



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, November 12, 2020

9:02 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present via Zoom video conference.

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day County Administrator Gene Roberts.

Recessed: 9:03 AM into Solid Waste Management District Meeting

Reconvened: 9:18 AM

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: JoAnn Townend

Resolutions:

1. The Board of Commissioners agrees to authorize the Portage County Engineer to execute Local Public Agency (LPA) agreement No. 34743 (PID No. 112261) with the director of the Ohio Department of Transportation for a FY21 Pavement Marking Safety Grant covering various roads under the jurisdiction of the Portage County Engineer./Resolution No. 20-0675
 - The County Engineer was successful in obtaining 100% Federal Funding from the County Engineer's Association for pavement marking services for 2021 in the maximum amount of \$150,000.
 - This resolution will enter into an agreement with the Ohio Department of Transportation in order to move forward.

RESOLUTION No. 20-0675

**RE: A RESOLUTION TO AUTHORIZE THE
PORTAGE COUNTY ENGINEER TO
EXECUTE LOCAL PUBLIC AGENCY (LPA)
AGREEMENT NO. 34743 (PID NO. 112261)
WITH THE DIRECTOR OF THE OHIO
DEPARTMENT OF TRANSPORTATION FOR
A FY21 PAVEMENT MARKING SAFETY**

**GRANT COVERING VARIOUS ROADS
UNDER THE JURISDICTION OF THE
PORTAGE COUNTY ENGINEER.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has secured 100% federal funding from the County Engineer's Association of Ohio for a FY21 Pavement Marking Safety Grant covering various roads under the jurisdiction of the Portage County Engineer, and

WHEREAS, the Portage County Engineer has received LPA Agreement No. 34743 (PID No. 112261) from the Director of the Ohio Department of Transportation for said project, and

WHEREAS, the LPA Agreement provides for reimbursement to the Portage County Engineer of federal funds for said project up to a maximum of \$150,000.00, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into LPA Agreement No. 34743 (PID No. 112261) with the Director of the Ohio Department of Transportation to access federal funds to reimburse the Portage County Engineer for said FY21 Pavement Marking Safety Grant covering various roads under the jurisdiction of the Portage County Engineer; and be it further.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

2. The Board of Commissioners authorizes sale of obsolete equipment and miscellaneous truck parts by public auction for the Portage County Engineer's Office./Resolution No. 20-0676
- The County Engineer has two vehicles and miscellaneous truck parts they would like to sell by auction.

**RESOLUTION No. 20-0676 - RE: AUTHORIZE SALE OF OBSOLETE
EQUIPMENT AND MISCELLANEOUS
TRUCK PARTS BY PUBLIC AUCTION**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Michael A. Marozzi, Portage County Engineer, has advised this Board that several pieces of equipment and miscellaneous truck parts once used by the Portage County Engineer's Department are obsolete and unfit for the use for which they were initially acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the herein described equipment and miscellaneous truck parts are obsolete and unfit for the use for which they were initially acquired, and be it further

RESOLVED, that said items will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of the Portage County Engineer. Further Notice of Public Auction shall be published in the Record Courier on Monday, November 30, 2020.

Date of Auction: Saturday - December 12, 2020

Time of Auction: 10:00 A.M.

**Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Edinburg, Ohio**

Live bidding to take place at: www.edinburgauction.com.

Said items may be viewed from 9:00 A.M. to 4:00 P.M. on Friday, December 11 at Edinburg Auction Sales, Inc. The items can also be viewed online at www.edinburgauction.com.

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items.

Items being sold are as follows:

1985 Mack Truck Tractor (PCE Equipment #46 – Serial #1M2N179Y9GA0032
1999 International Dump Truck (PCE Equipment #50) – Serial #1HTSDADR6YH255389
Miscellaneous Truck Parts

;and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

3. The Board of Commissioners agrees to enter into a subgrant agreement between the Portage County Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to provide Ohio Early Intervention Service Coordination and Outreach Services./Resolution No. 20-0677
- This resolution enters into a subgrant agreement with Family and Community Services for Job and Family Services for their early intervention service coordination.
 - Time period: July 1, 2020 through June 30, 2021.
 - Contract amount: \$290,447.00.

**RESOLUTION NO. 20-0677 - RE: ENTER INTO A SUBGRANT AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC. TO PROVIDE OHIO EARLY
INTERVENTION SERVICE COORDINATION
AND OUTREACH SERVICES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services is in need of Early Intervention service coordination services, evaluation and assessment for eligible infants and toddlers with disabilities, ages birth through age two (2) years, and their families in Portage County as well as Early Intervention child find outreach activities; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, the Subgrant Agreement will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite #221, Ravenna, Ohio 44266, for the period July 1, 2020 through June 30, 2021; and be it further

RESOLVED, that annual service under this agreement shall not exceed Two hundred ninety thousand four hundred forty seven and 00/100 dollars (\$290,447.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1412; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

DEPARTMENT OF BUDGET & FINANCE

Present: Todd Bragg

- The bill run was normal.
- The Then and Now's are higher today at \$150,000, but almost \$100,000 is Job and Family Services' rental payment due to a process change from Journal Entries to check payments.
- Otherwise nothing else of concern.

Resolutions:

RESOLUTION NO. 20-0678 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on November 12, 2020 in the total payment amount of **\$679,215.32** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, November 13, 2020, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on November 12, 2020 in the total payment amount of **\$60.30 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0679 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on November 12, 2020 in the total payment amount as follows:

1. \$254,416.82 to Medical Mutual - Claims
2. \$8,290.25 to Wage Works - Contributions; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, November 13, 2020 \$254,416.82

Wire Transfer on Friday, November 13, 2020 \$ 8,290.25

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0680 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

11/12/20	255	\$2,622.25
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Total		\$2,622.25
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; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0681 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$174,065.79** dated **November 12, 2020** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

5. The Board of Commissioners agrees to amend the General Fund 2020 Annual Appropriation Resolution No. 19-0947, adopted December 19, 2019./Resolution No. 20-0682
- The majority of the expenses are for telephones (\$50,000) and the rest is for Administrator Roberts' admin time charged to the Contractual Services line and an additional \$10,000 for Labor Attorney Jim Wilkens to move money through March of 2021.

Resolution numbers 6-10 are all transfers to finish out old Workers Comp funds, which are left open for 10 years at minimum and the funding is beyond that timeframe. The funding will be returned to the Admin Workers Comp Fund.

Resolution number 11 is taking money from the Admin Workers Comp Fund and getting the 2021 fund started for next year.

RESOLUTION NO. 20-0682

RE: AMENDMENT TO THE GENERAL FUND 2020 ANNUAL APPROPRIATION RESOLUTION
NO. 19-0947 ADOPTED DECEMBER 19, 2019

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2020 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 0001 General Fund		
001 Commissioners		
00014 Commissioners Contract Svcs	75,000	-
MEMO TOTAL	<u>\$ 75,000</u>	<u>\$ -</u>
Note:		
TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 75,000</u>	<u>\$ -</u>

*Increase**Decrease*

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

6. The Board of Commissioners agrees to transfer \$175,858.57 from Fund 7215 WC 2006 to Fund 7201 WC General Administration./Resolution No. 20-0683

**RESOLUTION NO. 20-0683 - RE: TRANSFER FROM Fund 7215, WC 2006 to
FUND 7201, WC RR P GENERAL
ADMINISTRATION**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the following transfer be made in the amount of \$175,858.57 from Fund 7215 to close out the fund, as recommended by the Director of Budget and Financial Management:

FROM:

FUND 7215 WC RR 06
ORGCODE – 72150189
Debit Expense Account
Object 910000 - Transfers-Out \$175,858.57

TO:

FUND 7201, WC RR P GENERAL ADMINISTRATION
ORGCODE - 72010122
Credit Revenue Account
Revenue Source 280000 - Transfers-In \$175,858.57

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

7. The Board of Commissioners agrees to transfer \$79,142.52 from Fund 7216, WC 2007 to Fund 7201 WC RR P General Administration./ Resolution No. 20-0684

**RESOLUTION NO. 20-0684 - RE: TRANSFER FROM Fund 7216, WC 2007 to
FUND 7201, WC RR P GENERAL
ADMINISTRATION**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the following transfer be made in the amount of \$79,142.52 from Fund 7216 to close out the fund, as recommended by the Director of Budget and Financial Management:

FROM:

FUND 7216 WC RR 07
ORGCODE - 72160129
Debit Expense Account
Object 910000 - Transfers-Out \$79,142.52

TO:

FUND 7201, WC RR P GENERAL ADMINISTRATION
ORGCODE - 72010122
Credit Revenue Account
Revenue Source 280000 - Transfers-In \$79,142.52

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

8. The Board of Commissioners agrees to transfer \$88,120.10 from Fund 7217 WC 2008 to 7201 WC RR P General Administration./Resolution No. 20-0685

**RESOLUTION NO. 20-0685 - RE: TRANSFER FROM Fund 7217, WC 2008 to
FUND 7201, WC RR P GENERAL
ADMINISTRATION**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the following transfer be made in the amount of \$88,120.10 from Fund 7217 to close out the fund, as recommended by the Director of Budget and Financial Management:

FROM:

FUND 7217 WC RR 08
ORGCODE – 72170189
Debit Expense Account
Object 910000 - Transfers-Out \$88,120.10

TO:

FUND 7201, WC RR P GENERAL ADMINISTRATION
ORGCODE - 72010122
Credit Revenue Account
Revenue Source 280000 - Transfers-In \$88,120.10

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9. The Board of Commissioners agrees to transfer \$0.28 from Fund 7218 WC 2009 to Fund 7201 WC RR P General Administration./Resolution No. 20-0686

RESOLUTION NO. 20-0686 - RE: TRANSFER FROM Fund 7218, WC 2009 to FUND 7201, WC RR P GENERAL ADMINISTRATION

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the following transfer be made in the amount of \$.28 from Fund 7218 to close out the fund, as recommended by the Director of Budget and Financial Management:

FROM:

FUND 7218 WC RR 09
 ORGCODE – 72180189
 Debit Expense Account
 Object 910000 - Transfers-Out \$0.28

TO:

FUND 7201, WC RR P GENERAL ADMINISTRATION
 ORGCODE - 72010122
 Credit Revenue Account
 Revenue Source 280000 - Transfers-In \$0.28

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10. The Board of Commissioners agrees to transfer \$149,643.49 from Fund 7219 WC 2010 to Fund 7201 WC RR P General Administration./Resolution No. 20-0687

RESOLUTION NO. 20-0687 - RE: TRANSFER FROM Fund 7219, WC 2010 to FUND 7201, WC RR P GENERAL ADMINISTRATION

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the following transfer be made in the amount of \$149,643.49 from Fund 7219 to close out the fund, as recommended by the Director of Budget and Financial Management:

FROM:

FUND 7218 WC RR 09
ORGCODE – 72190189
Debit Expense Account
Object 910000 - Transfers-Out \$149,643.49

TO:
FUND 7201, WC RR P GENERAL ADMINISTRATION
ORGCODE - 72010122
Credit Revenue Account
Revenue Source 280000 - Transfers-In \$149,643.49

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11. The Board of Commissioners agrees to transfer \$270,000.00 from Fund 7201 WC RR P General Administration to Fund 7230 PROS2021./Resolution No. 20-0688

- The PROS stands for Prospective – Workers Comp used to be retroactive, but they want Counties to pay ahead and then reimburse.
- The change from retro to pros started about 3 years ago.

**RESOLUTION NO. 20-0688 - RE: TRANSFER FROM FUND 7201, WC RR P
GENERAL ADMINISTRATION TO FUND
7230, PROS2021**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, an internal charge is made to County Departments for Workers Compensation expenses, and

WHEREAS, obligations may occur before crediting the 2020 monthly charges into the Prospective Workers Compensation Rating Plan, PROS2021, Fund 7230; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$270,000.00 in order to finance initial Fund 7230 obligations for Fiscal Year 2020, as recommended by the Director of Budget and Financial Management:

FROM:

FUND 7201 WC RR P GENERAL ADMINISTRATION

ORGCODE – 72010129

Debit Expense Account

Object 910000 - Transfers-Out \$270,000.00

TO:

FUND 7228, PROS2019

ORGCODE - 72290122

Credit Revenue Account

Revenue Source 280000 - Transfers-In \$270,000.00

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

PLEASE ADD TO YOUR AGENDA:

12. The Board of Commissioners agrees to amend the Non General Fund 2020 Annual Appropriation Resolution No. 19-0948, adopted December 19, 2019./Resolution No. 20-0689

- The most important aspect is laying out changes for the CARES fund based on the application that have been received.
- \$219,000 for Job and Family Services program, \$4.8 million for Neighborhood Development Services program and the rest will be encumbered in labor lines.
- The County has more than enough qualifying labor expenses and that will leave \$2.3 million there. It's possible some additional expenses will come up by the end of the year and one could be video storage for the Courts.
- The remaining funds need to be encumbered by next Friday so the County can claim the additional shares and not lose money for the allocation from the rest of the County.
- November 20th is the deadline for commitments or the funding is lost.

RESOLUTION NO. 20-0689

**RE: AMENDMENT TO THE NON GENERAL FUND 2020 ANNUAL APPROPRIATION RESOLUTION
NO. 19-0948 ADOPTED DECEMBER 19, 2019**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2020 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1000	Recorder Equipment		
400	Recorder		
10003	Recorder Equipment Salary&Frng	6,000	-
	MEMO TOTAL	\$ 6,000	\$ -

Note:

Fund: 1019	Tax Certification Admin		
200	Treasurer		
10193	Tax Cert Admin Salary&Fringes	6,000	-
	MEMO TOTAL	\$ 6,000	\$ -

Note:

Fund: 1100	Concealed Handgun Licenses		
700	Sheriff's Department		
11005	Concealed Handgun Licenses MS	3,225	-
	MEMO TOTAL	\$ 3,225	\$ -

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1500	CARES Relief		
010	Commissioners Other		
15003	CARES Relief PS	412,059	-
15004	CARES Relief CS	995,536	-
15005	CARES Relief MS	-	1,141,805
15006	CARES Relief CO	-	453,144
	MEMO TOTAL	<u>\$ 1,407,595</u>	<u>\$ 1,594,949</u>

Note:

051	Job And Family Services		
15051	CARES Relief JFS CS	118,482	-
	MEMO TOTAL	<u>\$ 118,482</u>	<u>\$ -</u>

Note:

Fund: 4249	2019 Resurfacing Program		
800	Engineer's Department		
42496	2019 Resurfacing Program CO	2,623	-
	MEMO TOTAL	<u>\$ 2,623</u>	<u>\$ -</u>

Note:

Fund: 7040	Centralized Accounting Service		
011	Budget & Financial Management		
70403	Central Acctg Serv Salary&Frin	50,852	-
	MEMO TOTAL	<u>\$ 50,852</u>	<u>\$ -</u>

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 7101	Health Benefits Program		
018	Human Resources		
71015	HR Health Benefits MS	3,000	-
	MEMO TOTAL	<u>\$ 3,000</u>	<u>\$ -</u>

Note:

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 1,597,777</u>	<u>\$ 1,594,949</u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

WATER RESOURCES

Present: Gene Roberts and Attorney David Garnier

Discussion:**1. Village of Mantua Utilities Merger with Portage County.**

The process began last week with the Village of Mantua utilities being merged into Portage County's. Several years ago, the Board agreed to increase staffing in the drinking water plant and wastewater plant. Additionally, the original agreement (which is being modified) provided for the County to hire the Village Clerk as an employee at Water Resources, however, the Clerk has since left employment and the position is not transferring with the merger.

Back in April, discussion began about backfilling the engineering position, but it was put on hold due to other issues, but the issue is returning today for an engineer primarily assigned to the Village of Mantua for 2, if not 5 years, as the construction projects need to go to repair and improvement of the Mantua facilities. The engineering position would be either a Professional Engineer (PE) or a Fundamentals of Engineering (FE).

The request is for 3 positions – one in water, one in wastewater and one assigned to the projects for the Village of Mantua merger.

Commissioner Christian-Bennett asked if the merger documents have been returned and whether the documents are in line before the hiring begins and Administrator Roberts noted the original agreement adopted by the Village of Mantua transitioned into a Referendum by Village residents and the referendum was adopted November 3, 2020. The resolution also included a Memorandum of Understanding (MOU) and those documents (original agreement and MOU) can be provided to the Board, but the delay is due to the merger of the two documents into a final agreement and that is currently in process. The hiring process wouldn't be completed until the Board is satisfied with the agreement.

Commissioner Christian-Bennett asked who currently oversees this project and Administrator Roberts reported the Village is currently using an independent contracting firm that is doing the work in the Village plants for considerably more money than the County was charging.

Commissioner Kline noted the Board will need to hire no matter what happens and Administrator Roberts simply wants to start the process. Administrator Roberts reported when the County operated for the Village, their overtime was higher because they needed to do the work in the County's facilities for a short time period and the Village was willing to pay the overtime and it was tracked and billed accordingly. Administrator Roberts is asking to start the process to hire as if it's put on hold until the agreement is finalized, the advertisement will be considerably longer.

Commissioner Christian-Bennett noted the Village is looking to have the merger completed by January 2, 2021 (52 days from today). If the position is not filled, the County will use

current staffing with overtime until someone is hired, short term. Starting someone as soon as possible will reduce overall costs not only for the Village, but for all customers.

Commissioner Christian-Bennett asked about the surcharge rate structure and Administrator Robert replied the surcharge rate has been reduced from the original calculation of \$80.00 to \$60.00 on the initial cost.

Commissioner Christian-Bennett noted Administrator Roberts does not plan to hire anyone until the merger documents have been reviewed and approved and Administrator Roberts responded the hires will return to the Board for approval and the Board would control the outcome.

JOURNAL ENTRY: The Board of Commissioners agree to authorize the seven-day internal posting of the full time Wastewater Treatment Plant Operator, new position, for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Motion Carries

JOURNAL ENTRY: The Board of Commissioners agree to authorize the seven-day internal posting of the full time Water Treatment Plant Operator, new position, for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Motion Carries

JOURNAL ENTRY: The Board of Commissioners approves the revised Project Engineer job description for Portage County Water Resources, as previously presented to the Board on April 9, 2020.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Motion Carries

JOURNAL ENTRY: The Board of Commissioners agree to authorize the external posting of the full time Design Engineer or Project Engineer, one new hire only, for Portage County Water Resources.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

9:43 AM In accordance with the Ohio Rev. Code 121.22(G)(3), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Also present: Gene Roberts and Attorney David Garnier. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:58 AM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

After exiting executive session, the Board took no action.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the November 5, 2020 regular meeting minutes.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

COUNTY ADMINISTRATOR

Present: Gene Roberts

Discussion:

1. CARES Grant

Administrator Roberts presents two resolution for consideration– one for business assistance and the other for public assistance.

Items requested by Elected Officials and Boards totaled almost \$4 million dollars but has been scaled down due to the specific narratives requirement to \$2.3 million. There are several items still being evaluated that continue to be placeholders on the expense side.

The amount encumbered is \$8.6 million that was allotted to Portage County as CARES funding.

There remains \$5.8-\$5.9 million in business asks that didn't meet the deadline or lacked information could be considered in Round 2 if there's money left over or if future dollars become available.

Commissioner Christian-Bennett asked if the County will be able to encumber the total \$8.6 million dollars in Round 1 and Administrator Roberts replied yes.

Commissioner Christian-Bennett asked if everyone who finished their application completely will receive funding and Administrator Roberts noted he is hopeful they can provide some assistance to those who provided completed application that are being reviewed if proven they could pass an audit. The second group had applications in a condition they were unable to determine whether they could pass an audit and they are working on trying to get them ready if additional money becomes available.

Commissioner Clyde asked if the date has passed where other local governments had to encumber their funding and Commissioner Christian-Bennett noted that deadline is next Friday. Administrator Roberts mentioned the next Friday is the deadline for funding to come back to the County and the County can accumulate half of what comes back that would assist with the \$5.9 million dollar list.

Commissioner Clyde asked what happens to the other half of the funding and Administrator Roberts believes some of it returns to the State, but after talking to the Auditor, if a City has encumbered all its funding, they could be eligible for that funding, as well. Commissioner Clyde doesn't believe a lot will be returned from that source and Administrator Roberts is unsure at this point. If the County is in a position to get the money spent, there may be more money coming back. A final decision on that situation has not been received, but Administrator Roberts will investigate.

PLEASE ADD TO YOUR AGENDA

Resolutions:

1. Declaring the Board of Portage County Commissioners approval for distribution of CARES funding to business in Portage County who have submitted complete applications./Resolution No. 20-0691

RESOLUTION NO. 20-0691

- RE: A RESOLUTION DECLARING THE BOARD OF PORTAGE COUNTY COMMISSIONERS APPROVAL FOR DISTRIBUTION OF CARES FUNDING TO BUSINESS IN PORTAGE COUNTY WHO HAVE SUBMITTED COMPLETE APPLICATIONS.

It was moved by Vicki A. Kline, and seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Portage County has received CARES Funding from the State of Ohio; and

WHEREAS, Portage County Board of Commissioners has determined that a good use for a portion of the CARES Funds to be sub granted to Portage County Business; and

WHEREAS, Portage County Board of Commissioners by Resolution Number 2020-0438 entered into an agreement with NDS to assist in the administration of the distribution of the CARES Grants; and

WHEREAS, Portage County Board of Commissioners appointed a CARES Work Group to work with NDS and make recommendations to the Board; and

WHEREAS, Portage County CARES Work Group recommends to the Board of Commissioners that the following seventy-four businesses be approved up to the amount each requested by application with each of the seventy-four businesses receiving an adjusted actual amount determined to be within the CARES Funding Guidelines; and

WHEREAS, Portage County Board of Commissioners approves the maximum amount of \$4,399,514.31 to be sub-granted to the Following seventy-four businesses:

November 12, 2020 CARES Completed Applications

001 - 2020.10.21 1211 Ravenna 7 application.pdf

Ravenna 7 Movies, 215 W. Cedar Avenue, Ravenna, Ohio 44266 was closed due to the Pandemic and has not opened. The theater is losing considerable revenue and has experienced both continued expenses and expenses related to responding to the pandemic. Their requested amount is \$186,206.66.

002 - 2020.10.21 1708 Philpott Rubber LLC 10-21-2020.pdf

Philpott Rubber LLC, 375 Gentry Drive, Aurora, Ohio 44202 is a local manufacture and supplier custom molded and extruded rubber parts, quality adhesives and customer polymer parts. During the pandemic shut down Philpott lost revenue and they are requesting \$82,300.00.

003 - 2020.10.27 Jennings House Real Estate LLC 10-27-2020.pdf

Jennings House Real Estate LLC, is the property owner of 161 North Chestnut Street, Ravenna, Ohio 44240, the Del Ciello's Restaurant which closed its doors in March 2020 due to the pandemic. Jennings House Real Estate LLC is requesting \$24,000.00 in lost rental revenue.

004 - 2020.10.27 Picone Family Medicine 10-27-2020.pdf

Picone Family Medicine, 9621 East Center Street, Windham, Ohio 44288 is a medical clinic with COVID testing requesting \$120,028.62. The clinic experienced a 49% decrease in patient volume with resulting loss of revenue while at the same time experiencing expense increases for continued operations.

005 - 2020.10.28 South Prospect Gym LLC 10-28-2020.pdf

South Prospect Gym LLC, 4948 South Prospect Street, Ravenna, Ohio 44266 has requested \$10,500.00. The gym lost revenue from pandemic closure for fitness facilities.

006 - 2020.10.28 Garrettsville Cinema DBA 10-28-2020.pdf

The Galaxy Cinema 3 LLC DBA Garrettsville Cinema, 8001 State Street, Garrettsville, Ohio 44231 is requesting \$30,000.00 in assistance. The theater was ordered shut down during the initial pandemic and is currently experiencing reduced customers resulting in lost revenue and increased expenses.

007 - 2020.10.29 Madcap Brewing Company 10-29-2020.pdf

Medcep Brewing Company, 1422 Mogadore Road, Kent, Ohio 44240, is requesting \$100,000.00. The company operates a brewery, on premise taproom with event space, game room and wholesale its brewery products. The pandemic environment created reduced sales.

008 - 2020.10.29 Planet Earth Preschool 10-29-2020.pdf

Planet Earth Preschool, 4129 State Route 14, Ravenna, Ohio, 44266 is a childcare service provider asking for \$57,663.62. The requested funds are to cover the costs of payroll, disinfectant and social distancing purchases through the years end.

009 - 2020.10.30 Ace Products & Consulting 10-30-2020.pdf

Ace Products and Consulting Inc, 6800 North Chestnut Street Suite C, Ravenna, Ohio 44266 is requesting \$25,000. The firm provides testing and R&D to the rubber and silicone industries and due to customers being forced to temporarily close or freeze their budgets the firm experienced revenue loss.

010 - 2020.10.30 IWP Rootstown LLC 10-30-2020.pdf

IWP Rootstown LLC DBA Sequoia Wellness at NEOMED, 4209 State Route 44, Rootstown, Ohio 44272 is requesting \$100,000.00. The facility provides massage therapy, personal training and other programs to the members for a fee and due to the pandemic membership fees have decreased.

011 - 2020.10.30 Olstrad Engineering Corporation 10-30-2020.pdf

Olstrand Engineering Corporation, 600 Mogadore Road, Kent, Ohio 44240 \$10,000.00 Engineering services and wholesale/retail combustion equipment. The firm's assistance request is due to decreased revenue.

012 - 2020.10.30 Accounting & Tax Group 10-30-2020.pdf

Balance Sheet, LLC dba Accounting & Tax Group, 4544 Lynn Road Unit A, Ravenna, Ohio 44266 is requesting \$25,000.00. The request is to replace lost income and ongoing expenses required to keep the business open.

013 - 2020.11.02 Arnie's West Branch Steak House 11-2-2020.pdf

Arnie's West Branch Steakhouse, Inc, 5343 State Route 14, Ravenna, Ohio 44266 is requesting \$35,000. The business is a family owned restaurant that was forced to close and upon reopening limited seating is ordered due to the pandemic.

014 - 2020.11.02 Brimfield Family Restaurant LLC 11-2-2020.pdf

Brimfield Family Restaurant LLC, 1198 Tallmadge Road, Kent, Ohio 44240 is requesting \$49,667. The business is a full-service restaurant that was forced to close and upon reopening limited seating ordered due to the pandemic

015 - 2020.11.03 Arrow Industrial Solutions 11-3-2020.pdf

Arrow Industrial Solutions, LLC, 8651 Freedom Road, Windham, Ohio 44288 (Freedom Twp.) is requesting \$17,400. The firm design and installation of machine safeguarding solutions and their customers not allowing visitors to their sites and are placing capital expenses on hold resulting in the firm experiencing revenue loss.

016 - 2020.11.03 TIK Inc DBA Brewhouse Pub 11-3-2020.pdf

TIK Inc, DBA Brewhouse Pub, 244 North Water Street, Kent, Ohio 44240, is requesting \$34,912.59. The business is a bar and restaurant that ordered closed and when allowed to reopen built a patio, purchased tables, umbrellas, chairs and did electrical work for lighting in order to keep the business open with limited interior seating.

017 - 2020.11.03 Crafted Artisan Meadery 11-3-2020.pdf

017 Crafted Artisan Meadery, 1189 State Route 43, Mogadore, Ohio 44260 is requesting \$100,000. The company operates a craft meadery manufacturing retail and wholesale winery products. The pandemic environment created reduced sales for both the retail and wholesale parts of the business.

018 - 2020.11.03 City Gardener & Florist 11-3-2020.pdf

City Gardener & Florist, 329 North Chestnut Street, Ravenna, Ohio 44266 is requesting \$39,941.49. The business is a retail flower shop which has been adversely affected by the forced shutdowns and mandatory restriction on gatherings which have combined to negatively impacted the firm's revenue.

019 - 2020.11.04 Lisa's Sunsations Tanning 11-4-2020.pdf

Lisa's Sunsations Tanning Salon, 1110 South Water Street, Kent, Ohio 44240 is requesting \$20,000. The business operates a tanning salon that was forced shutdowns and operate with new restrictions resulting in lost revenue.

020 - 2020.11.04 Bedrock Tanning Salon Inc 11-4-2020.pdf

Bedrock Tanning Salon Inc., 954 East Main Street, Ravenna Ohio 44266 is requesting \$31,000. The business is operated as a tanning salon that was forced shutdowns and operate with new restrictions resulting in lost revenue.

021 - 2020.11.04 English Pub and Bistro 11-4-2020.pdf

Hudson's English Pub & Bistro dba English Pub & Bistro, 320 East Main Street Suite 108, Ravenna, Ohio 44266 is requesting \$369,000. The restaurant and bar were forced to shut down and operate with new restrictions resulting in lost revenue. A portion of the request will provide for additional exterior seating to maintain the business's viability.

022 - 2020.11.04 Seven Chairs Special Event 11-4-2020.pdf

Seven Chairs Special Events, 4624 State Route 43, Kent, Ohio 44240 is requesting \$15,000. The business operates a special event rental space that was forced to shut down and operate with new restrictions resulting in lost revenue.

023 - 2020.11.04 Access to Independence 11-4-2020.pdf

Access to Independence, 4960 South Prospect Street, Ravenna, Ohio 44266 is requesting \$50,000.00. The firm operates a human services agency providing home medical equipment and minor home modifications to provide accessibility accommodations. The firm has lost program service fees and sales due to the pandemic.

024 - 2020.11.04 Natural Foods 11-4-2020.pdf

Council Rock Inc. DBA Kent Natural Food Cooperative, 151 East Main Street, Kent, Ohio 44240 is requesting \$10,000. The firm operates a health food grocery store in downtown Kent that has lost revenue due to the pandemic.

025 - 2020.11.04 Akron Canton Regional Foodbank 11-4-2020.pdf

Akron Canton Food Bank, 350 Opportunity Parkway, Akron, Ohio 44307 is requesting \$303,330.13. The Foodbank provides food and other essential items to member hunger-relief programs in NE Ohio including Portage County food banks. The funds will repay food purchases made earlier in the year and fund food for the holidays for the residents requiring assistance.

026 - 2020.11.04 Regency Nails and Spa 11-4-2020.pdf

Regency Nails and Spa, 328 Aurora Common Circle, Aurora, 44202 is requesting \$174,501. The operates a nail salon which was forced closed and now operates under restrictive regulations resulting in increased costs and loss of revenue.

027 - 2020.11.04 Children's Advantage 11-4-2020.pdf

Portage County Children's Services Center Inc. DBA Children's Advantage, 520 North Chestnut Street, Ravenna, Ohio 44266 is requesting \$43,052.28. The firm is a non-profit providing mental health services for children and the firm has been impacted by the pandemic. The loss of revenue, increased expenses and pending improvements for social distancing is requested.

028 - 2020.11.04 Downtown Mantua Revitalization Corp 11-4-2020.pdf

Downtown Mantua Revitalization Corp., P.O. Box 414, Mantua, Ohio is requesting \$15,000. The organization promotes and revitalizes the Village of Mantua, Ohio providing local matching funds for various grants received by the Village of Mantua. The fund-raising programs used by the organization were all cancelled preventing the ability to obtain funding necessary to keep the goals of the organization viable in 2020.

029 - 2020.11.04 The Pub in Kent Inc. 11-4-2020.pdf

The Pub in Kent, Inc., 401 Franklin Avenue, Kent, Ohio, 44240 is requesting \$8,327.36. The business operates as a bar and grill which has lost revenue and experienced increased expenses for disinfecting supplies.

030 - 2020.11.04 HW Fairway International 11-4-2020.pdf

H-W Fairway International Inc., 716 North Mantua Street, Kent, Ohio 44240 is requesting \$11,500. The firm manufactures gas and oil well field equipment parts and laser alignment equipment for the tire industry. The pandemic has reduced the firm's revenue.

031 - 2020.11.04 Mishan Salon 11-4-2020.pdf

Mishan Salon, 1025 North Aurora Road, Aurora, Ohio 44202 is requesting \$10,000. The firm operates a salon which was forced closed and now operates under restrictive regulations resulting in increased costs and loss of revenue.

032 - 2020.11.04 Mishan Artistry 11-4-2020.pdf

Mishan Artistry, 1023A North Aurora Road, Aurora, Ohio 44202 \$10,000. The firm operates a salon which was forced closed and now operates under restrictive regulations resulting in increased costs and loss of revenue.

033 - 2020.11.05 Enduro Rubber Company 11-5-2020.pdf

Enduro Rubber, 685 South Chestnut Street, Ravenna, Ohio 44266 is requesting \$10,000. The firm manufactures essential products in medical fields and in maintaining operations experienced increased costs with reduced revenue.

034 - 2020.11.05 HABEC Inc DBA Millers Family Restaurant 11-5-2020.pdf

HABEC, Inc. DBA Millers Family Restaurant, 8045 State Street, Garrettsville, Ohio 44231 is requesting \$10,000. The business operates a family restaurant that was forced to shut down and operate with new restrictions resulting in lost revenue.

035 - 2020.11.05 Caples Family Investments 11-5-2020.pdf

Caples Family Investments LLC, 3851 Blake Avenue, Ravenna, Ohio 44266 is requesting \$5,500. The firm operates a real estate development and convince store serving low income clients. Firm reports increased expenses due to pandemic.

036 - 2020.11.05 Sportscar Salvage 11-5-2020.pdf

Sportscar Salvage, P.O. Box 253, Rootstown, Ohio 44272 is requesting \$50,000. The business sells new and used automotive parts online and was impacted by lost revenue.

037 - 2020.11.05 157 Holdings LLC DBA 157 Lounge 11-5-2020.pdf

157 Holdings LLC DBA 157 Lounge, 157 South Water Street, Kent, Ohio 44240 is requesting \$29,106.43. The business operates as a bar and nightclub which has lost revenue and experienced increased expenses due to the pandemic.

038 - 2020.11.05 Open Arms Adoption 11-5-2020.pdf

Open Arms Adoptions, 9205 State Route 43 #208, Streetsboro, Ohio 44241 is requesting \$15,000. The firm is an essential business with children in custody during the adoption process and not being able to close their request represents the increased cost of staying open.

039 - 2020.11.05 J Napp Restaurants - Happy Moose 11-5-2020.pdf

J. Napp Restaurants, Inc. DBA Happy Moose, 9436 State Route 14, Streetsboro, Ohio 44241 is requesting \$38,400. The grant will be used to retro fit the HVAC system to provide air quality.

040 - 2020.11.05 Amanda's Playroom DBA Amanda's Garden 11-5-2020.pdf

Amanda's Playroom DBA Amanda's Garden, 6709 Cleveland Road, Ravenna, Ohio 44266 is requesting \$50,000. The firm operates as a child daycare center.

041 - 2020.11.05 Mabam Enterprises Inc DBA BW-3 11-5-2020.pdf

Mabam Enterprises Inc DBA BW-3, 176 East Main Street, Kent, Ohio 44240 is requesting \$87,238. The business operates as a restaurant and bar which has lost revenue and experienced increased expenses due to the pandemic.

2020.11.05 Mabam Enterprises Inc. II 11-5-2020.pdf

042 Mabam Enterprises Inc II, 9062 State Route 14, Streetsboro, Ohio 44241 is requesting \$69,815. The business operates as a restaurant and bar which has lost revenue and experienced increased expenses due to the pandemic.

043 - 2020.11.08 Chestnut Commerce Center LLC 11-5-2020

043 Chestnut Commerce Center, 6800 North Chestnut Street, Ravenna, Ohio 44266 is requesting \$45,000. The firm operates 180,000 SF rental property with four tenants being provided rental forgiveness

044 - 2020.11.05 Kent Displays 11-5-2020.pdf

Kent Displays Inc, 343 Portage Boulevard, Kent, Ohio 44240 is requesting \$53,419.06. The firm is a manufacturer and seller of LCD technology products. They have experienced decreased revenue and increased expenses due to the pandemic.

045 - 2020.11.05 Mario's Beauty Salon Inc 11-5-2020.pdf

045 Mario's Beauty Salon Inc., 34 North Chillicothe Road, Aurora, Ohio 44202 is requesting \$326,307.46. The firm operates a hotel, spa and restaurant which has lost revenue and experienced increased expenses due to the pandemic.

046 - 2020.11.08 Children's Advocacy Center of Portage County 11-6-2020.pdf

Children's Advocacy Center of Portage County, 6847 North Chestnut Street, Ravenna, Ohio 44266 is requesting \$116,130. The Children's Advocacy Center of Portage County (CAC) provides critical services to child sex abuse victims. The organization has received decreased referrals due to the schools being closed resulting in a loss of revenue.

047 - 2020.11.08 Coleman Professional Services 11-6-2020.pdf

Coleman Professional Services, 5982 Rhodes Road, Kent, Ohio 44240 is requesting \$45,346.93. The organization operates a community-based outpatient behavioral health service experiencing increased operating expenses due to the pandemic.

048 - 2020.11.08 Cracked Escape 11-6-2020.pdf

Cracked Escape LLC, 295 South Water Street Suite 202, Kent, Ohio 44240 is requesting \$36,000. The firm operates an entertainment boutique where people solve puzzles to escape puzzle rooms which was ordered to shut down and is now operating under reduced occupancy resulting in lost revenue.

049 - 2020.11.08 Creamery at Lucky Penny 11-6-2020.pdf

049 Creamery at Lucky Penny LLC, 632 Temple Avenue, Kent, Ohio 44240 is requesting \$34,968.55. The firm processes and distributes dairy products from Ohio farms experiencing decreased revenue and increased expenses.

050 - 2020.11.08 Double R Bar B Que & Creamery 11-6-2020.pdf

Double R Bar B Que & Creamery, 4914 South Prospect Street, Ravenna, Ohio 44266 is requesting \$169,722. The food business operated in Aurora until December 2019 when it relocated to Rootstown where it is currently located offering both in-store dining and takeout. The firm's comparable financials year over year do not exist and they are reporting expenses without detailed revenue.

051 - 2020.11.08 Express Systems & Parts Networks Inc. 11-6-2020.pdf

Express Systems & Parts Network Inc., 325 Harris Drive, Aurora, Ohio 44202 is requesting \$150,000.00. The business includes resale of used medical diagnostic imaging equipment and parts and during the pandemic saw revenue loss.

052 - 2020.11.08 Four Seasons Manufacturing Company LLC 11-6-2020.pdf

Four Seasons Manufacturing Company LLC, 10421 Industrial Drive, Garrettsville, Ohio 44231 is requesting \$37,772.97. The firm is involved in custom plastic extrusion and molding manufacturing and experienced loss of revenue and cost due to the pandemic.

053 - 2020.11.08 Franklin School of Dance 11-6-2020.pdf

Franklin School of Dance, 152 North Water Street, Kent, Ohio 44240 is requesting \$6,043.55. The firm operates a dance school that was forced to close and upon reopening limited seating is ordered due to the pandemic.

054 - 2020.11.08 Franklin Square Deli Inc. 11-6-2020.pdf

Franklin Square Deli Inc., 108 South Water Street, Kent, Ohio 44240 is requesting \$4,200. The food service firm operates indoor dining and carryout was forced to close and upon reopening limited seating was ordered due to the pandemic.

055 - 2020.11.08 Haymaker Farmers Market 11-6-2020.pdf

Haymaker Farmers' Market, P. O. Box 1412, Kent, Ohio 44240 is requesting \$18,756.26. The non-profit organization organizes a weekly, year-round market in Kent for 50-60 local food producers, plus additional artist vendors was forced to close and has lost revenue and experienced expenses due to the pandemic.

056 - 2020.11.08 Josh's Buckeye Carpet Cleaning 11-6-2020.pdf

Josh's Buckeye Carpet Cleaning Inc., 684 Stonewater Drive, Kent, Ohio 44240 is requesting \$30,000. The firm operates a commercial and residential carpet cleaning operation that experienced lost revenue and increased expenses due to the pandemic.

057 - 2020.11.08 Leslee Keegan's Total Body Fitness 11-6-2020.pdf

Leslee Keegan's Total Body Fitness LLC, 962 East Main Street, Ravenna, Ohio 44266 is requesting \$18,000. The fitness firm was forced to close and has lost revenue and experienced expenses due to the pandemic.

058 - 2020.11.08 New Adventures Mantua LTD 11-6-2020.pdf

New Adventures Mantua LTD, 11767 Timber Point Trail, Mantua, Ohio 44255 is requesting \$10,000. The firm operates a daycare facility was forced to close and has lost revenue and experienced expenses due to the pandemic.

059 - 2020.11.08 Townhall II 11-6-2020.pdf

Townhall II, 155 North Water Street, Kent, Ohio 44240 is requesting \$40,000. The organization provides substance use disorder treatment and assist, mental health counseling, a 24-hour helpline, a residential halfway house for recovering women, victim of crime advocacy, outreach and counseling. The organization voluntarily closed opening when standards were set for their profession losing revenue and experienced expenses due to the pandemic.

060 - 2020.11.08 Water Street Tavern 11-6-2020.pdf

ELDJ LLC DBA Water Street Tavern, 132 South Water Street, Kent, Ohio 44240 is requesting \$119,701. The firm operates a bar, restaurant, with live music and sports viewing that was forced to close and upon reopening limited seating was ordered due to the pandemic.

061 - 2020.11.08 Venice Cafe 11-6-2020.pdf

Venice Café, 163 West Erie Street, Kent, Ohio 44240 is requesting \$40,000. The firm operates a bar, restaurant, with live music and was forced to close and upon reopening limited seating was ordered due to the pandemic.

062 - 2020.11.08 Modern Retail Solutions 11-6-2020.pdf

Modern Retail Solutions LLC, 10421 Industrial Drive, Garrettsville, Ohio 44231 is requesting \$216,844.74. The manufacturing firm produces custom plastic shelving displays for merchandising applications and their customers operating retail business reduced their expenses resulting in lost revenue for the firm.

063 - 2020.11.08 Technology House 11-6-2020.pdf

The Technology House LTD, 10036 Aurora-Hudson Road, Streetsboro, Ohio 44241 is requesting \$24,744.24. The contract manufacturer produces products for the medical, aerospace, consumer and industrial markets experienced increased expenses due to the pandemic and lost revenue.

064 - 2020.11.08 The Paris Inn 11-6-2020.pdf

The Paris Inn, 9434 Newton Falls Road, Ravenna, Ohio 44266 is requesting \$30,000. The firm operates a pub that was forced to close and upon reopening limited seating was ordered due to the pandemic.

065 - 2020.11.08 Leadership Portage County 11-6-2020.pdf

065 Leadership Portage County, 138 East Main Street, Suite 201 D, Kent, Ohio 44240 is requesting \$52,982.19. The organization leads a series of experiences designed to provide insights into Portage County with the goal of being a catalyst for volunteerism and positive change. The organization has not been able to hold its classes resulting in the loss of most of its income.

066 - 2020.11.08 Laundrobar 11-6-2020.pdf

066 Laundrobar LLC DBA Laundry 101, 1683 East Main Street, Kent, Ohio 44240 is requesting \$36,000. The firm operates a bar with a laundromat that was forced to close and upon reopening limited seating was ordered due to the pandemic.

067 - 2020.11.08 Streetsboro Hospitality 11-6-2020.pdf

Streetsboro Hospitality Inc DBA Motel 6, 9371 State Route 14, Streetsboro, Ohio 44241 is requesting \$67,000. The firm operates a hotel/motel which has lost revenue during the pandemic.

068 - 2020.11.08 Wolf Patterson 11-6-2020.pdf

068 Wolf Patterson Inc., 112 West Main Street, Kent, Ohio 44240 is requesting \$17,377.80. The firm operates a tavern in downtown Kent that was forced to close and upon reopening limited seating was ordered due to the pandemic.

069 - 2020.11.08 The Goodwill Industries of Akron 11-6-2020.pdf

The Goodwill Industries of Akron, operating two locations in Portage County, 2528 State Route 59, Kent/Ravenna and 1703 State Route 303, Streetsboro is requesting \$6,618.20. The firm is requesting reimbursement for PPE, disinfectant and social separation modifications to the two facilities.

070 - 2020.11.08 Mongoose Motorsports 11-6-2020.pdf

Mongoose Motorsports LLC, 1340 East Main Street, Ravenna, Ohio 44266 is requesting \$15,000. The firm operates an automotive restoration and upholstery business.

071 - 2020.11.08 Brode Consulting 11-6-2020.pdf

071 Brode Consulting Services, Inc., 8795 Price Road, Streetsboro, Ohio 44241 is requesting \$87,000. The firm provides training and audits for community banks requesting assistance to cover the cost of payroll for last quarter 2020.

072 - 2020.11.08 Metis Construction Services 11-6-2020.pdf

Metis Construction Services, LLC, 175 East Erie Street Suite 303, Kent, Ohio 44212 is requesting \$8,553.72. The firm operates as a general contracting, construction management and design builder and is requesting reimbursement for expenses relating the mitigation of the pandemic.

073 - 2020.11.08 Lovelight 11-6-2020.pdf

Lovelight, Inc, P. O. Box 123 Kent, Ohio 44240 is requesting \$8,571.10. The organization operates a summer food service program for children that was extended due to school closings brought on by the pandemic.

074 - 2020.11.08 Phoenix Metal Sales & Fabrication LLC 11-6-2020.pdf

Phoenix Metal Sales & Fabrication LLC, 116 Lena Drive, Suite B, Aurora, Ohio 44202 is requesting \$8,064.18. The firm fabricates and sells metal products and is seeking reimbursement for the mediation of the pandemic.

WHEREAS, Portage County Board of Commissioners approves the CARES Work Group and NDS to work with each individual applicant listed above to verify that the reported use of the funds is audit worthy; now therefore be it

RESOLVED, that this Board hereby approves the maximum amount of \$4,399,514.31 to be sub-granted to all seventy-four businesses; and; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea

2. Declaring the Board of Portage County Commissioners approval for distribution of CARES funding to Job and Family Services for distribution public assistance in Portage County to those individuals who have submitted complete application./Resolution No. 20-0690

RESOLUTION NO. 20-0690

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RE:

A RESOLUTION DECLARING THE BOARD OF PORTAGE COUNTY COMMISSIONERS APPROVAL FOR DISTRIBUTION OF CARES FUNDING TO JOB & FAMILY SERVICES FOR DISTRIBUTION PUBLIC ASSISTNACE IN PORTAGE COUNTY TO THOSE INDIVIDUALS WHO HAVE SUBMITTED COMPLETE APPLICATIONS.

It was moved by Vicki A. Kline, and seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Portage County has received CARES Funding from the State of Ohio; and

WHEREAS, Portage County Board of Commissioners has determined that a good use for a portion of the CARES Funds to be sub granted to Public Assistance in Portage County; and

WHEREAS, Portage County Board of Commissioners appointed a CARES Work Group to work with Jobs and Family Services and make recommendations to the Board; and

WHEREAS, Portage County CARES Work Group recommends to the Board of Commissioners that the following funds be made available to Jobs and Family Services to provide for the Rental, Mortgage and Utility Assistance for those who have applied; and

WHEREAS, Portage County Board of Commissioners approves the amount of \$219,044.50 to be used by Jobs and Family Services to pay those seeking Rental, Mortgage and Utility Assistance: now therefore be it

RESOLVED, that this Board hereby approves the amount of \$219,044.50 to be used by Jobs and Family Services to pay those seeking Rental, Mortgage and Utility Assistance; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Portage County CARES Funding Report

Description	Amount	Sub Totals	Running Total
Estimated HB 481 Allocations (\$350M):	\$1,838,046.83		
Estimated Controlling Board Allocations (\$175M):	\$919,023.42		
Estimated HB 614 Allocations (\$650M):	\$5,854,583.24		
Total	\$8,611,653.49	\$8,611,653.49	\$8,611,653.49
County CARES Expenses & Estimates Current Total			
County Eligible Payroll Reimbursement Estimate Used in Calculations	\$2,339,307.17		
Completed Business Assistance Applications	\$0.00		
Uncompleted Business Assistance Applications Used in Calculations	\$4,399,514.13		
JFS Completed Rent, Mortgage & Utility Assistance Requests	\$0.00		
	\$219,044.50		
State:	\$6,957,865.80		
	Estimated Total Expenses:	(\$6,957,865.80)	\$1,653,787.69
County Eligible Payroll Reimbursement Estimate	\$769,930.61	(\$769,930.61)	\$883,857.08
Uncompleted Business Assistance Applications	\$5,890,526.10	(\$5,890,526.10)	(\$5,006,669.02)

Motion: by Commissioner Kline, seconded by Commissioner Christian-Bennett that the Board adjourn the Meeting of November 12, 2020 at 10:11 AM.

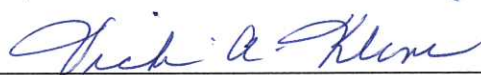
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

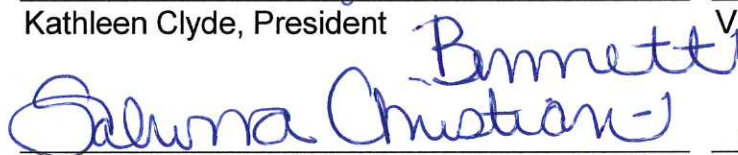
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of November 12, 2020.



Kathleen Clyde, President



Vicki A. Kline, Vice President



Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk