



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, May 20, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Attending 9:22 AM

Also attending throughout the day Barb Tittle, Ed Basta, Brian Ames, Diane Smith, and Ed Dean

Recess: 9:00 AM into Solid Waste Management District Meeting
Reconvened: 9:21 AM

DEPARTMENT OF BUDGET & FINANCE

Present: Interim Director David Lair

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, May 20, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0355
2. The Board of Commissioners agrees to approve the Thursday, May 20, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0356
3. The Board of Commissioners agrees to approve the Thursday, May 20, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0357
4. The Board of Commissioners agrees to approve the Thursday, May 20, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0358

5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020. /N/A
6. Rescind Resolution No. 21-0354 dated May 13, 2021: Cash Advance from Fund 0001 General to Fund 1251, CDBG County Formula (Regional Planning Commission). /21-0363
7. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020. /21-0360
8. Create Fund 4253 – Hartville Road Resurfacing (County Engineer). /Resolution No. 21-0361
9. Create Fund 4254 – Small Bridge Replacement (County Engineer). /Resolution No. 21-0362
10. Transfer from Fund 1271 CDBG RLF to Fund 1251 CDBG County Formula (Regional Planning Commission). /Resolution No. 21-0364
11. Transfer from Fund 0001 General Fund to Fund 1092 Board of Elections (Board of Elections). /Resolution No. 21-0365

JOB & FAMILY SERVICES

Discussion:

- 1 Request to create and factor Child Support Paralegal position

On April 30, 2021 Antonette Scharsu, Clerical Specialist 4 in the Child Support Division resigned from her position. At that time, a request to post the vacant position was not made as the JFS Director and Child Support Administrator were awaiting a meeting with the AFSCME 1696 President. At the meeting, they discussed the desire to have the Bargaining Unit position of Clerical Specialist 4 replaced with a newly created Non-Bargaining Child Support Paralegal position, similar to the paralegal position in the Children Services Division. It was conveyed that the level of knowledge is vastly different between a paralegal and clerical position. Based on the discussion, the creation and support to post this position was given from AFSCME 1696. As such, Director Jeffries is asking for the support of the Board of Commissioners in approving the draft creation of the position, having it factored with County Human Resources and having it posted soon.

The Board agreed to move forward with the request.

- 2 Request to obsolete Job Counselor, add CCMEP Case Manager and post CCMEP Case Manager Position

On February 24, 2021, Lone Hohman, retired as a Job Counselor in the Ohio Means JOBS Division. At that time a request to post the vacant position was not made as the JFS Director and Child Support Administrator were awaiting a meeting with the AFSCME 1696 President. At the meeting, they discussed the desire to obsolete this one Job Counselor Position and instead replace it with a CCMEP Case Manager position to better support the youth in this program as the numbers will grow post pandemic. This proposal was supported by the AFSCME 1696 president. As such, Director Jeffries is asking for the support of the Board of Commissioners in moving forward in the creation of this position and posting the position internally for 3 days per the Collective Bargaining Agreement and externally if an internal selection is not made.

The Board agreed to move forward with the request.

3 Title XX County Profiles – review and signature by President of the Board on 2 forms.

As required by Ohio Revised Code 5101.46, each county department of job and family services shall adopt a county profile for the administration and provision of Title XX social services funds in the county and should take into consideration recommendations and comments by the public of these services. As such, a legal notice was issued relevant to the public hearing beginning March 30, 2021 through April 29, 2021 and the hearing took place on Thursday, April 29, 2021 at 10:00 AM at the Ohio Means JOBS office. In person and virtual attendance was available. Title XX County Profiles were reviewed and supported at that time. The Ohio Revised Code now requires a signature of the County's Job and Family Services director as well as one County Commissioner and Director Jeffries requests signature of the President of the Board for profiles from October 1, 2021 through September 30, 2023.

The Board agreed to move forward with the request.

4. Joint Job Fair with Summit County

Summit County's Workforce Division reached out to Director Jeffries about a joint job fair with Summit County in July and Director Jeffries believes it would be very beneficial to Portage County.

The Board agreed to move forward with the request.

Resolutions:

1. Transfer from Fund 1414, Child Support Administration, To 1410 Public Assistance Fund./Resolution No. 21-0366
 - Regular monthly shared cost transfer for April 2021.
2. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0367
 - Regular shared transfer 1st Quarter payment number 2.

HUMAN RESOURCES

Present: Director Janet Kovick and Water Resources Interim Director John Vence

Discussion:**1. COVID Related Policies – Ending Date?**

Currently, the Board has 3 COVID related policies that are open ended and after meeting with the Directors, they would prefer to have a deadline. Commissioner Christian-Bennett suggests waiting for the Governor's June 2, 2021 Order and Director Kovick will bring back for further discussion.

2. Facial Covering Order

Commissioner Christian-Bennett noted in response to the Governor's Order, the Prosecutor's Office prepared a draft Journal Entry regarding a change in guidance and safety procedures for those who are fully vaccinated against COVID-19.

Director Kovick indicated Job and Family Services Director Jeffries requests the facial covering order be at the discretion of the Department Head throughout the summer as she would like to keep staff as safe as possible as many employees share office space. A total of 230 employees used COVID leave since the beginning of the year and Job and Family Services had 72 employees of the 230. Director Kovick pointed out Governor DeWine indicates fully vaccinated people can resume activities without using a mask except where required by Federal, State, local...including local businesses.

The Board agreed anyone who is concerned about COVID could continue to wear a mask, but it will lift the facial covering order for fully vaccinated employees under the Commissioners' appointing authority.

3. Water Resources Memo hiring Project Engineer

The Board approved a Personnel Requisition to post externally for a Project Engineer for the Portage County Water Resources Department. (Journal Entry 11/12/2020 Volume 94 page 0773).

Several applications were received for this 'open until filled' position and the interview team (John Vence, Tia Rutledge, and Allison Goudy) interviewed this recent applicant. The interview team believes that Mr. Andrew Gibson is the best fit for this vacant position and would like to recommend that Mr. Gibson be awarded the Project Engineer position as he meets the qualifications of the position and the department needs.

Anticipated starting date for this position is on or before June 14, 2021 and hiring is contingent upon the applicant passing his drug and alcohol, background check and Motor Vehicle Report.

Director Kovick is bringing this item before the Board as the recommended rate of pay is closer to midpoint of the pay range and new hires are typically starting at the minimum.

Director Vence noted the minimum hiring standard for this category includes the first series of the State Board testing success during their first year and this applicant already has the first series of a two-step State Board process completed. He is not eligible for the last step until he has 4 years' experience.

Commissioner Christian-Bennett is concerned about setting a precedent and Commissioner Kline suggest a starting wage slightly below the midpoint as the minimum is \$21.30 and the medium is \$25.98. Director Vence asked if after the 120 day probation the applicant's pay can be increased as they are very limited with respondents and Commissioner Christian-Bennett suggested Director Vence offer the applicant \$24.48 per hour and if it's not acceptable, Director Vence can come back before the Board for further discussion.

The Board agreed to move forward with an offer to the applicant of \$24.48/hour.

1. **JOURNAL ENTRY:** The Board of Commissioners authorized the two-week external posting of the full time Utility Billing Service Representative, new position, for Portage County Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners authorized the full time hire of Andrew Gibson as a Project Engineer, new position, for Portage County Water Resources. Anticipated start date is June 14, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners authorized the three-day internal posting of the full time CCMEP Intensive Case Manager, replacing a JOBS Counselor position previously held by Lorie Hohman for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

PLEASE ADD TO YOUR AGENDA
 May 20, 2021

1. **JOURNAL ENTRY:** A Director's Order from the Ohio Department of Health dated May 17, 2021 was issued referencing that the Governor has announced that the vast majority of health orders will be rescinded on June 2, 2021. The Director's Order describes that on May 13, 2021 the CDC announced a change in guidance and safety procedures for those who are fully vaccinated against COVID-19.

The May 17, 2021 Director's Order further provides that the purpose of the Order is to bring the State of Ohio's health orders into conformity with this new CDC guidance during the time until June 2, 2021.

In accordance with the May 17, 2021 Director's Order the Portage County Board of Commissioners will not require fully vaccinated persons (as described in the Director's Order) to wear a facial covering when entering Portage County buildings that are under the control of the Board of Commissioners. At the present time, the Board of Commissioners will delegate to each county elected official the ability to determine what he or she deems appropriate within their respective departments and in light of the Ohio Department of Health Director's Order.

The Board of Commissioners will further review the matter subsequent to June 2, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

10:01 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Human Resources Director Janet Kovick and Interim Department of Budget and Financial Management Director Dave Lair. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:35 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

INTERNAL SERVICES

Present: Director JoAnn Townend

Discussion:

1. Riddle Block

Director Townend received an email from Job and Family Services Director Kellijo Jeffries about vacating the Riddle Block and now Director Townend will need to find an additional 28 parking spaces. Additionally, the rent provided by Job and Family Services will no longer go towards debt service for the building. Commissioner Christian-Bennett pointed out Job and Family Services still owes back rent. The area being vacated is on the 4th floor and it was shared with the Public Defender. The Board agreed Director Townend should offer the area to Public Defender first and report back.

2. Commissioners' audio/video

Bids were sent to 14 separate firms and one bid was returned from Business Information System (BIS). The audio/video portion's cost is \$24,999 and the recording is \$7,500. The Board agreed to schedule a demo on a Tuesday and Director Townend will work with the Clerk to get it scheduled.

3. Mask Requirements

Commissioner Christian-Bennett noted the Board adopted a Journal Entry this morning relaxing its mask wearing requirement for those who have been fully vaccinated and the Board will continue to follow the Governor's CDC guidelines. The Security Officers will not be required to stop the public from coming into the Administration Building or Riddle Block without a mask. If a Commissioners' Department employee chooses to continue to wear a mask, it's their choice. The Journal Entry allows each Elected Official to make their own decision as to mask requirements for their departments, but the Riddle Block and Administration Building fall under the Journal Entry adopted this morning.

The temperature machine will be stored for possible use in the future and the plexiglass barriers can be removed and stored if the Board so chooses.

4. Courthouse Lawn

The City of Ravenna Chamber of Commerce has inquired about use the Courthouse lawn during COVID and the Board has no restriction on its use. Director Townend will advise the Chamber.

5. Resolutions Procedure

Director Townend will begin conversations with departments about having all resolutions go through her rather than coming directly to the Commissioners' Office for the weekly agenda.

Resolutions:

1. Accept proposals of Omnipro Services LLC and enter into an agreement for providing construction inspection/testing services for Brimfield Township Sugar Maple Resurfacing Project (County Engineer)./Resolution No. 21-0368
2. Declare obsolete and dispose of Portage County personal property located at the Portage County Board of Developmental Disabilities./21-0369
3. Accept a section of Maplecrest Parkway from Tallmadge Road to 300' South of large culver in the Maplecrest Parkway Subdivision in Brimfield Township, Portage County (County Engineer)./21-0370
4. Approve plans and specifications and set date for accepting bids for FY21 Pavement Marking Project covering various roads under the jurisdiction of the Portage County Engineer./21-0371
5. Approve specifications and set bid date for inmate medical services at the Portage County Justice Center./21-0372

10:51 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Procurement, Contract & Risk Manager Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:21 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

RAVENNA HIGH SCHOOL

Present: Superintendent Dennis Honkala and Government and History Teacher Matthew Wunderle

Discussion:

1. William R. Day Civics Institute senior internship program with local government.

Mr. Honkala explained they've put together a 4 year CIVIC Institute and there's a community engagement pieces that involves local government with internship and hands on learning activities for Senior students. Mr. Wunderle noted beginning January

2022, approximately 20 students in pairs of 2's or 3's would cycle through various locations with governmental agencies for 10 hours over a two week period and asked if the Board would like to participate. The Commissioners are excited about the program and Commissioner Christian-Bennett noted the information will be sent to the Prosecutor's Office for review.

11:37 AM In accordance with the Ohio Revised Code 121.22(G)(3), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Also Present: Attorney Chris Meduri, Procurement, Contract & Risk Manager Michelle Crombie, and Kathleen Minahan, Mazanec, Raskin & Ryder. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:43 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

MISCELLANEOUS ITEMS

Motion to approve the May 13, 2021 regular meeting minutes and the Tuesday, May 18, 2021 Special meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioners

1. **JOURNAL ENTRY:** The Board of Commissioners approved the March 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 14, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not

exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

Water Resources

Resolutions:

1. General Sewer and Water Agreement for sanitary sewer and water improvements to Brimfield Commons, Sewer and Water Project, Portage County Water Resources Department Project No. BR-2 21-090-P./Resolution No. 21-0373
2. Accept bids and award contract for Project No. BR-2 (20-180), 2021 Sewer Maintenance project in the Portage County Regional Sewer District./Resolution No. 21-0374
3. Authorize sale of obsolete equipment by public auction (Water Resources)./Resolution No. 21-0375

11:46 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Clerical Specialist Sheryl Kendrick and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:59 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

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RESOLUTION No. 21-0355

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**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners,

Department of Budget and Financial Management, Department of Internal Services or other designee on May 20, 2021 in the total payment amount of **\$970,297.89, including late fees finance charges, interest & penalties amounting to \$5.00 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Resolution NO. 21-0356 - RE: Wire Transfers

NO WIRE TRANSFERS THIS DATE RESOLUTION FOR NUMBERING PURPOSES ONLY

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**RESOLUTION NO. 21-0357 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED,

that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

5/20/21	828	14514.95
5/20/21	1012	71733.95
Total		\$86248.90

; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0358

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**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County

Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$72,818.27** dated **May 20, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**Resolution NO. 21-0359 - RE: AMENDMENTS TO THE NON GENERAL
FUND ANNUAL APPROPRIATION**

**NO NON GENERAL FUND APPROPRIATIONS THIS DATE RESOLUTION FOR
NUMBERING PURPOSES ONLY**

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**RESOLUTION NO. 21-0360 - RE: AMENDMENT TO THE NON GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<u>Increase</u>	<u>Decrease</u>
1201	Motor Vehicle and Gas Tax		
12014	Contractual Services	\$ 100,000	
Total:		\$ 100,000	\$ -
1204	SA Ditch Maint - East Park		
12044	Contractual Services	\$ 21,051	
Total:		\$ 21,051	\$ -
1271	RIF CDBG Housing		
12719	Miscellaneous Expense	\$ 24,763	
Total:		\$ 24,763	
1410	Job and Family Services		
14103	Personal Services		\$ 250,000
14104	Contractual Services	\$ 240,000	
14105	Materials and Supplies	\$ 10,000	
Total:		\$ 250,000	\$ 250,000
1413	Child Support General Admin		
14134	Contractual Services	\$ 80,000	
14139	Misc Expenses	\$ 23,483	
Total:		\$ 103,483	\$ -
1414	Child Support General Admin		
14143	Personal Services	\$ 91,000	
14144	Contractual Services	\$ 2,100	
14149	Misc Expenses	\$ 14,000	
Total:		\$ 107,100	\$ -
1415	Child Welfare - Special Levy		
14153	Personal Services	\$ 50,000	\$ 22,000
14154	Contractual Services		\$ 560,000
14155	Materials and Supplies	\$ 10,000	
14159	Misc Expenses	\$ 512,000	
Total:		\$ 582,000	\$ 582,000
TOTAL MEMO BALANCE ALL AMENDMENTS:		\$ 1,488,397	\$ 832,000

; and be it further

RESOLVED,

that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED,

that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal action of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0361 - RE: CREATE FUND 4253 – HARTVILLE ROAD
RESURFACING**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, a request for a new project fund was received from the County Engineer, therefore be it

WHEREAS, that Fund 4253 – Hartville Road Resurfacing be created for the purposes of accounting for revenues and expenditures associated with this project, and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Engineer, the Portage County Auditor and the Portage County Department of Budget and Financial Management, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christina-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0362

- RE: CREATE FUND 4254 – SMALL BRIDGE REPLACEMENT

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, a request for a new project fund was received from the County Engineer,
therefore be it

RESOLVED, that Fund 4254 – Small Bridge Replacement be created for the purposes of accounting for revenues and expenditures associated with this project, and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Engineer, the Portage County Auditor and the Portage County Department of Budget and Financial Management, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline,
Yea;

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RESOLUTION NO. 21-0363

**RE: RESCIND RESOLUTION NO. 21-0354,
DATED MAY 13, 2021: CASH ADVANCE
FROM FUND 0001, GENERAL FUND TO
FUND 1251, CDBG COUNTY FORMULA**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following resolution be adopted:

WHEREAS, on May 13, 2021, the Board of Commissioners adopted Resolution No. 21-0354, to cash advance \$250,000.00 from Fund 0001 General Fund to Fund 1251, CDBG County Formula until uncollected revenues were

received; and

WHEREAS, it was determined that the amount of \$250,000 was incorrect; now therefore be it

RESOLVED, that Board of Commissioners does hereby agree to rescind Resolution No. 21-0354 dated May 13, 2021 to cash advance monies from Fund 0001 General Fund to Fund 1251 CDBG County Formula in the amount of \$250,000; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Regional Planning Commission, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

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**RESOLUTION NO. 21-0364 - RE: TRANSFER FROM FUND 1271 CDBG RLF,
TO FUND 1251, CDBG COUNTY FORMULA**

It was moved by Anthony J. Badalamenti, seconded by, Vicki A. Kline that the following resolution be adopted:

WHEREAS, The Haven at Portage County water and sewer line project located at 2645 SR 59 in Ravenna Township requires a match from the CDBG Revolving Loan fund, which was approved by the Portage County Commissioners at their meeting held June 4, 2020; now therefore be it;

RESOLVED, that the following transfer of funds be made:

Debit:	12710019 910000	\$24,763.00
Credit:	12510812 280000	\$24,763.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki Kline, Yea; Sabrina Christian-Bennett, Yea;

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RESOLUTION NO. 21-0365 - RE: TRANSFER FROM THE COUNTY GENERAL FUND TO FUND 1092

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on November 26, 2018, the Commissioners adopted Resolution 18-0831 establishing an Election Revenue Fund for the Board of Elections (Resolution 18-0831 attached and incorporated by reference herein); and

WHEREAS, on March 6, 2020, the Commissioners adopted Resolution 20-0151 creating fund 1092 for the purpose of accounting for revenues and expenditures associated with the Board of Elections Chargebacks as set forth in Resolution 18-0831 (Resolution 20-0151 attached and incorporated by reference herein); and

WHEREAS, the Portage County Board of Commissioners hereby approves a transfer of funds, now therefore be it

RESOLVED, that pursuant to R.C. 3501.17(l)(1) the Board of County Commissioners hereby determines to appropriate and certify from the General Fund the amounts apportioned to the political subdivisions for the expenses for the March 17, 2020 primary election whose total is **\$40,625.94**, and the amounts apportioned to the political subdivisions for the expenses of the November 3, 2020 general election whose total is **\$22,891.54** with said amounts when combined total **\$63,517.48**; and be it further

RESOLVED, that the following transfer of funds be made in the amount of \$63,517.48:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$63,517.48

TO:

FUND 1092, BOARD OF ELECTIONS CHARGEBACK

ORGCODE - 10929022

Revenue Account

Object: 280000 – Transfer In

Project: Election Revenue Fund \$63,517.48

; and be it further,

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further,

RESOLVED, that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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**RESOLUTION NO. 21-0366 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$30,840.13 for April 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$30,840.13

TO:FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$30,840.13

; and be it further

- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0367

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RE: TRANSFER FROM FUND 1415, CHILD

**WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$280,000.00 for SFY21 1st Qtr payment #2 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$280,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$280,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0368

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RE: ACCEPT PROPOSAL OF OMNIPRO SERVICES LLC AND ENTER INTO AGREEMENT FOR PROVIDING CONSTRUCTION INSPECTION / TESTING SERVICES FOR BRIMFIELD TOWNSHIP SUGAR MAPLE RESURFACING PROJECT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform construction inspection/testing services for the **Brimfield Township Sugar Maple Resurfacing Project ("IMPROVEMENT")**, and
- WHEREAS,** the Portage County Board of Commissioners, by Resolution No. 20-0710, authorized the Portage County Engineer to accept current statements of qualification from engineering consulting firms seeking to provide professional services during the years of 2021 and 2022; and
- WHEREAS,** the Portage County Engineer selected OMNIPRO SERVICES LLC ("CONSULTANT") from the list of consultants who have a statement of qualification on file for 2021 and 2022, to submit a technical and fee proposal to provide construction inspection / testing services for the "IMPROVEMENT"; and
- WHEREAS,** the Portage County Engineer, upon review of the proposal from "CONSULTANT," recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection / testing services for the "IMPROVEMENT"; and be it further
- RESOLVED,** that a contract be entered into with OMNIPRO SERVICES LLC, 3633 Progress Street, NE Canton, Ohio 44705 at a not to exceed cost of \$23,964.00 and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0369 - RE: DECLARE OBSOLETE AND DISPOSE OF PORTAGE COUNTY PERSONAL PROPERTY LOCATED AT THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following resolution be adopted:

WHEREAS, the Portage County personal property located at the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

Description

Bus THOMAS 01, 2007 1T88J4C2671285648	24-passenger
Bus THOMAS 22, 2013 1GB6G5BG3D1108131	13 passenger
Bus, THOMAS 25, 2007 1T88J4C2671285939	27 passenger
Bus, THOMAS 17, 2011 1GB6G5BG4B1102349	11 passenger
Bus, THOMAS 27, 2016 1T88K9E24G1289043	21 passenger
Van, Cargo Ford, 2009 NM0LS6BN1AT016241	2 passenger

Mini-Van Dodge 13, 2010	7 passenger
2D4RN4DE2AR296722	
Mini-Van Dodge 01, 2010	7 passenger
2D4RN4DE2AR296719	
Truck, Chevrolet, 1991	3 passenger
1GBGC34J6ME197604	

; and be it further

RESOLVED, that the equipment will be advertised for bid on the Gov Deals web site and sold to the highest bidder; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0370 - RE: ACCEPT A SECTION OF MAPLECREST PARKWAY, FROM TALLMADGE ROAD TO 300' SOUTH OF LARGE CULVERT IN THE MAPLECREST PARKWAY SUBDIVISION IN BRIMFIELD TOWNSHIP, PORTAGE COUNTY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the following road in **BRIMFIELD TOWNSHIP** has been built in accordance with the specifications for allotment roads of Portage County, and has gone through a one year maintenance period:

T.H. 1213 Maplecrest Parkway
(from Tallmadge Road to 300' south of large culvert)

and

- WHEREAS,** the Portage County Engineer has agreed to accept this section of road as identified above, and
- WHEREAS,** the Brimfield Township Trustees were notified, via a March 10, 2021 correspondence from the Portage County Engineer, that the Portage County Engineer was preparing to recommend the Board of Portage County Commissioners accept this newly constructed section of road in Brimfield Township; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners accept this newly constructed section of road in Brimfield Township as identified above; and be it further
- RESOLVED,** that the acceptance of this section of road makes **BRIMFIELD TOWNSHIP** responsible for its maintenance effective **May 20, 2021**, and be it further
- RESOLVED,** that the Clerk of this Board be and is hereby directed to file a certified copy of the above Resolution with the Portage County Engineer; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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**RESOLUTION NO. 21-0371 - RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR A FY21 PAVEMENT MARKING
PROJECT COVERING VARIOUS ROADS
UNDER THE JURISDICTION OF THE
PORTAGE COUNTY ENGINEER.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Engineer has secured 100% federal funding from the County Engineer's Association of Ohio for a FY21 Pavement Marking Safety Grant covering various roads under the jurisdiction of the Portage County Engineer, and
- WHEREAS,** Plans and Specifications for said **FY21 Pavement Marking Project** have been submitted to this Board of Portage County Commissioners for approval; now therefore be it
- RESOLVED,** that the plans and specifications, as submitted for the aforementioned **FY21 Pavement Marking Project**, be and are hereby approved; and be it further
- RESOLVED,** that sealed bids for said **FY21 Pavement Marking Project** for the Portage County Engineer will be accepted by the Director of the Portage County Office of Internal Services, 1ST Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until Wednesday, **June 23, 2021 at 2:00 P.M.** and publicly opened and read for same; and be it further
- RESOLVED,** that Notice of Receiving Bids shall be published in the Record Courier on **May 28, 2021, June 4, 2021 and June 11, 2021** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0372 - RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR INMATE MEDICAL SERVICES AT THE PORTAGE COUNTY JUSTICE CENTER.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners and Portage County Sheriff wish to contract for a comprehensive, professional health care program for all inmates under the custody and control of the Portage County Sheriff; now therefore be it
- RESOLVED,** that the bid specifications for inmate medical services at the Portage County Justice Center are hereby approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on June 16th, 2021; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on May 26, 2021 and a copy thereof be posted on the County's website and the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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**RESOLUTION NO. 21-0373 - RE: GENERAL SEWER & WATER AGREEMENT
FOR SANITARY SEWER AND WATER
IMPROVEMENTS TO BRIMFIELD
COMMONS, SEWER AND WATER
PROJECT, PORTAGE COUNTY WATER
RESOURCES DEPARTMENT PROJECT NO.
BR-2 21-090-P.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Brimfield Development Company, Ltd (OWNER) will construct 877 linear feet of 8-inch sanitary sewer, 354 linear feet of 6-inch sanitary sewer, (4) sanitary manholes, 952 linear feet of 8-inch water line, and all necessary appurtenances to provide sanitary sewer and water service to properties known as Brimfield Commons, situated in the Township of Brimfield, Original Lot 36, Portage County, Ohio; and

WHEREAS, after construction, the OWNER will convey the sanitary sewer and water improvements as a gift to Portage County to own, operate, and maintain; and

- WHEREAS,** the OWNER has prepared plans and specifications for the BRIMFIELD COMMONS (PROJECT), County Project Number BR-2 21-090-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it
- RESOLVED,** that this Board does hereby agree to enter into a General Sewer & Water Agreement with the OWNER; and be it further
- RESOLVED,** the PROJECT will be constructed at the OWNER'S expense, for the sum of ONE HUNDRED NINETY NINE THOUSAND THREE HUNDRED SIXTY FOUR DOLLARS AND ZERO CENTS (\$199,364.00); and be it further
- RESOLVED,** this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer and water service to properties known as Brimfield Commons, situated in the Township of Brimfield, Original Lot 36, Portage County, Ohio; and be it further
- RESOLVED,** that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0374 - RE: ACCEPT BIDS AND AWARD CONTRACT FOR PROJECT NO. BR-2 (20-180), 2021 SEWER MAINTENANCE PROJECT, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** this Board by Resolution 21-0302 adopted, April 29, 2021, set the date and time for bidding of Project No. BR-2 (20-180), "2021 SEWER MAINTENANCE PROJECT", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on April 19th and April 26th, 2021; and
- WHEREAS,** eleven (11) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** three (3) bids were received, opened and tabulated by the Department of Internal Services on May 5, 2021; as follows:
- | | |
|-----------------------------|---------------|
| Lake County Sewer Co., Inc. | \$ 144,031.50 |
| VISU-Sewer, Inc. | \$ 178,733.50 |
| United Survey, Inc. | \$ 230,289.00 |
- WHEREAS,** the Engineer's Estimate was \$ 250,000.00; and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from Lake County Sewer Co., Inc., 32900 Lakeland Blvd., Willowick OH 44095 in the amount of \$ 144,031.50 be accepted and awarded as the lowest and best bid received; and be it further
- RESOLVED,** that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to Lake County Sewer Co., Inc.; and be it further
- RESOLVED,** that the funds to cover the cost of the PROJECT are budgeted in Fund 5200, Org. 520040P1, Object 152000, Project No. 20180; and be it further
- RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

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RESOLUTION NO. 21-0375 - RE: AUTHORIZE SALE OF OBSOLETE EQUIPMENT BY PUBLIC AUCTION.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners, Water Resources Department has equipment that is obsolete and unfit for the use for which they were initially acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the herein described equipment is obsolete and unfit for the use for which it was initially acquired, and be it further

RESOLVED, that said equipment will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Commissioners, the County's Website and a Notice of Public Auction shall be published in the Record Courier on Wednesday, June 9, 2021.

Date of Auction: Saturday, June 19, 2021

Time of Auction: 10:00 A.M., E.S.T.

**Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Edinburg, Ohio 44272**

**Live Bidding to Take Place at:
www.edinburgauction.com**

Said equipment may be viewed from 9:00 A.M. to 4:00 P.M. on Friday, June 18, 2021 at Edinburg Auction Sales, Inc. The equipment can also be viewed online at www.edinburgauction.com.

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items.

Items being sold are as follows:

Tiger 90" Rear Flail Mower Model Number: TRF90SDC Serial Number: TRF90-2180

Tiger 75" Side Flail Mower with tank and brackets to fit a 2001 John Deere 5410 Tractor TSF75SDC Serial Number:TF-2245

Steel Deck Tilt Trailer Model Number:TS412XW VIN Number 1BUD210071003703

Meyers Snowplow Assembly Model Number: C-8 with a E57H Pump Serial Number:00312109286

John Deere Push Mower Model Number: 7800575 Serial Number:2014163291

2001 Scag Turf Tiger Zero Turn Mower 27 hp 61" cut Model Number: STT61A27KA Serial Number: 6761958

and be it further

RESOLVED,

that a copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

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JOURNAL ENTRIES**May 20, 2021**

1. **JOURNAL ENTRY:** A Director's Order from the Ohio Department of Health dated May 17, 2021 was issued referencing that the Governor has announced that the vast majority of health orders will be rescinded on June 2, 2021. The Director's Order describes that on May 13, 2021 the CDC announced a change in guidance and safety procedures for those who are fully vaccinated against COVID-19.

The May 17, 2021 Director's Order further provides that the purpose of the Order is to bring the State of Ohio's health orders into conformity with this new CDC guidance during the time until June 2, 2021.

In accordance with the May 17, 2021 Director's Order, the Portage County Board of Commissioners will not require fully vaccinated persons (as described in the Director's Order) to wear a facial covering when entering Portage County buildings that are under the control of the Board of Commissioners. At the present time, the Board of Commissioners will delegate to each county elected official the ability to determine what he or she deems appropriate within their respective departments and in light of the Ohio Department of Health Director's Order.

The Board of Commissioners will further review the matter subsequent to June 2, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the two-week external posting of the full time Utility Billing Service Representative, new position, for Portage County Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the full time hire of Andrew Gibson as a Project Engineer, new position, for Portage County Water Resources. Anticipated start date is June 14, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the three-day internal posting of the full time CCMEP Intensive Case Manager, replacing a JOBS Counselor position previously held by Lorie Hohman for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners approved the March 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 14, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

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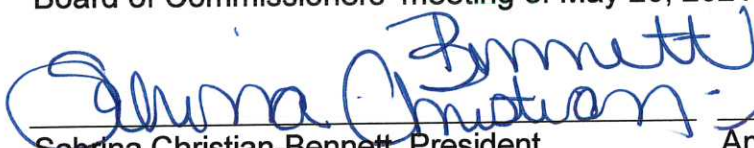
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Motion: by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board adjourn the Meeting of May 20, 2021 at 12:00 PM.
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian Bennett, Yea;
Commissioner Kline, Yea;
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of May 20, 2021


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk