

# MEETING NOTES

**Meeting Date:** November 20, 2018  
**Meeting Time:** 10:00 am-12:00 pm  
**Written By:** Shawn Arden, PE  
**Client:** Portage County

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**Location of Meeting:** Portage County SWCD

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**Purpose of Meeting:** Portage County Storm Water Task Force Meeting

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**Attendees:** Mickey Marozzi – Portage County Engineer  
James Bierlair - Portage County SWCD  
Eric Long – Portage County SWCD  
Lynn Vogel – Portage County SWCD  
Taylor Hillger - Portage County SWCD  
Joe Diorio – Portage County Health District  
Mary Helen Smith - Portage County Health District  
Emily Volz - Portage County Health District  
Jim Greener - Portage County Engineer's Office  
David Garnier - Portage County Prosecutor's Office  
Patrick Jeffers – City of Ravenna  
James Deffenbaugh – Palmyra Township  
John Zizka – Freedom Township  
John Kovacick – Atwater Township  
Sue Fields – Brimfield Township  
Shawn Arden - EMH&T

**Copies:**

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Listed below are general discussion topics.

1. Eric discussed the items required from the regulated communities for submittal with the OhioEPA NPDES Annual Report.
  - a. Quarterly storm water inspection reports.
  - b. Maintenance operations report.
  - c. Changes to storm water conveyance systems. Mary Helen stated PCHD has contacted the communities in the Storm Water District requesting updates to the system mapping.
  - d. New employee storm water training.
2. Regulatory updates.
  - a. Illicit Discharge rule update is ready to be presented to the BOC for consideration.
  - b. Erosion and Sediment Control rule markup is underway. Goal is to present markup to Steering Committee in January and Task Force in February for consideration.
  - c. Subdivision Regulations: Updates to be presented at Regional Planning Commission meeting in December.
3. Eric discussed the Subdivision Storm Water Maintenance Program. Inventory reports have been prepared for the storm water management facilities that were constructed after 2003 in compliance with the OhioEPA NPDES program. PCE staff is working through the list to address maintenance needs.

4. Lynn provided an update on Storm Water Education Grant Program.
  - a. Applications for Kent Roosevelt and Wyndham Elementary were presented to the BOC last week and approved.
  - b. BIOMED will present their application to the BOC on 12/3.
  
5. PCHD update
  - a. Emily presented a flow chart explaining how PCHD responds to various illicit discharges (responsible agency and personnel, OAC/ORC authority)
  - b. Outfall dry weather screening program continues.
    - i. 171 verified outfalls, 231 screened sites, 15 complaints
  - c. WPCLF funding:
    - i. PCHD is queuing HSTS applicants for next \$200,000 in WPCLF funds
    - ii. Anticipate award of additional \$150,000 in 2019 WPCLF funds
  
6. Open Comments
  - a. No discussion.
  
7. Next SWTF Meeting: February 19, 2019; 10:00 am; at SWCD Garden Room

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The summary provided herein represents the preparer's best understanding of the items discussed during the subject meeting. Please review for accuracy and completeness and advise EMH&T of any errors or omissions within five (5) business days of issuance.

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