

Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, July 19, 2018

9:01 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also attending throughout the day Record Courier Reporter Matt Merchant.

Recessed to Solid Waste Management District: 9:02 AM

Reconvened: 9:03 AM

ADMIN TEAM

Present: Human Resources Director Janet Kovick, Water Resources Director Gene Roberts, Department of Budget and Financial Management Director Todd Bragg and Internal Services Director JoAnn Townend

HUMAN RESOURCES:

Journal Entries - # 7 to 10

DBFM:

Resolutions - #'s 1 to 5

1. Tax Map Department

The Tax Map Department is in need of a new counter and shelving at an approximate cost of \$25,000. The Board asked that Director Leslie Froelich obtain more formal quotes for individual storage shelving and a counter that could be movable.

2. Courtview

Prosecutor Vigluicci has two computers they cannot install Courtview on because the County no longer receives support from them due to an unpaid invoice the Courts are disputing over the division of payment. The County owes Courtview \$187,000, \$148,000 is the Court's share, and they are unwilling to provide services until the balance is paid. Last year, the Courts paid everything through the Court's Computerization Fund with IT invoicing each Court's share of

the program. This year, the County Auditor does not want IT involved. When the original agreement was established to purchase Courtview, it was understood the Courts would pay for the expense and there is funding available outside the General Fund, but the disagreement becomes the division of payment (ie. caseload vs. user license). The Board agreed to table the discussion for now and will address it later in the day.

INTERNAL SERVICES:

Resolutions - #'s 6 to 20

Commissioner Kline asked about Resolution No. 20 (Memorandum of Understanding with Job and Family Services) on the last WHEREAS, the totals equal \$98.00, but Director Townend explained the total amount is \$49.00 – State of Ohio \$22, FBI National - \$24 and an Admin Fee of \$3.00.

Commissioner Kerrigan motioned to pull Resolutions No. 17, 18 and 19 from the Consent Agenda.

RESOLUTIONS:

17. Appointment to the Portage County Public Defender Commission./***PULLED FROM THE CONSENT AGENDA.***
18. Appointment to the Portage County Regional Airport Authority Board of Trustees./***PULLED FROM THE CONSENT AGENDA.***
19. Appointment to the Portage County Board of Building Appeals./***PULLED FROM THE CONSENT AGENDA***

Commissioner Kerrigan explained he would like to add a RESOLVED to each of the above Resolutions which indicates the appointment is subject to the result of the background check. Director Townend will insert the wording and bring back later today for the Board to adopt.

Commissioner Kerrigan would like the address checked for Chris Gilmore and Jeff Coffee as he believes they may have listed their work addresses on the applications instead of their home addresses.

EXTERNAL SERVICES:

Resolutions - # 20 & 23

Discussion:

1. Building Department Request
Office Manager Linda Markijohn requests the rehire of Carrie Quotson through the end of September to assist during the transition of their new part time employee, Jeanne Simyak. The cost would be \$1,800.00 and Director Roberts supports the request. The Department does not have funding in their budget for the expense and is projected to have a shortfall of \$50,000 (plus the \$1,800) if they continue operating as is. The Board believes in the value of having an overlap of employment and agreed to the request. A Journal Entry will be presented next week for Board adoption by Human Resources Department.

Ms. Markijohn also asks that the Board consider Ms. Quotson to be rehired permanently at sixteen hours per week if funding becomes available and if Ms. Quotson is still interested.

2. Teamsters Local Union No. 436 Amendment Janus vs. AFSCME

The Teamsters sent a letter to the Water Resources Department requesting signatures from the Board relative to Janus vs. AFSCME. An opinion has been received from Ron Habowski, who is against having the Board sign the document because fair share fees are no longer a term or condition of employment. The Board agreed they would not sign the document.

COURTVIEW DISCUSSION – CONT.

The Board talked about having one single entity that pays the invoice for Courtview or having the Courts begin paying more of their salaries from the Computerization Funds and money could then be taken from their General Fund salary line into an Internal Services fund for payment of the bill by Director Townend.

The Public Defender and Job and Family Services use the service and do not contribute, but Director Bragg believes they are only using the public's view. It is important to have Courtview available to the general public so they can pay fines online.

The Board also talked about paying by license, but the licenses don't match the revenue. Common Pleas brings in the same money amount per case as the Municipal Court, but Common Pleas does not have the volume of cases they have.

The Board will need to investigate the number of licenses in the future, but this is not a system the Commissioners use and there are other issues outstanding with the Courts that still need to be resolved. The bottom line is that the County needs to pay \$49,102.00 or this issue will not be resolved. The Board would then need to bill back \$6,824.50 to other funds, which would make the net cost \$ 42,277.50. If the Board pays for the Prosecutor, it doesn't need to do the \$8,000 adjustment for the MUNIS and \$2,000 should be taken from IT's budget. This situation has happened before in 2016 when the Board paid \$26,000 because it could not get the issue resolved and the Board indicated that would be the only time it would pay.

Commissioner Kerrigan has additional questions concerning the Prosecutor's portion. Director Townend will get the Board copies of her spreadsheet on the breakdown of who's paid what over the last couple of years for further discussion on Tuesday and Commissioner Kerrigan will forward copies of the information Director Bragg prepared for him to the Board. The Board agreed to get the \$10,962 outstanding amount for the Prosecutor paid either from IT's budget or the Commissioners' Other to get the Prosecutor's portion of Courtview paid. If Commissioners' Other is paying, Director Bragg will move \$10,962 less the MUNIS increase, which is approximately \$2,000. Commissioner Kerrigan will talk with County Auditor Esposito concerning the situation. Director Bragg will investigate whether paying the \$10,962 will give the Prosecutor what he needs or if the entire bill needs paid before Courtview will provide support services.

Commissioner Kline noted the Board is waiting for a letter from Director Bragg for his permissions for MUNIS.

Additional County Flags:

Business Works has fifteen County flags left over from the original purchase in 2007 they would like to sell back to the County at a cost of \$25.00./Journal Entry II.

9:58 AM Attorney Scott Flynn attending.

Director Roberts noted Attorney Flynn just acquired the fourth and final signature for an agreement in Twin Lakes where the Black Squirrel burned down and JBL Roofing and Construction, Inc. has built a new building. The Water Resources Department found a common lateral shared by four buildings they are not comfortable with, as it is not current practice, so they have collectively agreed to accept joint responsibility for a shared sewer lateral agreement. A Journal Entry will need done to accept and enter into the agreement and filed with the property./See Journal Entry III.

COMMISSIONERS' CONSENT AGENDA

July 19, 2018

1. Approval of the July 12, 2018 and July 17, 2018 regular meeting minutes and the Special Meeting Minutes of July 9, 2018.

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RESOLUTIONS

July 19, 2018

Budget & Financial Management:

1. Approve the Thursday, July 19, 2018 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0498
2. Approve the Thursday, July 19, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /18-0499
3. Approve the Tuesday, July 24, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0500
4. Approve the Tuesday, July 24, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0501
5. Approve the Tuesday, July 24, 2018 Then & Now Certification, as presented by the County Auditor./18-0502

Internal Services

6. Accept contract change order no. 1 and final to the construction agreement between the Board of Portage County Commissioners and Grade Line, Inc. for the project known as Yale Road (CH55) and Limeridge Road (CH222) culvert replacements in Palmyra and Freedom Townships, Portage County./18-503
7. Enter into amendment no. 2 for interpreting services between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services./18-0504
8. Enter into an agreement for a certified peer recovery support program between the Board of Commissioners on behalf of the Portage County Job & Family Services and Coleman Professional Services, Inc./18-0505
9. Enter into an agreement between the Portage County Child Support Enforcement Agency and Portage County Clerk of Courts-Domestic Division./18-0506
10. Enter into an agreement between the Portage County Child Support Enforcement Agency and Portage County Domestic Relations Court-Magistrate Services./18-0507
11. Enter into an agreement between the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's IV-D Investigative Support Division./18-0508
12. Enter into an agreement between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court-Magistrate Services./18-0509
13. Placement on the ballot of the November 6, 2018 General Election to be held in Portage County a renewal levy of an existing tax in the amount of (2.0) mills for a period of five years commencing in 2019 for the Portage County Board of Developmental Disabilities. /18-0510
14. Fix amount of Dog Warden, Deputy Dog Warden, Canvasser, and Facility Keeper Bonds./18-0511
15. Accept and award the bid of the Shelly Company for the Chamberlain Road resurfacing project (CH265, Sections C and D) in Mantua Township, Portage County./18-0512
16. Accept and award the bid of Karvo Companies, Inc. for the Lakewood, Menough and Prospect resurfacing project (CH151, Sections C, D and E, CH608, all sections, and CH74 part of Section A) in Ravenna and Rootstown Townships, Portage County./18-0513
17. Appointment to the Portage County Public Defender Commission. **PULLED FROM THE CONSENT AGENDA AND ADOPTED LATER IN THE DAY/18-0514**
18. Appointment to the Portage County Regional Airport Authority Board of Trustees. **PULLED FROM THE CONSENT AGENDA AND ADOPTED LATER IN THE DAY/18-0515**

19. Appointment to the Portage County Board of Building Appeals. ***PULLED FROM THE CONSENT AGENDA AND ADOPTED LATER IN THE DAY/18-0516***
20. Enter into a memorandum of understanding between the Portage County Board of Commissioners and the Department of Job & Family Services./18-0517

External Services

21. Authorize the Portage County Office of Homeland Security and Emergency Management to apply for the special FY 18 Hazard Mitigation Planning Grant Program Funds (FEMA 4360-DR-OH)./18-0518
22. Acceptance of donations to the Office of the Portage County Dog Warden./18-0519
23. Accept grant from the Ohio Public Works Commission (OPWC)-Portage County Wastewater Improvements Round 31, Project No. BR-2(12-140), Oakwood Acres Subdivision Sanitary Improvements in the Portage County Regional Sanitary Sewer District, Brimfield Township./18-0520

Motion To: Approve the Consent Agenda for July 19, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

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MEDICAL MUTUAL OF OHIO/WILLIS TOWERS WATSON

Present: Director Janet Kovick, Susan Lynn, Human Resources; Kathy Pietz, Medical Mutual; Doug Brown and Kim George, Willis Towers Watson

**PORTAGE COUNTY
MID-YEAR REPORT: JANUARY 2018 THROUGH JUNE 2018**

The County is in its third year of a three year contract so at the end of 2019, the County will go out to bid again.

- Actual Paid Claims: \$5,559,080
- Projected Claims: \$5,868,244
- **Medical claims** are 15.7% lower than Projected (\$3,841,645 Paid versus \$4,557,644 Projected) and 10.3% lower than second quarter 2017 (\$4,282,176)
- **Drug claims** are 31.0% higher than Projected (\$1,717,106 Paid versus \$1,310,290 Projected) and 53.8% higher than second quarter 2017 (\$1,116,182)

- **Total claims** are 5.27% lower than Projected overall
- **Total claims** are 2.9% higher than a year ago
- Average of 854 PPO contracts vs. 846 a year ago
- Contract count increased 1.0%
- Per **Employee** Per Year based on second quarter 2018: **\$13,018 (2.0% increase over contract year 2017)**
- Per **Employee** Per Year based on second quarter 2017: \$12,762
- Plan savings: 56.15% overall for all lines of business
- 4.29% Employee cost sharing of total claims submitted but 9.8% of total covered charges
- 8 claimants over \$87,500 (Specific level of \$175,000 per person)
- 2 claimants over \$175,000 (High claimant at \$275,313)
- Drug claims: total number of prescriptions increased by 13.23% from 2017
- Average script cost \$169.89 versus \$125.05 in 2017 (35.86% increase)
- Norm for average script cost is \$106.73 per script
- Rebates January through June 2018: \$104,044

There is a new program coming in January 2019 called SaveonSP. Currently, members use coupons and their liability is reduced, but the County is still paying the balance of whatever is left over after the member uses the coupon. Starting in 2019, the County will get the value of the coupon, which reduces the member's liability to zero. There are requirements, but it will be an option for Portage County next year.

Commissioner Kerrigan was surprised to hear the County doesn't have more options when it comes to healthcare and he believes having additional options would be helpful for recruiting. Ms. Lynn noted the County used to have two plans - an HMO and a PPO, but even though there are no choices, there are no better choices. Mr. Brown noted Medical Mutual has created a Medflex Exclusive Provider Organization (EPO) HMO type option for certain networks (Suma and Mercy). It's new and would be similar to what the County had in the past.

Recessed: 10:34 AM

Reconvened: 10:55 AM

JOB AND FAMILY SERVICES

Present: Kellijo Jeffries; Department of Budget and Financial Management Director Todd Bragg; Internal Services Director JoAnn Townend; George Sarkis, Roetzel and Andress; Sue Brannon, Job and Family Services; Portage Development Director Brad Ehrhart; Jack Kohl, Jack Kohl Realty; Brian Cooper, Umbaugh; Ken Marshall, Jack Kohl Realty;

10:56 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the employment and compensation of a public employee. Also present: Job and Family Services Director Kellijo Jeffries. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

10:57 AM Human Resources Department Director Janet Kovick attending.

11:02 AM Upon conclusion of the above referenced discussion, it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves out of executive session. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

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Director Bragg met briefly with the Board to discuss Job and Family Services transfer resolutions. As he mentioned last week, the Board will be seeing more transfers coming through and he recommends a separate section on the Consent Agenda for Job and Family Services' resolutions and the Board agreed.

Commissioner Kerrigan asked Director Jeffries if having a license for Courtview would be advantageous for her department and Director Jeffries will investigate and get back with the Board.

Discussion:

1. Ravenna 7 Movies – new theater advertisement

Director Jeffries played a video presentation of an employment services advertisement that will be played at the Ravenna 7 movie theater, created in house by Job and Family Services.

2. August Child Support Awareness month

August is Child Support Awareness Month and Job and Family Services encourages everyone to remember that "Support is Key" and to invest in the future of one of our greatest assets: our children. The strength of our families and of our state depends on supporting our children and providing the keys to their success.

Director Jeffries asks that the Board proclaim this month during an agency sponsored luncheon to be held on Wednesday, August 1st from 11:30 AM-1:00 PM, at 253 South Chestnut Street. Portage County community partners and Child Support employees who contribute to the successes of Child Support programming will be recognized at that time. This event is funded by the State.

PUBLIC COMMENT

Present: Steve English

Mr. English was reading an article from Ann Marie Noble, The Haven of Portage County, and had an idea for former Commissioner Kathleen Chandler and current Commissioners Sabrina Christian-Bennett and Vicki A. Kline, could donate to The Haven in honor of former Commissioner Maureen T. Frederick, and both Commissioners agreed to talk with Ms. Noble and Family & Community Services Director Mark Frisone about it.

JOB AND FAMILY SERVICES CONT.

3. Pilot Manufacturing Internship Program

Portage County Job and Family Services /Ohio Means Jobs (OMJ) will pilot a collaborative manufacturing internship program with Kent State University, Delta Systems, Paris, Trelleborg, Natural Essentials, Rez Tech, Pyrotek, Cosar Mold and Mantaline manufacturers. The program has come to fruition because of the unified vision and belief that communication, training and coordination of the parties' respective services can enhance the quality and quantity of candidates available for full time employment. All the above parties, as well as the Portage Development Board, recognize that by working together, barriers to employment will be reduced, living wages will be established and the workforce transition and retention will improve. Kent State University will provide training to twenty job-ready OMJ program participants from Portage County at OMJ with interest in manufacturing on Mondays, Tuesdays and Wednesdays for six hours a day from August 6, 2018 through Friday, October 26, 2018. On Thursdays and Fridays of those weeks, participants will be on site at their assigned manufacturer. Following October 26, 2018, the twenty participants will be placed with the eight manufacturers on a full-time basis through the end of December. Participants will be incentivized throughout the program. Upon successful completion, companies will strive to hire these participants as full-time paid employees.

4. New Building Opportunity for Children Services and Child Support Divisions.

Back in March 2018, Director Jeffries presented the space restraints in the annex building and at that time, the Board granted permission for her to work with Jack Kohl Realty to see if there are opportunities to lease additional space. Director Jeffries has investigated space at the General Electric building, a building on Freedom Street that had a lot of water damage, and the Good Cents building. Director Jeffries indicated that the Good Cents building is really the best choice because of the open floor plan (47,000 square feet), it is on the bus line, close to the Administration Building and has great potential.

Mr. Kohl was approached by Benderson Development Corporation three or four years ago looking for an end user for the building. Currently, the building is under lease agreement with Giant Eagle and will be for another several months. An original lease proposal was created with a build out, but the rate was so exorbitant that it didn't make sense.

Director Jeffries explained the Portage Port Authority could purchase the building through a bond system and Job and Family Services would make the bond payments and after a

twenty to twenty-five-year period, the building could be titled to the Board of Commissioners for \$1.

The move would be cost efficient because the department is paying the same amount for the current space of 20,000 square feet and would increase to a space of 47,000 square feet. Director Jeffries would be looking to have conversations in 2019 to transition into the new facility.

Director Ehrhart mentioned the Portage County Port Authority has a potential conflict so they would be looking at Summit County's Development Finance Authority (DFA) to assist.

Mr. Cooper mentioned the DFA would issue a lease revenue bond or a development revenue bond to purchase and renovate the building, which then could be leased to Job and Family Services for rent for a term of twenty, twenty-five or thirty years. Job and Family Services would be responsible for all maintenance, upkeep and insurance, taxes, assessments, repairs, etc. At end of the lease term, the County would have an option to purchase the building for \$1. The Summit County Port Authority could issue the bonds through a cooperative agreement with Portage County and it would require an appropriation pledge from the County or a non-tax revenue pledge to assure that payments would be made.

Commissioner Kerrigan asked why the County wouldn't bond itself and Mr. Cooper indicated the County could bond itself or the DFA could, as well.

Director Bragg asked if the building is being offered to the County as an alternative buyer and what is that price. Mr. Kohl indicated they would be willing to sell for \$2.5 million and the Port Authority is using \$2.5 million for acquisition and \$1 million renovation - \$3.5 million total. There are two questions the Board would need to decide - do you want the facility and do we need to finance.

Commissioner Christian-Bennett asked about the transfer in the end and Mr. Cooper noted the Board has the option to purchase the building for \$1.00 at the end of the initial lease term.

Director Jeffries has reached out to fiscal administration at State Job and Family Services and this is feasible. Job and Family Services cannot purchase or own property, so ultimately the transaction would need to come through the Board. Job and Family Services could make the bond payment, or the Board could establish a lease agreement. For Job and Family Services to get timely reimbursements, it would be helpful if the building had the same useful life as the payment options. Job and Family Services cannot make two rent payments at one time and it is not reimbursable. Director Jeffries would be looking at moving mid 2019.

Director Jeffries would like to move Children Services from the annex building and Child Support from the Riddle Block. Both areas combined rent amount is \$15,932.00 per month with 20,843 square feet, with \$191,000 loss of income to the County from Job and Family

Services. There are no current plans to move Job and Family Services from the second and third floor in the Administration Building, but could be considered long term. The proposed building is 47,235 square feet, which is potentially enough space to be the One Stop, excluding the Ohio Means Jobs Center, and the building can be expanded.

Full renovation for the entire space is \$1 million as provided by the owner's estimate.

The Board would like to talk about the loss of revenue and the impact to the General Fund and agreed to discuss again on Tuesday, July 24, 2018. The Board would also like to explore the possibility of using manuscript bonds.

Director Townend presented amended Resolutions pulled from the Consent Agenda this morning for Board appointments for the Public Defender, Airport and the Building Department. Director Townend will change the address for Mr. Coffee to his home address.

Resolution:

Motion To: Appointment to the Portage County Board of Building Appeals as amended./18-0516

RESULT: ADOPTED [UNANIMOUS]

MOVED: Mike Kerrigan

SECONDED: Sabrina Christian-Bennett

AYES: Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

Motion To: Appointment to the Portage County Public Defender Commission LuEtt Hanson./18-0514

RESULT: ADOPTED [UNANIMOUS]

MOVED: Sabrina Christian-Bennett

SECONDED: Mike Kerrigan

AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Motion To: Appointment to the Portage County Regional Airport Authority Board of Trustees of John Festa and Christopher Gilmore./18-0515

RESULT: ADOPTED [UNANIMOUS]

MOVED: Sabrina Christian-Bennett

SECONDED: Mike Kerrigan

AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Director Townend presents verbiage for the joint shared sewer lateral agreement Journal Entry with JBL Roofing & Construction, Inc., Carlito's LLC, Patricia Anne Martin, Trustee and the Twin Lakes Executive Center, Inc. for Board consideration./See Journal Entry III.

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Director Bragg, Director Townend and Director Jeffries stayed to meet with the Board to discuss the proposal for Good Cents and other options for the department. The Board asked Director

Bragg to prepare information on moving Children Services and Child Support to the Good Cents building and information on moving the entire Job and Family Services department, with the exception of Ohio Means Jobs.

RESOLUTION NO. 18-0498

**RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on July 19, 2018 in the total payment amount as follows:

1. \$291,708.22 to Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 20, 2018 \$ 291,708.22

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0499

**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

07/19/18	681	\$ 64,886.27
07/19/18	678	5,719.00
07/19/18	677	8,364.56
07/19/18	676	13,782.34
07/19/18	675	124.69
07/19/18	632	160.00
07/19/18	631	140.00
07/19/18	531	467.41
Total		\$ 93,644.27

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0500

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**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

RESOLVED,

that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on July 24, 2018 in the total payment amount of **\$713,527.63** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0501

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**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS,

the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS,

there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS,

the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED,

that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

07/24/18	867	\$ 9,992.37
07/24/18	860	21,274.15
07/24/18	730	274.12
07/24/18	725	5,000.01
07/24/18	712	48,637.50
Total		\$ 85,178.15

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0502 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. (Then and Now - - - - - Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$17,607.45** as set forth in Exhibit "A" dated **July 24, 2018** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0503

- **RE: ACCEPT CONTRACT CHANGE ORDER NO. 1 AND FINAL TO THE CONSTRUCTION AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS AND GRADE LINE, INC. FOR THE PROJECT KNOWN AS YALE ROAD (CH 55) AND LIMERIDGE ROAD (CH 222) CULVERT REPLACEMENTS IN PALMYRA, DEERFIELD AND FREEDOM TOWNSHIPS, PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

- WHEREAS,** Resolution 18-0227 accepted and awarded the bid of Grade Line, Inc. for furnishing all labor, materials and equipment necessary to complete the project known as **YALE ROAD (CH 55) AND LIMERIDGE ROAD (CH 222) CULVERT REPLACEMENTS IN PALMYRA, DEERFIELD AND FREEDOM TOWNSHIPS, PORTAGE COUNTY.**
- WHEREAS,** a contract was entered into with Grade Line Inc. in the total amount of \$181,281.50, and
- WHEREAS,** modifications to the project specifications were required resulting in additional costs, now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 1 and Final to the construction contract between Grade Line, Inc. and Portage County for the **YALE ROAD (CH 55) AND LIMERIDGE ROAD (CH 222) CULVERT REPLACEMENTS** in Palmyra, Deerfield and Freedom Townships, Portage County, and be it further
- RESOLVED,** that this Contract Change Order, in the amount of \$2,074.20, increases the contract between Grade Line, Inc. and Portage County to **\$183,355.70**, and be it further
- RESOLVED,** that the Board of Portage County Commissioners authorizes the execution of said Contract Change Order between Grade Line, Inc. and Portage County; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0504

RE: ENTER INTO AMENDMENT NO. 2 FOR INTERPRETING SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND LANGUAGE LINE SERVICES, INC.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS,

an agreement between the parties was entered into and known as Portage County Contract No. 20160287 (the "Original Contract") on June 2, 2016 by Resolution No. 16-0392 to ensure that customers of the Portage County Department of Job & Family Services are being provided meaningful access to program information, benefits and services although the customer may be limited in their English language proficiency or who are deaf or hard of hearing; and

WHEREAS,

Amendment No. 1 was entered into on May 2, 2017 through Resolution No. 17-0365 to renew the agreement one (1) additional year from May 1, 2017 to April 30, 2018; and

WHEREAS,

the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Language Line Services, Inc. to renew the agreement one (1) additional year from May 1, 2018 through April 30, 2019; and be it further

RESOLVED,

that the total amount of this Agreement is not to exceed Three thousand and 00/100 dollars (\$3,000.00); and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0505

**- RE: ENTER INTO AN AGREEMENT FOR A
CERTIFIED PEER RECOVERY SUPPORTER
PROGRAM BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF PORTAGE
COUNTY JOB & FAMILY SERVICES AND
COLEMAN PROFESSIONAL SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Certified Peer recovery supporters to support Portage County parents who have recently lost custody of their children and are in need of additional support in recovery from addiction, therefore helping them to complete case plan services during the reunification process; and
- WHEREAS,** Requests for Proposals were sent to fifteen (15) potential service providers; and
- WHEREAS,** two (2) proposals were received, opened and tabulated for Certified Peer Recovery Supporter Services on April 25, 2018; and
- WHEREAS,** Coleman Professional Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Coleman Professional Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period July 1, 2018 through June 30, 2019, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty-nine thousand two hundred thirty-seven and 23/100 dollars (\$39,237.23); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0506

-

RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND PORTAGE COUNTY CLERK OF COURTS - DOMESTIC DIVISION.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Clerk of Courts - Domestic Division; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Clerk of Courts that Clerking Services shall be purchased at the rate of Six and 33/100 dollars (\$6.33) per filing, not to exceed Seventy- Five thousand nine hundred nine dollars and 21/100 dollars (\$75,909.21);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and Portage County Clerk of Courts - Domestic Division; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Clerk of Courts - Domestic Division at the rate of Six and 33/100 dollars (\$6.33) per filing, not to exceed Seventy-Five thousand nine hundred nine dollars and 21/100 dollars (\$75,909.21); and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2018 through June 30, 2019, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0507

-

**RE: ENTER INTO AN AGREEMENT BETWEEN THE
PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND PORTAGE
COUNTY DOMESTIC RELATIONS COURT -
MAGISTRATE SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Domestic Relations Court - Magistrate Services; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court that Magistrate Services shall be purchased at the rate of One hundred forty-five and 66/100 dollars (\$145.66) per hour, not to exceed Seventy-seven thousand two hundred and 16/100 dollars (\$77,200.16);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court -Magistrate Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court -Magistrate Services at the rate of One hundred forty-five and 66/100 dollars (\$145.66) per hour, not to exceed Seventy-seven thousand two hundred and 16/100 dollars (\$77,200.16); and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2018 through June 30, 2019; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0508

RE: ENTER INTO AN AGREEMENT BETWEEN THE
PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND THE PORTAGE
COUNTY PROSECUTOR'S IV-D INVESTIGATIVE
SUPPORT DIVISION.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Prosecutor's IV-D Investigative Support Division, and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's Office that IV-D Investigative Support Division services shall be purchased at the rate of Fifty-two 75/100 dollars (\$52.75) per hour, not to exceed One hundred Five thousand five hundred six and 47/100 dollars (\$105,506.47);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's IV-D Investigative Support Division; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's IV-D Investigative Support Division at the rate of Fifty-two 75/100 dollars (\$52.75) per hour, not to exceed One hundred Five thousand five hundred Six and 47/100 dollars (\$105,506.47); and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2018 through June 30, 2019; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0509

RE: ENTER INTO AN AGREEMENT BETWEEN THE
PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND THE PORTAGE

**COUNTY JUVENILE COURT – MAGISTRATE
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Juvenile Court – Magistrate Services; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court that Magistrate Services shall be purchased at the rate of Two hundred fifty-five and 93/100 dollars (\$255.93) per hour, not to exceed One hundred twenty seven thousand nine hundred sixty-three and 75/100 dollars (\$127,963.75);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services at the rate of Two hundred fifty-five and 93/100 dollars (\$255.93) per hour, not to exceed One hundred twenty seven thousand nine hundred sixty-three and 75/100 dollars (\$127,963.75); and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2018 through June 30, 2019; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0510

-

**RE: PLACEMENT ON THE BALLOT OF THE
NOVEMBER 6, 2018 GENERAL ELECTION TO
BE HELD IN PORTAGE COUNTY A RENEWAL
LEVY OF AN EXISTING TAX IN THE AMOUNT
OF TWO (2.0) MILLS FOR A PERIOD OF FIVE
YEARS COMMENCING IN 2019**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, on July 12, 2018, this Board passed Resolution No. 18-0489 ("Resolution of Necessity") declaring the necessity of levying a renewal tax in excess of the ten-mill limitation in the amount of two (2.0) mills for each one dollar of valuation, which amounts to \$0.20 for each one hundred dollars of valuation, for a period of five years for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes, and that said renewal is sought pursuant to Sections 5705.03, 5705.19 and 5705.222 of the Ohio Revised Code; and

WHEREAS, the Portage County Auditor has certified to the Board the estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$3,568,725. The total valuation of the subdivision used to calculate the average annual property tax is \$3,502,068,300.

WHEREAS, this tax is to be levied upon the entire territory of the Portage County, and as such, this ballot measure will need submitted to the entire territory of Portage County; now therefore be it

RESOLVED, by the Board of Portage County Commissioners, two-thirds of all of the members elected thereto concurring, that:

Section 1. The Board desires to proceed with the submission of the question of the renewal tax levy to the electors of Portage County.

Section 2. The question of such renewal tax levy shall be submitted to the electors in the entire territory of the County at the election to be held therein on November 6, 2018 (the "Election Date"). All of the territory of the Portage County Board of Developmental Disabilities is in Portage County, Ohio.

Section 3. The form of the ballot to be used at said election shall be substantially as follows:

PROPOSED TAX LEVY (RENEWAL)

PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES, OHIO

A Majority Affirmative Vote Is Necessary For Passage

A renewal of a tax for the benefit of the Portage County Board of Developmental Disabilities, Ohio for the purpose of providing for the operation of community

programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes, at a rate not exceeding 2.00 mills for each one dollar of valuation, which amounts to \$0.20 for each one hundred dollars of valuation, for a period of five years, commencing in 2019, first due in calendar year 2020.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. The Clerk of the Board is hereby directed and shall certify, not later than August 8, 2018 (which date is not less than 90 days prior to the Election Date), to the Portage County Board of Elections a copy of the Resolution of Necessity and a copy of this resolution together with the dollar amount of revenue that would be generated by the renewal tax levy during the first year of collection, based on the current tax valuation of the County, as estimated by the Portage County Auditor.

Section 5. The Clerk of the Board is hereby directed and shall certify to the Portage County Board of Elections that the renewal tax levy will be for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes, for a period of five years, and that the levy will be placed upon the tax list and duplicate for the 2019 tax year (commencing in 2019, first due in calendar year 2020) if approved by a majority of the electors voting thereon. And now, therefore, be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0511

RE: FIX AMOUNT OF DOG WARDEN, DEPUTY DOG WARDEN, CANVASSER, AND FACILITY KEEPER BONDS.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 955.12 stipulates that the Dog Warden and deputies shall give bond in a sum not less than five hundred dollars and not

more than two thousand dollars, as set by the Board of Commissioners, conditioned for the faithful performance of their duties; now therefore be it

RESOLVED,

that the Board of Commissioners does hereby fix the amounts for the Dog Warden, Deputy Dog Warden, Canvasser and Facility Keeper position schedule bonds as follows:

Position	Bond Min-Max	Bond Amount	Insurance Agency	Underwritten With
Dog Warden	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance
Deputy Dog Warden (3 positions)	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance
Canvassers (3 positions)	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance
Facility Keepers (2 positions)	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance

;and be it further

RESOLVED,

that the bonds will be effective for one year commencing August 3, 2018 through August 3, 2019; and be it further

RESOLVED,

that a certified copy of this resolution, along with the Original bond, be deposited with the Portage County Auditor and a copy forwarded to the Portage County Dog Warden and the Procurement & Contract Manager; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0512

RE: ACCEPT AND AWARD THE BID OF THE SHELLY COMPANY FOR THE CHAMBERLAIN ROAD RESURFACING PROJECT (CH 265, SECTIONS C and D) IN MANTUA TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Chamberlain Road (CH 265, Sections C and D) Resurfacing Project** was published in the Record Courier on June 22, 2018 and June 29, 2018, and

WHEREAS, seven (7) sealed bids were received and grand totals were tabulated and recorded on July 11, 2018 for furnishing all labor, materials and equipment necessary to complete the project known as **Waterloo Road (CH 87, Sections I, J & Part of K) Resurfacing;** and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of **The Shelly Company** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **The Shelly Company, 8920 Canyon Falls Boulevard, Suite 120, Twinsburg, Ohio 44087,** be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Chamberlain Road (CH 265, Sections C and D) Resurfacing Project** in Mantua Township, Portage County; and be it further

RESOLVED, that a contract be entered into with **The Shelly Company** in the total amount of **\$394,307.00** and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0513

RE: ACCEPT AND AWARD THE BID OF KARVO COMPANIES INC. FOR THE LAKEWOOD, MENOUGH AND PROSPECT RESURFACING PROJECT (CH 151, SECTIONS C, D and E, CH 608 ALL SECTIONS, AND CH 74 PART OF SECTION A) IN RAVENNA AND ROOTSTOWN TOWNSHIPS, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Lakewood, Menough and Prospect (CH 151, Sections C, D and E, CH 608 All Sections, and CH 74 Part of Section A) Resurfacing** was published in the Record Courier on June 22, 2018 and June 29, 2018; and

WHEREAS, seven (7) sealed bids were received and grand totals were tabulated and recorded on July 11, 2018 for furnishing all labor, materials and equipment necessary to complete the project known as **Lakewood, Menough and Prospect (CH 151, Sections C, D and E, CH 608 All Sections, and CH 74 Part of Section A)**; and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of **Karvo Companies Inc.** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Karvo Companies, 4524 Hudson Drive, Stow, Ohio 44224**, be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Lakewood, Menough and Prospect Resurfacing Project (CH 151, Sections C, D and E, CH 608 All Sections, and CH 74 Part of Section A)**, in Ravenna and Rootstown Townships, Portage County; and be it further

RESOLVED, that a contract be entered into with **Karvo Companies Inc.** in the total amount of **\$534,374.14** and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0514 - RE: APPOINTMENT TO THE PORTAGE COUNTY
PUBLIC DEFENDER COMMISSION**

It was moved by Sabrina Christian-Bennett, and seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, Ohio Revised Code 120.13 establishes the County Public Defender Commission for the purpose of providing for the defense counsel for indigent persons; and

WHEREAS, the Commission shall be comprised of five members, of whom two shall be appointed by the Common Pleas Judge and three shall be appointed the Board of Commissioners; now therefore be it

RESOLVED, the Board of Commissioners appoints the following to a four year term as a member of the Portage County Public Defender Commission effective immediately and concluding May 31, 2022:

**LuEtt Hanson
3225 Pine Hollow Dr.
Ravenna OH 44266**

RESOLVED, the appointment is subject to the result of the background checks; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0515 - RE: APPOINTMENT TO THE PORTAGE COUNTY
REGIONAL AIRPORT AUTHORITY BOARD OF
TRUSTEES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following Resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority. The Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating and promoting the use of the Portage County Regional Airport; and

WHEREAS, there are two vacancies on the Board of Trustees due to term expirations; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following members to a 3 year term commencing on July 1, 2018 and ending June 30, 2021:

John Festa
11915 Chamberlain Rd.
Aurora, OH 44202

Christopher D. Gilmore
8861 Music St.
Russel, OH 44072

RESOLVED, the appointments are subject to the results of the background checks;

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0516

**- RE: APPOINTMENT TO THE PORTAGE COUNTY
BOARD OF BUILDING APPEALS**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS,

the Portage County Board of Building Appeals is organized for the purposes of hearing variances from the Residential Code of Ohio, the Portage County Flood Damage Reduction Regulations and any other decision of the Department Director / Building Official, over which this Board may have jurisdiction under Ohio law, and

WHEREAS,

the Portage County Board of Commissioners Resolution No. 02-0865 created the by-laws of the Portage County Board of Building Appeals specifying the make-up of membership, terms of office for each member, determination of quorum, etc.; now, therefore, be it

RESOLVED,

the Portage County Board of Commissioners hereby appoints the following members for a three-year term beginning May 10, 2018 and ending May 11, 2021:

Hal L. Stamm
11029 St. Rt. 700
Garrettsville, OH 44231

Theodore G. Manfrass
101 Parkway North, Box 71
Ravenna, OH 44266

Lt. Jeffrey A. Coffee
1421 Ridgecrest Dr.
Kent, OH 44240

RESOLVED,

the appointments are subject to the results of the background checks; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0517

-

**RE: ENTER INTO A MEMORANDUM OF
UNDERSTANDING BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS AND
THE DEPARTMENT OF JOB & FAMILY
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS,

the Board of Commissioners desires to utilize the National Webcheck Program Services and Equipment provided by the Ohio Attorney General and the Bureau of Criminal Investigation (BCI) in PCJFS to obtain criminal background checks for Boards & Commissioners appointments; and

WHEREAS,

the Board of Commissioners ensures that the information received from the Ohio Attorney General is used appropriately by the Commissioners and within the requirements of the Ohio Revised Code, the Ohio Administrative Code and Federal laws and regulations; and

WHEREAS,

the Board of Commissioners agrees to reimburse PCJFS in the amount of \$49.00 (BCI-State of Ohio \$22.00; FBI-National \$24.00 and an administrative fee of \$3.00) per each background check; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby agree to enter into a Memorandum of Agreement between the Portage County Board of Commissioners and the Portage County Department of Job & Family Services to provide background checks at a cost of \$49.00 each; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

Recessed: 12:00 PM

Reconvened: 1:02 PM

MAPLECREST TIF DOCUMENT EXECUTION

Present: Attorney Denise Smith, Attorney David Garnier, Prosecutor's Office, George Sarkis, Roetzel and Andress; Director Brad Ehrhart, Portage Development; Chris Burnham and Alyson Mortiz, Akron Development Finance Authority; Dan DeHoff, DeHoff Development, Rebecca Ritterbeck, County Auditor's Office

The project is a proposed retail development on the old Maplecrest Golf Course in Brimfield Township. Two of the larger parcels will become Menards and Meijer and there are additional (three) outlots which will be developed by Maplecrest Developers, which include the DeHoff family.

The proposal is to create a Tax Increment Financing (TIF) vehicle to move the value of the improvements for the new development on the property over to a special fund so that bonds can be issued to finance the public infrastructure improvements. The proposed resolution is to fund the construction of the public infrastructure improvements and issue bonds through the Development Finance Authority (DFA) of Summit County (formerly the Summit County Port Authority). The County's obligation would be to collect the tax payments or the payments in lieu of taxes and to deliver those payments to the various parties listed in the TIF resolution. The parties would be Field Local Schools, Maplewood Joint Vocational School and Brimfield Township.

The documents presented for signature today are: (1) Cooperative Agreement (stating the County will collect the TIF revenues and assign revenues to the Trustees); (2) Revenue Sharing Agreement with Field Schools and (3) Revenue Sharing Agreement with Brimfield Township. All documents have been reviewed by the County's legal counsel and they are ready to move forward.

The developer will be constructing the public improvements, on behalf of the County, and Menards has decided to opt out of the bond side of the transaction, and will fund that portion of improvements with cash. A deposit of a little over \$1.7 million dollars with the Trustee, as costs are incurred for the public improvements, and the payments on their particular property will be used to reimburse them for that expenditure.

Motion To: Declare improvements to certain parcels of real property to be a public purpose; Describing the public improvements to be made to directly benefit those parcels, requiring the owners of the improvements thereon to make service payments in lieu of taxes, establishing a County Public Improvement Tax Increment Equivalent Fund for the deposit of such service payments, approving a revenue sharing agreement with Field Local School District, and related authorizations pursuant to Ohio Revised Code Sections 5709.77,

RE: AUTHORIZE THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT TO APPLY FOR THE SPECIAL FY18 HAZARD MITIGATION PLANNING GRANT PROGRAM FUNDS (FEMA 4360-DR-OH).

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** under a major disaster declaration (FEMA 4360-DR-OH), signed by the President on April 17, 2018, Hazard Mitigation Planning Grant (HMPG) program funds have been made available for projects intended to mitigate future disaster damages; and
- WHEREAS,** the Ohio Emergency Management Agency notified the Portage County Office of Homeland Security & Emergency Management that they are accepting applications to update local natural hazard mitigation plans and are encouraging participation in this competitive grant application process for fiscal year 2018 Special Hazard Mitigation Planning Grant Program (HMPG) funds; and
- WHEREAS,** Portage County will be able to utilize these grant funds to update and enhance the Portage County Multi-Jurisdictional Hazard Mitigation Plan at a cost of up to \$31,972.50, *with no impact to the general fund* (\$28,420.00 project costs plus a 12.5% local in-kind match obligation of up to \$3,552.50, which will be achieved through staff and stakeholder project participation activities (Total Grant \$31,972.50)); now, therefore, be it
- RESOLVED,** the Portage County Board of Commissioners authorizes the submission of the FY 2018 Special Hazard Mitigation Planning Grant application in an amount not-to-exceed thirty-one thousand, nine hundred seventy-two dollars and 50/100 (\$31,972.50); and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Office of Homeland Security & Emergency Management Agency; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0519

**RE: ACCEPTANCE OF DONATIONS TO THE OFFICE
OF THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

	Name	Address
Doxie Picnic Jar	Office	\$320
GateHouse Media Operating	175 Sully's Tr 3rd Fl Pittsford Ny 14534	\$360
Anonymous		\$67
Noella Ritz	1224 Gaynelle Rd Streetsboro Oh 44241	\$100
Jeanine & Jim Molnar	1591 Pike Parkway Streetsboro Oh 44241	\$25
Todd & Anita Gross	521 E. Lake St Ravenna Oh 44266	\$10
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$72
Ruby Yohn	821 Mill Rd Ravenna Oh 44266	\$97
Robert J. Craciun	1212 Cherokee Dr. Youngstown Oh 44511	\$20
Rich & Jenn Salzar	3277 Cook Rd Rootstown Oh 44272	\$15
June Morgan	4904 E. Highland Ave. Ravenna Oh 44266	\$14
Byron Bigelow Sr	1199 Apache Pass Streetsboro Oh 44241	\$40

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0520

RE: ACCEPT GRANT FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) -PORTAGE COUNTY WASTEWATER IMPROVEMENTS ROUND 31, PROJECT NO. BR-2 (12-140), OAKWOOD ACRES SUBDIVISION SANITARY IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SANITARY SEWER DISTRICT, BRIMFIELD TOWNSHIP.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 16-0908 on October 20, 2016, authorizing the Portage County Water Resources Department to submit a grant application to the Ohio Public Works Commission for the Oakwood Acres Subdivision Sanitary Sewer Improvements, in Brimfield Township, Portage County; now therefore be it

RESOLVED, that the Board of Portage County Commissioners hereby accepts the Ohio Public Works Commission grant award of \$400,000 - OPWC Project Number CG11U and CG12U -- and designates the President of the Board of Commissioners as the authorized official to execute said grant for the Portage County Water Resources Department required by the Ohio Public Works Commission; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0521

RE: A RESOLUTION DECLARING IMPROVEMENTS TO CERTAIN PARCELS OF REAL PROPERTY TO BE A PUBLIC PURPOSE; DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO DIRECTLY BENEFIT THOSE PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENTS THEREON TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES, ESTABLISHING A COUNTY PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SUCH SERVICE PAYMENTS, APPROVING A REVENUE SHARING AGREEMENT WITH FIELD LOCAL SCHOOL DISTRICT, AND

RELATED AUTHORIZATIONS PURSUANT TO REVISED CODE SECTIONS 5709.77, 5709.78, 5709.79, AND 5709.80; PROVIDING FOR CERTAIN PUBLIC IMPROVEMENTS TO BE MADE ON BEHALF OF THE COUNTY BY THE DEVELOPMENT FINANCE AUTHORITY OF SUMMIT COUNTY; AUTHORIZING THE EXECUTION AND DELIVERY OF A TAX INCREMENT FINANCING AND COOPERATIVE AGREEMENT; AUTHORIZING THE EXECUTION AND DELIVERY OF A REVENUE SHARING AGREEMENT WITH BRIMFIELD TOWNSHIP; AND APPROVING OTHER ACTIONS.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

- WHEREAS,** Revised Code Sections 5709.77, 5709.78, 5709.79 and 5709.80 provide that this Board of County Commissioners (the "Board") may describe public improvements to be made which directly benefit certain parcels, declare Improvements (as defined in Revised Code Section 5709.77) with respect to such parcels of real property located in Brimfield Township (the "Township"), an unincorporated territory of the County of Portage (the "County"), to be a public purpose, thereby authorizing the exemption of those Improvements from real property taxation for a period of time, and provide for the making of service payments in lieu of taxes by the owner of such parcels, and establish a county public improvement tax increment equivalent fund into which such service payments shall be deposited; and
- WHEREAS,** this Board desires to make, or cause the Development Finance Authority of Summit County (the "DFA") to make, the public infrastructure improvements in the Township described in **Exhibit A** hereto (the "Public Improvements"), that once made would directly benefit parcels located in the Township and set forth in **Exhibit B** hereto (those parcels, excluding the portion thereof to be dedicated to the Township or other public body for public improvements, are hereinafter referred to as the "Property"); and
- WHEREAS,** this Board has determined that it is necessary and appropriate and in the best interests of the County to provide for service payments in lieu of taxes with respect to the Property pursuant to Section 5709.79, Revised Code; and
- WHEREAS,** this Board desires (i) to have the DFA provide, on behalf of the County, for the acquisition, construction, improvement and equipping of the Public Improvements in accordance with the terms of the Tax Increment Financing and Cooperative Agreement (the "Cooperative Agreement") authorized by this resolution, to be entered into among the County, the DFA, Maplecrest, LLC (the "Developer"), Meijer Stores Limited Partnership, Menard, Inc. ("Menard") and U.S. Bank National Association and any other parties determined by the parties thereto to be necessary, and (ii) to finance the costs of the Public Improvements through bonds (the "Bonds") issued by the DFA and funds deposited by Menard (the "Menard Deposit") as provided in the Cooperative Agreement; and

WHEREAS, the Property is located in the Field Local School District (the "School District"), and the Board of Education of the School District has approved the real property tax exemption provided for in this resolution, waived notice requirements and agreed to enter into a Revenue Sharing Agreement (the "School Compensation Agreement") with the County, and the Maplewood Career Center has been provided notice in accordance with Revised Code Section 5709.83 (which notice described the exemption of the Improvements to be established pursuant to this resolution);

RESOLVED, by the Board of County Commissioners of the County of Portage that:

Section 1. The Public Improvements described in **Exhibit A** hereto intended to be made by, or on behalf of, the County are hereby designated as those Public Improvements that directly benefit or serve, or that once made will directly benefit or serve, the Property. Private improvements constructed on the Property (the "Private Improvements") will place direct, additional demand on the Public Improvements, once completed. This Board hereby confirms that the Public Improvements are necessary for the public health, safety and welfare of the citizens of the County.

Section 2. Pursuant to and in accordance with the provisions of Revised Code Section 5709.78, this Board hereby finds and determines that 100% of the increase in the assessed value of the Property that would first appear on the tax list and duplicate of real and public utility property after the effective date of this resolution (which increase in assessed value is herein referred to as the "Improvement" or "Improvements" as defined in Revised Code Section 5709.77) is a public purpose, and 100% of said Improvements are hereby declared to be a public purpose for a period of 30 years and exempt from taxation commencing with the tax year in which the Improvements first appear on the tax list and duplicate of real and public utility property after the effective date of this resolution and ending on the earlier of (1) the date the Improvements have been exempted from taxation for a period of 30 years or (2) the date on which the County has collected into the Fund established in Section 6 hereof a total amount of payments in lieu of taxes available for and sufficient to pay all costs described in Section 6 hereof (the "Exemption Period").

Section 3. The County shall cause the DFA to provide for the acquisition, construction, improvement and equipping of the Public Improvements in accordance with the terms of the Cooperative Agreement.

Section 4. In accordance with the terms of the Cooperative Agreement, the County shall grant to the DFA and its agents such easements as shall be necessary or required to permit the DFA to provide for provision of the Public Improvements in accordance with the Cooperative Agreement and this resolution. Not less than two members of this Board are hereby authorized and directed to sign such easements on behalf of the County, the form of which easements shall be approved by the County Prosecuting Attorney and shall be consistent with the objectives and requirements of the Cooperative Agreement and this resolution. The approval of such easements shall be conclusively evidenced by the signing thereof.

Section 5. Pursuant to and in accordance with the provisions of Revised Code Section 5709.79, the owner or owners of the Improvements are hereby required to, and shall make, annual service payments in lieu of taxes to the County Treasurer on or before the final dates for payment of real property taxes, which service payments shall be deposited in the county public improvement tax increment equivalent fund established in Section 6 hereof. This Board hereby authorizes the Commissioners, and other appropriate officers of the County, to provide such information and certifications, and execute and deliver or accept delivery of such instruments, as are necessary and incidental to collect those service payments in lieu of taxes, and to make such arrangements as are necessary and proper for payment of said service payments in lieu of taxes.

Section 6. This Board hereby establishes pursuant to and in accordance with the provisions of Revised Code Section 5709.80, the Brimfield - Maplecrest Improvement Project Tax Increment Equivalent Fund (the "Fund"), into which shall be deposited all of the service payments in lieu of taxes distributed to the County with respect to the Improvements on the Property, by or on behalf of the County Treasurer as provided in Revised Code Section 5709.79 and hereby provides that all of the moneys deposited in the Fund shall be used for any or all of the following purposes and in the following order:

(i) First, to pay the School District the School District Compensation Payments (as defined in the School Compensation Agreement) and the Maplewood Career Center the Career Center Compensation Payments (as defined in the School Compensation Agreement);

(ii) Second, to pay the Township an amount equal to 5% of the service payments in lieu of taxes distributed to the County with respect to the Improvements on the Property and deposited in the Fund pursuant to the Township Compensation Agreement (as hereinafter defined);

(iii) Third, to pay to (a) DFA the principal of, interest on and all other amounts due under the Bonds issued by the DFA and (b) Menard the Menard Reimbursement (as defined in the Cooperative Agreement);

(iv) Fourth, to reimburse the County or the DFA for any funds used by or advanced on behalf of the County or the DFA to pay costs of the Public Improvements, prior to receipt of service payments in lieu of taxes as described in Section 5 of this resolution; and

(v) Last, to pay any other costs relating to provision of the Public Improvements authorized under the Cooperative Agreement and by law.

The Fund shall remain in existence so long as such service payments are collected and used for the aforesaid purposes, after which said Fund shall be dissolved in accordance with Revised Code Section 5709.80.

Section 7. Not less than two members of the Board are hereby authorized and directed to sign on behalf of the County the Cooperative Agreement, the School Compensation Agreement, and the Revenue Sharing Agreement between the County and Brimfield Township (the "Township Compensation Agreement"), and such other agreements, instruments or certificates as shall be required thereunder. The Cooperative Agreement, the School Compensation Agreement, and the Township

Compensation Agreement shall be in substantially the form on file with the Clerk of this Board, together with such revisions as are approved by the County Prosecuting Attorney and consistent with the objectives and requirements of this resolution, which approval shall be conclusively evidenced by the signing thereof.

Section 8. Pursuant to Revised Code Section 5709.78(H), the Clerk of this Board is hereby directed to deliver a copy of this resolution to the Director of the Ohio Development Services Agency (the "Director") within 15 days after its adoption. On or before March 31 of each year that the exemption set forth in Section 2 hereof remains in effect, the Clerk of this Board or other authorized officer of this County shall prepare and submit to the Director the status report required under Revised Code Section 5709.78(H).

Section 9. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 10. This resolution shall be effective upon its adoption.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

EXHIBIT A

DESCRIPTION OF THE PUBLIC IMPROVEMENTS

The Public Improvements include the following:

The acquisition, construction and improvement of public roads, sidewalks, street lighting, traffic signalization, sanitary sewers, storm sewers and drainage, water improvements and other appurtenant public improvements, all together with the necessary appurtenances thereto.

EXHIBIT B

THE PROPERTY

The Property consists of that real property delineated in the land records of the County of Portage as:

Parcel Nos.:

04-036-00-00-017-001

04-036-00-00-017-002

04-036-00-00-017-003

04-036-00-00-017-004

04-036-00-00-017-005

5709.78, 5709.79, and 5709.80; Providing for certain public improvements to be made on behalf of the County by the Development Finance Authority of Summit County; Authorizing the execution and delivery of a Tax Increment Financing and Cooperative Agreement; Authorizing the execution and delivery of a Revenue Sharing Agreement with Brimfield Township; and approving other actions./18-0521

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Ms. Ritterbeck noted in Section 1 County Payments to Township: (a) notes the County will transmit the Township Compensation Payments to the Township in two semi-annual installments and *within thirty days after receipt of service payments*, which will work fine if payment is received the last day it is due because this will go through the settlement process if they should happen to pay the first day or as soon as the bills go out, the County has no mechanism to pay it thirty days after that. Mr. Sarkis changed the agreement language to read instead *thirty days after the due date*.

Attorney Smith and the Board took time to sign the documents Mr. Sarkis presented and returned said documents to him.

1:14 PM In accordance with the Ohio Rev. Code 121.22(G)(3), it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session for pending or imminent court action. Also present: Attorney Denise Smith. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

1:39 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea; After exiting executive session, the Board took no action.

* * * * *

Commissioner Kline noted County Engineer Marozzi sent an e-mail asking when Jim Greener is transferring out to his facility and the Board agreed he can go whenever he is ready to move.

1:40 PM In accordance with the Ohio Rev. Code 121.22(G)(3), it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Also present: Attorney David Garnier. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

1:57 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

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Commissioner Kerrigan pointed out that the Public Defender declined to attend today's meeting and has expressed an interest to meet with each board member individually. Commissioner Kerrigan is opposed to that idea and suggests he put his comments in writing or meet with the Board in session. The Board cannot provide guidance on a one-on-one basis. The Board agreed to have Director Townend reach out to him indicating his concerns need to be in writing or he will need to come before the Board.

JOURNAL ENTRY

July 19, 2018

Commissioners

1. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for June 2018, as presented by the Portage County Sheriff's Office.
2. The Board of Commissioners acknowledged receipt of the July 9, 2018 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2018, as presented by the Portage County Auditor's Office.
3. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for June 2018 as presented by the Portage County Treasurer.
4. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of June 2018, received on July 12, 2018 as presented by the County Auditor and County Treasurer.
5. The Board of Commissioners agreed to the reassignment of the Commissioners' Clerk and the Commissioners' Administrative Assistant from Internal Services to the Board of Commissioners effective July 23, 2018.

External Services

6. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the Seventh Quarter Cash Reimbursement Request in the amount of \$79,590.68 for the EMPG FY17 Q-7 Grant, as prepared by the Homeland Security and Emergency Management Office and reviewed by the Department of Budget & Financial Management, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office

Human Resources

7. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Jennifer Lohr as an Income Maintenance Aide 2, replacing Susan Morgan, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is August 6, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
8. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Kaylyn Kane, PCSA Supervisor for Portage County Job & Family Services due to successfully completing the 120 day probationary period effective July 17, 2018, presented by Janet Kovick, Human Resources Director.
9. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Christine Herra, JFS Supervisor for Portage County Job & Family Services due to successfully completing the 120 day probationary period effective August 7, 2018, presented by Janet Kovick, Human Resources Director.
10. The Board of Commissioners approved the revised job description for the JFS Budget & Finance Administrator position within Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director.

Motion To: Approve the Journal Entries for July 19, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

JOURNAL ENTRY II

July 19, 2018

1. The Board of Commissioners authorized the purchase of fifteen County flags over the original purchase at a reduced cost of \$25.00 per flag from The Business Works, Inc.

Motion To: Approve the Journal Entry II for July 19, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

JOURNAL ENTRY III

July 19, 2018

1. The Board of Commissioners agreed to sign the Shared Sewer Lateral Agreement with JBL Roofing & Construction, Inc., Carlito's LLC, Patricia Anne Martin, Trustee and the Twin Lakes Executive Center, Inc. as presented by the Director of Water Resources.

Motion To: Approve the Journal Entry III for July 19, 2018

RESULT: ADOPTED [UNANIMOUS]

MOVED: Sabrina Christian-Bennett

SECONDED: Mike Kerrigan

AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Motion To: Adjourn the Official Meeting of July 19, 2018 at 2:00 PM

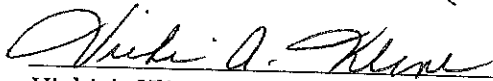
RESULT: ADOPTED [UNANIMOUS]

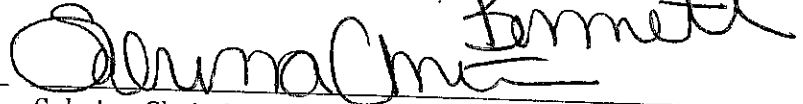
MOVED: Mike Kerrigan

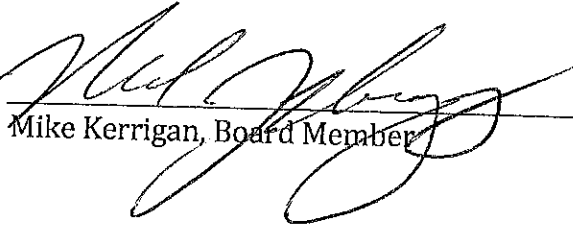
SECONDED: Sabrina Christian-Bennett

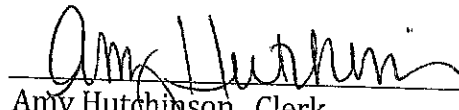
AYES: Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.


Vicki A. Kline, President


Sabrina Christian-Bennett, Vice President


Mike Kerrigan, Board Member


Amy Hutchinson, Clerk