



Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk  
330-297-3600

Tuesday, November 17, 2020

9:04 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.  
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' special meeting came to order with the following members present via Zoom video conference.

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending County Administrator Gene Roberts and Department of Budget and Financial Management Director Todd Bragg

Last week, CARES funding was moved in order to be 100% encumbered by Friday and in the meantime, several additional purchases required funding in a different category which requires a budget amendment.

**Resolutions:**

1. The Board of Commissioners agrees to amend the Non General Fund 2020 Annual Appropriation Resolution No. 19-0948, adopted December 19, 2019./Resolution No. 20-0692

Commissioner Clyde noted it's making national news on how difficult it is for communities to meet the deadline for CARES funding. Portage County has been ahead of the curve because of the work of the work group - Todd Bragg, Gene Roberts, Neighborhood Development Services, Kellijo Jeffries, Ryan Shackelford, JoAnn Townsend and others. Commissioner Clyde is very pleased with what they've been able to accomplish in such a short amount of time to help move the funding out into the community before it's lost.

## RESOLUTION NO. 20-0692

**RE: AMENDMENT TO THE NON GENERAL FUND 2020 ANNUAL APPROPRIATION RESOLUTION NO. 19-0948 ADOPTED DECEMBER 19, 2019.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED**, that it has become necessary to amend the Non General Fund 2020 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget &

		<i>Increase</i>	<i>Decrease</i>
Fund: 1500	CARES Relief		
010	Commissioners Other		
15003	CARES Relief PS	-	630,134
15004	CARES Relief CS	-	13,693
15005	CARES Relief MS	199,215	-
15006	CARES Relief CO	444,612	-
	MEMO TOTAL	<u>\$ 643,827</u>	<u>\$ 643,827</u>

Note:

051	Job And Family Services		
15051	CARES Relief JFS CS	100,563	-
	MEMO TOTAL	<u>\$ 100,563</u>	<u>\$ -</u>

Note:

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 744,390</u>	<u>\$ 643,827</u>
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*Increase*

*Decrease*

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; and be it further

**RESOLVED**, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED**, that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

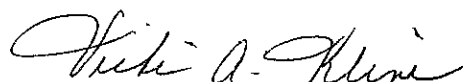
Sabrina Christian-Bennett, Yea;

**Motion:** by Commissioner Kline, seconded by Commissioner Christian-Bennett that the Board adjourn the Meeting of November 17, 2020 at 9:08 AM.  
**All in Favor:** Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;  
**Motion Carries**

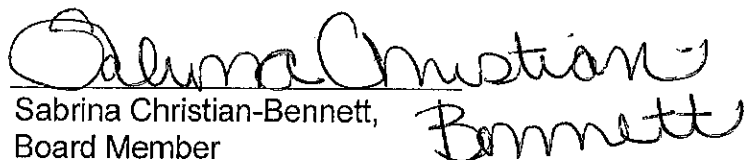
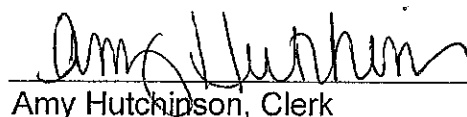
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' special meeting of November 17, 2020.



Kathleen Clyde, President



Vicki A. Kline, Vice President

  
Sabrina Christian-Bennett,  
Board Member  
Amy Hutchinson, Clerk