



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, June 08, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Absent
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie, Portager Reporter Kelsey Paulus, and Prosecutor Chris Meduri.

1. The Board of Commissioners approves the June 1st, 2023 regular meeting minutes.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

JOB AND FAMILY SERVICES

Present: Sue Brannon

Ms. Brannon explained that the first resolution brought forward by Job and Family Services is the approval of the Title XX Profile. This is a necessity every two (2) years and sets aside the funding needed for the different purposes that they are needed for.

Resolutions:

1. Approval of the Title XX Profiles./Resolution No. 23-0355
2. Transfer from fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0356
3. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 23-0357

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director, Jackie Petty

Director Petty commented that the first three (3) journal entries being brought forward by the Department of Budget and Financial Management are different financial instruments, but for the same individuals.

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Joshua & Crystal Griffin for \$800.00 (Instrument No. 201314555) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

2. The Board of Commissioners signed the Satisfaction of Mortgage for Joshua & Crystal Griffin for \$32,524.00 (Instrument No. 201310910) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage for Joshua & Crystal Griffin for \$2,294.00 (Instrument No. 201310911) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Direct the Auditor's Office to pay/process the June 1, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
 All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,280,278.97	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$468,306.02	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,911.14	
Journal Vouchers totaling:	\$51,803.92	
Then and Now list totaling:	\$73,955.51	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

5. Process the June 1, 2023, budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
 All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

Resolutions:

1. Cash Transfer from Water Resources General Administration Funds to Water Resources Debt Funds./Resolution No. 23-0358

INTERNAL SERVICES

Present: Michelle Crombie

County Administrator, Michelle Crombie represented the Internal Services department and explained that the items being presented are nothing out of the ordinary. She would answer any questions the Commissioners may have.

Resolutions:

1. The Board of Commissioners agrees to enter into an Amendment No. 2 for supplemental transportation services with Job & Family Services and Scenic View Transportation, Inc./Resolution No. 23-0359
2. The Board of Commissioners approves specifications and set the Request for Proposal date for Title XX Services for the Portage County Job & Family Services./Resolution No. 23-0360
3. The Board of Commissioners approves specifications and set the Request for Proposal date for Supplemental Transportation Services for the Portage County Job & Family Services./Resolution No. 23-0361
4. The Board of Commissioners declares obsolete and authorizes the trade in of one vehicle for use by the Portage County Veterans Services./Resolution No. 23-0362
5. The Board of Commissioners declares the necessity to purchase one vehicle with a trade in of one vehicle for use by the Portage County Veterans Services./Resolution No. 23-0363
6. The Board of Commissioners agrees to enter into an agreement with Coleman Professional Services for Inmate Psychological Services at the Portage County Justice Center./Resolution No. 23-0364
7. The Board of Commissioners agrees to enter into an agreement with Coleman Professional Services for Inmate Psychiatric Services at the Portage County Justice Center./Resolution No. 23-0365

COUNTY ADMINISTRATOR

Present: Michelle Crombie

County Administrator, Michelle Crombie states that she is presenting a Solid Waste grant, that has a \$8,000.00 match. The grant itself is for \$32,000 and the Solid Waste District is kicking in \$8000 for a total of \$40,000. This grant will assist with the tire collection. Michelle Crombie finished by stating Dawn Collins, the Director of Solid Waste, did a good job.

Resolution:

1. Accept the 2023 Community and Litter Grant Award in the amount of \$32,000 from the Ohio Environmental Protection Agency Division of Environmental and Financial Assistance to participate in Tire Amnesty Events./Resolution No. 23-0366

Executive Session:

In accordance with the Ohio Revised Code 121.22(G)(1), the Board of Commissioners move into executive session to consider the employment of a public employee.

County Administrator, Michelle Crombie was present during the executive session. No action was taken by the Board.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the May 30, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.
Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries
2. The Board of Commissioners acknowledged receipt of the May 31, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund **DOES EXCEED** the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries
3. The Board of Commissioners acknowledged receipt of the June 5, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund does not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries
4. The Board of Commissioners hereby approves a loan of \$46,481.75 in CDBG Revolving Loan Funds for the Ravenna Hot Stove League, Volunteer Park Drive project located at 845 South Diamond Street. This will be a zero (0%) due on sale loan.
Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

5. The Board of Commissioners hereby approves a loan of \$60,000 in CDBG Revolving Loan Funds for the Coleman Professional Services, 23-Hour Hold project located at 3920 Lovers Lane. This will be a zero (0%) due on sale loan, and is contingent upon full commitment of the other funding sources.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

6. The Board of Commissioners hereby approves a loan of \$200,000 in CDBG Revolving Loan Funds for the Family and Community Services Boiler project located at 705 Oakwood Street. The terms of this loan will be three (3) % for 20 years.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

7. The Board of Commissioners hereby approves a loan of \$52,000 in CDBG Revolving Loan Funds for the Haven of Portage County Roof project located at 2645 State Route 59. The terms of this loan will be three (3)% for 20 years.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 22, 2023 through May 28, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 29, 2023 through June 4, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

10. The Board of Commissioners approved the May 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

Resolutions:

1. The Board of Commissioners Amend Resolution No. 23-0105, adopted February 9, 2023: Portage County Commissioners Board Appointments for the year 2023./Resolution No. 23-0368
2. The Board of Commissioners Accepts Donations to the Office of the Portage County Dog Warden./Resolution No. 23-0369
3. Official Modification of Departmental Name for Portage County Office of Homeland Security and Emergency Management./Resolution No. 23-0370

While reading Miscellaneous Resolution number 2, Commissioner Tinlin mentioned how the donations to the Dog Warden's office are appreciated.

PROSECUTORS OFFICE

Present: Prosecutor, Chris Meduri

Mr. Meduri started by saying that the Ohio Revised Code says a lot on how to establish an airport authority, but it's pretty much silent on how to be established. He feels that by going to the court and getting approval even though it may or may not be needed is the best approach.

Commissioner Badalamenti asked for clarification as to what "going to the court" would entail.

Mr. Meduri said that if the Board is willing to accept the Airport Authority Board's request to dissolve today then he would go ahead and draft a conveyance agreement for the Board of Trustees for the Airport Authority. Due to the amount of assets contained including the amount of land, Mr. Meduri suggests having an agreement set where as long as that board is in effect, it is not dissolved until January 1, 2024.

Commissioner Badalamenti would like to see the process through, sooner. He said that there has been a waiting period already of twenty-two (22) years. He feels that it is almost completed so he suggests finishing it sooner rather than later.

Mr. Meduri hopes to have a conveyance agreement by the end of June, and he only suggested the January 1st date, to give everyone some breathing room.

Commissioner Badalamenti would like to see everything completed so they can deal with the person who owns the FBO by the latest, September.

Mr. Meduri says that if the conveyance agreement is completed by June, the bigger issue would be getting the Board to sign all the deeds. He suggests that they contact AMS Title to do the title search work and gather all the deeds relatively quickly then the deeds can be prepared to have the Airport Board sign them over to the Portage County Board of Commissioners.

Commissioner Badalamenti stated that he would appreciate that, and Mark Atwood and others are encouraged to have this happen now.

County Administrator, Michelle Crombie asked if the September date was feasible for Mr. Meduri and if so, does the Resolution need to be adjusted to reflect a date in September.

After it was discussed amongst Commissioner Badalamenti, Michelle Crombie and Chris Meduri, it was concluded that the original date of January 1st, 2024, would remain listed on the Resolution with the idea of following through with the process sooner.

Mr. Meduri stated that after the conveyance agreements are in place then the processes can start with the FBO.

Commissioner Badalamenti clarified that the title search will be complete, then they will sign over their assets, and titles to the Board, then the Board of Commissioners can step forward. He asked if these steps could be executed simultaneously with the FBO?

Mr. Meduri doesn't see why not as the Board of Airport Trustees has already asked for the Board of Commissioners to take over. So, there should not be an issue with starting or continuing negotiations.

Resolution:

1. Accepting the Portage County Regional Airport Authority Board of Trustees' request for the Board of County Commissioners to Dissolve the Portage County Regional Airport Authority with the effective date to be January 1, 2024 and for an agreement be drafted for the conveyance of approved assets, titles, rights and interests from the Portage County Regional Airport Authority to the Board of County Commissioners./Resolution No. 23-0367

PUBLIC COMMENT

No member of the public was present to make comment.

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RESOLUTION NO. 23-0355

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RE: APPROVAL OF TITLE XX PROFILES

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution

be adopted:

- WHEREAS,** the annual Community Planning Committee meeting was held on April 11, 2023; and
- WHEREAS,** during this meeting the Title XX Public Hearing was held and the bi-annual Title XX Profiles were reviewed and approved;
- WHEREAS,** the Ohio Department of Job and Family Services confirmed that they accepted and filed this Title XX Profiles;
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0356 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** the PCSA has received the Workforce Grant from PCSAO to help with recruiting and retaining PCSA employees. The Child Welfare Special Levy Fund has received reimbursement for the costs of payroll bonuses for specific PCSA job titles that were paid out of the Public Assistance Fund on 4/28/23; and
- WHEREAS,** it is necessary to do a transfer of funds to reimburse these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$1,500.00 for bonuses paid on 4/28/23 for said employees as reviewed and recommended by the Department of Job & Family Services:

FROM:FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 910000 – Transfers Out

\$1,500.00

TO:FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

\$1,500.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Mike Tinlin, Yea;

Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0357

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**RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS,

the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS,

it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$45,911.77 for January Adj#4, February Adj#3, March Adj#2, April Adj#1 and May 2023 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$14,061.64

Project 3B278 \$12,486.21

Project 3A259 \$ -0-

Project 3B259 \$12,486.20

Project 3B277 \$ -0-

Project 3D278 \$ -0-

Project 3A225 \$ 6,877.42

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$45,911.47

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Mike Tinlin, Yea;

Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0358

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**RE: CASH TRANSFER FROM WATER
RESOURCES GENERAL ADMINISTRATION
FUNDS TO WATER RESOURCES DEBT
FUNDS**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, Funds 5213, 5245, 5275, 5279, 5280, 5415, and 5441 are in need of funds to make debt payments, and

WHEREAS, Water Resources General Administration Funds 5200 and 5400 have cash available to transfer, and

WHEREAS, any amount in excess of financial obligations will be returned to Water Resources General Administration Funds; now therefore be it

RESOLVED, that the following cash transfer be made in the amount of \$1,208,029.00

FROM:FUND 5200, PCS GENERAL ADMINISTRATION

ORGCODE- 52004009

Debit Expense Account

Object 910000 – Transfers Out \$1,049,315.00

TO:FUND 5213, PCS REVENUE BONDS 2021 REFINANCE

ORGCODE -52130602

Credit Revenue Account

Object 280000 - Transfers-In \$ 554,072.00

TO:FUND 5245, PCS OWDA 2005 RAVENNA

ORGCODE -52450602

Credit Revenue Account

Object 280000 - Transfers-In \$ 460,762.00

TO:FUND 5275, PCS OPWC 2006 CG02B

ORGCODE -52750602

Credit Revenue Account

Object 280000 - Transfers-In \$ 22,500.00

TO:FUND 5279, PCS OPWC 2014 CG58M

ORGCODE -52790602

Credit Revenue Account

Object 280000 - Transfers-In \$ 6,981.00

TO:FUND 5280, PCS OPWC 2014 CG12N

ORGCODE -52800602

Credit Revenue Account

Object 280000 - Transfers-In \$ 5,000.00

FROM:

FUND 5400, PCW GENERAL ADMINISTRATION

ORGCODE- 54004009

Debit Expense Account

Object 910000 – Transfers Out \$ 158,714.00

TO:

FUND 5415, PCW REVENUE REFINANCED 2021

ORGCODE -54150602

Credit Revenue Account

Object 280000 - Transfers-In \$ 122 226.00

TO:

FUND 5441, PCW OWDA MANTUA ACQUISITION

ORGCODE -54410602

Credit Revenue Account

Object 280000 - Transfers-In \$ 36,488.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Mike Tinlin, Yea;

Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0359

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**RE: ENTER INTO AN AMENDMENT NO. 2 FOR
SUPPLEMENTAL TRANSPORTATION
SERVICES BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS ON
BEHALF OF PORTAGE COUNTY JOB &
FAMILY SERVICES ("PCJFS") AND SCENIC
VIEW TRANSPORTATION, INC.**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210522 (the "Original Contract") on September 23, 2021 by Resolution No. 21-0732 to provide Supplemental Transportation Services for eligible clients to and from appointments or employment/training sites; and
- WHEREAS,** an Amendment No. 1 was entered into on August 11, 2022 through Resolution No. 22-0522 to renew the agreement one (1) additional year from October 1, 2022 through September 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Scenic View Transportation, Inc. to increase compensation by Thirty-six thousand and 00/100 dollars (\$36,000.00) needed to cover the outstanding obligations for the cost of expansion of Supplemental Transportation Services for the period October 1, 2022 through September 30, 2023; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Ninety-six thousand and 00/100 dollars (\$96,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410 and 1413; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0360

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RE: APPROVE SPECIFICATIONS AND SET THE REQUEST FOR PROPOSAL DATE FOR TITLE XX SERVICES FOR THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES.

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- RESOLVED,** that the specifications for receiving Request for Proposals for Title XX Services for the Portage County Department of Job & Family Services be and hereby are approved; and be it further
- RESOLVED,** that sealed proposals, therefore, will be accepted by the Portage County Interim Director of Internal Services, Portage County Administration Building, 449 South Meridian St., (entrance off Chestnut) Ravenna, Ohio until 2:30 p.m., E.S.T. on June 21st, 2023; and be it further
- RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on June 2nd, 2023, the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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**RESOLUTION NO. 23-0361 - RE: APPROVE SPECIFICATIONS AND SET THE
REQUEST FOR PROPOSAL DATE FOR
SUPPLEMENTAL TRANSPORTATION
SERVICES FOR THE PORTAGE COUNTY
DEPARTMENT OF JOB & FAMILY
SERVICES.**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- RESOLVED,** that the specifications for receiving Request for Proposals for Supplemental Transportation Services for the Portage County Department of Job & Family Services be and hereby are approved; and be it further
- RESOLVED,** that sealed proposals, therefore, will be accepted by the Portage County Interim Director of Internal Services, Portage County Administration Building, 449 South Meridian St., (entrance off Chestnut) Ravenna, Ohio until 2:00

p.m., E.S.T. on June 28th, 2023; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on June 2nd, 2023, the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0362 - RE: DECLARE OBSOLETE AND AUTHORIZE THE TRADE IN OF ONE (1) VEHICLE FOR USE BY THE PORTAGE COUNTY VETERANS SERVICES.

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Board of County Commissioners has determined that one (1) 2012 Dodge Caravan van is not needed for public use by the Portage County Veterans Services, and is obsolete, or unfit for the use for which such was acquired, and be it further,"

WHEREAS, that, in accordance with the Ohio Revised Code Section 307.12(G), the Board of County Commissioners authorizes the request to trade-in the following equipment to the firm which it proposes to purchase equipment from (Haaz Automall) and to have the price credited against the purchase of a 2023 CHRYSLER PACIFICA

Item

2012 Dodge Grand Caravan

Trade in & Rebate Credits

\$2,500

; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0363 - RE: DECLARE THE NECESSITY TO PURCHASE ONE (1) VEHICLES WITH A TRADE IN OF ONE (1) VEHICLE FOR USE BY THE PORTAGE COUNTY VETERANS SERVICES

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41, the Board of the Portage County Board of Commissioners declares it necessary to purchase one (1) 2023 Chrysler Pacifica for use by the Portage County Veterans Services; and

WHEREAS, the Portage County Veterans Services has personal property that is not needed and can be declared as obsolete or unfit for its intended use; and

WHEREAS, the purchase of one Chrysler Pacifica will be made from Haasz Automall with a trade in; and

WHEREAS, one vehicle in the amount of \$51,360 for a 2023 Chrysler Pacifica will be purchased from Haasz Automall with a trade in of one vehicle for \$2,500 for a sum total to be paid to Haasz Automall for \$48,150.00; now therefore be it

RESOLVED, that the Board of Commissioners declares it necessary to purchase one (1) vehicle and will trade in one (1) vehicle for the total expenditure of Forty-nine thousand, one hundred fifty and 00/100 dollars (\$48,150.00) the funding to be provided from the Portage County Veterans Services general fund; now therefore be it

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0364 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND COLEMAN PROFESSIONAL SERVICES FOR INMATE PSYCHOLOGICAL SERVICES AT THE PORTAGE COUNTY JUSTICE CENTER.

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, Portage County desires to provide a comprehensive professional consultation and psychiatric outreach program for all detainees within its physical control; and

WHEREAS, the objective of Portage County is to provide for the overall well-being by providing access to consultation and psychological outreach care; and

WHEREAS, Portage County desires to enter into an agreement with Coleman Professional Services to achieve these objectives; and

WHEREAS, Coleman Professional Services is in the business of providing consultation and psychiatric outreach services, and desires to provide such services for the County; as on-site counseling and watch screenings up to 20 hours per week now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Coleman Professional Services for a period of two (2) years beginning on April 1, 2023 and ending March 31, 2025; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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**RESOLUTION NO. 23-0365 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS AND
COLEMAN PROFESSIONAL SERVICES FOR
INMATE PSYCHIATRIC SERVICES AT THE
PORTAGE COUNTY JUSTICE CENTER.**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, Portage County desires to provide a comprehensive professional consultation and psychiatric outreach program for all detainees within its physical control; and

WHEREAS, the objective of Portage County is to provide for the overall well-being by providing access to Psychiatric consultation services.

WHEREAS, Portage County desires to enter into an agreement with Coleman Professional Services to achieve these objectives; and

WHEREAS, Coleman Professional Services is in the business of providing consultation and psychiatric outreach services four (4) hours biweekly, and desires to provide such services for the County; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Coleman Professional Services for a period of two (2) years beginning on April 1, 2023 and ending March 31, 2025; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Mike Tinlin, Yea;

Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0366

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RE: ACCEPT THE 2023 COMMUNITY AND LITTER GRANT AWARD IN THE AMOUNT OF \$32,000 FROM THE OHIO ENVIRONMENTAL PROTECTION AGENCY DIVISION OF ENVIRONMENTAL AND FINANCIAL ASISTANCE TO PARTICIPATE IN TIRE AMNESTY EVENTS.

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** the Portage County Solid Waste District applied for funding through the Ohio EPA Community and Litter Grant fund to be able to support tire amnesty events; and
- WHEREAS,** the Portage County Solid Waste Management District was selected for funding by the Ohio Environmental Protection Agency, and has been awarded \$32,000; therefore be it
- RESOLVED,** that the Portage County Board of Commissioners accepts the grant award in the amount of \$32,000 with a Solid Waste District match of \$8,000 for a total of \$40,000. Participation in the Community and Litter Grant Program requires compliance with all the terms, promises, conditions, and assurances as outlined in the 2023 CLG Manager's Manual and the 2023 CLG Application including, but not limited to, the requirement to charge a fee not less than \$0.50/ per scrap tire collected as part of the scrap tire amnesty and clean up events as conditioned pursuant to R.C. 3736.05(C);now therefore be it
- RESOLVED,** the Board of County Commissioners, authorizes the President or Vice President of the Board to sign all documents pertaining to this grant; and be it further:
- RESOLVED** that a copy of this resolution be filed with the Portage County Auditor, the Portage County Solid Waste District, the Department of Budget and Financial Management; and be it further
- RESOLVED,** that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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**RESOLUTION NO. 23-0367 - RE: ACCEPTING THE PORTAGE COUNTY
REGIONAL AIRPORT AUTHORITY BOARD
OF TRUSTEES' REQUEST FOR THE
BOARD OF COUNTY COMMISSIONERS TO
DISSOLVE THE PORTAGE COUNTY
REGIONAL AIRPORT AUTHORITY WITH
THE EFFECTIVE DATE TO BE JANUARY 1,
2024 AND FOR AN AGREEMENT BE
DRAFTED FOR THE CONVEYANCE OF
APPROVED ASSETS, TITLES, RIGHTS AND
INTERESTS FROM THE PORTAGE COUNTY
REGIONAL AIRPORT AUTHORITY TO THE
BOARD OF COUNTY COMMISSIONERS**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Portage County ("Board of County Commissioners") established the Portage County Regional Airport Authority pursuant to Chapter 308 of the Ohio Revised Code; and

WHEREAS, the Board of Trustees of the Portage County Regional Airport Authority has adopted Portage County Regional Airport Authority Resolution 2021-01 "Resolution of Intent-Dissolution" in which the Board of Trustees "seeks the dissolution of the Portage County Regional Airport Authority Board of Trustees and the Portage County Regional Airport Authority (PCRAA)"; and

WHEREAS, the Board of County Commissioners of Portage County, Ohio hereby accepts the request of the Board of Trustees of the Portage County Regional Airport Authority to dissolve the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees; and

WHEREAS, the Board of County Commissioners determines that the effective date of the dissolution of the Portage County Regional Airport Authority Board of

Trustees and the Portage County Regional Airport Authority shall be January 1, 2024; and

- WHEREAS,** a conveyance agreement is to be drafted concerning the conveyance of approved assets, titles, rights, and interests from the Portage County Regional Airport Authority to the Board of County Commissioners of Portage County, Ohio;
- RESOLVED,** the Board of County Commissioners hereby accepts the Portage County Regional Airport Authority Board of Trustees' Resolution of intent for dissolution and effective January 1, 2024 the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees shall be dissolved;
- RESOVLED,** that a conveyance agreement is to be drafted conveying all assets, titles, rights and interests, which are approved by the Board of County Commissioners, from the Portage County Regional Airport Authority and to the Board of County Commissioners of Portage County, Ohio; and
- RESOLVED,** that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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RESOLUTION NO. 23-0368 - RE: AMEND RESOLUTION NO. 23-0105, ADOPTED FEBRUARY 9, 2023: PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS FOR THE YEAR 2023.

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution No. 23-0008 on January 9, 2023, making various board appointments for the year 2023; and
- WHEREAS,** the Board of Commissioners adopted Resolution No. 23-0105 on February 9, 2023, addressing several vacancies for multiple board appointments for the year 2023; and

- RESOLVED,** that the Board of Commissioners agrees to amend Resolution 23-0105, adopted February 9, 2023, Board Appointments for 2023, to reflect the following changes in **BOLD** on the attached Exhibit A due to the retirement of Portage County Engineer Michael Marozzi; and be it further
- RESOLVED,** that all other appointments on Resolution No. 23-0105 remain intact; and be it further
- RESOLVED,** that a certified copy of this resolution be forwarded to the Commissioners, the County Administrator, the Commissioners' Clerk, the Commissioners' Administrative Assistant and all Board Appointment Representatives and Alternates; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

Exhibit A to Resolution No. 23-0368

AMENDED PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS FOR THE YEAR 2023

BOARD	REPRESENTATIVE	ALTERNATE
911 Planning Committee	Anthony J. Badalamenti	Sabrina Christian-Bennett
President (ORC 128.06)		
AMATS Policy Committee	Anthony J. Badalamenti	Debbie Mann
Board of Commissioners (AMATS bylaws)	Mike Tinlin	
	Sabrina Christian-Bennett	Michael Hlad
AMATS Technical Advisory Committee	Tom Hardesty	N/A
Portage County Small Villages (TAC bylaws)		
Board of Revisions	Anthony J. Badalamenti	Michelle Crombie

1 Commissioner (ORC 5715.02)		<i>Sara Hoag</i> Kassidy Parbel
Combined General Health District Advisory Council	Anthony J. Badalamenti	N/A
President (ORC 3709.03)		
Community Corrections Board	Sabrina Christian-Bennett	Mike Tinlin
1 Commissioner (ORC 5149.34)		
CCAO Service Corporation Energy Program Board of Participants	JoAnn Townend	Shannon Kautzman
Appointing Representative & Alternate to Natural Gas Purchase Program		Claire Philpot
County Commissioners' Association of Ohio (CCAO) Voting Member at the Annual Meeting	Anthony J. Badalamenti	Mike Tinlin
Representative and Alternate		
Data Processing Board	Mike Tinlin	Michelle Crombie
Commissioner (ORC 307.84)		
Emergency Food and Shelter Board of Portage County (Federal Board)	Anthony J. Badalamenti	Kellijo Jeffries
BOC President & EMA (EFSB Responsibilities & Requirements Manual)	Ryan Shackelford	Brett Lee
Family and Children's First Council	Mike Tinlin	Anthony J. Badalamenti
(ORC 121.37)		
Investment Advisory Committee	Sabrina Christian-Bennett	N/A
Two commissioners (ORC 135.341)	Anthony J. Badalamenti	N/A
Landbank Board of Directors	Sabrina Christian-Bennett	Anthony J. Badalamenti
Two commissioners (ORC 1724.03, bylaws)	Mike Tinlin	N/A
Local Emergency Planning Commission	Sabrina Christian-Bennett	N/A
(ORC 3750.03)	Anthony J. Badalamenti	N/A
	Mike Tinlin	N/A

Northeast Consortium Council of Government (NOC COG)	Sabrina Christian-Bennett	Mike Tinlin
Local Elected Official		
Northeast Ohio Four County Regional Planning and Development Org. (NEFCO)		
Board of Commissioners has 6 reps.	Daniel Blakely	Tia Rutledge
	Todd Peetz	Gail Gifford
	Joseph Diorio	Mary Helen Smith
	Sabrina Christian-Bennett	Mike Tinlin
	Susan Riehm	N/A
	Amos Sarfo	Eric Long
NEFCO Environmental Technical Advisory Committee (ERTAC)		
NEFCO ERTAC Bylaws	Ron Etling	N/A
NEFCO Comprehensive Economic Development Strategy (CEDS) Committee		
	Brad Ehrhart	Diana Fierle
Ohio Public Works District 7 Integrating Committee		
See 21-421, 3 yr term ending 5-30-2024	Sabrina Christian-Bennett	Mike Tinlin
	Larry Jenkins	Mike Collins
Portage Development Board Executive Committee		
	Sabrina Christian-Bennett	Mike Tinlin
Portage-Geauga Joint BOC		
Board of Commissioners	Sabrina Christian-Bennett	N/A
	Anthony J. Badalamenti	N/A
	Mike Tinlin	N/A
Ravenna Arsenal Restoration Board		
(RAB operating policy)	Ryan Shackelford	Brett Lee
Records Commission		
1 Commissioner (ORC 149.38)	Mike Tinlin	N/A
Regional Planning Commission		
Board of Commissioners	Sabrina Christian-Bennett	Matt Adelman
(RPC bylaws)	Anthony J. Badalamenti	Debbie Mann
	Mike Tinlin	

	Daniel Blakely	Tia Rutledge
	Larry Jenkins	Mike Collins
Solid Waste Management District Policy Committee	Anthony J. Badalamenti	N/A
ORC 3734.54		
Storm Water Task Force	Mike Tinlin	

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**RESOLUTION NO. 23-0369 - RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	Donation Amount
John Hoskinson	811 W. Spruce St Ravenna Oh 44266	\$10
Richard & Jenn Salzer	3277 Cook Rd Atwater Oh 44201	\$20
Terra Zoller	5759 Newton Falls Rd Ravenna Oh 44266	\$6
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$180
Amanda Giambrone	4888 Camp Rd Ravenna Oh 44266	\$10
Marianne Hayes	1675 E. Main St # 168 Kent Oh 44240	\$100
Bobbi Klein	3360 Congress Lake rd Mogadore Oh 44260	\$10
Melissa Vence	9009 German Church Rd N. Benton Oh 44449	\$100
David Fletcher	1068 Mechanic Ave Ravenna Oh 44266	\$40

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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**RESOLUTION NO. 23-0370 - RE: OFFICIAL MODIFICATION OF
DEPARTMENTAL NAME FOR PORTAGE
COUNTY OFFICE OF HOMELAND
SECURITY AND EMERGENCY
MANAGEMENT**

It was moved by Mike Tinlin, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** it was a suggestion of the Portage County Office of Homeland Security and Emergency Management and their staff that for clarification purposes and too better represent more specially the functions of the Emergency Management Agency, that the name of the Department be modified; and
- WHEREAS,** it was agreed upon that the name of **PORTAGE COUNTY EMERGENCY MANAGEMENT AGENCY** be chosen as the best choice to clearly represent the functions performed by this Department; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby officially modify the name of the Portage County Office of Homeland Security and Emergency Management to the **PORTAGE COUNTY EMERGENCY MANAGEMENT AGENCY**; and be it further
- RESOLVED,** that the name of **PORTAGE COUNTY EMERGENCY MANAGEMENT AGENCY** be incorporated into all present and future documentation of the Homeland Security and Emergency Management Department for Portage County; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Absent;

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Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Joshua & Crystal Griffin for \$800.00 (Instrument No. 201314555) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: **Commissioner Tinlin**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

2. The Board of Commissioners signed the Satisfaction of Mortgage for Joshua & Crystal Griffin for \$32,524.00 (Instrument No. 201310910) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: **Commissioner Tinlin**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage for Joshua & Crystal Griffin for \$2,294.00 (Instrument No. 201310911) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

Motion: **Commissioner Tinlin**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Direct the Auditor's Office to pay/process the June 1, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: **Commissioner Tinlin**

Seconded: **Commissioner Badalamenti**

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,280,278.97	(Includes late fees of: \$0)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$468,306.02	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,911.14	
Journal Vouchers totaling:	\$51,803.92	
Then and Now list totaling:	\$73,955.51	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

5. Process the June 1, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

6. The Board of Commissioners acknowledged receipt of the May 30, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

7. The Board of Commissioners acknowledged receipt of the May 31, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund **DOES EXCEED** the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the June 5, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund does not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

9. The Board of Commissioners hereby approves a loan of \$46,481.75 in CDBG Revolving Loan Funds for the Ravenna Hot Stove League, Volunteer Park Drive project located at 845 South Diamond Street. This will be a zero (0%) due on sale loan.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

10. The Board of Commissioners hereby approves a loan of \$60,000 in CDBG Revolving Loan Funds for the Coleman Professional Services, 23-Hour Hold project located at 3920 Lovers Lane. This will be a zero (0%) due on sale loan, and is contingent upon full commitment of the other funding sources.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

11. The Board of Commissioners hereby approves a loan of \$200,000 in CDBG Revolving Loan Funds for the Family and Community Services Boiler project located at 705 Oakwood Street. The terms of this loan will be three (3) % for 20 years.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;

Motion Carries

12. The Board of Commissioners hereby approves a loan of \$52,000 in CDBG Revolving Loan Funds for the Haven of Portage County Roof project located at 2645 State Route 59. The terms of this loan will be three (3) % for 20 years.

Motion: Commissioner Tinlin

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

13. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 22, 2023 through May 28, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

14. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 29, 2023 through June 4, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

15. The Board of Commissioners approved the May 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Tinlin
Seconded: Commissioner Badalamenti
All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Absent: Commissioner Christian-Bennett, Absent;
Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **June 8, 2023 at 11:00AM.**

All in Favor: Commissioner Tinlin, Yea, Yea; Commissioner Badalamenti, Yea

Absent: Commissioner Christian-Bennett, ABSENT;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **June 8, 2023.**



Anthony J. Badalamenti, President

-----ABSENT-----
Sabrina Christian-Bennett, Vice President



Mike Tinlin, Board Member



Kassidy Parbel, Clerk