

Resolution #22-90  
Tattoo and Body Piercing Services (Body Art) Fees  
to Comply with  
Ohio Revised Code (ORC) 3730 and  
Ohio Administrative Code (OAC) Chapter 3701-9  
October 18, 2022  
3rd Reading  
Fees to be Effective November 1, 2022

**RESOLUTION**

**No. 22-90**  
**Page 1**

**BY:** THE PORTAGE COUNTY BOARD OF HEALTH OF THE  
PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT

**RE:** REVISING THE TATTOO AND BODY PIERCING SERVICES (BODY ART)  
FEES TO COMPLY WITH OHIO REVISED CODE (ORC) CHAPTER 3730  
AND OHIO ADMINISTRATIVE CODE (OAC) CHAPTER 3701-9. FEES TO BE  
EFFECTIVE NOVEMBER 1, 2022.

**WHEREAS**, the Board of Health of the Portage County Combined General Health District is desirous of preventing disease and maintaining the integrity of the health, safety and morals of the citizens of the Portage County Combined General Health District;

**WHEREAS**, the Board of Health of the Portage County Combined General Health District is desirous of performing its duties in regard to administering, licensing, and inspecting the Tattoo and Body Piercing Services (Body Art) Program as required;

**WHEREAS**, Ohio Administrative Code (OAC) 3701-9-03 states each board of health shall utilize the cost methodology specified in rule 3701-36-14 of the Administrative Code to calculate fees for providing services specified in section 3730.03 of the Revised Code. The calculated fees shall not exceed the cost of issuing approvals and inspecting body art establishments;

**WHEREAS**, Ohio Revised Code (ORC) 3730.03 states an applicant seeking to operate a business that offers tattooing and body piercing (body art) services shall apply to the board of health and shall include the fee established under section ORC 3709.09 of the Revised Code with the application;

**WHEREAS**, ORC 3709.09 and OAC 3701-36-14 allows board of health to establish uniform system of fees for licenses to pay the costs of any services provided by the board and shall include the cost of licensing and all inspections;

**WHEREAS**, OAC 3701-9-02 states that every person who intends to renew an approval to operate or maintain a body art establishment shall apply to the board of health on or after November first of each year. Applications received or postmarked after December thirty-first shall be assessed a penalty as authorized by section 3709.09 of the Revised Code;

**WHEREAS**, due to the results of required cost methodologies it is necessary to revise the associated fees to cover the costs to institute and administer the Tattoo and Body Piercing Services (Body Art) Program, and

**RESOLUTION**

**Section 1.**

**WHEREFORE**, the following fees shall be adopted in accordance with Section 3709.09 of the Ohio Revised Code.

<b>Portage County Combined General Health District</b>				
<b>Tattoo and Body Piercing</b>				
<b>2023 Permit Fee Cost Analysis</b>				
<b>Type</b>	<b>Service</b>	<b>Current Fee</b>	<b>Calculate d 2023 Fee</b>	<b>Total Proposed 2023 Fee</b>
<b>New Establishment</b>	Tattooing	\$ 724.00	\$707.00	\$706.00
	Body Piercing	\$ 724.00	\$707.00	\$706.00
	Combined Tattoo and Body Piercing	\$ 724.00	\$707.00	\$706.00
	Time limited per event	\$ 75.00		\$75.00
<b>Annual Renewal Registration</b>	Tattooing	\$ 463.00	\$441.16	\$441.00
	Body Piercing	\$ 463.00	\$441.16	\$441.00
	Combined Tattoo and Body Piercing	\$ 463.00	\$441.16	\$441.00
<b>Late Fee - 25 % of permit fee</b>				

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**Section 2.** If any section, sentence, or provision of this resolution shall be held or deemed to be invalid for any reason, that invalidity shall not affect the validity of any other part of this resolution which can be given effect without such invalid part or parts;

**Section 3.** The Board of Health finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Revised Code, and be it,

**RESOLVED:** by the Board of Health of the Portage County Combined General Health District, a majority of all members thereto concurring, that it is necessary to revise the Tattoo and Body Piercing Fees as required by Chapter 3717 of the Ohio Revised Code and Chapters 3701-21 and 901:3-4 of the Ohio Administrative Code. Fees to become effective November 1, 2022.

RESOLUTION

No. 22-90  
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It was moved by Board Member Ribelin, seconded by Board Member Delaney that this resolution be adopted.

Upon call of the roll, the vote was as follows:

<u>Robert Howard, President</u>	<u>yes</u>	<u>Evelyn Cutlip, Vice-President</u>	<u>Absent</u>
<u>Howard Minott, M.D., Member</u>	<u>Absent</u>	<u>James Bierlair, Member</u>	<u>Absent.</u>
<u>Amy Everett, Member</u>	<u>yes</u>	<u>Lucy Ribelin, Member</u>	<u>yes</u>
<u>Charles Delaney, Member</u>	<u>yes</u>	<u>Linda Grimm, Member</u>	<u>yes</u>

I, Joseph J. Diorio, MPH, MS, REHS, Secretary of the Board of Health of the Portage County Combined General Health District do hereby certify that the foregoing is a true and correct copy of a Resolution of the Board of Health of Portage County, duly adopted October 18, 2022, appearing in the Board minutes of October 18, 2022.

Joseph J. Diorio  
Joseph J. Diorio, MPH, MS, REHS  
Secretary, Board of Health

Date: October 18, 2022

Date, Reading #1 08/16/2022

Date, Reading #2 09/20/2022

Date, Reading #3 10/18/2022

Effective Date of this Resolution: 11/01/2022



**Portage County Combined  
General Health District**

705 Oakwood Street, 2<sup>nd</sup> Floor  
Ravenna, Ohio 44266  
[www.portagehealth.net](http://www.portagehealth.net)



Portage County Health District 330-296-9919  
Fax 330-297-3597  
Portage County WIC 330-297-9422  
Columbiana County WIC 330-424-7293

*Joseph Dizio, MPH, MS, RS, Health Commissioner*

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## MEMORANDUM

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**DATE:** August 19, 2022

**TO:** Owners/Operators of Licensed  
Tattoo and Body Piercing Services (Body Art) Establishments

**FROM:** Mary Helen Smith, MPH, REHS  
Director of Environmental Health

**SUBJECT:** 2023 Tattoo and Body Piercing Services Program Fee Public Hearing Notification

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In accordance with the Ohio Revised Code (ORC) Sections 3730 and Ohio Administrative Code (OAC) 3701-9, the Portage County Combined General Health District completed the 2023 Tattoo and Body Piercing (Body Art) Program cost methodology. This is a standardized method by which local boards of health determine costs associated with Tattoo and Body Piercing (Body Art) programs.

In accordance with ORC 3709.09(C), please be advised that the Board of Health will conduct a public hearing regarding the proposed fees as follows:

**DATE:** September 19, 2022

**TIME:** 9:30 AM

**LOCATION:** Portage County Health Department (**NEW ADDRESS**)  
999 East Main Street, 2<sup>nd</sup> Floor Conference Room  
Ravenna, Ohio, 44266

### COVID-19 REQUIREMENTS

During the hearing, we will explain the cost methodology process and address any questions or concerns. Your attendance and input to this process is appreciated but not required. If you have any questions or concerns prior to the public hearing please feel free to contact me or Justin Rechichar, REHS, Deputy Director of Environmental Health at (330) 296-9919 ext. 131 or at [jrechichar@portagehealth.net](mailto:jrechichar@portagehealth.net).

The Board of Health is proposing to adopt the new fee schedule effective November 1, 2022. Please find the proposed 2023 tattoo and body piercing program fees on the reverse of this page.

**Portage County Combined General Health District is an Equal Opportunity Employer**

Portage County Combined General Health District						
Tattoo and Body Piercing 2023 Permit Fee Cost Analysis						
Public Hearing Notice						
Type	Service	Current Fee	2023 Calculated Fee	Difference from 2020 Local Fee	% Difference from Local Fee	Total Proposed 2023 Fee (Rounded Down)
<b>New Establishment</b>	Tattooing	\$742.00	\$707.00	-\$35.00	-4.72%	\$706.00
	Body Piercing	\$742.00	\$707.00	-\$35.00	-4.72%	\$706.00
	Combined Tattoo and Body Piercing	\$742.00	\$707.00	-\$35.00	-4.72%	\$706.00
	Time limited per event	75.00		\$0.00		\$ 75.00
<b>Annual Renewal Registration</b>	Tattooing	\$463.00	\$441.16	-\$21.84	-4.72%	\$441.00
	Body Piercing	\$463.00	\$441.16	-\$21.84	-4.72%	\$441.00
	Combined Tattoo and Body Piercing	\$463.00	\$441.16	-\$21.84	-4.72%	\$441.00
	Late Fee - 25 % of permit fee	-				

**PLEASE NOTE:**

No payment is due at this time. This notice is for information purposes only.



**Portage County Combined General Health District**

**Tattoo and Body Piercing**

**2023 Permit Fee Cost Analysis - Third Reading**

Type	Service	Current Fee	Calculated 2023 Fee	Total Proposed 2023 Fee
New Establishment	Tattooing	\$ 724.00	\$ 707.00	\$ 706.00
	Body Piercing	\$ 724.00	\$ 707.00	\$ 706.00
	Combined Tattoo and Body Piercing	\$ 724.00	\$ 707.00	\$ 706.00
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Late Fee - 25 % of permit fee				





**PORTAGE COUNTY**  
**2023 FEES**  
**BODY ART PROGRAM**  
 TATTOO & BODY PIERCING COST METHODOLOGY  
 PUBLIC HEARING

September 19, 2022  
 9:30 AM

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## INTRODUCTIONS

**Mary Helen Smith**, MPH, RS, REHS  
 Director of Environmental Health

**Justin Rechichar**, MPH, RS  
 Deputy Director of Environmental Health

**Andy Bull**, MPH, RS  
 Environmental Supervisor

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## Cost Methodology Process

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## Body Art Program Inspector Cost

- Wages and benefits
- Travel and mileage costs
- Inspection supplies & equipment costs
- Registered Environmental Health Specialist hours worked by category
  - Individual tattoo & microblading facilities
  - Individual body piercing facilities
  - Combined tattoo & body piercing facilities



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## Body Art Program Support and Overhead

- Support Staff Wages and Benefits
- Health Education Activities
- Overhead costs up to **30%**
  - Rent, utilities, phone, audit, postage, advertising, copies, printing, furniture
- Support Staff hours worked by classification
  - Individual tattoo & microblading facilities
  - Individual body piercing facilities
  - Individual combined facilities



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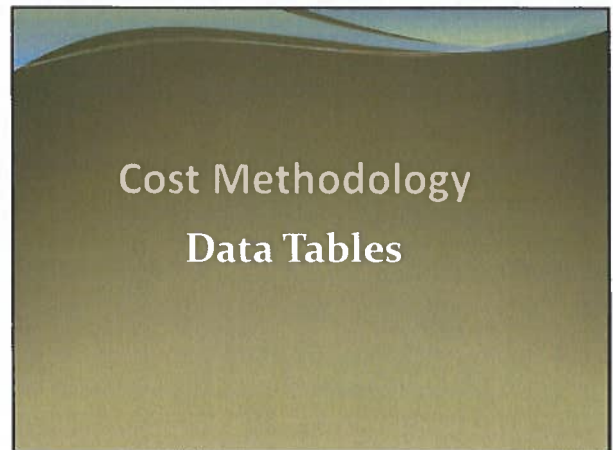
## Licensed Facilities Classifications

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### 2021 Licensed Facilities

Type	Number (#)
New Establishments	3
Renewal Permits	10
<b>Total</b>	<b>13</b>

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- ### 2023 COST METHODOLOGY (2021 Direct Cost Inspector Hours)
- Hours Worked Combined
    - 6%
    - ~125 FTE hours

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- ### 2021 BODY ART COST METHODOLOGY (2019 Inspector Direct Costs)
- Supplies & Equipment
    - \$0 supply costs
    - \$48.70 equipment cost

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- ### 2021 BODY ART COST METHODOLOGY (2019 Overhead)
- 30% of cost of the program
    - Support Staff
    - Rent, utilities, phone, audit, postage, advertising, copies, printing, furniture
  - Total = \$ 1,491.24

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### 2023 PROPOSED FEE SCHEDULE

Portage County Combined General Health District Tattoo and Body Piercing 2023 Permit Fee Cost Analysis Public Hearing Notice						
Type	Service	Current Fee	2023 Calculated Fee	Difference from 2020 Local Fee	% Difference from Local Fee	Total Proposed 2023 Fee (Rounded Down)
New Establishment	Tattooing	\$742.00	\$707.00	-\$35.00	-4.72%	\$706.00
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## Cost Methodology Summary


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- ### Summary
- Board of Health committed to a **comprehensive review** of the cost methodology process
  - **Overhead Cost maintained at 30%**
  - **2021 hours worked included**
    - Frequency of Inspection
    - Operator Education
    - Re-inspections/Follow-up Inspections
    - Enforcement Activities


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## THANK YOU!


**Questions?**  
 Portage County Health District  
 (330) 296-9919  
 999 East Main Street  
 Ravenna, Ohio 44266



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