

MEETING MINUTES

Meeting Date: April 16, 2019
Meeting Time: 1:30 pm-3:30 pm
Written By: Shawn Arden, PE
Client: Portage County

Location of Meeting: Portage County Engineer's Office

Purpose of Meeting: Portage County Storm Water District Steering Committee Meeting

Attendees: Mickey Marozzi, Larry Jenkins, Mike Collins (Portage County Engineer); Joe Diorio, Amos Sarfo (Portage County Health District); James Bierlair, Eric Long (Portage County SWCD); David Garnier (Portage County Prosecutor's Office); Jim Greener (Alternate for Board of Commissioners); Shawn Arden (EMH&T)

Copies:

Listed below are general discussion topics. Items noted in **bold** require follow-up discussions.

1. Steering Committee and Storm Water Task Force Meeting Minutes
 - a. January 2019 Steering Committee minutes - Approved
 - b. February 2019 STWF notes – no comments
 - c. Mike to post both items on the PCE website.
2. Eric discussed the status of the proposed revisions to the Portage County Erosion and Sediment Control Rules. David and Eric previously met and discussed additional desired revisions to the rules (handout). Eric is requesting approval from the Steering Committee to advance the proposed revisions to the Board of Commissioners for consideration.
 - a. Guarantee section is redlined to apply to rare situations when stormwater controls will be constructed that are to be publicly maintained and project falls outside the jurisdiction of the Subdivision Regulations.
 - b. Markup currently calls for cash escrow to be consistent with proposed subdivision regulations. Discussed adding language allowing for case-by-case approval by Board of Commissioners to accept alternate form of guarantee.
 - c. Mickey asked for draft rules to be finalized and circulated to the Steering Committee for final one week review.
 - d. Discussed the proposed rule revisions would then be sent to the Board of Commissioners. Public hearings will be required for adoption of the proposed rules.
3. Eric discussed construction project status.
 - a. Maplecrest – Four SWPPPs have been submitted for the six outlots.
 - b. Residential subdivision activity is increasing: Windham (Village), Cranberry Creek Phases 3 and 4, Sugar Maple Hills expansion
 - c. Green Hills Golf Course redevelopment
 - d. Sandy Lake manufactured home park expansion
 - e. Crystal Clinic expansion 59 & 261
 - f. Akron Children's
4. Amos provided PCHD update:
 - a. 1st Quarter report
 - i. 55 outfall points identified
 - ii. outfall points inspected, but not verified or screened due to weather conditions

- iii. Storm water system map updates
 - iv. Annual report completed
 - v. Received four HSTS nuisance complaints; only one was determined to be an illicit discharge and is pending replacement; two complaints were unjustified; one complaint is under further investigation
 - vi. Nine existing complaints abated
 - b. Facility planning and IDDE inspection and enforcement
 - i. One public sanitary connection notice was issued.
 - ii. One existing public sanitary connection was completed and abated.
 - c. Construction has started at Oakwood Acres
 - d. PCHD is working with PCWR to televise sewer lines at Blackhorse to verify connections.
5. Mickey noted PCEO has a detailed and prioritized inventory of storm water management basins that are scheduled for maintenance by county forces.
6. Eric noted Taylor Hillger is working towards her certification in storm water construction site inspection.
7. James discussed a supplemental grant request from Garfield Local Schools. The request is for \$1,332 for educational signage promoting storm water awareness along a high visibility trail. Steering Committee approved advancing the grant request to the Board of Commissioners for consideration.
8. James presented a sponsorship opportunity for the Kent Torch Fest commemorating the 50th anniversary of the Cuyahoga River fire and subsequent restoration activities. Steering Committee approved sponsorship at the \$500 Community Sponsor level.
9. Mike will coordinate with SWCD to post information on school educational grants to the Storm Water District website.
10. Next Meeting: May 21, 2019; 10:00 am; SWTF Meeting at PCSWCD Garden Room
11. Future Meetings:
- a. Steering Committee: July 16, 2019 at 1:30pm, PCE office.

The summary provided herein represents the preparer's best understanding of the items discussed during the subject meeting. Please review for accuracy and completeness and advise EMH&T of any errors or omissions within five (5) business days of issuance.

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