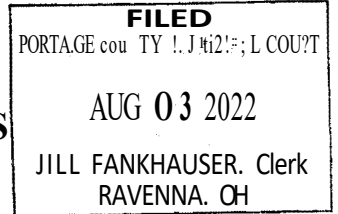


**PORTAGE COUNTY MUNICIPAL COURT
RAVENNA AND KENT CRIMINAL DIVISIONS
FEE SCHEDULE EFFECTIVE 8.8.22**



Summons by Certified Mail	\$ 10.00
Any Supplemental Summons/ Compact Notice	\$ 25.00
House Bills, Compact Suspensions and Releases prior to 2004	\$ 15.00
Jury Demand	\$ 1.00
Issuing a Bench Warrant	\$ 25.00
Making a Certificate of Judgment	\$ 5.00
Notice of Appeal - 2 checks 1 st check made payable to Clerk of Courts for \$150.00 2 nd check made payable to Portage County Municipal Court for \$25.00	\$175.00
Transcript for Appeal	\$ 3.00
Sealing of a conviction includes Application/ Administrative fees	\$ 75.00
Motion for CWS in Lieu of Fines and Costs	\$ 10.00
Driving Letter	\$ 20.00
Driving Letter with Ignition Interlock, Scram or Scramx	\$ 22.50
Unlimited Driving Privileges with Ignition Interlock	\$ 7.50
Forfeitures / Immobilization of Vehicle	\$ 15.00
Vehicle Club Order at Residence	\$ 15.00
Immobilization Waiver	\$ 50.00

2022 JE111

Witness Fees Paid (Full Day)	\$ 12.00
Witness Fees Paid (1/2 Day)	\$ 6.00
Witness Mileage from Residence per mile	\$.35

Court Costs	\$117.00
Court Costs (Seat Belts Only)	\$ 88.00

Issuing a subpoena	\$ 2.00
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Certified Mail	\$ 10.00
Regular Mail	\$ 1.00
Bailiff Service Fee	\$ 20.00

NSF Check - Returned from Bank	\$ 30.00
Chargeback on Credit/Debit Cards	\$ 20.00

Copies (per page)	\$ 0.10
Certified Copies (per page)	\$ 1.00

Commitment to Jail	\$ 5.00
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Faxes ... (\$1.00 for each electronic transmission of a document, plus \$ 1.00 per page. These fees are to be paid by the party requesting the electronic transmission).

All credit card transactions in amounts up to \$50.00 are assessed a \$2.00 fee. All transactions over \$50.00 will be assessed a 4% fee processing.

IT IS SO ORDERED,



Judge Melissa R. Roubic

Administrative and Presiding Judge

2022JE111