

**Minutes
Portage County Regional Planning Commission
June 12, 2019**

Portage County Regional Planning Commission dated June 12, 2019 at 4:30 p.m. The meeting was held at the Reed Memorial Library, Jenkins Room, 167 East Main Street, Ravenna.

Members Present:

Atwater Twp., John Kovacich	Brimfield Twp., Mike Hlad	Franklin Twp., Sam Abell
Freedom, Jeffrey Derthick	Garrettsville Vill., Rick Patrick	Hiram Vill., Frank Hemphill
Nelson Twp., Kevin Cihan	Palmyra Twp., Sandy Nutter	Paris Twp., D. Kemble
Ravenna City, Frank Seman	Ravenna Twp., Jim DiPaola	Suffield Twp., Adam Bey
Windham Twp., Rich Gano	Sugar Bush Knolls Vill., Jim Beal	Shalersville Twp., Ronald Kotkowski
PARTA, Clayton Popik	Water Resources, Tia Rutledge	Portage Park District, Allan Orashan
P.C. Commissioner, Vicki Kline		
P.C. Commissioner, Sabrina Christian-Bennett		

Staff Present:

T. Peetz	E. Beeman	L. Reeves	G. Gifford
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Members Absent:

Hiram Twp., Steve Pancost	Mantua Twp., Vic Grimm	Mantua Vill., Paula Tubalkain
Rootstown Twp., Joe Paulus	Randolph Twp., Victoria Walker	Soil & Water, James Bierlair
Windham Vill., Deb Blewitt	County Engineer, Mickey Marozzi	P.C. Commissioner, Kathleen Clyde

Public Present

M. Wohlwend	R. Hermann	A. Bradley	R. Reitz
D. Guyette	M. Palmisano		

The Regional Planning Commission meeting was called to order by Chairman, Jim DiPaola at 4:30 p.m.

APPROVAL OF MAY 8, 2019 MEETING MINUTES

The May 8, 2019 minutes were presented. J. Kovacich made a motion to approve the minutes as presented. Motion seconded by V. Kline. Motion carried with 18 Yeas and 1 Abstention (K. Cihan).

SUBDIVISIONS

Replat and Variance in the "Nanway Airpark No. 1" on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant

R. Patrick made a motion to approve an extension of time until August 14, 2019. Motion seconded by V. Kline. Motion carried with 19 Yeas.

Preliminary Plan of "Germain Reserve" on Newcomer Road, Lot 63 in Franklin Township, Bancroft Development Group, LLC., applicant – Report presented Todd Peetz

The applicant is requesting approval of a proposed Planned Residential Development with 107 single-family homes. More lots are possible however, the developer is being responsible to the potential environmental impacts of increasing lot yield plus costs to increase the yield go up significantly as well.

The proposed subdivision is located on the border between Franklin Township and the City of Stow. The property has been a farm and is currently owned by Richard Germaine.

The following items were noted as a concern and need to be addressed for the preliminary plan to comply with the Portage County Subdivision Regulations:

1. Blocks should be labeled as open space
2. Need complete wetland delineation study including any permits

The wetland buffers reserved for natural vegetation and the 50-foot building/pavement buffers from wetlands need to be added to the plan. Any impacts to jurisdictional wetlands will require a permit from the Army Corps of Engineers or from Ohio EPA.

The restricted open space acreage from what is required to what is being provided is a significant amount over the requirement.

Sewer and water coordination between Portage County, Summit County and the City of Akron will need some coordination to ensure the project is meeting or exceeding the Portage County Subdivision Regulations.

There are several lots that do not have 60 feet of frontage. A variance will be required from the Portage County Subdivision Regulations if the 60 feet of frontage is not met.

S. Abell said the developer was going before the BZA for 2 variances: (1) spacing between houses and (2) encroachment to the open space.

S. Abell mentioned the farm house on the site is for sale for \$1.00 and that all someone has to do is move the house. S. Bennett said that if the house is not sold Habitat for Humanity can go in and strip out parts that can be used at the ReStore.

Staff recommends *conditional approval* of the preliminary plan with the following conditions:

1. Sewer and water improvements meet with the requirements of Portage County Water Resources.
2. Franklin Township BZA approves the subdivision as a conditional use and any requested variance(s).

3. All lots meet minimum frontage requirements of 60 feet specified in the County Subdivision Regulations unless otherwise approved by Franklin Township.
4. Wetland impacts need to be evaluated and a permit from the Army Corps of Engineers or the Ohio EPA will be required prior to construction or filling activities on the site.
5. Address the County Engineer's requirements.
6. Any other issues identified in the report are addressed.

S. Bennett made a motion to follow staff recommendation. Motion seconded by V. Kline. Motion carried with 19 Yeas.

Replat of Block A-R of "Sugar Maple Hills (Phase 2)" on Brower Tree Lane and Sugar Maple Drive, Lot 11 in Brimfield Township, S and B 22, LLC., applicant

The applicant has requested an extension of time until July 10, 2019. J. Kovacich made a motion to approve an extension of time until July 10, 2019. Motion seconded by R. Gano. Motion carried with 19 Yeas.

Replat of Sublots 146, 147, 148 and 149 in Unit 4 of the "Ranch Club Estates" on Crow Trail, Lot 54 in Charlestown Township, Alex J. Bradley, applicant – Report presented by Todd Peetz

The applicant is requesting approval of the replat to combine four sublots into one lot. The lot has an existing house on it.

Staff recommends approval of the replat as submitted. F. Hemphill made a motion to follow staff recommendation. Motion seconded by K. Cihan. Motion carried with 19 Yeas.

Replat of Blocks N, P and Q in the "Brimfield Crossings Subdivision" on Brimfield Crossings and Kaufman Drive, Lot 32 in Brimfield Township, Speedway, LLC., applicant

The applicant has requested an extension of time until July 10, 2019. J. Kovacich made a motion to approve an extension of time until July 10, 2019. Motion seconded by V. Kline. Motion carried with 19 Yeas.

Replat of Sublots 150 and 151 in the "Babcock and Motz Allotment" on Hill Street, Lot 8 S.D. in Ravenna Township, AMS Title on behalf of P.C. Land Reutilization Corporation, applicant

F. Hemphill made a motion to approve an extension of time until July 10, 2019. Motion seconded by A. Orshan. Motion carried with 19 Yeas.

Replat of Sublots 10 and 12-R of Block "H" in the "McElrath Park Allotment" on Winfield and Terrill Street, Lot 12 S.D. in Ravenna Township, AMS Title on behalf of P.C. Land Reutilization Corporation, applicant

R. Patrick made a motion to approve an extension of time until July 10, 2019. Motion seconded by S. Bennett. Motion carried with 19 Yeas.

Replat of Sublots 26-R, 28 and 29 of Block "O" in the "McElrath Park Allotment" on Richardson Avenue, Lot 11 S.D. in Ravenna Township, AMS Title on behalf of P.C. Land Reutilization Corporation, applicant

J. Kovacich made a motion to approve an extension of time until July 10, 2019. Motion seconded by V. Kline. Motion carried with 19 Yeas.

Replat of Sublots 9 – 12 of Block "W" in the "McElrath Park Allotment" on Richardson Avenue, Lot 11 S.D. in Ravenna Township, AMS Title on behalf of P.C. Land Reutilization Corporation, applicant

F. Hemphill made a motion to approve an extension of time until July 10, 2019. Motion seconded by A. Orashan. Motion carried with 19 Yeas.

Replat of Sublots 14 – 16 in the "Ravenna Building Company Allotment #3" on Court Street, Lot 64 S.D. in Ravenna Township, AMS Title on behalf of P.C. Land Reutilization Corporation, applicant

D. Kemble made a motion to approve an extension of time until July 10, 2019. Motion seconded by F. Hemphill. Motion carried with 19 Yeas.

Replat of Sublots 31 – 34 in Block "E" in the "Ravenna Building Company Allotment, Section 1" on Broadway Avenue, Lot 20 in Rootstown Township, AMS Title on behalf of P.C. Land Reutilization Corporation, applicant

F. Hemphill made a motion to approve an extension of time until July 10, 2019. Motion seconded by A. Orashan. Motion carried with 19 Yeas.

ZONING

Shalersville Township Rezoning from Light-Industrial to R-2/A-RR on Infirmary Road and Lake Rockwell Road, Lakeview Grass Fed Farms, Inc., applicant – Report presented by Todd Peetz

The proposed change is to change the zoning map from LI-D, Light Industrial to R-2, Residential District and A/RR, Agricultural Rural Residential. The proposed rezoning area is east of Infirmary Road north of Lake Rockwell Road as part of the former Ravenswood Golf Course.

The proposed amendment is to allow the property owners to plat one-acre parcels along Infirmary Road to sell. The remainder of the property would remain zoned Light Industrial.

The proposed rezoning area is a quarter to a half mile from the airport runway. There is an existing house to the north of the proposed rezoning area. There are many existing homes in this quarter to half mile area. The concern has been raised that more housing may be undesirable due to the noise at that airport. The house just north of the proposed amendment is 2.5 acres in size and was built in the 1950's. The house just to the north was built in 1901 and is on 2 acres. The house that is in the middle of the proposed amendment was built in 1900 and is on 2 acres. There is a house on the west side of Infirmary Road north of Lake Rockwell Road which was built in 1922 and is on 2 acres. There are several houses on the

east side of Infirmary Road, but south of Lake Rockwell Road in Ravenna Township. On the south east corner of Lake Rockwell Road and Infirmary Road is a house that is on 1 acre and was built in 1994 and 2 other homes adjacent on 1.5 and 1.65 acres was built in 1980. Since the airport was constructed only 2 homes have been constructed.

Staff looked at the existing housing development pattern. There are 7 existing houses on Infirmary Road within a half mile of the airport runway. Of those 7 houses the oldest being 1860 and the newest being 2006, six of those homes were built before the airport existed.

The FAA guidelines discourages residential development around an airport that is in a noise decibel zone of 65 decibels or greater. The noise contour map from the U.S. Department of Transportation indicates that there is no noise emanating from the airport. This could be because flights are so infrequent currently that they did not register any decibels.

The topography does have some variations to it because it was formerly a golf course. There is as much as 30 – 50 feet in elevation change on the entire site.

Based on potentially 8 lots on Infirmary Road and maximum of 14 on Lake Rockwell Road the number of trips including the 1 existing home the number of trips would be negligible especially with the decrease in trips from the former golf course. An argument could be made that people do not want to locate near an airport and another argument could be made that those who complain about the noise from the airport did not have a say in its location. Any new residents would have an understanding that an airport was nearby before they make an investment in a new home.

There is a future concern for the airport and usage. The desire by the Portage County Airport Board is to expand the runway to allow larger planes including possibly private non-commercial jets.

The other unknown is Camp James A. Garfield desire to become a nationally renown Joint Military Training Center and also the possibility of hosting a Defense Missile Base. The consideration here is that potentially the Portage County Airport could be expanded to assist with the growing desire by Camp James A. Garfield. If this comes to fruition it could result in much greater usage of the airport and really add to the potential noise generation.

This is all speculation, plans and designs have been prepared, but there is no funding at this time to expand the airport's runway.

Another concern that has been raised is that the Township Land Use Plan designates this property as Light-Industrial. The concern is the Light-Industrial is located around the airport with the intent to have the property be utilized as Light-Industrial, but also act as a buffer from residential uses. The plan is not very specific about how important it was to maintain Light-Industrial, but it was part of the discussion that took place when developing the Land Use Plan.

Ultimately the Township will need to determine if the zoning to A/R-R and R-2 Residential makes sense for the area. The concern is will adding new homes potentially cause more conflicts with the airport.

STAFF RECOMMENDATION: If the site and airport were to remain the same as it is today then this would be simple to recommend approval. However, there is the desire to at some point in the future expand the airport. The Township has also expressed a desire to maintain the integrity of the Light-Industrial zoned areas. Planning is somewhat about the past, definitely about the present, but it is really about the future, which it is somewhat speculative that the airport will expand at this time, the desire and potential opportunities are there that expansion may come to fruition. Staff recommend approval if there are no foreseeable plans to expand the runway. However, based on the Land Use Plan and with the desire and potential expansion of the runway staff would recommend denial of the rezoning request.

J. Beal asked what alternatives there would be if RPC denies the rezoning request. T. Peetz said the RPC is only a recommending body. The RPC could approve, disapprove or conditionally approve. The RPC recommendations would be forwarded to the Chairman of the Zoning Commission and they would then make a recommendation and would then forward it onto the Chairman of the Township Trustees for their decision and/or action.

S. Bennett questioned what the desirability of Light-Industrial for that area. R. Kotkowski stated that when the Land Use Plan was created they could not find any other properties to put into it. There were public meetings held so that people could provide their input. S. Bennett questioned whether or not the property owners have tried to market the property as Light Industrial. Daryl Guyette said they did have something in place where it was offered to the Portage County Park District. Daryl Guyette said the land available was offered to the Park District for nothing. Daryl Guyette said that someone from the Land Conservancy was also interested in it and was asked to obtain an appraisal of the property however, before they did that the Land Conservancy had to go to Chris Craycroft to see if the Park District would accept it and they turned it down. A. Orashan said he was on the Park Commission and he vaguely remembers this. A. Orashan stated the Park District is not in the business of operating a golf course and the Park District has a responsibility to all of the County residences to spend the Park District's money appropriately.

R. Kotkowski said the Township receive a lot of complaints about the airport from the residents who live near the airport.

Tom Reitz, representing Daryl & Kurt Guyette and Lakeview Grass-Fed Farms, Inc. gave a presentation. "Daryl and Kurt Guyette purchased the property in 1985 and was known as the Rolling Acres Golf and Swim Pool and they later renamed it to Ravenswood Golf Course. In 2015 the golf course was forced to close because it was no longer profitable. Daryl and Kurt Guyette have attempted to sell the property but have been unsuccessful.

The developer's position is this will preserve the residential character of the area. The Shalersville Township's Land Use Plan talks about not changing the character of the area. The current Shalersville Township Zoning Resolution does not establish criteria for rezoning property. There is a procedure in that the application goes to the Zoning Commission, the application is then forwarded to the RPC, the recommendations from the RPC are then forwarded back to the Zoning Commission and then it will be

forwarded on to the Trustees for their recommendation. According to the Shalersville Township Zoning Resolution the Permitted Uses in the Industrial District are as follows:

- A. Facilities for the manufacture, assembly, packaging, processing or servicing of products such as those listed below. These facilities will not be offensive, hazardous or injurious to adjacent properties and must be consistent with the purpose of this district.
 - 1. Bakery goods, candy, and food products;
 - 2. Products from previously prepared materials such as canvas, cloth, glass, leather, plastic, precious or semi-precious metals or stones, wood etc.;
 - 3. Musical instruments, toys, novelties, and similar products;
 - 4. Household appliances, electronic appliances, instruments and devices, small machinery, hardware and similar products.
- B. Automobile, truck, farm machinery and trailer repair services, including body repair and paintings.
- C. General commercial service and repair establishments, such as appliance repair, upholstery, carpentry, plumbing, general electric repair, dry cleaning plants, and heating, ventilation or air conditioning service and repair.
- D. Warehousing.
- E. Contractors' yards and storage facilities, provided that all storage is within an enclosed building or enclosed on all sides by a solid six (6) foot fence or wall.

A gas line runs diagonally through the eastern section of the property. Due to the gas line, most light industrial uses are not suitable for this area. According to Section 417, Minimum Distance of Structures which prohibits development of land within 200 feet of a gas line. Arguably better than half of the permitted uses under the existing Light Industrial District would not be considered, or if considered would require precautions to be in close proximity to the gas line."

Shalersville Township currently has 1,929 acres zoned as Light Industrial. These areas are concentrated near the airport and the Turnpike and are much better suited to Industrial Development because of the level of topography and the absence of a transmission gas line. Rezoning 44.3 acres of Ravenswood Golf Course to R-2 and A/R-R would leave approximately 1,884 acres of Light Industrial areas available for future development.

The property along Infirmary Road has water and sewer available. Existing roadways and public services will adequately support the proposed development.

Presently the Portage County Airport has a length of 3,500. A runway of this size will typically accommodate small engine aircraft. Plans are underway to extend the runway to approximately 5,000 feet in order to accommodate larger aircraft. According to the Land Use Plan 81% of the respondents did

not want the airport to expand. Even if the airport is expanded to 5,000 feet the direct flight paths are not over the areas proposed for rezoning.

Allowing residential development along Infirmary and Lake Rockwell Road will help create residential opportunities for the Township without impacting other areas that are better suited for agricultural and industrial uses."

A motion was made by S. Abell to follow staff recommendation. Motion seconded by A. Bey. Motion *FAILED* with 5 Yeas, 10 Nays and 5 Abstentions.

A motion was made by A. Orashan to APPROVE the rezoning from LI-D, Light Industrial to R-2, Residential District and A/RR, Agricultural Rural Residential. Motion seconded by S. Bennett. Motion carried with 10 Yeas, 5 Nays and 2 Abstentions.

Shalersville Township Text Amendment – Report presented by Todd Peetz

Amendment No. 1

Shalersville Township is proposing to amend Article VIII, Administration Authority which sets forth the powers and duties of the Zoning Commission, the BZA, Township Trustees and the Zoning Inspector with respect to the administration of the provisions of the zoning resolution.

Staff felt the proposed amendment clearly and concisely references roles and responsibility of the zoning inspector that was not listed or identified to this detail. Staff recommends approval of the proposed amendment.

Amendment No. 2

Shallersville Township is proposing to amend Sections 341-N and 342-L (Neighborhood Commercial); Sections 351-N and 353-G (Mixed Residential Commercial); Sections 361-K and 362-D (Light Industrial).

The mixed-use facilities can be a combination of permitted and conditional uses as long as they are approved and meet the requirements of Article VI and Section 630. Uses that were not permitted or conditionally permitted would still not be allowed. Staff recommends approval of the proposed amendment.

A motion was made by R. Kotkowski to follow staff recommendation. Motion seconded by R. Patrick. Motion carried with 20 Yeas.

Brimfield Township Map Amendment – OC District to R-1, R-2 and R-4; OC District to HC (Highway Commercial); RO District to R-2 – Report presented by Todd Peetz

The proposed change is to address the fact the Pleasant Lakes development and the surrounding development project have not or are not being developed as open space conservation, but development densities were established prior to the last zoning resolution update in 2003.

Staff recommends approval of the proposed rezoning from OC to R-1, R-2 and R-4; OC District to HC (Highway Commercial); RO District to R-2. S. Nutter made a motion to follow staff recommendation. Motion seconded by S. Bennett. Motion carried with 20 Yeas.

Freedom Township Text Amendment – Report presented by Todd Peetz

Amendment No. 1

Freedom Township is proposing to remove the word “only” from Section 203.0.6 as it is not needed as reasons should not be noxious, offensive or dangerous based on reason or emission.

Staff recommends approval of the proposed amendment.

Amendment No. 2

Freedom Township is proposing to add carports to Section 406.0 (Accessory Buildings).

Staff recommends approval of the proposed amendment.

Amendment No. 3

Freedom Township is proposing to add a definition of carport Section 803.0 (Definitions).

Staff recommends approval of the proposed amendment.

Amendment No. 4

Freedom Township is proposing a change to Section 603.1 (Proceedings of the Board of Zoning Appeals). Staff recommended the following change: “All motions shall require (3) affirmative votes to pass OR OTHERWISE THEY fail AND MAY for proceedings ~~or~~ TO THE appeals PROCESS.

Staff recommends approval of the proposed amendment with some rewording of what was proposed.

A motion was made by F. Hemphill to follow staff recommendations on Amendments No. 1 - 4. Motion seconded by J. Kovacich. Motion carried with 20 Yeas.

Hiram Township Text Amendment – Report presented by Todd Peetz

Amendment No. 1

Hiram Township is addressing accessory structures and are changing the word “may” to “shall” to require that accessory structures are to be in the rear yard.

Staff recommends approval of the proposed amendment.

Amendment No. 2

Hiram Township is addressing the need for a permit for a fence or wall and are adding it to Section 203-5 (General Regulations of Structures and Construction).

Staff recommends approval of the proposed amendment.

Amendment No. 3

Hiram Township is proposing to add the following to Section 203-6.5, Driveways:

- a. Shall be constructed at least two (2) feet from the property lines, unless otherwise specified in this Resolution.
- b. Shall have a minimum usable apron width of twenty-four (24) feet across the culvert and a minimum width of ten (10) feet for the entire length of the driveway, in order to accommodate fire apparatus and safety/emergency vehicles.
- c. If a concrete driveway is to be installed, the concrete portion of the driveway shall begin at least three (3) feet from the backside (opposite the road right-of-way) of the culvert in order to accommodate maintenance of the culvert pipe when required.

The Township is adding specific language about driveways, culverts and aprons to ensure that emergency vehicles can safely use them. Staff recommends approval of the proposed amendment.

A motion was made by F. Seman to follow staff recommendation. Motion seconded by A. Bey. Motion carried with 20 Yeas.

Palmyra Township Rezoning from Residential to Business – Report presented by Todd Peetz

The proposed rezoning is at the northeast intersection of the I-76 interchange and SR 225. The amendment area consists of 51.2 acres of which approximately 1/3 is already zoned commercial. The remaining 2/3 is residential. The desire is to have all 51.2 acres zoned commercial in order to construct a Loves Travel Stops, which will include a restaurant, convenient store and truck service options.

Water and sewer are not available.

There is a wetland on the property. A representative from Loves said they were planning on turning that whole area into a parking lot.

Staff recommends approval of the rezoning from Residential to Business. A motion was made by F. Seman to follow staff recommendation. Motion seconded by S. Bennett. Motion carried with 20 Yeas.

Randolph Township Rezoning from Town Center to General-Commercial, Lot 55 and 65, Danica Enterprises, LLC., and SAS Randolph Enterprises, LLC., applicant – Report presented by Todd Peetz

The proposed rezoning includes four parcels. Two parcels owned by Danica Enterprises, LLC. are located north of Waterloo Road and ¼ mile east of State Route 44 and the two owned by SAS Randolph Enterprises, LLC. Are separated, one is north of Waterloo Road on the east side of State Route 44 and other parcel is located north of State Route 224 and ¼ east of State Route 44 and south of Waterloo Road.

The proposed amendment would allow the property owners to utilize the property as ancillary to the Sarchione dealership as general commercial zoning and to utilize the property more efficiently. The parcels are either ready to be converted to General Commercial or are already being used for parking.

Many of the existing homes have been demolished as part of the growing operation.

The intent of the Town Center District was to encourage the co-existence of commercial with the existing homes, but the development pattern has not supported this effort.

There are no known environmental issues associated with this site.

Staff recommends approval of the proposed rezoning from Town Center to General Commercial. A motion was made by S. Bennett. Motion seconded by R. Patrick. Motion carried with 19 Yeas and 1 Abstention.

EXECUTIVE COMMITTEE

Work Program

May 2019 Work Program Report

Todd presented the May 2019 Work Program Report.

- Update of Portage County Subdivision Regulations – The Portage County Health Department has provided some comments. A Township has also talked to Todd about some issues where developers are not doing what they are supposed to do.
- Brimfield Township – Staff updated their zoning map. Staff has been working with the Township to reduce the number of zoning districts. Todd attended a meeting with them on May 9, 2019 for further discussion.
- Franklin Township – Staff is looing for information on parking requirements.

- Mantua Township – Staff continues to help coordinate the Mantua Center School Development Plan. A meeting was held on May 30, 2019 about the school. They are also looking into developing a Historic Preservation District.
- Mantua Village – Staff is preparing a GIS scope of services to do mapping of their cemetery.
- Ravenna City – Staff is administering the grant for the Highland Avenue Project and the Critical Infrastructure Grant.
- Ravenna Township – Staff is assisting the Township with their JEDD.
- Rootstown Township – Staff submitted a Nature Works Grant in May.
- City of Streetsboro – A final draft of the Consolidated Plan was submitted to the City.
- Windham Township – Todd has been working with the Township regarding special event guidelines for their zoning code.
- Parks and Recreations Collaboration and Coordination Plan – The grant has been extended until June 30, 2019.
- Portage County Storm Water Program – Home Sewage Repair and Replacement Program – Staff is continuing to work with homeowners and the Portage County Health Department to replace home septic systems.

May 2019 CDBG Report

2018 Community Development Allocation Grant

Water Facility Improvements – Ravenna Head Start Waterline

Met with Environmental Design Group and they have provided a proposal to provide engineering services. On May 30, 2019 the Commissioners passed a Resolution to award and enter into contract with Environmental Design Group. It is anticipated that it will take approximately 3 months to complete the engineering/ specifications/drawings.

Demolition/Clearance – Windham Township Demolition

The Advertisement for Bid was published on May 26, 2019. A pre-bid meeting will be held at the site on June 3, 2019 at 10:00 a.m. Bids are due by 2:30 p.m. on June 19, 2019.

Neighborhood Facility/Community Center – Coleman Rehab

The Advertisement for Bid to re-bid the project was published on May 12, 2019. A pre-bid meeting was held on May 20, 2019 at the Edinburg House. The bid opening was held on May 29, 2019 and one bid was received.

Neighborhood Facility/Community Center - F&CS Chiller System

The project has been awarded by the Commissioners and the contract is currently being circulated for signatures. A pre-construction meeting will be scheduled once the contract is in place.

Street Improvements – Highland Avenue Concrete Replacement

Contract is in place and a pre-construction meeting was held on May 20, 2019. Construction started on May 21, 2019. It is anticipated that construction will be completed by the end of June.

Fair Housing

The update of the Analysis of Impediments is nearing completion. There were two requests for assistance received in May and they were within the City of Ravenna. Posters and brochures have been distributed to 5 agencies/organizations.

2018 CDBG Critical Infrastructure Grant – Windham Village

The Advertisement for Bid was published on May 26, 2019. Bids are due by 2:00 p.m. on June 19, 2019.

2018 CDBG Critical Infrastructure Grant - Ravenna City

The plans and the specifications have been completed by the engineer. It is anticipated that the project will go out to bid by mid-June.

Finance

May 2019 Financial Statement

J. DiPaola stated that the Executive Committee reviewed the May 2019 financial statements and recommends acceptance.

J. Kovacich made a motion to approve the May 2019 financial statements as presented. Motion seconded by J. Beal. Motion carried with 15 Yeas.

DIRECTOR'S REPORT

Geauga County

Todd introduced Maria Palmisano from Geauga County. Maria is a planner and was encouraged to attend our meeting.

OTHER BUSINESS

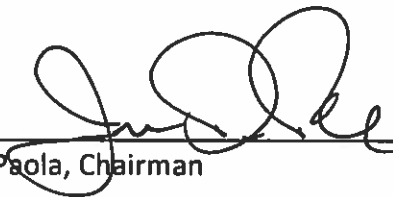
Next Meeting


J. DiPaola announced the next Regional Planning Commission meeting will be held on July 10, 2019 at 4:30 p.m. and will be held at the Reed Memorial Library, Jenkins Room.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

Minutes approved at the July 10, 2019 Meeting.



Jim DiPaola, Chairman

Todd Peetz, Secretary