also known as 7876 Lincole Drive, Lisbon, Ohio 44432 ("Real Property"); and

WHEREAS, pursuant to Section 307.10(B) of the Ohio Revised Code, a board of county commissioners may, by resolution, transfer real property in fee simple belonging to the county and not needed for public use to another political subdivision for public purposes and upon the terms and in the manner the board of county commissioners determines to be in the best interests of the county, without advertising for bids.

RESOLVED, the Board hereby determines the above referenced Real Property located in the City of Lisbon, Columbiana County, Ohio is not needed for a public purpose of the Board and the Board and its agents will work towards an acceptable purchase and sale agreement with the Columbiana County Port Authority Board of Directors; and

RESOLVED, that the Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberation of this Board that

resulted in formal action were in open meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0030 - RE: AUTHORIZING THE PREPARATION OF
PLANS, SPECIFICATIONS AND ESTIMATE
OF COST FOR PROJECT NO. RV-O (22-090),
FOXWOOD ESTATES SUBDIVISION
SANITARY SEWER IMPROVEMENTS, IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT, RAVENNA TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** the Portage County Water Resources Department requests authorization to prepare plans, specifications and estimate of cost for the Project No. RV-O (22-090), "Foxwood Estates Subdivision Sanitary Sewer Improvements" referred to as the "PROJECT"; and
- WHEREAS,** the PROJECT is necessary because the Ohio Environmental Protection Agency (OEPA) and the Portage County Health Department have found this area to have nonperforming and nonconforming residential onsite septic systems that have caused a public health concern; and
- WHEREAS,** the PROJECT will design, construct, and provide service for a new centralized sewer system for the existing residential homes within the project area; now therefore be it
- WHEREAS,** the PROJECT has been approved for a \$488,230 OEPA grant to reimburse for all of the design, construction, and permit costs; and be it further
- RESOLVED,** that this Board hereby ratifies and approves to authorize the preparations of plans, specification and estimate of cost for said PROJECT; and be it further

RESOLVED, that a copy of this resolution be filed with the Water Resources Department and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0031 - RE: APPROVING THE PLANS, SPECIFICATIONS AND ESTIMATE OF COST, AND SETTING THE DATE AND TIME FOR ACCEPTANCE OF BIDS FOR THE CONSTRUCTION OF PROJECT NO. AT-1 (22-120), ATWATER WASTEWATER TREATMENT PLANT (WWTP) CLARIFIER #1 IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, ATWATER TOWNSHIP.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, pursuant to authorization by this Board contained in Resolution 22-0729 adopted, December 15, 2022, the County Water Resources has caused to be prepared and submitted for approval plans, specifications and estimate of cost for Project No. AT-1 (22-120), Atwater Wastewater Treatment Plant Clarifier #1 Improvements, hereinafter referred to as the "PROJECT"; and

WHEREAS, the PROJECT is necessary for the Atwater WWTP to meet the Ohio Environmental Protection Agency (OEPA) requirement to maintain two clarifiers for wastewater treatment allowing operations to continue with the first clarifier while maintenance may be performed on the second clarifier; and

WHEREAS, the operating #1 clarifier suffered recent mechanical failure beyond

reasonable repair just prior to the second newly rebuilt backup #2 clarifier being placed in operation. The plant currently is now under operation without a backup clarifier and is noncompliant with Ohio Environmental Protection Agency (OEPA) requirements; and

- WHEREAS,** the PROJECT is essential to maintaining and operating the wastewater system; and
- WHEREAS,** the PROJECT is consistent with the amended general plan of Portage County Sewer District; now therefore be it
- WHEREAS,** copies of said plans, specifications and estimate of cost are on file in the office of the Clerk and County Water Resources and are available for examination therein; now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:
- RESOLVED,** that said plans, specifications and estimate of cost for said PROJECT hereto be and the same are hereby approved; and be it further.
- RESOLVED,** that said plans, specifications and estimate of cost shall be filed in the office of the Clerk of this Board and in the office of the County Water Resources and kept continuously on file for inspection by all persons interested therein; and be it further
- RESOLVED,** that sealed bids, therefor will be accepted by the Portage County Director of Internal Services, South Chestnut Entrance, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:00pm (E.S.T) on Wednesday, February 8, 2023; and be it further
- RESOLVED,** that the Notice of receiving bids shall be posted in the Record Courier on January 17, 2023, and January 24, 2023, and the Clerk of this Board is directed to post said Notice on the official bulletin board in the office of the County Commissioners. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices; and be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0032

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RE: ENTER INTO AN ADMINISTRATIVE SERVICES AGREEMENT WITH MEDICAL MUTUAL OF OHIO FOR THE PORTAGE COUNTY EMPLOYEE HEALTH BENEFIT PLAN FOR 2023.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners is in need of TPA services for its self-insured Portage County Employee Health Benefit Plan; and

WHEREAS, Willis Towers Watson Midwest, Inc., Portage County's insurance consultant recommends that the County continue administrative services of the employee health benefit plan with Medical Mutual of Ohio; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby accept the recommendation from Willis Towers Watson Midwest, Inc. and enters into an agreement for TPA Services with Medical Mutual of Ohio, 2060 East Ninth Street, Cleveland, OH 44115 for its self-insured Employee Health Benefit Plan for the period January 1, 2023 through December 31, 2023; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0033

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RE: ENTER INTO AN AGREEMENT WITH MEDICAL MUTUAL OF OHIO TO PROVIDE ADMINISTRATIVE SERVICES AND THE EMPLOYEE ELECTIONS FOR MEDICAL EXPENSES AND DEPENDENT CARE

**EXPENSES FOR THE PORTAGE COUNTY
EMPLOYEE SECTION 125 FLEXIBLE
SPENDING ACCOUNT (FSA) PLAN FOR
2023.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners is in need of third party administrative services in the processing of Section 125 Flexible Spending Account (FSA) Plan claims; and
- WHEREAS,** Medical Mutual of Ohio is able and can provide the needed services; and
- WHEREAS,** fees for 2023 have been determined to be \$15,000.00 for administrative services; \$350,000.00 for employee elections for medical expense reimbursements; and \$33,000.00 for employee elections for dependent care expense reimbursements for a total of Three hundred nineteen eight thousand and 00/100 dollars (\$398,000.00); now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an agreement between the Board of Commissioners and Medical Mutual of Ohio for the provision of FSA third party administrative services, employee elections for medical expense reimbursements; and employee elections for dependent care expense reimbursements at the annual fee of \$398,000.00 for 2023; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including §121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0034 - RE: DECLARE THE NECESSITY TO PURCHASE
ONE PRE-OWNED VEHICLE AND TRADE IN
ONE VEHICLE FOR USE BY THE PORTAGE
COUNTY SHERIFF'S OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase pre-owned vehicle 2019 Chevrolet Blazer VIN 3GNKBBRA7KS672408, for use by the Portage County Sheriff's Office in undercover operations and surveillance, and trade in 2018 Kia Sportage VIN KNDPMCAC5J7458736; and
- WHEREAS,** the purchase / trade-in of the vehicles will be made from Sarchione Chevrolet, Inc., 1572 State Route 44, Randolph, OH 44265; and
- WHEREAS,** the net cost of the vehicle is Twelve Thousand Five Hundred and 00/100 (\$12,500.00) and will be paid for from the Sheriff's Law Enforcement Trust Fund account; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declare it necessary to purchase one (1) 2019 Chevrolet Blazer and trade in (1) 2018 Kia Sportage for the Portage County Sheriff at a cost of Twelve Thousand Five Hundred and 00/100 (\$12,500.00); and therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0035 - RE: DECLARE THE NECESSITY TO PURCHASE
A PRE-OWNED VEHICLE AND TRADE IN
ONE (1) VEHICLE FOR USE BY THE
PORTAGE COUNTY MUNICIPAL COURT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners

declares it necessary to purchase one (1) vehicle: 2023 Chevrolet Equinox LT for use by the Portage County Municipal Court; and

WHEREAS, the purchase of the vehicles will be made from Sarchione Chevrolet, Inc.;
and

WHEREAS, the cost of the vehicle with document, title and tag fees is Twenty-Nine Thousand Seven Hundred Sixty and 50/100 dollars (\$29,760.50); and

WHEREAS, the Municipal Court has one (1) vehicle to trade-in: 2019 Ford Fusion at the total trade-in allowance of Ten Thousand and 00/100 dollars (\$10,000.00); now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase one (1) vehicle and will trade-in one (1) vehicle for a total expenditure of Nineteen Thousand Seven Hundred Sixty and 50/100 dollars (\$19,760.50); the funding to be provided from the Municipal Court's general fund; now therefore be it

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0036 - RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	Donation Amount
Vivian E. Brna	2629 Green Hill Ravenna Oh 44266	\$10
Carol McDonald	1761 Crock Dr Streetsboro Oh 44241	\$25
Dawn Burkholder	305 N. Diamond St Ravenna Oh 44266	\$50
Roberta Ciccone	1344 Pine St Kent Oh 44240	\$50
Sherry Gedeon	619 Tallmadge Ave. Kent Oh 44240	\$50
Judi Loshark	7420 Virginia Rd Atwater Oh 44201	\$25
Steve & Lori Bobbey	10524 Newton Falls Oh 44444	\$25
Valerie Shump	1035 Bryce Ave. Aurora Oh 44202	\$5
Craig Sisler	10402 South St #202 Garrettsville Oh 44231	\$5
Lary & Donna Walker	9150 Coit Rd Ravenna Oh 44266	\$5
Ruthanna Ross	3968 Bingham Plc Rootstown Oh 44272	\$5
Bettelou Keaton	4956 Winchell Rd Mantua Oh 44255	\$5
Gail Singleton	12611 Alpha Rd Hiram Oh 44234	\$10
Monica Hilliard	4212 Clover Dr. Ravenna Oh 44266	\$5
David & Debby Eli	1613 Chadwick Dr Kent Oh 44240	\$50
J A Miedema	12763 Saint James Dr Mantua Oh 44255	\$25
Cathy & Matt Garrett	750 Woodside Ave Ravenna Oh 44266	\$25
Cortney Brugman	1138 Shawnee Tr Streetsboro Oh 44241	\$20
Dave & Lynda McIntyre	3756 Herriff Rd Ravenna Oh 44266	\$50
Elizabeth Siman	P.O. Box 418 Hiram Oh 44234	\$20
Gretta Van Hoover	10846 Vaughn Rd Hiram Oh 44234	\$200
Walter Hensley	7183 Trillium Ct Ravenna Oh 44266	\$10
Rico Taylor	1334 Sunset Way Blvd Kent Oh 44240	\$15
Harry Benchwick	5633 W. Garfield Rd Salem Oh 44460	\$3
K Ward	504 50 TH Ave Bradenton Fl 34207	\$15
Nancy Grant	P.O. Box 2956 Akron Oh 44309	\$100
Tracy Knauer	6539 Cross Creek Tr Brecksville Oh 44141	\$50
Linda Mansfield	4107 Lynn Rd Ravenna Oh 44266	\$20
Jill Calkins	10921 Fox Den Cir Garrettsville Oh 44231	\$100
Anne K Bordner-Blank	1975 Willow Ridge Cir Kent Oh 44240	\$100
Duane Flowers	4347 Laubert Rd Atwater Oh 44201	\$100
Frank Vasarhely	6306 Roselawn Ave Ravenna Oh 44266	\$100
Luanne Davis	5020 Mogadore Rd Kent Oh 44240	\$200
Marie Rogers	5476 Beechwood Rd Ravenna Oh 44266	\$10
Phyllis Baker	707 E. Crain Ave Kent Oh 44240	\$50
Ida St John	296 St Rt 303 Streetsboro Oh 44241	\$20
Karen Brothers	2039 Brady Lake Rd Kent Oh 44240	\$10

Sandra Ulbricht	8819 Henderson Rd Diamond Oh 44412	\$50
James & Liz O'Connor	4984 Sherman Wood Dr Kent Oh 44240	\$25
Paul Smith	764 E. Main St Ravenna Oh 44266	\$50
Jacqueline Clark	309 Standing Rock St Kent Oh 44240	\$25
Bonnie Cole	5015 Cline Rd Kent Oh 44240	\$10
Larry Ake	1051 Watson Rd Deerfield Oh 44411	\$25
John Buonpane	8872 Peck Rd Ravenna Oh 44266	\$30
Holly DeLaney	4667 St Rt 14 Ravenna Oh 44266	\$25
Roxie Ann Rossiter	6356 Pioneer Tr Hiram Oh 44234	\$25
Denise McCullough	10010 Kennedy Ledge Rd Garrettsville Oh 44231	\$100
Laura Lach	3778 Willowbrook Dr Ravenna Oh 44266	\$25
John Gunstad	1310 Mockingbird Dr Kent Oh 44240	\$100
Diane Gliver	47 Chelmsford Dr Aurora Oh 44202	\$25
Georgia Vincent	1787 Honeychuck La Kent Oh 44240	\$50
Joan Lee	3784 Willow Brook Dr Ravenna Oh 44266	\$50
Rosemary Nicholas	7827 King Rd Ravenna Oh 44266	\$500
Nick Niro	7699 Peck Rd Ravenna Oh 44266	\$30
Maxine Flint	9599 Asbury Rd Mantua Oh 44255	\$50
Casey & Denise Tyburski	2874 Denny Rd Ravenna Oh 44266	\$5
Linda Salamon	4790 Lake Rockwell Rd Ravenna Oh 44266	\$25
Lorna Jean Fleming	101 Spray Dr Munroe Falls Oh 44262	\$10
Antoinette & James Taylor	1683 Dunlap Dr Streetsboro Oh 44241	\$25
Marvin & Mary Casler	478 W. Grant St Kent Oh 44240	\$15
Tim & Julie Dent	4341 Riverview Rd #50 Peninsula Oh 44264	\$100
Alan Mail	521 Pioneer Ave Kent Oh 44240	\$100
Carmella Coia	3271 Dawley Rd Ravenna Oh 44266	\$25
Michael Bunner	11039 Limeridge Rd Hiram Oh 44234	\$35
Gary & Marjorie Biro	662 Frost Rd Streetsboro Oh 44241	\$25
Samantha Terrell	8030 Virginia Rd Atwater Oh 44201	\$35
Joyce & Dennis Ofiara	409 Millpond Rd Aurora Oh 44202	\$20
Dale Ochwat Sr	12444 Brosius Rd Garrettsville Oh 44231	\$25
Deborah Jones	1895 Basswood Dr Kent Oh 44240	\$10
Jeannie & Scott Vanhorn	10176 Cableline Rd Newton Falls Oh 44444	\$15
Gary & Linda Bennett	2676 Mennonite Rd Mantua Oh 44255	\$20
Teri Montague	225 S. Diamond St Ravenna Oh 44266	\$25
Connie Weber	1016 Gaynelle Ave Streetsboro, Oh 44241	\$25
James Doerfler	8641 St Rt 43 Streetsboro Oh 44241	\$20
Cass Mayfield	1314 N. Mantua St Kent Oh 44240	\$25
Yvonne & Dave Dartlett	2811 Lynn Rd Kent Oh 44240	\$50

Mary Kay Darling	4156 Sherman Rd Kent Oh 44240	\$10
Gary & Kelley Labjetta	540 Roosevelt Ave Kent Oh 44240	\$25
Nancy Sabol	9441 Coit Rd Mantua Oh 44255	\$30
Steve & Pamela Gurish	4927 Julie St Rootstown Oh 44272	\$25
Debra Kay Lee	1053 Crown Ave Ravenna Oh 44266	\$25
Michele Maust	5956 Horning R # 302 Kent Oh 44240	\$25
Patricia Akers	502 Dodge St Kent Oh 44240	\$20
Michael Reynolds	3501 Kewick Dr Kent Oh 44240	\$5
Carrie Williams	10512 Infirmary Rd Mantua Oh 44255	\$20
Richard Haas	130 N. Pearl St Kent Oh 44240	\$50
Portage Foundation	138 E. Main St Suite 201-C Kent Oh 44240	\$500
Tracy & Tina Alarcon	2860 St Rt 225 Diamond Oh 44412	\$100
Marti Long	5725 Goodell Rd Mantua Oh 44255	\$20
Patricia Bailey	5382 Cline Rd Kent Oh 44240	\$250
E Valerie MacKeown	1410 Evergreen Dr Streetsboro Oh 44241	\$25
Mary Ann Howitt	8108 St Rt 43 Streetsboro Oh 44241	\$100
Gail Hura	2630 Sandy lake Rd Ravenna Oh 44266	\$100
Steve Sitko	1492 N. polen Dr Mogadore Oh 44260	\$50
Mary King	3246 Old Forge Rd Kent Oh 44240	\$55
David Peck	618 Cuyahoga St Kent Oh 44240	\$20
Beth Wonderlich	5869 Rhodes rd Kent Oh 44240	\$1,000
Myron & Susan Holley	3489 Hanover Dr Kent Oh 4420	\$50
Lisa trombo	12664 Sheldon Rd Mantua Oh 44255	\$75
Dianna Orsburn	5528 Wilkes Rd Atwater Oh 44201	\$25
Eric McCauley	5357 Pioneer Tr Mantua Oh 44255	\$50
Kim Hagan	9549 Bear Hollow Deerfield Oh 44411	\$100
Wade Williams	5682 Horning Rd Kent Oh 44240	\$50
Bill O'Malley	3010 Sunnybrook Rd Mogadore Oh 44260	\$150
Jerry & Marie Osborne	6310 Lakeview Dr Ravenna Oh 44266	\$25
Marjorie O'Connor	1349 Brookwood Dr Mogadore Oh 44260	\$25
Mikenna Stephenson	253 Jade Blvd Streetsboro Oh 44241	\$50
Cathy Thompson	5931 Stone Rd Streetsboro Oh 44241	\$20
Barbara & Donald Ochinsky	P.O Box 76 Garrettsville Oh 44231	\$30
Karen Fox	4849 Lovers Ln Ravenna Oh 44266	\$50
Melissa Foley	1739 Manor Dr Streetsboro Oh 44241	\$50
Charles & Loretta Stone	360 Griggy Rd NE Hartville Oh 44632	\$25
Steven Stevens	10654 Winthrop Rd Streetsboro Oh 44241	\$360
Dave & Laura Nethken	7404 Peck rd Ravenna Oh 44266	\$20
Lori Fleshman	6665 Wall St Ravenna Oh 44266	\$50

Daniel & Linda Raub	460 Woodview Tr Aurora Oh 44202	\$100
Debra & John Kappes	2475 Lake Rockwell Rd Ravenna Oh 44266	\$50
Dale Zickefoose	3098 Sanford Rd Rootstown Oh 44272	\$25
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$55
Judy Pudloski	406 Ivan Dr Kent Oh 44240	\$150

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Accept the resignation of Nick Gribble, Supervisor Child & Adult Protective Services for the Portage County Job and Family Services effective December 30, 2022.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the three-day internal posting of a non-bargaining position, Supervisor Child & Adult Protective Services, for Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

3. Accept the resignation of Erin Stemple, OMJ Case Manager for the Portage County Job and Family Services effective January 4, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Accept the resignation of Taylor Hodges, OMJ Case Manager for the Portage County Job and Family Services effective December 30, 2022.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the three-day internal posting of a bargaining position, for two Case Managers for Ohio Means Jobs, Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Approve the revised job description for the SCADA Technician position in the Portage County Water Resources Department. The revised job description included revision on educational standards and related experience. There was no change on pay grade.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize the promote Lyndsey Davis, Program Manager, replacing Kelli Connell, in Portage County Department of Job & Family Services. Tentative start date is Monday, January 17, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Authorize the three-day internal posting of a bargaining position, for Social Service Worker III CARES, Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

9. Authorize the promote Brandi Day, to Clerical 4, replacing Deb Cain, in Portage County Department of Job & Family Services. Tentative start date is Monday, January 17, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

10. Authorize the three-day internal posting of a bargaining position, Part-Time JFS Driver, Portage County Job & Family Services, with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

11. Authorize the promote Bruce Rininger, to Water Chief Operator, in Portage County Department of Water Resources. Tentative start date is Monday, January 9, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

12. Direct the Auditor's Office to pay/process the December 15, 2022, December 21, 2022, and December 29, 2022 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$3,992,470.76	(Includes late fees of: \$0)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$291,962.63	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,333.91	
Journal Vouchers totaling:	\$88,658.42	
Then and Now list totaling:	\$358,065.74	
Debt Service wire list:	\$0	
BWC Wires:	\$525,128.00	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$33,016.20	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$951,956.94	
Then and Now list totaling:	\$10,695.00	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$0	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$0	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$0	
Journal Vouchers totaling:	\$29,048.50	
Then and Now list totaling:	\$0	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

13. Process the December 15, 2022, December 21, 2022, and December 29, 2022 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. The Board of Commissioners authorized Commissioner Badalamenti to sign the Equitable Sharing Agreement, and Certification, FY ending 12/31/2022, as presented by the Portage County Prosecutor and reviewed by the Department of Budget and Financial Management with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff's Transportation Report for November 2022 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

16. The Board of Commissioners acknowledged receipt of the December 16, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

17. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2022 Detac Report through December 19, 2022, as presented by the Portage County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

18. The Board of Commissioners acknowledged receipt of the December 19, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund **DOES EXCEED** the Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

19. The Board of Commissioners acknowledged receipt of the December 21, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

20. The Board of Commissioners received the December 27, 2022 Amended Certificate of Estimated Resources for the year beginning January 1, 2022 as submitted by the Portage County Budget Commission.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

21. The Board of Commissioners acknowledged receipt of the December 29, 2022 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2022, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

22. The Board of Commissioners approved the December 2022 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

23. In accordance with the Ohio Revised Code Section 303.11, 519.11 and 519.12, the Board of Commissioners acknowledged receipt of the January 3, 2023 correspondence from Portage County Recorder Lori Calcei, advising that legislation reduced the recording fees for zoning resolutions to \$50.00 and recording fees for zoning amendments to \$20.00, effective January 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

24. The Board of Commissioners acknowledged the receipt of the January 4, 2023 Portage County Investment Portfolio Report for December 2022 as presented by the Portage County Treasurer.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

25. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for December 26, 2022 through January 1, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: **Commissioner Tinlin**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

26. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of December 2022 as presented by the County Treasurer and County Auditor.

Motion: **Commissioner Christian-Bennett**
Seconded: **Commissioner Tinlin**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

27. The Board of Commissioners signed the application and certificate for payment for the final payment of \$43,428.48 for the Shalersville WTP Softener Improvements Project SH-W (20-190) payment to Elenis Contracting, LLC., Inc. as presented by the Water Resources Department.

Motion: **Commissioner Christian-Bennett**
Seconded: **Commissioner Tinlin**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

28. The Board of Commissioners signed the application and certificate for payment for the final payment of \$4,560.00 for Atwater Wastewater Treatment Plant Clarifier Improvements Project AT-1 (20-160) payment to W.E. Downie Company, Inc County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: **Commissioner Christian-Bennett**
Seconded: **Commissioner Tinlin**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

29. The Board of Commissioners signed the January 12, 2023 correspondence to JoLayne Morneau, Architecture Development Reviews Manager at the State Historic Preservation Office (SHPO), regarding activities determined to be exempt from the SHPO review, as presented by the Regional Planning Commission.

Motion: **Commissioner Christian-Bennett**
Seconded: **Commissioner Tinlin**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

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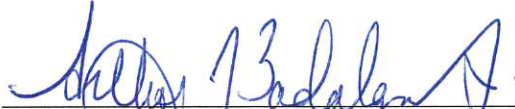
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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **January 12, 2023, at 11:05 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;


Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **January 12, 2023.**



Anthony J. Badalamenti, President

Sabrina Christian-Bennett, Vice President

Mike Tinlin, Board Member

Amy Hutchinson, Clerk