Resolution #22-92
Revising the Private Water System Fees
to comply with
Ohio Revised Code Chapter 3701.344
and

Ohio Administrative Code Chapters 3701-28

October 18, 2022

3<sup>rd</sup> Reading

Fees to be Effective January 1, 2023

BY:

THE PORTAGE COUNTY BOARD OF HEALTH OF THE PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT

RE:

REVISING THE PRIVATE WATER SYSTEM FEES TO COMPLY WITH OHIO REVISED CODE CHAPTER 3701 AND OHIO ADMINISTRATIVE CODE CHAPTERS 3701-28. FEES TO BE EFFECTIVE JANUARY 1, 2023.

WHEREAS, the Board of Health of the Portage County Combined General Health District is desirous of preventing disease and maintaining the integrity of the health, safety and morals of the citizens of the Portage County Combined General Health District, and

WHEREAS, the Board of Health of the Portage County Combined General Health District is desirous of performing its duties in regard to administering, permitting, and inspecting private water systems to be accomplished by the health department, and

WHEREAS, Ohio Administrative Code (OAC) 3701-28-06 instructs the licensor to establish permit fees for the following categories: construction, alteration and conversion of single family (1, 2, & 3 dwellings) private water systems; construction, alteration and conversion of non-single family private water systems; construction of a pond water supply; construction and alteration of a test well; sealing private water systems; alterations for disconnecting a private water supply without sealing; temporary hauled water storage tanks; variances; water sample collection fee; filing & processing water samples; private water system contractor construction & knowledge assessments; temporary hauled water storage tank system; water hauling company registration, additional vehicle or water transportation vehicle registration, hauling water without a registration & penalty for hauling water from an unapproved source; and implementation of 25% penalty requirements.

WHEREAS, due to the results of required cost methodologies it is necessary to revise the associated fees to cover the costs to institute and administer the program; and

**Section 1. WHEREFORE**, the following fees shall be adopted:

		2023 Private Water Analysis Table				
				urrent cal Fee	2023 Max Calculated Local Fee	2023 Propsed Local Fee
		1, 2, & 3 Family Dwelling				
(E)1	1, 2, & 3 Family Dwelling	Construction of a private water system (excluding ponds)	\$	428.00	\$ 394.33	\$ 394.00
(E)4	1, 2, & 3 Family Dwelling	Conversion of a non-potable well to a private water system*	\$	428.00	\$ 394.33	\$ 394.00
(E)7	1, 2, & 3 Family Dwelling	Alteration of a PWS or test well	\$	351.00	\$ 236.60	\$ 236.00
(E)9	1, 2, & 3 Family Dwelling	Sealing of a private water system	\$	60.00	\$ 60.00	\$ 60.00
		Test Wells				
(E)2	Any PWS	Construction of a test well	\$	171.00	\$ 157.73	\$ 157.00
		Ponds				
(E)3	Single Family Dwelling only	Construction of a pond	\$	428.00	\$ 394.33	\$ 394.00
		Other than 1, 2, 3 Family Dwelling				
(E)5	Other than 1, 2, 3 Family Dwelling	Construction of a private water system	\$	456.00	\$ 419.61	\$ 419.00
(E)6	Other than 1, 2, 3 Family Dwelling	Conversion of a well to a private water system*	\$	456.00		\$ 419.00
(E)8	Other than 1, 2, 3 Family Dwelling	Alteration of a PWS or test well	\$	273.00	\$ 251.77	\$ 251.00
(E)10	Other than 1, 2, 3 Family Dwelling	Sealing of a private water system	\$	60.00	\$ 60.00	\$ 60.00
(E)11	Any PWS	Alteration Disconnection (Not sealing)	\$	257.00	\$ 236.60	\$ 236.00
		Contractor Assessment				
(E)15	Other	Private water system - contractor construction and knowledge assessment	\$	300.00	\$ 300.00	\$ 300.00
		Variances				
(E)13	Other	Variance (non-refundable)	\$	200.00	\$ 200.00	\$ 200.00
(L)10	Culci	Water Samples	Y	200.00	<b>\$</b> 200.00	Ş 200.00
(E)14	Other	Filing & processing water sample results ^	\$	10.00	\$ 10.00	\$ 10.00
(=)17	Other	Collection and examination of water sample (does	Ÿ	10.00	<b>V</b> 10.00	ŷ 10.00
(E)18	Other	not include lab costs)#\$	\$	40.00	\$ 41.40	\$ 40.00
		Hauled Water Categories				
(E)12	Any PWS	Temporary Hauled Water Storage Tank System	\$	428.00	\$ 394.33	\$ 394.00
(E)16a	Other	Water Hauling Company Registration (includes 1	\$	50.00	\$ 57.95	\$ 57.00
		vehicle or other transport equipment)				
(E)16b	Other	Additional Vehicle or water transportation	\$	25.00	\$ 28.98	\$ 28.00
(E)17b	Other	Hauling Water without a registration or vehicle inspection	\$	62.50	\$ 72.44	\$ 72.00
		Penalty				
		25% penalty - Added to E1-E16 (PWS				
(E)17a	Penalty (ORC 3709.09(D))	Construction, Alteration, Conversion)			Variable	Variable
(E)19	Penalty	Penalty - supplying water from unapproved source	\$	93.75	\$ 72.44	\$ 93.75

**Section 2.** If any section, sentence, or provision of this resolution shall be held or deemed to be invalid for any reason, that invalidity shall not affect the validity of any other part of this resolution which can be given effect without such invalid part or parts;

**Section 3.** The Board of Health finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Revised Code, and be it,

**RESOLVED** by the Board of Health of the Portage County Combined General Health District, a majority of all members thereto concurring, that it is necessary to revise the Private Water System Fees as required by Chapter 3701.344 of the Ohio Revised Code and Chapters 3701-28 of the Ohio Administrative Code. Fees to become effective January 1, 2023.

It was moved by Board Member Resolution be adopted.	ed by Board Member belancythat this
Upon call of the roll, the vote was as follows:  Robert Howard, President  When the roll of the roll, the vote was as follows:	Evelyn Cutlip, Vice-President
Howard Minott, M.D., Member	James Bierlair, Member
Amy Everett, Member 425	Lucy Ribelin, Member  Ses
Charles Delaney, Member 465	Linda Grimm, Member  Linda Grimm, Member

I, Joseph J. Diorio, MPH, MS, REHS, Secretary of the Board of Health of the Portage County Combined General Health District do hereby certify that the aforegoing is a true and correct copy of a Resolution of the Board of Health of Portage County, duly adopted October 18, 2022, appearing in the Board minutes of October 18, 2022.

Joseph J. Diorio, MPH, MS, REHS

Secretary, Board of Health

Date: October 18, 2022

Date, Reading #1 <u>08/16/2022</u>

Date, Reading #2 <u>09/20/2022</u>

Date, Reading #3 <u>10/18/2022</u>

Effective Date of this Resolution: <u>01/01/2023</u>

	2023 Priv	ate Water Analysis Table Public Hearing - Third Reading				
			200	urrent cal Fee	2023 Max Calculated Local Fee	2023 Propsed Local Fee
- 12-V 1	er um Turpe menden sei Schrieben	1, 2, & 3 Family Dwelling		111		
(E)1	1, 2, & 3 Family Dwelling	Construction of a private water system (excluding ponds)	\$	428.00	\$ 394 33	\$ 394.00
(E)4	1, 2, & 3 Family Dwelling	Conversion of a non-potable well to a private water system*	\$	428.00	\$ 394.33	\$ 394.00
(E)7	1, 2, & 3 Family Dwelling	Alteration of a PWS or test well	\$	351.00	\$ 236.60	\$ 236.00
(E)9	1, 2, & 3 Family Dwelling	Sealing of a private water system	\$	60.00	\$ 60.00	\$ 60.00
		Test Wells	juli-			
(E)2	Any PWS	Construction of a test well	\$	171.00	\$ 157.73	\$ 157.00
		Ponds				
( <b>E</b> )3	Single Family Dwelling only	Construction of a pond	\$	428.00	\$ 394.33	\$ 394.00
		Other than 1, 2, 3 Family Dwelling				11.54.54.5
(E)5	Other than 1, 2, 3 Family Dwelling	Construction of a private water system	\$	456.00	\$ 419 61	\$ 419.00
(E)6	Other than 1, 2, 3 Family Dwelling	Conversion of a well to a private water system*	\$	456.00		\$ 419.00
(E)8	Other than 1, 2, 3 Family Dwelling	Alteration of a PWS or test well	\$	273.00		\$ 251.00
( <b>E</b> )10	Other than 1, 2, 3 Family Dwelling	Sealing of a private water system	\$	60.00	\$ 60.00	\$ 60.00
(E)11	Any PWS	Alteration Disconnection (Not sealing)	\$	257.00	\$ 236.60	\$ 236.00
		Contractor Assessment	_			
(E)15	Other	Private water system - contractor construction and knowledge assessment	\$	300.00	\$ 300.00	\$ 300.00
		Variances		Janes Co.		
<b>(E)</b> 13	Other	Variance (non-refundable)	\$	200.00	\$ 200.00	\$ 200.00
		Water Samples		- Allie W. S	B COMMON TO COME OF THE	SWOODSHIP TO S
(E)14	Other	Filing & processing water sample results ^	\$	10.00	\$ 10.00	\$ 10.00
(E)18	Other	Collection and examination of water sample (does not include lab costs)#\$	\$	40.00	\$ 41.40	\$ 40.00
		Hauled Water Categories				12 122///
(E)12	Any PWS			428.00	\$ 394.33	\$ 394.00
(E)16a	Other	Water Hauling Company Registration (includes 1 vehicle or other transport equipment)	\$	50.00	\$ 57.95	\$ 57.00
(E)16b	Other	Additional Vehicle or water transportation	\$	25.00	\$ 28.98	\$ 28.00
(E)17b	Other	Hauling Water without a registration or vehicle inspection	\$	62.50		\$ 72.00
		Penalty				
(E)17a	Penalty (ORC 3709.09(D))	25% penalty - Added to E1-E16 (PWS Construction, Alteration, Conversion)			Variable	Variable
(E)19	Penalty	Penalty - supplying water from unapproved source	\$	93.75	\$ 72.44	\$ 93.75

		2023 Private Water Analysis Table Public Hearing - Third Reading	Table Public He	aring - Th	ird Reading						
			บี	Current Fees	S					Proposed Fees	ees
	Private Water System Fee Categories OAC 37	se Categories OAC 3701-28-06(E)	Current Local Fee	State Fee (ODH +	Current Total fee (Includes	2023 Max Calculated Local Fee	Difference From Current Local Fee	nt Difference	2023 Ice Propsed ee Local Fee	State Fee (ODH + ODRN)	Proposed Fee
		1,2,83	1, 2, & 3 Family Dwelling	ng							
(E)1	1, 2, & 3 Family Dwelling	Construction of a private water system (excluding ponds)	\$ 428.00	\$ 94.00	\$ 522.00	\$ 394.33	\$ (33.67)	57) -7.87%	\$ 394.00	0 \$ 94.00	\$ 488.00
(E)4	1, 2, & 3 Family Dwelling	Conversion of a non-potable well to a private water system*	\$ 428.00	\$ 94.00	\$ 522.00	\$ 394.33	\$ (33.67)	57) -7.87%		0 \$ 94.00	S
(E)7	1, 2, & 3 Family Dwelling	Alteration of a PWS or test well	\$ 351.00	- \$	\$ 351.00	\$ 236.60	\$ (114.40)	t0) -32.59%		- \$ 0	\$ 236.00
(E)9	1, 2, & 3 Family Dwelling	Sealing of a private water system	90	- \$	\$ 60.00	\$ 60.00	\$	0.00%	\$ 60.00	- \$ 0	\$ 60.00
C(L)	SWICH	I an toot of a noite	est Wells	¢ 94 00	\$ 265.00	\$ 157 73	(13.27)	.7.76%	\$ 157.00	0 \$ 94.00	\$ 251.00
7(3)	SAALAIN	Typ.	ds	2011							
(E)3	Single Family Dwelling only	Construction of a pond	128.00	\$ 94.00	\$ 522.00	\$ 394.33	(33.67)	57) -7.87%	\$ 394.00	0 \$ 94.00	\$ 488.00
	6	Other than 1,	Family D	welling							
(E)2	Other than 1, 2, 3 Family Dwelling	Construction of a private water system	\$ 456.00	\$ 94.00	\$ 550.00	\$ 419.61	(36.39)	39) -7.98%	\$ 419.00	\$	\$ 513.00
(E)9	Other than 1, 2, 3 Family Dwelling	Conversion of a well to a private water system*	\$ 456.00	\$ 94.00	\$ 550.00	\$ 419 61	(36.39)	39) -7.98%		0 \$ 94.00	\$
(E)8	Other than 1, 2, 3 Family Dwelling	Alteration of a PWS or test well	\$ 273.00	- \$	\$ 273.00	\$ 251.77	\$ (21.23)	23) -7.78%	\$ 251.00	- \$ 0	\$ 307.80
(E)10	Other than 1, 2, 3 Family Dwelling	Sealing of a private water system	\$ 60.00	- \$	\$ 60.00	\$ 60.00	\$	0.00%	\$ 60.00	\$ 0	\$ 60.00
(E)11	Any PWS	Alteration Disconnection (Not sealing)	3) \$ 257.00 \$	\$ -	\$ 257.00	\$ 236.60	\$ (20.40)	10) -7.94%	\$ 236.00	\$ 0	\$ 236.00
		Construction and and and and	Tables and In		SCHOOL STREET				8	-	
(E)15	Other	Private water system - contractor construction and knowledge assessment	\$ 300.00		\$ 300.00	\$ 300.00	· \$	%00.0	\$ 300.00	- \$ 0	\$ 300.00
			Variances					100			
(E)13	Other	Variance (non-refundable)		- \$	\$ 200.00	\$ 200.00	\$	0.00%	\$ 200.00	- \$ 0	\$ 200.00
			Water Samples								- 1
(E)14	Other	Filing & processing water sample results ^	\$ 10.00	- \$	\$ 10.00	\$ 10.00	\$	0.00%	\$ 10.00	· \$	\$ 10.00
(E)18	Other	Collection and examination of water sample (does not include lab costs)#\$	\$ 40.00	. s	\$ 40.00	\$ 41.40	\$ 1.40	3.49%	\$ 40.00	\$	\$ 40.00
				ies						ı ı	
(E)12	Any PWS	Temporary Hauled Water Storage Tank System	\$ 428.00	\$ -	\$ 428.00	\$ 394.33	\$ (33.67)	57) -7.87%	\$ 394.00	. \$	\$ 394.00
(E)16a	Other	Water Hauling Company Registration (includes 1 vehicle or other transport equipment)	\$ 50.00	,	\$ 50.00	\$ 57.95	\$ 7.95	15.91%	S	- \$ 0	\$ 57.00
(E)16b	Other	Additional Vehicle or water transportation	\$ 25.00	- \$	\$ 25.00	\$ 28.98	\$ 3.98	38 15.91%	\$ 28.00	- \$ 0	\$ 28.00
(E)17b	Other	Hauling Water without a registration or vehicle inspection	\$ 62.50	. 5	\$ 62.50	\$ 72.44	\$ 9.9	.94 15.91%	\$ 72.00	. \$	\$ 72.00
			Penalty								
(E)17a	Penalty (ORC 3709.09(D))	25% penalty - Added to E1-E16 (PWS Construction, Alteration, Conversion)			· s	Variable			Variable	6)	Variable
(E)19	Penalty	Penalty - supplying water from unapproved source	-	. \$	. \$	\$ 72.44	\$ (21.31)	31) -22.73%	\$ 93.75	5	\$ 93.75
	H	DO NOT ADOPT	THESE STATE	TE FEES				A Comment		1 S 1 S 1 S 1 S 1 S 1 S 1 S 1 S 1 S 1 S	
¥	ODNR	ODNR well log filing fee	\$ 20.00			\$ 20.00		0.00%			\$ 20.00
ΑN	HOO	ODH Filing Fee	\$ 74.00			\$ 74.00		0.00%	\$ 74.00		\$ 74.00
	* includes agricultural, irrigation, geothermal ^ 3701-28-03(DD)	thermal									
⋖	& Includes one vehicle or other water transportation equipm	r transportation equipment									



## PRIVATE WATER SYSTEMS | SIGN-IN SHEET

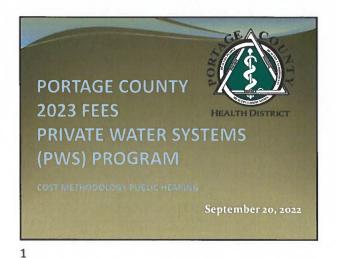
**Project/Purpose: Private Water Systems** 

Date/Time: September 20, 2022 8:00 a.m.

Location:

999 East Main St. 2<sup>nd</sup> Floor Ravenna, Ohio 44266

Name	Organization	Contact Email
Man welen with	PCHD PCHD	
And Course	PCHD	
		-



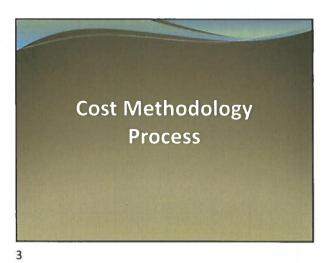
#### **INTRODUCTIONS**

Mary Helen Smith, MPH, RS, REHS Director of Environmental Health

Justin Rechichar, MPH, RS Deputy Director of Environmental Health

Will Duck, RS Emily Speck, REHS Leah Luli, EHSIT Jacob Draime, EHSIT

2



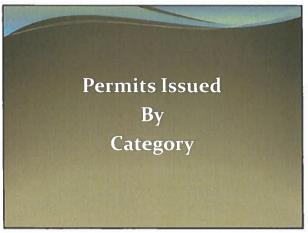
### **PWS Inspector Cost**

- Wages and benefits
- Travel and mileage costs
- Inspection supplies & equipment costs
- REHS/ EHSIT Inspector hours worked
  - \* \*Table discussed later in presentation

4

# PWS Program Support and Overhead

- Support Staff Wages and Benefits
   Finance and Environmental Clerks
- Health Education Activities
- Website, new pchd forms
- Cost Methodology allows PCHD to take 30%
- This Includes rent, utilities, phone, audit, postage, advertising, copies, printing, furniture



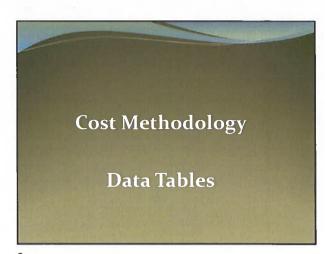
5

6

## 2021 Permits Issued By Classification

New Well Single Family	198
Replacement Well Single Family	C
Single Family Alteration	10
New Non-Single Family	1
Replacement Non-Single Family	0
Non-single Family Alteration	0
Water Hauler	2
Sealing	24
Water Samples	210
Crater Carriero	-

7



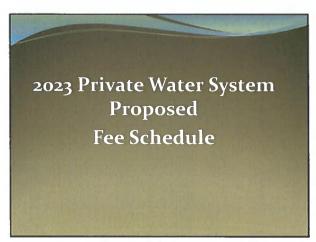
8

### **2023 COST METHODOLOGY**

(2021 Direct Cost Inspector Hours in Program)

	Total hours (W/o vacation/holiday/ sick/cv19)		% In PWS Program
Justin	2698.5	809.55	30%
Will	1,904.5	190.45	10%
Lindsey	1,590.0	79.5	5%
Mike	2,080.5	208.05	10%
Emily	1,679.0	167.9	10%
Kari	1665	83.25	5%

9

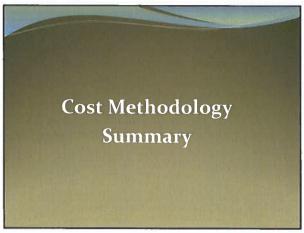


10

## Fee Categories (Per OAC)

- Sealing of a PWS (Single Family)
- Construction of a Test Well
- Construction of a Pond
- Sealing of a PWS (Other than Single Family)
- Alteration Disconnection (Not Sealing)
- PWS Contractor Knowledge Assessment
- Filing an Processing Water SamplesTemporary Hauled Storage Tank
- Additional Hauled Water Truck
- Hauling Water w/o a Registration
- 25% Penalty (In Accordance with OAC)
- Penalty for Supplying Water from an Unapproved Source

		OPOSEI		-		_			_	_	1
	Private Mater System Fr	MES Positio States o Categorius GAC (291-38-00)()	Queq-0 Sant Fee	17.00		Control Page	CODe-to-	Difference Local Fee	- T	Table Fast	je.
er o	12 d I for a Country	in the Reput Is, I have the Wigner Still your directivity.	Tunk Tu	-	3 50.00	-	3 101.43	100	13900	) M I	9
414	1 FalfengOwing	Conversor of a number about the algorithm is a	*****	-	1.100		S DIAP	-	0 ma 20	-	-
12	" I fall my berns	Med a state state	1776	1	1.050	Hatt	5 E:440	E79	9.1%-32	\$	ħ.
4 %	* 2 E 1 Cpc. A / Smooting	Steers of pathods and the service	-	11	1 10 1		1 .	13%	1 8.0	1 .	Е
-7	a, not	Curate phop of gland and	\$ 17.0	Line	11.76	विकास	1 (1/2	7.700	1224	5.963	15
+4	Single Egypty Country group	Complex of a real	1	E S NA 22	1 12 0	(Emin)	5 CHA	125	1150.00	3.76.2	Œ
74	SHIRL SHIP CHIEF A			SMARK	CHARGE TO	1 120113	3 139,20	7.50	IP	5.96.7	B
70	11.00		1.0	1		F 362 34	1 65.11	7.500	150	1 76.1	12
9.7	THE PARTY NAMED IN	COMPANY OF SHARE SAME	3 400	-13	1 60.7	TAB	1	.115	1.00.70	5 .	19
7.5	80,000	Therefore Tell programs That second	li =	عارقا	\$ 302,30	(I then)	1 024	7.96	197	1	159
101		Special Printers and Parket	\$ 100		5 140.10	1 00 %	L -	3.394	\$ 349-72	5 -	3
3-1	Cross	The section of the se	Name of Street,		I1 29.0	TYNE			[see,si		ESI
			1 30-1							_	_
175		PARTY DENGE AND THE PARTY OF				140		27%	2 20:00		-15
E 24	Other	Andrew Michigan St.	Miles		1 4640	\$42.0	5 140	5 mm	t en	1 -	Ш
300	the first	Company of the company of the company	Flater Calve		I1 45 H	I STREET	5 5110	1.75	I SPAN	n .	191
Links	Char	BO FRANCISCO	9 562	1	5 542	6 55 8	1 240	:58%	0 97.40	1 -	Ü
1.4	- Jav	Married Street, and Administration of the Party Street, Street	\$ 15.2	15	2 54	5 A.W	3 370	389	5.888	ī	13
1119	Sheet .	treated to the edited a trigger than a minute	3 074	b	1.59	6 12 m	5 19	3.89	5 33.60	£ -	8
		THE STATE SHOW THE PARTY	Prophy	_	_	_	_	-	_	-	Ŧ
10)17*	And a mileton	CONTRACTOR TRACTOR AND ADDRESS.			8 -	1000			12404	L	Ŀ
410	Tests	"Waty businesses town a servet me			1	170	\$ 00 F	40.794	5 lts 10		5
140.3	C744	ATTAC are replay to			N. C	T F N to			Tresc		Ŧ
700	779	COmplete the	3 19 1			1200	-	2379	120		Ħ



Summary

- Board of Health committed to a comprehensive review of the cost methodology process
- Overhead Cost at 30%
- 2021 hours worked includes
  - Enforcement Activities
  - Wells drilled without permits
  - Incomplete paperwork including listing all contractors working on PWS
  - Auditing required paperwork and ensuring proper documentation is achieved
  - Training of new staff

13



Questions?

Portage County Health District (330) 296-9919 999 East Main Street Ravenna, Ohio 44266







14