

AGENDA

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

WEDNESDAY, OCTOBER 10, 2018

**REED MEMORIAL LIBRARY, JENKINS ROOM
167 EAST MAIN STREET
RAVENNA**

4:30 P.M.

I. CALL TO ORDER

II. *APPROVAL OF SEPTEMBER 12, 2018 MEETING MINUTES

III. SUBDIVISIONS

- *1. Replat and Variance in the *"Nanway Airpark No. 1"* on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant (Approval of an Extension of Time Until December 12, 2018)
- *2. Replat of Sublots 15, 16, 17 and 18-R in the *"North Eastmoor Acres"* on Peck Road, Lot 23 S.D. in Ravenna Township, Jack and Charlene Pittman, applicant.
- *3. Replat of Sublots 1 and 2 in the *"Brimfield Town Center"* on Town Center Drive, Falcon Drive and Kelso Road, Lot 32 in Brimfield Township, Bennett Land Title on behalf of John Flynn and Mike Casamento, applicant.
- *4. Replat of Sublots 4, 5 and 6 in the *"Trade Winds No. 1"* on Tallmadge and Hunters Ridge Drive, Lot 28 in Brimfield Township, Jacob Reuting, applicant (Approval of an Extension of Time Until November 14, 2018)

IV. ZONING

- *1. Rootstown Township Text Amendment Re: Definition of Farm Machinery; Section 310.09 (Parking & Storage of Recreational Vehicles and Trailers)
- *2. Paris Township Text Amendment Re: Motor Vehicles; Definition of Accessory Use or Building; Private Garages and Accessory Building
- *3. Nelson Township Text Amendment Re: Add Family Owned and Operated Boutique Business and Like to the List of Permitted Family Businesses

**Needs Action*

V. EXECUTIVE COMMITTEE

A. WORK PROGRAM

1. September 2018 Work Program Report
2. September 2018 CDBG Report

B. FINANCE

- *1. September 2018 Financial Statements
- *2. 2018 Appropriation Increase for the Operation of the Portage County Regional Planning Commission (Resolution No. 18-11)
- *3. 2018 Regional Planning Commission Appropriation Adjustment (Resolution No. 18-12)

VI. DIRECTOR'S REPORT

VII. OTHER BUSINESS

Next Meeting – Wednesday, November 14, 2018 – **PORTAGE COUNTY ADMINISTRATION BUILDING, 449 SOUTH MERIDIAN STREET, 1ST FLOOR, ROOM 134, RAVENNA, OHIO 44266**

VIII. ADJOURNMENT

**Needs Action*



Meeting called to order on September 12, 2018 at: 3:30 pm

In Attendance: J. Beal A. Orashan J. DiPaola S. Nutter

Staff: T. Peetz E. Beeman

Absent: T. Smith D. Blewitt S. Bennett

J. DiPaola opened the meeting at 3:30 p.m. The minutes of August 8, 2018 were presented. J. Beal made a motion to dispense with the reading of the minutes and made a motion to approve the minutes as presented seconded by S. Nutter. Motion carried unanimously.

WORK PROGRAM as reported by T. Peetz

Planning Administration

A total of 10 subdivision applications were submitted during the month of August 2018 creating 7 new lots.

Brimfield Township

Staff has been working with the township on the Brimfield Crossing Replat. Staff updated their zoning map.

Hiram Township

Staff have been actively looking for grant opportunities to support projects they would like us to help find grant funding for.

Mantua Township

Todd reported staff continues to help the Mantua Center School development plan.

Mantua Village

The village is considering conducting an income survey to be able to apply for Neighborhood or Downtown Revitalization funds.

Randolph Township

Staff helped with new language for storage containers.

Ravenna City

Staff finalized the future land use map and plan. Staff met with the Planning Commission on July 31st to discuss the newly created Land Use Plan. The next meeting will be with the City Council and is to be determined.



Ravenna Township

Staff is assisting the city and township officials with their newly established JEDD. Todd reported he attended the August 15, 2018 Zoning Commission meeting. The text amendment on today's full commission meeting is a result of the August 15th meeting regarding dog kennels; height for accessory buildings; outdoor storage, mini-self storage facilities; flag lots.

Rootstown Township

Staff processed a zoning text amendment re: a definition of medical marijuana, and adding Section 390.062 Medical Marijuana Cultivation and processing facilities. It is on today's full commission agenda for discussion/review.

Streetsboro City

RPC staff held a MPRC meeting on August 9th and August 23rd for the update to their Master Plan. The next meeting will be held on September 12th.

Suffield Township

Todd reported he attended the July Planning Commission meeting in relation to their Land Use Plan. The next scheduled meeting will be held on September 12th, 2018.

Windham Village

Staff has completed the first draft of their newly created Land Use Plan.

Portage County Land Reutilization Corporation (Land Bank)

The land bank had a meeting on July 9th at Neighborhood Development Services. The next scheduled meeting will be October 10th at the Reed Memorial Library.

Portage County Storm Water Program

Todd reported there are a minimum of at least 15 more properties that will be forthcoming shortly. Staff continues to take applications to help homeowners replace failing systems.

LGIP County-wide Parks and Recreation Collaboration and Co-ordination Plan

Todd reported talking to a web designer who is working with the Park District. This project is 90% complete. An extension has been requested and granted to December 31, 2018.

Celebrate Portage

The car show was August 29th with an approximate 900-1,000 cars at the rally. Runway Fest was successful again this year on August 31st and September 1. The dinner on September 6th was well attended. Volunteer day is September 13th. If anyone has a project let Todd know.

Todd announced the Village of Windham did have a critical infrastructure grant funded in the amount of \$200,000 from Ohio Development Services an additional \$85,700 will be a match from the County Revolving Loan Fund.



2015 CDBG Formula Grant

Neighborhood Facility/Community Center – Mantua Township Elevator

The elevator is operating at this time however it is not ready for state inspection. The township needs to have the required fire alarm/elevator monitoring devices installed. The contractor has completed the lobby punch list items. The contractor will contact the state to complete an inspection after the Township completes the required fire alarm/elevator monitoring devices are installed. Lisa continues to check with township officials to see if there is progress being made towards project completion.

2016 CDBG Formula Grant

Neighborhood Facilities/Community Center (Coleman Adult Day Services)

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. A detailed on-site study was completed by YESCO Electrical Supply on July 23, 2018. The specifications have been completed for the RFP and were mailed to various electrical contractors. The RFP will be due by 2:00 p.m. on August 22, 2018. Two RFP's were received on August 22, 2018 however, the bids are being rejected due to the method of bidding used. The State has indicated the project must be bid out using the small purchase procurement method. The project will go back out to bid by the end of September 2018.

Fair Housing

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. There were 5 requests for assistance received in August.

2018 CDBG Formula Grant

Portage Private Industry

Run a waterline that will enable the Ravenna Head Start facility to provide services to children and families in both Head Start and Early Head start.

City of Ravenna

Replace 565 linear feet of 49-year-old deteriorated concrete

Family & Community Services

Replace 80-ton Trane Chiller system that provides air conditioning at 705 Oakwood Street, Ravenna.

Coleman Professional Services

Home repairs for 4155 St Rt 14, Edinburg, and 5982 Rhodes Road, located in Franklin Township.



Windham Township

Demolition and asbestos abatement of an old church located at 10352 Silica Sand Road in Windham Township.

FINANCE**RPC GENERAL FUND**

August 1, 2018 Cash Balance	\$70,293.25
Receipts:	\$8,013.43
Expenditures:	\$27,054.79
August 31, 2018 Cash Balance	\$51,251.89

LGIP Park Plan/Inventory

August 1, 2018 Cash Balance	\$156.53
Receipts:	\$ 0.00
Expenditures:	\$ 0.00
August 31, 2018 Cash Balance	\$156.53

B-F-16 Formula Grant

August 1, 2018	\$6,745.46
Receipts:	\$ 0.00
Expenditures:	\$ 202.77
August 31, 2018 Cash Balance	\$6,542.69

LGIP Branding/Marketing

August 1, 2018	\$411.01
Receipts:	\$ 0.00
Expenditures:	\$ 0.00
August 31, 2018 Cash Balance	\$411.01

August 2018 Financial Statements

E. Beeman presented and reviewed the August 2018 financial statements. A motion was made by A. Orashan to approve the August 2018 financial statements as presented and to recommend acceptance to the full Commission, motion seconded by S. Nutter. Motion carried unanimously.

Resolution 18-09 Authorizing RPC to enter into contract with the Portage County Board of Commissioners for administration of the 2018 CDBG Community Development Grant program in the amount of 87,200 in Administration and \$10,000 for Fair Housing services. J. Beal authorized entering into a contract with the Board of Portage County Commissioners as



presented and to recommend approval to the full commission, seconded by S. Nutter. Motion carried unanimously.

Resolution 18-10 Authorization to enter contract with All My Sons Moving & Storage of Cleveland, LLC for relocation of Portage County RPC offices to 449 S. Meridian Street not to exceed \$3,030. A motion was made by A. Orashan to enter into contract as presented seconded by J. Beal. Motion carried unanimously. Todd mentioned a potential problem with moving Gail's desk. J. Beal stated you need to remove the top. The L separates and there should be an access panel. Inside there are 4 bolts that bolt the reference L to the table. The move will happen next Saturday, September 24, 2018. Just as a reminder this will be the last meeting at the 124 N Prospect Street location.

Todd reported Gail Miller 90-day probationary period has ended. Todd performed an employee performance evaluation and increased her wages as noted in her hire in letter.

Todd stated the real estate located at 122, 124, 126 & 128 N Prospect did not sell. No bids were received. JoAnn Townend stated she will be talking with the Portage County Commissioners to see if they want to advertise in the Plain Dealer or Akron Beacon Journal. J. Beal asked if an auction is feasible. A. Orashan stated it would have to be a competitive bid because this is a public agency and yes you could do an auction. Discussion held.

Todd stated Tom Smith will be resigning from the Planning Commission due to health issues.

There being no further business to come before the Committee a motion was made by S. Nutter to adjourn the meeting at 4:16 p.m. Seconded by A. Orashan. Motion carried unanimously.

Chairman, Jim DiPaola

Secretary, Todd Peetz, AICP

Minutes submitted for approval by Secretary on October 10, 2018

**Minutes
Portage County Regional Planning Commission
September 12, 2018**

Portage County Regional Planning Commission dated September 12, 2018 at 4:30 p.m. The meeting was held in the Portage County Regional Planning Commission Meeting Room, 124 North Prospect Street, Ravenna.

Members Present:

Atwater Twp., John Kovacich	Brimfield Twp., Mike Hlad	Franklin Twp., Sam Abell
Freedom, Jeffrey Derthick	Garrettsville Vill., Rick Patrick	Hiram Twp., Steve Pancost
Hiram Vill., Robert Dempsey	Mantua Twp., Victor Grimm	Mantua Vill., Paula Tubalkain
Nelson Twp., Kevin Cihan	Palmyra Twp., Sandy Nutter	Ravenna City, Frank Seman
Ravenna Twp., Jim DiPaola	Rootstown Twp., Joe Paulus	Shalersville Twp., Ronald Kotkowski
PARTA, Clayton Popik	Sugar Bush Knolls Vill., Jim Beal	Water Resources, Tia Rutledge
Portage Park District, Allan Orashan		
P.C. Commissioner, Mike Kerrigan		
P.C. Commissioner, Vicki Kline		

Alternates Present:

P.C. Commissioner Kerrigan Alternate, Jim Greener

Staff Present:

T. Peetz	E. Beeman	L. Reeves	G. Miller
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Members Absent:

Paris Twp., Tom Smith	Randolph Twp., Victoria Walker	Suffield Twp., Adam Bey
Windham Twp., Rich Gano	Windham Vill., Deborah Blewitt	Soil & Water, James Bierlair
County Engineer, Mickey Marozzi	Streetsboro City, Glenn Broska	
P.C. Commissioner, Sabrina Christian-Bennett		

Public Present

Susan Skrovan

The Regional Planning Commission meeting was called to order by Chairman, Jim DiPaola.

APPROVAL OF AUGUST 8, 2018 MEETING MINUTES

The August 8, 2018 minutes were presented. R. Dempsey made a motion to approve the minutes as presented. Motion seconded by J. Kovacich. Motion carried with 19 Yeas and 1 Abstention (K. Cihan).

SUBDIVISIONS

Replat of Sublots 19 – 22 in the “Hazel Hartzell Allotment No. 2” on Hartzell Road and Hazel Wood Drive, Lot 1, Deerfield Township, Amy Slis, applicant – Report presented by T. Peetz

The applicant requests approval to enlarge their existing lot by combining 4 adjacent lots. The new lot will allow them to place a manufactured home on the lot.

The applicant has finally received Health Department approval and all items that needed to be corrected on the survey have been corrected. Therefore staff recommends approval of the replat as corrected. R. Patrick made a motion to follow staff recommendation. Motion seconded by V. Kline. Motion carried with 20 Yeas.

Replat and Variance in the “Nanway Airpark No. 1” on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant

A motion was made by J. Kovacich to approve an extension of time until October 10, 2018. Motion seconded by K. Cihan. Motion carried with 20 Yeas.

Replat of Sublots 15, 16, 17 and 18-R in the “North Eastmoor Acres” on Peck Road, Lot 23 S.D. in Ravenna Township, Jack and Charlene Pittman, applicant

A motion was made by A. Orashan to approve an extension of time until October 10, 2018. Motion seconded by R. Kotkowski. Motion carried with 20 Yeas.

ZONING

Brimfield Township Text Amendment – Report presented by T. Peetz

Amendment No. 1, 2, 3

Brimfield Township would like to clarify the sign requirements dealing with height and size. The proposed language allows for monument signs to be larger, but decreases the recreational signs and also limits one sign for the main access and not two signs for corner lots. The following is being proposed under Section 700.13.C.2 (Monument Signs); Section 700.13.C.3 (Monument Signs); Section 700.13.C.5 (Directional Signs):

Type of Sign	Size of Sign	Additional Requirements
2. Monument sign to identify a non-residential use (public, institutional, recreational, commercial, industrial, etc.) establishment	1. Sign face shall not exceed six (6) thirty-two (32) square feet. 2. Overall height shall be no greater than four (4) six (6) feet.	1. One (1) sign per premise parcel 2. The sign shall be located on the street side of the building.

3. Monument signs to identify a residential subdivision development, condominium, multi-family housing complex, shopping center, or industrial park.	1. Sign face shall not exceed thirty-two (32) square feet. 2. Overall height shall be no greater than six (6) feet.	1. One sign per street frontage <u>main access</u> . 2. Placed at entranceway only. 3. Signs may be externally illuminated.
5. Directory signs for all non-residential uses.	1. Total sign face shall not exceed thirty-two (32) <u>six (6)</u> square feet. 2. <u>Overall height shall be no greater than three (3) feet.</u>	1. <u>One entrance/exit access drive.</u> 2. Signs may be internally or externally illuminated.

Staff felt that increasing the monument sign and decreasing the directional sign made sense.

Staff recommends approval of the proposed amendment.

Amendment No. 4

Brimfield Township is proposing to add the following to Section 510.10, Swimming Pools:

"A Zoning Certificate is required for all pools except those exempt in this Section, 510.10.A.4."

Staff felt that this was a straight forward requirement and meets the intent to ensure public safety.

Staff recommends approval of the proposed amendment.

S. Abell questioned said he thought the State requirement for walls or fences was a 4 ft. sphere around the pool in addition to the perimeter of the yard. J. Paulus said the 4 ft. sphere was coming from Charles Corcoran from the P.C. Building Department. Todd said that #4 is existing language and the change before the board is not for #4 and is for only #5.

A motion was made by K. Cihan to approve the amendments as presented. Motion seconded by J. Paulus. Motion carried with 21 Yeas.

Rootstown Township Text Amendment – Report presented by T. Peetz

Amendment No. 1

Rootstown Township is proposing the following definition of "Cultivating and Processing Medical Marijuana: Growing, harvesting, drying, storing, transporting, processing, selling and reasonable ancillary related thereto, of medical marijuana in accordance with Ohio Revised Code 3796 and corresponding regulations and only pursuant to an appropriate license issued by the State of Ohio."

Staff felt the proposed definition was consistent with O.R.C. 3796. Staff recommends approval of the proposed amendment.

Amendment No. 2

Rootstown Township is proposing to add the following to Section 370.03.E: "7. Cultivation and processing medical marijuana".

Rootstown Township is adding the above for consistency. By adding cultivation and processing of medical marijuana as a designated conditional use this will allow the Board of Zoning Appeals the opportunity to review marijuana cultivation and processing applications. There are standards already established for this type of use in the Ohio Revised Code in Rootstown Township's zoning regulations.

Staff recommends approval of the proposed amendment as submitted.

A motion was made by J. Paulus to follow staff recommendation on Amendments No. 1 and 2. Motion seconded by K. Cihan. Motion carried with 21 Yeas.

Ravenna Township Text Amendment – Report presented by T. Peetz

Amendment No. 1

Ravenna Township is proposing to add "Dog Kennel" as a Conditional Use. The proposed changes will direct the user to that section of the book to better understand the requirements.

Staff recommends approval as submitted.

Amendment No. 2

Ravenna Township is proposing to reduce the height in residential areas for accessory buildings from 22 feet down to 18 feet.

Staff recommends approval as submitted.

Amendment No. 3

Ravenna Township is proposing to require outside storage yards to have a fence, wall or hedge between 6' and 8' and that everything being stored cannot project above the fence wall or hedge.

Staff recommends approval as submitted.

Amendment No. 4

Ravenna Township is proposing to add the following to "Mini/Self Storage Facilities" to the list of uses under 4, Commercial and Official Uses. By adding "Mini/Self Storage Facilities" to the list it directs users to go to Chapter 7 to learn about the requirements associated with the conditional use.

Amendment No. 5

Ravenna Township is proposing to allow the minimum width of the pole to be 20 feet. Staff recommends the frontage or the pole to remain at 60 feet and that the stern to also remain at 60 feet so that it is consistent with the Portage County Subdivision Regulations.

Amendment No. 6

Ravenna Township is proposing to add dog kennels as a Conditional Use. Staff recommends approval of the proposed amendment as proposed.

J. Derthick made a motion to follow staff recommendation. Motion seconded by R. Kotkowski. Motion carried with 21 Yeas.

EXECUTIVE COMMITTEE

Work Program

August, 2018 Work Program Report

Todd presented the August 2018 Work Program Report.

- Brimfield Township – Staff updated their zoning map.
- Hiram Township – Actively looking for grant opportunities to support projects they would like staff to help find grant funding for.
- Mantua Township – Staff is continuing to help with coordination of the Mantua Center School development plan.
- Mantua Village – They are considering an income survey to be able to apply for a CDBG grant.
- Randolph Township – Staff assisted with language for storage containers.
- Ravenna City – Staff has continued to work on a Land Use Plan and is working with the City on the proposed JEDD. The next meeting will be held with City Council and is to be determined.
- Ravenna Township – Staff assisting the Township and the City of Ravenna with their JEDD. Staff is also assisting the Township with potential zoning amendments and has met with the Township Zoning Commission. Staff attended a Zoning Commission meeting on August 15, 2018. The amendments will be presented at the September/October RPC Meeting.

- City of Streetsboro – A Master Plan Community Meeting was held on August 9, 2018. The next meeting will be held on September 13, 2018.
- Suffield Township – Todd attended their July Planning Commission relating to their Land Use Plan and the next meeting will be held on September 12, 2018.
- Windham Village – Staff has completed the first draft of their Land Use Plan.
- Quarterly Zoning Inspectors (QZI) Meeting – The next meeting has not been scheduled yet. Anyone with any recommendations for a topic is to let Todd know.
- Portage County Storm Water Program – Home Sewage Repair and Replacement Program – We have 11 applications in process and 7 home sewage repairs have been completed.
- Portage County Land Reutilization Corporation (Land Bank) – The next meeting will be held on October 10, 2018 at 1:00 p.m. at the Reed Memorial Library.
- Local Government Innovation Fund – Countywide Parks and Recreation Collaboration and Coordination Plan – The only component left to complete is the website. We are combining financial resources from another grant for the creation of the website. The grant has been extended to December 31, 2018.
- Local Government Innovation Fund – Marketing and Branding (Planning) Grant – An open meeting to discuss with communities is being scheduled soon.
- Celebrate Portage!/Visioning in Portage (VIP) - The Ravenna Car Show was held August 29, 2018, the Runway Fest was held on August 31, 2018 and on September 1, 2018. The Awards Dinner was held on September 6, 2018. Volunteer Day is being held on September 13, 2018.

Grant Report

2018 CDBG Critical Infrastructure Grant (Ravenna City) - \$500,000

The application was not funded. An in person technical meeting will be requested with the State to discuss the application. The next round of application will be due by November 16, 2018.

2018 CDBG Critical Infrastructure Grant (Windham Village) - \$285,700

The application was funded and we are waiting on the grant agreement.

August 2018 CDBG Report

2015 Community Development Allocation Grant

Neighborhood Facility/Community Center – Mantua Township Elevator

Installation of the elevator has been completed by Canton Elevator; however, the Township needs to have the required fire alarm/elevator monitoring devices installed and the contractor will need to complete the punch list items for the lobby. The permit for the fire alarm/monitoring devices was issued on August 27, 2018. Once the work is completed, the contractor will contact the State to request the inspection of the elevator.

2016 Community Development Allocation Grant

Neighborhood Facilities/Community Center (Adult Day Services)

Two RFP's were received on August 22, 2018 however the bids are being rejected due to the method of bidding used. The State has indicated that the project must be bid out using the Small Purchase Procurement Method.

2018 Community Development Allocation Grant

The corrections were made as requested by OCD and are waiting for the grant agreement.

Finance

August, 2018 Financial Statement

J. DiPaola stated that the Executive Committee reviewed the August, 2018 financial statements and recommends acceptance.

J. Kovacich made a motion to approve the August, 2018 financial statements as presented. Motion seconded by J. Paulus. Motion carried with 21 Yeas.

Authorization to Enter into Contract with the Portage County Board of Commissioners for Administration of the 2018 CDBG Community Development Grant Program (Resolution No. 18-09)

J. DiPaola presented Resolution No. 18-09 which is authorization to enter into contract with the Portage County Board of Commissioners to provide administration and fair housing services for the 2018 CDBG Community Development Grant Program for an amount not to exceed \$97,200 (\$87,200 for Administration and \$10,000 for Fair Housing Services). A motion was made by M. Hlad. Motion seconded by R. Kotkowski. Motion carried with 20 Yeas and 1 Abstention (M. Kerrigan).

Authorization to Enter into Contract with All My Sons Moving & Storage of Cleveland for the relocation of the Portage County RPC Offices (Resolution No. 18-10)

T. Peetz presented Resolution No. 18-10 which is authorization to enter into contract with All My Sons Moving & Storage of Cleveland for the relocation of the Portage County RPC Offices for an amount not to exceed \$3,030.

M. Hlad made a motion to enter into contract with the All My Sons Moving and Storage of Cleveland. Motion seconded by R. Dempsey. Motion carried with 21 Yeas.

OTHER BUSINESS

Sale of 122, 124, 126 and 128 North Prospect Street, Ravenna

The sale of the building went out to bid and bids were due by 2:00 p.m. today. The Commissioners received zero bids. Todd said he spoke to JoAnn regarding re-bidding the sale of the building and potentially advertising in the Akron Beacon Journal or the Plain Dealer. In the meantime we are anticipating renting out the facility until it's sold.

Moving RPC Office

We are anticipating moving on Saturday, September 22, 2018. The moving company is anticipating that it will take 5 guys 10 – 12 hours to move the office to the Administration Building.

The RPC meetings will be held at the Reed Memorial Library for the month of October and December.

Next Meeting

J. DiPaola announced that the next Regional Planning Commission meeting will be held on October 10, 2018 at 4:30 p.m. and will be held at the Reed Memorial Library.

ADJOURNMENT

J. Paulus made a motion to adjourn the meeting at 5:20 p.m. Motion seconded by K. Cihan.

Minutes approved at the October 10, 2018 Meeting.

Jim DiPaola, Chairman

Todd Peetz, Secretary

**ROOTSTOWN TOWNSHIP
ZONING CODE UPDATE WITH AMENDMENTS
October 2018**

Received: September 24, 2018
Meeting Date: October 10, 2018

Reviewed by Todd Peetz

At our regular meeting on September 18, 2018, a motion was passed to amend Section 150.02 B and 310.09 F of the Zoning Resolution.

AMENDMENT 1

Proposed New Definition (Section 150.02 B):

FARM MACHINERY: All machines and tools that are used in the production, harvesting, and care of farm products, and includes trailers that are used to transport agricultural produce or agricultural production materials between a local place of storage or supply and the farm.

Staff Comments: This is consistent with ORC 4501.01(U) "Farm machinery" means all machines and tools that are used in the production, harvesting, and care of farm products, and includes trailers that are used to transport agricultural produce or agricultural production materials between a local place of storage or supply and the farm, agricultural tractors, threshing machinery, hay-baling machinery, corn shellers, hammermills, and machinery used in the production of horticultural, agricultural, and vegetable products.

Staff would recommend: Approval as submitted.

AMENDMENT 2

Rationale: To better define which trailers do or do not have to adhere to the trailer requirements. The lot sizes in 1a were adjusted because the majority of our neighborhoods and residential developments have lot sizes up to 0.75 acres. This will help the zoning inspector determine how many trailers/vehicles are permitted while doing inspections, especially in more rural areas of the township, without looking up the size of each individual property.

Section 310.09 F Existing:

Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
 - a. On lots less than one acre, not more than one recreational vehicle or trailer may be stored outdoors.
 - b. On lots one to two acres, not more than three recreational vehicles or trailers may be stored outdoors.

- c. On lots greater than two acres, not more than four recreational vehicles or trailers may be stored outdoors.
- 2. Outdoor storage shall be permitted only in the rear yard and side yard on a paved or gravel surface. The recreational vehicle or trailer shall not protrude beyond the front of the dwelling and must comply with rear and side setback requirements.
- 3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any electric, telephone, water, sewer, gas, or fuel source for more than 48 hours.
- 4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license.
- 5. A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period.

Section 310.09 F Proposed (shown in bold):

Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

- 1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
 - a. On lots less than **0.75 acres**, not more than **two recreational vehicles or trailers** may be stored outdoors.
 - b. On lots **0.75 to two acres**, not more than three recreational vehicles or trailers may be stored outdoors.
 - c. On lots **two to five acres**, not more than four recreational vehicles or trailers may be stored outdoors.
 - d. On lots **greater than five acres**, not more than **one recreational vehicle or trailer per acre** may be stored outdoors.
- 2. Outdoor storage shall be permitted in the **rear yard, side yard, or driveway**. The recreational vehicle or trailer must comply with rear and side setback requirements **when not on a driveway**. **Parking is not permitted in the front yard, except on the driveway out of the right-of-way.**
- 3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any ~~electric~~, telephone, water, sewer, gas, or fuel source for more than 48 hours.
- 4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license. **Yard trailers less than 300 pounds are exempt from this requirement. Farm machinery is exempt from this requirement.**
- ~~5. A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period. Parking or storage of a recreational vehicle or~~

trailer, that is not registered or licensed to a current resident of the parcel in which the recreational vehicle or trailer is located, shall not exceed 30 days.

Staff Comments: The proposed changes each make sense. My only comment is what size or dimension is a 300 pound piece of equipment or under as mentioned in #4? Is that like a tow behind the lawn mower ATV kind of trailer?

Staff would recommend: Approval as submitted.



TO: Portage County Regional Planning Commission
FROM: Rootstown Township Zoning Commission
DATE: September 24, 2018
RE: Proposed Amendment to Zoning Resolution – 2018-009

At our regular meeting on September 18, 2018, a motion was passed to amend Section 150.02 B and 310.09 F of the Zoning Resolution.

Proposed New Definition (Section 150.02 B):

FARM MACHINERY: All machines and tools that are used in the production, harvesting, and care of farm products, and includes trailers that are used to transport agricultural produce or agricultural production materials between a local place of storage or supply and the farm.

Section 310.09 F Existing:

Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
 - a. On lots less than one acre, not more than one recreational vehicle or trailer may be stored outdoors.
 - b. On lots one to two acres, not more than three recreational vehicles or trailers may be stored outdoors.
 - c. On lots greater than two acres, not more than four recreational vehicles or trailers may be stored outdoors.
2. Outdoor storage shall be permitted only in the rear yard and side yard on a paved or gravel surface. The recreational vehicle or trailer shall not protrude beyond the front of the dwelling and must comply with rear and side setback requirements.
3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any electric, telephone, water, sewer, gas, or fuel source for more than 48 hours.
4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license.

5. A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period.

Section 310.09 F Proposed (shown in bold):

Parking or Storage of Recreational Vehicles and Trailers. In addition to the location requirements of Schedule 310.09B, any recreational vehicle or trailer shall be either stored wholly within a garage or outdoors in compliance with the following regulations.

1. The number of recreational vehicles and trailers stored outdoors shall not exceed the following number based on lot size:
 - a. On lots less than **0.75 acres**, not more than **two recreational vehicles or trailers** may be stored outdoors.
 - b. On lots **0.75 to two acres**, not more than three recreational vehicles or trailers may be stored outdoors.
 - c. On lots **two to five acres**, not more than four recreational vehicles or trailers may be stored outdoors.
 - d. On lots **greater than five acres**, not more than one recreational vehicle or trailer per acre may be stored outdoors.
2. Outdoor storage shall be permitted in the **rear yard, side yard, or driveway**. The recreational vehicle or trailer must comply with rear and side setback requirements **when not on a driveway**. **Parking is not permitted in the front yard, except on the driveway out of the right-of-way.**
3. Recreational vehicles and trailers shall not be used as a dwelling, office, or other business structure, or for storage of any material, and shall have no connections to any **electric**, telephone, water, sewer, gas, or fuel source for more than 48 hours.
4. Any recreational vehicle or trailer stored outdoors shall be maintained in an operating condition and shall bear a valid license. **Yard trailers less than 300 pounds are exempt from this requirement. Farm machinery is exempt from this requirement.**
- ~~5. A recreational vehicle or trailer may be parked in a driveway for loading or unloading purposes for a period not to exceed 48 hours in any seven-day period. Parking or storage of a recreational vehicle or trailer, that is not registered or licensed to a current resident of the parcel in which the recreational vehicle or trailer is located, shall not exceed 30 days.~~

Rationale: To better define which trailers do or do not have to adhere to the trailer requirements. The lot sizes in 1a were adjusted because the majority of our neighborhoods and residential developments have lot sizes up to 0.75 acres. This will help the zoning inspector determine how many trailers/vehicles are permitted while doing inspections, especially in more rural areas of the township, without looking up the size of each individual property.

Please provide your input and recommendations to secretary Jordan Michael, 3988 State Route 44, Rootstown, OH 44272 or rootstownzoning@sbcglobal.net.

**PARIS TOWNSHIP
ZONING CODE UPDATE WITH AMENDMENTS
October 2018**

Received: September 26, 2018
Meeting Date: October 10, 2018

Reviewed by Todd Peetz

AMENDMENT 1

306.1 The following shall also be prohibited within Paris Township:

Add 306.1.17 No motor vehicle or trailer of any type without current license plate(s) shall be parked or stored on any residential property other than in a completely enclosed building. This includes semi-trailers, non-residence house trailers, non-residence mobile homes, buses, truck bodies or beds, rail cars of any type, automobiles used for storage, materials left from any disassembly of any of these items.

Staff Comments: This is a pretty strict requirement as some vehicles may be cars for renovation which would not be allowed with a license plate. Also stored "outside" on any residential property. Fundamentally it is okay, but may need to provide some time to acquire a license plate for on private property parking.

Staff would recommend: Approval, but the Township may want to provide some time for property owners to become conforming to the provision.

AMENDMENT 2

Accessory Use or Building

An accessory use or building is a subordinate use or building customarily incident to and located on the same lot with the main use or building **(including but not limited to cargo/shipping containers).**

Staff Comments: This seems inconsistent with prohibiting semi-trailers and truck bodies, but it is okay to be a cargo/shipping container. Plus the not limited to Cargo and Shipping may have people thinking they can have a semi-truck trailer? You may want to just say **including cargo and shipping containers.**

Staff would recommend: Approval, but the Township may want to consider language that clearly identifies the intent and or difference between a cargo container and other similar shipping mechanisms.

AMENDMENT 3

Private Garages and Accessory Buildings

304.7.1

No accessory buildings or structures shall be erected or placed on any lot unless permitted by the Zoning Inspector. Accessory buildings or structures must have and continue to maintain a similar appearance as the principle building. The structure must be set back no closer to the road than the rear foundation line of the principle building (unless otherwise approved by the Zoning Inspector) and must conform to Article 304.7

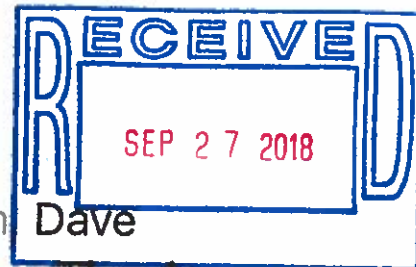
Staff Comments: The last sentence allows the zoning inspector to administratively put the accessory structure closer to the road than the primary structure. In many cases it is good to provide flexibility, but if it is violating the setback requirement then the Board of Zoning Appeals should be the one approving those. Maybe say ..(unless **still consistent with the Zoning Setback requirements and as** otherwise approved by the zoning inspector

Staff would recommend: Approval, but the Township may want to consider staff recommended language.

From: Steve Babbey bigctevo@hotmail.com
Subject: Trailers

Date: Feb 8, 2018 at 9:18:46 PM

To: Dan Spicer sugarspicer6@hotmail.com Dave
Kemble dkemble2001@yahoo.com, Greg Thards
gthards@gmail.com, Nancy Taylor
taylorco3@gmail.com, Sheri Linzey
wayland4@yahoo.com, Steve Babbey
bigctevo@hotmail.com



Committee,

Please review the following for next months meeting

Rev.1

Add as

306.1.17 No motor vehicle or trailer of any type without current license plate(s) shall be parked or stored on any residential property other than in a completely enclosed building. This includes semi-trailers, non-residence house trailers, non-residence mobile homes, buses, truck bodies or beds, rail cars of any type, automobiles used for storage, materials left from any disassembly of any of these items.

Add the following to Definitions - Page2

Accessory Use or Building

An accessory use or building is a subordinate use or building customarily incident to and located on the same lot with the main use or building **(including but not limited to cargo/shipping containers)**.

Add the following to - Page 9

Private Garages and Accessory Buildings

304.7.1

No accessory buildings or structures shall be erected or placed on any lot unless permitted by the Zoning Inspector. Accessory buildings or structures must have and continue to maintain a similar appearance as the principle building. The structure must be set back no closer to the road than the rear foundation line of the principle building (unless otherwise approved by the Zoning Inspector) and must conform to Article 304.7.

**NELSON TOWNSHIP
ZONING CODE UPDATE WITH AMENDMENTS
October 2018**

Received: October 2, 2018

Meeting Date: October 10, 2018

Reviewed by Todd Peetz

AMENDMENT 1

Family Owned Business conducted in a owner's dwelling or within an accessory building accompanied by a permitted dwelling.

Existing

- K. The family business conditional use permit is non-transferable is issued solely to the property owner operating the business.

Proposed

K. Family owned and operated small boutique and like.

Rationale: Our (Nelson Zoning Commission) belief is this statement would allow residents who would like to operate a small business from their home that is not specifically named in the permitted list of family business to have the opportunity to have their request reviewed by the zoning board of appeals.

Staff Comments: The change here in the language really is that the proposed language will allow a home business to be transferrable. Most home businesses are very specific to those who live in the house. An accountant, maybe a realtor, someone who uses eBay or craigslist to market collectibles. However, the business could be something transferrable to a son or daughter, husband or wife so it is possible that the non-transferrable clause was a hinderance. My thought here as long as the business is operating as initially established per the conditions of the zoning board of appeals and continues to abide by them then removing the clause non-transferrable clause should not be a problem.

Staff would recommend: Approval, but the Township may want to provide some time for property owners to become conforming to the provision.

Lisa Reeves

From: Todd Peetz <tpeetz@pcrpc.org>
Sent: Tuesday, October 02, 2018 4:08 PM
To: 'Mike Graham'
Cc: lreeves@pcrpc.org
Subject: RE: Nelson Township zoning board question

Mike,

Okay and no problem I will add it to our agenda. We will discuss it at the RPC Board meeting on Wednesday the 10th.

Todd

From: Mike Graham <tepsguy@msn.com>
Sent: Sunday, September 30, 2018 7:09 PM
To: Todd Peetz <tpeetz@pcrpc.org>
Subject: RE: Nelson Township zoning board question

Todd,

I am really new to this as this is my second meeting but lets go the full route and have the RPC review this is what board is suggesting as this is what out township zonig board has decided. I was not sure if I could call you direct to discuss this but if that helps with moving this forward or pointing out what we may have missed it may be easier is we talk direct. I am traveling this week for my job but you can call me at 216-903-9310 or email me at mgraham@ohiocat.com or let me know the best number to call you and I will be happy to contact you so we can discuss this. I really appreciate your input and guidance.

Mike Graham
Cell: 216-903-9310
Home: 440-548-5632

rom: [Todd Peetz](#)
Sent: Friday, September 28, 2018 8:50 AM
To: 'Mike Graham'
Cc: lreeves@pcrpc.org
Subject: RE: Nelson Township zoning board question

Mike,

Is the Zoning Board making an official request for the RPC Board to review or just a preliminary review before sending it to the RPC Board? Our mail out is next week and I want to make sure you are on the agenda if you want this to go forward as an official review.

Typically the Zoning Board proposes the change and sends it to us for official action. However sometimes a Township will say we are kicking this around and need some help or guidance. It sounds a little of both that is why I am asking.

Just let me know and we will get something back to you soon.

Sincerely,

Todd Peetz,
Director

Portage County Regional Planning Commission
Portage County Administration Bldg. 6th Floor
449 S. Meridian St.
Ravenna, OH 44266

330 297-3615

From: Mike Graham <tepsguy@msn.com>
Sent: Thursday, September 27, 2018 8:57 PM
To: tpeetz@pcrpc.org
Subject: Nelson Township zoning board question

Mr. Peetz,

My name is Mike Graham I am a member of the Nelson Township Zoning Board. At our last meeting we discussed a change/update to our zoning rules in regards to family business as outlined on pages 40 and 41. We would like to add item K to page 41 under the heading on Permitted Family Businesses, which starts on page 40. We would like your thoughts on the proposed addition.

k. Family owned and operated small boutique business and like.

Our belief is this statement would allow residents who would like to operate a small business from their home that is not specifically named in the permitted list of family business to have the opportunity to have their request reviewed by the zoning board of appeals. Again as mentioned we would like your thoughts on our proposed update. Also would making this change to our zoning require the board to have open hearings on this or can it be sent to our township trustee's for approval. If you need any additional information please feel free to contact me all my contact information is listed below.

Thank you for your time and I look forward to your response.

Mike Graham
12540 Prentiss Road
Garrettsville, Ohio 44231
Email: tepsguy@msn.com
Mobile: 216-903-9310
Home: 440-548-5632

10/04/18

**REPLAT OF SUBLOTS 15 THRU 17 IN NORTH EASTMOOR ACRES PLAT BOOK
14, PAGE 4 & SUBLOT 18-R-R PLAT 94-83
RAVENNA TOWNSHIP**

Case No. 18-41
Reviewed By: Todd Peetz
Date Submitted: 7-11-18
Due: 8-20-18 Extended to 10-10-18

APPLICANT: Jack L. Pittman & Richard Miller
6783 Peck Road
Ravenna, OH 44266

REQUESTED ACTION & HISTORY:

The applicant requests approval to merge four (4) lots into two (2) lots that would move or remove lot lines on how they can use their property. There are two (2) existing houses. The new lots will be known as 15-R and 18-R-R. This replat will allow them to put a other accessory structures on site and gives themselves elbow room with the existing zoning requirements. The lots front on Peck Road north of SR 14.

See combined aerial of all the parcels together.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the northeast quadrant of Ravenna Township. The lot is located adjacent to the Windmill Lakes Golf Club.

SIZE & ZONING: (Exhibit 2)

	Minimum Required	Provided
Zoning	RL	NA
Min Acreage	1.5 acres	1.137 acres*
Frontage	100 Feet	250 Feet
Width	100 Feet	250 Feet

*Existing home already on the property the replat is making the lots more conforming.

LAND USE: **Site:** The parcels have two pre-existing homes at this time.

Surrounding: The areas surrounding the proposed replat are residential lots. There are existing residential homes and undeveloped parcels in the area of the properties. There is also the golf course behind the lots

UTILITIES:

There is water but not sewer available to the property.

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are two main soil types associated with this replat which are Bogart-Haskins complex 2 to 6 percent slopes and Jimtown Loam 0 to 2 percent slopes.

- Bogart-Haskins Complex, 2 to 6 percent slope (MgB): This soil is gently undulating terraces. Slopes are generally less than 5%.
- Jimtown Loam, 0 to 2 percent slopes(JtA): This is a nearly level soil. This soil can be associates with wetter soils.

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be wetlands on any of these parcels.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

Review Entity	
Building Official	Y
Engineering	Y
Health Department	Y
Soil and Water	NC
Tax map	Y
Water Resources	Y City water on septic
Ravenna Zoning Inspector	Y -Mylar needs to be signed by the zoning inspector.

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

10/04/18

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The replat needs to be signed off by the Zoning Inspector

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

These lots are still not conforming to the zoning code but the proposed replat will reduce the number of non-conforming lots and bring the properties closer to conformity.

ANALYSIS: There are no issues with the replat.

RECOMMENDATIONS: Staff recommends approval once the plat is signed by the Zoning Inspector.

Ravenna Township

[illegible]

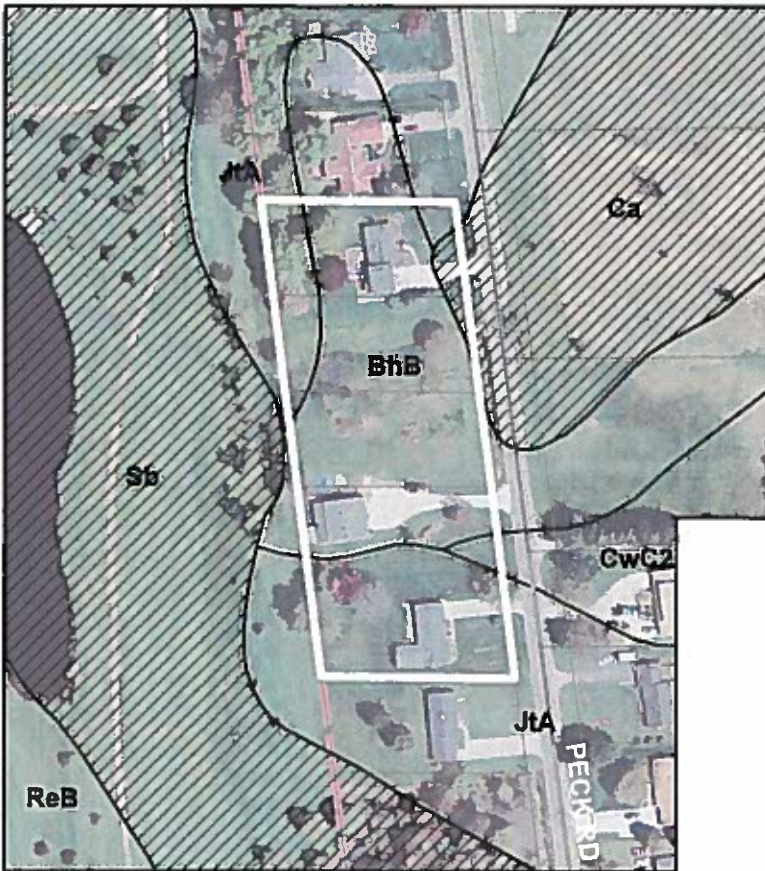
Exhibit 3

**Soils, Wetlands, Flood
Hazard Areas, & Priority
Conservation Areas**

North Eastmoor Acres
Lots 15 through 18-R

Ravenna Township

Wetlands & Priority Conservation Areas

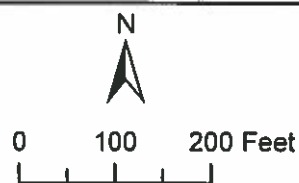
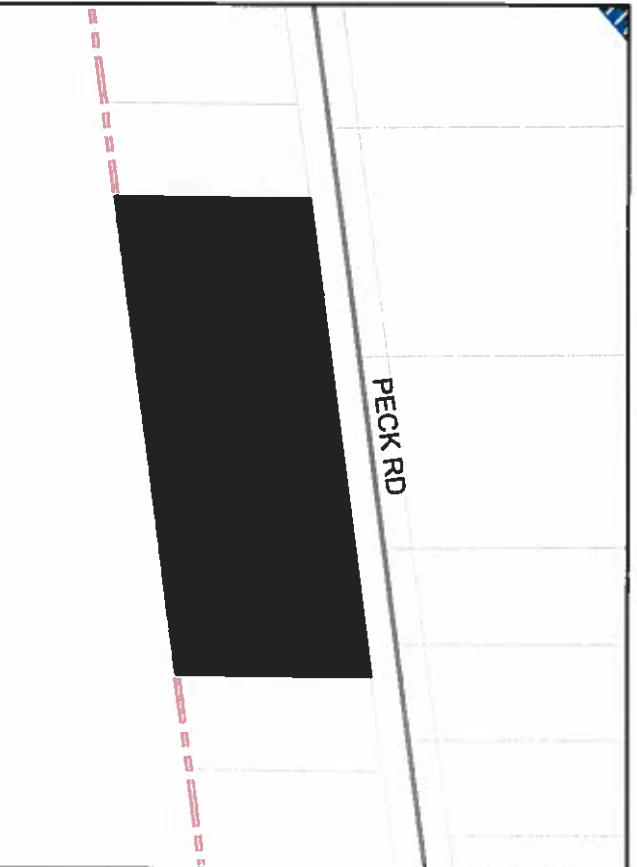


Portage County Soil Survey Digital version, 2006

 Hydric soils



FEMA Flood Insurance Rate Map, 2013



 Wetlands

 Flood Zone A
 Flood Zone AE

**REPLAT OF LOTS 1 AND 2 IN THE BRIMFIELD TOWN CENTER PLAT 2014-32
CREATING NEW LOTS 1R AND 2R
BRIMFIELD TOWNSHIP**

Case No. 18-42
Reviewed By: Todd Peetz
Date Submitted: 9-12-18
Due: 10-10-18

APPLICANT: Bennett Land Title on behalf of Mike Casamento and John Flynn
1403 Tallmadge Road
Kent, OH 44240

REQUESTED ACTION & HISTORY:

The applicant requests approval to replat two (2) lots into two (2) lots that would move lots lines to a more appropriate location of the pre-existing medical office. The new lot will be used by the Brimfield Fire Department and will be known as lot 2R. The lots front on Kelso Road East of SR 43.

See combined aerial of all the parcels together.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the northeast quadrant of Brimfield Township. The lot is located adjacent to the Brimfield Town Center.

SIZE & ZONING: (Exhibit 2)

	Minimum Required	Provided 1R	Provided 2R
Zoning	T-C	NA	NA
Min Acreage	None	1.6144 acres	3.200 acres
Frontage	60 Feet	221 Feet	380 +/- Feet
Width	60 Feet	221 Feet	380 +/- Feet

LAND USE: **Site:** One parcel has a medical office the other parcel is vacant.

Surrounding: The areas surrounding the proposed replat are residential to the east, a school to the north vacant commercial across the street and the Kelso House to the west. This is very close to the middle of the Brimfield Town Center Project.

UTILITIES:

There is water and sewer available to the property.

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are two main soil types associated with this replat which are Glenford silt loam, 0-2 percent slope and Chili Silt Loam, 2 to 6 percent slopes.

- Glenford Silt Loam 0 to 2 percent slope (GfA): This soil is nearly level and has areas of gravelly material 2 to 6 inches deep.
- Chili Silt Loam, 2 to 6 percent slopes (CpB): This is a gently sloping soil on undulating terraces. Most areas of this soil type are irregular with predominant silt layer.

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be wetlands on any of these parcels.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

Review Entity	
Building Official	Y
Engineering	Y
Health Department	Y
Soil and Water	NC
Tax map	D
Water Resources	Y City water on septic
Brimfield Zoning Inspector	Y -Mylar needs to be signed by the zoning inspector.

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

10/04/18

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The replat needs to be signed off by the Zoning Inspector.
Scale needs to be shown on location map
Minor corrections in the Plat Title
All buildings need to be shown
Addresses of owners need to be shown

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

These lots are following the lot criteria for the Town Center District

ANALYSIS: There are no other issues with the replat.

RECOMMENDATIONS: Staff recommends approval once all the corrections have been made. If the corrections have not been made and approved by the October 10th RPC Board meeting, staff would recommend an extension of time.

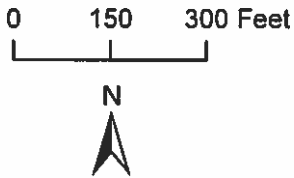


Exhibit 1

Brimfield Town Center Replat

Brimfield Township

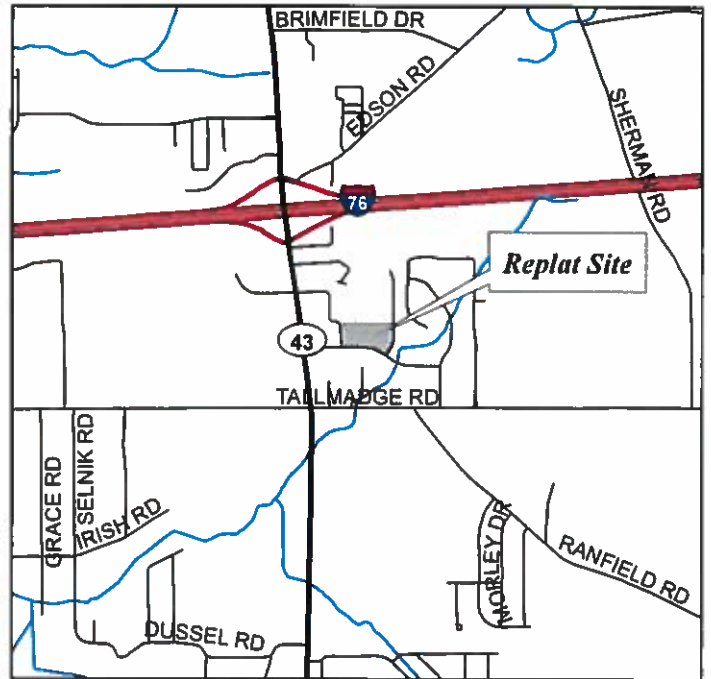


Exhibit 2

Replat

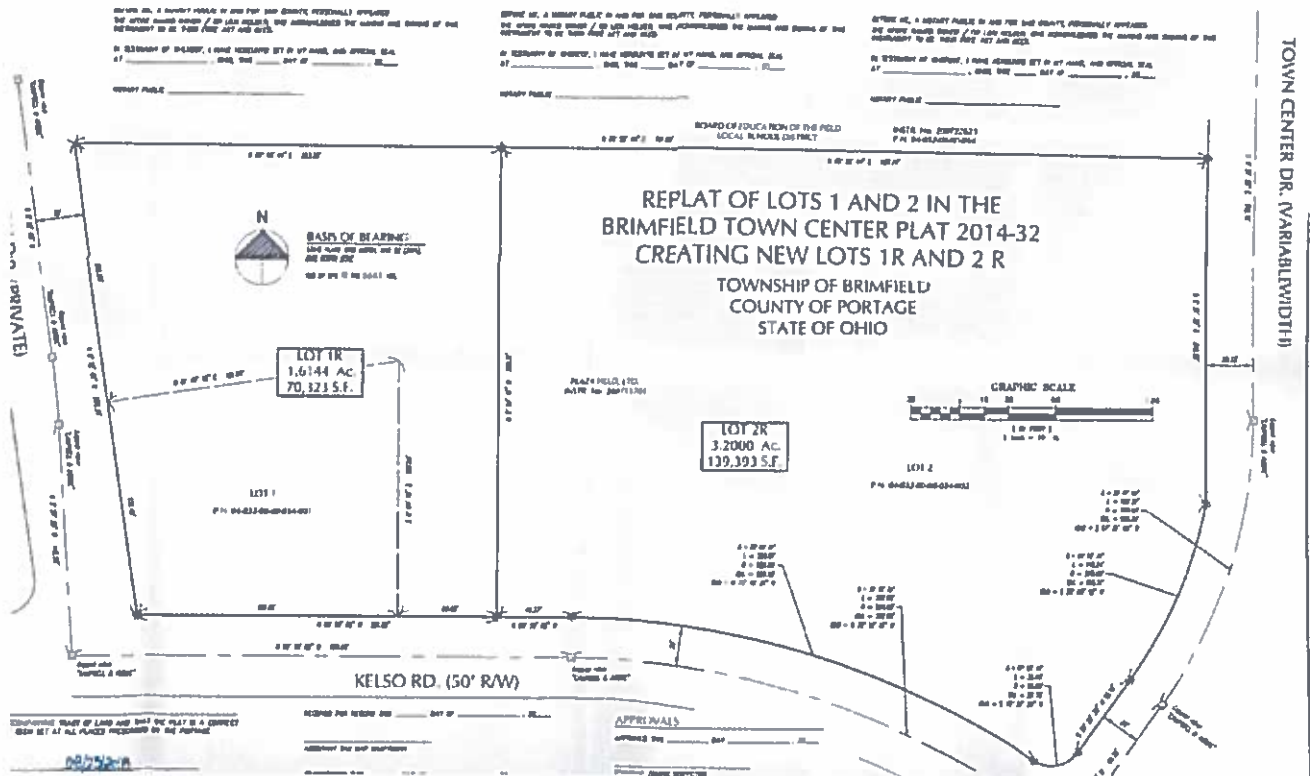


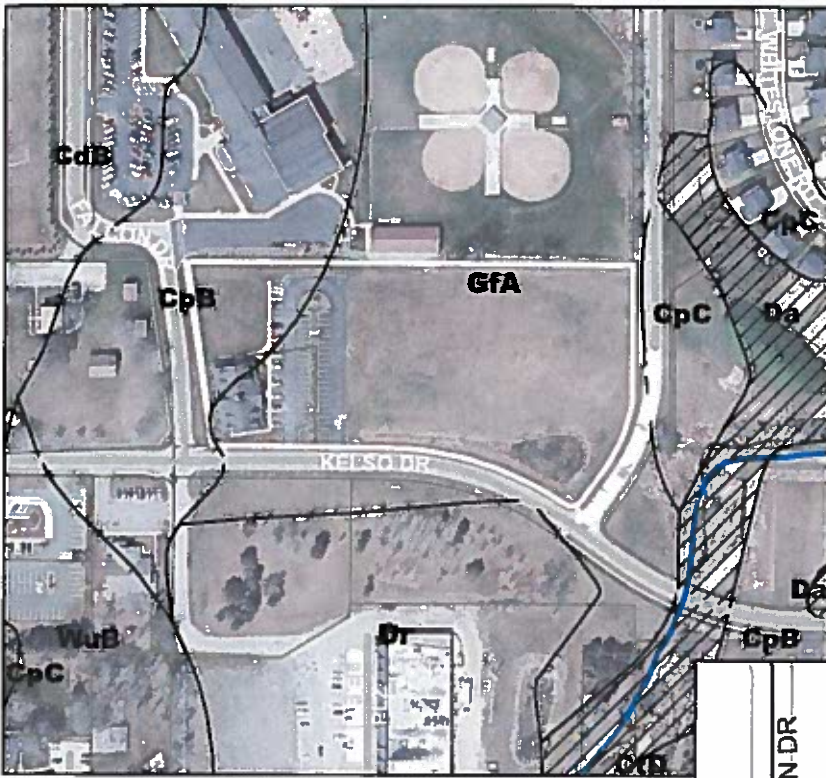
Exhibit 3

Soils, Wetlands, Flood Hazard Areas, & Priority Conservation Areas

Brimfield Town Center Replat

Brimfield Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey Digital version, 2006

 Hydric Soils




0 150 300 Feet



 Wetlands



 Flood Zone A
 Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
WORK PROGRAM REPORT
September 2018**

A. COMPREHENSIVE PLANNING

1. Farmland Preservation Plan Update

- The State is looking for local government representatives. We have notified the Western Reserve Land Conservancy that we would like to partner with them as the local representative. Assisted Western Reserve with “Living the Dream” farm in Atwater.

2. Portage County Parks, Trails, and Greenways Plan

- Working with the Park District as needed.

3. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2018 CEDS

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

B. PLAN IMPLEMENTATION/SHORT TERM PLANNING

1. Update of Portage County Subdivision Regulations

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations. We should have a steering committee meeting in October to review and finalize our comments.

C. INFORMATION SYSTEMS

1. Database Acquisition and Updates

2. Web Site

Check out the website at www.pcrpc.org.

D. PLANNING ADMINISTRATION

1. Subdivision Regulation Administration

a. Subdivisions of Land (Submitted)

Preliminary Plan	0 Applications	0 Lots
Plats	0 Applications	0 Lots
Replats	1 Application	2 Lots
Exceptional Replats	0 Applications	0 Lots
Variance	0 Applications	
Minor Subdivisions	2 Applications	4 Lots

b. Divisions of Land

5+Acre Lots Divisions	1 Application	1 Lot
Transfers to Adj Prop	<u>3 Applications</u>	<u>3 Transfers</u>
Total	7 Applications	7 Lots Created

2. Zoning Text and Map Amendments

- See community/member services

3. Community and Economic Development Administration and Implementation

- See CDBG Report

E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES

1. Other Member Services as Requested

- Atwater Township
- Brimfield Township
We are working on a Brimfield Crossing Replat. Updated zoning map. Looking at the zoning districts to determine an opportunity to reduce or realign them so they do not have so many Zoning districts.
- Franklin Township
- Freedom Township
- Garrettsville Village
- Hiram Township
Actively looking for grant opportunities to support projects they would like us to help find grant funding for.
- Hiram Village

- Mantua Township
Continue to help coordinate the Mantua Center School development plan.
- Mantua Village
They are considering an income survey to be able to apply for a Neighborhood or Downtown Revitalization funds.
- Nelson Township
- Palmyra Township
- Paris Township
- Randolph Township
Proposed language for storage containers
- Ravenna City
We continue to finalize their land use plan. The next meeting will be held with City Council and is to be determined.
- Ravenna Township
We are assisting Ravenna Township and the City of Ravenna with their JEDD. We are assisting with potential zoning amendments. Amendments are on the September RPC Board agenda.
- Rootstown Township
We processed zoning text amendments for September and October RPC Board meetings.
- Shalersville Township
- City of Streetsboro
RPC staff held a MPRC meeting on September 13th and 20th for the update to their Master Plan. The next meeting will be held in November with their Planning Commission November 13th.
- Suffield Township
Staff attended their September 12th Planning Commission meeting, related to their land use plan. The next meeting is October 9th.
- Sugar Bush Knolls
- Windham Township
- Windham Village
We have completed the first draft of their land use plan.

2. Non-Member Technical Assistance

3. Intergovernmental Reviews-Applications Received

Local-0
Areawide-0
Statewide-0

4. Akron Metropolitan Transportation Study (AMATS)

5. Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)

- Attended the August Board meeting.

6. Portage County Housing Services Council

7. Data/Information/Graphics to Developers, Businesses, Private Sector upon Request

- Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.

8. Portage Development Board (PDB)

- Staff met to discuss a potential project in Portage County. We also met with them to discuss the Portage County Airport and evaluate funding for new hangers.

9. Quarterly Zoning Inspectors (QZI) Meeting

- The County Building Official and Water Resources Director presented their suggestions on how to coordinate with their offices. The last meeting was held on January 25th. The next meeting TBD.

10. Portage County Land Reutilization Corporation (Land Bank)

- Contracts for PCRPC to coordinate the meetings and assist in the preparation of any mapping and possibly some planning for the Land Bank. The land bank had a meeting on July 9th at NDS. The next meeting with the Land Bank is October 10th at Reed Memorial Library.

12. Portage County Storm Water Program – Home Sewage Repair and Replacement Program

- The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three-pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract for implementation is in place and we are taking applications.

13. Ravenna City Land Use Plan

- We are currently finalizing the land use plan. We held a community meeting on February 22nd at Reed Memorial Library and had a kick off meeting with the Ravenna Planning Commission on July 31st. The next meeting will be with the Ravenna City Council to be determined in October or November.

14. Local Government Innovation Fund County-wide Parks and Recreations Collaboration and Coordination Plan.

- Portage County Regional Planning Commission received a \$50,000 grant to work with all the parks and park-related facilities in the County to do the following basic tasks:
 - 1) Foster Collaboration
 - 2) Inventory all park amenities/facilities in Portage County
 - 3) Discuss opportunities for resource sharing i.e. purchase of play equipment, maintenance of equipment
 - 4) Discuss opportunities to coordinate park services i.e. leagues, events, and other social activities,
 - 5) Compile facility and programming information to share with each community and a master list to be provided online for public use.
- A steering committee meeting was held on February 20th at the RPC office. Next meeting will be held in July.
- We are combining financial resources from another grant for the creation of an interactive website. The grant has been extended until December 31, 2018.

15. Local Government Innovation Fund Marketing and Branding (planning) Grant.

- This is a planning grant for the purpose of Marketing and Branding Portage County. This is not an implementation grant.
- We hope to develop dozens of ideas that will help brand Portage County and the Cities, Villages, and Townships.
- We are exploring what other communities across the nation have done to market themselves and create a list of ideas that would be made available to everyone to utilize.
- We hope to add a Live/Work/Play section to the County's website
- We also are looking to better market our local schools regionally to establish more accurately the quality of our local schools.

F. COMMISSION MANAGEMENT/ADMINISTRATION

1. Marketing/Customer Service/Public Relations

2. Other

- **Celebrate Portage! /Visioning In Portage (VIP)** - Celebrate Portage! is to keep the key elements of the vision alive. The core concept of Celebrate Portage! is to celebrate the good to great things happening in the County. Doing so will bring greater awareness of what the County has to offer and to inspire others to action. The next meeting is July 18th. The car show is August 29th, Runway Fest is August 31st and September 1st, the Dinner is September 6th, and Volunteer day is September 13th. Celebrate Portage! Has been completed and the next meetings won't start until January 2019.

Grant Submitted	Status	Grant Description	Amount	Adm. Revenue
Local Government Innovation Fund	FUNDED	To create comprehensive plan for parks	\$47,500	\$2,500
Local Government Innovation Program (LGIF/LGIP)	FUNDED	Submitted proposal for shared access to county website in effort to better market and brand Portage County.	\$50,000	\$22,500
JAG	PARTIALY FUNDED	Worked with Sheriff's Department to submit grant for 10 MDT computers	\$30,000 of \$74,401	None
Healthy Food for Ohio Program	Not Funded	Due to decreased availability of state funding, we are working with Windham on a different strategy that could gain a portion of financial support from this revenue stream. Met with Mayor Blewitt to conference call with Omar Elhagmusa, program officer for HFO and Elizabeth from Senator Eklund's office.	\$250,000	
Ohio Supreme Court Technology Grants	PARTIALY FUNDED	Worked with Gordon Fischer, Director of Technology for Courts writing proposal drafts for submission to the Supreme Court of Ohio Grants. The grants support technology improvements for the Common Pleas Court- General Division, Common Pleas Adult Probation, Probate Court, and Ohio Juvenile Court.	\$21,146.60 of \$43,483	None
ODNR: Recreational Trails	PENDING	Reviewing resubmission of the Recreational Trails grant for Atwater. This grant is for development of urban trail linkages, trail head and trailside facilities; maintenance of existing trails; restoration of trail areas damaged by usage; improving access for people with disabilities; acquisition of easements and property; development and construction of new trails; purchase and lease of recreational trail construction and maintenance equipment; environment and safety education programs related to trails	Request for \$73,595 \$6.25 million available statewide	
Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program	PENDING	Working with Palmyra Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.	Request for \$57,450 \$310,500,000 Available for year	
Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program	Feb. 2, 2018	Worked with Windham Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.	Request for \$281,000 \$310,500,000 Available for year	Withdrawn
Critical Infrastructure	NOT	Worked with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing	Request	

	FUNDED	comprehensive project to improve Bauer Street.	\$290,000	
Critical Infrastructure	NOT FUNDED	Worked with City of Ravenna on a Critical Infrastructure grant for Vine Street.	\$300,000	
Portage Foundation	Not submitted	Grants for community projects throughout Portage County. Worked on submission for MRS that was postponed to August submission	\$5,000	
NOPEC	FUNDED	Worked with Paris Township to submit first application to NOPEC for improvements to new building.	\$4,174	
ODNR: Nature Works	June 1, 2018	Palmyra submission for new playground equipment	\$21,591	None
ODNR: Nature Works	June 1, 2018	Garrettsville submission for new ADA compliant equipment, exercise equipment, safety light, and picnic tables	\$26,910	None
ODNR: Nature Works	Not submitted	Rootstown submission was postponed to next year.	Withdrawn	None
Critical Infrastructure	FUNDED	Working with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing comprehensive project to improve Bauer Street.	\$200,000	\$20,000 administration
Critical Infrastructure	NOT FUNDED	Working with Lisa Reeves on City of Ravenna's Critical Infrastructure grant for Vine Street.	\$500,000	\$20,000 administration
Grant Title	Due Date	Current Grant Being Considered	Amount	
FEMA: State Homeland Security Program Grants (HSGP)	Full application due date June 20, 2018 Pre-application Due May 11, 2018;	Met with Ryan Shackelford, Director of Portage County Homeland Security, to discuss this program. He will help communities in anyway possible if they have a project that meets the eligibility. The purpose of HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document	TBD	
Ohio Development Services Agency: New Horizons Fair Housing Assistance Program	Rolling application	Reviewing grant application for Fair Housing and discussing project opportunities. The New Horizons Fair Housing Assistance Program provides funds to units of local government, or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing.	Up to \$15K; \$5K for each additional jurisdiction for maximum of \$30K	

Grant Title	Due Date	Grant Opportunities 30-120 Days Out	Amount	
COPS Anti-Heroin Task Force (AHTF) Program	June 27, 2018	The COPS Anti-Heroin Task Force (AHTF) Program is a competitive grant solicitation, open to state law enforcement agencies with multijurisdictional reach and interdisciplinary team (e.g. task force) structures. Each grant is two years (24 months) in duration, and there is no local match. Each grant recipient may receive a maximum of \$3 million.	Approx. \$32 million is available	
COPS Anti-Methamphetamine Program (CAMP)	June 27, 2018	The COPS Anti-Methamphetamine Program (CAMP) is a competitive grant solicitation, open to state law enforcement agencies with multijurisdictional reach and interdisciplinary team (e.g. task force) structures. CAMP funds must be used to investigate illicit activities related to the manufacture and distribution of methamphetamine (including precursor diversion, laboratories, or methamphetamine traffickers). Each grant is two years (24 months) in duration, and there is no local match. Each grant recipient may receive a maximum of \$2 million.	Approx. 8 million is available	
Historical Marker Program	July 1, 2018	As part of the Ohio Historical Connection, this program offers support for markers.	\$750	
Ohio Environmental Education Fund General Grant Program	LOI- Due July 9 Application Due-July 16, 2018	The OEEF has five targeted areas of focus where Ohio EPA has determined an immediate need for more educational and awareness outreach effort due to significant environmental impacts in our state: <ul style="list-style-type: none"> •projects that demonstrate and encourage best management practices for nutrients, including, but not limited to, targeted efforts to reduce nutrient loadings to rivers and streams from urban and rural areas; •projects that demonstrate and encourage the use of innovative storm water management practices; •projects that demonstrate and encourage the reduction of air emissions, including, but not limited to, promotion of alternative modes of transportation; •projects that encourage and explain the importance of habitat restoration efforts to increase biodiversity and improve air and water quality; and •projects that encourage pre-school through university students to explore careers in the environmental sciences and environmental engineering. 	Up to \$50,000 Mini-grants are for \$500-5,000	
Ohio Humanities: General Grant	July 13, 2018	Cultural program with clear focus on humanities Cultural programs involving humanities professionals Cultural Programs with public benefit	Max \$20,000	

		Cultural Programs with balanced views Any project over \$2K must have outside evaluator; all grants are a dollar for dollar match		
Water Resource Restoration Sponsor program (WRRSP)	Deadline of July 31, for the upcoming program year, which begins January 1.	The Water Resource Restoration Sponsor Program (WRRSP) was created to counter the loss of ecological function and biological diversity that jeopardizes the health of Ohio's water resources. This program funds both preservation and restoration of aquatic habitat to accomplish this goal. The WRRSP relies on having a sponsoring wastewater loan from the Water Pollution Control Loan Fund (WPCLF).	\$1,621,296	
Grant Title	Due Date	Ongoing Grant Opportunities	Amount	
Ohio Humanities: Tourism Planning Grant and Media Planning	1 st business day of each month	When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences	Up to \$2K; implementation grants up to \$20K	
Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio	Ongoing	Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements. Applications for this program are accepted year round at your <u>local office</u> .	\$20,000 or less and up to \$500,000	
USDA Community Facilities Grant and Loan	Ongoing	Provides affordable funding to develop essential community facilities in rural areas	TBD	
Economic Development Administration (EDA) U.S. Department of Commerce FY2016-2019 Planning Program and Local Technical Assistance Program	Ongoing	Through its Planning and Local Technical Assistance programs, EDA assists eligible recipients in developing economic development plans and studies designed to build capacity and guide the economic prosperity and resiliency of an area or region. The Planning program helps support organizations, including District Organizations, Indian Tribes, and other eligible recipients, with Short Term and State Planning investments designed to guide the eventual creation and retention of high-quality jobs, particularly for the unemployed and underemployed in the Nation's most economically distressed regions. Applications are accepted on a continuing basis and processed as received. This Planning and Local Technical Assistance opportunity will remain in effect until superseded by a future announcement.	\$300,000 ceiling	

Economic Development Administration (EDA) U.S. Department of Commerce	Ongoing	The Economic Development Administration's (EDA's) mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy. EDA fulfills this mission through strategic investments and partnerships that create the regional economic ecosystems required to foster globally competitive regions throughout the United States. EDA supports development in economically distressed areas of the United States by fostering job creation and attracting private investment	\$3,000,000 ceiling; \$100,000 floor	
Walgreens Community Grant Program	Ongoing	Areas of need and focus include: access to health and wellness in communities; pharmacy education and mentoring initiatives; civic and community outreach; emergency and disaster relief.	\$10,000	
Dominion Foundation	Monthly	The Dominion Foundation supports nonprofit organizations dedicated to improving the economic, physical, and social health of the communities served by Dominion's companies. The Foundation focuses its grant making in 5 general categories: <u>health and human services</u> , including hunger/homeless issues and youth and senior services; <u>education</u> , including K-12 education; <u>culture and the arts</u> , including visual arts, music, theater, dance, libraries, parks, public broadcasting, and museums; <u>civic and community development</u> ; and, <u>the environment</u> , including environmental education. The primary interest of the Foundation is to support programs. Support of capital campaigns is limited & provided on an exceptional basis.	\$1,000- \$15,000	
ODNR Division of Forestry: Dry Fire Hydrant Grant Program	No deadline; funds are available annually	The Ohio Department of Forestry Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation.	\$2,250	

Grant Title	Due Date	Grants To Review Again in 2018	Amount	Adm. Revenue
Lake Erie Protection Fund	Quarterly Aug, Oct, Feb	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	\$15,000 available	
Ohio Civil Justice Grants	August 2018	The Supreme Court of Ohio is pleased to announce the availability of grant funds to support local court technology projects. The funds will be used to address a variety of issues and situations where the lack of sufficient technology is a barrier to the efficient and effective administration of justice. Any court of appeals, common pleas court (or any division therein), municipal court, or county court is eligible to apply.		
Portage Foundation	August 2018	For community projects throughout Portage County. Looking at grant for Main Street Ravenna	\$2000	
Water Pollution Control Loan Fund (WPCLF)	Need to reapply August 2018	Below market interest rate loans are awarded to eligible applicants for planning, design, and construction of wastewater treatment facilities and sewer systems. The standard below market interest rate is established monthly, and is 1.25% below the general obligation bond index rate. The program also offers a small community interest rate, as well as hardship interest rates of 0% and 1%. There are currently no minimum or maximum loan amounts. Approximately \$500 million is loaned out each year	\$1,621,296	
Diesel Emissions Reduction Grant	September 2018	Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation.	10 million annually with up to \$350,000 given per grant	
Clean Water Act Section 319	September 2018	Local governments, nonprofit organizations, watershed groups and SWCDs and local parks can conduct stream restoration and nonpoint source pollution management projects. 20% total project cost are required to be provided as local match. About 2 million available annually	Between \$300,000-\$400,000	
Ohio Department of Transportation and Ohio EPA -- Diesel	September 2018	Supports proposals from public sector and private sector (with a public sponsor) diesel fleets that will undertake vehicle/equipment replacement,		

Emission Reduction Grant (DERG)		repower, or retrofit for the purpose of emissions reduction in eligible Ohio counties. Fleets may also apply for idle reduction equipment		
Ohio Humanities: Quarterly Grants	September 2018	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life.	\$2,001-5,000	
Ohio Humanities	September 2018	As a part of its current initiative, Standing Together: The Humanities and the Experience of War, the National Endowment for the Humanities offers a new grant opportunity: the Dialogues on the Experience of War program. The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others to think more deeply about the issues raised by war and military service. The humanities sources can be drawn from history, philosophy, literature, and film—and they may and should be supplemented by testimonials from those who have served. The discussions are intended to promote serious exploration of important questions about the nature of duty, heroism, suffering, loyalty, and patriotism. The discussion groups can take place on college and university campuses, in veterans' centers, at public libraries and museums, and at other community venues. Most of the participants in the discussion groups should be military veterans; others, such as men and women in active service, military families, and interested members of the public, may participate as well.	Up to \$100,000 which includes support for recruitment and training of facilitator	
National Endowment for the Arts: OUR TOWN Grant Projects that Build Knowledge About Creative Placemaking and Arts Engagement, Cultural Planning, and Design Projects	September 2018	Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place making to their members and the field. These projects should expand the capacity of artists and	Between \$25,000-100,000 matching	

		arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all		
Lake Erie Commission: Lake Erie Protection Fund (LEPF)	October 2018	The Ohio Lake Erie Commission administers Ohio's Lake Erie Protection Fund, which was established to finance research and on-the-ground projects aimed at protecting, preserving and restoring Lake Erie and its watershed. Projects focus on critical issues facing Lake Erie, including: water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements.	Up to 50K with 25% match required	
Office of Criminal Justice Services (OCJS) Justice Assistance Grant Law Enforcement (JAGLE)	October 31, 2018	Justice Assistance Grants for Law Enforcement for hiring, training, and employing law enforcement officers and support staff on regular basis, paying overtime for the above, and procuring equipment and technology.	Up to \$20,000	
State Farm Insurance	Oct. 2018	We make it our business to be like a good neighbor, helping to build safer, stronger and smarter communities across the United States. Through our company grants, we focus on three areas: safety, education, and community development.	\$5,000 and up	
National endowment for the Humanities: Dialogues on the Experience of War	November 2018	The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others think more deeply about the issues raised by war and military service. Although the program is primarily designed to reach military veterans, men and women in active service, military families, and interested members of the public may also participate.	Up to \$100,000	
Robert Wood Johnson Foundations	November 2018	The Robert Wood Johnson Foundation (RWJF) Culture of Health Prize (the Prize) recognizes communities that have placed a priority on health and are creating powerful partnerships and deep commitments that will enable everyone, especially those facing the greatest barriers to good health, the opportunity to live well. A Culture of Health recognizes that health and well-being are greatly influenced by where we live, learn, work, and play; the safety of our surroundings; and the relationships we have in our families and communities. The Prize elevates the compelling stories of local leaders and community members who together are transforming neighborhoods, schools, businesses, and more—so that better health flourishes	\$25,000	

		everywhere.		
Capital Planning Grants	November 2018	Preparing capital grant ideas from local government (Commissioners) that can be reviewed for the upcoming next 2 years state budgeting process. Requires 6 year planning document.		
MARCS (Multi-Agency Radio Communication System)	November 2018	Working with Windham Township to determine if the MARCS grant is going to be applied for by deadline. MARCS is dedicated to providing Ohio's first responders and public safety providers with state-of-the-art wireless digital communications, and to promote interoperability, in order to save lives and maximize effectiveness in both normal operations and emergency situations.		
Ohio Drug Law Enforcement Fund	December 1, 2018			
National Institute of Food and Agriculture-Community Food Projects Competitive Grant Program (CFPCGP)	December 2018	CFP intends to solicit applications and fund two types of grants. The types are entitled (1) Community Food Projects (CFP) and (2) Planning Projects (PP). The primary goals of the CFP are to: Meet the food needs of low-income individuals through food distribution, community outreach to assist in participation in Federally assisted nutrition programs, or improving access to food as part of a comprehensive service; Increase the self-reliance of communities in providing for the food needs of the communities; Promote comprehensive responses to local food access, farm, and nutrition issues; and Meet specific state, local or neighborhood food and agricultural needs including needs relating to: Equipment necessary for the efficient operation of a project; Planning for long-term solutions; or The creation of innovative marketing activities that mutually benefit agricultural producers and low-income consumers.	\$8,640,000 is available	
Food Insecurity Nutrition Incentive (FINI)	December 2018	Grant program supports project that increased the purchase of fruits and vegetables among low-income consumers participating in the supplemental Nutrition Assistance Program (SNAP) by providing incentives at the point of purchase.	21 million available	
Office of Criminal Justice Services (OCJS)	Dec. 2018	Family Violence Prevention and Services grants funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.		

Ohio Environmental Education Fund	Electronic LOI due January 9; Applications due January 17, 2019	Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required.	\$500	
Public Humanities Grants	January 2019	Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a variety of forms of audience engagement.	Planning grants up to \$40,000 Implementations grants \$50,000-\$400,000	
OCJS: Ohio Drug Law Enforcement Fund Grant	January 2019	The Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity. Each applicant will need to demonstrate how their application meets the stated purpose of the fund.		
Distance Learning and Telemedicine Grant Program	TBD	Through The US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another.		
ODNR Division of Forestry: 2017 Volunteer Fire Assistance Grant	January 2019	The U.S. Department of Agriculture, Forest Service, through the Cooperative Forestry Assistance Act, has allocated funds to Ohio for the Volunteer Fire Assistance (VFA) Grant Program. These funds will be distributed to fire protection agencies on the basis of the Act and the federal guidelines. The grants are 50/50 matching reimbursement grants. This means a fire department that receives a grant must purchase the equipment prior to receiving reimbursement for 50% of the total project amount.	Up to \$10K	

Ohio Public Works Commission	Jan. 2019.	The OPWC provides financing for local public infrastructure improvements through both the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP). SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal. LTIP is a grant program for roads and bridges only.		
National Endowment for Humanities: Creating Humanities Communities	Feb, 2019	The Creating Humanities Communities program provides matching grants to help stimulate and proliferate meaningful humanities activities in states and U.S. territories underserved by NEH's grant making divisions and offices. Grantees will use the funds to establish and undertake new humanities program		
ODNR: Clean Ohio Trails Fund	February 2019	The Clean Ohio Trails Fund works to improve outdoor recreational opportunities for Ohioans by funding trails for outdoor pursuits of all kinds. Local governments, park and joint recreation districts, conservancy districts, soil and water conservation districts, and non-profit organizations are eligible. Eligible projects include: Land acquisition for a trail, trail development, trailhead facilities, engineering and design		
Ohio EPA Grants Liter and Prevention Grants: <i>Community Development</i>	February 2019	Community Development Grants allow Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide funding for equipment to support recycling collection and materials processing. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste management districts and authorities, park districts, health districts, statewide recycling and litter prevention trade associations, non-profit organizations and state agencies. The grant requires 50 percent matching funds to be available and spent on the approved project. The grant period is 12 months in duration	\$3,000-\$250,000	
Ohio EPA Grants Ohio EPA Grants Liter and Prevention Grants: : <i>Liter Management</i>	February 2010	Litter Management Grants allow Ohio communities, local government agencies and non-profit organizations to support litter and tire amnesty collection projects. Additionally, grant funding is available to support Keep Ohio beautiful (KOB) Communities and KOB activities. Grant proposals must include an actual clean-up activity to take place on public land or public waterways. The applicant must include a commitment to provide 10 percent matching funds. The grant period is 12 months in duration.	Grants are provided from \$500 to up to \$90,000	

Ohio EPA Grants Liter and Prevent Grants: <i>Scrap Tire Grants</i>	February 2019	Scrap Tire Grants provide financial assistance to Ohio's businesses, communities and non-profit organizations to convert manufacturing operations to accept scrap tire material, expand tire processing operations or utilize scrap tire material in civil engineering construction projects or manufactured products. Businesses or non-profit organizations must secure a local government sponsor to serve as the grant applicant. Applicants must commit to providing 100 percent matching funds. The grant has a maximum duration of 24 months.	Grants are provided from \$350,000-\$200,000	
Ohio EPA Grants Liter and Prevention Grants: <i>Recycling Market Development Grants</i>	February 2019	Market Development Grants are offered to Ohio businesses and non-profit organizations that propose to create equipment infrastructure for successful markets of recyclable materials and related products. Applicants must be sponsored by an eligible governmental agency who will serve as the grant applicant and a pass-through agency for documenting and receiving funds. The applicant must include a commitment to provide 100 percent matching funds. The grant has a maximum duration of 24 months.	\$250,000 awarded per project category	
NEA Art Works-Design	SF-424 due February 2019 Proposal due February 2019	Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County	\$10,000-\$100,000 matching funds	
FEMA Fire Prevention and Safety Grants	March 2019	The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. In 2005, Congress reauthorized funding for FP&S and expanded the eligible uses of funds to include Firefighter Safety Research and Development.	TBD	
LOWES Charitable and Educational Foundation Grants	March Based on last year	Grants used to help build better communities by providing monetary assistance to nonprofits and municipalities looking for support of high-need projects such as: building renovations/upgrades, grounds improvements, technology upgrades and safety.	\$2,000-\$100,000 with most falling between \$10K-\$25K	
US Department of Health and Human Services Drug Free Communities Support	March 2019	Eligibility applicants are community-based coalitions addressing youth substance use that have previously received a DFC grant but experienced a lapse in funding or have concluded the first five-year funding cycle and are applying	\$125,000	

Program		for a second five-year funding cycle.		
Alternative Fuel Vehicle Conversion Program	March 2019	Ohio General Assembly in June 2016 created a new Alternative Fuel Vehicle Conversion Grant program and set aside \$5 million to be awarded for converting or replacing diesel- and gasoline-powered large vehicles to run on alternative fuels. Grants would reimburse business owners of large diesel or gasoline vehicles weighing 26,000 pounds or more (class 7 and 8) for a portion of the cost of replacing or converting the vehicle to run on compressed natural gas (CNG), liquefied natural gas (LNG) or propane autogas (LPG), including bi-fueled or dual-fueled trucks that can run on both an alternative fuel and on gasoline or diesel fuel. Grants can also cover the cost of converting one or more eligible traditional fuel vehicles into alternative fuel vehicles. This is a reimbursement program and applicants must provide their own funding to cover expenses as they are incurred.	Up to \$400,000	
Historic Preservation Tax Credit Program: Round 20	*Historic Documentat ion, (Part 1 & 2) Feb. 2019 by 5:00 *Application /Fee Submission Deadline: March 2019 by 5:00	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September. <ul style="list-style-type: none"> ▪ SHPO Pre-App Request Deadline: February 1, 2018 ▪ Intent to Apply and SHPO Pre-Application Meeting Deadline: Feb. 15, 2018 	TBD	
CLG Grant-Ohio Historic Preservation Tax Credit Round 20	Requires a LOI by Feb. 2019 Application Submission Deadline: March 2019	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September.		None
The Ohio Department of Public Safety Division of Emergency Medical Services	Due: April 1, 2018	Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. Grant	TBD	

		applications are available by February 1st		
SFY 2018-2019 EMS Priority One and Supplemental Grants	Due by April 1, 2018	Grant recipients are required to meet all Ohio Administrative Code requirements to be eligible to receive funds from the State Board of Emergency Medical, Fire, and Transportation Services Grant Program.	TBD	
Ohio Emergency Medical Services: Board Priorities and Economic Hardship	April 1, 2018	The Division of EMS administers the Board Priority and Economic Hardship Grants Program under the direction of the State Board of Emergency Medical Fire, and Transportation Services, for the improvement and enhancement of EMS patient care in Ohio. Funding for the EMS grants program comes from fines levied in the State of Ohio for seatbelt violations.	TBD	
Ohio Emergency Medical Services: Training and Equipment Grants	April 1, 2018	The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.	TBD	
Ohio Department Of Public Safety Division Of Emergency Medical Services Emergency, Medical, Fire, & Transportation Services Board Research Grant Application Priority 2-5	April 1, 2018	<p>Priority 2: Second priority shall be given to entities that research, test, and evaluate medical procedures and systems related to adult and pediatric trauma care.</p> <p>Priority 3: Third priority shall be given to entities that research the causes, nature, and effects of traumatic injuries, educate the public about injury prevention, and implement, test, and evaluate injury prevention strategies.</p> <p>Priority 4: Fourth priority shall be given to entities that research, test, and evaluate procedures that promote the rehabilitation, retraining, and reemployment of adult or pediatric trauma victims and social service support mechanisms for adult or pediatric trauma victims and their families.</p> <p>Priority 5: Fifth priority shall be given to entities that conduct research on, test, or evaluate one or more of the following: procedures governing the performance of emergency medical services in this state; the training of emergency medical service personnel; the staffing of emergency medical service organizations.</p>	TBD	

Office of Criminal Justice Services: Residential Substance abuse Treatment Funding	April 2019	The goal of the RSAT Program is to break The cycle of drugs and violence by reducing the Demand for, use, and trafficking of illegal drugs. RSAT enhances the capability of states and units of local government to provide residential substance abuse treatment for incarcerated inmates; prepares offenders for their reintegration into the communities from which they came by incorporating reentry planning activities into treatment programs and assists offenders and their communities through the reentry process through the delivery of community-based treatment and other broad-based aftercare services. OCJS recommends applicants target high-risk offenders as program participants.		
Ohio Environmental Science and Engineering Scholarships	April 15, 2018	FT students majoring in environmental science, environmental engineering or related fields at Ohio colleges/universities can apply. Administered by the Ohio Academy of Science.	\$1250 for students in 2nd year of 2 yr. program; \$2,500 for students in 4/5 th years.	
FEMA SAFER grants	Opens March 26, 2018 Due: April 27, 2018	The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).	TBD	
Ohio Emergency Medical Grants 2018-2019 EMS Priority 2-5 Research RFP Opportunities	Grants Due by April 16, 2018	First priority shall be given to emergency medical service organizations for the training of personnel, for the purchase of equipment and vehicles, and to improve the availability, accessibility, and quality of emergency medical services in this state. In this category, the board shall give priority to grants that fund training and equipping of emergency medical service personnel. Priority 2-5 Research RFP Opportunities -Ohio Trauma System Assessment-Project 1 RFP -Ohio Trauma System Assessment-Project 2 RFP -Ohio Trauma System Assessment-Project 3 RFP -Comprehensive Assessment of Post-Acute -Care Resources for Trauma Patients RFP Assessment of Trauma Specific Education & Certification Resources RFP	TBD	

Preservation Assistance Grants or Smaller Institutions	May 5, 2018	Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials. Applicants must draw on the knowledge of consultants whose preservation skills and experiences are related to the types of collections and the nature of the activities on which their projects focus. Within the conservation field, for example, conservators usually specialize in the care of specific types of collections, such as objects, paper, or paintings.	Up to \$6,000	
Ohio Humanities: Quarterly Grants	Draft due May 15, 2018 Proposal due June 15, 2018	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life	\$2,001-5,000	
NEH- Common Heritage	May 31, 2018	America's cultural heritage is preserved not only in libraries, museums, archives, and other community organizations, but also in all of our homes, family histories, and life stories. The Common Heritage program aims to capture this vitally important part of our country's heritage and preserve it for future generations. Common Heritage will support both the digitization of cultural heritage materials and the organization of public programming at community events that explore these materials as a window on a community's history and culture. NEH especially welcomes applications from small and medium-sized institutions not previously supported.	\$20,000 Max	
Edward Byrne Memorial Justice Assistance Grant (JAG)	May 31, 2018	Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant Program allows states and local governments to support a broad range of activities to prevent and control crime based on	TBD	

		their own local needs and conditions. Areas of support include: Multi-Jurisdictional Drug Task Forces • Law Enforcement • Crime Prevention Programs • Adult & Juvenile Corrections, Community Corrections & Reentry Program • Courts, Defense, Prosecution, and Victim Services Programs • Cross-Agency & Cross-system Collaboration & Training Programs		
Violence Against Women	May 31, 2018	The Violence Against Women Act (VAWA) Program funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.	TBD	
Ohio Public Works Small Government Program	2018 funding year due date is March 30, 2018. Next meeting May 10, 2018	The Small Government Commission provides grants and loans to villages and townships with populations in the unincorporated areas of less than 5,000 in population. Project applications are selected from those not funded through the District Integrating Committees for funding and are submitted by the Districts to compete on a statewide basis. The Commission meets at least once annually to review and approve the methodology, and to vote on the Program Administrator's recommended slate of projects. Additional meetings are held as necessary. Meetings are held at the offices of the <u>Ohio Water Development Authority</u> . ***All applicants are required to have a Small Government Engineer's Plan Status Certification	The current annual allocation is \$17.5 million.	
Ohio Public Works Commission Small Government Program (SGP) Emergency Program (EP) Local Transportation Program (LTP)	May 2018 meeting	OPWC administer the State Capital Improvement Program. Through the State Capital Improvement Program (SCIP) the State uses its general revenues as debt support to issue general obligation bonds up to \$175 million in fiscal years 2017 to 2021 and \$200 million in fiscal years 2022 to 2026. Eligible applicants are counties, cities, villages, townships, and water and sanitary districts. Eligible projects are for improvements to roads, bridges, culverts, water supply systems, wastewater systems, storm water collection systems, and solid waste disposal facilities. Funding is provided through grants, loans, and loan assistance or local debt support. Grants are available for up to 90% of the total project costs for repair/replacement, and up to 50% for new/expansion. Loans can be provided for up to 100% of the project costs. Grant/loan combinations are also available. There is no minimum or maximum loan amount.	Up to \$175 million for all programs \$17.5 million for SGP \$3.5 million for EP \$65 million for LTP	
Lake Erie Protection Fund	May 9, 2018	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better	Up to 50,00- with most grants	

		management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	averaging about \$15,000	
Ohio Traffic Safety Office	FFY 2019 Traffic Safety Grant Proposals due May 21, 2018.	Competitive grants will be directed toward those state and local community traffic safety activities that will have the greatest impact toward fatal crash reduction. Each proposal should focus on one or more of these issues: alcohol/drug-impaired driving, occupant protection, and/or speed management. Grant proposals must show a clear correlation between the state-identified goals and the countermeasure activities that are proposed.	TBD	
Development Services Agency-Alternative Fuel Transportation Program		The Alternative Fuels Transportation Program provides financial assistance to businesses, nonprofit organizations, school districts, or local governments for the purchase and installation of alternative fuel refueling, blending, or distribution facilities and terminals.	Loan Amounts from \$250,000 up to \$750,00	
NEH: Division of Public Programs, Digital Projects for the Public	June 6, 2018	Digital Projects for the Public-grants support projects that significantly contribute to the public's engagement with the humanities. Digital platforms—such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments—can reach diverse audiences and bring the humanities to life for the American people. The program offers three levels of support for digital projects: grants for Discovery projects (early-stage planning work), Prototyping projects (proof-of-concept development work), and Production projects (end-stage production and distribution work). While projects can take many forms, shapes, and sizes, your request should be for an exclusively digital project or for a digital component of a larger project.	between \$30,000-\$100,000	
Cops-community-policing-development-2018	Anticipated date June 7, 2018	USDOJ-COPS-This solicitation is open to all public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups and faith-based organizations. Proposals should be responsive to the topic selected, significantly advance the field of community policing, and demonstrate an understanding of community policing as it pertains to the application topic. Applications that represent partnerships between law enforcement agencies and institution of higher education and nonprofit institutions are encouraged. Except where otherwise indicated, initiatives that	Up to \$10M available for program	

		primarily or solely benefit one or a limited number of law enforcement agencies or other entities will not be considered for funding.		
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CDBG REPORT
October, 2018
Work Through September, 2018

2015 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$304,000 - (September 1, 2015 – October 31, 2017)

Neighborhood Facility/Community Center – Mantua Township Elevator – \$75,000

The Mantua Restoration Society, Inc. mission is to seek and develop funding to preserve historic buildings and sites in order for them to be vibrant, integral parts of Township government and civic life.

The 2-1/2 story building located at 11741 Mantua Center Road (formerly the Mantua Center School) was constructed in 1914 and was recently placed on the National Register of Historic Places. The building is currently being occupied by the Township Zoning Inspector and the Fiscal Officer. The annex portion (former gym/cafeteria) of the building is rented out almost every night to agencies/organizations.

At this time, persons who rely on wheelchairs to get around are only able to access the annex portion of the building. Funds are being requested to remove the barriers that exist for elderly and handicapped individuals that prevent them from entering the Mantua Township Administration and the Community Building's main building. In an effort to remove the barriers to the elderly and handicapped individuals in the Mantua Township Community, funds will be used to place an elevator in the building, which would provide access to all floors. By removing the barriers to all of the levels of the historic building the entire community can use it and it would be more attractive too for profit and non-profit entities that are looking for a place to set up their business.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$130,000. Mantua Township Trustees, Mantua Restoration Society, Inc. has agreed to leverage \$55,000 of their funds to complete the project.

The Installation of the elevator has been completed by Canton Elevator; however, the Township needs to have the required fire alarm/elevator monitoring devices installed. A conditional permit for the fire alarm/monitoring devices was issued on August 27, 2018. The work will start once a full permit has been issued.

The general contractor will contact the State to request the inspection once the installation of the required fire alarm/elevator monitoring devices has been completed.

Neighborhood Facility/Community Center – Franklin Township Hall ADA - \$35,000

Franklin Township took ownership of the building (formerly the Franklin Silk Company) located at 218 Gougler Avenue, Kent in 1840. The building has been the site of the township

government since that time. The building was placed on the National Register of Historic Places in 1975.

The meeting room is nearly the entire second floor of the building and is accessible only by a spiral staircase or the fire escape on the outside of the building. Unfortunately, this makes the meeting room inaccessible to the elderly or handicapped. For this reason, meetings are held in a small conference room downstairs that only holds about 20 chairs for citizens or interested parties. This is rarely enough and people must stand in the hallway outside of the room and try to hear what is going on in the meeting.

The Zoning Commission, the Board of Zoning Appeals as well as the Board of Trustees meet for major concerns several times each month. Although the building is located in the City of Kent, the meetings are attended by the residents who live in Franklin Township. The Zoning Commission, Board of Zoning Appeals and Trustees meetings all have a large audience of interested senior citizens that are interested in the township happenings and many cannot attend because there is not enough room.

In an effort to remove the barriers to the elderly and handicapped individuals, funds will be used to place a lift type of elevator in the downstairs corner by the parking lot in order to not disturb the historical status of the building.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$73,000. Franklin Township Trustees has agreed to leverage \$38,000 of their funds to complete the project.

WORK COMPLETED

Historic Preservation/Phoenix II Roof Replacement - \$44,200

The second phase (111 & 113 East Main Street) of the Phoenix Building is estimated to cost 1.3 million dollars. Interior work including the construction of six new apartments on two floors cannot move forward until the 6,000 square foot roof has been replaced. The roof has been found to be structurally unsound. Some temporary patches have been applied to address major leaks, but are not expected to hold for long. Even with treatment, water filtration is affecting the interior spaces.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$133,963. Coleman Professional Services has agreed to leverage \$89,963 of their funds to complete the project.

WORK COMPLETED

Parks and Recreation Facilities/McElrath Neighborhood Ballfield - \$39,000

The McElrath Improvement Corporation (MIC) has been in existence for over 40 years with the mission to improve the living conditions and to expand economic opportunities in the McElrath Community. Over the years MIC has been involved with countless projects and activities to assist McElrath residents and improve the neighborhood image.

In 2002-2003, with assistance of the Portage County Commissioners, Leadership Portage County, Community Action Council, the Baseball Tomorrow Fund and others MIC was able to

build neighborhood baseball fields for use by all residents on property located at 3770 Richardson Street owned by or donated by to MIC for such uses. Since that time using volunteers and community organizations, MIC has struggled to maintain the concession stands and baseball fields so that they can be utilized to the maximum capacity.

All funding is generated by small fundraisers, revenues from concession stand sales and donations from the community.

Funding is requested to make needed repairs to the concession stands and restrooms and to repair the actual baseball fields through the purchase of screened top soil.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$39,000. **WORK COMPLETED**

Parking Facilities/Garrettsville Parking Lot - \$50,000

A fire in the historical, commercial district of the Village of Garrettsville destroyed an entire block of buildings on March 22, 2014. The fire has left the entire block in rubble creating a blight to the area. Thirteen businesses were displaced by the fire and more than 15 other businesses in the Village are believed to have been harmed from the decrease in customer traffic.

Funds are being requested to remove and pave the existing parking lot and to create an entrance to the parking lot located parallel to Main Street in the historic, commercial district in the Village of Garrettsville in order to eliminate a blight to the area to benefit 1,410 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$156,688. The Village of Garrettsville has agreed to leverage \$109,688 of their own funds to complete the project.

WORK COMPLETED

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. **WORK COMPLETED**

Administration and Implementation of the CDBG Grant - \$53,800

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

2016 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$330,000 - (September 1, 2016 – October 31, 2018)

Neighborhood Facilities/Community Center (Windham Community Center) - \$121,400

The Windham Village Community Center is in need of repairs. The following repairs are proposed:

- Replace the existing failing asphalt roof with a new metal roof system.
- Replace the gutter and downspouts.
- Paint the exterior and replace the existing siding.
- Add 3 new ADA compliant exterior decks for ingress and egress.
- Add new security lighting.

The Community Center is located at 9647 East Center Street and is in an area considered to be 65% Low-Moderate Income.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$121,400. **WORK COMPLETED**

Neighborhood Facilities/Community Center (Mantua Center School) - \$36,800

Phase 1 consisted of the purchase and installation of an elevator to remove the barriers to elderly and handicapped individuals using the Mantua Township Administration and Community Building (former Mantua Center School). At this time persons who rely on wheelchairs to get around are only able to access the annex portion of the building.

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. One edge of the walkway will abut the building and other will abut a brick retaining wall. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and Community Building's main building. The entrance lobby will serve to keep people out of the elements as they are entering or leaving the elevator.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$36,800. **WORK COMPLETED**

Neighborhood Facilities/Community Center (Coleman Adult Day Services) - \$26,700

Coleman Adult Day Services has high lighting needs. This helps to ensure safety at the facility, including minimizing the risk of falls for older clients with failing eyesight. Nurses need to be able to read instructions on medication and make careful observations of clients.

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The Adult Day Services is located at 6695 North Chestnut Street in the City of Ravenna. Replacement of both incandescent and fluorescent

lighting with LED lighting can greatly reduce both electricity bills and a buildings carbon footprint.

The request would serve a population comprised of approximately 130 adults with physical, cognitive or development disabilities and their care givers annually.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$26,735.

The State did not approve the requested extension therefore we will not be able to complete the project.

Public Facilities - \$63,100 + the City of Ravenna will contribute \$6,816

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2073 linear feet of sidewalk to ADA Standards along Highland Avenue to Central Avenue as well as along Prospect Street to Summit Street in the City of Ravenna.

The project is located in Census Tract 6008, Block Group 3 which is considered to be 54% LMI and will benefit 34 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$69,916. The City of Ravenna will contribute \$6,816. **WORK COMPLETED**

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

There were 5 requests for assistance received in September.

Administration - \$55,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

Unfortunately, OCD has determined that they will not allow an extension for the BF-16 grant based on the information that was provided by RPC staff.

2018 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$486,000 (September 1, 2018 – October 31, 2020)

The following projects were submitted to the State:

#	Agency/Organization	Grant Request	Other Funds	Project
1	Portage Private Industry Council	\$81,000	\$507	Run a waterline that will enable the Ravenna Head Start Facility to provide services to children and families in both Head Start and Early Head Start.
2	City of Ravenna	\$133,300	\$5,565	Replace 565 linear feet of 49-year old deteriorated concrete roadway between Franklin Street and North Diamond Street.
3	Family & Community Services	\$85,000	\$5,000	Replace 80-ton Trane Chiller system that provides air conditioning at 705 Oakwood Street, Ravenna.
4	Coleman Professional Services	\$37,500	0	4155 State Route 14, Edinburg: Replace dishwasher, hot water tank, kitchen sink/faucet, Replace tub/shower, sinks and faucets in both bathrooms, Install grab bars in showers, Remove flooring and install plank flooring in the living area and bedrooms, Install new plywood decking on the ramp/porch. 5982 Rhodes Road, Franklin Township: Ramp/ Deck repairs
5	Windham Township	\$52,000	0	Demolition and asbestos abatement of an old church located at 10352 Silica Sand Road, Windham Township.
6	Fair Housing	\$10,000	0	6 presentations to residents of CDBG project areas plus 6 additional groups/organizations. Fair Housing material will be distributed to a minimum of 10 public events, agencies or organizations each quarter throughout grant period.

A new Analysis of Impediments to Fair Housing Choice (AI) is required to be submitted to OCD by July 2019.

7 Administration	\$87,200	0
TOTAL	\$486,000	\$11,072

Once the grant agreement is received and signed by the Commissioners and OCD an environmental review will be completed for each activity in order to obtain release of funds.

2017 CDBG CRITICAL INFRASTRUCTURE GRANT (WINDHAM VILLAGE) - \$285,700 (Application Funded)

Sidewalk Improvements - \$30,500 (CDBG)

It is anticipated that 752 LF of sidewalks will be replaced and 3 ADA ramps will be replaced and spot curb repairs will be completed, which provide ADA access along Bauer Avenue.

Street Improvements - \$124,600 (CDBG) + \$30,000 (Windham Village)

It is anticipated that 752 LF of roadway base will be rebuilt up to the subgrade and the roadway rebuilt with 6" of stone and 6" of asphalt.

Water Facility Improvements - \$110,600 (CDBG)

Approximately 752 LF of waterline will be replaced including service and fire hydrants along Bauer Avenue.

Administration - \$20,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

Once the grant agreement is signed an environmental review will be completed for each activity in order to obtain release of funds.

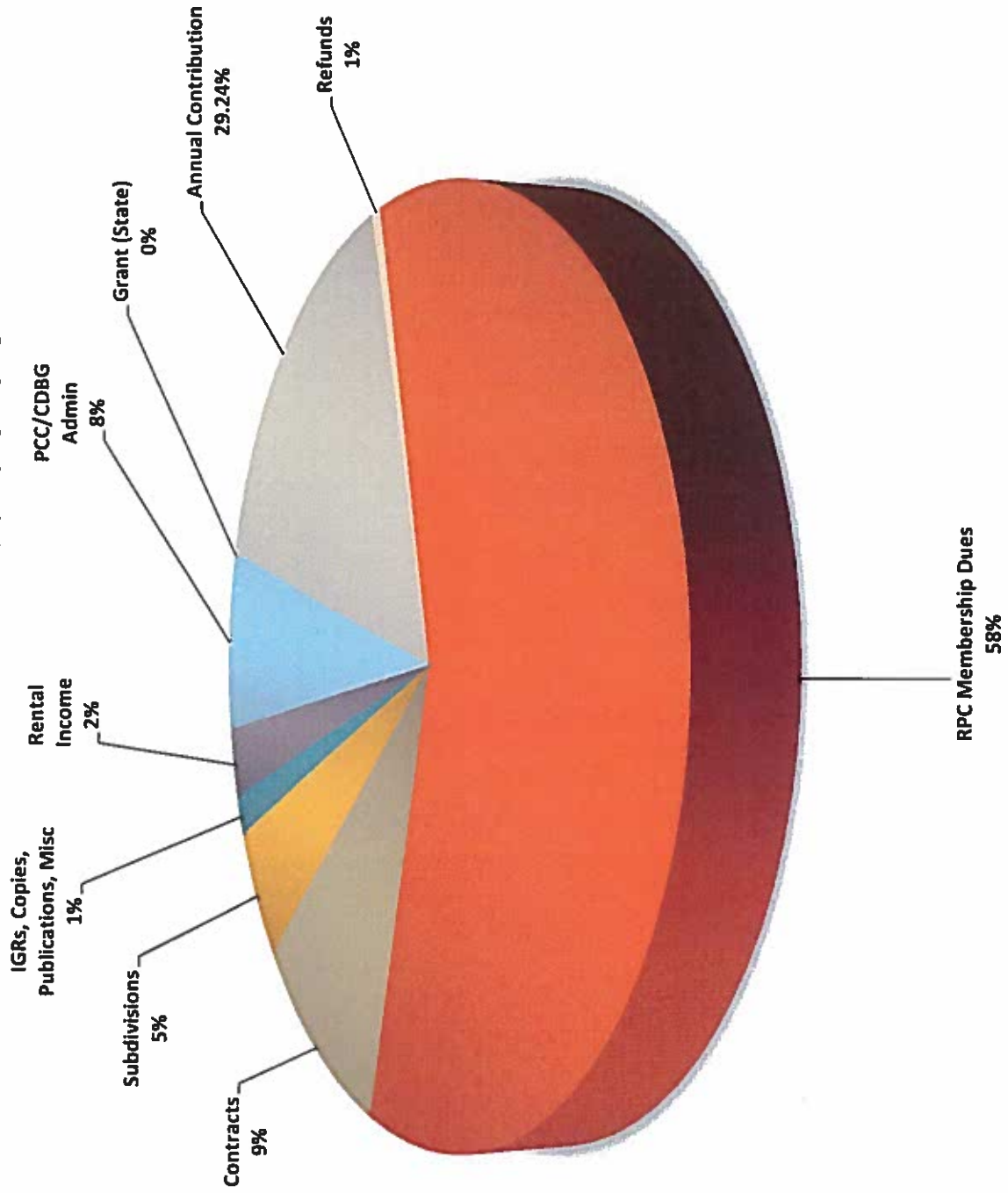
PORTAGE COUNTY RPC
FINANCIAL STATEMENT
September 30, 2018

	Month to Date		Year to Date	
Beginning Cash Balance	\$ 51,251.89	<-- Sept 1st-->	\$ 34,861.79	<-- Jan. 1st
Total All Receipts	\$ 48,602.63		\$ 331,597.54	
Total All Expenditures	\$ 26,980.51		\$ 293,585.32	
Ending Cash Balance	\$ 72,874.01	<--Sept 30th -->	\$ 72,874.01	

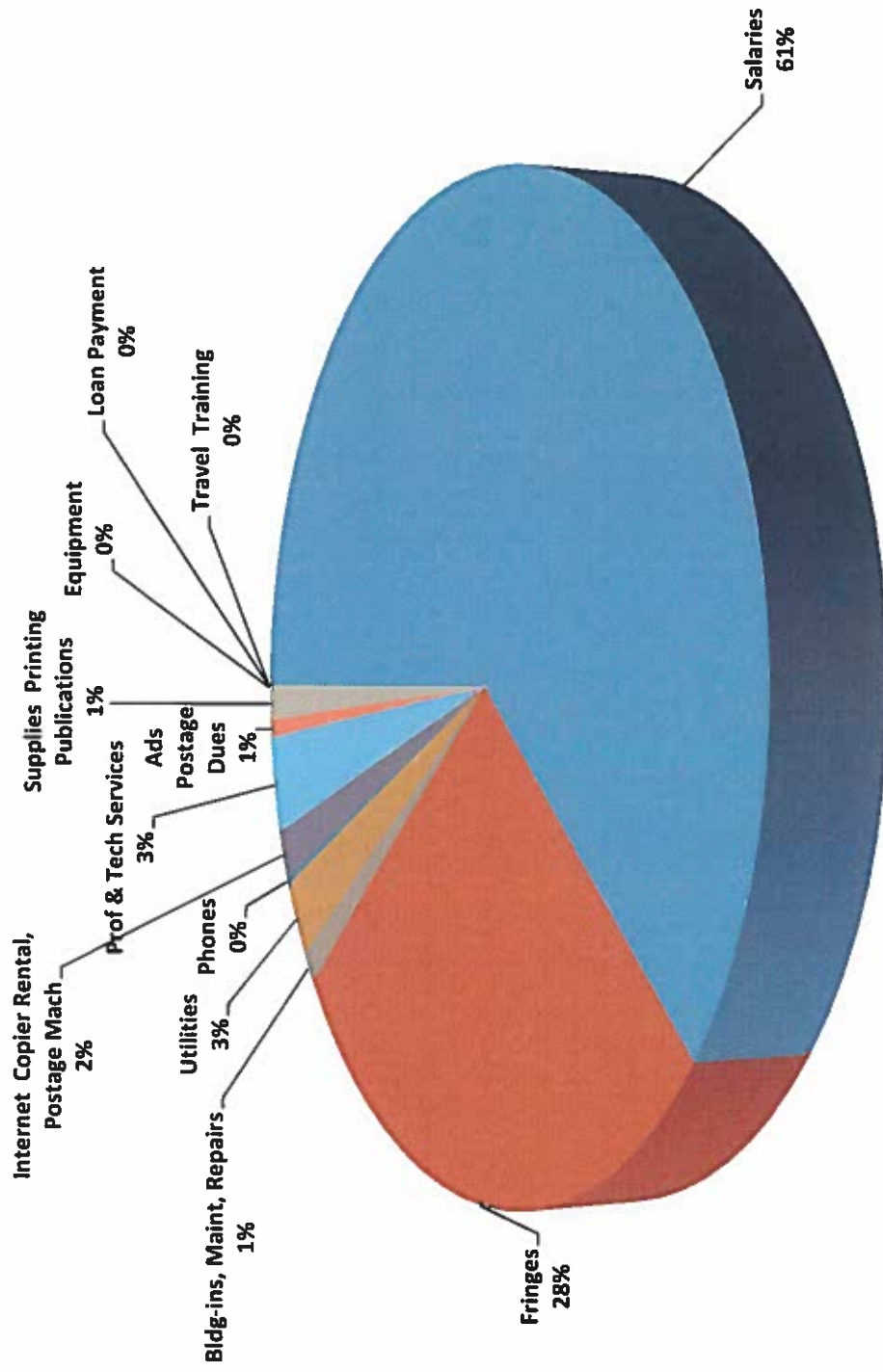
REVENUES	Budget	M-T-D	Y-T-D	Accts Recvble	Balance	% recvd
RPC Membership Dues	230,775.00	39,384.92	191,861.82	1,494.31	38,913.18	83%
Subdivisions	11,000.00	470.00	16,470.00	-	(5,470.00)	150%
IGR's	100.00	-	-	-	100.00	0%
Copies/Misc.(community over hrs)	1,000.00	2,015.28	4,748.01	260.79	(3,748.01)	475%
Publications	-	-	-	-	-	0%
Grant (State)	-	-	-	-	-	0%
Rental Income	20,400.00	650.00	8,575.00	200.00	11,825.00	42%
Contracts	28,000.00	-	30,996.79	870.36	(2,996.79)	111%
Contract Portage County	37,500.00	6,082.43	21,948.15	6,090.74	15,551.85	59%
Annual Contribution	70,000.00	-	55,000.00	-	15,000.00	79%
Refund/Reimbursement	2,000.00	-	1,997.77	265.30	2.23	100%
Donation	-	-	-	-	-	
TOTAL REVENUE	400,775.00	48,602.63	331,597.54	9,181.50	69,177.46	83%
January 1, 2018 Unencumbered						
Cash Balance	34,861.79					
TOTAL CERTIFICATE OF RESOURCES	435,636.79					

EXPENDITURES	Budget	M-T-D	Y-T-D	Encumbered	Balance	% expend
3 Salaries	244,840.00	15,873.30	178,694.37	-	66,145.63	73%
3 PERS	38,616.00	2,222.28	24,906.04	-	13,709.96	64%
3 Medicare	3,999.00	218.09	2,460.50	-	1,538.50	62%
3 Workers Comp	5,517.00	269.85	3,037.87	-	2,479.13	55%
3 Health Insurance	72,620.00	4,725.66	51,398.16	-	21,221.84	71%
4 Contract Services	2,364.00	-	1,600.91	209.09	554.00	77%
4 Travel/Training	2,300.00	-	80.26	44.78	2,174.96	5%
4 Dues	640.00	-	625.99	-	14.01	98%
4 Publications	350.00	-	195.00	-	155.00	56%
4 Utilities	10,350.00	961.83	7,850.63	2,401.87	97.50	99%
4 Advertising	300.00	-	29.10	70.90	200.00	33%
4 Telephone	1,500.00	-	732.24	-	767.76	49%
4 Postage	1,601.00	-	1,100.00	501.00	-	100%
4 Repairs	2,200.00	-	1,501.00	359.00	340.00	85%
4 Maint/Custodial Contract	2,150.00	157.50	1,785.00	-	365.00	83%
4 Equip/Copier Rental	4,000.00	998.26	3,309.92	64.26	625.82	84%
4 Professional & Technical Services	2,528.00	-	1,500.00	300.00	728.00	71%
4 Audit Services	5,000.00	-	41.00	4,959.00	-	0%
4 Computer Services	1,900.00	219.95	859.26	340.74	700.00	63%
4 Legal Services	10,000.00	833.33	7,500.01	-	2,499.99	75%
4 Insurances (Bldg & Bonds)	-	-	-	-	-	0%
5 Supplies	3,500.00	440.46	1,854.57	510.87	1,134.56	68%
5 Photocopying/Printing	2,200.00	60.00	1,348.49	353.51	498.00	77%
5 Equipment/Software	-	-	-	-	-	0%
5 Furniture	-	-	-	-	-	0%
6 Building Improvements	-	-	-	-	-	0%
7 Refund/Reimbursement	1,175.00	-	1,175.00	-	-	0%
8 Debt Service (Loan)	-	-	-	-	-	0%
TOTAL 2018 EXPENDITURES	419,650.00	26,980.51	293,585.32	10,115.02	115,949.66	72%
2017 Carryover Encumbrances	-	-	-	-	-	0%
Total 2017 Encumbrances	-	-	-	-	-	
GRAND TOTAL	419,650.00	26,980.51	293,585.32	10,115.02	115,949.66	

PCRPC REVENUE SOURCES 2018



EXPENDITURES 2018



CDBG FUNDS
09/30/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
Formula 2016 Grant (BF-16)	6,542.69	-	-	6,542.69
Formula 2018 Grant (BF-18)	-	-	-	-
TOTAL	6,542.69	-	-	6,542.69

09/30/18

2016 Formula Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Windham Community Center Rehab	\$ 121,400.00	\$ -	\$ 126,300.00	\$ (4,900.00)	\$ -	\$ 121,400.00	\$ -
(01) Fair Housing Program (County)	\$ 7,000.00	\$ -	\$ 6,776.76	\$ 223.24	\$ -	\$ 7,000.00	\$ -
(02-1) General Administration	\$ 55,000.00	\$ -	\$ 53,969.91	\$ 1,030.09	\$ -	\$ 55,000.00	\$ -
(02-2) Ravenna City Sidewalk replacement	\$ 63,100.00	\$ -	\$ 63,100.00	\$ -	\$ -	\$ 63,100.00	\$ -
(03) Mantua Center School	\$ 36,800.00	\$ -	\$ 31,610.64	\$ 5,189.36	\$ -	\$ 36,800.00	\$ -
(04) Coleman Adult Day Svcs. Lights	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00	\$ -	\$ 5,000.00	\$ 21,700.00
(05) Return to Grantor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 310,000.00	\$ -	\$ 281,757.31	\$ 28,242.69	\$ -	\$ 288,300.00	\$ 21,700.00

BF16

Grant Period 09-01-16/10-31-18

2018 Formula Grant

	Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
01)	Portage Private Industry waterline	\$ 81,000.00	\$ -	\$ -	\$ 81,000.00	\$ -	\$ -	\$ 81,000.00
02)	City of Ravenna concrete removal	\$ 133,300.00	\$ -	\$ -	\$ 133,300.00	\$ -	\$ -	\$ 133,300.00
03)	Replace 80-ton Trane Chiller Syst	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00
04)	Housing Repairs	\$ 37,500.00	\$ -	\$ -	\$ 37,500.00	\$ -	\$ -	\$ 37,500.00
05)	Demolition of church	\$ 52,000.00	\$ -	\$ -	\$ 52,000.00	\$ -	\$ -	\$ 52,000.00
06)	Fair Housing	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
07)	Administration	\$ 87,200.00	\$ -	\$ -	\$ 87,200.00	\$ -	\$ -	\$ 87,200.00
	TOTALS	\$ 486,000.00	\$ -	\$ -	\$ 486,000.00	\$ -	\$ -	\$ 486,000.00

Grant Period 09-01-18/09-30-20

LGIP Fund 8520
09/30/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Parks & Rec/Plan	156.53	5,000.00	-	5,156.53
				-
TOTAL	156.53	5,000.00	-	5,156.53

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 44,500.00	\$ -	\$ 44,500.00	\$ -	\$ -	\$ 44,500.00	\$ -
Administration Park District	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
Copies/Printed Materials	\$ 500.00	\$ -	\$ 343.47	\$ 156.53	\$ -	\$ 500.00	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 50,000.00	\$ -	\$ 44,843.47	\$ 5,156.53	\$ 5,000.00	\$ 50,000.00	\$ -

SBIG
20160609

Grant period 5-19-16/5-19-18
Extension requested 1-31-18
Extension granted 12-31-18

LGIP Fund 1266
09/30/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Marketing/Branding	411.01	3,000.00	-	3,411.01
TOTAL	411.01	3,000.00	-	3,411.01

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 22,500.00	\$ -	\$ 10,437.84	\$ 12,062.16	\$ 2,983.00	\$ 13,830.00	\$ 8,670.00
Consulting Contract	\$ 25,000.00	\$ -	\$ 5,600.00	\$ 19,400.00	\$ -	\$ 5,600.00	\$ 19,400.00
Copies/Printed Materials/Prep	\$ 2,500.00	\$ -	\$ 51.15	\$ 2,448.85	\$ 17.00	\$ 70.00	\$ 2,430.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 50,000.00	\$ -	\$ 16,088.99	\$ 33,911.01	\$ 3,000.00	\$ 19,500.00	\$ 30,500.00

SBIG
20170346

Grant period 11-17-16/11-17-18

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION

NO. 18-11

Re: 2018 Appropriation increase for the operation of the
Portage County Regional Planning Commission

It was moved by _____ and seconded by
_____ the following Resolution be adopted:

WHEREAS: The Portage County Budget Commission has certified and made available
for appropriations \$435,637 and

WHEREAS: The Portage County Regional Planning Commission finds it necessary to
increase 2018 appropriations from \$419,650 to \$435,637 NOW
THEREFORE BE IT

RESOLVED: The Portage County Regional Planning Commission does hereby approve
increasing and amending appropriations by an additional \$15,987 for the
Portage County Regional Planning Commission operating expenses for
2018.

INCREASE 85009068	<u>\$15,987</u>
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Total	\$15,987
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UPON CALL FOR VOTE BY JIM DIPAOLO THE VOTE WAS AS
FOLLOWS:

YEAS _____ NAYS _____ ABSTENTIONS _____

I certify the foregoing is a true copy of a Resolution passed and action
taken on October 12, 2018.

Chairman, Jim DiPaola

Secretary, Todd Peetz, AICP

PORTAGE COUNTY REGIONAL PLANNING

Appropriations for 2018

RPC Resolution #18-11 & #18-12 RPC Appropriations adjustment

code	EXPENDITURES	March		October	
		2018 Amended Appropriations	Increase / Decrease	2018 Amended Appropriations	
8500-906-3-311200	Salaries (Full time)	\$ 237,760.00	\$ -	\$ 237,760.00	
8500-906-3-311300	Salaries (Part time/Seasonal)	\$ 6,284.00	\$ -	\$ 6,284.00	
85009063-3-314000	Retirement/Termination	\$ 796.00	\$ -	\$ 796.00	
8500-906-3-321010	PERS	\$ 38,616.00	\$ -	\$ 38,616.00	
8500-906-3-321200	Medicare	\$ 3,999.00	\$ -	\$ 3,999.00	
8500-906-3-321300	Workers Comp	\$ 5,517.00	\$ -	\$ 5,517.00	
8500-906-3-321500	Health Insurance	\$ 72,620.00	\$ (1,700.00)	\$ 70,920.00	
8500-906-4-400000	Contract Services	\$ 2,364.00	\$ -	\$ 2,364.00	
8500-906-4-400170	Travel/Training	\$ 2,300.00	\$ -	\$ 2,300.00	
8500-906-4-400180	Dues	\$ 640.00	\$ -	\$ 640.00	
8500-906-4-400190	Publications/Periodicals	\$ 350.00	\$ -	\$ 350.00	
8500-906-4-410000	Utilities	\$ 10,350.00	\$ 1,000.00	\$ 11,350.00	
8500-906-4-412000	Advertising	\$ 300.00	\$ -	\$ 300.00	
8500-906-4-412100	Telephone	\$ 1,500.00	\$ -	\$ 1,500.00	
8500-906-4-412400	Postage	\$ 1,601.00	\$ -	\$ 1,601.00	
8500-906-4-413000	Repairs	\$ 2,200.00	\$ -	\$ 2,200.00	
8500-906-4-413200	Maint/Custodial Contract	\$ 2,150.00	\$ -	\$ 2,150.00	
8500-906-4-414000	Equipment Rental (copier, postage meter)	\$ 4,000.00	\$ 100.00	\$ 4,100.00	
8500-906-4-420000	Professional & Technical Services	\$ 2,528.00	\$ 600.00	\$ 3,128.00	
8500-906-4-420040	Computer Services	\$ 1,900.00	\$ -	\$ 1,900.00	
8500-906-4-420100	Audit Services	\$ 5,000.00	\$ -	\$ 5,000.00	
8500-906-4-422000	Legal Services	\$ 10,000.00	\$ -	\$ 10,000.00	
8500-906-4-461000	Insurances (Bldg & Bonds)	\$ -	\$ -	\$ -	
8500-906-5-500000	Supplies	\$ 3,500.00	\$ -	\$ 3,500.00	
8500-906-5-521100	Photocopying/Printing	\$ 2,200.00	\$ -	\$ 2,200.00	
8500-906-5-596300	Equipment	\$ -	\$ -	\$ -	
8500-906-5-596410	Software	\$ -	\$ -	\$ -	
8500-906-6-621000	Capital Reserve & Improvements	\$ -	\$ -	\$ -	
8500-906-8-830000	Debt Service	\$ -	\$ 15,987.00	\$ 15,987.00	
8500-906-7-710000	Other/Refunds	\$ 1,175.00	\$ -	\$ 1,175.00	
	TOTALS	\$ 419,650.00	\$ 15,987.00	\$ 435,637.00	

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION 18-12

**RE: 2018 REGIONAL PLANNING COMMISSION APPROPRIATION
ADJUSTMENT**

It was moved by _____ and seconded

By _____ the following Resolution is adopted:

WHEREAS:

The Portage County Regional Planning Commission needs the amount of \$1,700 in appropriations transferred as follows:

DECREASE	85009063	\$1,700.00
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INCREASE	85009064	\$1,700.00
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NOW THEREFORE BE IT

RESOLVED:

The Portage County Regional Planning Commission does hereby approve the line item transfers as stated above.

UPON CALL FOR VOTE BY Jim DiPaola THE VOTE WAS AS FOLLOWS:

YEAS _____ NAYS _____ ABSTENTIONS _____

I certify the foregoing is a true copy of a Resolution passed and action taken on October 12, 2018.

Jim DiPaola, Chairman

Todd Peetz, AICP, Secretary

PORTAGE COUNTY REGIONAL PLANNING

Appropriations for 2018

RPC Resolution #18-11 & #18-12 RPC Appropriations adjustment

code	EXPENDITURES	March		October	
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85009063-3-314000	Retirement/Termination	\$ 796.00	\$ -	\$ 796.00	
8500-906-3-321010	PERS	\$ 38,616.00	\$ -	\$ 38,616.00	
8500-906-3-321200	Medicare	\$ 3,999.00	\$ -	\$ 3,999.00	
8500-906-3-321300	Workers Comp	\$ 5,517.00	\$ -	\$ 5,517.00	
8500-906-3-321500	Health Insurance	\$ 72,620.00	\$ (1,700.00)	\$ 70,920.00	
8500-906-4-400000	Contract Services	\$ 2,364.00	\$ -	\$ 2,364.00	
8500-906-4-400170	Travel/Training	\$ 2,300.00	\$ -	\$ 2,300.00	
8500-906-4-400180	Dues	\$ 640.00	\$ -	\$ 640.00	
8500-906-4-400190	Publications/Periodicals	\$ 350.00	\$ -	\$ 350.00	
8500-906-4-410000	Utilities	\$ 10,350.00	\$ 1,000.00	\$ 11,350.00	
8500-906-4-412000	Advertising	\$ 300.00	\$ -	\$ 300.00	
8500-906-4-412100	Telephone	\$ 1,500.00	\$ -	\$ 1,500.00	
8500-906-4-412400	Postage	\$ 1,601.00	\$ -	\$ 1,601.00	
8500-906-4-413000	Repairs	\$ 2,200.00	\$ -	\$ 2,200.00	
8500-906-4-413200	Maint/Custodial Contract	\$ 2,150.00	\$ -	\$ 2,150.00	
8500-906-4-414000	Equipment Rental (copier, postage meter)	\$ 4,000.00	\$ 100.00	\$ 4,100.00	
8500-906-4-420000	Professional & Technical Services	\$ 2,528.00	\$ 600.00	\$ 3,128.00	
8500-906-4-420040	Computer Services	\$ 1,900.00	\$ -	\$ 1,900.00	
8500-906-4-420100	Audit Services	\$ 5,000.00	\$ -	\$ 5,000.00	
8500-906-4-422000	Legal Services	\$ 10,000.00	\$ -	\$ 10,000.00	
8500-906-4-461000	Insurances (Bldg & Bonds)	\$ -	\$ -	\$ -	
8500-906-5-500000	Supplies	\$ 3,500.00	\$ -	\$ 3,500.00	
8500-906-5-521100	Photocopying/Printing	\$ 2,200.00	\$ -	\$ 2,200.00	
8500-906-5-596300	Equipment	\$ -	\$ -	\$ -	
8500-906-5-596410	Software	\$ -	\$ -	\$ -	
8500-906-6-621000	Capital Reserve & Improvements	\$ -	\$ -	\$ -	
8500-906-8-830000	Debt Service	\$ -	\$ 15,987.00	\$ 15,987.00	
8500-906-7-710000	Other/Refunds	\$ 1,175.00	\$ -	\$ 1,175.00	
	TOTALS	\$ 419,650.00	\$ 15,987.00	\$ 435,637.00	