

Portage County Board of Building Appeals

449 S. Meridian Street, Ravenna, OH 44266 Tel: (330) 298-4503 Fax: (330) 297-3896

Ted Manfrass
Chairman

Jeff Coffee
Vice-Chairman

Michelle Conner
Secretary

Meeting Minutes:

Date: August 8, 2018

Place: Portage County Administration Building
6th Floor Room #605

Time: 9:30AM

Attended by:

Board Members:

| | |
|----------------|-----------------------|
| Ted Manfrass | Architect |
| Jeff Coffee | Fire Safety Inspector |
| Hal Stamm | Homeowner |
| Robert Blunk | Homeowner-Alternate |
| Audrey Kessler | Homeowner |
| Frank Horack | Licensed Contractor |

Others Present:

| | |
|------------------|-------------------------|
| Charles Corcoran | Chief Building Official |
| Linda Markijohn | Back-up Secretary |
| Thomas Crawford | Nelson Ledge Estates |
| Virginia L Pfile | Nelson Ledge Estates |

Chairman called the meeting to order.

Roll call was taken and a Quorum was present.

Old Business:

Minutes from March 14, 2018 were given a motion for approval.

Motion made by Frank Horack and seconded by Audrey Kessler.

Final approval of new applications to be discussed following appeal hearing.

New Business:

Appeal Case 218000836, Rodger M & Irene S Work Inc., 9796 Hemlock Lane, Garrettsville, Ohio 44231. Owner rebuilding home post fire and is requesting

not to extend to frost depth and to rest on the existing concrete pad. At this time the Secretary did swear in all that would be testifying during the appeal. Charles Corcoran gave the background on the case and his contact with the contractor, owner and Mobile Homes Commission of the State of Ohio. It was deemed the construction of the new building because the mobile home was removed would fall under the Residential Code of the State of Ohio. Documents were issued to the owner, subsequent submittals from the owner followed. Deficiencies were found in the review process and foundation requirements. Questions from the Board followed for Charles Corcoran. The appellant were given the opportunity to state their case. A roof only permit was previously issued for this structure to keep it from becoming damaged by the weather. The owner's did have previous contact with the State in regards to working on this project. Jeff Coffee made a motion to deny the variance. Hal Stamm seconded. Motion to deny, roll call taken, motion denied. Owners will need to revise plans with new foundations to go underneath. A letter will be drawn up from the Building Department explaining their options. Final approval of new application, variance and hand out forms were discussed. Charles gave a Building Department update. Jeff Coffee made a motion to approve the new forms, Audrey Kessler seconded. Meeting adjourned.

NOTES FROM THE BOARD OF BUILDING APPEALS ARE ELECTRONICALLY STORED IN THE BUILDING DEPARTMENT RECORDS. AUDIO TAPES ARE AVAILABLE UPON REQUEST AND AT A COST. A SUMMARY OF THE WRITTEN NOTES ARE AVAILABLE ON THE PORTAGE COUNTY BUILDING DEPARTMENT WEBSITE.