

AGENDA

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

WEDNESDAY, MAY 9, 2018

**REGIONAL PLANNING COMMISSION MEETING ROOM
124 NORTH PROSPECT STREET
RAVENNA**

4:30 P.M.

I. **CALL TO ORDER**

II. ***APPROVAL OF APRIL 11, 2018 MEETING MINUTES**

III. ***Nominating Committee Report (Election of Officers) – Allan Orashan.**

IV. **SUBDIVISIONS**

- *1. Plat of "Maplecrest Parkway Subdivision No. 1" on Tallmadge Road, Lots 19 and 36 in Brimfield Township, Maplecrest, LLC., applicant
- *2. Replat and Variance in the "Nanway Airpark No. 1" on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant (Approval of an Extension of Time Until June 13, 2018)
- *3. Replat of Sublots 1, 2, 3, 4 and 5, 6, 7, 8 of Block "G" in the "McElrath Park Allotment" on Hopkinson, Lot 11 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-08) (Approval of an Extension of Time Until June 13, 2018)
- *4. Replat of Sublots 9, 10 and 11 of Block "G" in the "McElrath Park Allotment" on Garfield Road and Hopkinson, Lot 11 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-11) (Approval of an Extension of Time Until June 13, 2018)
- *5. Replat of Sublots 4, 5, 6 and 22, 23, 24 in Block "N" in the "McElrath Park Allotment" on Sumner Street and McElrath Avenue, Lot 11 S.D. and 12 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-12) (Approval of an Extension of Time Until June 13, 2018)
- *6. Replat of Sublots 18, 19 and 20 of Block "H" in the "McElrath Park Allotment" on Terrill Street, Lot 12 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-13) (Approval of an Extension of Time Until June 13, 2018)

****Needs Action***

- *7. Replat of Block B-R-6 in the *"Wintergreen Point Subdivision"* on Green Hill and Blackberry Lane, Lot 43 in Rootstown Township, Roots-1, LLC., applicant.
- *8. Replat of Sublots 188, 189, 205 and 206 in the *"Leonard Subdivision"* on Cox Drive and Edmund Drive, Lot 35 in Franklin Township, Kathleen Tennant, applicant.
- *9. Replat of Blocks D-R and the Addition of the Speedway (Block Q" in the *"Brimfield Crossings Subdivision"* on State Route 43, Lots 32 and 33 in Brimfield Township, Speedway, LLC., applicant. (Approval of an Extension of Time Until June 13, 2018)
- *10. Replat of Sublots 19 and 20 in the *"Brady Lake United Methodist Church Land Allotment"* on West Shore Drive, Lot 39 in Franklin Township, William T. Bush, applicant. applicant (Approval of an Extension of Time Until June 13, 2018)
- *11. Replat of Sublots 55 and 56 in the *"Strong Allotment"* on Youngstown Avenue, Lot 2 in Deerfield Township, Roman Swerdan, applicant (Approval of an Extension of Time Until June 13, 2018)

V. ZONING

- *1. Rootstown Township Text Amendment Re: Section 310.09.B; Section 310.09.F

VI. EXECUTIVE COMMITTEE

A. WORK PROGRAM

- 1. April 2018 Work Program Report
- 2. April 2018 CDBG Report

B. FINANCE

- *1. April 2018 Financial Statements
- *2. RPC Fee Schedule

VI. DIRECTOR'S REPORT

VII. OTHER BUSINESS

Next Meeting – Wednesday, June 13, 2018 – RPC Meeting Room at 124 North Prospect Street, Ravenna, Ohio 44266

VIII. ADJOURNMENT

**Needs Action*

Minutes
Portage County Regional Planning Commission
April 11, 2018

Portage County Regional Planning Commission dated April 11, 2018 at 4:30 p.m. The meeting was held in the Portage County Regional Planning Commission Meeting Room, 124 North Prospect Street, Ravenna.

Members Present:

| | | |
|--|--------------------------------------|-------------------------------|
| Atwater Twp., John Kovacich | Freedom, Jeffrey Derthick | Hiram Twp., Steve Pancost |
| Hiram Vill., Robert Dempsey | Mantua Twp., Victor Grimm | Mantua Vill., Paula Tubalkain |
| Nelson Twp., Kevin Cihan | Palmyra Twp., Sandy Nutter | Paris Twp., Tom Smith |
| Ravenna City, Frank Seman | Ravenna Twp., Jim DiPaola | Rootstown Twp., Joe Paulus |
| Sugar Bush Knolls Vill., Jim Beal | Suffield Twp., Adam Bey | Windham Twp., Rich Gano |
| Windham Vill., Deborah Blewitt | Shalersville Twp., Ronald Kotkowski | PARTA, Clayton Popik |
| Water Resources, Tia Rutledge | Portage Park District, Allan Orashan | |
| P.C. Commissioner, Sabrina Christian-Bennett | | |
| P.C. Commissioner Kline Alternate, Terry Montz | | |
| P.C. Commissioner Mike Kerrigan | | |

Alternates Present:

P.C. Commissioner Kerrigan Alternate, Jim Greener

Ex-Officio Members Present

NEOMED, Janet Coon

Staff Present:

| | | | |
|------------|-----------|-----------|----------|
| T. Peetz | E. Beeman | L. Reeves | A. Craft |
| P. Holland | | | |

Members Absent:

| | | |
|---------------------------------|--------------------------------|-----------------------------------|
| Brimfield Twp., Wendi O'Neal | Franklin Twp., Sam Abell | Garrettsville Vill., Rick Patrick |
| Randolph Twp., Victoria Walker | Streetsboro City, Glenn Broska | Soil & Water, James Bierlair |
| County Engineer, Mickey Marozzi | | |

Public Present

| | | |
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| T. Pascarella | M. Organ | S. Skrovan |
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The Regional Planning Commission meeting was called to order by Chairman, Jim DiPaola.

APPROVAL OF MARCH 14, 2018 MEETING MINUTES

The March 14, 2018 minutes were presented. J. Kovacich made a motion to approve the minutes as presented. Motion seconded by M. Kerrigan. Motion carried with 22 Yeas

SUBDIVISIONS

Plat of "Maplecrest Parkway Subdivision No. 1" on Tallmadge Road, Lots 19 and 36 in Brimfield Township, Maplecrest, LLC. – Report presented by Todd Peetz

Staff recommends an extension of time until May 9, 2018. However, if all comments are addressed prior to May 9, 2018 staff recommends holding a Special Executive Committee Meeting to act on the Plat.

A motion was made by S. Bennett to follow staff recommendation. Motion seconded by A. Orashan. Motion carried with 22 Yeas.

Discussion was held about charging a fee for requesting an extension of time and the number of extensions allowed before charging a fee. It was recommended that a policy to be written and presented at the May 9, 2018 meeting.

Replat of Sublots 12 – 14 and Sublot 29 in the "Townners 1st Addition" on Ravenna Road, Lot 37 in Franklin Township, Ann Hanna, applicant – Report presented by Todd Peetz

The applicant is requesting to combine sublots 12 – 14 and 29 to create Sublot 13-R. There is a house located on the lot.

There were no corrections needed to the replat. Staff recommends approval of the replat as submitted. A motion was made by V. Kline to follow staff recommendation. Motion seconded by S. Bennett. Motion carried with 22 Yeas.

Replat and Variance for the Replat in the "Nanway Airpark No. 1" on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant

A motion was made by R. Dempsey to approve an extension of time until May 9, 2018. Motion seconded by K. Cihan. Motion carried with 22 Yeas.

Mutli-Replats in the McElrath Park Allotment, P.C. Land Reutilization Corporation, applicant – Report presented by Todd Peetz

- (18-08) Replat of Sublots 1-4 and 5-8 in Block "G" on Hopkinson
- (18-11) Replat of Sublots 9-11 in Block "G" on Garfield Road and Hopkinson
- (18-12) Replat of Sublots 4-6 and 22-24 in Block "N" on Sumner Street and McElrath Avenue
- (18-13) Replat of Sublots 18-20 in Block "H" on Terrill Street

The applicant is requesting to combine the above lots in order to create buildable lots. Sewer is not currently available. The closest sewer for 18-08 and 18-11 is on Terrill Street. Water and sewer is available for Sublot 5-R, but is not available for Sublot 23-R. Sewer is in the vicinity for 18-13.

All items noted by the Tax Map Department have been corrected.

Staff recommends an extension of time until May 9, 2018. After a great amount of discussion a motion was made by S. Bennet to approve an extension of time until May 9, 2018. Motion seconded by V. Kline. Motion carried with 22 Yeas.

- (18-09) Replat of Sublots 8-10 in Block "R" on Hopkinson
- (18-10) Replat of Sublots 25-27 in Block "O" on Richardson Avenue

All items that were found to be in non-compliance with the P.C. Subdivision Regulations has been corrected therefore staff recommends approval of Replats 18-09 and 18-10. A motion was made by M. Kerrigan. Motion seconded by V. Kline. Motion carried with 22 Yeas.

Multi-Replats in the "Ravenna Building Company Allotment", P.C. Land Reutilization Corporation, applicant – Report presented by Todd Peetz

- (18-14) Replat of Sublots 170, 171, 213 and 210-212 on Portage and Skeels Street
- (18-15) Replat of Sublots 365 – 368 on Arbeco and Portage Street
- (18-16) Replat of Sublots 72-74 and 98-100 on Court Street and Wolforth Avenue
- (18-17) Replat of Sublots 159, 160, 161R on Wolforth Avenue
- (18-18) Replat of Sublots 322-324 on Skeels Street

The applicant is requesting approval to combine the above lots in order to make buildable lots.

Sewer is available to all of the above lots. There were no physical limitations on any of the proposed lots.

All items that were found to be in non-compliance with the P.C. Subdivision Regulations has been corrected therefore staff recommends approval of the Replats 18-14, 18-15, 18-16, 18-17 and 18-18. A motion was made by S. Bennett. Motion seconded by J. Paulus. Motion carried with 22 Yeas.

Replat of Sublots 16, 16RA in the "Lakeview Allotment No. 2" on Rootstown Road, Lot 43 in Rootstown Township, Thomas A. Pascarella, applicant – Report presented by Todd Peetz

The applicant is requesting approval is proposing to combine pre-existing lots in order to create two buildable lots.

All items that were found to be in non-compliance with the P.C. Subdivision Regulations has been corrected therefore staff recommends approval of the replat. A motion was made by J. Paulus. Motion seconded by J. Kovacich. Motion carried with 22 Yeas.

ZONING

Franklin Township Text Amendment – Report presented by Todd Peetz

Franklin Township is proposing the following under J. PERMANENT Storage/Shipping Containers:

However, TEMPORARY storage/shipping containers may be temporarily allowed for a maximum of 60 days in all zoning districts.

Staff felt that using the term “prohibited” would get a bit confusing because storage containers are only prohibited if they are intended to be used as permanent storage. Allowing storage containers for short-term use is appropriate because for the most part that is how they were intended to be used. The Township may want to add a definition of a temporary storage unit in the definitions so that it is clear they are allowed just not over 60 days.

The second part of this is the 60 day limit. In residential and probably in most commercial areas this would not be difficult to track but in industrial and heavy commercial areas this may not be so easy to track. Just from an enforcement stand point a clear policy or procedure should be in place so that enforcement doesn’t become too overbearing.

Staff recommends approval of the proposed amendment with adding a definition of temporary storage containers and having a process, policy or procedure for enforcement in place.

Amendment No. 2

Section 405.06 is regulating accessory structures. Accessory structures are considered permanent or at least more than temporary and storage containers would be prohibited per Section 403 and the definitions.

Staff recommends approval of the proposed amendment.

Amendment No. 3

Franklin Township is proposing the following definitions: Shipping/Storage Container (PERMANENT): “These vessels are such as were originally designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities AND STORED LONGER THAN 60-DAYS. These include, but are not limited to standardized reusable containers such as: cargo containers, transport containers, shipping containers, portable site storage containers, Portable On-Demand Storage Units (PODS), railroad cars and titled vehicles.”

Shipping/Storage Container (Temporary): “THESE VESSELS ARE SUCH AS WERE ORIGINALLY DESIGNED FOR OR USED IN THE PACKING, SHIPPING, MOVEMENT OR TRANSPORTATION OF FREIGHT, ARTICLES, GOODS OR COMMODITIES AND STORED 60 DAYS OR LESS. THESE INCLUDE, BUT ARE NOT LIMITED TO STANDARDIZED REUSABLE CONTAINERS, SHIPPING CONTAINERS, PORTABLE SITE STORAGE

CONTAINERS, PORTABLE ON-DEMAND STORAGE UNITS (PODS), RAILROAD CARS AND TITLED VEHICLES.”

Staff recommends approval of the proposed amendment. A motion was made by R. Dempsey to follow staff recommendation. Motion seconded by J. Paulus. Motion carried with 23 Yeas.

Rootstown Township Text Amendment Re: Section 350.03; Rezoning from C-2 – C3 Located on I-76 East of State Route 44 – Report presented by Todd Peetz

Amendment No. 1

Rootstown Township is proposing to rezone the area east of State Route 44, along Lynn Road from C-2 to C-3, Highway Commercial. The amendment consists of 21 parcels totaling 71.53 acres.

The Township is making the change for consistency with their Comprehensive Plan.

The proposed zoning change appears to be consistent with the character of the area. Staff recommends approval of the proposed amendment from C-2 to C-3, Highway Commercial.

Amendment No. 2

Rootstown Township is proposing to rezone the area east of State Route 44, South of I-76 from C-1 to C-3, Highway Commercial. The amendment consists of 3 parcels totaling approximately 13.39 acres.

The Township is making the change for consistency with their Comprehensive Plan. This area may have wetlands on the north parcel otherwise it is free of wetlands and floodplains.

Staff would recommend approval of the proposed map amendment from C-1 to C-3, Highway Commercial.

Amendment No. 3

Rootstown Township is proposing to rezone the area West of State Route 44, South of I-76 from C-2 to C-3, Highway Commercial. The amendment consists of 14 parcels totaling approximately 132.82 acres. The proposed amendment is mostly developed as NEOMED campus and retail, commercial and undeveloped land. The Township is making the change for consistency with their Comprehensive Plan.

Discussion was held. After further discussion it was recommended that an additional parcel owned by NEOMED to be added.

Amendment No. 4

Rootstown Township is proposing an area West of State Route 44, North of Lynn Road from R-2 to C-3, Highway Commercial. The amendment consists of 2 parcels totaling approximately 11.96 acres. The proposed amendment has a house on the south parcel and on the north parcel is a barn and a lean to

frame structure. The Township is making the change for consistency with their Comprehensive Plan. This area does not show any flood plains or wetlands on the site.

Staff would recommend approval of the proposed map amendment from R-2 to C-3, Highway Commercial.

Amendment No. 5

Rootstown Township is proposing to change the permitted uses in the C-2 and C-3 zoning districts. The Zoning Commission added office, retail and automotive in the C-3 Zoning District which are all associated with the more utilized interchanges. They also recommended conditionally allowing residential in the C-2 Zoning District which before residential was not permitted.

Staff recommends approval of the proposed amendments No. 1 - 5. A motion was made by J. Paulus to follow staff recommendation. Motion seconded by R. Gano. Motion carried with 23 Yeas.

EXECUTIVE COMMITTEE

Work Program

March, 2018 Work Program Report

Todd presented the February 2018 Work Program Report.

- Franklin Township – Staff attended the Zoning Commission meeting in March to discuss comparing zoning from Brady Lake Village with Franklin Township and reviewed Village owned land for possible use.
- Freedom Township – Staff prepared a parcel map that showed the non-residential areas in the Township. Staff is also working on language for a proposed text amendment.
- Mantua Township – Staff is continuing to help with coordination of the Mantua Center School development plan.
- Palmyra Township – Staff has been working with the Township on a Nature Works Park Grant that is due by June 1, 2018.
- Ravenna City – Staff has continued to work on a Land Use Plan and is working with the City on the proposed JEDD. Staff met with the Planning Commission on March 27, 2018 to go over the draft. Finalized the contract to do a bike plan for the City.
- Ravenna Township – Staff is working with them on their JEDD as well as assisting them with some potential zoning amendments.

- City of Streetsboro – Staff held a kick off meeting on March 1, 2018 for the update to their Master Plan. The next meeting will be held on April 19, 2018. A community meeting will be held on May 2, 2018.
- Suffield Township – Todd will be attending a meeting this evening with the Planning Commission meeting regarding their Land Use Plan. Surveys for their Land Use Plan were due by March 31, 2018. The next meeting will be held on April 19, 2018.
- Windham Village – Staff has been working with the Village on a land use plan. Staff assisted the Village in applying for a Target of Opportunities Designation. Windham Village and Township were both accepted as a Target of Opportunity.
- Quarterly Zoning Inspectors (QZI) Meeting – The last meeting was held on January 25, 2018. The next meeting will be scheduled in May and the topic is to be determined.
- Portage County Land Reutilization Corporation (Land Bank) – A meeting was held on April 9, 2018 at the Reed Memorial Library. The meetings will be held quarterly going forward.
- Portage County Storm Water Program - We have 2 new applicants and we anticipate up to 10 more from the Health Department in April.
- Local Government Innovation Fund – Countywide Parks and Recreation Collaboration and Coordination Plan – A Steering Committee meeting was held on February 20, 2018 at the RPC offices. The only component left to complete is the website. We are combining financial resources from another grant for the creation of the website. The grant has been extended to December 31, 2018.
- Local Government Innovation Fund – Marketing and Branding (Planning) Grant – An open meeting to discuss with communities is being scheduled for some time in April or May.

March, 2018 CDBG Report

2015 Community Development Allocation Grant

Neighborhood Facility/Community Center – Mantua Township Elevator

Installation of the elevator has been completed however there is an issue with the elevator ceiling clearance. The Township needs to have the required fire alarm/elevator monitoring devices installed and the contractor will need to complete the punch list items for the lobby. Once the work is completed the contractor will contact the State to request the inspection.

Also met with Township officials and legal counsel to discuss completion of the project and the amount owed to the electrical and the general contractor by the Township. Also, met with Neighborhood Development Services about obtaining RLF funds to cover what is owed by the Township.

2016 Community Development Allocation Grant

Neighborhood Facilities/Community Center (Windham Community Center)

Construction has been completed. However, there are a few punch list items that either the Village or the contractor have to complete and were delayed due to weather limitations.

Neighborhood Facilities/Community Center (Mantua Center School Elevator Lobby)

Construction has been completed. The architect has inspected the work and the contractor is working on completing the items that were on the punch list.

Neighborhood Facilities/Community Center (Adult Day Services)

The specifications are being prepared for the RFP.

Public Facilities (Ravenna City Sidewalks)

All work has been completed.

2018 Community Development Allocation Grant

Notices were sent out mid-February 2018 for the next round of CDBG funding. Proposal forms are due by 4:30 p.m. on April 20, 2018. \$486,000 will be available in this grant cycle.

Finance

March, 2018 Financial Statement

J. DiPaola stated that the Executive Committee reviewed the March, 2018 financial statements and recommends acceptance. J. Kovacich made a motion to approve the March, 2018 financial statements as presented. Motion seconded by M. Kerrigan. Motion carried with 23 Yeas.

OTHER BUSINESS

Next Meeting

J. DiPaola announced that the next Regional Planning Commission meeting will be held on May 9, 2018 at 4:30 p.m.

DIRECTOR'S REPORT

- An appraisal on the building has been requested. Staff has received a cost of moving the office to the Administration Building. One thing we are looking for is an agreement from the Commissioners in terms of the number of years, etc.
- Patrick Holland's last day will be April 13, 2018. He has accepted a job working for the City of Columbus.

ADJOURNMENT

J. Kovacich made a motion to adjourn the meeting at 5:25 p.m. Motion seconded by S. Bennett.

Minutes approved at the May 9, 2018 Meeting.

Jim DiPaola, Chairman

Todd Peetz, Secretary



Meeting called to order on April 11, 2018 at: 3:30 pm

In Attendance: J. Beal T. Smith A. Orashan D. Blewitt
S. Nutter J. DiPaola S. Bennett

Staff: T. Peetz E. Beeman

J. DiPaola opened the meeting at 3:30 p.m. The minutes of March 14, 2018 were presented. T. Smith made a motion to approve the minutes as corrected seconded by J. Beal. J. Beal noted a grammar correction. Motion carried unanimously.

WORK PROGRAM as reported by T. Peetz

Planning Administration

A total of 22 subdivision applications were submitted during the month of March 2018 creating 21 new lots.

Brimfield Township

Staff reviewed text amendments for the township and held a discussion on the Maple Crest proposal.

Franklin Township

Staff has been working with the township to incorporate Brady Lake zoning into their Zoning Resolution.

Freedom Township

Staff prepared a parcel map showing their non-residential zoning areas. Staff is developing language for a proposed text amendment.

Mantua Township

Staff is continuing to help with coordination of the Mantua Center School development plan. Staff held a couple meetings to discuss process, change orders and additional funding options.

Palmyra Township

The township is working with Amy in reference to Nature Works and fire protection grants for 2018. Staff submitted an AFG Grant for the township. Nature Works is due June 1, 2018.

Ravenna City

Continue to help with newly established JEDD. Staff is in the process of finalizing their newly created Land Use Plan. A Critical Infrastructure Grant was submitted for possible funding for the city. Finalized draft contract agreement to do a bike plan for the City.



Paris Township

Amy is busy writing a NOPEC Grant for energy efficiency improvements.

Ravenna Township

Staff is assisting the city and township officials with their newly established JEDD. Staff prepared potential zoning amendments and will be meeting with the Township Zoning Commission on April 18th. Staff submitted a Target of Opportunities designation and sent it to Governor Kasich.

Rootstown Township

Staff reviewed township text and map amendment re: Section 350.03 and rezoning from C2 to C3 located on I-76 east of state route 44.

Suffield Township

Todd reported staff continues to work on their Land Use Plan. Staff attended the planning commission meeting in March. Surveys for their land use plan are due March 31st. Over 100 surveys have been returned at this point in time. There will be a meeting on April 11, 2018 to go over the surveys.

Streetsboro City

Todd reported staff held a kick off meeting on March 1st for the update to their Master Plan. The next meeting has been set for April 19th.

Windham Village

Staff submitted a Windham Village application for Critical Infrastructure funds. Staff assisted with applying for a Target of Opportunities Designation. Governor Kasich accepted and submitted Windham Village and Windham Township to make the designation official.

Portage County Land Reutilization Corporation (Land Bank)

Todd reported staff is working on mapping requests from the land bank. Staff has been working on mapping properties the Land Bank owns, properties that have been demolished and properties that have been sold. This is a tool to be able to show the public accomplishments that have been made. A total of 141 active parcels have been completed to date for the mapping project. It will help with the marketing of the properties going forward. The land bank met on February 12, 2018. The next land bank meeting has been set for March 12, 2018. Their annual meeting will be April 9, 2018.

Portage County Storm Water Program

Todd reported there are a minimum of at least 10 more properties forthcoming in 2018. RPC staff met with the Health Department as well as the prosecutor's office to talk about streamlining the process on March 21, 2018. One determination that was brought forward is to have properties that have failing systems that are close to water/sewer transfer over.



Ravenna City Land Use Plan

Staff is working closely with the City's core group to develop goals, objectives and strategies. This project is 95% complete. Staff met with the city planning commission on March 27, 2018 to get feedback before finalizing the plan. The next scheduled meeting was set for April 24 however it was rescheduled to May 2018.

LGIP County-wide Parks and Recreation Collaboration and Co-ordination Plan

Todd reported talking to a web designer who is working with the Park District. The Park District has a RFP out for the web design. This project is 90% complete. An extension has been requested and granted to December 31, 2018.

LGIP Marketing and Branding (planning) Grant

This is a planning grant for the purpose of Marketing and Branding Portage County. The contract is now in place to begin work. A letter will be drafted sometime in May and sent to all communities to think about ideas for marketing/branding Portage County.

2015 CDBG Formula Grant

Neighborhood Facility/Community Center – Mantua Township Elevator

Ohio Edison has installed the electrical poles as requested by the township. All of the elevator parts have been manufactured. Canton Elevator will start to assemble and install the elevator the first week in August. It is estimated that it will take 5 weeks to complete the installation of the elevator and approximately a week for the general contractor to complete the final work. Due to the timing staff has asked for an additional 2 months to complete the work from the Ohio Department Services. Ohio Department Services approved the request for an additional 2 months to complete the project. The end date for construction will be October 31, 2017. The elevator is operating at this time however it is not ready for state inspection. The township needs to purchase and install an air conditioning unit in the machine room and replace the flooring. Once all issues are addressed and the lobby is completed, the state will be contacted to complete an inspection. There are still punch list items that are being worked out. Todd updated everyone on the problems with finalizing the work on the elevator. The Mantua Township trustees will set up a meeting with the Portage County Commissioners to ask for revolving loan funds to finalize the project by June 30, 2018. J. DiPaola asked if RPC is getting reimbursed for all the additional problems with this project. Todd replied this project is over budget by approximately \$20,000 due to all the problems. J. Beal asked if language would reflect the needed changes from this point going forward. T. Peetz stated yes it will be in the new contract going forward. Todd also stated going forward since the architect is usually the project manager for most projects, the architect should be paid and not be able to just donate their time. The prosecutor's office stated the architect should be on the hook for some of the change orders because the proper information and/or drawings were not given to the contractor. J. DiPaola stated it may be a good time to cut the ties with this project instead of going further into the hole. T. Peetz asked if he should draft a letter to send to the township. J. DiPaola stated yes that would probably be a good idea.



2016 CDBG Formula Grant

Neighborhood Facilities/Community Center (Windham Community Center)

The Windham Village Community Center needs the following repairs:

- Replace existing failing asphalt roof with a new metal roof system
- Replace all gutters and downspouts
- Replace existing siding and paint exterior
- Add 3 new ADA Compliant exterior decks for ingress and egress
- Add new security lighting

An RFP was sent out for architectural services on March 31, 2017. RFP's are due by 2:30 p.m. on April 19, 2017. A contract was awarded for architectural services on April 25, 2017. The contract is being circulated for signatures. Contract is in place for architectural services. The work specifications are nearing completion and it is anticipated that the project will go out to bid by mid-August. Bid opening was held on September 13. Project was awarded by the Portage County Commissioners on September 26, 2017. The contracts are being circulated for signatures. Additional funds are needed to cover the cost of the removal of the shingles. RPC staff and the mayor have been in contact with NDS regarding obtaining RLF Funds. The contract is in place and a notice to proceed issued. A pre-construction meeting was held on November 21, 2017. Construction will start week of December 11, 2017. It was anticipated all construction would be completed by the end of January 2018 however due to inclement weather construction will be completed sometime in March 2018. Construction is complete however, there remains a punch list that will need to be addressed but due to weather conditions it will be delayed.

Neighborhood Facility/Community Center (Mantua Center School)

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and community building's main building.

Drawings are being prepared and the project will go out to bid by mid-April. The project went out to bid on April 24, 2017. A pre-bid meeting was held on May 1, 2017. Bids are due by 2:30 p.m. on May 12, 2017. Contract was awarded. Construction is underway. The block color has been selected and is anticipated to take approximately 3 weeks for the block to be manufactured and delivered to the site. Construction is nearing completion. Once the installation of the elevator is completed the contractor will complete the interior work in the lobby.

S. Bennett stated this project has been ongoing for some time. T. Peetz stated there have been multiple issues with this project beginning with the BF 15 Formula Grant. Everything from increasing the elevator from a 4-5 person to one that would hold a gurney which not only changed the scope of the project but increased the cost as well. Then a trustee from Mantua



Township bid on the project which had conflict issues and caused it to be rebid. Time was lost because of this. J. Beal stated errors found with the electrical system necessitated a change order as well as an increase in cost. The project basically was doubled in cost. J. Beal stated the RPC staff incurred all the extra cost for the changes and had to track and make sure everything was done correctly and to keep the project moving to the tune of \$17,000. Construction is nearing completion. It is anticipated that all construction will be completed by December 11, 2017. Todd reported a water pipe burst from the extreme cold and flooded the elevator shaft. The township is working on resolving the problems. The township must complete the fire suppression and install new wood flooring in the machine room utilizing township funds. An air conditioning unit must be installed to keep the temperature regulated. The architect has put together a punch list of items to be addressed by the contractor. The contractor is waiting for the weather to warm up before completing the punch list items. Once the work is completed the architect will do a final walk through.

Neighborhood Facilities/Community Center (Coleman Adult Day Services)

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The specifications are being prepared for the RFP and are anticipated to go out by the end of April 2018.

Public Facilities (City of Ravenna)

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2,073 linear feet of sidewalks.

Drawings and specifications are being prepared. Project will go out to bid at the beginning of June 2017. Bid opening was held on July 5, 2017, the Commissioners have awarded the project. Contracts have been signed and are being circulated for signatures. A notice to proceed will be issued and a pre-construction meeting will be held once the contract has been signed by all parties. The pre-construction meeting was held on 9/22/17. Construction is anticipated to start on October 9, 2017 and is estimated that it will take approximately 3 weeks to complete the work. Construction started on October 16, 2017 and all work is anticipated to be complete by November 24th, 2017. **ALL WORK IS COMPLETE**

Fair Housing

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. There was 1 request for assistance received in February.



FINANCE

RPC GENERAL FUND

| | |
|------------------------------------|---------------------|
| March 1, 2018 Cash Balance | \$101,030.30 |
| Receipts: | \$53,765.10 |
| Expenditures: | \$34,714.27 |
| March 31, 2018 Cash Balance | \$120,081.13 |

LGIP Park Plan

| | |
|------------------------------------|-------------------|
| March 1, 2018 Cash Balance | \$5,298.69 |
| Receipts: | \$ 0.00 |
| Expenditures: | \$5,068.37 |
| March 31, 2018 Cash Balance | \$230.32 |

B-F-16 Formula Grant

| | |
|------------------------------------|--------------------|
| March 1, 2018 | \$15,315.08 |
| Receipts: | \$ 0.00 |
| Expenditures: | \$ 2,226.93 |
| March 31, 2018 Cash Balance | \$13,088.15 |

B-D-16 New Horizons "FINAL"

| | |
|------------------------------------|-----------------|
| March 1, 2018 | \$952.80 |
| Receipts: | \$ 0.00 |
| Expenditures: | \$952.80 |
| March 31, 2018 Cash Balance | \$ 0.00 |

LGIP Branding/Marketing

| | |
|------------------------------------|--------------------|
| March 1, 2018 | \$0.00 |
| Receipts: | \$10,000.00 |
| Expenditures: | \$ 5,600.00 |
| March 31, 2018 Cash Balance | \$ 4,400.00 |

March 2018 Financial Statements

E. Beeman presented and reviewed the March 2018 financial statements. A motion was made by S. Bennett to approve the March 2018 financial statements as presented and to recommend acceptance to the full Commission, motion seconded by S. Nutter. Motion carried unanimously. The RPC 2018 projections report was noted by Todd.



Todd reported Mantua Township still have not paid their 2018 member dues. E. Beeman stated she did send a reminder in March. Todd stated they have no reason not to pay it.

Todd reported 2 Critical Infrastructure grants were submitted for funding for Ravenna City as well as Windham Village.

Todd reported that Maplecrest has filed for an extension for the Maplecrest Parkway subdivision due to the financial guarantees/performance bonds not being in place. The prosecutor's office has not seen the financial agreements to date. The golf course is behind on the property taxes. A. Orashan stated the title company will straighten everything out before the title transfers. J. DiPaola stated he remembers sometime back about limiting the number of extensions to come before the board to 3. J. Beal agreed.

Todd reported he is in the process of getting 3 quotes for moving the RPC offices to the administration building.

Todd reported Clarence who is a commercial broker at CBRE in Akron did come in, did a walkthrough of the building and took pictures. Clarence indicated the Portage County auditor's website has the building appraised at \$445,000. By law the amount of the appraised value should be 15% of \$445,000. He will get back to Todd in the near future. S. Bennett stated the appraised price should be very comparable. A. Orashan stated let Clarence do his work and come up with the comps.

T. Peetz stated he saw Jack Kohl and asked if he had listed our rental units yet. Jack stated he will get to it and get a listing agreement to us shortly. S. Bennett stated there are quite a few vacant units within the Administration Building.

Todd asked if the Commissioners have prepared a proposed agreement for the relocation of the planning commission offices to the administration building. S. Bennett stated it is forthcoming and just to let you know there is a lot of vacant space available.

Todd reported planner Patrick Holland's last official day is 4/13/18. Todd reported receiving 4 resumes so far. The ad indicated a close date of 4/18/18 so there is time to receive more.

There being no further business to come before the Committee a motion was made by T. Smith to adjourn the meeting at 4:30 p.m. Seconded by S. Bennett. Motion carried unanimously.

Chairman, Jim DiPaola

Secretary, Todd Peetz, AICP

Minutes submitted for approval by Secretary on May 9, 2018

**REPLAT of BLOCK B-R6 WINTERGREEN SUBDIVISION LOTS 76-87
ROOTSTOWN TOWNSHIP**

Case No. 18-21
Reviewed By: Todd Peetz
Date Submitted: 4-10-18
Due: 5-10-18

APPLICANT: Roots-1 LLC
 8000 Gotham Road
 Garrettsville, OH 44231

REQUESTED ACTION & HISTORY:

The applicant requests approval to create 12 lots, lots 76-87 from the Block BR-6. This is the next phase of the platting process for the Wintergreen Subdivision in Rootstown Township.

See combined aerial of all the parcels together.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the northwest quadrant of Rootstown Township. The lot is located near Lake Hodgson and off of Misty Glen.

SIZE & ZONING: (Exhibit 2)

| | Minimum Required | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 |
|-------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Zoning | | R-2 |
| Min Acreage | .31 of an acre | .26 of an acre | .26 of an acre | .29 of an acre | .22 of an acre | .32 of an acre | .27 of an acre | .29 of an acre |
| Frontage | 60 feet | 80 feet | 80 feet | 95 Feet | 80 feet | 95 Feet | 80 feet | 80 feet |
| Width | 80 feet | 80 feet | 80 feet | 95 Feet | 80 feet | 95 Feet | 80 feet | 80 feet |

R-2 Single-Family Residential 2/ Planned Residential Zoning.

LAND USE: Site: The parcels are all undeveloped at this time.

Surrounding: The area surrounding the replatted lots are zoned (R-2) Single-Family Residential. There are existing residential homes and undeveloped parcels in the area of the properties.

UTILITIES:

There is water and sewer available to the properties.

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are two soil types associated with these replats which are Wadsworth Silt Loam 2 to 6 percent slopes and Oshtemo Sandy Loam, 6 to 12 percent slopes.

- Wadsworth Silt Loam, 2 to 6 percent slopes (WaB): Most areas of this gently sloping soil are large and irregular in shape. Seasonally high water table.
-
- Oshtemo Sandy Loam, 6 to 12 percent slope (OsC): This soil is gently sloping soil on rolling kames and terrace breaks. Usually in areas of less than 10 acres in size.

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be wetlands on any of these parcels.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

| | |
|-----------------------------------|----|
| Review Entity | |
| Building Official | Y |
| Engineering | Y |
| Health Department | NC |
| Soil and Water | NC |
| Tax map | Y |
| Water Resources | Y |
| Rootstown Zoning Inspector | NC |

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

05/03/18

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

There are no corrections needed.

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

The replatted lots meet zoning requirements.

ANALYSIS: Primary issues for these replatted lots involve creating 12 new lots as part of the phasing of the project.

There were no physical limitations identified for this site.

RECOMMENDATIONS: Staff recommends approval.

Exhibit 1

Wintergreen Point Subdivision Block B-R6 Replat

Rootstown Township

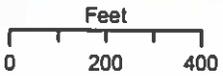
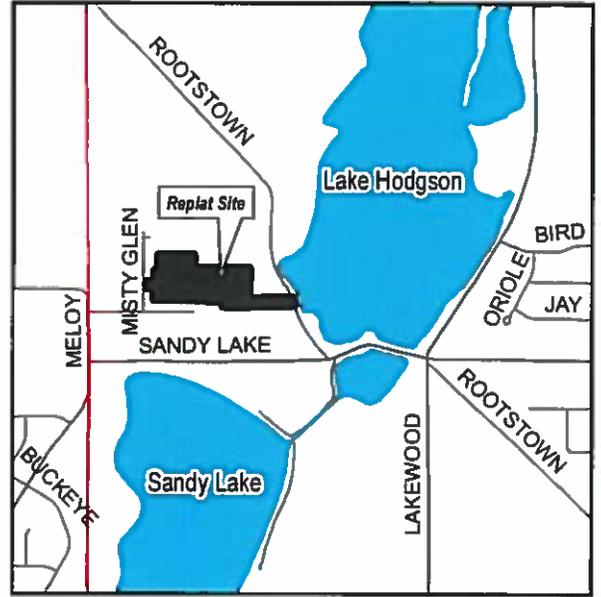


Exhibit 2
Replat

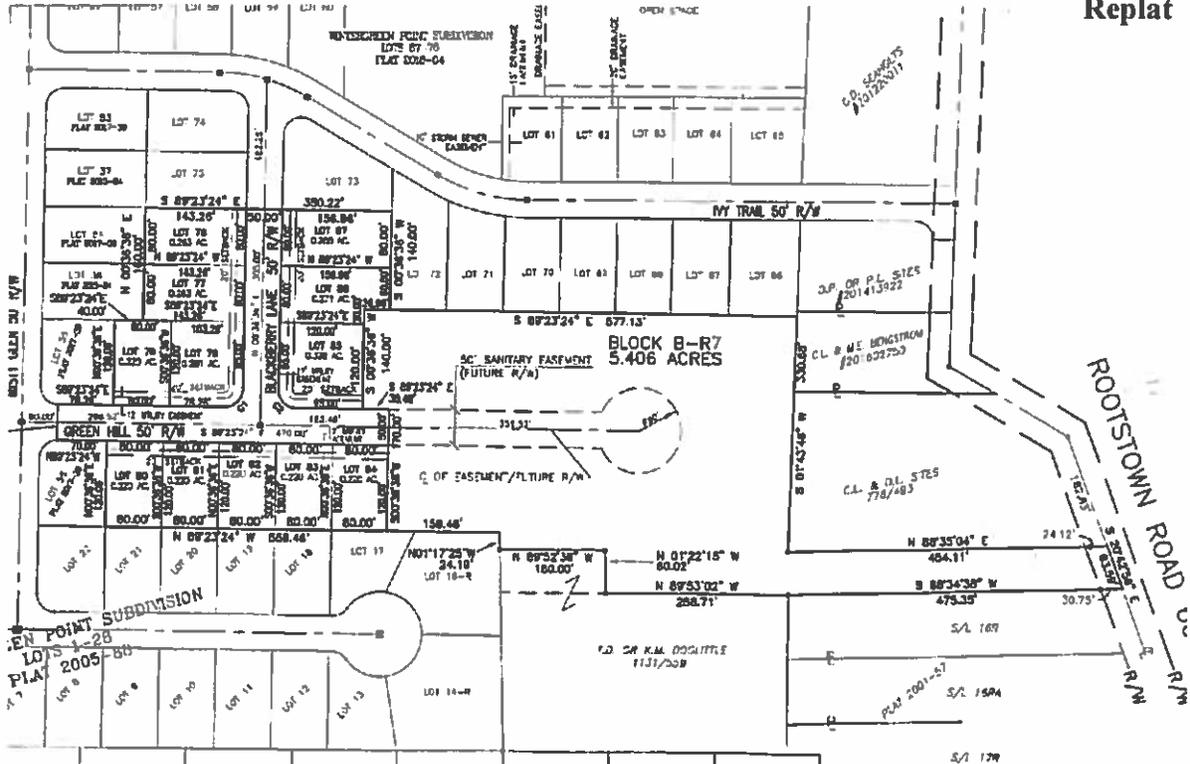
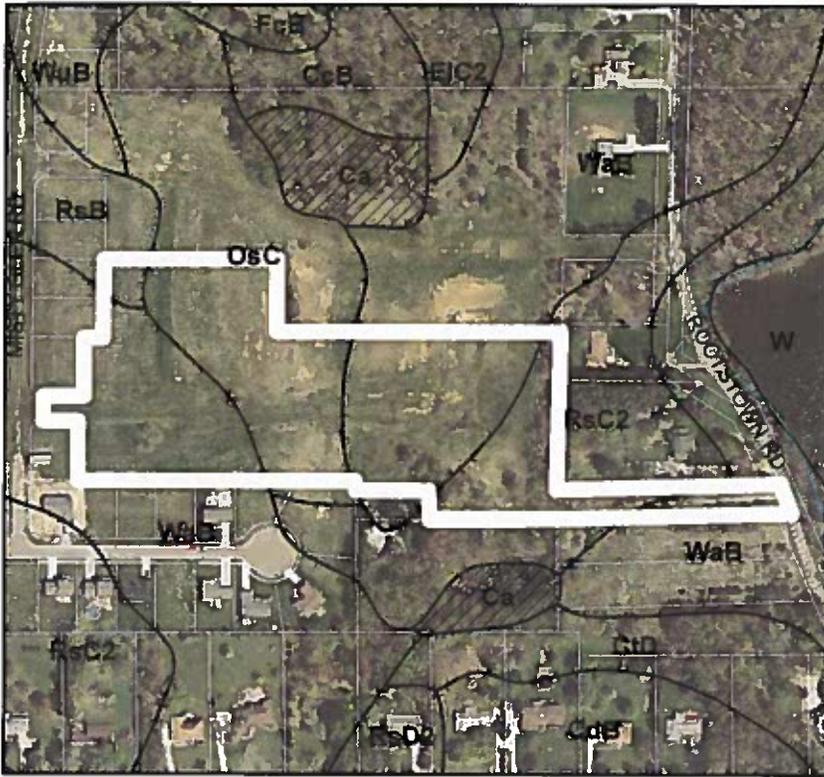


Exhibit 3
**Soils, Wetlands,
 Flood Hazard Areas &
 Priority Conservation
 Areas**

Wintergreen Point Subdivision
 Block B-R6 Replat

Rootstown Township



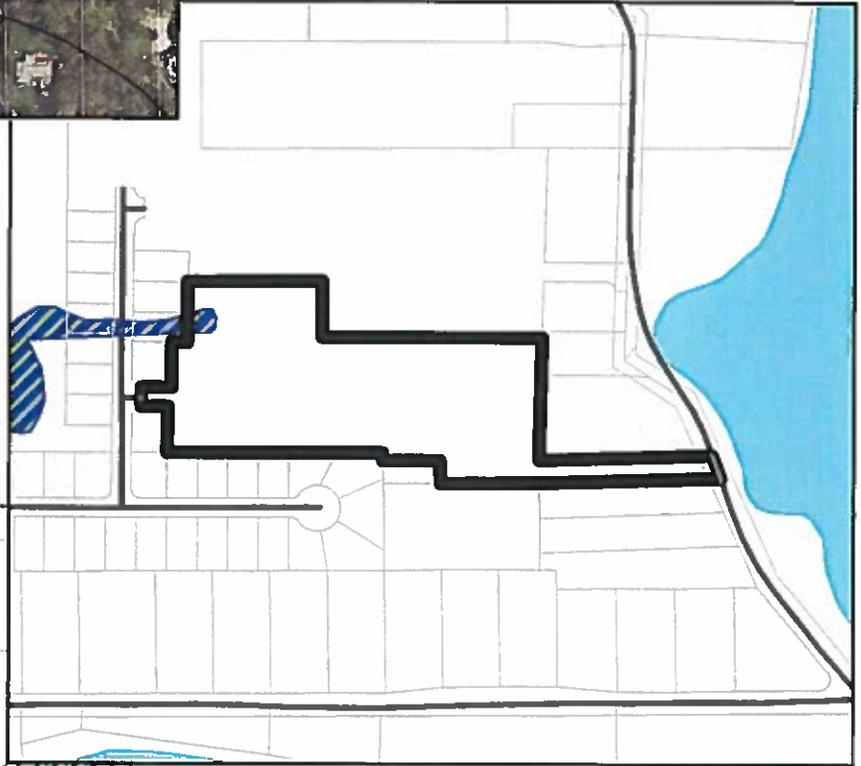
Portage County Soil Survey Digital version, 2006.

 Hydric soils

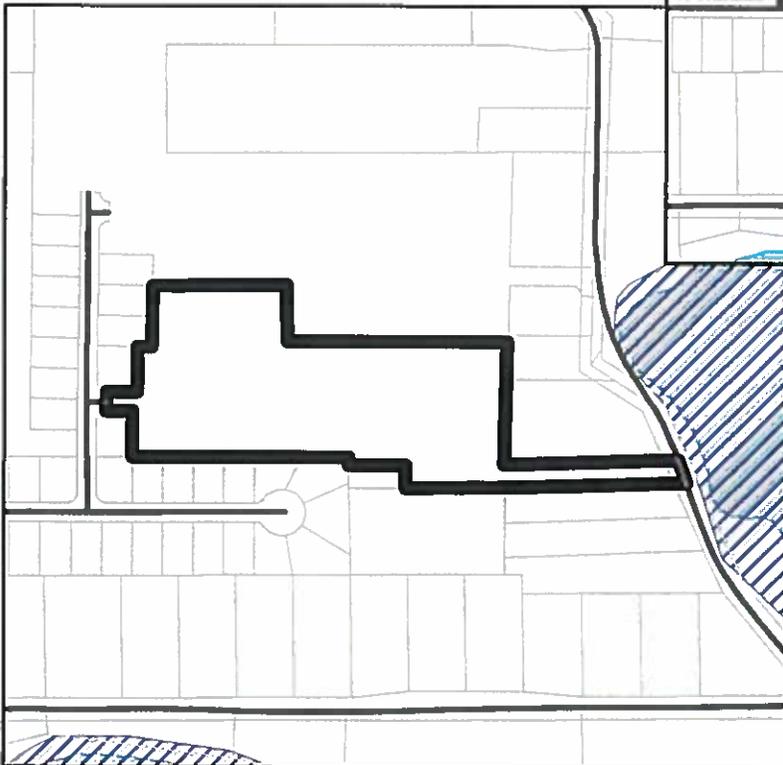


0 250 500 Feet

Wetlands & Priority Conservation Areas



 Wetlands



 Flood Zone A

 Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

**REPLAT of LEONARD SUBDIVISION CREAING LOT 205-R
FRANKLIN TOWNSHIP**

Case No. 18-22
Reviewed By: Todd Peetz
Date Submitted: 4-13-18
Due: 5-13-18

APPLICANT: Kathleen Tannant
6181 Cox Road
Ravenna, OH 44266

REQUESTED ACTION & HISTORY:

The applicant requests to create lot 205-R by combing lots 188, 189, 205 and 206. The parcels will front on Cox Road and by removing the parcel lines will allow the lot to be more useable.

See combined aerial of all the parcels together.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the old Brady Lake Village area that has recently been merged with Franklin Township. The new lot will be accessed from Cox Road.

SIZE & ZONING: (Exhibit 2)

| | Minimum Required | Lot 205-R |
|-------------|------------------|------------------|
| Zoning | | R-1B |
| Min Acreage | .33 of an acre | .3673 of an acre |
| Frontage | 80 feet | 80 feet |
| Width | 80 feet | 80 feet |

R-1B - Low Density Residential.

LAND USE: Site: The parcel is undeveloped at this time.

Surrounding: The area surrounding the replat are zoned (R-1B) Low Density Residential. There are existing residential homes and undeveloped parcels in the area of this lot.

UTILITIES:

There is sewer available to the property.

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There is one soil type associated with this replat which is Bogart Silt Loam 2 to 6 percent slopes.

- Bogart Silt Loam, 2 to 6 percent slopes (BgB): Most areas of this gently sloping soil seldom exceeding 10 acres and are well drained soil.

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be wetlands on any of these parcels.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

| | |
|----------------------------------|----|
| Review Entity | |
| Building Official | Y |
| Engineering | Y |
| Health Department | NC |
| Soil and Water | NC |
| Tax map | Y |
| Water Resources | Y |
| Franklin Zoning Inspector | Y |

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

All changes have been made with the exception of the Vicinity Map which appears to be not to scale.

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

The replatted lots meet zoning requirements.

ANALYSIS: Primary issue for this replat is to combine Four (4) lots into one (1) to meet zoning requirements.

There were no physical limitations identified for this site.

RECOMMENDATIONS: Staff recommends approval once the vicinity map is adjusted.

Exhibit 1

Leonard Subdivision
Sublots 188, 189, 205, and 206

Franklin Township

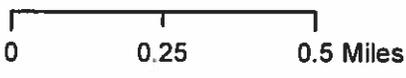
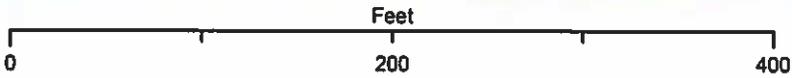
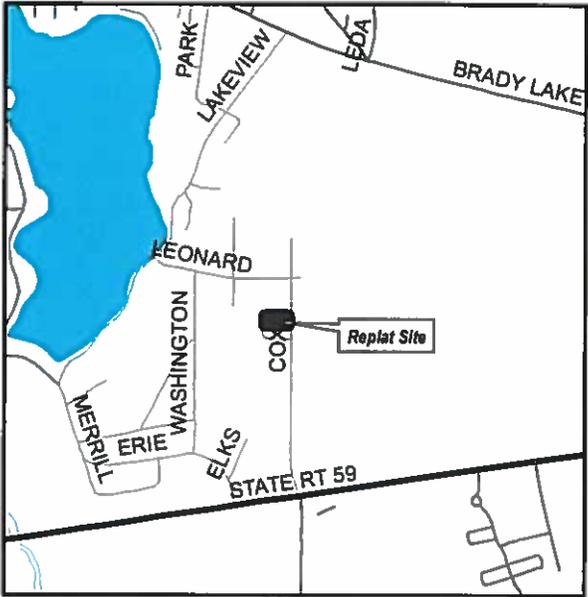


Exhibit 2
Replat

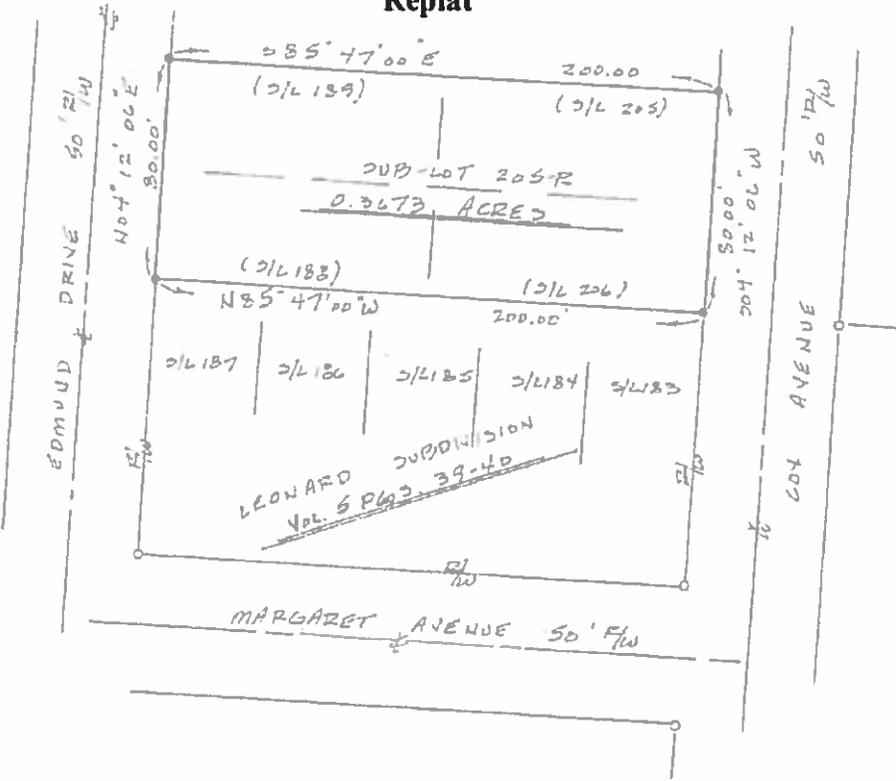


Exhibit 3
**Soils, Wetlands,
 Flood Hazard Areas &
 Priority Conservation
 Areas**

Leonard Subdivision
 Sublots 188, 189, 205, and 206

Franklin Township



Portage County Soil Survey Digital version, 2006.

 Hydric soils



0 250 500 Feet

Wetlands & Priority Conservation Areas



 Wetlands



 Flood Zone A
 Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

**ROOTSTOWN TOWNSHIP
ZONING CODE UPDATE WITH AMENDMENTS
May 2018**

Received: April 20, 2018
Meeting Date: May 9, 2018

Reviewed by Todd Peetz

At the April 17, 2018 Rootstown Zoning Commission regular meeting, a motion was passed unanimously to amend Section 310.09B and Section 310.09F of the Zoning Resolution.

AMENDMENT 1

Schedule 310.09 B Existing:

| Structure or Use | Yard Permitted | Setback From Lot Line | | |
|--|---------------------------|---|--------------------------|--------------------------|
| | | Front ^(a) | Side | Rear |
| 1. Detached accessory buildings A. Equal or less than 10' x 12' footprint B. Equal or less than 12' x 16' footprint C. Greater than 12' x 16' | Side, Rear ^(b) | Same as Principal Bldg. - See Schedule 310.05 D.1 " " " " | 3 ft. 5 ft. 10 ft. | 3 ft. 5 ft. 10 ft. |
| 2. Terraces, uncovered porches, platforms, ornamental features that do not extend more than 2 feet above the ground ^(c) | Side, rear | NA | 10 ft. | 10 ft. |
| 3. Driveways | Front, side, rear | -- | 5 ft. | 5 ft. |
| 4. Outdoor storage of recreation vehicle or trailer | Side, Rear | NA | 5 ft. | 20 ft. |
| 5. Swimming pools | Rear | NA | 10 ft. | 10 ft. |
| 6. Fences, walls | Front, side, rear | 0 ^(d) | 0 ^(d) | 0 ^(d) |
| 7. Dish antennas with a diameter greater than 39 inches | Rear | NA | 10 ft. | 10 ft. |
| 8. Roadside stands | Front | 30 ft. | 30 ft. | 30 ft. |

| Structure or Use | Yard Permitted | Setback From Lot Line | | |
|--|----------------|-----------------------|------|------|
| | | Front ^(a) | Side | Rear |
| Notes to Schedule 310.09B: | | | | |
| (a) Including all lot lines that abut a street on a corner lot. | | | | |
| (b) Except as otherwise regulated for agricultural accessory buildings in Section 230.05C.1. | | | | |
| (c) Structures that extend more than 2 feet above the ground and which are attached to the principal building shall comply with the yard requirements in Section 310.05, except as otherwise regulated in Section 310.09A. | | | | |
| (d) Except that a fence which constitutes a corral shall comply with the setback requirements in Section 230.05C.1. | | | | |

Schedule 310.09 B Proposed (shown in bold and underline):

| Structure or Use | Yard Permitted | Setback From Lot Line | | |
|--|---------------------------|---|--------------------------|--------------------------|
| | | Front ^(a) | Side | Rear |
| 1. Detached accessory buildings A. Equal or less than 10' x 12' footprint B. Equal or less than 12' x 16' footprint C. Greater than 12' x 16' | Side, Rear ^(b) | Same as Principal Bldg. - See Schedule 310.05 D.1 " " " " | 3 ft. 5 ft. 10 ft. | 3 ft. 5 ft. 10 ft. |
| 2. Terraces, uncovered porches, platforms, ornamental features that do not extend more than 2 feet above the ground ^(c) | Side, rear | NA | 10 ft. | 10 ft. |
| 3. Driveways | Front, side, rear | -- | 5 ft. | 5 ft. |
| 4. Outdoor storage of recreation vehicle or trailer | Front, side, Rear | <u>Out of right-of-way</u> | 5 ft. | 20 ft. |
| 5. Swimming pools | Rear | NA | 10 ft. | 10 ft. |
| 6. Fences, walls | Front, side, rear | 0 ^(d) | 0 ^(d) | 0 ^(d) |
| 7. Dish antennas with a diameter greater than 39 inches | Rear | NA | 10 ft. | 10 ft. |
| 8. Roadside stands | Front | 30 ft. | 30 ft. | 30 ft. |
| Notes to Schedule 310.09B: | | | | |

| Structure or Use | Yard Permitted | Setback From Lot Line | | |
|------------------|--|-----------------------|------|------|
| | | Front ^(a) | Side | Rear |
| (a) | Including all lot lines that abut a street on a corner lot. | | | |
| (b) | Except as otherwise regulated for agricultural accessory buildings in Section 230.05C.1. | | | |
| (c) | Structures that extend more than 2 feet above the ground and which are attached to the principal building shall comply with the yard requirements in Section 310.05, except as otherwise regulated in Section 310.09A. | | | |
| (d) | Except that a fence which constitutes a corral shall comply with the setback requirements in Section 230.05C.1. | | | |

Rationale: To allow recreational vehicles to be parked in the front yard on a driveway. The existing regulations were considered to be unenforceable due to the excessive number of properties in violation. The lot sizes in 1a were adjusted because the majority of our neighborhoods and residential developments have lot sizes up to 0.75 acres. This will help the zoning inspector determine how many trailers/vehicles are permitted while doing inspections, especially in more rural areas of the township, without looking up the size of each individual property.

Staff Comments: The first amendment is to update the table. The change will allow recreational vehicles in the front set back as long as it is not in the right of way. The concern by the Township is that there are many property owners who are storing recreational vehicles on their driveways and this amendment would recognize that rather than cite them for a zoning violation.

Staff Recommendation: We recommend approval of the text change.

Amendment 2

Section 310.09 F Existing:

Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
 - a. On lots less than one acre, not more than one recreational vehicle or trailer may be stored outdoors.
 - b. On lots one to two acres, not more than three recreational vehicles or trailers may be stored outdoors.
 - c. On lots greater than two acres, not more than four recreational vehicles or trailers may be stored outdoors.
2. Outdoor storage shall be permitted only in the rear yard and side yard on a paved or gravel surface. The recreational vehicle or trailer shall not protrude beyond the front of the dwelling and must comply with rear and side setback requirements.
3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any electric, telephone, water, sewer, gas, or fuel source for more than 48 hours.
4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license.
5. A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period.

Section 310.09 F Proposed (shown in bold and underline):

Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
 - a. On lots less than **0.75 acres**, not more than **two** recreational vehicle or trailer may be stored outdoors.
 - b. On lots **0.75** to two acres, not more than three recreational vehicles or trailers may be stored outdoors.

- c. On lots two to five acres, not more than four recreational vehicles or trailers may be stored outdoors.
2. Outdoor storage shall be permitted in the rear yard, side yard, or driveway. The recreational vehicle or trailer must comply with rear and side setback requirements when not on a driveway. Parking is not permitted in the front yard, except on the driveway out of the right-of-way.
3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any electric, telephone, water, sewer, gas, or fuel source for more than 48 hours.
4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license.
5. ~~A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period.~~

Rationale: To allow recreational vehicles to be parked in the front yard on a driveway. The existing regulations were considered to be unenforceable due to the excessive number of properties in violation. The lot sizes in 1a were adjusted because the majority of our neighborhoods and residential developments have lot sizes up to 0.75 acres. This will help the zoning inspector determine how many trailers/vehicles are permitted while doing inspections, especially in more rural areas of the township, without looking up the size of each individual property.

Staff Comments: This amendment further clarifies the intent found in the first amendment. The changes add information to lot size requirements and also deletes out language related to duration in the drive way. The concern by the Township is that there are many property owners who are storing recreational vehicles on their driveways and this amendment would recognize that rather than cite them for a zoning violation.

Staff Recommendation: We recommend approval of the text change.

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
WORK PROGRAM REPORT
APRIL 2018**

A. COMPREHENSIVE PLANNING

1. Farmland Preservation Plan Update

- The State is looking for local government representatives. We have notified the Western Reserve Land Conservancy that we would like to partner with them as the local representative. Assisted Western Reserve with “Living the Dream” farm in Atwater.

2. Portage County Parks, Trails, and Greenways Plan

- Working with the Park District as needed.

3. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2018 CEDS

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

B. PLAN IMPLEMENTATION/SHORT TERM PLANNING

1. Update of Portage County Subdivision Regulations

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations and are being reviewed by the Prosecutor’s office before we announce public meetings to discuss the proposed changes and eventually bring them to the County Commissioners for consideration and approval. Schedule to be announced soon. Met with Assistant Prosecutor’s Office on October 9th to address legal questions posed by the Steering Committee. We should have a steering committee meeting in May or June to review and finalize their comments.

C. INFORMATION SYSTEMS

1. Database Acquisition and Updates

2. Web Site

Check out the website at www.pcrpc.org.

D. PLANNING ADMINISTRATION

1. Subdivision Regulation Administration

a. Subdivisions of Land (Submitted)

| | | |
|---------------------|----------------|---------|
| Preliminary Plan | 0 Applications | 0 Lots |
| Plats | 0 Applications | 0 Lots |
| Replats | 3 Applications | 13 Lots |
| Exceptional Replats | 2 Applications | 0 Lots |
| Variance | 0 Applications | |
| Minor Subdivisions | 1 Application | 2 Lots |

b. Divisions of Land

| | | |
|-----------------------|------------------------|------------------------|
| 5+Acre Lots Divisions | 6 Applications | 6 Lots |
| Transfers to Adj Prop | <u>3 Applications</u> | <u>2 Transfer</u> |
| Total | 14 Applications | 21 Lots Created |

2. Zoning Text and Map Amendments

- See community/member services

3. Community and Economic Development Administration and Implementation

- See CDBG Report

E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES

1. Other Member Services as Requested

- Atwater Township
- Brimfield Township
We are working on a Plat and Replat.
- Franklin Township
Text amendments for March and April to help update their zoning book to include Brady Lake Zoning
- Freedom Township
We helped work on language for a proposed text amendment.
- Garrettsville Village
- Hiram Township
- Hiram Village

- Mantua Township
Continue to help coordinate the Mantua Center School development plan. We held a couple meetings to discuss process, change orders and additional funding options.
- Mantua Village
- Nelson Township
- Palmyra Township
We met with Township representatives about a Nature Works Park grant.
- Paris Township
Writing a grant for NOPEC
- Randolph Township
- Ravenna City
We met to discuss their proposed JEDD. We continue to finalize their land use plan. We met with the Planning Commission on March 27th to discuss their Land Use Plan. Finalized draft contract agreement to do a bike plan for the City.
- Ravenna Township
We are assisting Ravenna Township and the City of Ravenna with their JEDD. Staff prepared potential zoning amendments and we met with the Township Zoning Commission on April 18th.
- Rootstown Township
RPC Board considered text language at the April meeting and we prepared another amendment for May.
- Shalersville Township
- City of Streetsboro
RPC staff held a MPRC meeting on April 19th for the update to their Master Plan. The next meeting will be a Community Meeting on May 3rd and an MPRC on May 17th.
- Suffield Township
Staff attended their April Planning Commission meeting, related to their land use plan. Surveys for their land use plan were due on March 31st. Suffield residents returned just less than 300 electronic surveys.
- Sugar Bush Knolls
- Windham Township

- Windham Village
We are moving forward with the land use plan. We assisted with applying for a Target of Opportunities Designation. Governor Kasich accepted Windham Village and Township as a Target of Opportunity and was approved by the US Treasury to make the designation official.

2. Non-Member Technical Assistance

3. Intergovernmental Reviews-Applications Received

Local-0
Areawide-0
Statewide-0

4. Akron Metropolitan Transportation Study (AMATS)

5. Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)

- Attended the April Board meeting.

6. Portage County Housing Services Council

7. Data/Information/Graphics to Developers, Businesses, Private Sector upon Request

- Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.

8. Portage Development Board (PDB)

- Staff met to discuss a potential project in Portage County.

9. Quarterly Zoning Inspectors (QZI) Meeting

- The County Building Official and Water Resources Director presented their suggestions on how to coordinate with their offices. The last meeting was held on January 25th. The next meeting will be in June.

10. Streetsboro Subdivision Regulations

- RPC staff is working with Streetsboro staff on their comments and recommended changes. We last met with staff on to discuss changes on March 24, 2017.

11. Portage County Land Reutilization Corporation (Land Bank)

- Contracts for PCRPC to coordinate the meetings and assist in the preparation of any mapping and possibly some planning for the Land Bank. The land bank had a meeting on April 9th at the Reed Memorial Library.

12. Portage County Storm Water Program – Home Sewage Repair and Replacement Program

- The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three-pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract for implementation is in place and we are taking applications. We have 2 new applicants and we anticipate up to 15 more from the Health Department later in May or June.

13. Ravenna City Land Use Plan

- We are currently finalizing the land use plan. We held a community meeting on February 22nd at Reed Memorial Library and had a kick off meeting with the Ravenna Planning Commission on March 27th. The next meeting with the Planning Commission is set for May 28th.

14. Local Government Innovation Fund County-wide Parks and Receptions Collaboration and Coordination Plan.

- Portage County Regional Planning Commission received a \$50,000 grant to work with all the parks and park-related facilities in the County to do the following basic tasks:
 - 1) Foster Collaboration
 - 2) Inventory all park amenities/facilities in Portage County
 - 3) Discuss opportunities for resource sharing i.e. purchase of play equipment, maintenance of equipment
 - 4) Discuss opportunities to coordinate park services i.e. leagues, events, and other social activities,
 - 5) Compile facility and programming information to share with each community and a master list to be provided online for public use.
- A steering committee meeting was held on February 20th at the RPC office. Next meeting will be held in May/June.
- We are combining financial resources from another grant for the creation of an interactive website. The grant has been extended until December 31, 2018.

15. Local Government Innovation Fund Marketing and Branding (planning) Grant.

- This is a planning grant for the purpose of Marketing and Branding Portage County. This is not an implementation grant.
- We hope to develop dozens of ideas that will help brand Portage County and the Cities, Villages, and Townships.
- We are exploring what other communities across the nation have done to market themselves and create a list of ideas that would be made available to everyone to utilize.
- We hope to add a Live/Work/Play section to the County's website
- We also are looking to better market our local schools regionally to establish more accurately the quality of our local schools.

F. COMMISSION MANAGEMENT/ADMINISTRATION

1. Marketing/Customer Service/Public Relations

2. Other

- **Celebrate Portage! /Visioning In Portage (VIP)** - Celebrate Portage! is to keep the key elements of the vision alive. The core concept of Celebrate Portage! is to celebrate the good to great things happening in the County. Doing so will bring greater awareness of what the County has to offer and to inspire others to action. The next meeting is March 7th. The car show is August 29th, Runway Fest August 31st and September 1st, the Dinner September 6th, Volunteer day is September 13th. The community grants are still to be determined.

| Grant Submitted | Status | Grant Description | Amount | Adm. Revenue |
|---|-----------------|--|--|--------------|
| Local Government Innovation Fund | FUNDED | To create comprehensive plan for parks | \$47,500 | \$2,500 |
| Local Government Innovation Program (LGIF/LGIP) | FUNDED | Submitted proposal for shared access to county website in effort to better market and brand Portage County. | \$50,000 | \$22,500 |
| JAG | PARTIALY FUNDED | Worked with Sheriff's Department to submit grant for 10 MDT computers | \$30,00 of \$74,401 | None |
| Healthy Food for Ohio Program | Not Funded | Due to decreased availability of state funding, we are working with Windham on a different strategy that could gain a portion of financial support from this revenue stream. Met with Mayor Blewitt to conference call with Omar Elhagmusa, program officer for HFO and Elizabeth from Senator Eklund's office. | \$250,000 | |
| Ohio Supreme Court Technology Grants | PARTIALY FUNDED | Worked with Gordon Fischer, Director of Technology for Courts writing proposal drafts for submission to the Supreme Court of Ohio Grants. The grants support technology improvements for the Common Pleas Court- General Division, Common Pleas Adult Probation, Probate Court, and Ohio Juvenile Court. | \$21,146.60 of \$43,483 | |
| ODNR: Recreational Trails | PENDING | Reviewing resubmission of the Recreational Trails grant for Atwater. This grant is for development of urban trail linkages, trail head and trailside facilities; maintenance of existing trails; restoration of trail areas damaged by usage; improving access for people with disabilities; acquisition of easements and property; development and construction of new trails; purchase and lease of recreational trail construction and maintenance equipment; environment and safety education programs related to trails | Request for \$73,595 \$6.25 million available statewide | |
| Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program | PENDING | Working with Palmyra Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program. | Request for \$57,450 \$310,500,000 Available for year | |
| Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program | Feb. 2, 2018 | Worked with Windham Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program. | Request for \$281,000 \$310,500,000 Available for year | Withdrawn |
| Critical Infrastructure | PENDING | Worked with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing | Request | |

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| | | comprehensive project to improve Bauer Street. | \$290,000 | |
| Critical Infrastructure | PENDING | Worked with City of Ravenna on a Critical Infrastructure grant for Vine Street. | \$300,000 | |
| Portage Foundation | February 15, 2018 | Grants for community projects throughout Portage County. Worked on submission for MRS that was postponed to August submission | \$5,000 | |
| NOPEC | PENDING | Worked with Paris Township to submit first application to NOPEC for improvements to new building. | \$4,174 | |
| ODNR: Nature Works | June 1, 2018 | Working on grant proposals for Garrettsville, Palmyra, and Rootstown. Need to photograph project areas. | \$64,749 Available for Portage | |
| Grant Title | Due Date | Current Grant Being Considered | Amount | |
| FEMA: State Homeland Security Program Grants (HSGP) | Pre-application Due May 11, 2018; June 2018 Full application due date | Met with Ryan Shackelford, Director of Portage County Homeland Security, to discuss this program. He will help communities in anyway possible if they have a project that meets the eligibility. The purpose of HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document | TBD | |
| TBD | | Researching grant opportunities for Paris Township. The township is in need of a generator that will help during weather emergency at their community center. | | |
| Ohio Development Services Agency: New Horizons Fair Housing Assistance Program | Rolling application | Reviewing grant application for Fair Housing and discussing project opportunities. The New Horizons Fair Housing Assistance Program provides funds to units of local government, or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing. | Up to \$15K; \$5K for each additional jurisdiction for maximum of \$30K | |
| Ohio Traffic Safety Office | FFY 2019 Traffic Safety Grant Proposals due May 21, 2018. | Competitive grants will be directed toward those state and local community traffic safety activities that will have the greatest impact toward fatal crash reduction. Each proposal should focus on one or more of these issues: alcohol/drug-impaired driving, occupant protection, and/or speed management. Grant proposals must show a clear correlation between the state-identified goals and the countermeasure activities that are proposed. | TBD | |

| Grant Title | Due Date | Grant Opportunities 30-120 Days Out | Amount |
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| Ohio Public Works Small Government Program | 2018 funding year due date is March 30, 2018. Next meeting May 10, 2018 | The Small Government Commission provides grants and loans to villages and townships with populations in the unincorporated areas of less than 5,000 in population. Project applications are selected from those not funded through the District Integrating Committees for funding and are submitted by the Districts to compete on a statewide basis. The Commission meets at least once annually to review and approve the methodology, and to vote on the Program Administrator's recommended slate of projects. Additional meetings are held as necessary. Meetings are held at the offices of the <u>Ohio Water Development Authority</u> .***All applicants are required to have a Small Government Engineer's Plan Status Certification | The current annual allocation is \$17.5 million. |
| Ohio Public Works Commission Small Government Program (SGP) Emergency Program (EP) Local Transportation Program (LTP) | May 2018 meeting | OPWC administer the State Capital Improvement Program. Through the State Capital Improvement Program (SCIP) the State uses its general revenues as debt support to issue general obligation bonds up to \$175 million in fiscal years 2017 to 2021 and \$200 million in fiscal years 2022 to 2026. Eligible applicants are counties, cities, villages, townships, and water and sanitary districts. Eligible projects are for improvements to roads, bridges, culverts, water supply systems, wastewater systems, storm water collection systems, and solid waste disposal facilities. Funding is provided through grants, loans, and loan assistance or local debt support. Grants are available for up to 90% of the total project costs for repair/replacement, and up to 50% for new/expansion. Loans can be provided for up to 100% of the project costs. Grant/loan combinations are also available. There is no minimum or maximum loan amount. | Up to \$175 million for all programs \$17.5 million for SGP \$3.5 million for EP \$65 million for LTP |
| Lake Erie Protection Fund | May 9, 2018 | Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate. | Up to 50,00- with most grants averaging about \$15,000 |

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| Development Services Agency-Alternative Fuel Transportation Program | | The Alternative Fuels Transportation Program provides financial assistance to businesses, nonprofit organizations, school districts, or local governments for the purchase and installation of alternative fuel refueling, blending, or distribution facilities and terminals. | Loan Amounts from \$250,000 up to \$750,00 | |
| Ohio Humanities: Quarterly Grants | Draft due May 15, 2018 Proposal due June 15, 2018 | Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life | \$2,001-5,000 | |
| NEH- Common Heritage | May 31, 2018 | America's cultural heritage is preserved not only in libraries, museums, archives, and other community organizations, but also in all of our homes, family histories, and life stories. The Common Heritage program aims to capture this vitally important part of our country's heritage and preserve it for future generations. Common Heritage will support both the digitization of cultural heritage materials and the organization of public programming at community events that explore these materials as a window on a community's history and culture. NEH especially welcomes applications from small and medium-sized institutions not previously supported. | \$20,000 Max | |
| Edward Byrne Memorial Justice Assistance Grant (JAG) | May 31, 2018 | Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant Program allows states and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. Areas of support include: Multi-Jurisdictional Drug Task Forces • Law Enforcement • Crime Prevention Programs • Adult & Juvenile Corrections, Community Corrections & Reentry Program • Courts, Defense, Prosecution, and Victim Services Programs • Cross-Agency & Cross-system Collaboration & Training Programs | TBD | |
| Violence Against Women | May 31, 2018 | The Violence Against Women Act (VAWA) Program funds projects that assist units of local government develop and strengthen effective law | TBD | |

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| | | enforcement and prosecution strategies and services to combat crimes against women. | | |
| NEH: Division of Public Programs, Digital Projects for the Public | June 6, 2018 | Digital Projects for the Public-grants support projects that significantly contribute to the public's engagement with the humanities. Digital platforms—such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments—can reach diverse audiences and bring the humanities to life for the American people. The program offers three levels of support for digital projects: grants for Discovery projects (early-stage planning work), Prototyping projects (proof-of-concept development work), and Production projects (end-stage production and distribution work). While projects can take many forms, shapes, and sizes, your request should be for an exclusively digital project or for a digital component of a larger project. | between \$30,000-\$100,000 | |
| FEMA: State Homeland Security Program Grants SHSP | June 2018 Anticipated due date | The SHSP assists state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities and mission areas where a nexus to terrorism exists. SHSP supports the implementation of risk driven, capabilities-based approaches to address capability targets set in urban area, state, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability targets are established during the THIRA process, and assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. | TBD | |
| Cops-community-policing-development-2018 | Anticipated date June 7, 2018 | USDOJ-COPS-This solicitation is open to all public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups and faith-based organizations. Proposals should be responsive to the topic selected, significantly advance the field of community policing, and demonstrate an understanding of community policing as it pertains to the application topic. Applications that represent partnerships between law enforcement agencies and institution of higher education and nonprofit institutions are encouraged. Except where otherwise indicated, initiatives that primarily or solely benefit one or a limited number of law enforcement agencies or other entities will not be considered for funding. | Up to \$10M available for program | |

| Grant Title | Due Date | Ongoing Grant Opportunities | Amount | |
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| Ohio Humanities: Tourism Planning Grant and Media Planning | 1 st business day of each month | When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences | Up to \$2K; implementation grants up to \$20K | |
| Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio | Ongoing | Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements. Applications for this program are accepted year round at your <u>local office</u> . | \$20,000 or less and up to \$500,000 | |
| USDA Community Facilities Grant and Loan | Ongoing | Provides affordable funding to develop essential community facilities in rural areas | TBD | |
| Economic Development Administration (EDA) U.S. Department of Commerce FY2016-2019 Planning Program and Local Technical Assistance Program | Ongoing | Through its Planning and Local Technical Assistance programs, EDA assists eligible recipients in developing economic development plans and studies designed to build capacity and guide the economic prosperity and resiliency of an area or region. The Planning program helps support organizations, including District Organizations, Indian Tribes, and other eligible recipients, with Short Term and State Planning investments designed to guide the eventual creation and retention of high-quality jobs, particularly for the unemployed and underemployed in the Nation's most economically distressed regions. Applications are accepted on a continuing basis and processed as received. This Planning and Local Technical Assistance opportunity will remain in effect until superseded by a future announcement. | \$300,000 ceiling | |

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| Economic Development Administration (EDA) U.S. Department of Commerce | Ongoing | The Economic Development Administration's (EDA's) mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy. EDA fulfills this mission through strategic investments and partnerships that create the regional economic ecosystems required to foster globally competitive regions throughout the United States. EDA supports development in economically distressed areas of the United States by fostering job creation and attracting private investment | \$3,000,000 ceiling; \$100,000 floor | |
| Walgreens Community Grant Program | Ongoing | Areas of need and focus include: access to health and wellness in communities; pharmacy education and mentoring initiatives; civic and community outreach; emergency and disaster relief. | \$10,000 | |
| Dominion Foundation | Monthly | The Dominion Foundation supports nonprofit organizations dedicated to improving the economic, physical, and social health of the communities served by Dominion's companies. The Foundation focuses its grant making in 5 general categories: <u>health and human services</u> , including hunger/homeless issues and youth and senior services; <u>education</u> , including K-12 education; <u>culture and the arts</u> , including visual arts, music, theater, dance, libraries, parks, public broadcasting, and museums; <u>civic and community development</u> ; and, <u>the environment</u> , including environmental education. The primary interest of the Foundation is to support programs. Support of capital campaigns is limited & provided on an exceptional basis. | \$1,000- \$15,000 | |
| ODNR Division of Forestry: Dry Fire Hydrant Grant Program | No deadline; funds are available annually | The Ohio Department of Forestry Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation. | \$2,250 | |
| Grant Title | Due Date | Grants To Review Again in 2018 | Amount | Adm. Revenue |
| Historical Marker Program | July 1, 2018 | As part of the Ohio Historical Connection, this program offers support for markers. | \$750 | |
| Ohio Environmental Education Fund General Grant Program | LOI- Due July 9 Application Due-July 16, 2018 | The OEEF has five targeted areas of focus where Ohio EPA has determined an immediate need for more educational and awareness outreach effort due to significant environmental impacts in our state: •projects that demonstrate and encourage best management practices for | Up to \$50,000 Mini-grants | |

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| | | <p>nutrients, including, but not limited to, targeted efforts to reduce nutrient loadings to rivers and streams from urban and rural areas:</p> <ul style="list-style-type: none"> •projects that demonstrate and encourage the use of innovative storm water management practices; •projects that demonstrate and encourage the reduction of air emissions, including, but not limited to, promotion of alternative modes of transportation; •projects that encourage and explain the importance of habitat restoration efforts to increase biodiversity and improve air and water quality; and •projects that encourage pre-school through university students to explore careers in the environmental sciences and environmental engineering. | are for \$500-5,000 | |
| COPS-HIRING-PROGRAM-APPLICATION-2017 | <p>Anticipated date</p> <p>July 2018</p> | <p>USDOJ-COPS-The COPS Hiring Program (CHP) is an open solicitation. All state, local, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. CHP applicants must have a police department that is operational as of July 10, 2017, which is the close of this application, or receive services through a new or existing contract for law enforcement service. If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff's department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application</p> | \$3,125,000 available | |
| COPS-AHTF-APPLICATION-2017 | <p>Anticipated date</p> <p>July 2018</p> | <p>USDOJ-COPS-This solicitation is being announced as an open competition targeted at state law enforcement agencies authorized by law or by a state agency to engage in or to supervise anti-heroin investigative activities. Funding is limited and this solicitation is expected to be very competitive. Strong applications should demonstrate a multijurisdictional reach and participation in interdisciplinary team structures (i.e., task forces). Strong applications should also include multi-year state level primary treatment admissions data for heroin and other opioids to support their proposal. The goals for this program are to increase efforts to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids, or unlawful heroin and prescription opioid traffickers through statewide collaboration. The COPS Office reserves the right to limit awards to one per state at the time of award announcement.</p> | \$1,500,000 | |

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| Ohio Humanities: General Grant | July 13, 2018 | Cultural program with clear focus on humanities Cultural programs involving humanities professionals Cultural Programs with public benefit Cultural Programs with balanced views Any project over \$2K must have outside evaluator; all grants are a dollar for dollar match | Max \$20,000 | |
| Water Resource Restoration Sponsor program (WRRSP) | Deadline of July 31, for the up-coming program year, which begins January 1. | Reviewing this grant details for eligibility of the Hills Pond Dam Project for the Commissioners. The Water Resource Restoration Sponsor Program (WRRSP) was created to counter the loss of ecological function and biological diversity that jeopardizes the health of Ohio's water resources. This program funds both preservation and restoration of aquatic habitat to accomplish this goal. The WRRSP relies on having a sponsoring wastewater loan from the Water Pollution Control Loan Fund (WPCLF). | \$1,621,296 | |
| Lake Erie Protection Fund | Quarterly Aug, Oct, Feb | Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate. | \$15,000 available | |
| Ohio Civil Justice Grants | August 2018 | The Supreme Court of Ohio is pleased to announce the availability of grant funds to support local court technology projects. The funds will be used to address a variety of issues and situations where the lack of sufficient technology is a barrier to the efficient and effective administration of justice. Any court of appeals, common pleas court (or any division therein), municipal court, or county court is eligible to apply. | | |
| Portage Foundation | August 2018 | For community projects throughout Portage County. Looking at grant for Main Street Ravenna | \$2000 | |
| Water Pollution Control Loan Fund (WPCLF) | Need to reapply August 2018 | Below market interest rate loans are awarded to eligible applicants for planning, design, and construction of wastewater treatment facilities and sewer systems. The standard below market interest rate is established monthly, and is 1.25% below the general obligation bond index rate. The program also offers a small community interest rate, as well as hardship interest rates of 0% and 1%. There are currently no minimum or maximum loan amounts. Approximately \$500 million is loaned out each year | \$1,621,296 | |
| Diesel Emissions Reduction Grant | September 2018 | Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under | 10 million annually with up to | |

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| | | the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation. | \$350,000 given per grant | |
| Clean Water Act Section 319 | September 2018 | Local governments, nonprofit organizations, watershed groups and SWCDs and local parks can conduct stream restoration and nonpoint source pollution management projects. 20% total project cost are required to be provided as local match. About 2 million available annually | Between \$300,000-\$400,000 | |
| Ohio Department of Transportation and Ohio EPA – Diesel Emission Reduction Grant (DERG) | September 2018 | Supports proposals from public sector and private sector (with a public sponsor) diesel fleets that will undertake vehicle/equipment replacement, repower, or retrofit for the purpose of emissions reduction in eligible Ohio counties. Fleets may also apply for idle reduction equipment | | |
| Ohio Humanities: Quarterly Grants | September 2018 | Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life. | \$2,001-5,000 | |
| Ohio Humanities | September 2018 | As a part of its current initiative, Standing Together: The Humanities and the Experience of War, the National Endowment for the Humanities offers a new grant opportunity: the Dialogues on the Experience of War program. The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others to think more deeply about the issues raised by war and military service. The humanities sources can be drawn from history, philosophy, literature, and film—and they may and should be supplemented by testimonials from those who have served. The discussions are intended to promote serious exploration of important questions about the nature of duty, heroism, suffering, loyalty, and patriotism The discussion groups can take place on college and university campuses, in veterans’ centers, at public libraries and museums, and at other community venues. Most of the participants in the discussion groups should be military veterans; others, such as men | Up to \$100,000 which includes support for recruitment and training of facilitator | |

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| | | and women in active service, military families, and interested members of the public, may participate as well. | | |
| National Endowment for the Arts: OUR TOWN Grant Projects that Build Knowledge About Creative Placemaking and Arts Engagement, Cultural Planning, and Design Projects | September 2018 | Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place making to their members and the field. These projects should expand the capacity of artists and arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all | Between \$25,000-100,000 matching | |
| Lake Erie Commission: Lake Erie Protection Fund (LEPF) | October 2018 | The Ohio Lake Erie Commission administers Ohio's Lake Erie Protection Fund, which was established to finance research and on-the-ground projects aimed at protecting, preserving and restoring Lake Erie and its watershed. Projects focus on critical issues facing Lake Erie, including: water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements. | Up to 50K with 25% match required | |
| Office of Criminal Justice Services (OCJS) Justice Assistance Grant Law Enforcement (JAGLE) | October 31, 2018 | Justice Assistance Grants for Law Enforcement for hiring, training, and employing law enforcement officers and support staff on regular basis, paying overtime for the above, and procuring equipment and technology. | Up to \$20,000 | |
| State Farm Insurance | Oct. 2018 | We make it our business to be like a good neighbor, helping to build safer, stronger and smarter communities across the United States. Through our company grants, we focus on three areas: safety, education, and community development. | \$5,000 and up | |

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| National endowment for the Humanities: Dialogues on the Experience of War | November 2018 | The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others think more deeply about the issues raised by war and military service. Although the program is primarily designed to reach military veterans, men and women in active service, military families, and interested members of the public may also participate. | Up to \$100,000 | |
| Robert Wood Johnson Foundations | November 2018 | The Robert Wood Johnson Foundation (RWJF) Culture of Health Prize (the Prize) recognizes communities that have placed a priority on health and are creating powerful partnerships and deep commitments that will enable everyone, especially those facing the greatest barriers to good health, the opportunity to live well. A Culture of Health recognizes that health and well-being are greatly influenced by where we live, learn, work, and play; the safety of our surroundings; and the relationships we have in our families and communities. The Prize elevates the compelling stories of local leaders and community members who together are transforming neighborhoods, schools, businesses, and more—so that better health flourishes everywhere. | \$25,000 | |
| Capital Planning Grants | November 2018 | Preparing capital grant ideas from local government (Commissioners) that can be reviewed for the upcoming next 2 years state budgeting process. Requires 6 year planning document. | | |
| MARCS (Multi-Agency Radio Communication System) | November 2018 | Working with Windham Township to determine if the MARCS grant is going to be applied for by deadline. MARCS is dedicated to providing Ohio's first responders and public safety providers with state-of-the-art wireless digital communications, and to promote interoperability, in order to save lives and maximize effectiveness in both normal operations and emergency situations. | | |
| Ohio Drug Law Enforcement Fund | December 1,2018 | | | |

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| National Institute of Food and Agriculture-Community Food Projects Competitive Grant Program (CFPCGP) | December 2018 | CFP intends to solicit applications and fund two types of grants. The types are entitled (1) Community Food Projects (CFP) and (2) Planning Projects (PP). The primary goals of the CFP are to: Meet the food needs of low-income individuals through food distribution, community outreach to assist in participation in Federally assisted nutrition programs, or improving access to food as part of a comprehensive service; Increase the self-reliance of communities in providing for the food needs of the communities; Promote comprehensive responses to local food access, farm, and nutrition issues; and Meet specific state, local or neighborhood food and agricultural needs including needs relating to: Equipment necessary for the efficient operation of a project; Planning for long-term solutions; or The creation of innovative marketing activities that mutually benefit agricultural producers and low-income consumers. | \$8,640,000 is available | |
| Food Insecurity Nutrition Incentive (FINI) | December 2018 | Grant program supports project that increased the purchase of fruits and vegetables among low-income consumers participating in the supplemental Nutrition Assistance Program (SNAP) by providing incentives at the point of purchase. | 21 million available | |
| Office of Criminal Justice Services (OCJS) | Dec. 2018 | Family Violence Prevention and Services grants funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women. | | |
| Ohio Environmental Education Fund | Electronic LOI due January 9; Applications due January 17, 2019 | Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required. | \$500 | |
| Public Humanities Grants | January 2019 | Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a | Planning grants up to \$40,000 Implementations grants \$50,000-\$400,000 | |

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| | | variety of forms of audience engagement. | | |
| OCJS: Ohio Drug Law Enforcement Fund Grant | January 2019 | The Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity. Each applicant will need to demonstrate how their application meets the stated purpose of the fund. | | |
| Distance Learning and Telemedicine Grant Program | TBD | Through The US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another. | | |
| ODNR Division of Forestry: 2017 Volunteer Fire Assistance Grant | January 2019 | The U.S. Department of Agriculture, Forest Service, through the Cooperative Forestry Assistance Act, has allocated funds to Ohio for the Volunteer Fire Assistance (VFA) Grant Program. These funds will be distributed to fire protection agencies on the basis of the Act and the federal guidelines. The grants are 50/50 matching reimbursement grants. This means a fire department that receives a grant must purchase the equipment prior to receiving reimbursement for 50% of the total project amount. | Up to \$10K | |
| Ohio Public Works Commission | Jan. 2019. | The OPWC provides financing for local public infrastructure improvements through both the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP). SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal. LTIP is a grant program for roads and bridges only. | | |
| National Endowment for Humanities: Creating Humanities Communities | Feb, 2019 | The Creating Humanities Communities program provides matching grants to help stimulate and proliferate meaningful humanities activities in states and U.S. territories underserved by NEH's grant making divisions and offices. Grantees will use the funds to establish and undertake new humanities program | | |
| ODNR: Clean Ohio Trails Fund | February 2019 | The Clean Ohio Trails Fund works to improve outdoor recreational opportunities for Ohioans by funding trails for outdoor pursuits of all kinds. Local governments, park and joint recreation | | |

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| | | districts, conservancy districts, soil and water conservation districts, and non-profit organizations are eligible. Eligible projects include: Land acquisition for a trail, trail development, trailhead facilities, engineering and design | | |
| Ohio EPA Grants Liter and Prevention Grants: <i>Community Development</i> | February 2019 | Community Development Grants allow Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide funding for equipment to support recycling collection and materials processing. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste management districts and authorities, park districts, health districts, statewide recycling and litter prevention trade associations, non-profit organizations and state agencies. The grant requires 50 percent matching funds to be available and spent on the approved project. The grant period is 12 months in duration | \$3,000-\$250,000 | |
| Ohio EPA Grants Ohio EPA Grants Liter and Prevention Grants: : <i>Liter Management</i> | February 2010 | Litter Management Grants allow Ohio communities, local government agencies and non-profit organizations to support litter and tire amnesty collection projects. Additionally, grant funding is available to support Keep Ohio beautiful (KOB) Communities and KOB activities. Grant proposals must include an actual clean-up activity to take place on public land or public waterways. The applicant must include a commitment to provide 10 percent matching funds. The grant period is 12 months in duration. | Grants are provided from \$500 to up to \$90,000 | |
| Ohio EPA Grants Liter and Prevent Grants: <i>Scrap Tire Grants</i> | February 2019 | Scrap Tire Grants provide financial assistance to Ohio's businesses, communities and non-profit organizations to convert manufacturing operations to accept scrap tire material, expand tire processing operations or utilize scrap tire material in civil engineering construction projects or manufactured products. Businesses or non-profit organizations must secure a local government sponsor to serve as the grant applicant. Applicants must commit to providing 100 percent matching funds. The grant has a maximum duration of 24 months. | Grants are provided from \$350,000-\$200,000 | |
| Ohio EPA Grants Liter and Prevention Grants: <i>Recycling Market Development Grants</i> | February 2019 | Market Development Grants are offered to Ohio businesses and non-profit organizations that propose to create equipment infrastructure for successful markets of recyclable materials and related products. Applicants must be sponsored by an eligible governmental agency who will serve as the grant applicant and a pass-through agency | \$250,000 awarded per project category | |

| | | | | |
|--|--|---|---|--|
| | | for documenting and receiving funds. The applicant must include a commitment to provide 100 percent matching funds. The grant has a maximum duration of 24 months. | | |
| NEA Art Works-Design | SF-424 due February 2019 Proposal due February 2019 | Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County | \$10,000-\$100,000 matching funds | |
| FEMA Fire Prevention and Safety Grants | March 2019 | The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. In 2005, Congress reauthorized funding for FP&S and expanded the eligible uses of funds to include Firefighter Safety Research and Development. | TBD | |
| LOWES Charitable and Educational Foundation Grants | March Based on last year | Grants used to help build better communities by providing monetary assistance to nonprofits and municipalities looking for support of high-need projects such as: building renovations/upgrades, grounds improvements, technology upgrades and safety. | \$2,000-\$100,000 with most failing between \$10K-\$25K | |
| US Department of Health and Human Services Drug Free Communities Support Program | March 2019 | Eligibility applicants are community-based coalitions addressing youth substance use that have previously received a DFC grant but experienced a lapse in funding or have concluded the first five-year funding cycle and are applying for a second five-year funding cycle. | \$125,000 | |
| Alternative Fuel Vehicle Conversion Program | March 2019 | Ohio General Assembly in June 2016 created a new Alternative Fuel Vehicle Conversion Grant program and set aside \$5 million to be awarded for converting or replacing diesel- and gasoline-powered large vehicles to run on alternative fuels. Grants would reimburse business owners of large diesel or gasoline vehicles weighing 26,000 pounds or more (class 7 and 8) for a portion of the cost of replacing or converting the vehicle to run on compressed natural gas (CNG), liquefied natural gas (LNG) or propane autogas (LPG), including bi-fueled or dual-fueled trucks that can run on both an alternative fuel and on gasoline or diesel fuel. Grants can also cover the cost of converting one or more eligible traditional fuel vehicles into alternative fuel vehicles. This is a reimbursement program and applicants must provide their own funding to cover expenses as | Up to \$400,000 | |

| | | | | |
|---|---|--|-----|------|
| | | they are incurred. | | |
| Historic Preservation Tax Credit Program: Round 20 | *Historic Documentat ion, (Part 1 & 2) Feb. 2019 by 5:00 *Application /Fee Submission Deadline: March 2019 by 5:00 | The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September. <ul style="list-style-type: none"> ▪ SHPO Pre-App Request Deadline: February 1, 2018 ▪ Intent to Apply and SHPO Pre-Application Meeting Deadline: Feb. 15, 2018 | TBD | |
| CLG Grant-Ohio Historic Preservation Tax Credit Round 20 | Requires a LOI by Feb. 2019 Application Submission Deadline: March 2019 | The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September. | | None |
| The Ohio Department of Public Safety Division of Emergency Medical Services | Due: April 1, 2018 | Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. Grant applications are available by February 1st | TBD | |
| SFY 2018-2019 EMS Priority One and Supplemental Grants | Due by April 1, 2018 | Grant recipients are required to meet all Ohio Administrative Code requirements to be eligible to receive funds from the State Board of Emergency Medical, Fire, and Transportation Services Grant Program. | TBD | |
| Ohio Emergency Medical Services: Board Priorities and Economic Hardship | April 1, 2018 | The Division of EMS administers the Board Priority and Economic Hardship Grants Program under the direction of the State Board of Emergency Medical Fire, and Transportation Services, for the improvement and enhancement of EMS patient care in Ohio. Funding for the EMS grants program comes from fines levied in the State of Ohio for seatbelt violations. | TBD | |
| Ohio Emergency Medical Services: Training and | April 1, 2018 | The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical | TBD | |

| | | | | |
|--|----------------|---|---|--|
| Equipment Grants | | Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations. | | |
| Ohio Department Of Public Safety Division Of Emergency Medical Services Emergency, Medical, Fire, & Transportation Services Board Research Grant Application Priority 2-5 | April 1, 2018 | <p>Priority 2: Second priority shall be given to entities that research, test, and evaluate medical procedures and systems related to adult and pediatric trauma care.</p> <p>Priority 3: Third priority shall be given to entities that research the causes, nature, and effects of traumatic injuries, educate the public about injury prevention, and implement, test, and evaluate injury prevention strategies.</p> <p>Priority 4: Fourth priority shall be given to entities that research, test, and evaluate procedures that promote the rehabilitation, retraining, and reemployment of adult or pediatric trauma victims and social service support mechanisms for adult or pediatric trauma victims and their families.</p> <p>Priority 5: Fifth priority shall be given to entities that conduct research on, test, or evaluate one or more of the following: procedures governing the performance of emergency medical services in this state; the training of emergency medical service personnel; the staffing of emergency medical service organizations.</p> | TBD | |
| Office of Criminal Justice Services: Residential Substance abuse Treatment Funding | April 2019 | The goal of the RSAT Program is to break The cycle of drugs and violence by reducing the Demand for, use, and trafficking of illegal drugs. RSAT enhances the capability of states and units of local government to provide residential substance abuse treatment for incarcerated inmates; prepares offenders for their reintegration into the communities from which they came by incorporating reentry planning activities into treatment programs and assists offenders and their communities through the reentry process through the delivery of community-based treatment and other broad-based aftercare services. OCJS recommends applicants target high-risk offenders as program participants. | | |
| Ohio Environmental Science and Engineering Scholarships | April 15, 2018 | FT students majoring in environmental science, environmental engineering or related fields at Ohio colleges/universities can apply. Administered by the Ohio Academy of Science. | \$1250 for students in 2nd year of 2 yr. program; \$2,500 for | |

| | | | | |
|--|---|---|--------------------------------------|--|
| | | | students in 4/5 th years. | |
| FEMA SAFER grants | Opens March 26, 2018 Due: April 27, 2018 | The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720). | TBD | |
| Ohio Emergency Medical Grants 2018-2019 EMS Priority 2-5 Research RFP Opportunities | Grants Due by April 16, 2018 | First priority shall be given to emergency medical service organizations for the training of personnel, for the purchase of equipment and vehicles, and to improve the availability, accessibility, and quality of emergency medical services in this state. In this category, the board shall give priority to grants that fund training and equipping of emergency medical service personnel. Priority 2-5 Research RFP Opportunities -Ohio Trauma System Assessment-Project 1 RFP -Ohio Trauma System Assessment-Project 2 RFP -Ohio Trauma System Assessment-Project 3 RFP -Comprehensive Assessment of Post-Acute Care Resources for Trauma Patients RFP Assessment of Trauma Specific Education & Certification Resources RFP | TBD | |
| Preservation Assistance Grants or Smaller Institutions | May 5, 2018 | Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials. Applicants must draw on the knowledge of consultants whose preservation skills and experiences are related to the types of collections and the nature of the activities on which their projects focus. Within the conservation field, for example, conservators usually specialize in the care of specific types of collections, such as objects, paper, or paintings. | Up to \$6,000 | |

CDBG REPORT
May, 2018
Work Through April, 2018

2015 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$304,000 - (September 1, 2015 – October 31, 2017)

Neighborhood Facility/Community Center – Mantua Township Elevator – \$75,000

The Mantua Restoration Society, Inc. mission is to seek and develop funding to preserve historic buildings and sites in order for them to be vibrant, integral parts of Township government and civic life.

The 2-1/2 story building located at 11741 Mantua Center Road (formerly the Mantua Center School) was constructed in 1914 and was recently placed on the National Register of Historic Places. The building is currently being occupied by the Township Zoning Inspector and the Fiscal Officer. The annex portion (former gym/cafeteria) of the building is rented out almost every night to agencies/organizations.

At this time, persons who rely on wheelchairs to get around are only able to access the annex portion of the building. Funds are being requested to remove the barriers that exist for elderly and handicapped individuals that prevent them from entering the Mantua Township Administration and the Community Building's main building. In an effort to remove the barriers to the elderly and handicapped individuals in the Mantua Township Community, funds will be used to place an elevator in the building, which would provide access to all floors. By removing the barriers to all of the levels of the historic building the entire community can use it and it would be more attractive too for profit and non-profit entities that are looking for a place to set up their business.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$130,000. Mantua Township Trustees, Mantua Restoration Society, Inc. has agreed to leverage \$55,000 of their funds to complete the project.

Installation of the elevator has been completed by Canton Elevator; however, the Township needs to have the required fire alarm/elevator monitoring devices installed and the contractor will need to complete the punch list items for the lobby. Once the work is completed, the contractor will contact the State to request the inspection.

Met with the Commissioners on April 19, 2018 about obtaining RLF funds to cover what is owed by the Township.

Neighborhood Facility/Community Center – Franklin Township Hall ADA - \$35,000

Franklin Township took ownership of the building (formerly the Franklin Silk Company) located at 218 Gougler Avenue, Kent in 1840. The building has been the site of the township government since that time. The building was placed on the National Register of Historic Places in 1975.

The meeting room is nearly the entire second floor of the building and is accessible only by a spiral staircase or the fire escape on the outside of the building. Unfortunately, this makes the meeting room inaccessible to the elderly or handicapped. For this reason, meetings are held in a small conference room downstairs that only holds about 20 chairs for citizens or interested parties. This is rarely enough and people must stand in the hallway outside of the room and try to hear what is going on in the meeting.

The Zoning Commission, the Board of Zoning Appeals as well as the Board of Trustees meet for major concerns several times each month. Although the building is located in the City of Kent, the meetings are attended by the residents who live in Franklin Township. The Zoning Commission, Board of Zoning Appeals and Trustees meetings all have a large audience of interested senior citizens that are interested in the township happenings and many cannot attend because there is not enough room.

In an effort to remove the barriers to the elderly and handicapped individuals, funds will be used to place a lift type of elevator in the downstairs corner by the parking lot in order to not disturb the historical status of the building.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$73,000. Franklin Township Trustees has agreed to leverage \$38,000 of their funds to complete the project. **WORK COMPLETED**

Historic Preservation/Phoenix II Roof Replacement - \$44,200

The second phase (111 & 113 East Main Street) of the Phoenix Building is estimated to cost 1.3 million dollars. Interior work including the construction of six new apartments on two floors cannot move forward until the 6,000 square foot roof has been replaced. The roof has been found to be structurally unsound. Some temporary patches have been applied to address major leaks, but are not expected to hold for long. Even with treatment, water filtration is affecting the interior spaces.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$133,963. Coleman Professional Services has agreed to leverage \$89,963 of their funds to complete the project. **WORK COMPLETED**

Parks and Recreation Facilities/McElrath Neighborhood Ballfield - \$39,000

The McElrath Improvement Corporation (MIC) has been in existence for over 40 years with the mission to improve the living conditions and to expand economic opportunities in the McElrath Community. Over the years MIC has been involved with countless projects and activities to assist McElrath residents and improve the neighborhood image.

In 2002-2003, with assistance of the Portage County Commissioners, Leadership Portage County, Community Action Council, the Baseball Tomorrow Fund and others MIC was able to build neighborhood baseball fields for use by all residents on property located at 3770 Richardson Street owned by or donated by to MIC for such uses. Since that time using volunteers and community organizations, MIC has struggled to maintain the concession stands and baseball fields so that they can be utilized to the maximum capacity.

All funding is generated by small fundraisers, revenues from concession stand sales and donations from the community.

Funding is requested to make needed repairs to the concession stands and restrooms and to repair the actual baseball fields through the purchase of screened top soil.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$39,000. **WORK COMPLETED**

Parking Facilities/Garrettsville Parking Lot - \$50,000

A fire in the historical, commercial district of the Village of Garrettsville destroyed an entire block of buildings on March 22, 2014. The fire has left the entire block in rubble creating a blight to the area. Thirteen businesses were displaced by the fire and more than 15 other businesses in the Village are believed to have been harmed from the decrease in customer traffic.

Funds are being requested to remove and pave the existing parking lot and to create an entrance to the parking lot located parallel to Main Street in the historic, commercial district in the Village of Garrettsville in order to eliminate a blight to the area to benefit 1,410 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$156,688. The Village of Garrettsville has agreed to leverage \$109,688 of their own funds to complete the project.

WORK COMPLETED

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. **WORK COMPLETED**

Administration and Implementation of the CDBG Grant - \$53,800

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

OCD monitored the grant on January 11, 2018 and we received the monitoring report on March 26, 2018. Portage County received five findings and two advisories due to the administration of the Critical Infrastructure Grant by Neighborhood Development Services. A response will be required by the County CEO within 30 days.

2016 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$330,000 - (September 1, 2016 – October 31, 2018)

Neighborhood Facilities/Community Center (Windham Community Center) - \$121,400

The Windham Village Community Center is in need of repairs. The following repairs are proposed:

- Replace the existing failing asphalt roof with a new metal roof system.

- Replace the gutter and downspouts.
- Paint the exterior and replace the existing siding.
- Add 3 new ADA compliant exterior decks for ingress and egress.
- Add new security lighting.

The Community Center is located at 9647 East Center Street and is in an area considered to be 65% Low-Moderate Income.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$121,400.

Construction has been completed. However, there are a few punch list items that either the Village or the contractor have to complete and are delayed due to weather limitations.

Neighborhood Facilities/Community Center (Mantua Center School) - \$36,800

Phase 1 consisted of the purchase and installation of an elevator to remove the barriers to elderly and handicapped individuals using the Mantua Township Administration and Community Building (former Mantua Center School). At this time persons who rely on wheelchairs to get around are only able to access the annex portion of the building.

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. One edge of the walkway will abut the building and other will abut a brick retaining wall. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and Community Building's main building. The entrance lobby will serve to keep people out of the elements as they are entering or leaving the elevator.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$36,800.

The architect has put together a punch list of items to be addressed by the contractor. The contractor is waiting for the weather to warm up before completing the punch list items. Once the work is completed the architect will do a final walk through.

Neighborhood Facilities/Community Center (Coleman Adult Day Services) - \$26,700

Coleman Adult Day Services has high lighting needs. This helps to ensure safety at the facility, including minimizing the risk of falls for older clients with failing eyesight. Nurses need to be able to read instructions on medication and make careful observations of clients.

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The Adult Day Services is located at 6695 North Chestnut Street in the City of Ravenna. Replacement of both incandescent and fluorescent lighting with LED lighting can greatly reduce both electricity bills and a buildings carbon footprint.

The request would serve a population comprised of approximately 130 adults with physical, cognitive or development disabilities and their care givers annually.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$26,735.

The specifications are being prepared for the RFP and it is anticipated that it will be go out by middle of May.

Public Facilities - \$63,100 + the City of Ravenna will contribute \$6,816

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2073 linear feet of sidewalk to ADA Standards along Highland Avenue to Central Avenue as well as along Prospect Street to Summit Street in the City of Ravenna.

The project is located in Census Tract 6008, Block Group 3 which is considered to be 54% LMI and will benefit 34 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$69,916. The City of Ravenna will contribute \$6,816. **WORK COMPLETED**

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

There were two requests for assistance received in April.

Administration - \$55,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

2018 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$486,000 (September 1, 2018 – October 31, 2020)

The following proposals were received:

| # | Agency/Organization | | | Grant Request | Other Funds | Project |
|---|-----------------------------|---------|----------|---------------|-------------|--|
| 1 | Portage Council | Private | Industry | \$60,000 | \$21,507 | Run a waterline that will enable the Ravenna Head Start Facility to provide services to children and families in both Head Start and Early Head Start. |
| 2 | City of Ravenna | | | \$100,000 | \$40,000 | Replace 565 linear feet of 49-year old deteriorated concrete roadway between Franklin Street and North Diamond Street. |
| 3 | Family & Community Services | | | \$60,000 | \$30,000 | Replace 80-ton Trane Chiller system |

| | | | |
|----------|--------------------------------------|------------------|---|
| | | | <i>that provides air conditioning at 705 Oakwood Street, Ravenna.</i> |
| 4 | <i>Coleman Professional Services</i> | <i>\$38,137</i> | <i>0</i> |
| | | | 4155 State Route 14, Edinburg: Water system replacement, flooring, ramp and deck repairs. 5982 Rhodes Road, Franklin Township: Ramp/Deck repairs |
| 5 | <i>Windham Township</i> | <i>\$55,000</i> | <i>0</i> |
| | | | Demolition and asbestos abatement of an old church located at 10352 Silica Sand Road, Windham Township. |
| | TOTAL | \$308,137 | \$91,507 |

Total Allocation: \$486,000

RPC Administration: Up to \$87,200

Fair Housing: \$10,000

Left to Allocate (Up to 6 Projects): \$388,800

The Commissioners are expected to make their decision as to which projects are selected to go into the grant application by May 18, 2018.

The 2018 CDBG Allocation Grant Public Hearing will be held on June 7, 2018 at 10:30 a.m. on the 7th floor at the P.C. Administration Building, in the Commissioner's meeting room.

The grant application is due by 11:59 p.m. on June 15, 2018.

2017 CDBG CRITICAL INFRASTRUCTURE GRANT (RAVENNA CITY) - \$300,000 (APPLICATION PENDING)

Flood and Drainage Facilities - \$18,400 (CDBG) + \$50,000 (Ravenna City Storm Water Funds)

It is anticipated that 1,750 LF of curb will be replaced, 6 catch basin and 3 manholes replaced along Vine and Gill Street in the City of Ravenna.

Water Facility Improvements - \$230,700 (CDBG) + \$150,000 (Ravenna City)

The waterlines along Vine and Gill Street have experienced 14 breaks in the last 25 years. These breaks are mostly due to corrosion of the cast iron with which the lines were constructed. It is anticipated that 1,550 LF of waterlines will be replaced. The 1 fire hydrant is insufficient for fire protection and the low pressure is likely due to the corrosion. One fire hydrant will be removed and 3 fire hydrants will be installed.

Sidewalk Improvements - \$18,800 (CDBG)

There are numerous deteriorated and uneven sidewalk sections along Vine and Gill Street that exceed the threshold for ADA accessibility. Two of the curb ramps do not meet ADA accessible guidelines and need upgrading. It is anticipated that 575 LF of 4" sidewalk and 150 LF of 6" sidewalk will be replaced.

Street Improvements - \$12,100 (CDBG) + \$50,000 (Ravenna City Paving Funds)

The roadways were last resurfaced in 2006 and thus have met their 12 year anticipated lifespan. It is anticipated that 882 LF of asphalt resurfacing will be done on Vine Street and 622 LF of chip and seal resurfacing will be done on Gill Street.

Administration - \$20,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

2017 CDBG CRITICAL INFRASTRUCTURE GRANT (WINDHAM VILLAGE) - \$281,000 (APPLICATION PENDING)

Sidewalk Improvements - \$30,500 (CDBG)

It is anticipated that 752 LF of sidewalks will be replaced and 3 ADA ramps will be replaced and spot curb repairs will be completed, which provide ADA access along Bauer Avenue.

Street Improvements - \$119,900 (CDBG) + \$29,000 (Windham Village)

It is anticipated that 752 LF of roadway base will be rebuilt up to the subgrade and the roadway rebuilt with 6" of stone and 6" of asphalt.

Water Facility Improvements - \$110,600 (CDBG)

Approximately 752 LF of waterline will be replaced including service and fire hydrants along Bauer Avenue.

Administration - \$20,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

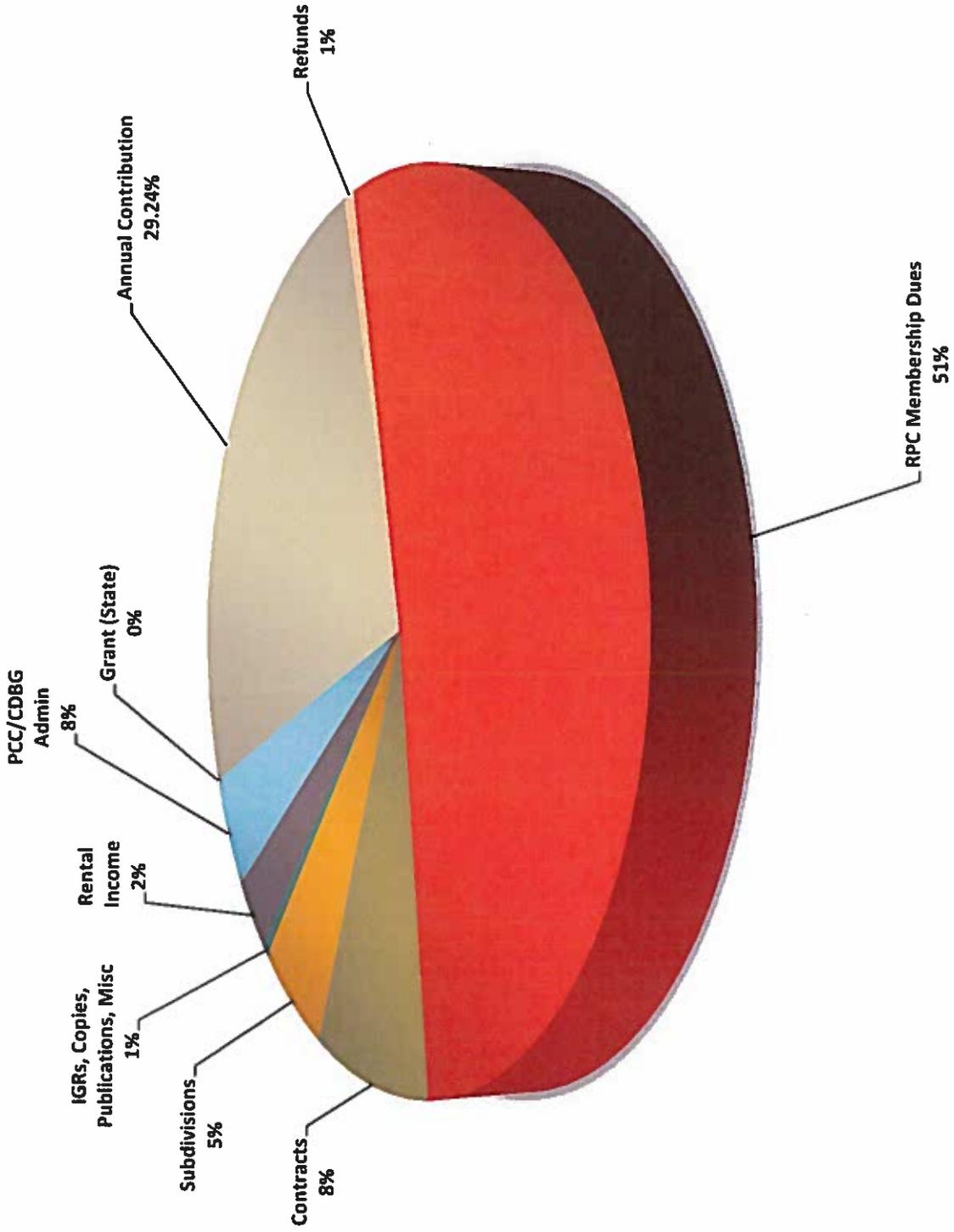
**PORTAGE COUNTY RPC
FINANCIAL STATEMENT
April 30, 2018**

| | Month to Date | Year to Date |
|------------------------|-------------------------------|---------------------------|
| Beginning Cash Balance | \$ 120,081.13 <-- Apr 1st--> | \$ 34,861.79 <-- Jan. 1st |
| Total All Receipts | \$ 18,839.50 | \$ 206,943.58 |
| Total All Expenditures | \$ 33,271.49 | \$ 136,156.23 |
| Ending Cash Balance | \$ 105,649.14 <--Apr 30th --> | \$ 105,649.14 |

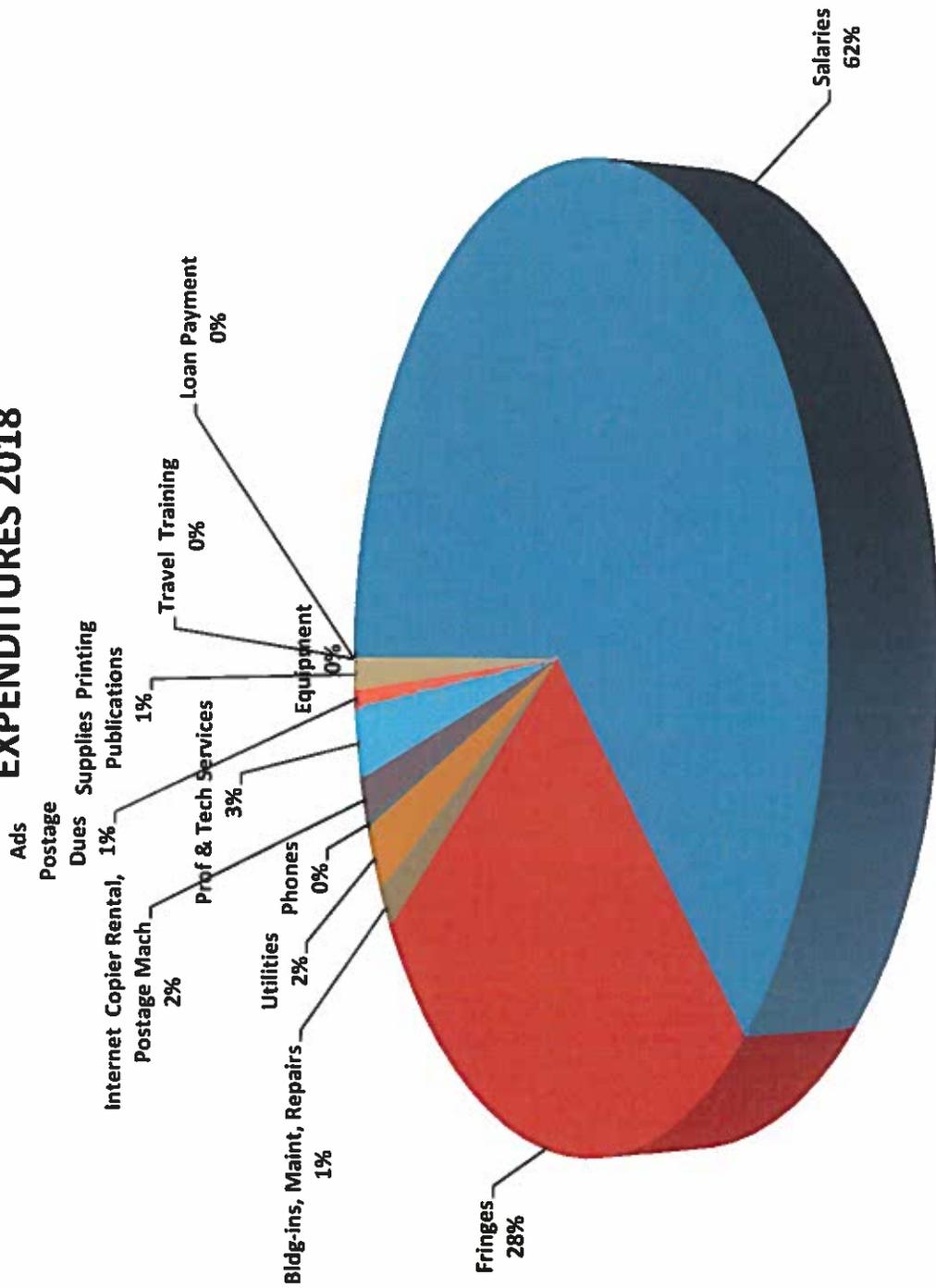
| REVENUES | Budget | M-T-D | Y-T-D | Accts Recvble | Balance | % recvd |
|---------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------|
| RPC Membership Dues | 230,775.00 | 3,512.76 | 106,306.24 | 1,494.31 | 124,468.76 | 46% |
| Subdivisions | 11,000.00 | 2,265.00 | 10,600.00 | - | 400.00 | 96% |
| IGR's | 100.00 | - | - | - | 100.00 | 0% |
| Copies/Misc.(community over hrs) | 1,000.00 | 995.42 | 1,072.47 | 1,110.16 | (72.47) | 107% |
| Publications | - | - | - | - | - | 0% |
| Grant (State) | - | - | - | - | - | 0% |
| Rental Income | 20,400.00 | 925.00 | 6,025.00 | - | 14,375.00 | 30% |
| Contracts | 28,000.00 | 7,702.96 | 17,324.46 | 7,851.30 | 10,675.54 | 62% |
| Contract Portage County | 37,500.00 | 2,912.29 | 9,096.11 | 1,755.52 | 28,403.89 | 24% |
| Annual Contribution | 70,000.00 | - | 55,000.00 | - | 15,000.00 | 79% |
| Refund/Reimbursement | 2,000.00 | 526.07 | 1,519.30 | - | 480.70 | 76% |
| Donation | - | - | - | - | - | - |
| TOTAL REVENUE | 400,775.00 | 18,839.50 | 206,943.58 | 12,211.29 | 193,831.42 | 52% |
| January 1, 2018 Unencumbered | | | | | | |
| Cash Balance | 34,861.79 | | | | | |
| TOTAL CERTIFICATE OF RESOURCES | 435,636.79 | | | | | |

| EXPENDITURES | Budget | M-T-D | Y-T-D | Encumbered | Balance | % expend |
|-------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------|
| 3 Salaries | 243,760.00 | 20,328.60 | 83,639.33 | - | 160,120.67 | 34% |
| 3 PERS | 38,616.00 | 2,846.02 | 11,709.58 | - | 26,906.42 | 30% |
| 3 Medicare | 3,999.00 | 280.06 | 1,154.51 | - | 2,844.49 | 29% |
| 3 Workers Comp | 5,517.00 | 345.59 | 1,421.90 | - | 4,095.10 | 26% |
| 3 Health Insurance | 73,700.00 | 5,802.28 | 23,075.43 | - | 50,624.57 | 31% |
| 4 Contract Services | 2,364.00 | 199.99 | 800.95 | 399.05 | 1,164.00 | 51% |
| 4 Travel/Training | 3,000.00 | 15.70 | 47.56 | 17.48 | 2,934.96 | 2% |
| 4 Dues | 590.00 | - | 447.50 | 142.50 | - | 100% |
| 4 Publications | 400.00 | - | 195.00 | - | 205.00 | 49% |
| 4 Utilities | 10,350.00 | 310.21 | 3,325.09 | 2,853.41 | 4,171.50 | 60% |
| 4 Advertising | 300.00 | - | 10.55 | 89.45 | 200.00 | 33% |
| 4 Telephone | 1,500.00 | 91.78 | 366.75 | - | 1,133.25 | 24% |
| 4 Postage | 1,601.00 | - | 400.00 | 500.00 | 701.00 | 56% |
| 4 Repairs | 2,200.00 | 326.00 | 1,261.00 | 599.00 | 340.00 | 85% |
| 4 Maint/Custodial Contract | 2,600.00 | 210.00 | 787.50 | 512.50 | 1,300.00 | 50% |
| 4 Equip/Copier Rental | 3,550.00 | 242.86 | 1,340.22 | 559.78 | 1,650.00 | 54% |
| 4 Professional & Technical Services | 2,528.00 | - | - | - | 2,528.00 | 0% |
| 4 Audit Services | 5,000.00 | 20.50 | 20.50 | 4,979.50 | - | 0% |
| 4 Computer Services | 1,200.00 | - | 257.27 | 200.00 | 742.73 | 38% |
| 4 Legal Services | 10,000.00 | 833.33 | 3,333.36 | - | 6,666.64 | 33% |
| 4 Insurances (Bldg & Bonds) | - | - | - | - | - | 0% |
| 5 Supplies | 3,500.00 | - | 692.68 | 637.76 | 2,169.56 | 38% |
| 5 Photocopying/Printing | 2,200.00 | 243.57 | 694.55 | 144.95 | 1,360.50 | 38% |
| 5 Equipment/Software | - | - | - | - | - | 0% |
| 5 Furniture | - | - | - | - | - | 0% |
| 6 Building Improvements | - | - | - | - | - | 0% |
| 7 Refund/Reimbursement | 1,175.00 | 1,175.00 | 1,175.00 | - | - | 0% |
| 8 Debt Service (Loan) | - | - | - | - | - | 0% |
| TOTAL 2017 EXPENDITURES | 419,650.00 | 33,271.49 | 136,156.23 | 11,635.38 | 271,858.39 | 35% |
| 2017 Carryover Encumbrances | | | | | | |
| 4 Custodial Contract | - | - | - | - | - | 0% |
| Total 2016 Encumbrances | - | - | - | - | - | - |
| GRAND TOTAL | 419,650.00 | 33,271.49 | 136,156.23 | 11,635.38 | 271,858.39 | 35% |

PCRPC REVENUE SOURCES 2018



EXPENDITURES 2018



CDBG FUNDS
04/30/18

| FUND | BEGINNING CASH BALANCE | RECEIPTS | EXPENDITURES | ENDING CASH BALANCE |
|----------------------------|-----------------------------------|-----------------|---------------------|--------------------------------|
| Formula 2016 Grant (BF-16) | 13,088.15 | 9,900.00 | 431.70 | 22,556.45 |
| | - | - | - | - |
| TOTAL | 13,088.15 | 9,900.00 | 431.70 | 22,556.45 |

04/30/18

2016 Formula Grant

| Activity | Budget | M-T-D Expenditures | Accum Exp | Left to Spend in Grant | M-T-D Draws | Accum Draws | Left to Draw in Grant |
|--|----------------------|--------------------|----------------------|------------------------|--------------------|----------------------|-----------------------|
| Windham Community Center Rehab | \$ 121,400.00 | \$ - | \$ 114,215.58 | \$ 7,184.42 | \$ - | \$ 121,400.00 | \$ - |
| (01) Fair Housing Program (County) | \$ 7,000.00 | \$ - | \$ 6,109.02 | \$ 890.98 | \$ - | \$ 7,000.00 | \$ - |
| (02-1) General Administration | \$ 55,000.00 | \$ 431.70 | \$ 53,840.31 | \$ 1,159.69 | \$ - | \$ 55,000.00 | \$ - |
| (02-2) Ravenna City Sidewalk replacement | \$ 63,100.00 | \$ - | \$ 63,100.00 | \$ - | \$ - | \$ 63,100.00 | \$ - |
| (03) Mantua Center School | \$ 36,800.00 | \$ - | \$ 28,478.64 | \$ 8,321.36 | \$ 4,900.00 | \$ 36,800.00 | \$ - |
| (04) Coleman Adult Day Svcs. Lights | \$ 26,700.00 | \$ - | \$ - | \$ 26,700.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 21,700.00 |
| (05) Return to Grantor | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTALS | \$ 310,000.00 | \$ 431.70 | \$ 265,743.55 | \$ 44,256.45 | \$ 9,900.00 | \$ 288,300.00 | \$ 21,700.00 |

BF16

Grant Period 09-01-16/10-31-18

LGIP Fund 8520
04/30/18

| FUND | BEGINNING CASH BALANCE | RECEIPTS | EXPENDITURES | ENDING CASH BALANCE |
|-----------------------|------------------------|----------|--------------|---------------------|
| LGIP Parks & Rec/Plan | 230.32 | - | 65.44 | 164.88 |
| | | | | - |
| | | | | |
| | | | | |
| TOTAL | 230.32 | - | 65.44 | 164.88 |

| Activity | Budget | M-T-D Expenditures | Accum Exp | Left to Spend in Grant | M-T-D Draws | Accum Draws | Left to Draw in Grant |
|------------------------------|---------------------|--------------------|---------------------|------------------------|-------------|---------------------|-----------------------|
| Administration RPC | \$ 44,500.00 | \$ - | \$ 44,500.00 | \$ - | \$ - | \$ 44,500.00 | \$ - |
| Administration Park District | \$ 5,000.00 | \$ - | \$ - | \$ 5,000.00 | \$ - | \$ - | \$ 5,000.00 |
| Copies/Printed Materials | \$ 500.00 | \$ 65.44 | \$ 335.12 | \$ 164.88 | \$ - | \$ 500.00 | \$ - |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Totals | \$ 50,000.00 | \$ 65.44 | \$ 44,835.12 | \$ 5,164.88 | \$ - | \$ 45,000.00 | \$ 5,000.00 |

SBIG
20160609

Grant period 5-19-16/5-19-18
Extension requested 1-31-18
Extension granted 12-31-18

LGIP Fund 1266
04/30/18

| FUND | BEGINNING CASH BALANCE | RECEIPTS | EXPENDITURES | ENDING CASH BALANCE |
|-------------------------|------------------------|----------|-----------------|---------------------|
| LGIP Marketing/Branding | 4,400.00 | - | 4,387.12 | 12.88 |
| TOTAL | 4,400.00 | - | 4,387.12 | 12.88 |

| Activity | Budget | M-T-D Expenditures | Accum Exp | Left to Spend in Grant | M-T-D Draws | Accum Draws | Left to Draw in Grant |
|-------------------------------|---------------------|--------------------|--------------------|------------------------|-------------|---------------------|-----------------------|
| Administration RPC | \$ 22,500.00 | \$ 4,387.12 | \$ 4,387.12 | \$ 18,112.88 | \$ - | \$ 9,987.00 | \$ 12,513.00 |
| Consulting Contract | \$ 25,000.00 | \$ - | \$ 5,600.00 | \$ 19,400.00 | \$ - | \$ - | \$ 25,000.00 |
| Copies/Printed Materials/Prep | \$ 2,500.00 | \$ - | \$ - | \$ 2,500.00 | \$ - | \$ 13.00 | \$ 2,487.00 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Totals | \$ 50,000.00 | \$ 4,387.12 | \$ 9,987.12 | \$ 40,012.88 | \$ - | \$ 10,000.00 | \$ 40,000.00 |

SBIG
20170346

Grant period 11-17-16/11-17-18

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
FEE SCHEDULE
Effective: May 10, 2018**

| <u>Review Process</u> | <u>Fee</u> |
|---------------------------------------|---|
| Exemptions | \$35.00 |
| Minor Subdivisions | \$135.00 + \$10.00 \$150.00 + \$25.00/Lot when over 2 lots |
| Plat (When No Preliminary Plan Filed) | \$750.00 900.00 + \$75.00/Lot |
| Preliminary Plan | \$750.00 + \$25.00 \$50.00/Lot |
| Preliminary Plan Approval Extension | \$80.00 |
| Plat (When Preliminary Plan Approved) | \$1,100.00 |
| Replat | \$390 400.00 + \$50.00/Lot when over 3 lots |
| Exceptional Replat | \$390 350.00 |
| Variance | \$735.00 |
| Intergovernmental Review | \$100.00 |