



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Sara Hoag, Acting Clerk
330-297-3600

Thursday, May 4, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

1. Motion to suspend approval of the April 27th, 2023 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

The Commissioners presented a proclamation to Barb Tittle in recognition of Motorcycle Awareness Month.

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator

Resolutions:

1. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0299
2. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0300

Commissioner Badalamenti stated I want to clarify a comment I made about the Sheriff's budget last week. I indicated the total budget was \$10 million, but it's actually \$7.1 million, which included the \$3 million.

* There was a calculating error when beginning Volume 100, to correct that error, pages 0001 through 0012 will be intentionally left blank for continuity purposes.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Roy & Phyllis Harrison for \$18,200.00 (Instrument No. 201409781) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;**Motion Carries**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Direct the Auditor's Office to pay/process the April 27, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett**Seconded: Commissioner Tinlin**All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;**Motion Carries**

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,805,767.98	(Includes late fees of: \$190.43)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$217,962.15	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$4,219.77	
Journal Vouchers totaling:	\$189,084.04	
Then and Now list totaling:	\$222,715.78	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

3. Process the April 27, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 23-0301
2. Transfer from Fund 8300, Solid Waste General Admin, to Fund 8301, SWMD Local Govt Financial Test./Resolution No. 23-0302
3. Authorization to Increase the Cash Drawer Amount for Portage County Probate Court – Common Pleas Division and Verify the Amount Held in the Portage Court Legal Division Cash Drawer./Resolution No. 23-0303

HUMAN RESOURCES

Present: Director Tami Soltis

Director Soltis mentioned the succession plan for the Building Department and noted Joe Bodnar will be moving to the position of Director effective May 1, 2023. Randy Roberts, the current Director, will move to the position of Master Plans Examiner to complete the plan for the department.

Commissioner Christian-Bennett pointed out that Mr. Bodnar will also become the Flood Plain Administrator for the County.

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the promotion of Joe Bodnar to Director of the Portage County Building Department. The promotion date is Monday, May 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize transfer of Randy Roberts to Master Plans Examiner, Portage County Building Department. The transfer date is Monday, May 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the hire of Lori Metzger, JFS Driver, Portage County Job & Family Services with a tentative start date of Monday, May 8, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize the three-day internal posting of the bargaining position for Social Service 3 Worker ~ Independent Living Coordinator in the Children Services Division for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize the three-day internal posting of the bargaining position for JFS Intensive Case Manager Peer Support Specialist in the Ohio Means Jobs Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. *Larry Jones ~ Maintenance*

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Commissioner Tinlin noted I've only been here a short period of time, but this guy is the bomb with anything and everything we need. There's absolutely no negativity in this guy at all and Commissioner Badalamenti agreed. Commissioner Christian-Bennett stated he's got a very pleasant personality. Commissioner Tinlin mentioned we've got a good

group of employees, but I'm pointing him out today on his anniversary date and Commissioner Badalamenti noted we all concur.

9:10 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves into executive session to consider the employment, dismissal, discipline of a public employee or the investigation of charges or complaints against a public employee. Also Present: County Administrator Michelle Crombie, Human Resources Director Tami Soltis, and Water Resources Director Dan Blakely. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:28 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting the executive session, the Board took no action.

WATER RESOURCES

Present: Director Dan Blakely

Discussion:

1. Quarterly Update

Director Blakely stated I've reached my first year anniversary and I thank the Board for supporting me as it's really been a breath of fresh air. It's been a wonderful challenge and the department has a great group of people and I'm proud to work alongside them.

We are currently going through ARPA projects and we're close to completing the Bolingbrook Sewer Rehab Project and we're getting ready to start the Brownfield Phase 2 Sewer. It really helps when we recondition the sewers and it takes a lot of stress off the wastewater plants because there isn't as much infiltration from groundwater going through the sewers which eventually ends up in our plants. So the more water-tight we can keep them, the easier it is on our infrastructure.

We are also getting ready to award the contract for the Streetsboro sludge dryer as it's been out of commission for quite some time. It was a challenge trying to find an engineering company that could come in and actually tell us what needed to be done to repair it.

On a non-ARPA related issue, we're going to paint the Shalersville tank this year and the same company will be doing more inspections and cleanouts within the tanks. We're going to put all of the tanks on a schedule so we can ensure our infrastructure is up to date. There's no reason why a tank can't last 100 years if it's properly maintained.

Finally, we have our CMMS software program that we've been unrolling over the last 9 months. It's an asset management maintenance software program that is very, very powerful and labor

intensive, but we're moving along and eventually, we will have a complete idea of our assets. It's a big project, but I'm excited and I think we're going to have a good year.

Commissioner Christian-Bennett asked about the status of Chinn Allotment and Director Blakely stated we're still in the design phase and I believe CT Consultants is in charge of the project. I know there have been design issues and they've had a lot of changes within their organization which has bogged the project down. Our Sanitary Engineer, John Vence was unhappy with the way they were designing the project and will hold their feet to the fire to ensure this is done properly. Commissioner Christian-Bennett stated she thought the costs to the homeowners were around \$40,000 and there are a lot of seniors in the area with 250 houses and that's why they had to go back to the design. Director Blakely noted we are still within schedule and everything continues to move forward.

SOLID WASTE

Present: Director Dawn Collins

Discussion:

1. Quarterly Update and the Portage County Solid Waste Management Newsletter.

Director Collins stated Kent City voted last night 5 to 4 to go with a single hauler for both trash and recycling. We fought hard to keep them and it will be a big loss for the District, but it's difficult to compete financially with the private sector as we are driven by service and not profit.

A year and a half ago, the District needed to make changes in order to be sustainable and to ensure the longevity of the District, so we held three public hearings and then we standardized rates and agreements.

Since the District did not intend to change any details of the active agreement with the City of Kent, our agreement would have remained in effect, but the City of Kent chose to end our agreement and went with the lowest bidder.

Commissioner Badalamenti stated part of what I've heard is they got their feathers ruffled because you chose not to bid when we had an existing contract in place that would have continued unless terminated by one party or the other. So the District had an existing contract they wanted you to rebid and Director Collins replied we had a standardized agreement and I can't change that.

Commissioner Christian-Bennett noted I look at it this way, their constituents are our constituents and everyone's looking to cut costs right now. Being in their position, they were sold a bill of goods that we can't compete with. Director Collins stated I will say a year and a half ago, the cost from the same hauler was \$5.35 and our cost a year and a half ago was still at \$5.50.

Director Collins thanked the City of Kent for the partnership over the last 24 years and for helping establish the District.

Director Collins noted at the end of June, we intend to remove about 5,000 carts from the City and offer them to communities that we couldn't serve before.

The District started 2023 by launching new programs consisting of yard waste and food composting. The recent storms hitting Portage County brought down many tree branches and the District implemented a 40-yard dumpster at our drop-off location for anyone in the County to utilize to get rid of yard waste.

The second new program is our food waste program because 22% of what's in the landfill is food waste. Food composting at home does not include meat or dairy because it doesn't reach a high enough temperature, but with our local program, County residents can participate with such items.

We attended Kent State's Earth Fest and educated residents on current recycling guidelines along with current programs from the County. We also had our own Earth Day festival and collected 21,000 pounds of tires, 13,000 pounds of latex paint, and electronics. Travel size toiletries were also collected and donated to local schools.

We have two touch trucks coming up, along with the Habitat for Humanity Recycle Extravaganza and we are also looking at some new programs – one of them being appliance recycling and being able to remove Freon from appliances. Several other Solid Waste Districts in the state of Ohio offer this and it is difficult, but many people in Portage County don't know how to get rid of Freon. The course is three hours and a few staff members would like to attend so we will be able to offer residents more options.

Director Collins noted we are also doing building renovations to freshen up the District.

My final item is that we are looking at joining Keep America Beautiful, which in turn is Keep Ohio Beautiful and that would keep Portage County Beautiful and would develop additional relationships with our counterparts in Portage County.

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Commissioner Christian-Bennett asked if there is any office space available on the first floor and Ms. Kautzman responded we removed most of the furniture that we could and there's a room next to the Building Department. Commissioner Christian-Bennett stated the County Dog Warden may be contacting you and Ms. Kautzman will double check the area.

Administration Building: Bob Pauley finished the ceiling tiles and we settled on a stain color for the doors to match what currently exists. The painter will take the stain color to Sherwin Williams to match it for the new doors and each door will be done one at a time.

Prosecutor's Office: The leaking window project at the Prosecutor's Office will start during the first week of June and it should be completed by September. They have to open the area to find out the root cause of the problem before it can be fixed.

Ravenna Courthouse Parking Lot: The project start date is mid to late June and it should be completed in September. The parking lot will begin and the Catholic Church has agreed to let us use part of their parking lot for our employees and the Prosecutor's Office is going to use the other church for his Grand Jurors. Claire's been in contact with everyone so that we're all on the same page.

Riddle Block Building: The HVAC and the roof replacement are starting mid-June and they will be done one at a time so the building isn't completely without air. The contractors are not replacing the ductwork, they are just replacing units. I have two portables that Maintenance purchased so that we can distribute if needed.

The roof and HVAC will be done simultaneously and the contractor has done a lot of our projects and has worked on the roof before.

2. Quarterly Update

Administration Building:

- Main hallway 1st floor – remove the wall covering and paint the remaining area of the 1st floor stopping at the wall that leads into the Treasurer's Office. Completed 3-31-23 (Maintenance Project Expense)
- Commissioners' Boardroom remodel – built platform and carpet. Completed 3-30-23 (Maintenance Project Expense)
- Tuckpoint falling brick on the corner close to the north side entrance, main entrance, and stairs by the Elected Officials parking. Cost \$8,513; Completed 4-26-23 (Maintenance Project Expense)
- Replace ceiling tiles and paint grid in the area in the main hallway 1st floor – Maintenance staff is currently addressing this. Completed 5-3-23 (Maintenance Project Expense)

Justice Center:

- Sinkhole in the sallyport, cut out approximately 18'x18' area to fix affected area completed 3-21-23 (Maintenance Project Expense) and re-pour cement columns (bollards) completed 3-17-23 (Maintenance Project Expense), roof replacement: (architect cost: \$24,750, project cost \$494,500); Bid awarded, to be completed by the end of May. Project completed

UPDATES:

Facility Requests: Maintenance completes anywhere from 1,200 to 1,400 facility requests from different departments within the County (ie. keys made, toilet leaks, etc.) Currently, we're at 550.

Claire Philpot has been with us for nine months now and she's learning the building inspection procedures and meeting with the Ravenna City Fire Inspectors for all of our buildings.

Commissioner Christian-Bennett asked who is the contact for Room 134 in the Administration Building and Ms. Kautzman noted the Commissioners' staff used to keep track of the room and Ms. Philpot is involved only to unlock the room. The calendar for Room 134 is available to employees to schedule on their own through the PUBLIC folder in Outlook, but if there is a request from an outside agency, the Commissioners' staff can schedule for them.

Administrator Crombie asked that Sara Hoag be the contact person in the Commissioners' Office to schedule.

We are still down a Maintenance 3 position within the department and it's been vacant for about 1 ½ years primarily due to the lack of skills or the starting wage.

Purchasing and the Mailroom: The mailroom runs anywhere from 500,00 to 600,000 pieces of mail on our mail machine every year and if there's a major election, there's even more. Currently, we're anywhere from 150,000 to 200,000 pieces of mail.

We have over 2,000 deliveries around the County coming through our dock.

DocuSign: Usually we have 400 to 450 contracts that used to be handwritten and we're already at 350 contracts.

Purchase Orders (PO's): Patty Corley does most of our Purchase Orders along with the phones and she's currently at 3,800 PO's and we usually do approximately 7,600.

Phones Issues: Ms. Corley has handled about 110 phone issues for employees to date.

GOALS

- The creation of a Purchasing Process Manual.
- Cleaning up the dock area so it's more efficient.
- A bar-coding system.

Microfilm/Print Shop

Glenn Cooper wanted me to let you know he's very excited about the upgrade on the fire panel because now it's running correctly.

Director Cooper has a new hire – Kaley Shafer and he said she's doing a fantastic job and that helps him tremendously.

Director Cooper has over 13,000 boxes held at the facility and he is a little concerned that space is running out, but he did mention departments are getting better about going through their records.

On average, between the Courthouse, Prosecutors and Juvenile Court, they pull approximately 35 files per day for cases.

Director Cooper is awesome and the Record Center has never looked better.

Print Shop:

The Print Shop is running at a normal pace doing anywhere from 250 to 350 jobs per year, depending upon the number of newly elected officials and such. Currently, they have 140 jobs and that's 1/10 of what Director Cooper's responsibilities are, so that's something to discuss when he leaves.

Resolutions:

1. The Board of Commissioners agrees to Amend Resolution No. 23-0032, adopted January 12, 2023 revising terms of the administrative services agreement with Medical Mutual of Ohio for the Portage County Employee Health Benefit Plan for 2023./Resolution No. 23-0304
2. The Board of Commissioners declares obsolete and dispose of Portage County Personal Property located at the Portage County Board of Developmental Disabilities./Resolution No. 23-0305
3. The Board of Commissioners accepts bids and award contract for professional utility locating services, in the Portage County Regional Sewer District, Portage County, Ohio./Resolution No. 23-0306
4. The Board of Commissioners accepts bids and award contract for Project No. ST-4 (21-060), Streetsboro Biosolids Dryer Repairs, in the Streetsboro Sanitary Sewer District No. 4, City of Streetsboro, Ohio./Resolution No. 23-0307
5. The Board of Commissioners agrees to submit a pre-application to District Seven of the Ohio Public Works Commission for Round 38 Grant Funding for Project No. MV-O (21-190), Village of Mantua Wastewater Treatment Plant Headworks & Electrical Improvements, for the Village of Mantua Public Sewer System in Portage County, for the Portage County Water Resources Department./Resolution No. 23-0308
6. The Board of Commissioners agrees to accept the surety bond and performance agreement for construction of street, storm sewer and drainage improvements for the Beck Road Storm Sewer & Road Improvements in Shalersville Township./Resolution No. 23-0309
7. The Board of Commissioners agreed to enter into an Agreement between the Board and AT&T for the City of Aurora 9-1-1 Circuit./Resolution No. 23-0310

COUNTY ADMINISTRATOR

Present: Michelle Crombie

10:01 AM In accordance with the Ohio Revised Code 121.22(G)(3), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of imminent court action. Also Present: County Administrator Michelle Crombie and Attorney Chris Meduri. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

10:25 AM Upon conclusion of the above-referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

After exiting the executive session, the Board took no action.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners approved the April 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the April 28, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for April 10, 2023, through April 23, 2023, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners authorized Commissioner Anthony J. Badalamenti, President of the Board to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 4 for the OPWC Project No. Newton Falls Bridge 126 Replacement, as presented by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners sign the April 28, 2023, correspondence to Lindsay Cummins releasing and terminating the Road Bond for the Special Hauling issued by the Hartford Fire Insurance Company under Permit # SH22-017 Bond #45BSBIZ2669 in the amount of \$140,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners authorizes the submission of the Ohio Office of Criminal Justice Services Pre-Award Conditions requirements for the VAWA Grant No. 2022-WF-VA2-8222. The Board of Commissioners also authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the checklist for submission, as presented by the Portage County Prosecutor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Recessed: 10:30 AM

Reconvened: 11:00 AM

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**RESOLUTION NO. 23-0299 - RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$330,000.00 for SFY23 2nd Qtr reconciliation (\$321,516.03) and SFY23 3rd Qtr Pymt#1 (\$8,483.97) as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR \$330,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$330,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0300 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$45,881.50 for January Adj#3, February Adj#2, March 2023 Adj#1 and April 2023 as reviewed and recommended by the Department of Job & Family Services:

FROM:FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258	\$15,877.11
Project 3B278	\$ 18.33
Project 3A259	\$ 6,192.86
Project 3B259	\$ 7,433.28
Project 3B277	\$ 1,237.34
Project 3D278	\$ -0-
Project 3A225	\$15,122.58

TO:FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$45,881.50

- RESOLVED,** ; and be it further that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

*
RESOLUTION NO. 23-0301

*
RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1410, PUBLIC
ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$29,188.01 for the month of May 2023 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$29,188.01

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

Project: NONE \$29,188.01

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

* * * * *

**RESOLUTION NO. 23-0302 - RE: TRANSFER FROM FUND 8300, SOLID
WASTE GENERAL ADMIN, TO FUND 8301,
SWMD LOCAL GOVT FINANCIAL TEST**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, EPA requires the District to have a set aside fund, and Fund 8301 was created to meet the set aside requirement; now therefore be it

RESOLVED, that the following transfer shall be made, in the amount of \$4,359.33 to satisfy EPA's requirements for 2023; as recommended by the Director of the Portage County Solid Waste Management:

FROM:

FUND 8300, SW GENERAL ADMIN

ORGCODE- 83009019

Debit Expense Account

Object: 910000 Transfers Out

\$4,359.33

TO:

FUND 8301, SOLID WASTE MD LGFT

ORGCODE = 83019012

Credit Revenue Account

Object: 280000 Transfer In

\$4,359.33

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0303

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**RE: AUTHORIZATION TO INCREASE THE CASH
DRAWER AMOUNT FOR PORTAGE
COUNTY PROBATE COURT – COMMON
PLEAS DIVISION AND VERIFY THE
AMOUNT HELD IN THE PORTAGE COURT
LEGAL DIVISION CASH DRAWER.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Probate Court clerk's office had prior change of \$100.00; and

WHEREAS, for auditing purposes, the Portage County Probate Court is requesting that the Board of County Commissioners adopt this resolution verifying the total amount of change in the Probate Court's legal division; and

WHEREAS, the Portage County Probate Court requests an increase in the amount of \$300.00 (from \$100.00 to \$400.00) to provide change to the clients of the division and to keep separate receipts from multiple sources: now therefore be it

RESOLVED, that the Portage County Board of Commissioners approves the following amount as the total amount of change to be held by the Portage County Probate Court: \$400.00; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0304

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**RE: AMEND RESOLUTION NO. 23-0032,
ADOPTED JANUARY 12, 2023 REVISING
TERMS OF ADMINISTRATIVE SERVICES
AGREEMENT WITH MEDICAL MUTUAL OF
OHIO FOR THE PORTAGE COUNTY
EMPLOYEE HEALTH BENEFIT PLAN FOR
2023.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** on January 12, 2023 the Board of Commissioners adopted Resolution No. 23-0032 for TPA services for its self-insured Portage County Employee Benefit Plan; and
- WHEREAS,** the Portage County Board of Commissioners is in need a revised agreement of TPA services for its self-insured Portage County Employee Health Benefit Plan to the current privacy practices through appropriate ORC code; and
- WHEREAS,** Medical Mutual recognizes an amendment to reflect the correct date of January 1, 2022 that represents the adoption of Consolidated Appropriations Act (CAA); now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby accept this amendment agreement for TPA Services with Medical Mutual of Ohio, 2060 East Ninth Street, Cleveland, OH 44115 for its self-insured Employee Health Benefit Plan Administrative Services Agreement for the period January 1, 2023 through December 31, 2023; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the revised terms of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0305	-	RE:	DECLARE OBSOLETE AND DISPOSE OF PORTAGE COUNTY PERSONAL PROPERTY LOCATED AT THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County personal property located at the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it

that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

Mail Machine w/ Dynamic Scale
(Serial No. DC1207503783)

- WHEREAS,** eighteen (18) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** two (2) bids were received, opened and tabulated by the Department of Internal Services on Wednesday, March 29, 2023; as follows:
- | | |
|---|----------------|
| One Call Concepts Locating Services, Inc. | \$ 167,514.00 |
| USIC Locating Services, LLC. | Non-Responsive |
- WHEREAS,** the Engineer's Estimate was \$ 162,000.00; and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from One Call Concepts Locating Services, Inc., 7223 Parkway Drive, Suite 200 Hanover, MD 21076 in the amount of \$ 167,514.00 be accepted and awarded as the lowest and best bid received; and be it further
- RESOLVED,** that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to One Call Concepts Locating Services, Inc.; and be it further
- RESOLVED,** that the funds to cover the cost of the PROJECT are budgeted in Funds 5200, 5400 and 5600.
- RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0307

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RE: **ACCEPT BIDS AND AWARD CONTRACT
FOR PROJECT NO. ST-4 (21-060),
STREETSBO RO BIOSOLIDS DRYER**

**REPAIRS, IN THE STREETSBORO
SANITARY SEWER DISTRICT NO. 4, CITY
OF STREETSBORO, OHIO.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 67-17, adopted February 2, 1967, established Portage County Streetsboro Sanitary Sewer District No. 4, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** this Board by Resolution 23-0160 adopted, March 2, 2023, set the date and time for bidding of Project No. ST-4 (21-060), "Streetsboro Biosolids Dryer Repairs", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on March 14th and March 21st, 2023; and
- WHEREAS,** ten (10) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** three (3) bids were received, opened and tabulated by the Department of Internal Services on April 26, 2023; as follows:
- | | |
|-----------------------------|-----------------|
| CRS Metalworx Incorporated | \$ 1,449,174.00 |
| Workman Industrial Services | Non-Responsive |
| Great Lakes Construction | \$ 1,729,040.00 |
- WHEREAS,** the Engineer's Estimate was \$1,500,000; and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from CRS Metalworx Incorporated, 1059 Eagon Street, Barberton, OH 44203 in the amount of \$ 1,449,174.00 be accepted and awarded as the lowest and best bid received; and be it further
- RESOLVED,** that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to CRS Metalworx Incorporated; and be it further
- RESOLVED,** that the funds to cover the cost of the PROJECT are budgeted in Fund 5600, Org. 560040S6, Object 684000, Project No. 21060; and be it further
- RESOLVED,** that this PROJECT has a grant to reimburse Fund 5600 to cover the cost of the PROJECT. The grant is budgeted from one source, \$1,500,000 sourced

from the American Rescue Plan Act (ARPA); and it be further

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0308	-	RE:	TO SUBMIT A PRE-APPLICATION TO DISTRICT SEVEN OF THE OHIO PUBLIC WORKS COMMISSION FOR ROUND 38 GRANT FUNDING FOR PROJECT NO. MV-0 (21-190), VILLAGE OF MANTUA WASTEWATER TREATMENT PLANT HEADWORKS & ELECTRICAL IMPROVMENTS, FOR THE VILLAGE OF MANTUA PUBLIC SEWER SYSTEM IN PORTAGE COUNTY, FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, Resolution No. 74-204, adopted September 5, 1974, established the general plan of water in the SEWER DISTRICT; and

WHEREAS, Resolution No. 20-0809, adopted December 17, 2020, Portage County became the owner and operator of the Village of Mantua Public Sanitary Sewer System; and

WHEREAS, this Board by Resolution No. 22-0101, adopted on February 10, 2022

approved the preparation of plans, specifications, estimate of cost for the MV-0 (21-190) Mantua Wastewater Treatment Plant Headworks and Electrical Improvements, hereinafter called the "PROJECT"; and

- WHEREAS,** that this Board authorizes Portage County Water Resources to proceed with completing the pre-application to the OPWC District 7 for Round 38 grant funding for the PROJECT; and therefore be it
- RESOLVED,** that this Board designates the President of the Board or his/her designee as the Chief Executive Officer on the OPWC application; and be it further
- RESOLVED,** that the Clerk of this Board is hereby authorized and directed to file a certified copy of this Resolution with the County Auditor and the Department of Budget and Financial Management within fifteen days after its adoption; be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 23-0309	-	RE:	AGREE TO ACCEPT THE SURETY BOND AND PERFORMANCE AGREEMENT FOR CONSTRUCTION OF STREET, STORM SEWER AND DRAINAGE IMPROVEMENTS FOR THE BECK ROAD STORM SEWER & ROAD IMPROVEMENTS IN SHALERSVILLE TOWNSHIP.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- RESOLVED,** that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Surety Bond and the Performance Agreement for the construction of street, storm sewer and drainage improvements for the Beck Road Storm Sewer & Road Improvements in Shalersville Township, and be it further

RESOLVED, that said Surety bond is between Geis Construction Inc as General Contractor for Shalersville Holdings, LLC (owner/developer) and Liberty Mutual Insurance Company, in the full and just sum of Three Million One Hundred Forty-Four Thousand Two Hundred Twenty-Six and 47/100 Dollars (\$3,144,226.47) for the benefit of Portage County; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0310 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS AND
AT&T FOR THE CITY OF AURORA 9-1-1
CIRCUIT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, The City of Aurora desires to join the Portage County Hosted 9-1-1 System via positions, technology and network circuits; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and AT&T, 16025 Northland Dr., 3D Floor, Southfield MI 48075 for the 9-1-1 Circuit for the City of Aurora dispatch center as part of the Portage County 9-1-1 Plan in the amount of \$310.89 monthly.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Roy & Phyllis Harrison for \$18,200.00 (Instrument No. 201409781) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Direct the Auditor's Office to pay/process the April 27, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,805,767.98	(Includes late fees of: \$190.43)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$217,962.15	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$4,219.77	
Journal Vouchers totaling:	\$189,084.04	
Then and Now list totaling:	\$222,715.78	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

3. Process the April 27, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Authorize the promotion of Joe Bodnar to Director of Portage County Building Department.

The promotion date is Monday, May 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Authorize transfer of Randy Roberts to Master Plans Examiner, Portage County Building Department. The transfer date is Monday, May 1, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the hire of Lori Metzger, JFS Driver, Portage County Job & Family Services. The tentative start date is Monday, May 8, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize the three-day internal posting of bargaining position, for Social Service 3 Worker~ Independent Living Coordinator, Children Services Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Authorize the three-day internal posting of bargaining position, for JFS Intensive Case Manager~ Peer Support Specialist, Ohio Means Jobs Division, for the Portage County Job & Family Services, with an external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. *Larry Jones ~ Maintenance*

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners approved the April 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the April 28, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for April 10, 2023, through April 23, 2023, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. The Board of Commissioners authorized Commissioner Anthony J. Badalamenti, President of the Board to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 4 for the OPWC Project No. Newton Falls Bridge 126 Replacement, as presented by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

14. The Board of Commissioners sign the April 28, 2023, correspondence to Lindsay Cummins releasing and terminating the Road Bond for the Special Hauling issued by the Hartford Fire Insurance Company under Permit # SH22-017 Bond #45BSBIZ2669 in the amount of \$140,000 is being released and returned at their request as recommended by the County Engineer's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

15. The Board of Commissioners authorizes the submission of the Ohio Office of Criminal Justice Services Pre-Award Conditions requirements for the VAWA Grant No. 2022-WF-VA2-8222. The Board of Commissioners also authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the checklist for submission, as presented by the Portage County Prosecutor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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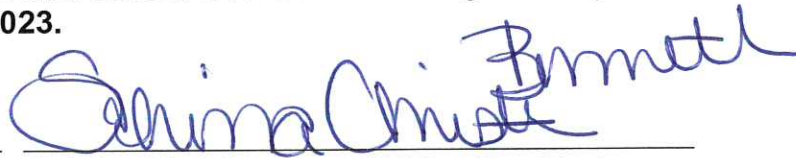
Motion: by Commissioner Tinlin, seconded by Commissioner Christian-Bennett that the Board adjourns the Meeting of **May 4, 2023, at 11:00 AM.**

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **May 4, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Sara Hoag, Acting Clerk