



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>
Amy Hutchinson, Clerk
330-297-3600

Thursday, May 11, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Absent
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie.

1. The Board of Commissioners approved the May 4th, 2023, regular meeting minutes

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

HUMAN RESOURCES

Present: Director Tami Soltis

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Nanuli Shengelya, Social Service 4, Portage County Job & Family Services. The tentative start date is Monday, May 15, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

2. Authorize the hire of Nicole Lloyd, Social Service 4, Portage County Job & Family Services. The tentative start date is Monday, May 15, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

3. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. *Joseph Andressay ~ Water Resource*

b. *Donald Shump ~ Water Resources*

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

9:03 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Mike Tinlin, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves into executive session to consider the compensation of a public employee. Also present: Administrator Michelle Crombie, Human Resources Director Tami Soltis and Water Resources Department Director Dan Blakely. Roll call vote: Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Absent;

9:06 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Absent;

After exiting the executive session, the Board took action by adopting the following Journal Entry:

Journal Entry:

1. The Board of Commissioners agrees to approve leave without pay for Donald Minor at the Water Resources Department from April 24, 2023, through July 17, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Discussion

1. *Adding artwork to the first floor.*

Administrator Crombie received a recommendation from the Treasurer's Office about putting artwork on the 1st floor and she suggests working with our local schools, maybe even Kent State and Hiram, on this project. Commissioner Christian-Bennett brought up the pictures displayed at UH Portage and asked what type of artwork are we looking for and Administrator Crombie explained this project could go in many different directions, but the County should pay for framing so it's uniform.

The Board agreed to move forward with the request and the Clerk will reach out to the local schools.

9:09 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Mike Tinlin, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves into executive session to consider the dismissal, discipline, and the investigation of complaints against a public employee. Also present: Administrator Michelle Crombie, Human Resources Director Tami Soltis and Water Resources Department Director Dan Blakely. Roll call vote: Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Absent;

9:22 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Absent;

After exiting the executive session, the Board took action by adopting the following Journal Entry:

Journal Entry:

1. The Board of Commissioners authorized the removal and termination of employment of Rich Gano with the Water Resources Department, effective at the end of business May 12, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the May 4, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,073,193.42	(Includes late fees of: \$12.35)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$464,768.97	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$5,146.04	
Journal Vouchers totaling:	\$687,453.81	
Then and Now list totaling:	\$319,727.65	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the May 4, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

9:25 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves into executive session to consider the compensation of a public employee Also present: Administrator Michelle Crombie and Department of Budget and Financial Management Director Jackie Petty. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Absent;

9:36 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Absent;
After exiting the executive session, the Board took no action.

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Interim Director Kautzman indicated I added something for the replacement of the 2 doors in the stairwells. County Auditor Matt Kelly's door is warped so we have to replace it and while they're doing it, we're going to replace the 6th floor door because it doesn't have a lock on it.

Emergency Operations Center: We had a pre-bid meeting and there were probably 5 or 6 people in attendance so that is good news.

Juvenile Court: The bids came in a little bit under the architect's estimate and he's still reviewing them so I don't have a cost yet.

Justice Center: We had the pre-construction meeting and they're starting on Friday with R 2K for Dispatch.

Ravenna Courthouse: The pre-construction meeting is set for May 18th for the parking lot and I'm still trying to get a date out of him as the City came back with a couple of changes that they already approved but they want us to add a couple of items so it may take another week.

Kent Courthouse: The steps are done and the contractor tried to match the color, but it should blend next year once it's weathered.

Probate Court Renovation: The pre-bid meeting is set for May 16th.

Records Center: Roof replacement is still on schedule to be completed by the end of May.

Resolutions:

1. The Board of Commissioners declare obsolete and dispose of Portage County Personal Property located at the Portage County Board of Developmental Disabilities./Resolution No. 23-0311
2. The Board of Commissioners accepts the contract modification No. 1 to the engineering agreement between MS Consultants, Inc. and Portage County for providing professional construction administration services for the project known as the Hankee Road Culvert Replacement, in Portage County./Resolution No. 23-0312
3. The Board of Commissioners accepts and awards the bid for asphalt cement pavement sealing and repairs, for Portage County Water Resources Department./Resolution No. 23-0313

9:41 AM In accordance with the Ohio Rev. Code 121.22(G)(6), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session for the purpose of considering details relative to the security arrangements and emergency response protocol for the Portage County Board of Commissioners and its office, due to the reasonable expectation that disclosure of the matters to be discussed may jeopardize the security of the Board of Commissioners and its office. Also present: Administrator Michelle Crombie and Interim Internal Services Director Shannon Kautzman. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Absent.

10:02 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Absent.

After exiting the executive session, the Board took no action.

GRANTS ADMINISTRATOR

Present: Hope Bonos and Department of Budget and Financial Management Director Jackie Petty

Discussion:*1. Grant Request*

Ms. Bonos stated I would like to revisit the COPS grant that the Sheriff's Office would like to apply for. I know that this grant was initially brought up at the April 20th meeting and the Board determined that before it would move forward with authorizing the grant application, the Board wanted to have the Sheriff's Office attend a meeting to tell us how they plan to fund the match requirement and the obligations after grants over. Commissioner Christian-Bennett asked if the Clerk tried to contact the Sheriff's Office and Clerk Hutchinson responded the Sheriff's secretary indicated he was not able to come over for at least 3 weeks.

Ms. Bonos pointed out that the application is due today. It's a 5 year grant program and it starts October of this year and ends October of 2028 and it would fund 6 new full time Deputies with salary plus fringe, including PERS, Medicare, Workers Comp, health insurance and uniform allowance. According to their application, the Federal estimated funding is \$750,000 and then the match would be \$645,534. So the total estimated funding amount would be approximately \$1.3 million. Commissioner Christian-Bennett noted the County would have to match \$645,534 and Commissioner Tinlin pointed out the amount is over a 5 year period.

Commissioner Christian-Bennett asked about the ARPA 1st Responder Wellness grant and Ms. Bonos stated that grant is for 8 new Deputies and I will bring the information back to the Board next week.

Commissioner Tinlin stated I spoke to Commissioner Badalamenti about it and we talked and he was not in favor of it because of the local match and I agree with part of that, but the other part of me knows this request is just authorizing the application, it's not approving the grant. If we don't do it and decide later that we should have, I think we're way out of the ballpark.

Commissioner Christian-Bennett asked where's the local match funding coming from because we don't have it and that's why we asked the Sheriff to come in and talk to us about where the local match was coming from within his budget. Ms. Bonos stated they haven't expressed to me where they would be getting the funding from and the deadline for the application is today at 5:00 PM. The application is completed, but they need authorization from the Board to submit it.

Commissioner Christian-Bennett asked about the local match for the 1st Responder Wellness grant and Ms. Bonos stated no local match is required. Commissioner Christian-Bennett then stated there's no way we are going to come up with the local match unless the Sheriff has it in his budget.

Director Petty stated I wouldn't foresee us being able to match at that level and I believe the grant has a required 25% match, but the amount the Sheriff's Office is requesting is quite a bit more and I don't foresee the General Fund being able to handle the local match. Commissioner Tinlin asked if it needs to be paid after the request or do we have 5 years to make the match and Director Petty stated you match each year so whatever the allocation is that year, you match that percentage. Commissioner Tinlin stated I just feel we're losing if we don't at least apply. I would rather us apply and have it there in the event that we choose to go forward and if we don't do it, and we choose to go forward, we can't.

Motion by Commissioner Tinlin to move forward with the application.

Commissioner Christian-Bennett explained I come from the direction that if we know we can't sustain it or provide the match, why are we wasting time applying only to get it and then turn it down? We also have a grant that we can apply for that doesn't have a match that's coming next week. I would probably lean towards the fact that if we don't have the money now and if

we hire people, they quit or they leave, it's not one-time funding, it's ongoing funding that we know our budget cannot sustain right now. So, that's my concern.

Ms. Bonos stated the application has been prepared and it's ready to be submitted, but the Sheriff would have to sign off and the President of the Board or a Commissioner would have to sign off on it before it could go through.

Commissioner Christian-Bennett stated before I would be comfortable going forward, I would like the Sheriff's Office to answer where the matching funds are coming from because otherwise, we're wasting everyone's time. If there's no money there, there's no money. I would like them to answer since we invited them in and they chose not to come. Commissioner Tinlin replied I appreciate that, but we need to get the application in and if we choose to do that down the road and they can't provide that information, I am right there with you.

Ms. Bonos asked if they say they are getting the local match from the Sheriff's budget, can we move forward and Commissioner Christian-Bennett stated yes and Commissioner Tinlin would like to move forward with the motion with that stipulation included and Commissioner Christian-Bennett agreed to move forward with the stipulation included.

Resolution:

1. Authorize the application for the COPS grant on behalf of the Sheriff's Office./Resolution No. 23-0315

Commissioner Tinlin amended the motion that the grant application will not be authorized until the BOC verifies where the local match is coming from in the Sheriff's budget.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for Monday, April 24, 2023 through April 30, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

2. The Board of Commissioners acknowledged the receipt of the tax estimates as they will appear on 2024 Certificate of Estimated Resources as presented by the Portage County Budget Commission.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the May 5, 2023 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

4. The Board of Commissioners acknowledged the receipt of the Portage County Investment Portfolio Report for the month of April 2023, as presented by the Portage County Treasure

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

Resolutions:

1. Enter into a Septic Assistance Program Agreement between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Hirst Construction for a Septic System Replacement./Resolution No. 23-0314

Recessed: 10:15 AM

Reconvened: 11:00 AM

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RESOLUTION NO. 23-0311

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**RE: DECLARE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL PROPERTY
LOCATED AT THE PORTAGE COUNTY
BOARD OF DEVELOPMENTAL DISABILITIES**

It was moved by Mike Tinlin seconded Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS,

the Portage County personal property located at the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it

RESOLVED,

that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

<u>DD Tag #</u>	<u>Description</u>
000010002	00881 Bus 23, Type A 2013 - Chevrolet (VIN: 1GB6G5BG1D1109181)

; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Board of Developmental Disabilities, the Auditor's Office, and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Anthony J. Badalamenti, Absent; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

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RESOLUTION NO. 23-0312 - RE: ACCEPT CONTRACT MODIFICATION NO. 1 TO THE ENGINEERING AGREEMENT BETWEEN MS CONSULTANTS, INC., AND PORTAGE COUNTY FOR PROVIDING PROFESSIONAL CONSTRUCTION ADMINISTRATION SERVICES FOR THE PROJECT KNOWN AS THE HANKEE ROAD CULVERT REPLACEMENT, IN PORTAGE COUNTY.

It was moved by Mike Tinlin seconded Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Resolution No. 22-0698, adopted by the Portage County Board of Commissioners on December 1, 2022, authorized the Portage County Engineer to enter into an engineering agreement in the amount of **\$67,566.00** for providing Professional Construction Administration services for the project known as the **Hankee Road Culvert Replacement**, in Portage County; and

WHEREAS, additional services will be required for project completion; and

- WHEREAS,** the fee submitted by MS Consultants Inc., for the additional services required for project completion and closeout is \$5,000.000; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept Contract Modification No. 1 and authorizes the execution of said contract modification with MS Consultants, Inc., 333 East Federal Street, Youngstown, Ohio 44503 and Portage County for the project known as the **Hankee Road Culvert Replacement**, Portage County; and be it further
- RESOLVED,** that this modification increases the contract amount from \$67,566.00 to **\$72,566.00**; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Anthony J. Badalamenti, Absent; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

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**RESOLUTION NO. 23-0313 - RE: ACCEPT AND AWARD THE BID FOR
ASPHALT CEMENT PAVEMENT SEALING
AND REPAIRS, FOR THE PORTAGE
COUNTY WATER RESOURCES
DEPARTMENT.**

It was moved by Mike Tinlin seconded Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** specifications were sent to ten (10) potential bidders for asphalt cement pavement sealing and repairs; and
- WHEREAS,** two (2) sealed bids were received, tabulated and recorded on May 3, 2023; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the Director of Internal Services and the Planning Division Manager of the Water Resources Department that the bids for asphalt cement pavement sealing and repairs be awarded to the lowest bidder Cardinal Asphalt Company, Inc.; now therefore be it
- RESOLVED,** that the Board of County Commissioners does, hereby, award the bid to

Cardinal Asphalt Company, Inc., 1380 Orlen Ave, Cuyahoga Falls, OH 44221 at the following base bid rates and unit price rates:

Description	Unit Price
Asphalt Sealant (existing pavements)	
Atwater WWTP	\$0.25/ FT ²
Franklin Hills WWTP	\$0.20/ FT ²
Randolph WWTP	\$0.15/ FT ²
Twin Lakes WWTP	\$0.25/ FT ²
Western Reserve WWTP	\$0.40/ FT ²
Crack Sealing	\$4.50/LB
Pavement Marking	\$0.60/FT
Partial Depth Pavement Repair	\$75.00/ FT ²
Asphalt Pavement Repair	\$100.00 FT ²
Asphalt Pavement 2-in Overlay	\$30.00/ FT ²

; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Anthony J. Badalamenti, Absent; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0314 - RE: ENTER INTO A SEPTIC ASSISTANCE PROGRAM AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION AND HIRST CONSTRUCTION FOR A SEPTIC SYSTEM REPLACEMENT.

It was moved by Mike Tinlin seconded Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the

execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Mary H. White, 4626 New Milford Road, Rootstown, Ohio qualifies for replacement under this program, and

WHEREAS, Hirst Construction, a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$24,560.00, now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Hirst Construction in the amount of \$24,560.00 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission, and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Anthony J. Badalamenti, Absent; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

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RESOLUTION NO. 23-0315 - RE: AUTHORIZE THE APPLICATION TO THE US DOJ, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE.

It was moved by Mike Tinlin seconded Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Office wishes to apply to the US DOJ Office of Community Oriented Policing Services FY 2023 COPS Hiring Grant

Program with a total project budget of \$1,395,534.00, directly related to law enforcement functions; and

- WHEREAS,** the Portage County Sheriff recommends the submittal of an application to receive funding to hire 6 new deputies; now therefore be it
- RESOLVED,** the Board of Portage County Commissioners authorizes the Portage County Sheriff's Office to submit an electronic Grant application to the US DOJ Office of Community Oriented Policing Services FY 2023 COPS Hiring Grant Program in the amount of \$1,395,534.00, **with a local match requirement of \$645,534.00**, to be administered by the Portage County Sheriff's Office; and be it further
- RESLOVED,** the time period for the use of these funds is beginning October 1, 2023, and ending October 1, 2028; and be it further
- RESOLVED,** that a certified copy of this resolution be forwarded to the Portage County Prosecutor, Portage County Sheriff, Portage County Auditor, and the Department of Budget and Financial Management; and be it further
- RESOLVED,** the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Anthony J. Badalamenti, Absent;	Mike Tinlin, Yea;	Sabrina Christian-Bennett, Yea;
*	*	*

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize the hire of Nanuli Shengelya, Social Service 4, Portage County Job & Family Services. The tentative start date is Monday, May 15, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;
Motion Carries

2. Authorize the hire of Nicole Lloyd, Social Service 4, Portage County Job & Family Services. The tentative start date is Monday, May 15, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

3. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. *Joseph Andressay ~ Water Resource*

b. *Donald Shump ~ Water Resources*

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Direct the Auditor's Office to pay/process the May 4, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,073,193.42	(Includes late fees of: \$12.35)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$464,768.97	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$5,146.04	
Journal Vouchers totaling:	\$687,453.81	
Then and Now list totaling:	\$319,727.65	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

5. Process the May 4, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

6. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for Monday, April 24, 2023 through April 30, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

7. The Board of Commissioners acknowledged the receipt of the tax estimates as they will appear on 2024 Certificate of Estimated Resources as presented by the Portage County Budget Commission.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the May 5, 2023 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

9. The Board of Commissioners acknowledged the receipt of the Portage County Investment Portfolio Report for the month of April 2023, as presented by the Portage County Treasurer.

Motion: Commissioner Tinlin

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Tinlin, Yea; Commissioner Christian-Bennett, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

10. The Board of Commissioners agrees to approve leave without pay for Donald Minor at Water Resources Department from April 24, 2023, through July 17, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

11. The Board of Commissioners authorizes to remove and terminate Richard Gano from employment with Water Resources Department effective at the end of business day on May 12, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Absent: Commissioner Badalamenti, Absent;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **May 11, 2023 at 11:00 AM**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Absent;

Motion Carries


We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **May 11, 2023**

-----ABSENT-----

Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Amy Hutchinson, Clerk