

Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk  
330-297-3600

Thursday, September 7<sup>th</sup>, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.  
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie, Adam Gumpf, & Sam Roberts.

The Board of Commissioners motion to suspend the approval of the August 31<sup>st</sup> 2023 regular meeting minutes.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;

**Motion Carries**

## MANUFACTURING WORKS

Present: Molly Leitner, Howard Thompson, Dr. Marla Perez-Davis, Stuart Mendel, Ken Patsey, & Brad Ehrhart.

### Discussion:

1. *Program Introduction and Overview – Presented via zoom by Molly Leitner.*

- Sam Roberts from Portage County IT assisted with the setup of the Zoom meeting and the Power Point Presentation given by Molly Leitner.
- Molly wanted to start the presentation with a showcase of economic drivers.
- She shows market projections and hands the presentation over to Ken Patsey, the President, and Executive Director of Manufacturing Works.

## Northern Ohio Advanced Air Mobility Strategy, Engagement and Deployment – A Regional Alliance Funded By Cuyahoga County And Manufacturing Works

Who are we: A community of stakeholders including manufacturers, resources organizations, institutions, public sector entities and others who are collaborating and aligning to support the next generation of advanced air mobility, transportation, and workforce development.

Our Mission: To accelerate and support the growth of Advanced Air Mobility in the Midwest Region of the United States.

A sampling of partners and collaborators include:



## Key Focus Areas In Alignment w/JobsOhio Fly Ohio Strategy

### Regional Ecosystem

- Engage all partners including: TeamNEO/ JO/ODOT/ OFRN for Regional roadmap. **Completed**
- Identify funding opportunities from County, State, Federal, and industry partners to drive AAM advancement and test beds. **In-process**
- Maximize impact of regional assets (Universities, incubators, non-profits, airports). **In-process**
- Establish governance structure and Board of Directors. **In-process**

### Infrastructure and Use Cases

- Establish Northern Ohio Flight Information Exchange. **Completed**
- Collaborate with Regional Airport Network and Assets to spearhead infrastructure investment and use cases. **In-process**
- Support medical and logistic delivery use cases. **Cleveland Clinic, Akron Childrens**
- Support Emergency Responder and Great Lakes Coast Guard Initiatives. **In-process**
- Expand 'Test Bed' concepts throughout Ohio and neighboring States. **Active**

### Unified Access to Training & Talent Management

- Collaborative investment by Lorain Community College / MW partnership for Department of Labor and Defense. **In-process**
- Kent State Air Mobility Center of Excellence / MW partnership. **In-process**
- Balwin Wallace NEOFIX / MW partnership. **Completed**
- Mentoring and Skills development network with industry partners – apprenticeship, supervisors, pilot training, MRO. **Active**

### Supply Chain

- MW industry outreach connections for expansion, retention and attraction projects. **Active**
- Facilitating OEM, Military, Federal Laboratory partnerships. **Active**
- Connect technology to marketplace with industry experts such as Critical Ops, Reed Integration, Nottingham Spirk, MBC. **Active**
- Aligning strategic global industry investment with SAAB, Collins Aerospace, Michael Best Consultants. **Completed but not committed due to public sector non-committal**



## Northeast Ohio Flight Information Exchange (NEOFIX): A Public-Private Partnership To Develop Drone Infrastructure For Economic Development, Public Safety Cyber Security And Emergency Preparedness

### What is NEOFIX?

- NEOFIX is the instrument for state and local government and public safety agencies to post information for each other and drone operators which keep the airspace open, secure, and safe.
- NEOFIX informs drone operators of ground rules and conditions, local issues and events, public safety incidents, hazards, and sensitive and critical infrastructure: key safety and navigation data.
- NEOFIX allows information sharing in the most open way possible while also respecting operational security, privacy requirements, and public safety, enabling multiple ways to connect and share information via Internet and flight programs.
- <https://bw-centers-tech-partnerships.org/neofix/>
- <https://bw-centers-tech-partnerships.org/members-supporters/>
- <https://bw-centers-tech-partnerships.org/resources/>
- <https://richedward.com/portfolio/mworks-commercial-1/>
- [www.OH-FIX.com](http://www.OH-FIX.com)
- <https://oh-fix.com/index.html>



### Summary of the Benefits and Capabilities

- Global approach to infrastructure for the rapid growth of the drone industry and creation of high paying blue collar and technology derived jobs
- Enables local government the ability to define how drones get integrated into their communities
- Enables safe integration for the space where drones operate (under 1,000 feet)
- Creates public data assets for drones that provides Navigational Aids (NAVAIDS) that the FAA has already stated it will not provide
- Relies on a proven model that accelerates services, industry, and jobs while minimizing cost and risk
- Local and national stakeholder support will attract investment from national drone industry players – discussions underway
- Phased project enables a proven aviation sustainability model



## Why Now

Industry is looking for real, functional infrastructure now and recognizing communities that are making the investments. We are competing against Florida, North Dakota, California, Virginia, Georgia, New York

Existing manufacturing and aerospace industry will benefit from growth of Drone Industry

Diverse metropolitan areas creates an ideal collaboration environment

Leader in health sciences supports developing new medical Drone services

Major airport, shared border, and one of the busiest airspaces in the nation

Collaborative Federal Partners including NASA GLENN Research Center, Armstrong Facility, National Guard, Wright Patterson Air Force Base, along with Navy Crane, Tank Armament Command, Coast Guard



## Engaging the Ecosystem

### Manufacturers

Collins Aerospace  
DEM Manufacturing  
Drieson International Inc  
Eternium  
Event 38 Unmanned Systems  
Federal Gear  
Laszeray Technologies  
Orbital Research Inc  
SIC Drones  
Theiss UAV  
The Technology House

### Industry Advocates

Fly Ohio  
Heil Consulting  
Jobs Ohio  
Michael Best Consulting  
NORCODA  
Portage County  
Regionerate LLC  
Summit County  
The Council of the Great Lakes Region

### Users and Integrators

ATA LLC  
AURA Network System  
AVT Drones  
Crown Castle  
DroneUp  
Iridium  
Iris Automation  
OneSky Aerospace  
Pierce Aerospace  
SARA  
Zipline

### Resource Organizations

Aerozone Alliance  
Brite Energy Innovators  
Manufacturing Works  
Ohio Aerospace Institute  
Ohio Federal Research Network  
Team NEO  
Youngstown Business Incubator

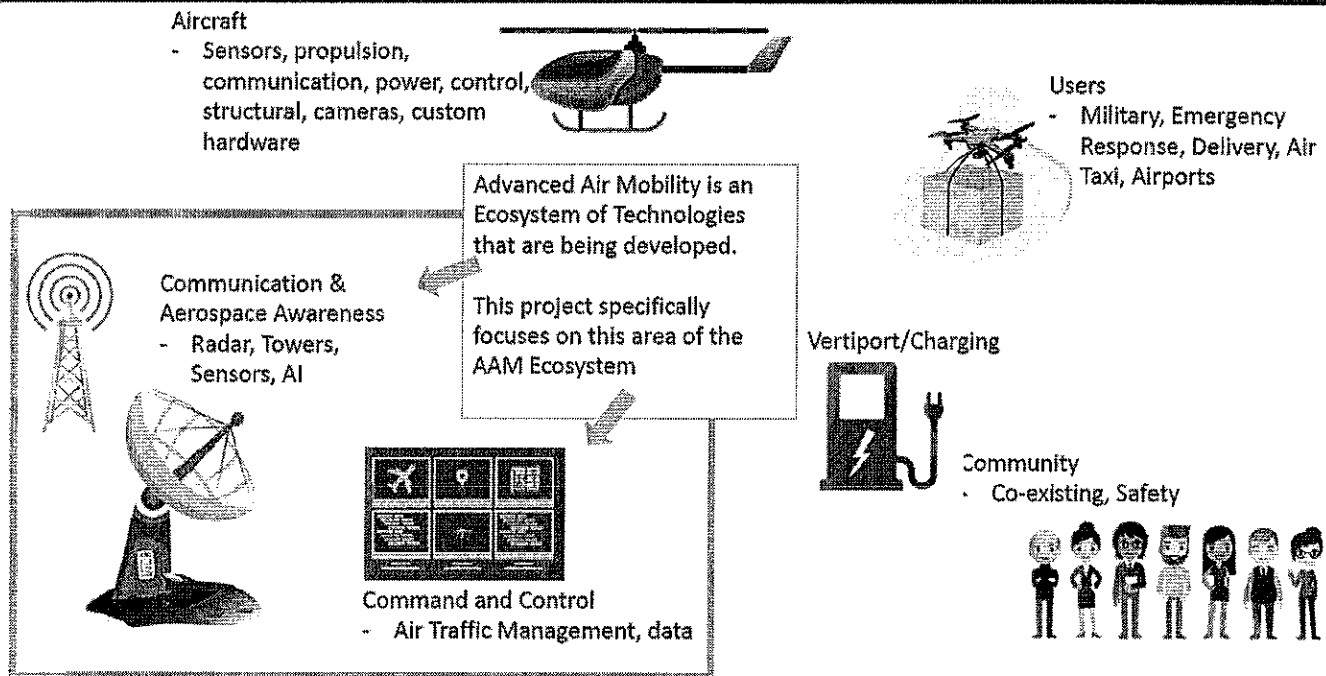
### Airports

Akron Canton  
Akron Fulton  
Cleveland Hopkins  
Kent State University  
Northeast Ohio Regional  
Portage County  
Wadsworth Municipal  
Wayne County  
Youngstown-Warren Regional

### Institutions

Baldwin Wallace University  
Case Western Reserve  
Cleveland State University  
Cuyahoga Valley Career Center  
Cuyahoga Community College  
Kent State University  
Lorain Community College

## AAM Ecosystem



## Advanced Air Mobility is Data!

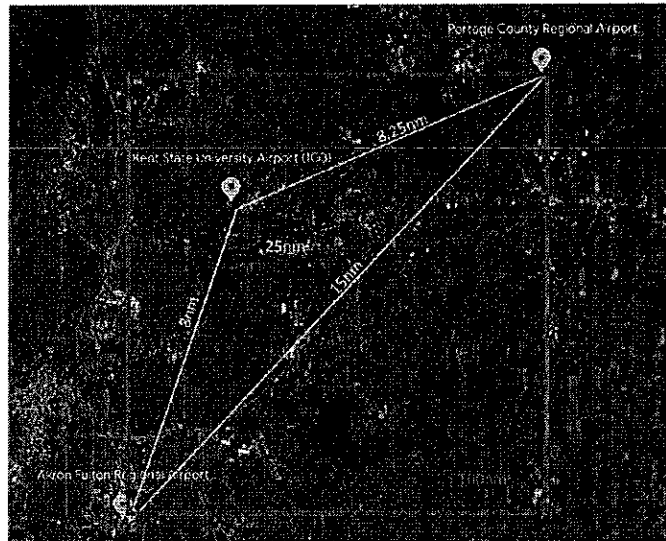
### Project Goals

- Safety first
- Cooperative Traffic Management
- Airspace awareness for users, for managers, for the local community
- Connectivity + Surveillance + Local Information

# Proposed Area of Operations

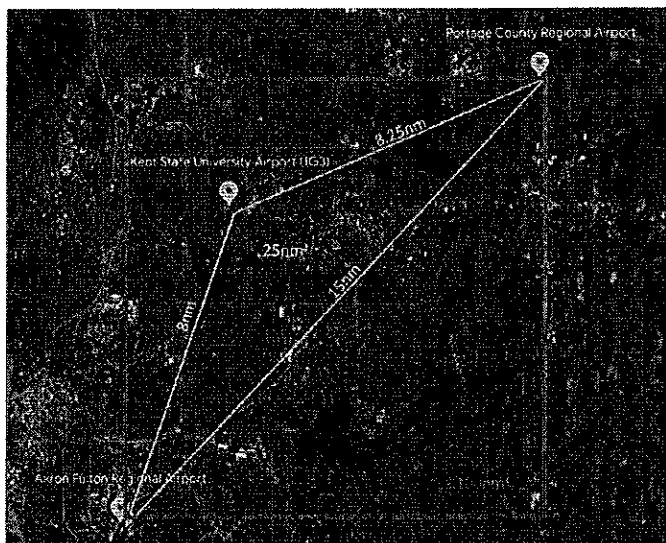
## Area of Operations

- 100nm<sup>2</sup>
- Airports
  - Kent State Airport (IG3)
  - Akron Fulton Airport (AKR)
  - Portage County Airport (POV)
- Within Mode C veil of Cleveland Hopkins (CLE)



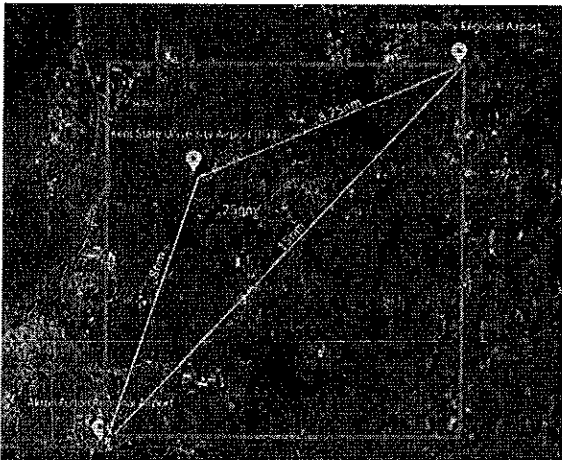
## Proposed Scope of Project

- Install Equipment
  - Radar Technology on Towers (likely towers that already exist, some mobile towers may be needed)
  - Operation/Viewing Terminals
- Leverage Current Activity
  - Ex. Kent State Student Flights
- New Drone AAM Use Cases
  - Inspections
    - Powerlines
    - Ecosystems and wildlife in State and County Parks
  - Hospital Use Case
    - Akron Children's Hospital clinics
    - University Hospital Clinics
  - Safety
    - Police And Emergency Applications
    - Counter Drone Monitoring
  - Small Package Delivery

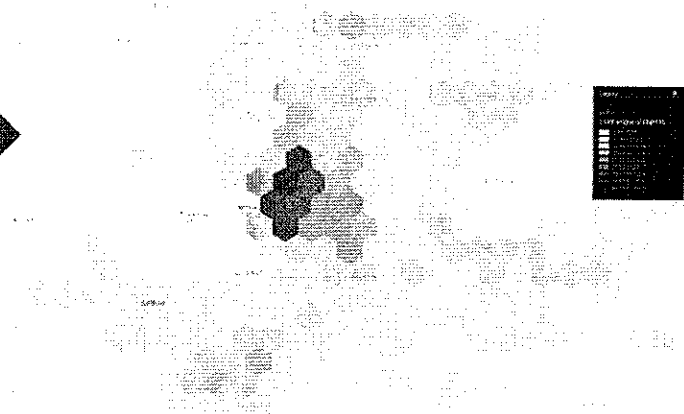


# Why this 100nm<sup>2</sup> area is ideal

High Density of Air Traffic Already Exist and Airports are in close proximity

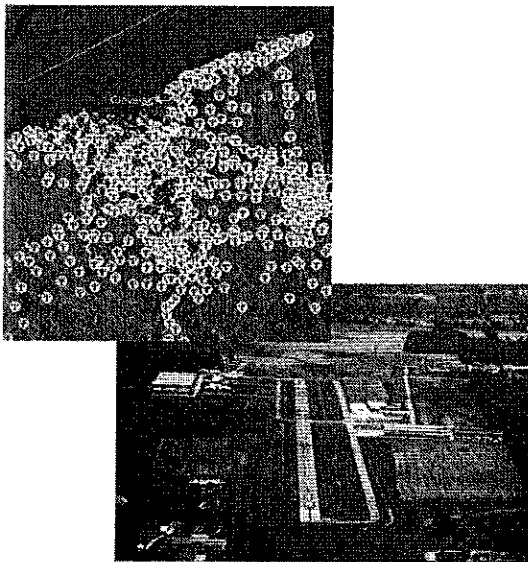


ADS-B signal from aircraft for April 1<sup>st</sup> -7<sup>th</sup> 2023: Dark colors indicate high density of traffic

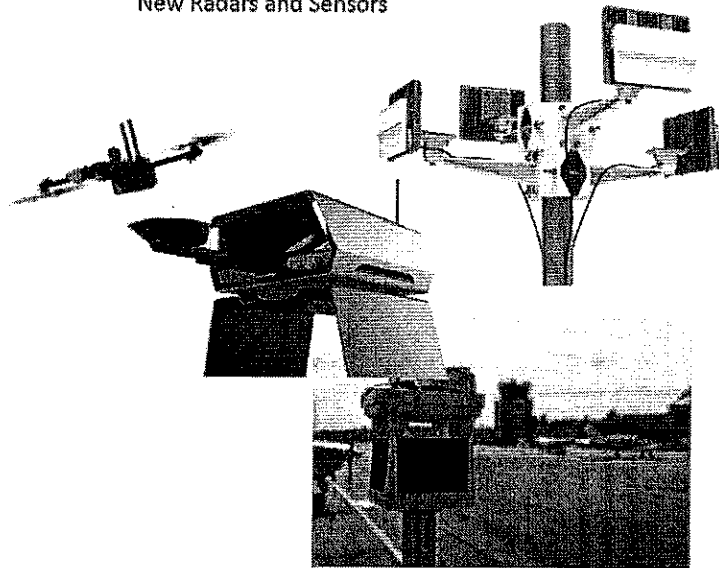


## What Infrastructure will be used as part of this project?

Leverage Current Towers and Airports



New Radars and Sensors



## What does Operation or Viewing Terminal mean?

### Some information will be available publicly

Ex. Flight Information Exchange: Pilots will have access to Flight Information Exchange Database labeling restricted airspace



### Some information will be viewed at Operations Center

Ex. Airspace monitoring of all flight activity (manned and unmanned)

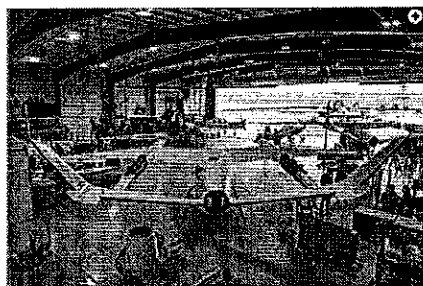


## Additional Benefit: Business Attraction at Airports

Many AAM Companies (and otherwise) are looking to locate near an airport. This additional investment differentiates our local General Aviation Airports

### **Ready for Takeoff: Beta Plans to Manufacture Its Electric Planes at BTV**

PHOTO BY CHRIS SPENCER FOR THE BURLINGTON FREE PRESS



Updated at 4 pm.

Electric aviation startup Beta Technologies plans to build a 270,000-square-foot manufacturing plant at the Burlington International Airport that will employ up to 600 people, the company said Tuesday.

Team NEO company attraction data. Companies interested in moving to Ohio ask about vicinity to an airport

### **NUAIR With Smart Systems Cluster Submits BBBRC Application**

By NIAIR | March 28, 2022 | Categories: Press Release | Tags: Drone Corridor, Smart Systems, Partnerships, UAS Training

### **Central New York and Mohawk Valley Partners Submit Multi-million Dollar Application to Compete In Build Back Better Regional Challenge**

**2. Marcy Nanocenter Supply Chain Flex Space** – Invest \$7.25 million to build a flex-space facility for lease to supply chain firms looking to co-locate with WolfSpeed and Danfoss Silicon Power, who have already invested \$1.5 billion and plan to bring 900 jobs. This facility will strengthen the I-90 corridor between semiconductor investments in the Capital Region and Central New York.

**3. Oswego County Supply Chain Site Readiness** – Invest \$7.5 million to build 10 shovel ready sites supporting a minimum of 700,000 square feet of new industrial facilities for employers that would create up to 1,200 new jobs. The site is strategically located within 10 miles of White Pine Commerce Park and with jobs accessible to disconnected rural populations.



## Next Steps

1. Continue developing project scope with feedback from partners and stakeholders
2. Secure funding for project
3. Begin project implementation
4. Continue engagement with community, partners, and stakeholders as project is implemented

### 2. *Engaging State Resources – Presented by Ken Patsey.*

Mr. Patsey gives some background on his company and the background to the industry of Commercial Advanced Air-Mobility.

- Manufacturing Works has been around since the late 1980s, and the business was put together by three community development corporations on the west side of Cleveland.
- They partner with businesses and assess their needs; look for opportunities to grow manufacturing in the region. They are an economic development organization.
- Initiative – Commercial Advanced Air Mobility Background: The Airforce was involved due to safety concerns.
  - There must be enough property to conduct training sessions without line of site/ Patterson Airforce Base in Springfield allows for this type of training.
  - The FAA must be involved unless you're the Airforce.
- Ohio is leading the market due to training sites, being one of the top 3 suppliers to the Aerospace industry and having partners such as Kent State.
- Manufacturing is predicted to start on air-based models instead of prototypes. Industry is maturing.
- Opportunity would be beneficial for the region's economy.
- Small mobile air units could be used for transportation in the future.
- County airports (1 in each 88 counties) will play a big role in Advanced Air Mobility as it develops. They are underutilized.
- This is a long-term plan. And Ohio could be chosen out of around 7 states to be considered by major players in the market to set up main operations.
- The industry would like Ohio and Manufacturing Works to advance the state of the industry. Would involve creating a testbed with the airports in the region to test different types of equipment and record data. Information needs to be provided to the FAA so stipulations can be made by using real-time, real projects.

Commissioner Badalamenti asked how many airports have been looked at in the region and what the response has been. Is this being viewed as an experiment? Mr. Patsey compares it to proof of concept more so than an experiment. It is where the industry is going. He states that the communities are going to have to buy into the concept since the airspace is controlled by them. The early adopters are local police and fire departments, as well as hospitals. The

hospitals predominantly have big spread-out hospital systems that want to be able to provide all the services. Airports can be used as hubs to transport supplies. These are examples of early use cases. The industry in this area will be geared toward this type of traffic and not transportation for the wealthy.

Commissioner Christian-Bennett asked how big the vehicles would be. Mr. Patsey answered that there are three different vehicles and three different air zones in space, doing 3 different things. There is an organization called Sprite, which is a National Organization that specializes in utility line inspections. Work has begun with First Energy. There will be a "medium" size drone that will be performing delivery duties for Akron Children's Hospital.

Commissioner Badalamenti asked what a "medium sized drone" is? Under 55 lbs. Mr. Patsey also mentions that Kent State is already pursuing approval to use drones to transport students. It is not happening yet, but it is where we are headed.

Dr. Marla Perez from Kent State University mentions that when the industry starts moving from cargo to people, they would call the vehicles air taxis. Where and how they would co-exist with the rest of the airport still needs to be determined. The technologies would have to be able to co-exist because of safety.

Commissioner Badalamenti asked Dr. Perez's opinion as to when she feels this technology will be implemented. She states that it will probably be 5-6 years in this area. California, and New York are already looking into how to use the air taxi. She says it may be a while but moving in the direction of getting all the data and information is one of the critical aspects. If we wait until everybody has all the answers, we will be behind.

Mr. Brad Ehrhart from the Portage Development Board mentioned that since we have a large National Guard Base here in the community and the since the tools being mentioned have military applications, is there a way to integrate? Mr. Patsey answered absolutely, and that both the National Guard and the Coast Guard are both organizations that are part of the group. The feedback that is being received from the Ukraine War is important.

Mr. Ehrhart assumes that the first flights with air-taxis may be moving military specialists from point A to point B as quickly as possible. Mr. Patsey compares the manufacturing aspect to that of electric vehicles. He feels that once it catches and is established then the private markets will move very quickly.

Molly Leitner followed up the presentation with some visual aspects of what Mr. Patsey spoke of. She mentioned that:

- Northeast Ohio has 4 or 5 drone manufacturers.
- Other players in the region are industry advocates, resource organizations, Collins Aerospace, Ohio Airspace Institute, Universities, and Cell Phone Tower, and other infrastructures. (All bases are trying to be covered)
- They are trying to address all aspects of the emerging market.

- Cuyahoga County took an initial step and funded NEOFIX, a flight information exchange system.
- Molly gave visuals by using maps of the proposed area of operations. The area is in the shape of a triangle with Kent State University at the center and the Portage County Airport is in the upper corner. The area also includes Akron Fulton. This area has a lot to offer in terms of air traffic management operations study according to consulting.
- The scope of the project is to install equipment, radar, and viewing terminals in the area and then leverage current activities by using Kent State Students to fly new equipment, and new drones.
- Collins Aerospace is already conducting studies on air traffic density in the region.
- A system will be put in place to log the drone flights.
- Over 50% of companies that are looking to move to Northeast Ohio ask about the vicinity to the airport.

### 3. *NEOFIX – Presented by Stuart Mendel*

- Mr. Mendel is a team member at Baldwin Wallace University in which they created a space to organize regarding Advanced Air Mobility for the region.
- The project began in Cuyahoga County since that's where the funding came from.
- Portage County is looked at because it is part of the region in question. The motive is to create an attractive environment for Drone Operations. Businesses will take notice and locate and operate in the area.
- NEOFIX is a database that is a large-scale flight track. It is a map that tracks drone activity in real time.
  - A person who wants to fly a drone will go to the NEOFIX website and register, log-in, and pay a small fee.
  - Minors would not pay a fee; businesses would pay a higher fee.
  - Permission is given to fly.
  - Advisories are given on areas that would be dangerous to fly or areas that you would need permission to fly. Each county in the state of Ohio has its own airport.
- Right now, there are no rules or regulations, and the FAA is looking to the local governments to set the rules and what the ordinances would be for flight operations.
- The first year the plan is to set up the database and the second will be to organize the communities and develop the policies.
- Advanced Air Mobility initiatives are on the western side of the state that are heavily oriented toward military and defense applications. This side of the state has purposely focused on the commercial aspects of the industry.
- Right now, the drones are small and only lift 10-50lbs, but others are being developed to lift much more. The vision is to have drones lift cargo containers and carry them from the coast to NE Ohio.
- In some ways the area is ahead of the game and in other ways it is not.



## Northern Ohio Leading Commercial Advanced Air Mobility (CAAM) Critical Infrastructure Development Legislative Briefing

### Briefing Purpose

Establishing the necessary role of the state legislature and the DeWine Administration in the public private partnership for Ohio's Commercial Advanced Air Mobility (CAAM) critical infrastructure development.

### Introduction

The Federal Aviation Administration (FAA) designation of AAM is as an umbrella term for operations of aircraft that are likely highly automated next generation providing higher density services than current air transportation activities. These aircraft are often referred to as air taxis or electric Vertical Takeoff and Landing (eVTOL) aircraft. They are an evolution of today's drones whose rising usage is fast occurring for commercial and medical delivery, cargo, public safety, emergency response and recreational purposes.

Ohio is a "first-in" adopter of Commercial Advanced Air Mobility (CAAM) Critical Infrastructure. One sign for this stature is the investment Cuyahoga County has made in establishing the Northeast Ohio Flight Information Exchange (NEOFIX).

The NEOFIX is a public-private partnership initiative of Baldwin Wallace University with its partner Advanced Technology Applications (ATA, LLC) of Virginia. The NEOFIX is vital technology infrastructure necessary to promote a friendly setting for drone use, repair, manufacturing and assembly industry and jobs development.

Seed-funded by Cuyahoga County District 2 to stimulate business development in the region immediately adjacent to NASA Glenn Research Center, Cleveland Hopkins International Airport and the recently formed Aerozone District, NEOFIX is a program for local government and public safety agencies to post information for each other and drone operators which keep the airspace open, secure, and safe and provide this information to industry and the public as a public service.

The NEOFIX platform allows information sharing in compliance with the Federal Aviation Administration (FAA) and U.S. Homeland Security regulations. Datasets feature critical infrastructure and real-time flight operations while respecting municipal operational security, privacy requirements, public safety, and emergency preparedness practices. Such capabilities empower AAM, ultimately leading to industry adoption and job creation, replicable, throughout Ohio's 88 counties.

The platform may be viewed via: <https://bw-centers-tech-partnerships.org/neofix-overview/>.

The free direct public access site can be found via: <https://oh-fix.com/index.html>.



### **Commercial Advanced Air Mobility (CAAM)**

Commercial Advanced Air Mobility (CAAM) represents a rapidly growing and transformative market poised to revolutionize various business and public sectors. With its innovative aerial transportation solutions, CAAM has the potential to reshape e-commerce by enabling swift and efficient last-mile deliveries. This brings new delivery and travel services to Ohio's residents and provides a significant boost to cargo logistics: streamlining supply chains and making Ohio's advanced manufacturing even more competitive.

In emergency response scenarios, CAAM's agility and speed could save crucial time and lives, enhancing disaster relief efforts. Furthermore, the burgeoning CAAM industry is set to create a plethora of job opportunities, from skilled pilots and technicians to support personnel, fueling economic growth and development. As this promising sector continues to evolve, its far-reaching impacts are anticipated to transcend traditional boundaries, offering society a glimpse of a more interconnected and efficient future.

The NEOFIX is a tangible step in creating commercial AAM with leading North and Northeastern Ohio regional stakeholders that include the nonprofit intermediary Manufacturing Works (MW) and Kent State University.

The potential is driving innovation by companies around the globe and Ohio's CAAM leadership role is also recognized by other states. For example, NEOFIX – the only regional participant among other statewide actors – is a founding participant in the growing collaborative of states that include Virginia, Utah, Pennsylvania, Oklahoma, New Jersey, California Oregon, and Alaska.

### **Public-Private Partnership (PPP)**

Northern Ohio, led by Baldwin Wallace University (BW) and Manufacturing Works (MW), are methodically identifying private stakeholders and local, state and federal officials to advance publicly owned infrastructure for CAAM. The strategic PPP alliance will guide the future "traffic in the sky," including physical radars, ground based sensors for weather, motion and other necessary drone ready purposes. Safe operations infrastructure accounts for vehicle deconfliction, air traffic data, safety regulations and shared public-data governance.

NEOFIX is public infrastructure to set the conditions for "traffic in the sky" which cannot rely on any single company or government action. The coordination of physical radar, vehicle deconfliction, air traffic data, and safety regulations require an ecosystem of partners and stakeholders working together. The NEOFIX is organized to model local infrastructure design to inform and advise the FAA, which looks to each AAM community on how best to organize and implement Federal aviation and airspace policies. The collaboration process started in 2023 stimulated by Cuyahoga County District 2 ARPA funds by defining Northeast Ohio's regional assets, bringing industry and subject matter experts to the table. The vision for future CAAM development in Northern Ohio is predicated on these key performance indicators:

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Stuart C. Mandel, Project Director [StMandel@MWWorks.org](mailto:StMandel@MWWorks.org) 04/20/2023 2:02p.m.



- BW and Manufacturing Works (MW) will establish a PPP as a structure for collaboration, cooperation, acquisition, integration, and information sharing. Manufacturing Works will serve as the administrator of the partnership. Partners will be recruited from industry, local communities, state agencies, academia, and national leaders. Invested financial partners currently include Cuyahoga County, Manufacturing Works, Baldwin Wallace University and Kent State University.
- BW and MW will integrate and seek investment from private sector partners that are experts in the field of CAAM. These private sector partners are both new to Ohio and where existing proposing expanded presence as their operations increase. These private companies include Collins Aerospace, OneSky, Crown Castle, Spright, First Energy, Pierce Aerospace, Cal Analytics, ATA, Echodyne, Michael Best Consulting and Saab.
- NASA Glenn has been integral to the project development offering communication support and potentially the use of Armstrong as a test site.
- Investment by the State of Ohio over the next five years is seminal to private investment to drive private pay to fiscal sustainability of the CAAM infrastructure and developing infrastructure that can sustain user service fees and revenue neutrality over the long term.

#### Incremental Steps to Achieve CAAM

The *first phase* was the establishment of NEOFIX in 2023, a critical infrastructure platform. Datasets and members are being added daily to advance the platform. This project has advanced under the work of BW's Technology Transfer initiative with its partner ATA, LLC of Virginia.

The *second phase* includes crewed and uncrewed flights for testing surveillance and communications in the "AAM Coverage Area" between Burke, Portage, Akron Fulton, and KSU airports. Similar yet smaller demonstrations will then occur at the NASA Armstrong Facility. Partners will provide business services (e.g., inspections, package delivery, etc.) and data services for airspace deconfliction and awareness. These tests engage leaders in CAAM, demonstrating the value of a PPP organization for providing these services, capturing data for analysis and sharing with the FAA, and evaluating policy recommendations, and creating opportunities to open the skies to the full suite of next-generation aviation and other scalable energy solutions.

The NEOFIX project is the first step toward CAAM implementation and cargo delivery in Northeast Ohio. Partners will use NEOFIX to coordinate business services (inspections, package delivery) that accommodate the FAA's regulations, starting with current Part 107 small UAS operations and then moving to eVTOL and Regional Air Mobility in the third phase. Part 107 refers to the FAA rules for small, unmanned aircraft systems (UAS), or "drone," operations concerning a broad spectrum of commercial, and government uses for drones weighing less than 55 pounds). eVTOL refers to "Electric Vertical Take-Off and Landing" vehicles that provide the next generation of air taxi service. Regional Air Mobility refers to next generation aircraft that are electric, hybrid-electric, or hydrogen powered and use remote or autonomous pilots.



The *third phase* explores Regional Air Mobility and air-taxi services and regional connections for supply chain distribution for the polymer industry and medical supplies as just two examples of business chains currently engaged with NEOFIX. Over time, the network and infrastructure expansion connect to other parts of the state (rural and urban), nearby regions, Springfield and the US-33 Corridor, and the national system. This introduces business models, including user fees and adopted standard operating procedures and policies.

As these development programs are implemented, the NEOFIX PPP will be engaging local, county, state and federal authorities on their impact while working with entities to determine policy considerations for future funding, performance, and advancement requirements.

#### **Legislation and public sector support**

Achieving the goals for the CAAM infrastructure requires the buy-in of public and private stakeholders. First-in public sector funding is essential to stimulate private investment and the development of a user fee schedule to pay for on-going operations of the NEOFIX and the statewide system as a user-funded, bondable, revenue neutral system.

Additionally, the statewide rollout for commercial AAM, stakeholder training and coordination among the 88 counties, development, and coordination of comprehensive state policy on AAM for municipalities and their public safety, emergency preparedness and management, and of course coordination and facilitation with federal agencies such as the FAA, Homeland Security, the national guard just to name a few.

#### **Call to Action**

To achieve the vision for the CAAM infrastructure, it is crucial to garner binding support and active involvement from public and private stakeholders, including federal agencies like the FAA, Homeland Security, Department of Energy, NASA, and the National Guard. Beyond the state legislature and Governor DeWine's office, Ohio actors include DNR, ODOT, JobsOhio, Department of Commerce, EPA, and HAZMAT to name just a few. *The initial focus should be securing public sector funding, as this will catalyze private investment in Ohio.* Moreover, creating a user fees schedule and implementing a collection dissemination system is essential for the economically sustainable development of NEOFIX and the statewide AAM traffic management system supporting an economically sustainable AAM industry in Ohio.

Furthermore, there is a need for the statewide rollout of Commercial Advanced Air Mobility stakeholder training and coordination among the 88 counties. Target audiences include public and private stakeholders, and content covers public safety, emergency preparedness, and management.

We estimate this investment will require a five-year investment of \$2 million per year from public and private support to set the conditions for a sustainable infrastructure necessary to drive the industry described in this briefing. We anticipate long-term sustainability to derive through a user fee system to be designed and implemented during the five-year term.

Commissioner Christian-Bennett asked if this exists anywhere else in the world and Commissioner Badalamenti asked to what extent does it exist. Dr. Perez answered that in Europe, regulations are a little different. This past summer they announced that during the next Summer Olympics, efforts are being made to try and air-taxi the athletes to and from events. Singapore is also very developed.

Commissioner Badalamenti verified that an investment would be needed from all 88 Counties in the state. He is concerned about safety. He asks how this would be implemented in Portage County and who would be in control?

Mr. Mendel states that the goal of the project is to organize the Commissioner's concerns or create structure so it may be organized. It will be a living thing because ordinances and policies will need to be changed with the conditions; especially when the aircraft develop into bigger and more powerful vehicles with changing operations. The first part of Project NEOFIX was to develop the idea and now the next stage is how to use it. NEOFIX is the model that is expected to port throughout the rest of the state.

Commissioner Christian-Bennett asked how many other counties have provided the buy in for the airports? That is part of the project. They have been down to Canton, the 3 airports in Cuyahoga, they are here speaking in Portage. The primary goal is attracting the attention of the state for funding for the second stage so the policies can be developed. The focus is economic development.

The early adapters will be the police and emergency preparedness groups.

A list can be provided of around a dozen or so airports that the Commissioners requested, that are a part of the group. This area is at the forefront due to Kent State. Commissioner Christian-Bennett would like to be able to collaborate with the other County airports.

Commissioner Badalamenti asked what the number was for the buy-in? He states that he has vague interest at this point. Mr. Mendel said that there is currently not one, and they would have to discuss what the interest is.

4. *Kent State University Center for Advanced Air Mobility – Presented by Dr. Marla Perez-Davis*

- Dr. Perez not only wants to talk about technology but the educated, skilled workforce that will be needed.
- Ohio can provide skilled, talented individuals for companies. Kent State wants to prepare the students for the future. They want to give the students real life experiences.
- The trades also play an important role. What skills are needed for the technicians, and the integrators of the devices, the whole supply chain.
- Kent State approved the Center for Advanced Air-Mobility in June.
  - This will be used to foster relationships, and collaborations with industry, and local and federal governments.



- Will also be used to research the unknowns.
- Prepare the next generation.
- Create a physical space for Advanced Air-Mobility that collaborates with industry and government.
- Provide testbeds for companies and government.
- Students will not just be flying drones without control or advice. A very complicated process to get waivers and permissions is gone through.
- There must be line of sight and the goal is to collect data to provide to the organizations.
- As an organization, Kent State's Center for Advanced Air Mobility is very equipped to tackle the future.

Commissioner Badalamenti mentions that this is an experiment. He also asks about the radar that would be included in Portage County.

Dr. Perez states that the strategy is not only about the device, but about the infrastructure that is needed. One thing that is looked at is what are the devices and technologies that are used now and how could they be implemented. Radar already exists so how can that technology be used to generate the data that is needed. Remote towers were looked at for some of the applications. By taking advantage of this technology in rural areas then you need to connect the pieces of the infrastructure and how all the things coexist.

Commissioner Badalamenti mentions the fact that they are in the process of putting up 3 MARCS towers. Would it be feasible or useful to attach radar or another sort of communication device to them. Dr. Perez mentions limitations with interference. She mentions what would make sense right now with the new technologies and the excitement involving it. At the end of the day, they must be realistic about priorities. A manufacturing board can help to determine where we are with the advancements and where we are headed. This is a critical aspect of what is trying to be done.

Mr. Mendel asks Commissioner Badalamenti to view it as a development rather than an experiment. A new thing is trying to be created where there isn't anything. Learning will be involved, but if it doesn't happen here, it will happen elsewhere.

Commissioner Tinlin asks if there is an opportunity for the County to be involved in any type of service center or manufacturing center on the airport property.

Mr. Howard Thompson feels that there is a very large opportunity there. That is part of the reason why they want to bring operators here to do the work, because the operators on the west coast are not aware of what is happening in Ohio. They are unaware of the hub of opportunity here. The airports that have been contacted so far are the ones that they would like to showcase as to what is available. The main goal is to generate interest for economic development.

The newly hired Airport Manager, Mr. Robert Hartigan, asks at what altitudes the flight test regimen is being planned. He also asks about liability. 400 feet and below. Mr. Mendel states that the FAA rules everything from the ground up. There are protocols that dictate that.

Dr. Perez says that they still must listen to the business/insurance model. Every time they fly, they must buy insurance and it is expensive. Mr. Hartigan states that the FAA regulates but the insurance companies dictate what can be done.

Dr. Perez also mentions another piece of the puzzle which is the strategy for the airport's future. The things that need to be done to support this type of industry are not just the workforce, but the expansion plans for what is coming down the road.

Mr. Patsey would like to finish the presentation by taking the community standpoint that the experiment has already started. A big part of this is taking what is already happening with noncompliant drone users and developing an infrastructure that has control. Enabling communities to get ahead of things that will be happening more frequently due to advancing technology is a goal. They want to be sure that the technology is being used correctly and productively.

## **HUMAN RESOURCES**

Present: Human Resources Generalist, Heather Echelberry

### **Journal Entries:**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the revised PCSA Paralegal job description for Job & Family Services Department, including the job title change to Child & Adult Protective Services Paralegal.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

2. Authorize a wage increase for Jackie Beauchamp, Child & Adult Protective Service Paralegal due to job description revision, effective as of Tuesday, September 5, 2023.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

3. Authorize the three-day internal posting of the full time Social Service 2 Worker for Portage County Job & Family Services with external posting if no internal appointment is made.

**Motion: Commissioner Christian-Bennett**

**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

4. Approve anniversary/probationary step increase for the following non-bargaining employees.

a. Clarysa Philpot ~ Internal Service/Maintenance

**Motion: Commissioner Christian-Bennett**

**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

## **DEPARTMENT OF BUDGET AND FINACIAL MANAGEMENT**

Present: Director Jackie Petty

### **Discussion:**

#### *1. Portfolio Manager Fees*

Director Petty states that the Treasurer's Office budgets for these fees every year. The fees are through Meter Investment Management who there is a contract with. The fee is a straight percentage of the investment portfolio and the portfolio has grown so the fee has gone up significantly. They budgeted for what they paid last year, but didn't account for them being quite a bit more. The request is for \$47,500 to be added to their general fund budget. It is a contracted amount so there is really no way around it. The upside is there is a lot of interest coming in, so it covers it. The amount would be for the last two quarters of 2023 and if the Commissioners approve it will be on the budget amendment the following week.

#### *2. Adult Probation Wages and Fringe Benefits*

There has been a previous discussion with Mr. Hank Gibson that potentially the federal grants might not be awarded in the coming year. These grants support 3 positions at Adult Probation. Right now, with the uncertainty, Mr. Gibson is requesting assistance with the salaries and benefits.

Commissioner Badalamenti asked how much the cost is? Director Petty stated that it is around \$280,000 for 3 people. Her immediate solution is to use the Sales and Use Tax Fund and to transfer the employee salaries and benefits to that fund so payroll can be made. A discussion about the plan with the timeline will then be had with Mr. Gibson in the coming weeks. Director Petty wonders when the grant was applied for and when it is expected to be known if it will be received.

Commissioner Tinlin wonders how long we have been relying on a federal grant to pay salaries in that department. Director Petty believes that it has been since 2019. It relieved the General Fund.

Commissioner Christian-Bennet states that it was increased because of the case load. It is all about the diversion programs to keep them out of jail.

Director Petty states that the Sales and Use Tax Fund is static. There are Opioid Funds which come in every year, but there is not enough to cover this.

Commissioner Badalamenti asks Director Petty to give a brief description of the Sales and Use Tax. The resolution that was set was levied for the immediate preservation of public peace, health, and safety within Portage County. Commissioner Christian-Bennett states the BOC made a promise that once the jail was built, a certain amount of excess funds would go toward diversion programs. Director Petty clarifies that for now, they will transfer the employees to the fund. She will meet with Mr. Henry Gibson to ask additional questions.

Commissioner Christian-Bennett states that she is on the One Ohio Board which has a provision for 2.4 million that is in there for the 4 counties that are on the Board. Instead of splitting it up by percentages they have decided on an application system. One of the uses is to enhance diversion programs. There is a possibility of applying there.

#### **Journal Entries:**

1. The Board of Commissioners signed the September 7, 2023 correspondence to Portage County Auditor Matt Kelly including a listing of Final Certification of Delinquent Accounts for the sewer and water service billings through August 22, 2023 in accordance with Ohio Revised Code Section 6117.02, as presented by the Department of Budget & Financial Management.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

2. Direct the Auditor's Office to pay/process the August 31, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

<b>Expenditure Review</b>		
<b>County Funds: (0001 – 8399)</b>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$796,856.49	(Includes late fees of: \$37.74)
ACH/Neil Group of	\$141.34	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$313,518.47	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$1,479.96	
Journal Vouchers totaling:	\$679,615.78	
Then and Now list totaling:	\$161,289.78	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

3. Process the August 31, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

#### **Resolutions:**

1. Portage County Board of Commissioners Certifies to the Portage County Auditor Unpaid Charges for the Franklin Township Leaf Recycling Program in Franklin Township on Behalf of the Franklin Township Trustees./Resolution 23-0519
2. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution 23-0520
3. Rescind Resolution No. 21-0673: Approving a Request for Installment Payments of Connection Charges for Connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and Establishing the Terms and Conditions of the Same./Resolution 23-0521
4. Transfer from Fund 0001, General Fund to Fund 1481, Prosecutors State Grant./Resolution 23-0522
5. Portage County Board of Commissioners Certifies to the Portage County Auditor Unpaid Charges for Curbside Recycling Collection Services on Residential Properties in the Portage County Solid Waste Management District./Resolution 23-0523

**JOB AND FAMILY SERVICES**

Present: Budget and Finance Director, Sue Brannon and Vanessa Beard

**Resolution:**

1. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution 23-0524

**INTERNAL SERVICES**

Present: Director Shannon Kautzman

**Discussion:**

Before Director Kautzman started the project updates, she wanted to mention that they have been denied permission to put a sign up on St Rt 14 and 303. Director Kautzman stated that there used to be a sign there and a member of the Engineering Department told her that they were unaware why it was taken down.

The Commissioners suggested looking into a private property owner to lease a strip of land to place a sign on it.

**1. Project Updates**

- The week of September 25<sup>th</sup> is when digging will begin at the Administration Building to try and determine where a leak is around the planter at the Building Department.
- The plans for the metal updates on the windows of the Maintenance Building are currently with the City Building Department for review.
- The Annex Building updates bring bad news with HVAC updates doubling in cost. It's around \$190,000 over the architects estimate. Director Kautzman wants to know if they should rebid.

Commissioner Tinlin asked if it will stay heated as it stands; he answered: no, there is no heat in there. Director Kautzman states that heat must be installed so the pipes do not freeze. Commissioner Tinlin recommends minimally maintaining the property until decisions are made.

The process has started to receive occupancy right now, states Director Kautzman. If the HVAC and the air is fixed, it is probably going to be over \$300,000. She asks if the Commissioners just want her to bid out the HVAC?

Commissioner Badalamenti gave a recap on the events with this building starting with the decision of using it for a child's daycare with updates being a minimal cost and now it is reaching the \$700,000 mark. Director Kautzman states that it is going to be used for storage as well for the Probate Court. Commissioner Tinlin is not in favor of putting any more money into it.

Commissioner Christian-Bennett and Commissioner Badalamenti are concerned about the basement leaking and feel that it is pertinent to have it repaired since it hasn't been already. Director Kautzman suggests that she put out to bid the HVAC and do an alternate for the basement.

Director Kautzman was informed by Prosecutor Meduri that on October 3<sup>rd</sup> the new bid limit is \$75,000.

- Juvenile Court is now gutted, and the framework is started. Director Kautzman commends the cleanliness of the contractors.
- Phase II of the Ravenna Courthouse Parking Lot is underway, and sinking is also an issue like it was with the first lot.
- Probate Court renovations consist of the contractor working on the second floor on Saturday due to the noise that will be produced.
- The Riddle Block Building's HVAC is behind on delivery. ETA should be stated in a meeting later today.

**Resolutions:**

1. The Board of Commissioners agrees to enter into an agreement between the Portage County Child Support Enforcement Agency and Portage County Domestic Relations Court – Magistrate Services./Resolution 23-0525
2. The Board of Commissioners agrees to enter into a subgrant agreement for Title XX Adult Day Services with Job & Family Services and Coleman Professional Services dba Coleman Adult Day Services./Resolution 23-0526
3. The Board of Commissioners agrees to enter into an agreement for Title XX Adult Protective Case Management with Job & Family Services and Family & Community Services, Inc./Resolution 23-0527
4. The Board of Commissioners agrees to enter into an agreement for Title XX Geriatric Mental Health Counseling with Job & Family Services and Family & Community Services, Inc./Resolution 23-0528
5. The Board of Commissioners agrees to enter into a subgrant agreement for Title XX Senior Recreation Services with Job & Family Services and Family & Community Services, Inc./Resolution 23-0529
6. The Board of Commissioners agrees to enter into an agreement for Title XX Home-Based Chore Services with Job & Family Services and Vantage Aging./Resolution 23-0530
7. The Board of Commissioners agrees to enter into an amendment No. 4 for Prevention, Retention, and Contingency (PRC) Utility Assistance Services with Job & Family Services and Community Action Council of Portage County./Resolution 23-0531
8. The Board of Commissioners agrees to enter into an amendment No. 4 for Prevention, Retention and Contingency (PRC) Legal Services with Job & Family Services and Community Legal Aid Services, Inc./Resolution 23-0532

9. The Board of Commissioners agrees to enter into an amendment No. 3 for Prevention, Retention, and Contingency (PRC) Home Repair Services with Job & Family Services and Community Action Council of Portage County./Resolution 23-0533
10. The Board of Commissioners agrees to enter into an amendment No. 1 for Prevention, Retention, and Contingency (PRC) Family Support Services with Job & Family Services and Catholic Charities./Resolution 23-0534
11. The Board of Commissioners agrees to enter into an amendment No. 2 for Prevention, Retention, and Contingency (PRC) Domestic Violence Services entitled "Safer Futures" with Job & Family Services and Family & Community Services, Inc./Resolution 23-0535
12. The Board of Commissioners agrees to enter into an amendment No. 2 for Prevention, Retention, and Contingency (PRC) Housing Assistance Services with Job & Family Services and Family & Community, Inc./Resolution 23-0536
13. The Board of Commissioners agrees to enter into an amendment No. 2 for Prevention, Retention, and Contingency (PRC) Information and Referral Services with Job & Family Services and United Way of Portage County./Resolution 23-0537
14. The Board of Commissioners agrees to enter into an amendment No. 2 for Parenting and Domestic Violence Services through the Reach Program (Recovery Empowerment, and Action Creating Hope – Reach) with Job & Family Services and Family & Community Services, Inc./Resolution 23-0538
15. The Board of Commissioners agrees to enter into an agreement with Job & Family Services and Blessed Path, Inc. dba Scenic View Transportation to provide supplemental transportation services./Resolution 23-0539
16. The Board of Commissioners agrees to enter into an agreement with Job & Family Services and Hope Town, Inc dba Hope on Wheels to provide supplemental transportation services./Resolution 23-0540
17. The Board of Commissioners approves specifications and set date for the Village of Mantua 10600 Block Sidewalk Improvement Project, Mantua, Ohio./Resolution 23-0541
18. The Board of Commissioners accepts and awards the bid for the Portage County MARCS Radio Towers for the Board of Commissioners on behalf of the Portage County Emergency Management Agency./Resolution 23-0542
19. The Board of Commissioners agrees to reject bids for the Portage County Annex Renovation Project./Resolution 23-0543
20. The Board of Commissioners amend Resolution no. 21-0568 adopted August 5, 2021, approving, and executing the supply agreement regarding Energy Purchasing Program



## **EMERGENCY MANAGEMENT AGENCY**

Present: Director Ryan Shackelford

### **Discussion:**

#### *1. Hazardous Materials Response Team Replacement Vehicle.*

Director Shackelford states that over the last couple months EMA has been working with the Oversight Chiefs Committee to look at purchasing a new Hazmat Rig. Background provided:

- The Hazmat team was founded in 1996.
- They bring in roughly \$33,000 annually with budget expenses of around \$15,000 with a carryover balance of \$262,000 in the fund currently.
- The fund was originally established to replace the main hazmat rig which is a 1994 international tractor with trailer.
- The issue with the rig, even though it is low miles, is that it is underpowered to pull the weight that is required. There is also a monitoring trailer that is starting to have maintenance issues.
- There are issues with trying to purchase due to the market. New options run anywhere from \$500,000 to 1 million. Financing doesn't seem to be an option.
- Buying a used vehicle is also a challenge because it would have to go out for procurement and it is hard to meet needs in the used market. To remove procurement there would have to be a state bid process.
- Searching rigs, they have come across a 2012 Hackney for \$329,000 with 36,000 miles, a 2005 E1 Typhoon for \$249,000 with 5,000 miles and a, 2004 SVI Spartan for \$295,000 with 14,000 miles
- Director Shackelford states that the best option was the 2004 SVI Spartan.
- The Chiefs do not want to expend the entire fund. Director Shackelford is bringing this forward to the Commissioners to see if they would be willing to meet a 1/3 or 1/2 of the way with the purchase.
- A vehicle was found for \$150,000 and it was sold immediately. If a used rig is found, Director Shackelford is not confident that the county would have the resources to travel, examine the vehicle and purchase it in time before another party bought it. It would be difficult.

Commissioner Tinlin says that he would be willing to work together if more information was given. He tells Director Shackelford that once something is found that meets the needs then let them know.

Commissioner Christian-Bennett directed the question of money to Director Petty. She wants to know if there has been a chance to see if additional funds would be needed for this. Director Petty states that if the Board was willing to contribute a portion and they planned to use General Funds, then it would have to wait until the end of the year. A possibility is the Sales and Use Tax Fund that was discussed earlier, but Director Petty is unsure. Commissioner Christian-Bennett suggested supplanting ARPA funds.

Director Shackelford stated they are at a pass fighting the age, mileage, and the cost of used vehicles. Commissioner Badalamenti asked how often the current vehicle is used. Quite a bit. Also, they are taking 2 assets and moving it into 1. They would be selling 2 vehicles and getting 1. The procurement from the sale is unknown but could also be used toward alleviating the cost of the new rig.

It is suggested to investigate State Grant Funds. The typical grant that is used is the State Homeland Security Grant. The purchase of the vehicle would be an eligible expense, but it involves some restrictions including: it would have to be a new vehicle, have exact specifications and the one award could not be more than \$225,000.

Director Shackelford wanted to mention the issues to the Commissioners, and he is not looking for any answers today.

#### **Executive Session:**

10:36 AM In accordance with the Ohio Rev. Code 121.22(G)(6), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to discuss details relative to the security arrangements and emergency response protocols for a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public office. Also present: Administrator, Michelle Crombie, Director Shackelford, Director Petty. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

10:55 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

After exiting executive session, the Board took no action.

### **COUNTY ADMINISTRATOR**

#### **Executive Session:**

10:55 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the employment, of a public employee. Also present: Administrator Crombie, Director Petty, and Director Kautzman. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

11:06 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

## **PUBLIC COMMENT**

Mr. Adam Gumpf from the State Treasurer's Office, who is a life-long resident of Portage County, was in the area so he wanted to stop in and say hello to the Commissioners.

Commissioner Christian-Bennett asked if there was anything at the State Treasurer's Office that is happening that will impact the county.

Mr. Gumpf answered that it has been a relatively slow summer. There have been fairs and the State Budget has just passed. Programs are moving along.

**RECESS: 11:08 AM**

**RECONVE: 11:12 AM**

11:12 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the employment, of a public employee. Also present: Administrator Crombie, Director Petty, and Director Kautzman. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

11:21 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

## **MISCELLANEOUS**

### **Journal Entries:**

1. The Board of Commissioners acknowledged receipt of the August 29, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

**Motion: Commissioner Christian-Bennett**

**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

2. The Board of Commissioners approved the August 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

**Motion: Commissioner Christian-Bennett**

**Seconded: Commissioner Tinlin**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

3. The Board of Commissioners authorized Commissioner Anthony Badalamenti to sign the Request for Release of Funds and Certification for the 2022 Target of Opportunity Program, Mantua Village Façade Improvement Project and is being funded out of the 2022 CDBG Allocation Grant as presented by the P.C. Regional Planning Commission.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

4. The Board of Commissioners sign the August 31, 2023, correspondence to Kate Church and Anthony Badalamenti to submit an online OPWC disbursement request #7 on behalf of the Portage County Engineer to consultant, Marrucci & Gaffney Excavating Co. in the amount of \$60,999.80 for Fund 4258 Newton Falls Bridge Replacement. 50% of said request was paid with local funds.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

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**RESOLUTION NO. 23-0519**

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**RE: PORTAGE COUNTY BOARD OF  
COMMISSIONERS CERTIFIES TO THE  
PORTAGE COUNTY AUDITOR  
UNPAID CHARGES FOR THE FRANKLIN  
TOWNSHIP LEAF RECYCLING PROGRAM IN  
FRANKLIN TOWNSHIP ON BEHALF OF THE  
FRANKLIN TOWNSHIP TRUSTEES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** the Board of Commissioners certifies unpaid charges for the Franklin Township Leaf Recycling Program, on behalf of the Franklin Township Trustees, from July 1, 2022, through June 30, 2023, to be placed on the Portage County Real Property Tax Duplicates for collection on the 2024 Property taxes, and

**WHEREAS,** it is found and determined by this Board that in accordance with the existing contractual agreement between the Franklin Township Board of Trustees and this Board that this Board may certify to the Portage County Auditor those charges unpaid for the Township Leaf Recycling Program on parcels designated by the Franklin Township Board of Trustees; now therefore be it

**RESOLVED,** that this Board, in accordance with the existing contractual agreement between the Franklin Township Board of Trustees and this Board, hereby certifies to the Auditor of Portage County said charges for the Franklin Township Leaf Recycling Program, on behalf of the Franklin Township Trustees, for the amount of \$51.25 per premises (real property parcel). As directed by the Franklin Township resolution 2022-21 to be placed on the real property duplicate against the lots or parcels as indicated by the Franklin Township Board of Trustees; and be it further

**RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office, the Department of Budget & Financial Management, and the Portage County Solid Waste Management District; and be it further

**RESOLVED,** that the Board Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;          Sabrina Christian-Bennett, Yea;          Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0520      -      RE:   TRANSFER FROM FUND 0001, GENERAL  
FUND TO FUND 1410, PUBLIC  
ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

**WHEREAS,** it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$28,850.89 for the month of September 2023 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out

\$28,850.89

**TO:**FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

Project: NONE

\$28,850.89

; and be it further

**RESOLVED,**

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0521**

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**RE: RESCIND RESOLUTION NO. 21-0673:  
APPROVING A REQUEST FOR  
INSTALLMENT PAYMENTS OF  
CONNECTION CHARGES FOR  
CONNECTIONS TO THE SANITARY  
SEWERAGE SYSTEM IN THE PORTAGE  
COUNTY REGIONAL SEWER DISTRICT  
AND ESTABLISHING THE TERMS AND  
CONDITIONS OF THE SAME**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:



**WHEREAS,** the new year 2023-2024 Prosecutors State Grant will require a supplement to sustain the payroll to the end of 2023, and

**WHEREAS,** Fund 1481, Prosecutors State Grant is in need of funding via transfer from Fund 0001, General Fund; now therefore be it

**RESOLVED,** that the following transfer be made:

**FROM:**FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfer Out \$171,156.00

**TO:**FUND 1481, PROSECUTORS STATE GRANT

ORGCODE – 14813002

Credit Revenue Account

Object 280000 Project 2A575 – Transfer In \$ 44,999.00

Object 280000 Project 3A575 – Transfer In \$123,617.00

Object 280000 Project 3B575 – Transfer In \$ 2,540.00

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;      Sabrina Christian-Bennett, Yea;      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0523**

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**RE: PORTAGE COUNTY BOARD OF  
COMMISSIONERS CERTIFIES TO THE  
PORTAGE COUNTY AUDITOR UNPAID  
CHARGES FOR CURBSIDE RECYCLING  
COLLECTION SERVICES ON RESIDENTIAL  
PROPERTIES IN THE PORTAGE COUNTY**



## **SOLID WASTE MANAGEMENT DISTRICT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners certifies unpaid charges for residential curbside recycling collection services for July 1, 2022 to June 30, 2023, to be placed on the Portage County Real Property Tax Duplicates for collection on the 2024 Property taxes, and
- WHEREAS,** it is found and determined by this Board that through, and without limitation, Ohio Revised Code, Section 343.08, the Board of Commissioners may certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, duplexes, triplexes, single family homes, and condominiums; now therefore be it
- RESOLVED,** that this Board certifies to the Auditor of Portage County said charges for recycling services in the Portage County Solid Waste Management District, including but not limited to mobile home parks, duplexes, triplexes, single family homes, and condominiums for recycling service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further
- RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office, the Department of Budget & Financial Management and the Portage County Solid Waste Management District; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;                      Sabrina Christian-Bennett, Yea;                      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0524       -       RE:   TRANSFER FROM FUND 1414, CHILD  
SUPPORT ADMINISTRATION, TO 1410  
PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following

resolution be adopted:

**WHEREAS,** the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$6,409.46 for final Pymt July 2023 costs as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR \$6,409.46

**TO:**

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR \$6,409.46

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0525      -      RE:    ENTER INTO AN AGREEMENT BETWEEN  
THE PORTAGE COUNTY CHILD SUPPORT  
ENFORCEMENT AGENCY AND PORTAGE  
COUNTY DOMESTIC RELATIONS COURT –  
MAGISTRATE SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,**            the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Domestic Relations Court – Magistrate Services; and
- WHEREAS,**            it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court that Magistrate Services shall be purchased at the rate of Two hundred thirty-four and 46/100 dollars (\$234.46) per hour, not to exceed One Hundred forty thousand six hundred seventy six and 92/100 dollars (\$140,676.92);
- WHEREAS,**            the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court -Magistrate Services; now therefore be it
- RESOLVED,**            that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court - Magistrate Services at the rate of Two hundred thirty-four and 46/100 dollars (\$234.46) per hour, not to exceed One Hundred forty thousand six hundred seventy six and 92/100 dollars (\$140,676.92; be it further
- RESOLVED,**            that funding for this agreement will come from Job & Family Services fund 1414; and be it further
- RESOLVED,**            that the term of this agreement shall be from July 1, 2023 through June 30, 2024; and be it further
- RESOLVED,**            that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0526**

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**RE: ENTER INTO A SUBGRANT AGREEMENT  
FOR TITLE XX ADULT DAY SERVICES  
BETWEEN THE BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES AND COLEMAN  
PROFESSIONAL SERVICES DBA  
COLEMAN ADULT DAY SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Adult Day Services designed to provide eligible Portage County adult (age 60 and over) who have moderate to severe disabilities the opportunity to participate in physical, cultural, creative, cognitive, and social development activities as well as support increased opportunities for caregivers to engage in physical, social, or work-related activities knowing their loved one is in a safe and supportive environment; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for Title XX Adult Day Services on June 21, 2023; and
- WHEREAS,** Coleman Professional Services dba Coleman Adult Day Services is willing and able to provide these services; and
- WHEREAS,** the Subgrant Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Coleman Professional Services dba Coleman Adult Day Services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services dba Coleman Adult Day Services with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period October 1, 2023 through September 30, 2024, with the option to renew two (2) additional years; and be it further

- RESOLVED,** that the total amount of this Subgrant Agreement is not to exceed Sixty-three thousand ninety-six and 23/100 dollars (\$63,096.23); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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**RESOLUTION NO. 23-0527      -      RE:    ENTER INTO AN AGREEMENT FOR TITLE XX ADULT PROTECTIVE CASE MANAGEMENT BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Adult Protective Services ("APS") Case Management for adults (age 60 and over) who are residents of Portage County by providing short-term (90 days or less) intensive wrap-around case management services to meet the identified needs of this population; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for Title XX APS Case Management on June 21, 2023; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services through their program entitled "Caring Home Help Senior Outreach Services"; and

- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Ravenna, OH 44266, for the period October 1, 2023 through September 30, 2024, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty thousand and 00/100 dollars (\$20,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0528**

**- RE: ENTER INTO AN AGREEMENT FOR TITLE XX GERIATRIC MENTAL HEALTH COUNSELING BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services ("PCJFS") is in need of Geriatric Mental Health Counseling for adults (age 60 and over) who are residents of Portage County by going to the homes of PCJFS Adult Protective Services referred clients to assess the need for services and evaluate

access to coverage by their insurance; and

**WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and

**WHEREAS,** One (1) proposal was received, opened, and tabulated for Title XX Geriatric Mental Health Counseling on June 21, 2023; and

**WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and

**WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Ravenna, OH 44266, for the period October 1, 2023 through September 30, 2024, with the option to renew two (2) additional years; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Five thousand and 00/100 dollars (\$5,000.00); and be it further

**RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;          Sabrina Christian-Bennett, Yea;          Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0529          -          RE:    ENTER INTO A SUBGRANT AGREEMENT  
FOR TITLE XX SENIOR RECREATION  
SERVICES BETWEEN THE BOARD OF  
COMMISSIONERS ON BEHALF OF**

**PORTAGE COUNTY JOB & FAMILY  
SERVICES AND FAMILY & COMMUNITY  
SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Senior Recreation Services designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development of senior citizens (age 60 and over) who are residents of Portage County; and
- WHEREAS,** requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** one (1) proposal was received, opened, and tabulated for Title XX Senior Recreation Services on June 21, 2023; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Subgrant Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Ravenna, OH 44266, for the period October 1, 2023 through September 30, 2024, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Subgrant Agreement is not to exceed Seventy thousand and 00/100 dollars (\$70,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.



Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0530**

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**RE: ENTER INTO AN AGREEMENT FOR TITLE  
XX HOME-BASED CHORE SERVICES  
BETWEEN THE BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES AND VANTAGE AGING.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** Portage County Job & Family Services is in need of Home-Based Chore Services for adults (age 60 and over) who are residents of Portage County by providing assistance with heavy-duty household cleaning services that resolve unsafe or unsanitary conditions resulting in housing and health crises associated with these living conditions; and

**WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and

**WHEREAS,** One (1) proposal was received, opened, and tabulated for Title XX Home-Based Chore Services on June 21, 2023; and

**WHEREAS,** Vantage Aging is willing and able to provide these services; and

**WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Vantage Aging; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Vantage Aging with its principal place of business located at 388 S. Main Street, Suite 325, Akron, Ohio 44311, for the period October 1, 2023 through September 30, 2024, with the option to renew two (2) additional years; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Five thousand and 00/100 dollars (\$5,000.00); and be it further

**RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;                      Sabrina Christian-Bennett, Yea;                      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0531                      -                      RE:    ENTER INTO AN AMENDMENT NO. 4 FOR  
PREVENTION, RETENTION, AND  
CONTINGENCY (PRC) UTILITY  
ASSISTANCE SERVICES BETWEEN THE  
PORTAGE COUNTY BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES ("PCJFS") AND COMMUNITY  
ACTION COUNCIL OF PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210498 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0605 to provide PRC Utility Assistance Services for eligible Portage County residents; and

**WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0513 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and

**WHEREAS,** an Amendment No. 2 between the parties was entered into on September 1, 2022 by Resolution No. 22-0548 to reduce the current agreement term October 1, 2021 through September 30, 2022 by Seventy-four thousand and 00/100 dollars (\$74,000.00) to Twenty-six thousand and 00/100 dollars (\$26,000.00); and

**WHEREAS,** an Amendment No. 3 between the parties was entered into on June 29, 2023 by Resolution No. 23-0400 to reduce the current agreement term October 1, 2022 through September 30, 2023 by Fifteen thousand and 00/100 dollars to Thirty-seven thousand and 00/100 dollars (\$37,000.00); and be it further

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 4 between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Thirty thousand and 00/100 dollars (\$30,000.00); and be it further

**RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roil call vote as follows:

Anthony J. Badalamenti, Yea;      Sabrina Christian-Bennett, Yea;      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0532                      -                      RE:     ENTER INTO AN AMENDMENT NO. 4 FOR PREVENTION, RETENTION, AND CONTINGENCY (PRC) LEGAL SERVICES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES (“PCJFS”) AND COMMUNITY LEGAL AID SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210497 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0606 to provide PRC Legal Services for eligible Portage County residents; and

**WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0515 to extend the agreement by one (1)



**BEHALF OF PORTAGE COUNTY JOB &  
FAMILY SERVICES ("PCJFS") AND  
COMMUNITY ACTION COUNCIL OF  
PORTAGE COUNTY**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210500 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0604 to provide PRC Home Repair Services for eligible Portage County residents; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on July 14, 2022 by Resolution No. 22-0446 to increase the cap for Home Repairs up to Seven thousand five hundred and 00/100 dollars (\$7,500.00) per lifetime per individual as stated in the Portage County PRC Plan effective March 17, 2022; and
- WHEREAS,** an Amendment No. 2 between the parties was entered into on August 11, 2022 by Resolution No. 22-0512 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0534**

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**RE: ENTER INTO AN AMENDMENT NO. 1 FOR  
PREVENTION, RETENTION AND  
CONTINGENCY (PRC) FAMILY SUPPORT  
SERVICES BETWEEN THE BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES AND CATHOLIC CHARITIES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Family Support Services for eligible Portage County residents; and
- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No.20230341 (the "Original Contract") on April 6, 2023 by Resolution No. 23-0246 to provide PRC Family Support Services for eligible Portage County residents; and be it further
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Catholic Charities to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty-five thousand and 00/100 dollars (\$25,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0535**

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**RE: ENTER INTO AN AMENDMENT NO.2 FOR PREVENTION, RETENTION, AND CONTINGENCY (PRC) DOMESTIC VIOLENCE SERVICES ENTITLED "SAFER FUTURES" BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES ("PCJFS") AND FAMILY & COMMUNITY SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210504 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0607 to provide PRC Domestic Violence Services for eligible Portage County residents; and

**WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0516 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed One hundred fifty-two thousand seventy-one and 65/100 dollars (\$152,071.65); and be it further

**RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0536**

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**RE: ENTER INTO AN AMENDMENT NO.2 FOR PREVENTION, RETENTION, AND CONTINGENCY (PRC) HOUSING ASSISTANCE SERVICES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES ("PCJFS") AND FAMILY & COMMUNITY, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20210505 (the “Original Contract”) on August 26, 2021 by Resolution No. 21-0608 to provide PRC Housing Assistance Services for eligible Portage County residents; and

**WHEREAS,** an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0517 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Eighty-six thousand and 00/100 dollars (\$86,000.00); and be it further

**RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal



actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;                      Sabrina Christian-Bennett, Yea;                      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0537                      -                      RE:    ENTER INTO AN AMENDMENT NO. 2 FOR  
PREVENTION, RETENTION AND  
CONTINGENCY (PRC) INFORMATION AND  
REFERRAL SERVICES BETWEEN THE  
BOARD OF COMMISSIONERS ON BEHALF  
OF PORTAGE COUNTY JOB & FAMILY  
SERVICES AND UNITED WAY OF  
PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,**                      an agreement between the parties was entered into and known as Portage County Contract No. 20210537 on August 26, 2021 by Resolution No. 21-0611 to provide PRC Information and Referral Services for eligible PCJFS clients; and

**WHEREAS,**                      an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0523 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further

**WHEREAS,**                      the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,**                      that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and United Way of Portage County to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further

**RESOLVED,**                      that the total amount of this Agreement is not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further

**RESOLVED,**                      that funding for this agreement will come from Job & Family Services fund 1410; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;                      Sabrina Christian-Bennett, Yea;                      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0538                      -                      RE:    ENTER INTO AN AMENDMENT NO. 2 FOR PARENTING AND DOMESTIC VIOLENCE SERVICES THROUGH THE REACH PROGRAM (RECOVERY, EMPOWERMENT, AND ACTION CREATING HOPE - REACH) BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20220495 (the "Original Contract") on July 21, 2022 by Resolution No. 22-0463 to provide Parenting and Domestic Violence Services through the REACH Program for eligible Portage County residents, for the period October 1, 2022 through September 30, 2023; and

**WHEREAS,** an Amendment No. 1 between the parties was entered into on June 29, 2023 by Resolution No. 23-0404 to reduce the current agreement term October 1, 2022 through September 30, 2023 by Ten thousand and 00/100 dollars (\$10,000.00) to Twenty-three thousand five hundred and 00/100 dollars (\$23,500.00); and be it further

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from October 1, 2023 through September 30, 2024; and be it further

- RESOLVED,** that the total amount of this Agreement is not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;          Sabrina Christian-Bennett, Yea;          Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0539          -          RE:    ENTER INTO AN AGREEMENT BETWEEN  
THE PORTAGE COUNTY BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES ("PCJFS") AND A BLESSED  
PATH, INC. DBA SCENIC VIEW  
TRANSPORTATION TO PROVIDE  
SUPPLEMENTAL TRANSPORTATION  
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** Portage County Job & Family Services (PCJFS) is in need of shuttle/door-to-door Supplemental Transportation Services to the current transportation program to provide emergency on-call services of the following: Medicaid eligible consumers to and from medical appointments for ongoing treatment, including pregnancy related services; Temporary Assistance for Needy Families (TANF) eligible individuals to and from their place of employment and/or training site and/or child care provider; PCJFS CCMEP (WIOA and TANF eligible) Youth to and from their place of employment and/or training site; PCJFS WIOA Adult and Dislocated Workers to and from place of employment and/or training site; Transportation for Employment Related Program to and from designated employer and/or training sites; SNAP Employment and Training Transportation Services; and necessary trips for elderly for supportive services who are working with Adult Protective Services; and

- WHEREAS,** Requests for Proposals were sent to fourteen (14) potential service providers; and
- WHEREAS,** Three (3) proposals were received, opened, and tabulated on June 28, 2023; and
- WHEREAS,** A Blessed Path, Inc. dba Scenic View Transportation is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and A Blessed Path, Inc. dba Scenic View Transportation; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Scenic View Transportation, with its principal place of business located at 2380 Nimishillen Church Road, Canton, Ohio 44721, for the period October 1, 2023 through September 30, 2024, with a one (1) year extension option; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty Thousand and 00/100 dollars (\$30,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410 and 1413; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;                      Sabrina Christian-Bennett, Yea;                      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0540                      -                      RE:    ENTER INTO AN AGREEMENT BETWEEN  
THE PORTAGE COUNTY BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES ("PCJFS") AND HOPE TOWN,  
INC. DBA HOPE ON WHEELS TO PROVIDE  
SUPPLEMENTAL TRANSPORTATION**

## SERVICES.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services (PCJFS) is in need of shuttle/door-to-door Supplemental Transportation Services to the current transportation program to provide emergency on-call services of the following: Medicaid eligible consumers to and from medical appointments for ongoing treatment, including pregnancy related services; Temporary Assistance for Needy Families (TANF) eligible individuals to and from their place of employment and/or training site and/or child care provider; PCJFS CCMEP (WIOA and TANF eligible) Youth to and from their place of employment and/or training site; PCJFS WIOA Adult and Dislocated Workers to and from place of employment and/or training site; Transportation for Employment Related Program to and from designated employer and/or training sites; and SNAP Employment and Training Transportation Services; and necessary trips for elderly for supportive services who are working with Adult Protective Services; and
- WHEREAS,** Requests for Proposals were sent to fourteen (14) potential service providers; and
- WHEREAS,** Three (3) proposals were received, opened, and tabulated on June 28, 2023; and
- WHEREAS,** Hope Town, Inc. dba Hope on Wheels is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Hope Town, Inc. dba Hope on Wheels; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Hope Town, Inc. dba Hope on Wheels, with its principal place of business located at 9544 Windham Parkman Road, Windham, Ohio 44288, for the period October 1, 2023 through September 30, 2024, with a one (1) year extension option; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty Thousand and 00/100 dollars (\$30,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410 and 1413; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;                      Sabrina Christian-Bennett, Yea;                      Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0541                      -                      RE:    APPROVE SPECIFICATIONS AND SET  
DATE FOR THE VILLAGE OF MANTUA  
10600 BLOCK SIDEWALK IMPROVEMENT  
PROJECT, MANTUA, OHIO**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**RESOLVED,** that the bid specifications, as submitted for receiving bids for the labor and materials to provide accessibility to the fronts of the businesses located at 10676, 10678 and 10682 Main Street in the Village of Mantua by rebuilding the sidewalks and steps along with an ADA compatible ramp at the North end of the sidewalk, be approved; and be it further

**RESOLVED,** that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services in the lobby of the Office of Internal Services located at the back of the Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:00 p.m., September 27, 2023 and will be publicly opened and read aloud; and be it further

**RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on September 10, 2023 and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0542**

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**RE: ACCEPT AND AWARD THE BID FOR THE  
PORTAGE COUNTY MARCS RADIO  
TOWERS FOR THE BOARD OF  
COMMISSIONERS ON BEHALF OF THE  
PORTAGE COUNTY EMERGENCY  
MANAGEMENT AGENCY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

**WHEREAS,** five (5) bids for the Portage County MARCS Radio Towers were received, tabulated and recorded on June 21<sup>st</sup>, 2023; and

**WHEREAS,** upon review of the bids received, it is the recommendation of GPD Group and the Portage County Director of Internal Services that the Portage County Board of Commissioners accept the bid received from Valmont Industries, Inc. be accepted; now therefore be it

**RESOLVED,** that the Board of County Commissioners agree to enter into a contract with Valmont Industries, Inc., 1200 N. Oak Road, Plymouth, IN 46563 for a total of three (3) towers at the following locations: Garrettsville, Deerfield and Suffield in the amount not to exceed Four Hundred Seventy-One Thousand Eight Hundred Forty Dollars and 00/100 (\$471,840.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0543**

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**RE: REJECTING BIDS FOR THE PORTAGE  
COUNTY ANNEX RENOVATION PROJECT  
FOR THE PORTAGE COUNTY BOARD OF  
COMMISSIONERS.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** on July 6, 2023 the Board of Commissioners adopted Resolution 23-0422, adopted approving the specifications and set date for accepting bids for the Annex Renovation Project; and
- WHEREAS,** two (2) sealed bids were received by Internal Services, tabulated and recorded on August 31, 2023; and
- WHEREAS,** upon review of the bids submitted they were more than 10% over architects estimate; now therefore be it
- RESOLVED,** that all bids received shall be rejected; and be it further
- RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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**RESOLUTION NO. 23-0544      -      RE:    AMEND RESOLUTION NO. 21-0568  
ADOPTED AUGUST 5, 2021, APPROVING  
AND EXECUTING THE SUPPLY  
AGREEMENT REGARDING ENERGY  
PURCHASING PROGRAM OF THE COUNTY  
COMMISSIONERS ASSOCIATION OF OHIO  
SERVICE CORPORATION.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County entered into a Participation Agreement with County Commissioners Association of Ohio Service Corporation (CCAOSC) regarding Energy Purchasing Programs on August 5, 2021; and
- WHEREAS,** Resolution No. 21-0568 needs to be amended and the First Amendment for Exhibit B for the Electricity Purchasing Program is considered a part hereof to this resolution by reference thereto and can be found on file in the Commissioner/Purchasing Office and includes;



1. Participation in an aggregated purchasing process for its facilities where it is anticipated to be practical and economically beneficial for all Participants. Authorizes the Manager, with approval of the Energy Executive Committee to utilize its limited Power of Attorney to sign Electric Supply Agreements in connection with the purchase of the consumption necessary to supply the Aggregation for Portage County and various other counties.
2. Included in the supplier(s) electricity cost paid by Portage County to the Supplier will be the Program Administrative Fee that shall be \$0.0013 per kWh (kilowatt-hour) consumed. This is an increase from 0.001 per kWh.

; now therefore be it

**RESOLVED,** by the Portage County Board of Commissioners that we hereby amend Resolution No. 21-0568, adopted August 5, 2021, entering into a Participation Agreement regarding Energy Purchasing Programs of the CCAO Service Corporation; now therefore be it

**RESOLVED,** that a certified copy be sent to the Internal Services Department; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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#### **Journal Entries:**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(l), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Approve the revised PCSA Paralegal job description for Job & Family Services Department, including the job title change to Child & Adult Protective Services Paralegal.  
**Motion:** Commissioner Christian-Bennett  
**Seconded:** Commissioner Tinlin  
**All in Favor:** Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;  
**Motion Carries**

2. Authorize a wage increase for Jackie Beauchamp, Child & Adult Protective Service Paralegal due to job description revision, effective as of Tuesday, September 5, 2023.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

3. Authorize the three-day internal posting of the full time Social Service 2 Worker for Portage County Job & Family Services with external posting if no internal appointment is made.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

4. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. Clarysa Philpot ~ Internal Service/ Maintenance

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

5. The Board of Commissioners signed the September 7, 2023 correspondence to Portage County Auditor Matt Kelly including a listing of Final Certification of Delinquent Accounts for the sewer and water service billings through August 22, 2023 in accordance with Ohio Revised Code Section 6117.02, as presented by the Department of Budget & Financial Management.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
Commissioner Badalamenti, Yea;

**Motion Carries**

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

6. Direct the Auditor's Office to pay/process the August 31, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin  
**All in Favor:** Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;  
**Motion Carries**

<b>Expenditure Review</b>		
<b>County Funds: (0001 – 8399)</b>		
Bill Payment and ACH list totaling:		
Bill Payment list	\$796,856.49	(Includes late fees of: \$37.74)
ACH/Neil Group of	\$141.34	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$313,518.47	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$1,479.96	
Journal Vouchers totaling:	\$679,615.78	
Then and Now list totaling:	\$161,289.78	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

7. Process the August 31, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

**Motion:** Commissioner Christian-Bennett  
**Seconded:** Commissioner Tinlin  
**All in Favor:** Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;  
**Motion Carries**

8. The Board of Commissioners acknowledged receipt of the August 29, 2023 Amended Certificate of Estimated Resources for the year beginning January 1, 2023 as submitted by the Portage County Budget Commission.

**Motion:** Commissioner Christian-Bennett  
**Seconded:** Commissioner Tinlin  
**All in Favor:** Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;  
**Motion Carries**

9. The Board of Commissioners approved the August 2023 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

**Motion:** Commissioner Christian-Bennett  
**Seconded:** Commissioner Tinlin  
**All in Favor:** Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;

Commissioner Badalamenti, Yea;  
**Motion Carries**

10. The Board of Commissioners authorized Commissioner Anthony Badalamenti to sign the Request for Release of Funds and Certification for the 2022 Target of Opportunity Program, Mantua Village Façade Improvement Project and is being funded out of the 2022 CDBG Allocation Grant as presented by the P.C. Regional Planning Commission.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
 Commissioner Badalamenti, Yea;

**Motion Carries**

11. The Board of Commissioners sign the August 31, 2023, correspondence to Kate Church and Anthony Badalamenti to submit an online OPWC disbursement request #7 on behalf of the Portage County Engineer to consultant, Marrucci & Gaffney Excavating Co. in the amount of \$60,999.80 for Fund 4258 Newton Falls Bridge Replacement. 50% of said request was paid with local funds.

**Motion:** Commissioner Christian-Bennett

**Seconded:** Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;  
 Commissioner Badalamenti, Yea;

**Motion Carries**

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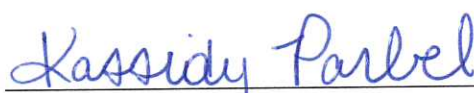
**Motion:** by Commissioner Badalamenti, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **September 7<sup>th</sup>, 2023 at 11:23 AM.**  
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, Yea;  
 Commissioner Christian-Bennett, Yea;  
**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **September 7<sup>th</sup>, 2023.**

  
 Anthony J. Badalamenti, President

  
 Sabrina Christian-Bennett, Vice President

  
 Mike Tinlin, Board Member

  
 Cassidy Parbel, Clerk