

9-1-1 PLANNING COMMITTEE

RULE FOR NOTICE OF MEETINGS

- Meetings of the 9-1-1 Planning Committee will be deemed as a special meeting.
- Upon a call in general for the Committee to gather, the 9-1-1 Planning Committee will hold a special public meeting(s) as follows:

SPECIAL MEETINGS of the 9-1-1 Planning Committee will be held as follows:

Subsequent to a general call by the Board of County Commissioners, the 9-1-1 Planning Committee and/or its designee (e.g. the 9-1-1 Coordinator) may call a special meeting(s) of the 9-1-1 Planning Committee.

NOTICES of the **time, place, and purpose** of any special meeting will be posted on bulletin boards on the First Floor and Seventh Floor of the Portage County Administration Building, and on the Portage County Board of Commissioners website at: <https://www.portagecounty-oh.gov/portage-county-board-commissioners>.

The person serving as secretary for the 9-1-1 Planning Committee will also notify the Record-Courier newspaper of the **time, place and purpose** of a special meeting at least 24 hours in advance of the special meeting. If any other news media have requested notification, the secretary will give at least twenty-four hours' advance notice to any other news media that may have requested notification.

In the event of an emergency, the secretary, on behalf of a member of the 9-1-1 Planning Committee or the 9-1-1 Coordinator, will notify the Record-Courier newspaper, and any other news media that have requested notification immediately of the **time, place and purpose** of the meeting.

Persons may request advance notification of any meeting of the 9-1-1 Planning Committee as well as advance notification concerning any specific type of business to be discussed

Any person, upon written request, may obtain reasonable notification of any meeting of the 9-1-1 Planning Committee, as well as reasonable notification of any specific type of public business to be discussed. Each person shall file with the secretary (i.e. the **Clerk for the Portage County Board of Commissioners**) a written request specifying the person's name, address, telephone number and/or e-mail address, along with the nature of the request or the specific type of public business of interest, and the amount of time this request covers.