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**ITEM 1010 - APPLICATION OF THE SEWERAGE SERVICE CHARGE**

**Section 1010.01 Sewer Service Charge Required**

Every person, firm or corporation whose premises are served by a sewer connection which discharges sanitary sewage, industrial wastes, water or other liquids, either directly or indirectly, into sewage facilities under the jurisdiction of the Board will be charged for the use of such facilities and for the collection, treatment and disposal of such sewerage and wastes at rates established under resolution of the Board Of County Commissioners.

**Section 1010.02 Normal Sewage - Definition**

“Normal Sewage” means waterborne wastes from residences, business buildings, institutions and industrial establishments contributed by reason of human occupancy and which is discharged from sanitary plumbing facilities and when analyzed, shows by weight a daily average of not more than 240 milligrams per liter (mg/l) of suspended solids, not more than 240 milligrams per liter (mg/l) of BOD and not more than 150 milligrams per liter (mg/l) of soluble material (FOG).

**Section 1010.03 Initiation Of Unmetered Sewer Service Charge**

The sewer service charge will be applied to each and every premises having a sanitary sewer connection as of the beginning of the next full month following the completion of the building sewer connection and as of the beginning of the next regularly scheduled billing period thereafter.

**Section 1010.04 Initiation Of Metered Sewer Service Charge**

The sewer service charge will be applied to each and every premises having a connection to the sanitary sewer as of the date of connection to the sanitary sewer and as of the beginning of the next regularly scheduled billing period thereafter.

**Section 1010.05 Building Unit - Definition**

The term " Building Unit" represents a building or other structure which is connected to the sewer facilities and which has a design flow from such building or structure to the system of 400 gallons per day delivered to the treatment plant at a BOD strength of 200 mg/l, which results in 0.666 pounds of BOD delivered to the treatment plant. “Normal Sewage” at BOD strength of 240 mg/l results in 333 GPD delivered to the sewerage system.

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A standard "Building Unit" is equal to 0.666 pounds of BOD at the appropriate strength and equivalent flow expressed in gallons per day.

**Section 1010.06 Schedule Of Design Flows**

The Sanitary Engineer shall prepare a schedule of design flows, generally based on design flows published by the Ohio Environmental Protection Agency. Such schedule of design flows shall be used to calculate the number of equivalent building units for each connection. The Sanitary Engineer has the authority to change the schedule of design flows at any time.

**Section 1010.07 Sewerage Service Charge - Unmetered**

Each person, firm or corporation whose premises have a connection with the sewer facilities under the jurisdiction of the Board or otherwise discharge sewage, industrial wastes, water or other liquids, either directly or indirectly into such sewers, shall pay a sewerage service charge calculated by multiplying the number of equivalent building units determined by the Sanitary Engineer times the rate per unit established by the Board. The rate per building unit may be changed as necessary by the Board.

**Section 1010.08 Metered Sewerage Service Change Allowed**

In the event the Sanitary Engineer, after reasonable investigation determines, in the case of premises other than premises used for residential purposes, that a portion of the water from any source consumed upon any premises does not enter or is not capable of entering the sewer facilities or that the amount of water consumed on the premises and entering the sewer facilities from the premises is a lesser or a greater amount than the amount projected to enter the sewer facilities based on the number of equivalent building units determined by the Sanitary Engineer to be applicable to such premises, then the owner or other interested party may and shall in the event such investigation shows that a greater amount is entering the sewer facilities, at his expense install and maintain such separate metering devices or provide such data in conformity with accepted engineering practices as shall demonstrate to the satisfaction of the Sanitary Engineer that portion of the water so consumed which is or is to be discharged into the sewer facilities and such portion shall be the basis for determining the number of equivalent building units to be applicable to such premises.

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**Section 1010.09 Sewerage Service Charge - Metered**

If the Sanitary Engineer determines, in accordance with Section 1010.08 above, that the sewerage service charge be based on metered flow, the sewerage service charge shall consist of the quantity of water used, as measured by the water meter or meters, which meters shall be acceptable to the Sanitary Engineer. The minimum charge and rate for the metered sewerage service charge shall be set by the Board and such rate schedule may be changed by the Board as necessary.

In addition, certain classes of users may be determined by the Sanitary Engineer to be billed on a metered basis. These metered users shall be charged in accordance with the above stated procedures. In any case, no User shall be charged less than the minimum single family residential rate.

**Section 1010.10 More Than One Meter**

When a premises is served by more than one water meter, a minimum charge will be made for each account.

**Section 1010.11 Supplementary Water Supplies**

When a non-residential premises is supplied either in whole or in part with water from wells or any source other than a public water supply, such wells or source of supply shall be registered in writing to and on a form furnished by the Sanitary Engineer. The owner of the premises shall install and maintain at his expense a meter or meters acceptable to the Sanitary Engineer on all such supplies and the quantity of water used to determine the sewerage service charge shall be the quantity as measured by the meter or meters.

**Section 1010.12 Fixed Charge**

In addition to the Sewer Service Charge, each person, firm or corporation whose premises are served by a connection with the sewer facilities under the jurisdiction of the Board or otherwise discharge sewage, industrial wastes, water or other liquids, either directly or indirectly into such sewers, shall pay a Fixed Charge per account per quarter. The Fixed Charge shall be an amount sufficient to recover the costs of billing, accounting and administration plus certain infiltration/inflow costs associated with each connection to the sewer facilities.

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**Section 1010.13 Water Diverted From Sanitary Sewer**

When a person, firm or corporation can show to the satisfaction of the Sanitary Engineer that a portion of the water as measured by the water meter(s) does not enter the sewerage system, said person, firm or corporation may submit an application on a form provided by the Sanitary Engineer for the installation of an auxiliary water meter (see Section 1010.17). The Sanitary Engineer has the authority to permit or to require an additional meter(s) to be installed at the applicant's expense, so as to measure the quantity of water actually entering these sewage systems. The quantity of water used to determine the sewerage service charge shall be the quantity of water actually entering the sewage system as so determined.

**Section 1010.14 Reduction Of Sewerage Service Charge**

When a person, firm or corporation has reason to believe that a reduction in or exemption from the sewerage service charge is justified, that person, firm or corporation shall submit a written application to the Sanitary Engineer and shall furnish such information as required in support of the request. The Sanitary Engineer shall have the authority to approve, deny or adjust any such applications.

**Section 1010.15 Supplementary Water Supply - Part Time**

When a well or wells are used as a "supplementary" water supply and are used for a period not exceeding six months in any calendar year, the minimum portion of the sewerage service charge may be waived by the Sanitary Engineer for the period of non-usage subject to such requirements as he may deem necessary.

**Section 1010.161 Water Leakage Adjustment**

Where the agency supplying the water makes an adjustment in the water charges as a result of water leakage, having definitely determined that such leakage could not enter the sewerage system, an adjustment in the sewerage service charge shall automatically be made and in the same portion as the adjustment in the water charges.

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**Section 1010.162 Water Leakage Adjustment**

Except as in Section 1010.161 above, any other reduction in the sewerage service charges for leakage on any lot, land or premises shall be made only upon application to the Sanitary Engineer and then only in such cases where it can be definitely determined that such leakage could not enter the sewerage system.

**Section 1010.17 Fire Protection Branches**

Fire protection service branches shall be exempt from all sewerage service charges.

**Section 1010.18 Meter Requirements**

Where an auxiliary meter (or meters) is required for the proper determination of water subject to the sewerage service charge, such meter shall be installed only after approval has been granted by the Sanitary Engineer. Such meters shall be installed, owned and maintained by the property owner. Venturi meters, flumes, weirs and other methods of measuring flow shall be used only when authorized by the Sanitary Engineer. Meters which will be approved are as follows.

- A. Meters purchased from the Portage County Sanitary Engineer or other local public water works.
- B. Meters equal or similar to No. 1 above purchased elsewhere and tested by one of the public water works of No. 1 above.
- C. Meters used currently for tax purposes by the United States Government will be accepted without tests.
- D. Existing private meters now in place, may be continued in use on a conditional basis. If such meters are suspected of faulty registration, they are subject to a test, when so ordered by the Sanitary Engineer.

Other meters shall be tested by the manufacturer of the meter and a certificate of the test shall be furnished to the Sanitary Engineer. Such meter shall not be used without the written approval of the Sanitary Engineer.

**RULES AND REGULATIONS GOVERNING THE CONSTRUCTION, MAINTENANCE, OPERATION, USE AND PROTECTION OF SANITARY SEWER SYSTEMS AND THE WATERWORKS SYSTEMS IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT AND STREETSBORO REGIONAL SEWER DISTRICT NO. 4**

Effective: 11/30/2012  
Resolution: 12-1071  
Adopted: 12/04/2012  
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**Section 1010.19 Meter Installation Requirements**

All meters shall be installed in accordance with the Standards, Rules And Regulations Of The Portage County Sanitary Engineer or other applicable public water works.

Where private meters are used on wells or in an industrial water distribution system and such meters are set behind the primary water supply meter, the aforementioned Standards, Rules And Regulations may be modified or waived by the Sanitary Engineer.

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