



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Tuesday, January 25, 2022

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day Department of Budget and Financial Management Director Joe Harris, Grants Administrator Allison Diehl, Ed Dean, and Brian Ames

GRANTS ADMINISTRATOR

Present: Allison Diehl and Department of Budget and Financial Management Director Joe Harris

Discussion:

1. ARPA Requests

The Board of Commissioners reviewed the current in-house ARPA requests and agreed upon the following:

ARPA Internal Requests			
Requests reviewed 1/25/2022			
Requestor	Project	Funding request	BOC Decision
Solid Waste	Trucks for curbside recycling	\$697,690	Approved for funding
Building Dept	OpenGov Software	\$196,884	Approved for funding
BOC/DBFM (In suggested desired order)	#1 Replacing elevators	\$750,000	BOC wants quotes, need an architect
	#2 HVAC in county buildings		BOC wants quotes, what buildings need it
Water Resources (in desired order)	#1 Streetsboro Wastewater Treatment Plant Sludge Dryer	\$1,500,000	BOC wants to pursue this
	#2 Village of Mantua Water Distribution System Replacement	\$6,500,000	BOC wants to pursue this
	#3 Wastewater Pump Stations Improvements	\$1,100,000	BOC wants to pursue this
	#4 Randolph Wastewater Treatment Plant Membrane Filter	\$300,000	tabled until next quarter request review
	#5 Brimfield Water Main Improvements/Howe-Tallmadge Road	\$1,500,000	BOC wants to pursue this
	#6 Bolingbrook Sewer Rehabilitation	\$500,000	tabled until next quarter request review
	#7 Rivermoor Crossing Sewer Rehabilitation	\$350,000	tabled until next quarter request review
	#8 Hamum Crossing Sewer Rehabilitation	\$250,000	tabled until next quarter request review
Emergency Management	Broadband infrastructure	Quotes will be ready Feb 2nd	tabled until next quarter request review, waiting on quotes to be returned
Emergency Management	UV-C bulbs for stand-up "robots" and hand wands	\$1,635	Approved for funding
Courthouse Expansion	Main Courthouse		tabled until next quarter request review
Portage Park District (in desired order)	#1 Towners Woods Shelter Improvements, Franklin Twp.	\$500,000	moving to external request
	#2 Park District Administration and Programming Center, Shalersville	\$750,000	moving to external request
	#3 Towners Woods Railroad Switch Tower	\$150,000	moving to external request
BOC/DBFM	Potential payroll reimbursement	dependent on whose payroll would be covered	tabled for next quarter request review
BOC	Portage County Regional Airport		tabled for next quarter request review
BOC	Emergency Operations Center		BOC wants to pursue, need architect and quote

Commissioner Christian-Bennett mentioned Director Townend sent out a Request for Qualifications for an Airport Consultant and if she's received no responses, she has a recommendation.

In regard to the Emergency Operations Center, Commissioner Badalamenti noted the Sheriff is in need of additional space and they would like to utilize the area currently occupied by the Office of Homeland Security and Emergency Management. The Board could move Director Shackelford's Office to the Water Resources building in Kent or utilize Station 30.

Commissioner Christian-Bennett reported the Board needs to add on to Station 30 as it is a block building without windows, but she agrees it's an area to investigate. Commissioner Badalamenti stated Director Shackelford has an idea of what he'd like to do, but the County will still need to hire an architect. Commissioner Christian-Bennett would like to have Director Townend find an architect to start the process.

Commissioner Christian-Bennett reported one of Judge Smith's HVAC units is very old and needs to be assessed and she would like that completed for all the units because when the units are too old, they are less efficient. Commissioner Christian-Bennett has spoken with Director Townend and Shannon Kautzman and as a Maintenance crew on County buildings, they should routinely do inspections once or twice a year. Commissioner Badalamenti noted they do inspections on the HVAC, and they've been maintaining them versus replacing. Commissioner Christian-Bennett suggests being proactive versus reactive and moving forward, Maintenance will need to do annual inspections of roofs, mechanical items, windows, etc. so the Board can plan for the expenses in the Capital Budget.

Commissioner Badalamenti asked if Director Townend has moved forward with Riddle Block roof and Commissioner Christian-Bennett stated she doesn't remember signing the contract.

Director Harris noted the approval amount from today is approximately \$12.2 million.

Journal Entries:

1. The Board of Commissioners authorizes the initial purchase of OpenGov software for \$196,884 for the Portage County Building Department and Floodplain Administration with American Rescue Plan Act funds for the purpose of mitigating COVID-19 exposure.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Authorize grant application in the amount of \$45,617 to the Ohio State Emergency Response Commission's Chemical Emergency Planning and Community Right-to-Know Fund Grant Program for the Portage County Office of Homeland Security and Emergency Management./Resolution No. 22-0068

Discussion:

1. Attending the NACO Conference.

Commissioner Christian-Bennett and Administrator Crombie would like to attend the NACO Conference in Washington, DC and Commissioner Kline and Commissioner Badalamenti do not wish to attend. The Conference will be held on February 12-15, 2022.

2. National Wear Red Day

Commissioner Christian-Bennett received an email from the American Heart Association in support of American Heart month and asked that the Clerk forward to all County mailboxes and post on the bulletin.

MISCELLANEOUS

Resolutions:

1. Convene the Portage County 9-1-1 Planning Committee./Resolution No. 22-0069

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**RESOLUTION No. 22-0068 - RE: AUTHORIZE GRANT APPLICATION IN THE
AMOUNT OF \$45,617 TO THE OHIO STATE
EMERGENCY RESPONSE COMMISSION'S
CHEMICAL EMERGENCY PLANNING AND
COMMUNITY RIGHT-TO-KNOW FUND
GRANT PROGRAM FOR THE PORTAGE
COUNTY OFFICE OF HOMELAND
SECURITY AND EMERGENCY
MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Office of Homeland Security and Emergency Management supports the Portage County Local Emergency Planning Committee and its efforts; and

WHEREAS, the Chemical Emergency Planning and Community Right-to-Know Fund grant program provides funds for preparing for, responding to, and recovering from chemical hazards; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the Portage County Office of Homeland Security and Emergency Management to submit the Chemical Emergency Planning and Community Right-to-Know Fund grant application in the amount of \$45,617 from the Ohio State Emergency Response Commission; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Auditor's Office, the Department of Budget & Financial Management, the Grant Administrator, and the Portage County Office of Homeland Security and Emergency Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 22-0069 - RE: CALLING A MEETING OF THE 9-1-1
PLANNING COMMITTEE FOR THE PURPOSE
OF CONSIDERING AN ADDENDUM TO THE
COUNTY 9-1-1 SYSTEM PLAN**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Section 128.12(B)(2) of the Ohio Revised Code provides for the Board of County Commissioners to call a meeting of the 9-1-1 Planning Committee for the purpose of considering an addendum to the existing plan; now therefore be it

RESOLVED, that the Portage County Board of Commissioners is calling and ratifying the scheduling of a public meeting of the 9-1-1 Planning Committee to consider an addendum to the existing County 9-1-1 Plan; and be it further

RESOLVED, that the Board of County Commissioners ratifies the public meeting date for the 9-1-1 Planning Committee for the 27th day of January 2022 at 1:00 PM in the Commissioners' Conference Room 708, located at the Portage County Administration Building, 449 South Meridian Street, Ravenna for the purpose of considering an addendum to the 9-1-1- Plan; and be it further

RESOLVED, that this Resolution is to be posted on the First Floor and Seventh Floor Bulletin Boards of the Portage County Administration Building, on the Board's Website at <https://www.portagecounty-oh.gov/portage-county-board-commissioners/pages/public-announcements>, and that notice of said meeting be published in the Record Courier Newspaper; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio

Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries:

1. The Board of Commissioners authorizes the initial purchase of OpenGov software for \$196,884 for the Portage County Building Department and Floodplain Administration with American Rescue Plan Act funds for the purpose of mitigating COVID-19 exposure.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourns the Meeting of January 25, 2022, **at 9:32 AM.**

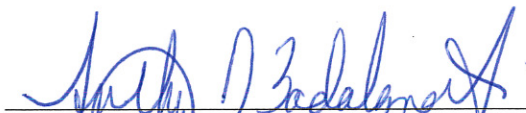
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;

Motion Carries

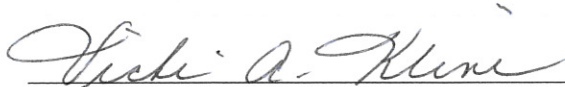
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of January 25, 2022.



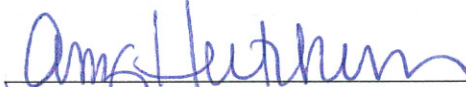
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk